

City of Platteville

Adopted November 22nd, 2016

2017 Annual Budget



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Executive Summary



On behalf of all of the City's operating departments, we are pleased to be able to present this redesigned budget, which is based on best practices outlined by the Government Finance Officers Association (GFOA). We hope that you will find it both informative and useful.

There were many exciting improvements in our community over the last year:

- Completion of the three-mile David Canny Rountree Branch trail, a multi-use recreational trail linking the UW-P area with Keystone Development. The City of Platteville contributed both financial and human resources to help this public-private partnership succeed.
- Completion of a 39-acre addition to the City's Industrial Park. The City leveraged federal EDA and TEA grants to offset costs related to the project.
- Construction of the Library Block redevelopment in downtown Platteville. This project includes a 72-room Holiday Inn Express and a new 22,000 sq. ft. public library and a remodel of the existing library building. This project was a finalist for a Community Economic Development Award in the public-private partnership category from the Wisconsin Economic Development Association.
- Acquisition of the former Pioneer Ford site on the east end of downtown. As of publication of this document, an \$11 million mixed-use development is proposed for the site. The development will include market rate and affordable apartments, as well as 4,000 sq. ft. of commercial space. SAG (Site Assessment Grant) and CDBG (Community Development Block Grant) Grants assisted with the purchase and clean-up of the site.
- Completion of the Pool Park Villas. The 34-unit complex has a combination of affordable and market apartments.
- Purchase and remodel of the vacant Stoneman's Mill Bakery for a new cheese plant in the Industry Park.
- Completion of street reconstruction projects on Bonson, Richard, Short, Cedar, and Furnace Streets.
- Completion of a compensation study to establish pay ranges for non-union staff.
- Launch of a new city newsletter.
- Redesign of the City's website.

Executive Summary



While there is a lot to be optimistic about, the 2017 City budget presents some significant challenges.

- The City's debt payments will increase significantly in 2017 and continue to increase over the next four years even without any additional borrowing.
- The City is beginning payments to Southwest Health to offset capital costs related to the construction of the new EMS building.
- The General Fund will need to cover revenue shortfalls in TID 6 in both 2017 and 2018.
- The City has new costs related to complying with storm water management mandates.
- The City remains highly dependent on revenue from the State of Wisconsin, which continues to decline.

As a result of these challenges, it was necessary to both increase revenue and reduce expenses in the 2017 budget. To this end, staff presented several options to the Common Council with respect to budget years 2017 and 2018. The path chosen by the Common Council represents a significant step forward towards a more sustainable financial future.

The 2017 budget includes the following new revenue sources:

- 5% increase in the property tax levy.
- Ambulance fee resulting in revenue of approximately \$118,000.
- Wheel tax of \$20 per registered vehicle which will result in approximately \$100,000 for the Capital Improvement Plan to be used for transportation related expenses.

The 2017 budget and projected 2018 budget include the following reductions:

- \$71,000 reduction in 2017 in administrative support, senior center operations, museum operations, Rountree Gallery operations and common council salaries.
- \$185,000 projected reductions in 2018 in senior center operations, museum operations and public works.

These reductions were not taken lightly. Given the fiscal restraints ahead, the reductions reflect a more focused approach to service delivery, with a greater emphasis on our essential or core services. Areas such as the senior center and museum are being asked to reinvent the delivery of their services to preserve what is most valuable, while significantly reducing the amount of City support required.

Executive Summary

Non-union City employees will not receive any salary increases in 2017. Health insurance costs were reduced by roughly \$120,000 by signing a two-year contract with Unity Health. Increases for the second year of the contract are capped at 9%.

The 2017 budget includes levy-supported funding for the following capital items: shared ride taxi (20% match only), two police squad cars, street overlays and striping, sidewalk repairs, park tractor/mower, city hall air exchangers, street backhoe and new voting equipment. In addition, the City will issue bonds for the following street reconstruction projects: Elm Street, Laura Street, and Ellen Street.

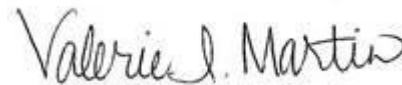
Even with these capital expenditures, the City's capital plan remains underfunded. While this is not necessarily unique in local government, it is still an area of concern. During the upcoming year, staff will work with the City Council to establish a long-range financial plan for the City. Two of the primary goals of this work will be to: 1) establish ongoing funding for predictable expenditures and, 2) work towards market-competitive salary increases for staff.

We look forward to a productive year ahead.

Sincerely,



Karen M. Kurt
City Manager



Valerie I. Martin
Administration Director



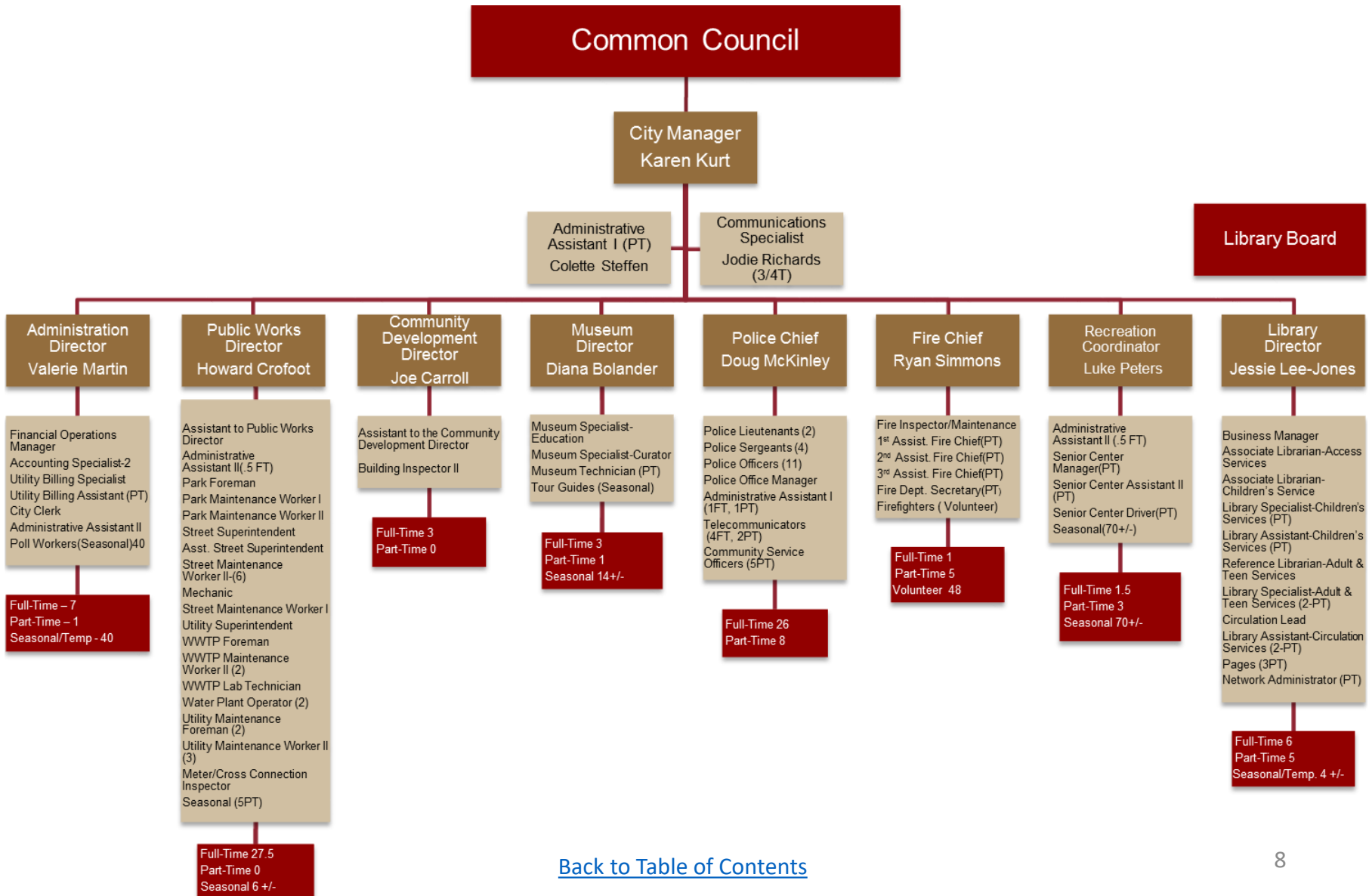
City Officials and Administration



City of Platteville Common Council	
Eileen Nickels	Council President
Barbara Daus	Council Pro-Temp
Ken Kilian	Council Alderperson
Amy Seeboth-Wilson	Council Alderperson
Katherine Westaby	Council Alderperson
Don Francis	Council Alderperson
Tom Nall	Council Alderperson

City Administration	
Karen Kurt	City Manager
Valerie Martin	Administration Director
Howard Crofoot	Public Works Director
Joe Carroll	Community Development Director
Doug McKinley	Police Chief
Ryan Simmons	Fire Chief
Luke Peters	Recreation Coordinator
Jessie Lee-Jones	Library Director
Diana Bolander	Museum Director

Organizational Chart



City Employment



The attached table is a summary of budgeted (FTE) positions for the City of Platteville by department over the last five years.

An FTE is equal to a standard work year; however, the number of hours can differ by year. For 2017, there are 2080 working hours.

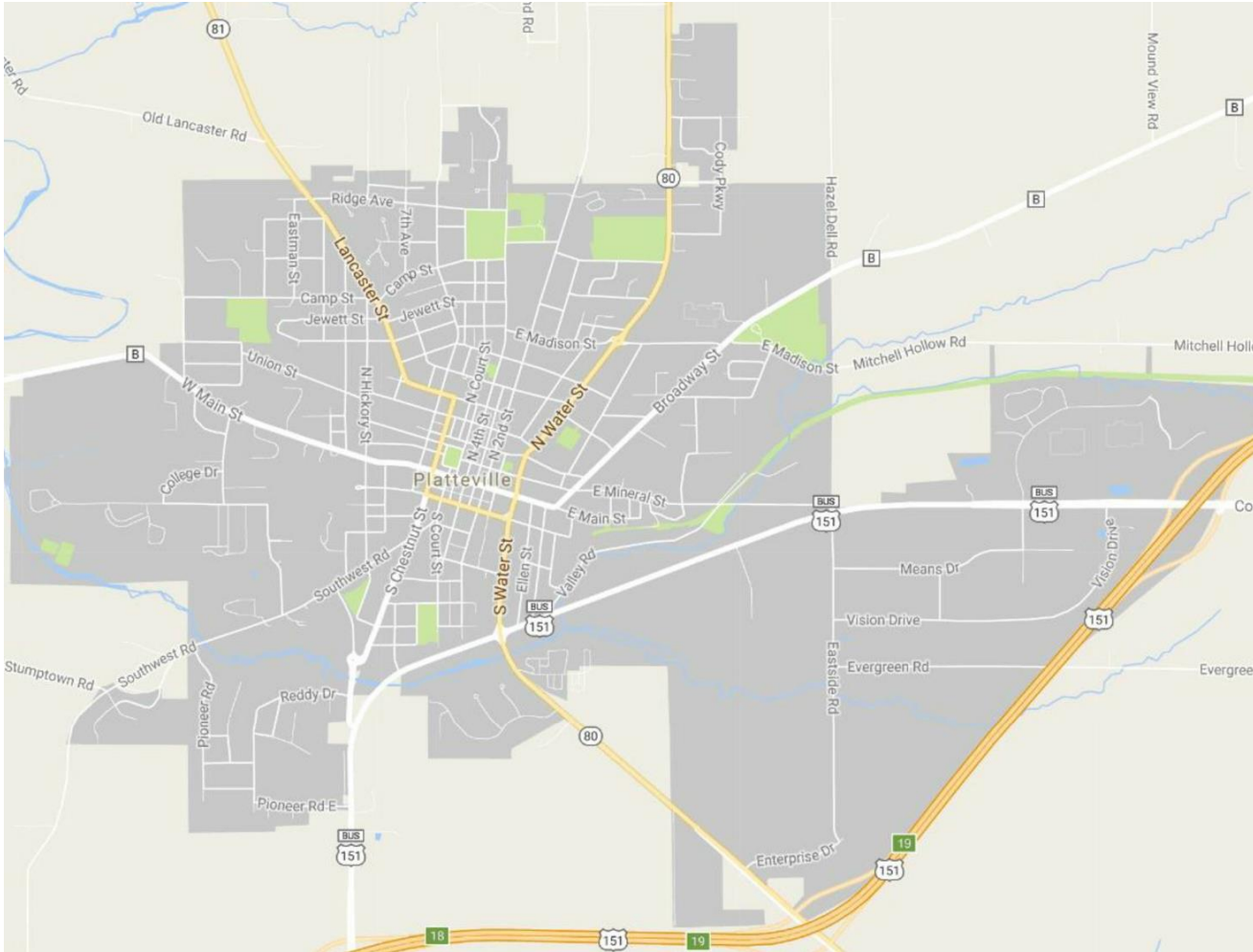
Please note, permanent part-time employees are converted to the decimal equivalent position based on the total number of hours budgeted per year.

The 2017 budget reflects the following staff changes:

- Reduction in Museum staff
- Reduction in part-time Senior Center hours

	2013	2014	2015	2016	2017
Administration	6.00	6.00	6.00	6.00	6.00
Administration	1.00	1.00	1.00	1.00	1.00
City Clerk	2.00	2.00	2.00	2.00	2.00
Finance	3.00	3.00	3.00	3.00	3.00
City Manager	2.40	2.40	2.25	2.25	1.75
City Manager	1.50	1.50	1.50	1.50	1.00
Communications	0.90	0.90	0.75	0.75	0.75
Community Development	3.00	3.00	3.00	3.00	3.00
Building Inspection	1.50	1.50	1.50	1.50	1.50
Community Development	1.50	1.50	1.50	1.50	1.50
Engineering/Public Works	15.00	14.20	15.75	15.75	15.65
Cemetery	1.20	1.30	1.25	1.25	1.25
City Hall/Engineering	2.50	2.50	2.50	2.50	2.50
Parks	2.90	2.60	2.90	2.90	2.90
Recycling	1.50	1.40	1.60	1.60	1.50
Streets	6.90	6.40	7.50	7.50	7.50
Library	8.75	8.75	8.75	8.90	9.25
Library Services	8.75	8.75	8.75	8.90	9.25
Museum	2.85	2.85	3.00	3.00	2.80
Museum Services	2.85	2.85	3.00	3.00	2.80
Public Safety	29.20	29.50	29.50	29.50	29.50
Fire	1.50	1.50	1.50	1.50	1.50
Police	22.50	22.50	22.50	22.50	22.50
Dispatchers	5.20	5.50	5.50	5.50	5.50
Recreation	4.00	3.50	3.75	3.90	3.75
Recreation	1.50	1.50	1.50	1.50	1.50
Pool	0.50	0.50	0.50	0.50	0.50
Senior Center	2.00	1.50	1.75	1.90	1.75
Total FTE's	71.20	70.20	72.00	72.30	71.70

Location



Platteville, WI is located in the Hollow Region, as named by early southern miners, in the rolling hills of southwestern Wisconsin.

The City of Platteville has a total area of 5.45 square miles.

Platteville is serviced by Wisconsin State Highways 80 and 81, as well as U.S. Highway 151. Originally, U.S. 151 went through the valley that made up the southern border of the city limits, but with the completion of the four-lane limited-access superhighway, traffic has been rerouted and now loops south of the city.

The City of Platteville has a current population of 12,824 and is the home of the University of Wisconsin-Platteville.

City History

The community of Platteville began in 1827 when the first miners clustered around the lead mines near the creek, among them John Hawkins Rountree, the “father” of Platteville. Rountree and his partner, J.B. Campbell, took possession of their diggings, the Rountree lode, in November of 1827. First known as the Platte River Digs, the City grew with the addition of a furnace for smelting lead ore and a store. According to one account, “the town site was really a thicket of hazel bush with most of the buildings along the road running from Rountree’s residence to his furnace.”

Two years later, in 1829, John Rountree was appointed postmaster. At that time, the community applied for a post office under the name Lebanon, but since another town already picked that name, the City went with its second choice, Platteville.

In 1835, the City was surveyed and 19 lots laid out in addition to City Park. The surveyor, Thomas Hugill Sr., came from a mining City in Yorkshire England and it is said he laid out Platteville to replicate his native City of narrow streets, small blocks and a small public square. The irregularity of the streets can be explained in part by the fact that Platteville started out as a mining town. When surveying the streets, it was necessary to move and jog stretches of the streets to avoid mine shafts. Other concerns were the creek, its steep ravine, and Rountree Branch.

Unlike many mining towns, Platteville continued to grow even when mining was no longer the most important industry. The presence of the Academy, which developed into the Normal School, and the success of agriculture in the area allowed Platteville to become an important center that could support a large number of businesses. Over time the first log buildings were replaced with frame buildings. Several fires over the years, especially the disastrous fire of 1874, encouraged landowners to build with brick. Hotels, banks, merchants, churches, and factories found a home in downtown Platteville.



City History

Residents, often the merchants who ran shops, lived above the stores. Social organizations like the Masons and the Knights of Pythias met in halls downtown. There were changes over the years: the arrival of the railroad, spurred new growth in the 1870s and 1880s, the zinc industry revitalized the city in the late 19th century, new businesses like the movie theaters, the growing number of students, and parking for cars instead of hitches for horses. Although mining continued in the area until 1979, it was Platteville's ability to shift its economic base that kept it from becoming a ghost town, the fate of many mining communities.

Before designation as a Commercial Historic District in 1990, several buildings were torn down in order to accommodate for parking and "modernization." During that time, Platteville lost a theater, the Masonic Temple, two hotels, a clock tower church and several smaller buildings, c 1880. Thanks to the foresight of Joanne (Eastlick) Reese, the district is now protected by a Historic Preservation Ordinance and Historic Preservation Commission. The community of Platteville owes a debt of gratitude to Joanne for her diligence and love of her childhood home.

Today, the Main Street District remains the center of the community as it continues to provide businesses and commercial services to fulfill the needs of the city, the surrounding farms and the university; its governmental buildings continue to serve the city from this district; and it is home to two museums, a gallery, and the municipal auditorium...all of which provide gathering places for visitors and community members alike.

Today, Platteville offers "big city" lodging and dining choices at small town prices. The largest community in Grant County, Platteville is a great regional retail center, with a wide variety of unique shopping choices.



Community Profile

<p>Date Incorporated: 1880</p> <p>Population: 12,824 (2016 estimate)</p> <p>Population by Gender:</p> <ul style="list-style-type: none"> • Male: 55.80% • Female: 44.20% <p>Number of Housing Units (%):</p> <ul style="list-style-type: none"> • Owner-occupied: 43.81% • Median value of owner-occupied units: 144,350 	<p>Population by Race:</p> <ul style="list-style-type: none"> • White: 11,785/ 93.74% • Black: 268/ 2.13% • American Indian: 25/ 0.20% • Asian: 155/ 1.23% • Native Hawaiian: 0/ 0% • Hispanic: 223/ 1.77% • 2+ races/Other: 116/ 0.93% <p>Population by Age:</p> <ul style="list-style-type: none"> • 0-4 years: 347 • 5-17 years: 1,262 • 18-64 years: 9,808 • 65 years and older: 1,155 	<p>Personal Income:</p> <ul style="list-style-type: none"> • Median household income (2014): 39,756 • Per capita income (2010-2014): 15,836 <p>Community Recreation:</p> <ul style="list-style-type: none"> • Acres of parkland: 97.2 • Number of City parks: 14
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<http://censusviewer.com/city/WI/Platteville>

<http://www.census.gov/quickfacts/table/PST045215/5563250>

<http://www.doa.wi.gov/Documents/DIR/Demographic%20Services%20Center/Estimates/FinalEstsMuni2016.pdf>

Five Largest Tax Payers			Five Largest Employers		
Taxpayer	2016 Assessed Value	Total Tax Bill	Employer	Type of Business	Estim. Employees
Wal-Mart	\$18,057,300	\$414,299.56	UW-Platteville	Education	750+ employees
Emmi Roth	\$12,713,100	\$291,712.05	Southwest Health	Medical	500-550 employees
Menards, Inc.	\$8,787,100	\$201,606.05	Heartland Health Care	Nursing Home	250-299 employees
Senior Village	\$8,398,400	\$192,684.99	Platteville Schools	Education	250-299 employees
Southwest Health	\$6,103,800	\$140,021.41	Esterline Avista	Software	150-199 employees

Budget Process



The City of Platteville's budget process typically begins after the prior year's audit is complete. The City Manager, Administration Director, and Financial Operations Manager meet in July to put together a Budget Timeline. After the timeline is established, it is shared with the Council President to make sure all scheduled budget meetings work with the majority of the Council Members.

Around mid-August, the Financial Operations Manager will send out an email to department heads with general guidelines on how to complete their individual and CIP budgets, as well as indicate what additional information is needed for the upcoming budget. Some of these items may include specific departmental goals and performance measures. It is the general guideline for department heads at the City of Platteville to keep requests at a 0% increase, outside of any planned capital projects and pre-approved staffing change requests. The Finance office will provide the salary and benefit information for department heads per the wage and benefit spreadsheet, as well as the prior year's actual, current year budget and year to date actual information. At the beginning of September, the Department Budgets are due to the Financial Operations Manager. Mid September, the City Manager, Financial Operations Manager and Administration Director will meet with department heads to discuss their budget and CIP requests. After looking at all departmental requests, the City Manager will put together a balanced budget and present it to the Common Council at the first council meeting in October. The Common Council will have three to four budget review sessions to look at the City Manager's proposed budget and make changes as they feel necessary. These meetings are open to the public. Upon completion of these meetings, the Common Council will have a balanced budget in which they will propose be approved.

Following the budget work sessions and completion of a balanced Common Council Budget, the City of Platteville will publish a summary budget for public inspection and hold a public hearing. At least fifteen days before the public hearing and adoption of the City of Platteville Budget, the Financial Operations Manager will send a publication of notice of public hearing to the local newspaper. Before the public hearing, the Financial Operations Manager will hold a Budget Presentation for the public. This presentation will serve as an informational opportunity for the public to learn about the proposed budget, as well as get some 101 information regarding some of the budget components.

After the Public Hearing is held and the Budget is approved, any changes to the Budget need to be done through Budget Amendments. Any revisions that alter the total expenditures of a department must be approved by the City Manager and Common Council.

2017 Budget Timeline

July 26	Strategic Plan Work Session #1 (Introduction and Organize); Distribute Budget Timeline at Council Meeting
August 10	Meet with Dept. Heads about Budget Expectations/Narratives needed
August 22	Distribute Budgeting Instructions, Budget & CIP Worksheets to Dept. Heads via email
August 23	Strategic Plan Work Session #2 (Data Sharing and Opportunity Statements)
August 30	Strategic Plan Work Session #3 (Generating Solutions)
September 9	2017-2021 CIP and 2017 Department Budget Proposals due to Financial Operations Manager
September 19-23	City Manager, Financial Operations Manager & Administration Director review Department Budgets w/ Department Heads
October 3	Common Council Budget Review Session (CIP)
October 11	Common Council Budget Review Session
October 17	Common Council Budget Review Session
October 25	2017 City Manager Budget Presented and handed out at Council Meeting
November 1	Common Council Budget Review Session
November 7	Publication of Notice of Public Hearing for 2017 Budget due to Platteville Journal
November 7	Send Press Release for Financial Operations Manager Budget Presentation
November 15	Financial Operations Manager Budget Presentation for Public
November 16	2017 Council Proposed Budget due for Council Packet
November 22	Public Hearing for 2017 City of Platteville Budget and Adoption of both the 2017 Budget and 2017-2021 CIP

Notice of Public Hearing

NOTICE OF PUBLIC HEARING AND
 SUMMARY OF PROPOSED COUNCIL BUDGET FOR 2017
 CITY OF PLATTEVILLE

A Public Hearing on the proposed budget of the City of Platteville for 2017 will be held by the Common Council of the City of Platteville on Tuesday, November 22nd at 7:00 P.M. in the Council Chambers of the Municipal Building, 75 N. Bonson St., Platteville, WI. A summary of the proposed Council Budget is shown below. The entire proposed budget is available for public inspection during business hours in the office of the City Manager, Municipal Building, 75 N. Bonson St., Platteville, WI, and also at the Platteville Public Library and on the City website at www.platteville.org.

If the proposed City Budget is adopted as proposed, the City's equalized tax rate for the City Budget will be \$7.23 per \$1,000 equalized valuation. Last year the equalized tax rate was \$7.17 per \$1,000 equalized valuation. The assessed tax rate is estimated to be \$7.96 per \$1,000 assessed value, a 3.5% increase from last year. The assessed tax rate was \$7.69 per \$1,000 assessed valuation last year.

	2016 BUDGET	2017 PROPOSED BUDGET	Percent Change
REVENUES:			
Property Taxes	\$ 2,458,093	\$ 2,415,802	
Other Taxes	\$ 646,354	\$ 604,170	
Special Assessments	\$ 14,750	\$ 15,880	
Intergovernmental Revenues	\$ 3,769,137	\$ 3,710,728	
Licenses & Permits	\$ 235,375	\$ 227,230	
Fines, Forfeits, & Penalties	\$ 161,500	\$ 161,500	
Public Charges For Services	\$ 425,320	\$ 549,668	
Intergovernmental Charges	\$ 48,308	\$ 63,880	
Miscellaneous Revenues	\$ 255,498	\$ 302,900	
Other Financing Sources	\$ 202,005	\$ 150,000	
TOTAL GENERAL FUND	\$ 8,216,340	\$ 8,201,758	-0.18%
Property Taxes	\$ 45,569	\$ 43,000	
Intergovernmental Revenues	\$ 344,624	\$ 375,852	
Public Charges For Services	\$ 101	\$ 413	
Intergovernmental Charges	\$ 160,000	\$ 153,940	
Miscellaneous Revenues	\$ -	\$ -	
TOTAL TAXI/BUS FUND	\$ 550,294	\$ 573,205	4.16%
Property Taxes	\$ 1,269,107	\$ 1,473,517	
Other Revenues	\$ 1,087,100	\$ -	
TOTAL DEBT SERVICE FUND	\$ 2,356,207	\$ 1,473,517	-37.46%
Property Taxes	\$ 184,678	\$ 223,000	
Other Revenues	\$ 2,891,000	\$ 2,516,126	
TOTAL CAPITAL PROJECTS FUND	\$ 3,075,678	\$ 2,739,126	-10.94%

Notice of Public Hearing

	2016 BUDGET	2017 PROPOSED BUDGET	Percent Change
Total TIF #4 Ind. Park Phase 2	\$ 190,211	\$ 186,713	
Total TIF #5 Menards/Walmart	\$ 989,767	\$ 1,022,737	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 679,559	\$ 642,862	
Total TIF #7 Downtown Area	\$ 1,139,416	\$ 1,523,927	
Total Redevelopment Authority	\$ 84,929	\$ 328,234	
TOTAL REVENUES	\$ 17,282,401	\$ 16,692,079	-3.42%
TOTAL PROPERTY TAXES	\$ 3,957,447	\$ 4,155,319	5.00%
<u>EXPENSES:</u>			
General Government	\$ 1,312,868	\$ 1,213,642	
Public Safety	\$ 3,125,720	\$ 3,255,736	
Public Works	\$ 1,709,759	\$ 1,752,367	
Health & Human Services	\$ 113,616	\$ 117,732	
Culture and Recreation	\$ 1,580,167	\$ 1,587,734	
Conservation & Development	\$ 374,210	\$ 274,547	
TOTAL GENERAL FUND	\$ 8,216,340	\$ 8,201,758	-0.18%
Total Taxi/Bus Special Revenue Fund	\$ 550,294	\$ 573,205	
Total Debt Service Fund	\$ 2,356,207	\$ 1,473,517	
Total Capital Projects Fund	\$ 3,075,678	\$ 2,739,126	
Total TIF #4 Ind. Park Phase 2	\$ 190,211	\$ 186,713	
Total TIF #5 Menards/Walmart	\$ 989,767	\$ 1,022,737	
Total TIF #6 Eastside & Evergreen Rd, Etc.	\$ 679,559	\$ 642,862	
Total TIF #7 Downtown Area	\$ 1,139,416	\$ 1,523,927	
Total Redevelopment Authority	\$ 84,929	\$ 328,234	
TOTAL EXPENSES	\$ 17,282,401	\$ 16,692,079	-3.42%
<u>FUND BALANCES:</u>			
	12/31/2015	12/31/2016 Est.	
General Fund Balance	\$ 2,043,323	\$ 1,541,323	
Taxi/Bus Fund Balance	\$ 12,129.00	\$ 2,129	
Debt Service Fund Balance	\$ 1,162,872	\$ 67,956	
Capital Projects Fund Balance	\$ 124,667	\$ (90,393)	
TIF #4 Ind. Park Phase 2 Fund Balance	\$ 138,020	\$ 48,191	
TIF #5 Menards/Walmart Fund Balance	\$ 46,342	\$ 7,353	
TIF #6 Eastside Rd, Evergreen Rd, Etc. Fund Balance	\$ 2,755	\$ (116,927)	
TIF #7 Downtown Area Fund Balance	\$ 683,407	\$ (1,274,652)	
Redevelopment Authority Fund Balance	\$ 266,838	\$ 136,804	

The City of Platteville on December 31, 2016 is expected to have a total general obligation debt of \$21,162,648. Per State Statutes, the City of Platteville will be at 64.93% of our borrowing capacity.

Budget Resolution



RESOLUTION: 16-21

RESOLUTION APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION AND ADMINISTRATION OF
THE CITY OF PLATTEVILLE FOR THE YEAR 2017

REVENUES:

Property Taxes	\$ 2,372,302.00
Other Taxes	\$ 604,170.00
Special Assessments	\$ 15,880.00
Intergovernmental Revenues	\$ 3,710,728.00
Licenses & Permits	\$ 227,230.00
Forfeits & Penalties	\$ 161,500.00
Public Charges For Services	\$ 549,668.00
Intergovernmental Charges	\$ 63,880.00
Miscellaneous Revenues	\$ 286,399.00
Other Financing Sources	\$ 150,001.00
TOTAL GENERAL FUND	\$ 8,141,758.00
Taxi/Bus Special Revenue - Property Taxes	\$ 43,000.00
Taxi/Bus Special Revenue - Other	\$ 530,205.00
TOTAL TAXI/BUS SPECIAL REVENUE FUND	\$ 573,205.00
Debt Service Fund - Property Taxes	\$ 1,473,517.00
Debt Service Fund - Other	\$ -
TOTAL DEBT SERVICE	\$ 1,473,517.00
Capital Projects Fund - Property Taxes	\$ 266,500.00
Capital Projects Fund - Other	\$ 2,527,126.00
TOTAL CAPITAL PROJECTS	\$ 2,793,626.00
TIF District #4 Fund (Ind. Park Phase 2)	\$ 186,713.00
TIF District #5 Fund (Menards, Walmart, Etc.)	\$ 1,022,737.00
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$ 642,862.00
TIF District #7 Fund (Downtown Area)	\$ 1,523,927.00
Redevelopment Authority Fund	\$ 328,234.00
GRAND TOTAL REVENUES:	\$ 16,686,579.00

Budget Resolution



EXPENDITURES:

General Government	\$ 1,269,943.00
Public Safety	\$ 3,197,069.00
Public Works	\$ 1,729,918.00
Health & Human Services	\$ 115,879.00
Culture, Recreation, & Education	\$ 1,560,987.00
Conservation & Development	\$ 267,962.00
Total General Fund	\$ 8,141,758.00
Taxi/Bus Special Revenue Fund	\$ 573,205.00
Debt Service Fund	\$ 1,473,517.00
Capital Projects Fund	\$ 2,793,626.00
TIF District #4 Fund (Ind. Park Phase 2)	\$ 186,713.00
TIF District #5 Fund (Menards, Walmart, Etc.)	\$ 1,022,737.00
TIF District #6 Fund (Eastside Rd, Evergreen Rd, Etc.)	\$ 642,862.00
TIF District #7 Fund (Downtown Area)	\$ 1,523,927.00
Redevelopment Authority Fund	\$ 328,234.00
GRAND TOTAL EXPENDITURES:	\$ 16,686,579.00

There is hereby levied a tax of **\$4,155,319** upon all the taxable property in the City of Platteville as returned by the City Assessor in the year 2016 for the purposes set forth in said budget.

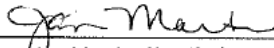
The City Treasurer is hereby directed and authorized to spread the said tax upon the current tax roll of the City of Platteville.

This Resolution shall take effect and be in force from and after it's passage and publication.

Approved and adopted by the Common Council of the City of Platteville on a vote of 7-0 this 22nd day of November, 2016.



 Eileen Nickels, President

ATTEST:


 Jan Martin, City Clerk

2017- 2019 Strategic Plan

Process Summary

In the fall of 2016, the Common Council and City leadership embarked on a strategic planning process for the period from 2017 through 2019. The process entailed four steps:

Session 1 (July 26): The process was introduced and key stakeholder groups were identified. Those stakeholder groups included businesses, homeowners, renters, developers, education institutions and employees. Teams were identified to conduct stakeholder interviews regarding Platteville’s strengths, opportunities, results and values.

Session 2 (August 23): Participants shared the results of their stakeholder interviews and summarized the findings related to strengths, opportunities and results. The teams then developed opportunity statements that reflected the underlying needs of the stakeholder group.

Session 3 (August 30): Four focus areas were identified based on overlapping opportunity statements. Those focus areas were businesses, housing, marketing and connections. Measurable results for the areas were also identified. Participants brainstormed ideas to address the opportunity statements in each area and then “voted” on the ideas based on importance and ease of implementation.

COMMUNITY VALUES

- We believe in a path to a successful, quality life for all ages,
- We value welcoming, collaborative community relationships,
- We value a safe place to live, work and play,
- We value quality education accessible to all,
- We believe in respect and transparency in how we govern,
- We value the youthful energy and intellect that comes with being a college town,
- We believe in planning and making thoughtful investments to secure our future, and
- We value our area’s history and the individual stories that have collectively made us what we are today.

Process Summary

Session 4 (September 13): The following steps remain in the process -

- Review and refine the draft document
- Test the document with stakeholder groups
- Identify related capital projects (October 3)
- Complete employee portion of the process

Participants

Eileen Nickels, Common Council President
Barb Daus, Common Council President, Pro-temp
Ken Kilian, Council Member
Amy Seeboth-Wilson, Council Member
Tom Nall, Council Member
Don Francis, Council Member
Katherine Westaby, Council Member
Karen Kurt, City Manager
Howard Crofoot, Public Works Director
Doug McKinley, Police Chief
Joe Carroll, Community Development Director
Ryan Simmons, Fire Chief
Valerie Martin/Barb Johnson (Acting), Administration Director
Luke Peters, Recreation Coordinator
Jessie Lee Jones/Erin Isabel (Acting), Library Director
Diana Bolander, Museum Director

COMMUNITY STRENGTHS

- We believe in a path to a successful, quality life for all ages,
- We value welcoming, collaborative community relationships,
- We value a safe place to live, work and play,
- We value quality education accessible to all,
- We believe in respect and transparency in how we govern,
- We value the youthful energy and intellect that comes with being a college town,
- We believe in planning and making thoughtful investments to secure our future, and
- We value our area's history and the individual stories that have collectively made us what we are today.

Process Summary

EMPLOYEE VALUES

How the Plan Will Be Used

This document is intended to provide guidance during the annual City and department level goal-setting process for the 2017-2019 budget periods. It is intended that the Common Council and staff will review and adjust this plan, if necessary, during the annual goal setting process for each year of the plan.

While the themes are expected to be consistent for the three-year period, specific goals within each theme will need to be more fully vetted. In addition, the performance measures outlined may need to be further refined.

The first four themes (Business, Marketing, Connections and Housing,) were developed through the council-staff strategic planning process. The last two themes (Employee Relations and Fiscal Sustainability) were developed internally by staff.

The community values and strengths are intended to provide guidance while making community decisions.

The employee values are intended to serve as the anchor of the City's human resources function and will be integrated into the new hire process, new employee orientation and performance reviews.

- Having a Positive Impact on Our Community
- Treating our Customers with Care
- Working Cooperatively Together
- Doing Quality Work
- Demonstrating Integrity on the Job
- Showing Flexibility and a "Can Do Spirit"
- Acting as Good Stewards of the City's Resources
- Ensuring Our Safety and the Safety of Others

Performance Management System



Strategic Plan Themes

BUSINESS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Attract more retail, restaurant and industry businesses which will draw more potential customers and increase the workforce. • Attract more small business owners and potential owners • Attract top tier employers • Increase jobs with higher skill level/pay • Develop additional support mechanisms for the businesses and industries already here 	<ul style="list-style-type: none"> • Growth in Industry Park • Increase in employment • Decrease in vacant commercial buildings
Themes and Possible Goals	
Support	<ul style="list-style-type: none"> • Provide additional small business support • Downtown incubator for small businesses • Mentor program for new and existing businesses • One stop shop or new business or business looking to expand • Start-up grants for new businesses
Infrastructure	<ul style="list-style-type: none"> • Sidewalks on Business 151 • Complete Vision Drive • Community Center with after school daycare
Connections	<ul style="list-style-type: none"> • Annual business retention survey • Business luncheons to highlight needs, plans, ideas to grow and retain businesses • Foster more co-op and internship programs with UWP students
Celebrate	<ul style="list-style-type: none"> • Advertise that we are a gigabit City • Celebrate successes

Strategic Plan Themes

MARKETING	
Opportunity Areas	Measures
<ul style="list-style-type: none"> Improve the marketing of UWP and Platteville to attract and retain staff, faculty, students and residents. Encourage Platteville as a place to live work and play 	<ul style="list-style-type: none"> Participation #s in recreation, services etc. More people/families choosing to live in Platteville versus surrounding communities
Themes and Possible Goals	
Brand	<ul style="list-style-type: none"> Brand Platteville – define what sets us apart from everyone else Identify and market the positive reasons for living in Platteville Market Platteville as the center of business in SW Wisconsin; sell Platteville as a regional shopping destination
Beautify	<ul style="list-style-type: none"> Beautify entry points and support downtown streetscape
Promote City Services	<ul style="list-style-type: none"> City Hall open house Employee spotlights Maps of bike routes Community calendar Update City website Get to know your city staff, city council, “town hall” meetings with public “City Hall to go” - mobile services on Saturdays

Strategic Plan Themes

CONNECTIONS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Foster community connections (e.g. UWP/City/Chamber, community events, neighborhoods) • Facilitate connections between “lifers” and “newbies” • Strengthen relationship between City and School Board • Establish public/private partnerships 	<ul style="list-style-type: none"> • Social media engagement • Surveys/Polls • More people embracing change in our community – new people feel welcome; lifers feel respected
Themes and Possible Goals	
Communicate with Partners	<ul style="list-style-type: none"> • Have council member at School Board and vice versa • Send City updates to school board • Quarterly meetings with legislators • RoundTable meetings between city and education institutions
Community Building Events	<ul style="list-style-type: none"> • Organize neighborhood day, sponsor neighborhood associations/meetings/block parties • More free community events • Create and deliver a Platteville Pride program (see Distinctively Dubuque as an example)

Strategic Plan Themes

HOUSING	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Create more diverse housing options for renters • Add more housing • Increase access to affordable housing for families • Encourage a range of quality affordable housing 	<ul style="list-style-type: none"> • Population growth • Filled housing rental properties • Fewer calls to police and housing inspector • Residential housing growth
Themes and Possible Goals	
Understand	<ul style="list-style-type: none"> • Housing Study
Market	<ul style="list-style-type: none"> • Designate Platteville neighborhoods • One stop shop for available rentals • Realtor forum
Improve Existing Stock	<ul style="list-style-type: none"> • Hold landlord accountable for tenant complaints • Incentives to convert rental to single family housing • Award program for best rental housing
New Development	<ul style="list-style-type: none"> • Create small lot residential housing district • Finish former Pioneer Ford redevelopment project • Implement developer incentive program

Strategic Plan Themes

EMPLOYEE RELATIONS	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Connect employees with the City’s mission and vision • Document and educate on policies and procedures • Offer market competitive wages and benefits • Improve collaboration and communication between employees/departments • Grow relationship between Council and staff 	<ul style="list-style-type: none"> • Staff turnover • Employee surveys • Number of job applicants • Department productivity measures
Themes and Possible Goals	
Formalize	<ul style="list-style-type: none"> • More consistency in SharePoint • Make sure each department has manual/book of procedures • Update employee handbook/manual
Educate	<ul style="list-style-type: none"> • Weekly update sent to all employees • City Manager/Admin do formal new employee orientations • Share adopted strategic plan with all employees • Integrate employee values into new hire process, orientation and performance review process
Build Relationships	<ul style="list-style-type: none"> • Invite Council to employee grill fest
Continue Progress on Compensation and Benefits	<ul style="list-style-type: none"> • Adopt carry over vacation policy • Fully implement the compensation study and similar plan for union employees

Strategic Plan Themes

FISCAL SUSTAINABILITY	
Opportunity Areas	Measures
<ul style="list-style-type: none"> • Provide ongoing funding for routine capital and equipment needs • Address the City’s long term capital needs • Achieve market-competitive compensation for staff 	<ul style="list-style-type: none"> • Reserve balance • Debt load • Levy support for CIP
Themes and Possible Goals	
Formalize	<ul style="list-style-type: none"> • Develop long range financial plan • Develop equipment replacement schedule • Meet Government Finance Officer Association (GFOA) standard for distinguished budget
Realign Services	<ul style="list-style-type: none"> • Review non-core services for potential realignment
Recovery	<ul style="list-style-type: none"> • Consider new cost-recovery options

2017 City Goals

City of Platteville Goals



Over 90% of the City's human and financial resources are dedicated to the delivery of services for Platteville residents and businesses. Those services include, but are not limited to:

- Protecting the safety of residents and visitors by responding to calls for police and fire services, engaging in crime or fire prevention activities and enforcing building codes,
- Maintaining the City's street, trail and sidewalk network and public transportation system,
- Ensuring that residents have access to reliable and safe water and sewer services,
- Promoting the health, well-being and enrichment of residents by maintaining city parks, operating the aquatic and senior facilities, managing library resources and providing educational and recreational programming.
- Supporting our democracy with open decision-making, citizen outreach, transparent records, fair elections and by adhering to city, state and federal laws,
- Protecting property values through the enforcement of zoning and property maintenance codes,
- Promoting the region's history and assisting with building tourism,
- Supporting economic development initiatives, and
- Planning for future infrastructure needs.

The 2017 and projected 2018 budgets call for funding reductions in certain service areas due to the City's financial condition and the pressing need to adequately fund the City's capital improvement plan. Most of the budget reductions are targeted for 2018 to give staff and citizen advisory boards adequate time to plan. City staff will report on the progress in each of the following service areas targeted for reduction:

1. City Manager Office
2. Rountree Gallery
3. Museum
4. Senior Center
5. Street Division

City of Platteville Goals

Strategic Priorities

The Common Council partnered with City staff to create a three-year strategic plan for 2017-2019 period. The plan identifies six priority areas for the City’s limited discretionary time and money. The areas are financial sustainability, business, marketing, connections, housing and employee relations. The 2017 goals and capital projects related to these strategic priorities are seen below.

Strategic Goals
• Complete long range financial plan.
• Complete budget that meets Government Finance Officers Association (GFOA) criteria for “Distinguished Budget Presentation Award”.
• Continue work with Downtown Parking Task Force.
• Complete build out of City website, including community calendar and email list service.
• Initiate branding efforts through NEA “Our Town” grant (if grant awarded).
• Schedule roundtable meetings with key partner groups.
• Develop community event aimed at building connections between different types of residents.
• Host “Involvement Fair” to promote connections and volunteerism.
• Continue work on the redevelopment of former Pioneer Ford site.
• Explore sale of City-owned lots.
• Update employee handbook and related policies.
• Review paid leave benefits.

Capital Projects
• Completion of the Library Block
• Reconstruction of Ellen and Laura Streets
• Reconstruction of Elm Street
• Implementation of the lead service line removal grant
• Installation of air exchangers in City Hall
• Reconstruction of Water Well #4

Fiscal Management Overview

- Investment Policy
- Financial Management Plan
- Payment of Bills
- Fund Balance Policy for the General Fund

Investment Policy



RESOLUTION NO. 09-16

REVISING RESOLUTION 03-01 FOR ESTABLISHING AN INVESTMENT POLICY

WHEREAS:

Statement of Intent

It is the policy of the City of Platteville to invest public funds in a legal and safe manner which will provide the highest investment return with regard for the maximum security, while meeting the daily cash flow requirements of the City and conforming to applicable state and local Statutes governing investment of public funds.

This investment policy is intended to establish a policy for investing. In addition, the policy will also outline the types of permissible City investments.

Scope

This investment policy applies to all City funds not immediately needed to meet the operating expenses of the City. These funds shall, where permissible, be pooled together to achieve the best rate of return. The following fund types are covered by this investment policy: general, special revenue, debt service, capital project, water & sewer utility, airport, and all trust and agency funds. This policy will include any new funds created, unless specifically exempted.

Statement of Procedure

Investments shall be made with judgment and care giving first consideration to the safety of the investment, then liquidity and finally yield. "Notwithstanding any other provisions of law, a treasurer who deposits public moneys in any public depository, in compliance with s. 34.05, is thereby relieved of liability for any loss of public moneys which results from failure of any public depository to repay to the public depositor the full amount of its deposits thus causing a loss as defined in s. 34.01 (2)." (Section 34.06 of the Wisconsin Statutes) This policy should not be construed as to imply that an investor should engage in speculative or risky investments. Nor does this policy condone aggressive leveraging for investment purposes.

Investment Policy



Objective

The primary objective, in priority order, of the City's investment activities shall be:

Safety:

Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Diversification may be a mechanism to achieve this goal. A second method to insure safety is to collateralize certain investments.

Liquidity:

The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated.

Return of Investments (Yield)

The City's investment portfolio shall be designed with the objective of attaining a rate of return that meets the constraints of this investment policy and market conditions.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City of Platteville Common Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City, particularly with regard to the time of purchases and sales.

Authorized Investments

(A) The following is a list of investments allowed under State law. Section 66.0603 (lg) of the Wisconsin Statutes, or as amended, governs the types of permissible investments. They are:

Investment Policy



1. Time deposits with maturities that mature in not more than three (3) years.
2. Bonds and securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government.
3. Bonds and securities of any county, city, drainage district, technical college district, village, town or school district of the State of Wisconsin.
4. Any security which matures or which may be tendered for purchase at the option of the holder within not more than seven (7) years of the date on which it is acquired, if that security has a rating which is the highest or second highest rating category assigned by Standard & Poor's Corporation, Moody's Investors Service, or other similar nationally recognized rating agency or, if that security is senior to, or on a parity with, a security of the same issuer which has such rating.
5. Securities of an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, and if the portfolio is the investment company or investment trust is limited to the following:
 - (a) Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government.
 - (b) Bonds that are guaranteed as to principal and interest by the federal government or a commission, board or other instrumentality of the federal government.
 - (c) Repurchase agreements that are fully collateralized by bonds or securities under subdivisions (5) (a) or (b).

(B) Any town, city or village may invest surplus funds in any bonds or securities issued under the authority of the municipality, whether the bonds or securities created a general municipality liability or a liability of the property owners of the municipality for special improvements, and may sell or hypothecate the bonds or securities. Funds of any employer, as defined by Sections 40.02 (28), in a deferred compensation plan, may also be invested and reinvested in the same manner authorized for investments under Sections 881.01 (1).

(C) Any local government, as defined under Section 25.50 (1) (d), may invest surplus funds in the local government pooled investment funds. Cemetery care funds, including gifts where the principal is to be kept intact, may also be invested under Chapter 881.

Investment Policy



(D) Any county, city, village, town, school district, drainage district, technical college district or other governing board, as defined by Section 34.01 (1), may engage in financial transactions in which a public depository, as defined in Section 34.01 (5), agrees to repay funds advanced to it by the local government, plus interest, if the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government. Suitable investments for the city of Platteville include, but are not limited to, the following:

1. State Local Government Investment Pool (LGIP)
2. Wisconsin Investment Trust
3. Certificates of Deposit
4. U.S. Treasury Securities
5. Agency Securities
6. Commercial Paper
7. Repurchase Agreements

A Master Repurchase Agreement should specify the obligations and rights of both parties to the transaction and provide remedies in case of default. Collateral shall be required for all repurchase agreements.

Collateralization

Collateralization will be required on two (2) types of investments: certificates of deposits, which exceed the State and FDIC insurance limits, and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, the Collateralization level will be one hundred two percent (102%) of the market value of principal and accrued interest. The amount of Collateralization should be revalued on a periodic basis. The City chooses to limit collateral to securities of the U.S. Treasury and its agencies.

Collateral shall be held by the City or an independent third party with whom the entity has a current custodial agreement. Where this is not practicable (i.e. Book Entry) verifiable evidence of specific pledged securities must be supplied to the City. All other securities purchased by the City shall be held by a third party custodian, approved by the City Treasurer and evidenced by safekeeping receipts. The right of collateral substitution is granted.

Investment Policy



(Diversification)

The City will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and the State Local Government Investment Pool, it is recommended that no more than fifty percent (50%) of the City's total investment portfolio be invested in a single security type or with a single financial institution for extended periods of time.

Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than three years from the date of purchase.

Reserve funds may be invested in securities exceeding three years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

Internal Control

Each year, as part of the City's annual audit by an external auditing firm, there will be an independent review. This review will provide internal control by assuring compliance with this policy.

Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs. A suitable benchmark for a measure of performance for a passive investment strategy is the rate of return for either the State Local Government Investment Pool or the 90 day U.S. Treasury Bill.

Reporting

The Treasurer shall include an investment summary report within the monthly Financial Report given to the Common Council.

Investment Policy Adoption

The City of Platteville's investment policy shall be adopted by resolution by the Common Council. The policy shall be reviewed periodically by the City Treasurer and any modifications shall be presented by the Treasurer to the Common Council.

Investment Policy

NOW, THEREFORE, BE IT RESOLVED that:

Delegation of Authority

The Common Council delegates the authority to invest public funds to the City Treasurer or the Treasurer's designee. This delegation authorizes the City Treasurer or designee to purchase investments for the City of Platteville. Responsibility is delegated to the City Treasurer or designee to establish procedures to be used for safekeeping, wire transfers, and other banking agreements, consistent with this policy and a system of controls

BE IT FURTHER RESOLVED that:

Authorized Financial Institutions

The Common Council designates the following institutions as public depositories for the funds of the City of Platteville as stated in Sections 34.01 (5) and 34.05 (1) of the 2001-2002 Wisconsin Statutes. These institutions are:

First National Bank, Platteville, WI
Mound City Bank, Platteville, WI
Clare Bank, Platteville, WI
Anchor Bank, Platteville, WI
American Bank & Trust, Platteville, WI
Livingston State Bank, Platteville, WI
Dupaco Community Credit Union, Platteville, WI
Heartland Credit Union, Platteville, WI
Any Subsequent Banks or Credit Unions, Platteville, WI
State of Wisconsin Investment Pool, Madison, WI
Associated Trust Co., Green Bay, WI
Robert W. Baird & Co., Inc., Milwaukee, WI
Swift Financial Advisors, Platteville, WI
Edward D. Jones & Co., Platteville, WI

Approved and adopted by the Common Council of the City of Platteville on a vote of 7 to 0 this 11th day of August, 2009.

Financial Management Plan



POLICY III-12. FINANCIAL MANAGEMENT PLAN

Overview

Wisconsin State Statutes Chapter 65, Municipal Budgets; Chapter 67, Municipal Borrowing and Municipal Bonds.

To guide the decision making by both the elected and appointed officials and their consultants and to provide continuity as staff and council members change; to provide a cohesive framework upon which the decisions are made; to maintain the financial integrity of the City of Platteville.

Policy

The Common Council has overall responsibility for the enforcement of this plan with the City Manager and the Administration Director having staff responsibility.

DEBT MANAGEMENT

The City will confine long term borrowing to projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of 5 years or less will not be funded from long term debt.

Bonds and notes issued by the City will not exceed the useful life of the projects and/or equipment.

Total levy supported general obligation debt will not exceed 3.50% of the City's equalized value.

Total levy supported general obligation debt will not exceed 2,000 per capita. Currently, all City debt is general obligation debt except for mortgage revenue bonds issued by the Water & Sewer Department. The water and sewer debt is supported by utility revenue, i.e., water and sewer bills. Future water and sewer debt could be borrowed under mortgage revenue bonds. Mortgage revenue bonds do not count against our state debt limit. However, we must remember that our residents make these debt payments whether it is through increased property tax levy or increased water and sewer bills.

Financial Management Plan



The City will borrow no more than 75% of annual Capital Improvements.

Prior to adopting the annual capital budget, the City will evaluate the impact of the proposed issuance on the stated goals as well as the impact on the debt level. We are aware that the school district and Grant County borrowing affects our bond rating.

When possible, the tax levy will be replaced with special assessments, water and sewer revenues, TIF Increments, or other revenues as a source for repaying the debt.

The City may issue any type of obligation authorized under Wisconsin Statutes. Prior to issuing bonds other than general obligation bonds, an analysis will be performed to determine the risks and benefits of the alternative financing and the impact of the financing on the City's credit position.

CAPITAL IMPROVEMENT PROGRAM

Capital improvements and capital expenditures are any items which are expected to have a useful life of 3 years or more and costing over 10,000. Items generally under 10,000 will be paid for by a tax levy; items over 10,000 may be borrowed for.

Capital improvements include:

- Capital equipment
- Utility improvements
- Public Works improvements
- Public buildings and grounds

Department Heads will work with the City Manager to outline a 5-year capital improvement program for their department. These 5 year plans will be submitted to the City Manager and Common Council for approval. The capital improvements will be subdivided into improvements which are to be levied for, paid for by sources other than tax levy, or borrowed for.

Financial Management Plan



The City will attempt to budget a sum sufficient to cover maintenance cost for Public Works projects. The City intends to utilize its borrowing power primarily for projects that would involve replacement of infra-structure, or installation of new infra-structure. In this way, it is believed that the protection of the City's borrowing power will be assured and that the borrowed funds would be used primarily for those projects that could be considered an investment in the City which would yield returns in the form of additional tax base or maintenance of values that currently exist and costing over 10,000.

FUND BALANCES

Fund balances are the accumulation of income over expenses. Fund balances in Funds 115 and 120 are restricted for use within those particular funds. The General Fund has both restricted and unrestricted fund balances. The restricted or designated fund balances can only be used for purchases of those items for which they have been restricted. Restricted fund balances have legal restrictions as required by grants, etc. Designated fund balances such as park funds can be amended by Common Council action.

Fund balances should be maintained at a level which provides funds sufficient to pay city expenses without being subject to short term borrowing. The City receives approximately one-third of the city's tax levy in late August, and 85% of the State Shared Revenues are received in late November. The City commits to strive for a general undesignated fund balance equal to 20% of the general fund budget. For example, in 2011 20% is approximately 1,609,028. Fund balance in excess of 20% of the operating expenses should be used to reduce the amount of capital projects borrowing in that given fiscal year. In the event short term loans are needed by any fund, such monies may be borrowed from another city fund through the end of the current year. Interest charged will be equal to the current investment interest rate available to the City, but not lower than 3%.

LAND USE AND GROWTH

It is the policy of the City of Platteville to welcome new growth and development to the City provided that it conforms to the City's Comprehensive Plan. In the event that incentives can be provided, these should be extended to development based upon its projected return to the City.

Financial Management Plan



TAX RATE STABILITY

The City commits to adhere to an operational budget plan, capital improvement plan, and debt management plan. These plans will provide a means for budgeting and financing that will assure the relative stability of its tax rate for municipal purposes. This will help to avoid major tax increases in any single year. The principles outlined above are intended to set forth the City's philosophy related to fiscal management. The Common Council and City Manager recognize that circumstances change and that these principles must be reviewed annually. However, it is the intent of the City of Platteville to follow these general principles in order to assure the City's fiscal integrity and to maintain a high credit rating.

Payment of Bills

POLICY III-8. PAYMENT OF BILLS

Overview

In 1998, the Common Council requested that they authorize payment of bills at each of the monthly Council meetings.

Policy

The Common Council authorizes payment of bills before checks are distributed to vendors

First monthly meeting and second monthly meeting of Council: For the most part, the run of bills at the first Council meeting each month will be when most of the bills will be paid.

The run of bills at the second Council meeting will be for bills arriving too late for the first meeting, those registrations needed for meetings or conferences that are found out at a date after the first Council meeting, flex plan payments, and for other purchases which need to be paid for in a short period of time.

The second run of bills is not intended to be similar in size to the first run of bills. If you have a bill that is not routine and needs to be approved with the second run of bills (i.e. cannot wait until the first meeting of the following month), make sure Finance understands that this is to be paid at the second meeting. Otherwise the bill will be processed and paid at the first meeting of the following month.

Submittal to Finance Department: Any bills that departments wish to be considered for payment should be in the Finance office by the Tuesday prior to the Council meeting.

Fund Balance Policy for the Gen. Fund

POLICY III-14. FUND BALANCE POLICY FOR THE GENERAL FUND

Overview

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures.

The policy also authorizes and directs the Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

Policy

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purpose for which amounts can be spent.

- Nonspendable fund balance consists of funds that cannot be spent due to their form (e.g. inventories) or funds that legally or contractually must be maintained intact.
- Restricted fund balance consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on the financial reporting of unrestricted fund balance, or the last three components listed above.

Long-Range Financial Plan

Even though the City of Platteville does an annual five-year Capital Improvement plan, the City currently does not have a designated Long-Range Financial plan. We feel it is both necessary and crucial to have this plan based on the budget challenges outlined in the Executive Summary.

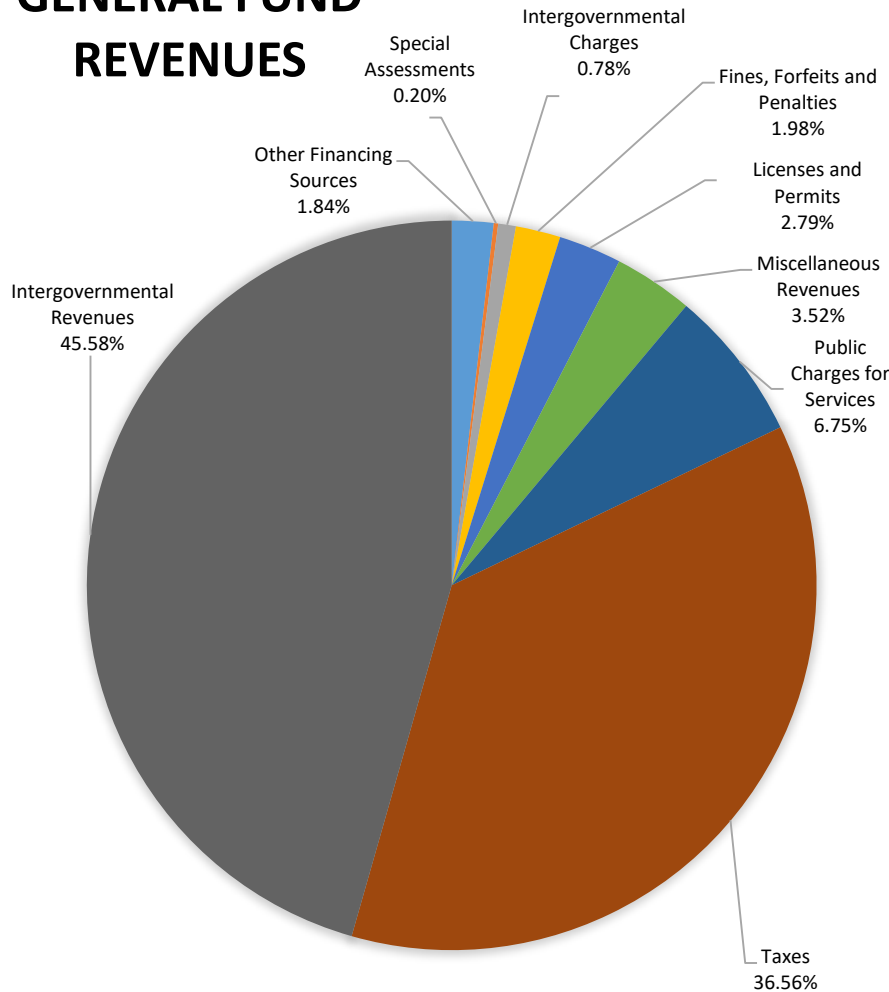
The City is currently working with Ehlers and Associates to complete this plan by the end of 2nd quarter 2017.

2017 Budget Overview

Summary of Revenues

The following graph shows the budget distribution for the City's General Fund revenues and summaries of the revenue categories.

GENERAL FUND REVENUES



Taxes –includes property tax revenues, local room tax revenues, municipal owned utility revenue and PILOT agreements.

Intergovernmental Revenue – revenues provided by other governments usually in the form of grants.

Special Assessments –includes items billed to residents, such as: snow, ice and weed control bills and weights and measure bills.

Intergovernmental Charges - charges assessed to other government entities for services provided. An example of this would be revenue received from townships for their share of the fire department's fixed costs.

Licenses & Permits –includes fees assessed as part of tracking and regulatory purposes with the main revenues in this category being building inspection permits and rental unit licenses.

Fines, Forfeitures & Penalties – includes citation revenue and court penalties.

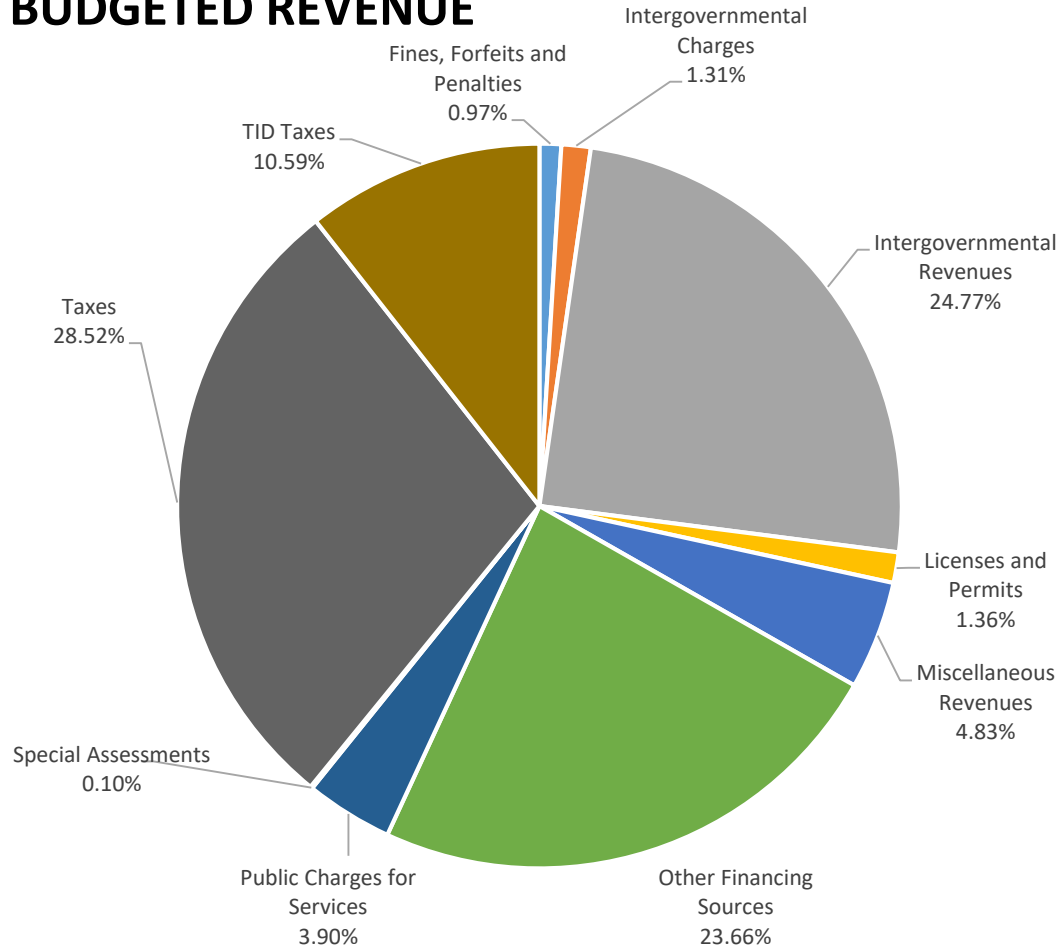
Public Charges for Service – includes revenues for which is intended to cover the cost of the service provided.

Miscellaneous Revenues - revenues which do not fall into one of the other categories, examples include: interest income, rent of City properties and donations.

Other Financing Sources - transfers from other funds / City accounts or the budgeted use of fund balance reserves.

Summary of Revenues

ALL FUNDS BUDGETED REVENUE



The graph to the left shows the revenue budget distribution (by percentage) for all City funds.

Below, you will see the general fund budgets and overall City Budget totals for the past four years.



Year	General Fund Budget	Total Budget	% Change (Gen Fund)
2017	8,141,758	16,686,579	-.91%
2016	8,216,340	17,280,144	-.88%
2015	8,289,598	18,677,653	2.12%
2014	8,117,571	22,733,743	-

Summary of Revenues

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	2,441,807	2,850,612	3,104,447	2,976,472	
Special Assessments	18,018	17,473	14,750	15,880	
Intergovernmental Revenues	4,082,059	3,860,855	3,769,137	3,710,728	
Licenses & Permits	195,592	245,854	235,375	227,230	
Fines, Forfeits, & Penalties	159,017	142,047	161,500	161,500	
Public Charges For Services	889,887	814,110	425,320	549,668	
Intergovernmental Charges	47,066	65,648	48,308	63,880	
Miscellaneous Revenues	697,108	308,922	255,498	286,399	
Other Financing Sources	3,500	16,159	202,005	150,001	
TOTAL GENERAL FUND (100)	8,534,054	8,321,680	8,216,340	8,141,758	-4.60%

The General Fund is the primary operating fund of the City. This fund accounts for the financial resources of the City that are not accounted for in any other fund. Principal revenue sources are property tax, license & permits and state shared revenues.

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	-	40,783	45,569	43,000	
Intergovernmental Revenues	-	282,476	344,624	375,852	
Public Charges For Services	-	475	101	413	
Intergovernmental Charges	-	86,749	160,000	153,940	
Miscellaneous Revenues	-	768	-	-	
TOTAL TAXI/BUS FUND (101)	-	411,251	550,294	573,205	#DIV/0!

The Taxi/Bus Fund is a special revenue fund for the Taxi/Bus service. This fund was created during budget year 2015. Major revenues in this fund come from intergovernmental revenues, which include Federal and State Taxi Grants.

** Please note that Taxi Expenses were included in general fund budget for 2014 **

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	869,977	816,952	1,269,107	1,473,517	
Miscellaneous Revenues	217,748	189,452	-	-	
Other Financing Sources	3,834,854	1,111,436	1,087,100	-	
TOTAL DEBT SERVICE FUND (105)	4,922,579	2,117,840	2,356,207	1,473,517	-70.07%

The Debt Service Fund is used to account for all revenues used to pay principal and interest payments on debt taken out for general capital purposes. Payments for principal and interest are funded through the annual tax levy.

Summary of Revenues



	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	1,010,355	839,545	184,678	266,500	
Intergovernmental Revenues	51,400	357,401	32,000	34,500	
Public Charges For Services	-	-	-	100,000	
Miscellaneous Revenues	-	206,087	520,000	520,000	
Other Financing Sources	1,657,007	1,500,304	2,339,000	1,872,626	
TOTAL CAPITAL PROJECTS FUND (110)	2,718,762	2,903,337	3,075,678	2,793,626	2.75%

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Miscellaneous Revenues	1,457	-	-	-	-
TOTAL TRUST & AGENCY FUND (115)	1,457	-	-	-	-100.00%

** Please note that this fund was closed in 2014 and revenues transferred to General Fund **

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	194,051	182,096	183,078	161,537	
Intergovernmental Revenues	32,702	551,419	355	479	
Miscellaneous Revenues	1,071	1,297	-	-	
Other Financing Sources	-	-	6,778	24,697	
TOTAL TID #4 (124)	227,824	734,812	190,211	186,713	-18.05%

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	933,858	925,549	980,904	1,015,590	
Intergovernmental Revenues	3,338	-	-	-	
Other Financing Sources	3,700,000	8,387	8,863	7,147	
TOTAL TID #5 (125)	4,637,196	933,936	989,767	1,022,737	-77.94%

The Capital Project fund is used to account for the City's major capital acquisition and construction activities (streets, vehicles, equipment, etc.). Grants, shared revenues for capital acquisition and borrowed funds for capital projects are accounted for in this fund. For the 2017 Budget, we plan to borrow \$1,700,000. This will be used to pay for the Street Reconstruction and Storm Sewer costs for Elm Street, Laura Street and Ellen Street. We also have a new revenue, Motor Vehicle Registration Fee (Wheel Tax), which is to be used for transportation purposes only.

TIF DISTRICTS 4-7

Revenues and expenditures related to economic development and construction within the specific boundaries of the TID are accounted for within their respective fund. Revenues are generated through a tax increment which support economic development and debt service payments on debt issued for specific projects within the TIF boundaries.

Summary of Revenues

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	140,316	629,176	491,304	482,366	
Intergovernmental Revenues	125	74	1,600	1,008	
Miscellaneous Revenues	112,247	-	-	-	
Other Financing Sources	385,000	-	186,655	159,488	
TOTAL TID #6 (126)	637,688	629,250	679,559	642,862	0.81%

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Taxes	84,616	46,454	212,564	107,566	
Intergovernmental Revenues	4,486	404,707	2,847	3,894	
Miscellaneous Revenues	103,191	26,060	-	-	
Other Financing Sources	-	2,697,854	924,005	1,412,467	
TOTAL TID #7 (127)	192,293	3,175,075	1,139,416	1,523,927	692.50%

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Other Financing Sources	79,693	282,841	84,929	328,234	
TOTAL RDA (130)	79,693	282,841	84,929	328,234	311.87%

TOTAL REVENUES	21,950,089	19,510,022	17,282,401	16,686,579	-23.98%
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The RDA fund is used to improve the physical and economic condition of the downtown area. The revenue recorded in this fund is the loan (principal and interest) payments for monies borrowed out to developers from the RDA fund.

Property Taxes



Property taxes are levied upon all City property owners at a calculated rate per 1,000 of assessed property valuation on both real and personal property. The City's tax levy is established during the annual budget process and the overall mill rate includes five taxing jurisdictions, City of Platteville, State of Wisconsin, Grant County, Southwest Technical College and Platteville School District.

After a budget is finalized and the tax levy is set, taxes are sent into the State of WI in December and the amount due is calculated by taking the mill rate times the assessed value established by our assessor on January 1st of that year. These taxes, however, are not due until the following year.

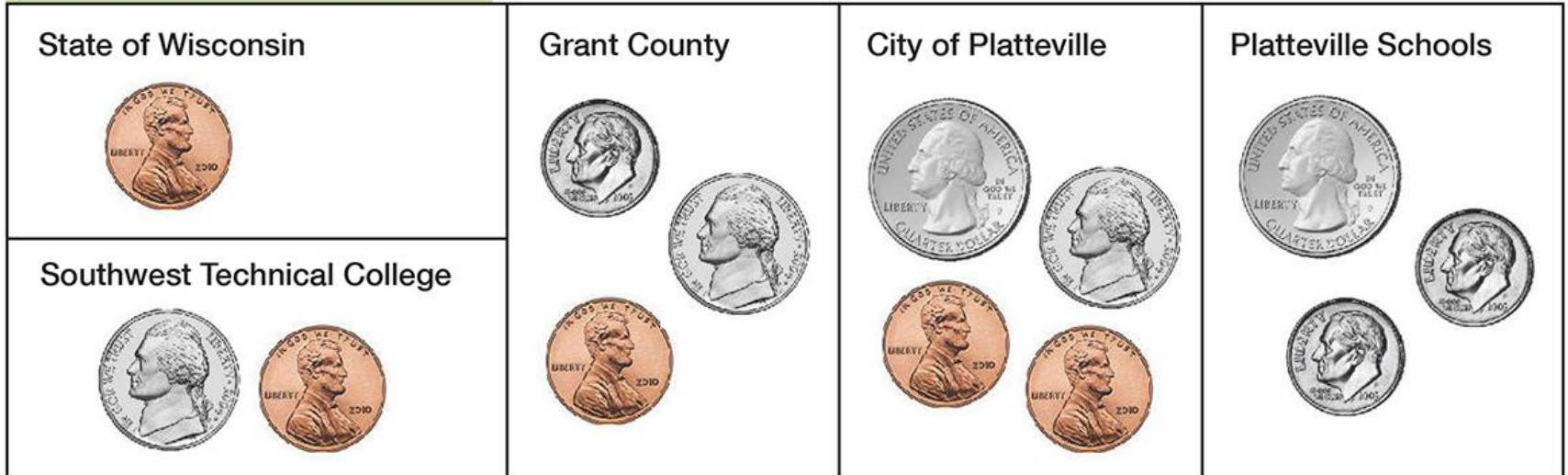
2016 real estate taxes, payable in 2017, may be paid using the installment method with the first half due January 31, 2017 at the City Treasurer's office and the second half due July 31, 2017 to the County Treasurer's office. Special Charges and Personal Property Taxes are due in full January 31, 2017.

The overall assessed tax rate for the 2016 tax bills for city residents decreased from 23.14 to 22.95 per 1,000 of assessed value. The equalized (full value) tax rate decreased from 21.58 to 20.84 per 1,000 of equalized value. Tax amounts levied for each taxing jurisdictions varied in comparison to last year. The Platteville School District levy is 5,786,633.64 (down 3.51%). The Grant County tax levy is 2,134,674.82 (up 2.94%). The State of Wisconsin tax levy is 110,632.24 (up 3.11%). The City of Platteville tax levy is 4,155,319.00 (up 5.00%). The Southwest Wisconsin Technical College tax levy is 719,857.47 (up 4.66%).

The City is subject to property tax levy limits as are all Wisconsin municipalities. The City's tax levy (excluding debt) is limited to net new construction, with the option to adjust to levy for any debt issued prior to 2005.

Where Does Your Tax Dollar Go?

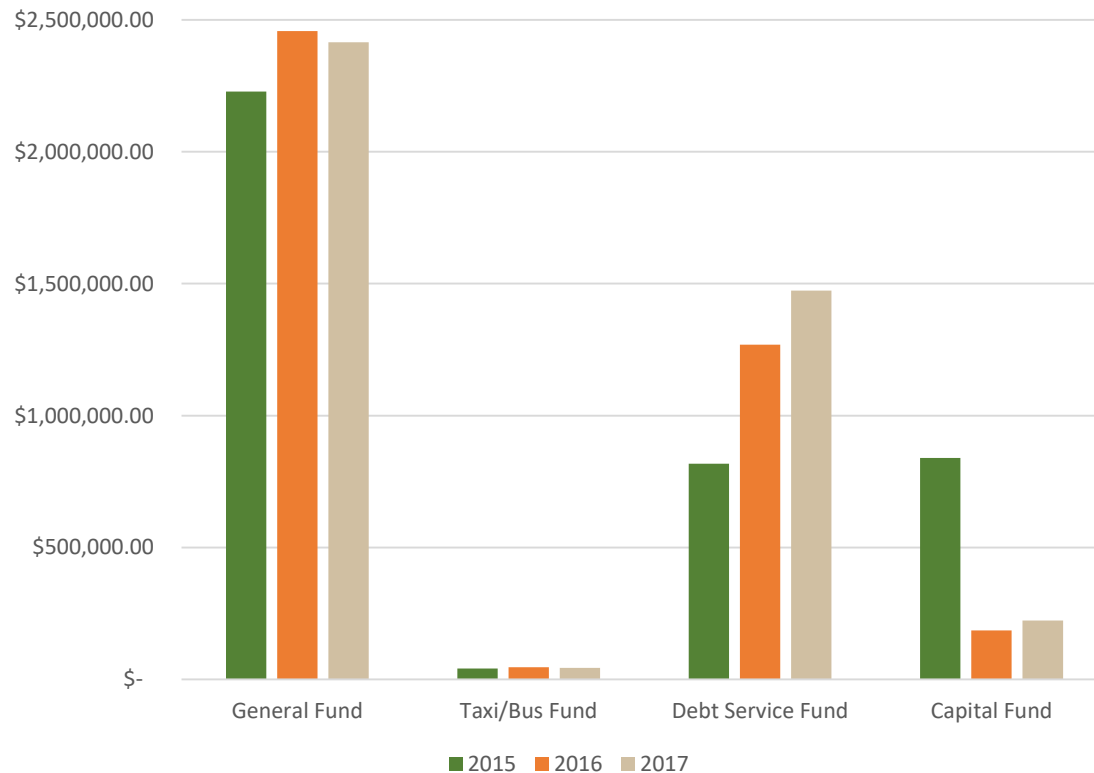
Breakdown of one Tax Dollar



For the 2017 Budget, the City of Platteville will receive 32 cents of each property tax dollar collected. The remainder is split between the Platteville School District (45 cents), Grant County (16 cents), Southwest Technical College (6 cents) and the State of Wisconsin (1 cent).

City Tax Levy Distribution

CITY OF PLATTEVILLE TAX DISTRIBUTION - PER FUND

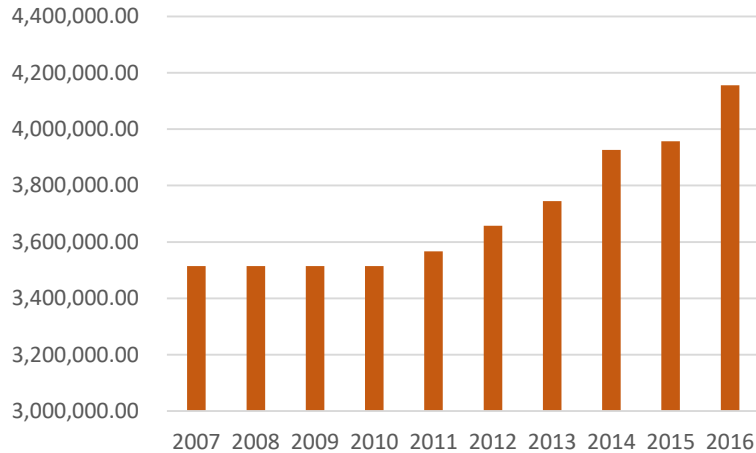


The majority of the City's tax levy is used to pay for operating expenses; however, as you can see from the chart to the left, each year more and more of the tax levy is being used to pay for debt service payments.

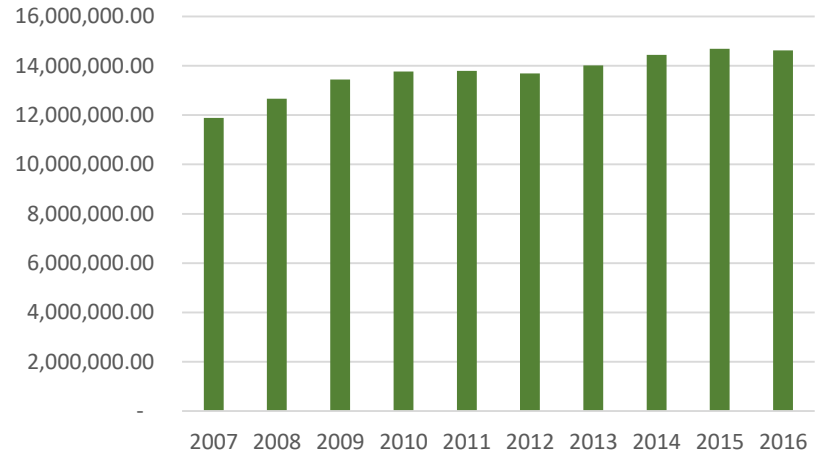
Even though the City is continually borrowing to resurface and maintain streets, the main reason for the increase in debt service payments is because the City has a few outstanding loans that have been structured as “back ended” with principal payments increasing each year. This is a cause for concern for the City as our debt service payments will continue to increase without even considering any new borrowing.

Tax Levy Graphs

**CITY TAX LEVY (IN DOLLARS)
 TAX YEARS 2007-2016**



**TOTAL TAX LEVY (IN DOLLARS)
 TAX YEARS 2007-2016**



Property Taxes Levied For Tax Years 2007 - 2016 (Budget Years 2008 - 2017)

Tax Year	Budget Year	School	City	County	TIF Dist.	Vo-Tech	State	Total
2007	2008	4,642,358.05	3,514,365.00	1,739,433.89	1,107,204.35	791,913.84	86,043.78	11,881,318.91
2008	2009	4,966,122.48	3,514,365.00	1,778,294.84	1,391,409.55	917,867.96	92,669.24	12,660,729.07
2009	2010	5,319,496.81	3,514,365.00	1,814,234.74	1,651,262.05	1,051,279.23	95,596.83	13,446,234.66
2010	2011	5,428,970.59	3,514,365.00	1,845,592.52	1,846,992.07	1,037,409.35	95,862.45	13,769,191.98
2011	2012	5,508,021.55	3,566,816.00	1,857,394.09	1,726,249.99	1,037,330.75	94,672.14	13,790,484.52
2012	2013	5,553,795.59	3,657,286.00	1,889,070.24	1,441,263.34	1,052,519.64	93,587.45	13,687,522.26
2013	2014	5,604,961.75	3,745,170.00	1,961,069.93	1,536,021.89	1,068,026.42	94,166.46	14,009,416.45
2014	2015	5,842,641.09	3,926,194.00	2,097,696.08	1,783,472.18	682,170.58	105,521.90	14,437,695.83
2015	2016	5,997,219.35	3,957,447.00	2,073,477.90	1,867,850.59	687,808.01	107,487.78	14,691,290.63
2016	2017	5,786,633.64	4,155,319.00	2,134,674.82	1,714,678.68	719,857.47	110,632.24	14,621,795.85
2007-2016 % Change		24.65%	18.24%	22.72%	54.87%	-9.10%	28.58%	23.07%

Motor Vehicle Registration Fee (Wheel Tax)

Starting in 2017, the City of Platteville had adopted a Motor Vehicle Registration Fee. This fee will be assessed on all vehicles registered within the City of Platteville and the charge will \$20.00 per vehicle per year. Eligible vehicles (per DOT guidelines) are automobiles or motor trucks under 8,000 lbs. gross weight. Funds will be collected by the Department of Transportation and will be forwarded to the City of Platteville to be used for transportation related purposes only.



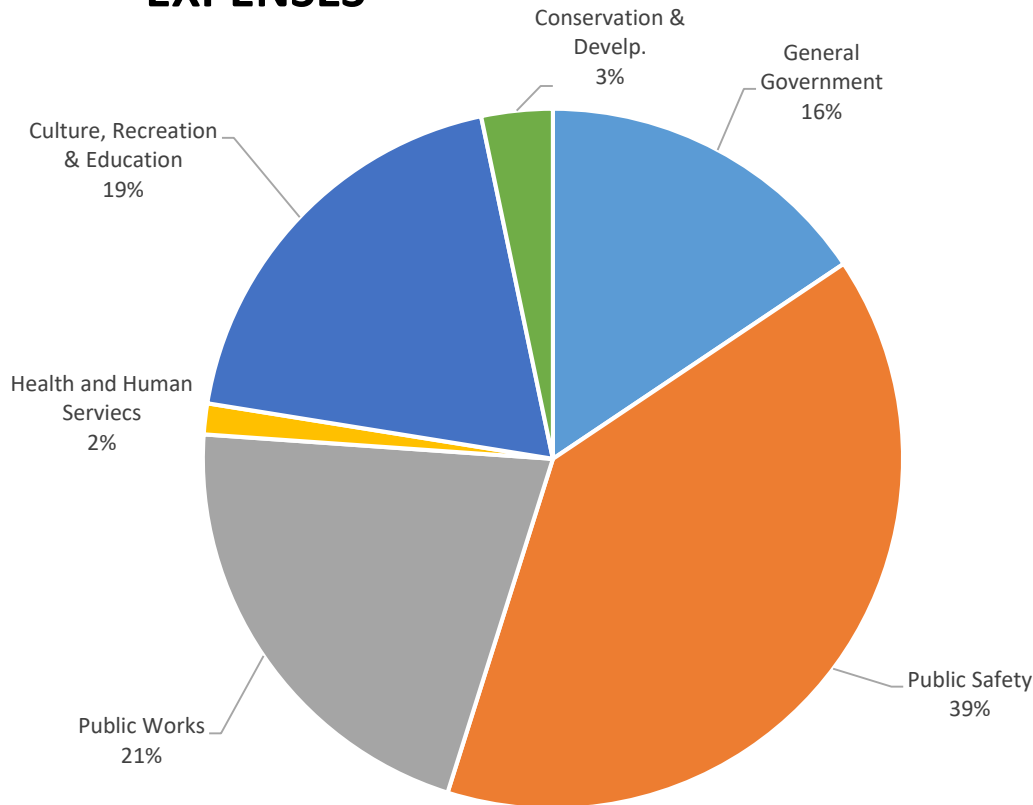
Ambulance Service Fee

In addition to the Wheel Tax, another new revenue starting in 2017 will be an Ambulance Service Fee. This fee will offset costs related to the construction of the new EMS facility at Southwest Health. Operating costs for the Ambulance Service will continue to be paid for through user fees. The City will be collecting this fee through the Water and Sewer Bill.

	MONTHLY
Commercial Customers	\$10/month
Industrial Customers	\$10/month
Public Authority Customers	\$10/month
Residential/ Multifamily Residential Customers	Amount is determined by taking remainder of fee divided by # of total units (including multifamily residential units). 2017 amount is \$1.45 per unit.

Summary of Expenses

GENERAL FUND EXPENSES

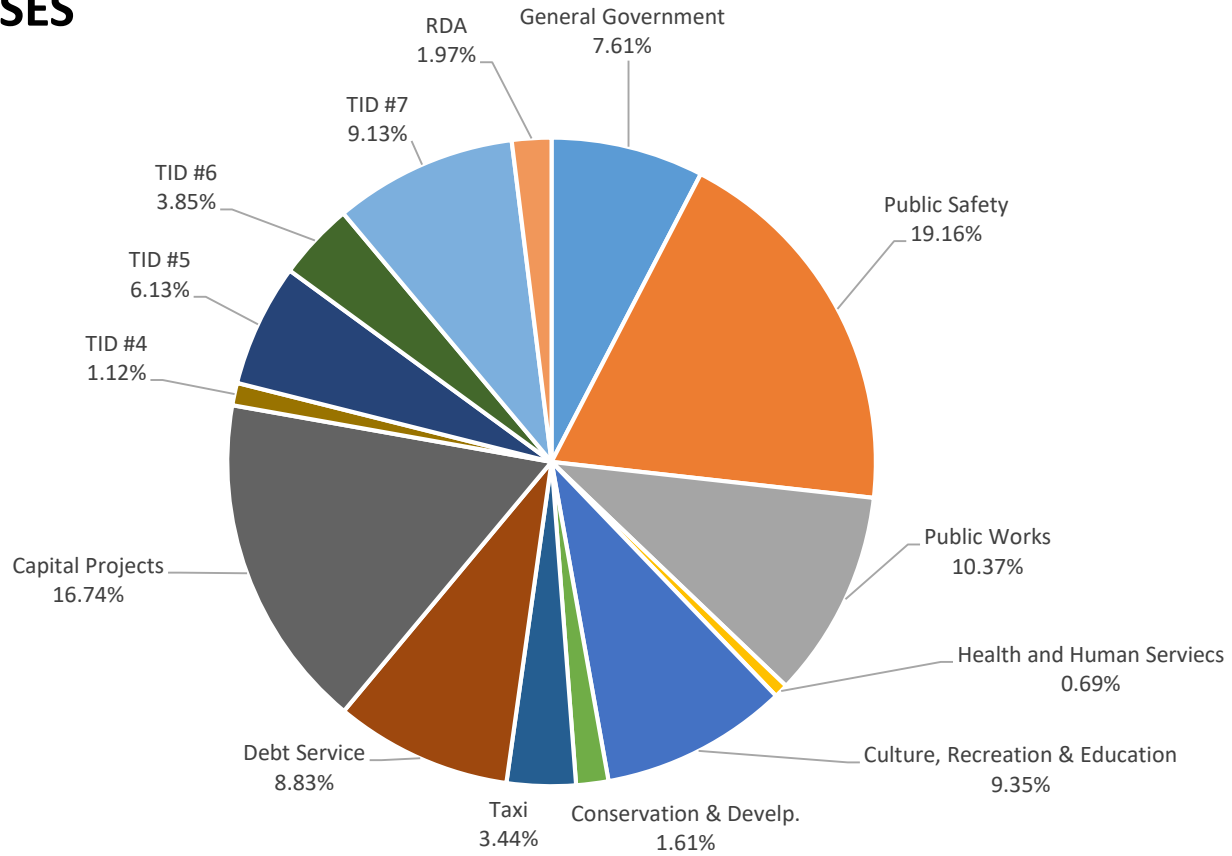


The following graph shows the budget distribution for the City's General Fund expenses and summaries of the expense categories.

- General Government – expenses incurred for administration of the City as a whole or any function that does not fit into any other category
- Public Safety – includes costs for police, fire, ambulance fee to SW Health
- Public Works – maintenance costs associated with the City's streets, recycling, cemeteries
- Culture, Recreation & Education – costs of providing a sense of community to residents, including recreational programming and the maintenance of shared public areas.
- Economic development – expenses associated with increasing the economic development within the City of Platteville
- Human & Health Services – costs associated with providing awareness and providing programs which help improve the mental and physical lives of our residents.

Summary of Expenses

CITY OF PLATTEVILLE EXPENSES



Summary of Expenses



	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
General Government	1,112,226	1,133,372	1,312,868	1,213,642	
Public Safety	3,286,002	3,236,224	3,125,720	3,255,736	
Public Works	1,755,207	1,610,920	1,709,759	1,752,367	
Health & Human Services	112,624	94,314	113,616	117,732	
Culture and Recreation	1,500,654	1,530,497	1,580,167	1,587,734	
Conservation & Development	332,590	287,377	374,210	274,547	
TOTAL GENERAL FUND (100)	8,534,054	8,321,680	8,216,340	8,141,758	-4.60%

The General Fund is the primary operating fund of the City. The majority of the expenses in this fund go towards labor and everyday operating costs. Public Safety and Public Works make up 60% of the general fund expenses.

	2014	2015	2016	2017	% Change
	ACTUAL	ACTUAL	BUDGET	BUDGET	2014-2017
Total Taxi/Bus (101)	-	399,122	550,294	573,205	
Total Debt Service (105)	4,919,641	1,039,844	2,356,207	1,473,517	
Total Capital Projects(110)	2,428,370	2,976,079	3,075,678	2,739,126	
Total Trust and Agency (115)	975	-	-	-	
Total TIF #4 (124)	445,366	1,415,327	190,211	186,713	
Total TIF #5 (125)	4,621,875	917,391	989,767	1,022,737	
Total TIF #6(126)	614,877	820,605	679,559	642,862	
Total TIF #7 (127)	121,770	1,038,790	1,139,416	1,523,927	
Total RDA (130)	50,617	230,658	84,929	328,234	
TOTAL EXPENSES	21,302,794	16,730,520	17,282,401	16,692,079	-3.42%

Debt Service and Capital Projects make up 25% of the City's total budget. Debt Service payments are fully funded by the tax levy, while Capital projects are funded by both the tax levy and borrowing. The major capital projects for 2017 include: street repair work (Elm, Laura and Ellen), street overlay and highway striping, two new police vehicles and FFE and technology for the new library.

2017 Budget General Fund Fund 100

Common Council



COMMON COUNCIL

Department Summary:

The major responsibilities of the Common Council are:

- Set strategic direction of community
- Identify priorities, goals and services
- Enact ordinances and policies
- Approve budget, tax levy and fees
- Approve contracts
- Provide oversight through the City Manager

Common Council members are elected by the residents of Platteville and serve for a term of three years.

Account Number	Account Title	2015 Actual	2016 Budget	2016 YTD Actual	2016 Estimate	2017 Dept. Budget	2017 Executive Budget	2017 Approved Budget
100-51100-110-000	COUNCIL: SALARIES	18,000	18,000	16,500	18,000	18,000	18,000	-
100-51100-132-000	COUNCIL: SOC SECURITY	1,116	1,116	1,023	1,116	1,116	1,116	-
100-51100-133-000	COUNCIL: MEDICARE	261	261	239	261	261	261	-
100-51100-210-000	COUNCIL: PROF SERVICES	-	1,000	-	-	1,000	1,000	1,000
100-51100-309-000	COUNCIL: POSTAGE	191	250	263	289	250	250	250
100-51100-320-000	COUNCIL: SUBSCRIPTION & DUES	3,298	3,000	3,143	3,400	3,400	3,200	3,200
100-51100-330-000	COUNCIL: TRAVEL & CONFERENCES	946	1,000	1,194	713	1,000	1,000	4,000
100-51100-340-000	COUNCIL: OPERATING SUPPLIES	509	900	678	682	900	900	900
100-51100-341-000	COUNCIL: ADV & PUB	2,064	3,000	1,977	2,495	2,800	2,800	2,800
100-51100-500-000	COUNCIL: OUTLAY	-	-	-	-	-	-	-
	TOTAL EXPENSES COUNCIL	26,384	28,527	25,018	26,956	28,727	28,527	12,150

CITY MANAGER OFFICE

City Manager: Karen Kurt

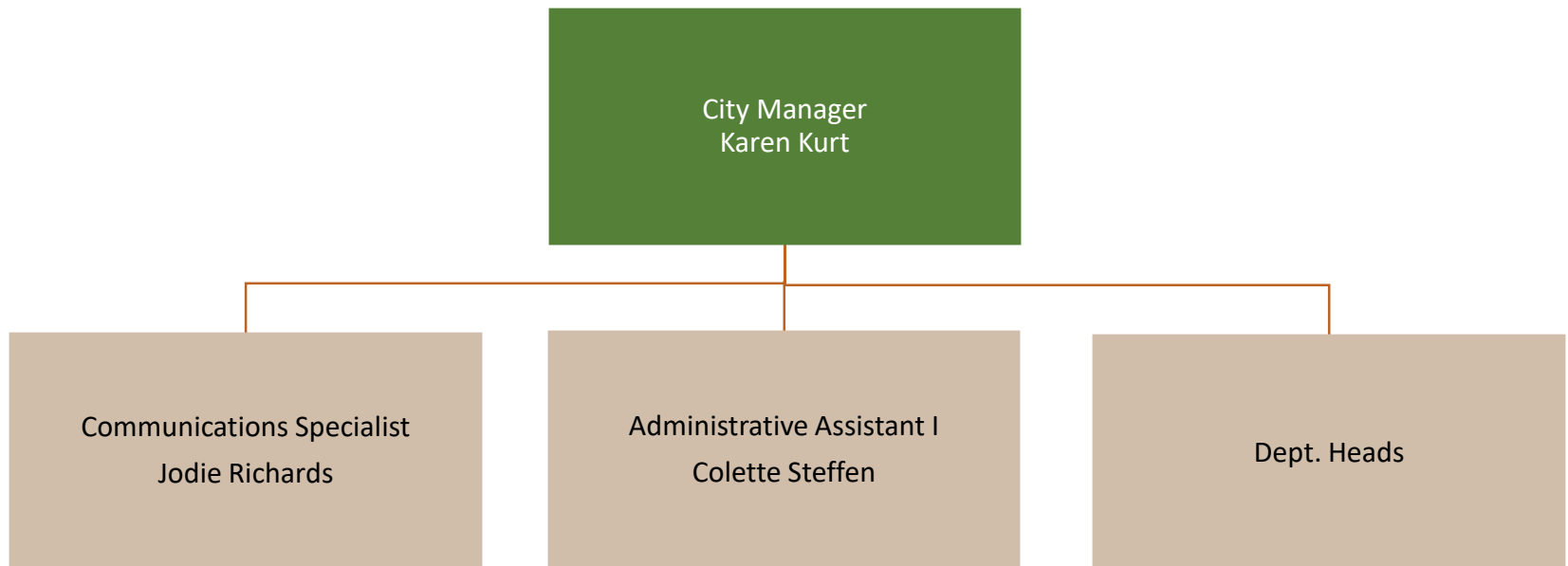
Department Summary:

The City Manager is the Chief Executive Officer of the City and provides management and supervision of the City organization under the control of the Common Council.

Specific responsibilities of the City Manager include:

- Assisting the Common Council in determining strategic priorities for the community.
- Providing technical expertise to assist Common Council in vetting policy decisions.
- Implement policy decisions and legislative actions taken by the City Council.
- Provide direction to the Department Heads in accordance with policies established by the Common Council and ensures that the City operations are conducted in an economic, efficient and effective manner.
- In cooperation with Department Heads, prepares and administers the annual operating budget and a five-year Capital Improvement Plan and makes recommendations to maintain and improve the long term fiscal health of the community.
- Provides policy advice and research data to the Common Council, community organizations and boards; prepares and distributes Common Council agendas and schedules boards and commission calendars.
- Develops a high performance organization. Recruits, hires, and supervises City staff, promotes economic development and provides public relations services.
- Publishes/updates ordinance book, personnel policy and other documents as required. Acts as liaison with other communities, state and federal agencies, local school district and the University of Wisconsin–Platteville.
- Represents and/or advocates for the City with intergovernmental partners and stakeholders.
- Monitors legislative activity that may impact City.
- Oversee internal and external communications, economic development initiatives, and organization development strategies, including labor contract negotiations.

City Manager Office



City Manager Office



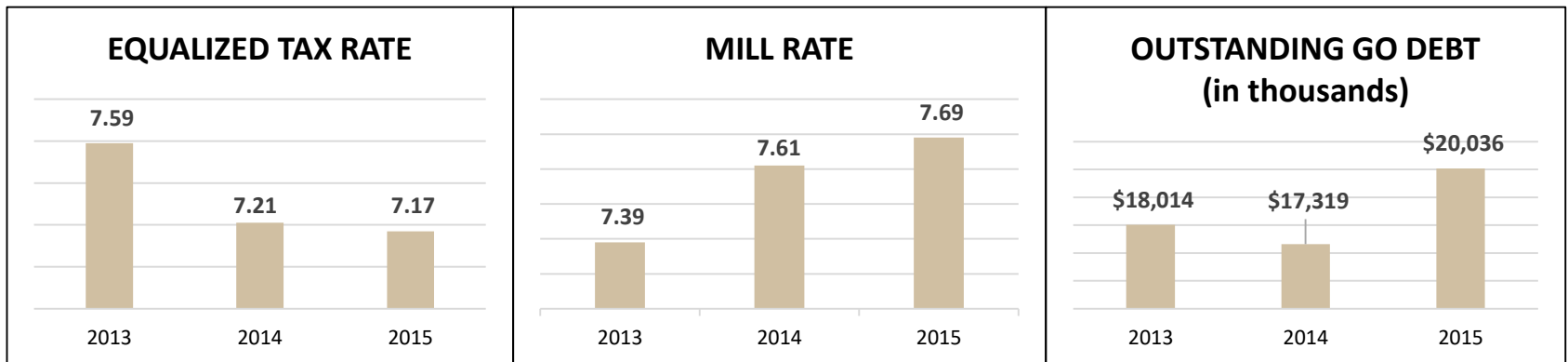
2016 Accomplishments:

- Finalized Library Block agreements and financing so that construction could begin. Project was a finalist for a Community and Economic Award in the public-private partnership category from the Wisconsin Economic Development Association (WEDA).
- Identified developer for former Pioneer Ford site.
- Completed compensation study and implemented new compensation plan.
- Launched new City newsletter and redesigned City website for launch by year end.
- Recruited and hired candidates in three key leadership positions: Financial Operations Manager; Senior Center Manager and Parks Foreman.

2017 Goals:

- Complete redevelopment of library block and former Pioneer Ford sites.
- Develop and implement downtown parking strategy.
- Complete long range financial plan.
- Facilitate meetings with Common Council and key stakeholder groups.
- Oversee implementation of the 2017 budget reductions and plan for anticipated reductions in 2018.

Performance Measures:



City Manager Office



Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51410-110-000	CITY MGR: SALARIES	91,421	110,000	93,140	96,091	109,574	109,574	109,574
100-51410-111-000	CITY MGR: CAR ALLOWANCE	1,030	1,200	1,016	1,048	1,200	1,200	1,200
100-51410-120-000	CITY MGR: OTHER WAGES	12,048	13,969	11,395	12,521	16,224	-	2,621
100-51410-131-000	CITY MGR: WRS (ERS)	6,209	7,260	6,147	6,342	7,451	7,451	7,451
100-51410-132-000	CITY MGR: SOC SECURITY	6,431	7,760	6,567	6,745	7,874	6,868	7,030
100-51410-133-000	CITY MGR: MEDICARE	1,504	1,815	1,536	1,577	1,841	1,606	1,644
100-51410-134-000	CITY MGR: LIFE INSURANCE	71	366	319	348	365	365	365
100-51410-135-000	CITY MGR: HEALTH INS PREMIUMS	5,053	5,856	5,367	5,855	6,441	6,006	6,359
100-51410-137-000	CITY MGR: HEALTH INS. CLAIMS	1,371	1,950	880	1,174	1,950	1,950	1,950
100-51410-138-000	CITY MGR: DENTAL INSURANCE	369	402	368	401	422	422	387
100-51410-139-000	CITY MGR: LONG TERM DISABILITY	678	956	867	946	942	942	942
100-51410-210-000	CITY MGR: PROF SERVICES	10,584	-	-	-	-	-	-
100-51410-300-000	CITY MGR: TELEPHONE	301	720	551	601	600	600	600
100-51410-309-000	CITY MGR: POSTAGE	118	500	51	69	400	400	400
100-51410-310-000	CITY MGR: OFFICE SUPPLIES	875	700	763	763	900	900	900
100-51410-320-000	CITY MGR: SUBSCRIPTION & DUES	1,232	1,500	1,430	1,907	1,500	1,500	1,500
100-51410-327-000	CITY MGR: GRANT WRITING	7,955	10,000	225	300	10,000	10,000	10,000
100-51410-330-000	CITY MGR: TRAVEL & CONFERENCES	4,759	5,000	3,588	3,588	5,000	5,000	5,000
100-51410-345-000	CITY MGR: DATA PROCESSING	-	-	30	30	-	-	-
100-51410-346-000	CITY MGR: COPY MACHINES	2,958	2,500	4,528	3,944	3,300	3,300	3,300
100-51410-407-000	CITY MGR: MOVING EXPENSES	2,983	-	-	-	-	-	-
100-51410-419-000	CITY MGR: EMPLOYEE MERIT	10,076	20,185	26,241	26,241	-	-	-
100-51410-420-000	CITY MGR: SUNSHINE FUND	973	2,500	1,244	1,622	2,500	2,500	2,500
100-51410-500-000	CITY MGR: OUTLAY	40	-	-	-	-	-	-
100-51410-998-000	CITY MGR: WAGE/BNFT CONTINGENCY	-	-	-	-	-	-	20,000
100-51410-999-000	CITY MGR: CONTINGENCY FUND	-	30,784	-	-	-	-	24,969
	TOTAL EXPENSES CITY MANAGER	169,039	225,923	166,253	172,113	178,484	160,584	208,692

City Manager Office



		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51411-120-000	COMMUNICATIONS: OTHER WAGES	24,186	29,658	25,693	27,901	34,635	34,635	34,635
100-51411-124-000	COMMUNICATIONS: OVERTIME	-	-	-	-	-	-	-
100-51411-131-000	COMMUNICATIONS: WRS (ERS)	1,614	1,861	1,701	1,735	2,256	2,256	2,256
100-51411-132-000	COMMUNICATIONS: SOC SECURITY	1,500	1,839	1,719	1,719	2,147	2,147	2,147
100-51411-133-000	COMMUNICATIONS: MEDICARE	351	430	402	402	502	502	502
100-51411-134-000	COMMUNICATIONS: LIFE INSURANCE	24	36	12	24	41	41	41
100-51411-139-000	COMMUNICATIONS: LONG TERM DIS	205	243	241	243	285	285	285
100-51411-320-000	COMMUNICATIONS: SUB & DUES	-	-	-	-	400	400	400
100-51411-364-000	COMMUNICATIONS: MARKETING	2,642	10,000	2,300	3,429	10,000	10,000	10,000
	TOTAL EXPENSES COMMUNICATIONS	30,522	44,067	32,078	35,453	50,266	50,266	50,266

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52900-300-000	EMERG MGMT: TELEPHONE	1,680	1,700	1,564	1,705	1,700	1,700	1,700
100-52900-314-000	EMERG MGMT: UTILITY, REFUSE	107	110	90	92	110	110	110
100-52900-340-000	EMERG MGMT: OPERATING SUPPLIES	-	-	-	-	-	-	-
100-52900-344-000	EMERG MGMT: REPAIR & MAINTENAN	1,805	2,890	1,728	1,728	2,500	2,500	2,500
100-52900-500-000	EMERG MGMT: OUTLAY	-	-	-	-	-	-	-
	TOTAL EXPENSES EMERG MGMT	3,592	4,700	3,382	3,525	4,310	4,310	4,310

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51300-210-000	ATTORNEY: PROF SERVICES	59,360	55,000	35,476	38,888	55,000	55,000	55,000
100-51300-215-000	ATTORNEY: SPECIAL COUNSEL	1,591	10,000	6,140	11,809	10,000	10,000	10,000
	TOTAL EXPENSES ATTORNEY	60,951	65,000	41,616	50,697	65,000	65,000	65,000

ADMINISTRATION DEPARTMENT

Department Head: Valerie Martin

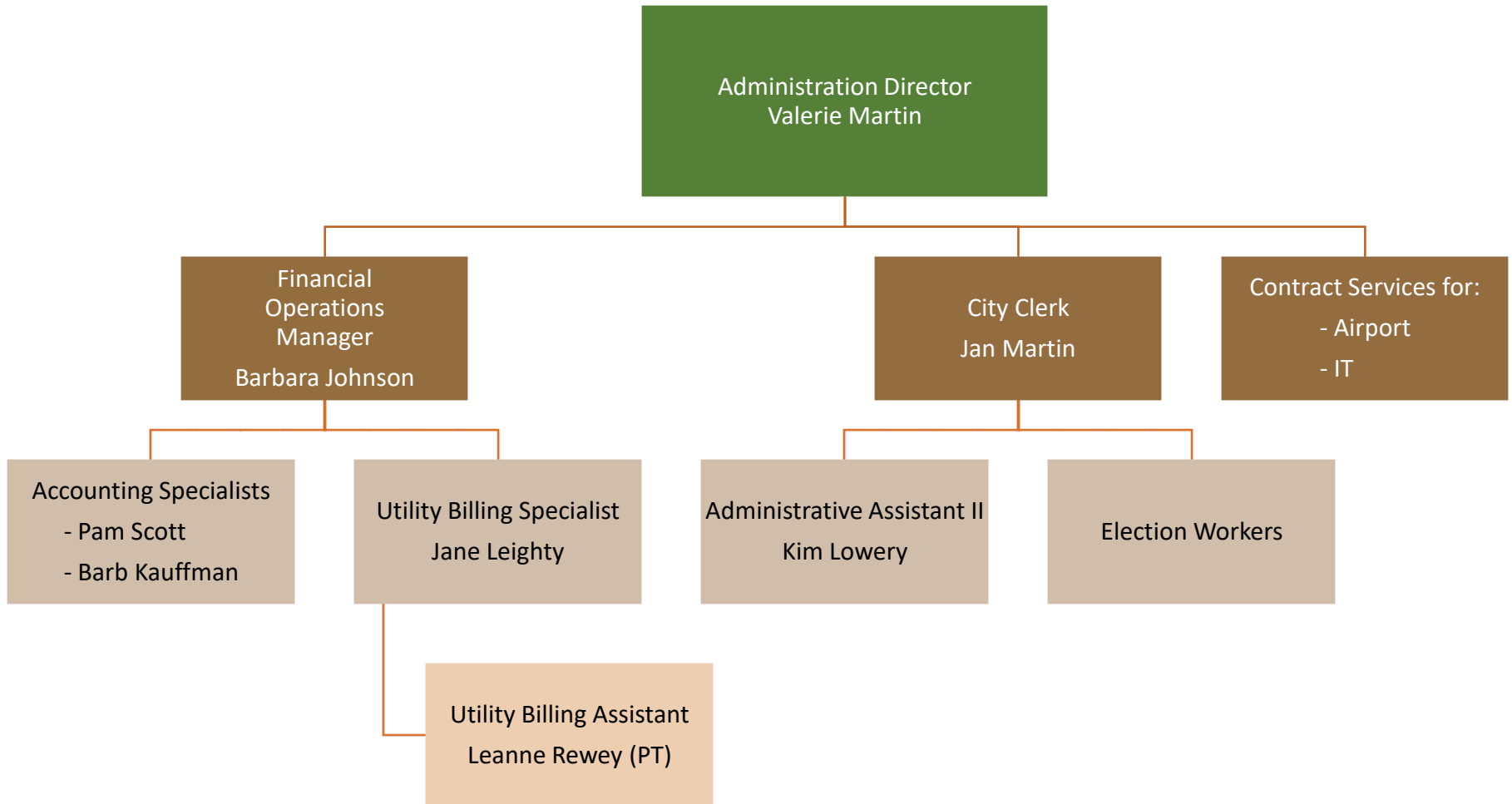
Department Summary:

The Director of Administration provides supervision and direction to several of the City's top management staff. Duties generally include supervision of various functions including, but not limited to, finance, water and sewer billing, human resources, information technology, elections, record management and risk management.

Some specific responsibilities include:

- Work with the City Manager to prepare and present recommended budget, tax levy and fees to the Common Council.
- Oversee the City's financial and accounting systems.
- Develop, analyze, and prepare reports reflecting the financial condition and activities of the City.
- Oversee audits to assure compliance with audit requirements. Review accuracy of audit findings and implement auditor recommendations.
- Oversight and coordination of the City compensation, benefit, recruitment, training and recognition programs.
- Develop and implement policies related to the internal operations of the City. Update the City's employee handbook and administrative policies and procedures. Advise managers on the implementation of City policies and work to ensure consistency in their application throughout the City.
- Work with staff to establish short-term and long-term goals for finance, human resource, risk management and IT. Develop strategies to achieve these goals.
- Work with financial consultant and bond counsel to determine bonding capacity and other financing mechanisms available to the City and carry out financing strategies as required.
- Prepare RFP's related to insurance, IT, tax assessments, financial services and other city services. Oversee vendor performance related to these services.
- Ensure that all applicable laws, regulations, and policies are followed by staff and City personnel and that appropriate records are kept.

Administration Department



Administration Department

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51451-110-000	DIRECTOR OF ADM: SALARIES	78,092	103,662	89,775	111,183	67,829	67,829	67,829
100-51451-131-000	DIRECTOR OF ADM: WRS (ERS)	5,305	5,045	4,025	4,488	4,612	4,612	4,612
100-51451-132-000	DIRECTOR OF ADM: SOC SECURITY	4,691	6,427	5,165	6,497	4,205	4,205	4,205
100-51451-133-000	DIRECTOR OF ADM: MEDICARE	1,097	1,503	1,208	1,519	984	984	984
100-51451-134-000	DIRECTOR OF ADM: LIFE INSURANCE	537	386	207	293	63	63	63
100-51451-135-000	DIRECTOR OF ADM: HEALTH INS PR	11,881	15,573	17,294	18,195	22,720	23,940	18,441
100-51451-137-000	DIRECTOR OF ADM: HEALTH INS.CL	2,958	7,400	4,723	5,471	3,750	3,750	3,750
100-51451-138-000	DIRECTOR OF ADM: DENTAL INSUR	853	1,014	1,129	1,175	1,453	1,453	1,332
100-51451-139-000	DIRECTOR OF ADM: LONG TERM DIS	672	606	568	632	583	583	583
100-51451-320-000	DIRECTOR OF ADM: SUBSCR/DUES	602	650	40	60	600	600	600
100-51451-330-000	DIRECTOR OF ADM: TRAVEL/CONF.	-	350	100	100	2,000	1,500	1,500
100-51451-340-000	DIRECTOR OF ADM: SUPPLIES	7,646	8,000	5,686	5,750	8,000	7,500	7,500
100-51451-740-000	DIRECTOR OF ADM: TORNADO EXPNS	-	-	-	-	-	-	-
	TOTAL EXPENSES DIR OF ADMIN	114,334	150,616	129,919	155,363	116,799	117,019	111,399

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-54100-210-000	ANIMAL: MISCELLANEOUS	-	740	-	-	1,255	1,255	1,255
100-54100-375-000	ANIMAL: PETPOURRI	314	400	193	290	400	400	400
100-54100-376-000	ANIMAL: ADOPTION ANNCEMNT	435	500	209	314	500	500	500
100-54100-377-000	ANIMAL: EDUCATION MATERIALS	-	75	-	-	75	75	75
100-54100-462-000	ANIMAL: DONATIONS	100	100	-	-	100	100	100
100-54100-475-000	ANIMAL: KENNEL LICENSE-ST REQ.	125	125	125	125	125	125	125
	TOTAL EXPENSES ANIMAL	973	1,940	527	729	2,455	2,455	2,455

Administration Department

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56300-341-000	PCAN PAYMENT	7,178	7,200	7,500	7,500	7,500	7,500	7,500
	TOTAL EXPENSES PCAN	7,178	7,200	7,500	7,500	7,500	7,500	7,500

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56615-340-000	URBAN DEV - KALL.OPER.SUPPLIES	371	371	309	371	371	371	371
	TOTAL EXPENSES URBAN DEV	371	371	309	371	371	371	371

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-41100-100-000	GENERAL PROPERTY TAXES	2,229,112	2,458,093	2,458,093	2,458,093	2,523,982	2,415,802	2,415,802
100-41100-101-000	OMITTED TAXES	30,913	-	-	-	-	-	-
100-41210-135-000	LOCAL ROOM TAX	119,187	99,000	87,630	99,000	109,000	109,000	109,000
100-41310-140-000	MUNICIPAL OWNED UTILITY	393,454	393,454	397,742	397,742	395,000	391,955	391,955
100-41321-150-000	PAYMENTS IN LIEU OF TAXES	76,300	153,000	151,807	151,807	102,315	102,315	102,315
100-41400-170-000	LAND USE VALUE TAX PENALTY	83	100	178	178	100	100	100
100-41800-160-000	INTEREST ON TAXES	1,563	800	740	915	800	800	800
100-43410-230-000	STATE SHARED REVENUES	2,471,382	2,472,229	464,196	2,472,305	2,472,305	2,472,305	2,472,305
100-43410-231-000	EXPENDITURE RESTRAINT PAY	100,887	93,361	-	94,980	94,980	94,980	94,980
100-43410-232-000	STATE AID EXEMPT COMPUTER	9,494	9,034	8,977	8,977	8,977	8,977	8,977
100-43531-260-000	GENERAL TRANS. AIDS	773,519	742,778	742,414	742,414	699,946	699,946	699,946
100-43533-270-000	CONNECTING HIGHWAY AIDS	45,443	45,772	45,311	45,912	45,912	45,912	45,912
100-43610-300-000	ST. AID MUN. SERVICE PMT.	203,702	206,071	206,071	206,071	205,000	205,000	205,000
100-44100-614-000	TELEVISION FRANCHISE	30,758	31,000	26,359	17,761	31,000	31,000	31,000
100-49200-102-000	TRANS. FROM FREUDENREICH FUNDS	2,430	1,940	970	970	2,455	2,455	2,455
100-49200-718-000	TRANS FROM AMBUL SINKING FUND	-	79,000	79,000	79,000	97,707	97,707	97,707
	TOTAL REVENUES ADMINISTRATION	6,488,227	6,785,632	4,669,488	6,776,125	6,789,479	6,678,254	6,678,254

CITY CLERK DIVISION

Department Summary:

The City Clerk Division oversees City records and facilitates fair and impartial elections at the federal, state and local levels of government. The Division also issues occupational and event licenses and permits. The Division oversees assessing services which are provided through an independent contractor. The Assessor establishes fair and equitable assessed values and maintains current and accurate property records for all properties within the City of Platteville.

Specific responsibilities of the City Clerk include:

- Serves as custodian of official City records. Administers oaths; notarizes; maintains custody of the City seal.
- Records and preserves the legislative actions of the City Council and Plan Commission
- Oversees Licenses (beer, liquor, wine, bartender/operator, tobacco, taxi, and Permits (parade, run/walk, banner, street closing, direct seller, fireworks)
- Administers City elections
- Oversees assessing services and administers the annual Board of Review
- Certifies information for annual Statement of Assessment and TIDs Statement of Assessment

Administration Dept. - City Clerk



2016 Accomplishments:

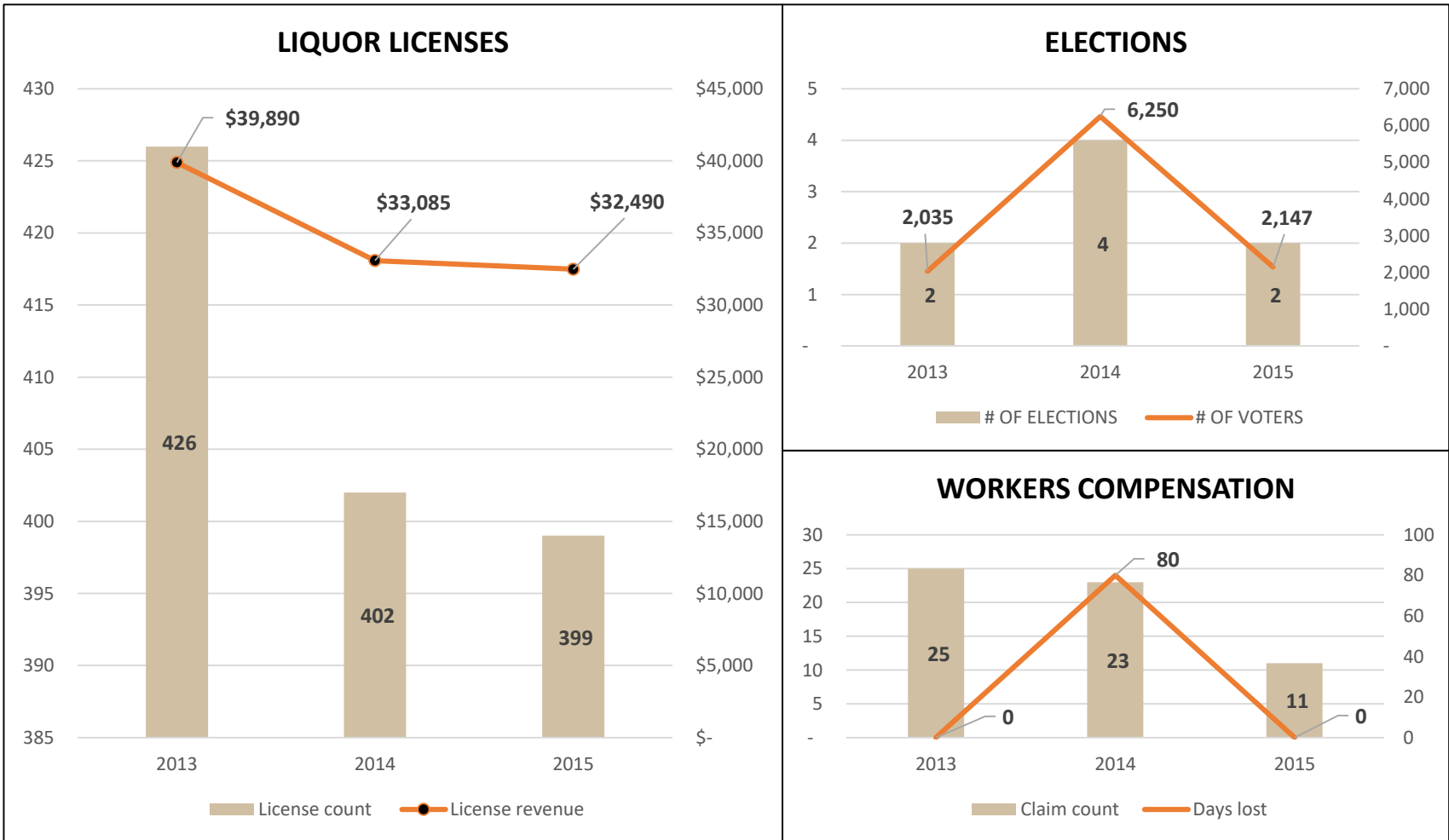
- Learned new statewide voter software program by first election in April
- Facilitated 4 successful elections (includes November 8 Presidential)
- Increased the registered voters to 7,000 and meet the statewide voter turnout percentage for each election

2017 Goals:

- Update Deputy Clerk procedures into manual format to aid in personnel transition
- Update outdated Retention Schedule and have approved by State
- Have ten years' worth of minutes and agendas scanned into Laserfische by end of year

Administration Dept. - City Clerk

Performance Measures:



Administration Dept.- City Clerk

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51420-110-000	CITY CLERK: SALARIES	60,922	61,509	52,083	61,509	61,859	61,277	61,277
100-51420-120-000	CITY CLERK: OTHER WAGES	40,262	42,929	36,350	42,929	42,765	42,765	42,765
100-51420-124-000	CITY CLERK: OVERTIME	519	-	46	150	-	-	-
100-51420-131-000	CITY CLERK: WRS (ERS)	6,909	6,893	5,840	6,893	7,114	7,075	7,075
100-51420-132-000	CITY CLERK: SOC SECURITY	5,840	6,476	4,957	6,476	6,486	6,450	6,450
100-51420-133-000	CITY CLERK: MEDICARE	1,366	1,514	1,159	1,514	1,517	1,509	1,509
100-51420-134-000	CITY CLERK: LIFE INSURANCE	447	553	418	553	712	709	709
100-51420-135-000	CITY CLERK: HEALTH INS PREMIUM	25,743	27,778	25,462	27,778	30,555	32,196	24,800
100-51420-137-000	CITY CLERK: HEALTH INS. CLAIMS	6,629	5,850	5,054	5,850	5,850	5,850	5,850
100-51420-138-000	CITY CLERK: DENTAL INSURANCE	1,970	1,786	1,636	1,786	1,875	1,875	1,719
100-51420-139-000	CITY CLERK: LONG TERM DISABILITY	889	898	823	898	900	895	895
100-51420-300-000	CITY CLERK: TELEPHONE	1	-	1	1	-	-	-
100-51420-309-000	CITY CLERK: POSTAGE	498	375	417	417	375	375	375
100-51420-320-000	CITY CLERK: SUBSCRIPTION & DUE	160	160	160	160	160	160	160
100-51420-330-000	CITY CLERK: TRAVEL & CONFERENCE	1,503	1,000	1,072	1,250	1,000	1,000	1,000
100-51420-340-000	CITY CLERK: OPERATING SUPPLIES	642	560	499	600	500	500	500
100-51420-345-000	CITY CLERK: DATA PROCESSING	8,493	890	155	155	650	650	650
100-51420-346-000	CITY CLERK: COPY MACHINES	369	360	290	360	360	360	360
100-51420-381-000	CITY CLERK: LICENSE PUBLICATION	323	300	295	296	300	300	300
100-51420-500-000	CITY CLERK: OUTLAY	-	-	-	-	7,500	-	-
	TOTAL EXPENSES CITY CLERK	163,485	159,831	136,717	159,575	170,478	163,946	156,394

Administration Dept. – City Clerk

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51440-120-000	ELECTIONS: OTHER WAGES	4,455	14,659	8,772	14,659	6,000	6,000	6,000
100-51440-131-000	ELECTIONS: WRS (ERS)	-	-	-	-	-	-	-
100-51440-132-000	ELECTIONS: SOC SECURITY	-	55	4	55	55	55	55
100-51440-133-000	ELECTIONS: MEDICARE	-	13	1	13	13	13	13
100-51440-309-000	ELECTIONS: POSTAGE	287	1,000	713	1000	250	250	250
100-51440-311-000	ELECTIONS: VOTING MACH. MAINT.	2,200	2,300	2,760	2,760	2,600	2,600	2,600
100-51440-330-000	ELECTIONS: TRAVEL/CONFERENCES	368	150	145	150	100	100	100
100-51440-340-000	ELECTIONS: OPERATING SUPPLIES	4,422	5,000	5,440	5,000	4,000	4,000	4,000
100-51440-341-000	ELECTIONS: ADV & PUB	695	1,000	257	400	500	500	500
	TOTAL EXPENSES ELECTIONS	12,427	24,177	18,092	24,037	13,518	13,518	13,518

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51530-126-000	ASSESSOR: BOARD OF REVIEW WAGE	29	100	38	38	100	100	100
100-51530-132-000	ASSESSOR: SOC SECURITY	2	6	2	3	6	6	6
100-51530-133-000	ASSESSOR: MEDICARE	-	1	1	1	1	1	1
100-51530-210-000	ASSESSOR: PROF SERVICES	14,900	17,135	15,000	15,000	-	15,000	46,500
100-51530-309-000	ASSESSOR: POSTAGE	11	15	3	3	-	-	-
100-51530-330-000	ASSESSOR: TRAVEL & CONFERENCES	100	100	85	85	100	100	100
100-51530-341-000	ASSESSOR: ADV & PUB	497	250	254	254	260	260	260
100-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	364	400	387	400	400	400	400
	TOTAL EXPENSES ASSESSOR	15,903	18,007	15,770	15,784	867	15,867	47,367

Administration Dept. – City Clerk

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-44100-610-000	LIQUOR & MALT LICENSES	23,555	23,000	33,039	33,039	25,000	25,000	25,000
100-44100-611-000	OPERATOR'S LICENSES	6,215	6,000	5,470	5,500	5,500	5,500	5,500
100-44100-612-000	BUSINESS & OCCUPATIONAL LICENSE	420	200	430	450	400	400	400
100-44100-613-000	CIGARETTE LICENSES	1,600	1,600	1,500	1,500	1,500	1,500	1,500
100-44100-615-000	SOLICITORS/VENDORS PERMITS	-	50	300	300	100	100	100
100-46100-652-000	LICENSE PUBLICATION FEES	700	675	660	660	675	675	675
	TOTAL REVENUES CITY CLERK	32,490	31,525	41,399	41,449	33,175	33,175	33,175

FINANCE DIVISION

Department Summary:

The Finance Department processes the City payroll and City bills (which also include Water and Sewer and Airport), collects the revenue for the City and Water & Sewer bills, complies with many State and Federal laws and regulations, collects Real Estate taxes, collects Personal Property taxes, sells garbage bags, assembles both the City and Water and Sewer Budget, processes many insurances, reconciles all City and Water & Sewer accounts, pursues collection of delinquent Personal Property taxes, prepares and collects special assessments, issues cemetery deeds and records lot sales, keeps all Greenwood and Hillside cemetery records, creates and files proper annual reports for TID District, creates monthly Airport, Water & Sewer, and City financial reports, files monthly sales tax, files quarterly room tax, prepares for annual City and Water and Sewer audits, answers numerous questions and requests from the public and City employees.

2016 Accomplishments:

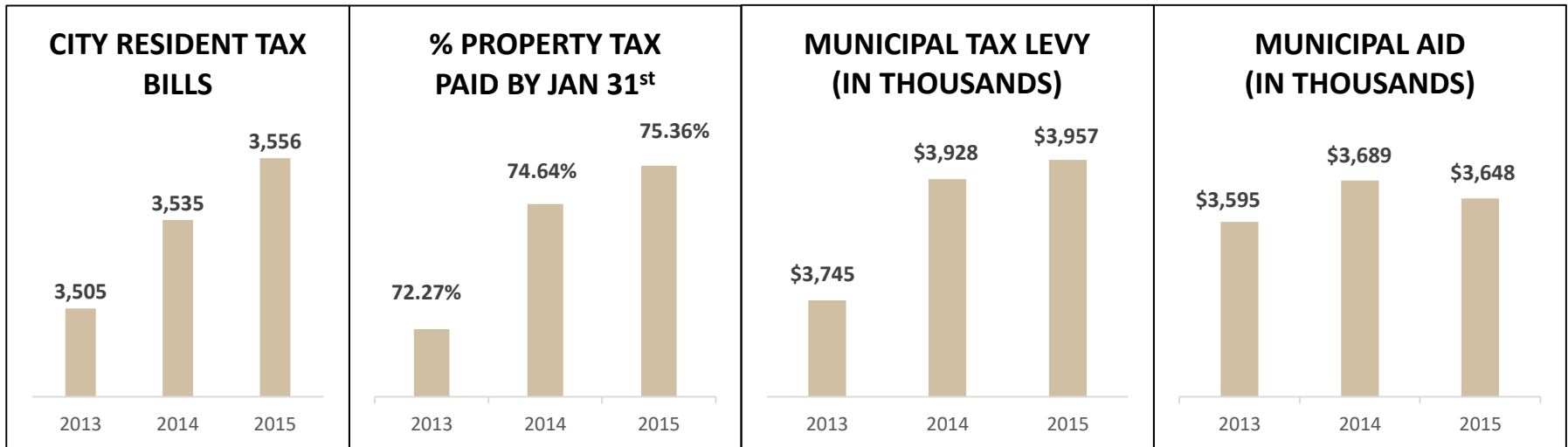
- Implemented ACH payment option for vendors
- Hired new Financial Operations Manager
- Transitioned all employee reimbursements to payroll and/or AP
- Purchased credit card machine for Finance and Water and Sewer Offices
- Updated and structured Balance Sheet and Revenue Accounts within General Fund
- Reinvented City Budget document, working towards GFOA certification
- Implemented ambulance fee and motor vehicle tax
- Outsourced flex and HRA administration, transitioned to new health and dental insurance plans

Administration Dept. - Finance

2017 Goals:

- Enroll the City in an investment program
- Work with Financial Advisor to establish a long-term forecasting plan
- Conduct request for proposal for banking services
- Update and restructure employee handbook and related policies
- Meet GFOA criteria for Distinguished Budget Award

Performance Measures:



Administration Dept.– Finance

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51510-110-000	CITY TREAS: SALARIES	51,818	52,436	53,316	58,825	60,310	59,779	59,779
100-51510-120-000	CITY TREAS: OTHER WAGES	82,975	84,564	71,591	78,214	84,780	84,323	84,323
100-51510-124-000	CITY TREAS: OVERTIME	72	200	-	-	200	200	200
100-51510-131-000	CITY TREAS: WRS (ERS)	9,192	9,055	8,247	9,045	9,880	9,813	9,813
100-51510-132-000	CITY TREAS: SOC SECURITY	7,566	8,506	7,230	7,868	9,007	8,946	8,946
100-51510-133-000	CITY TREAS: MEDICARE	1,770	1,990	1,691	1,840	2,107	2,093	2,093
100-51510-134-000	CITY TREAS: LIFE INSURANCE	390	628	578	599	944	937	937
100-51510-135-000	CITY TREAS: HEALTH INS PREMIUM	38,860	41,824	30,444	34,305	31,121	32,011	26,390
100-51510-137-000	CITY TREAS: HEALTH INS. CLAIMS	5,047	6,090	5,554	5,226	4,815	4,815	4,815
100-51510-138-000	CITY TREAS: DENTAL INSURANCE	2,823	2,559	1,772	2,012	1,656	1,656	1,519
100-51510-139-000	CITY TREAS: LONG TERM DISABILITY	1,167	1,178	1,118	1,215	1,248	1,240	1,240
100-51510-210-000	CITY TREAS: PROF SERVICES	16,400	15,050	19,050	25,400	18,225	20,000	20,000
100-51510-309-000	CITY TREAS: POSTAGE	3,800	4,000	2,156	2,599	4,000	4,000	4,000
100-51510-320-000	CITY TREAS: SUBSCRIPTION & DUE	50	1,000	55	73	500	500	500
100-51510-327-000	CITY TREAS: SUPPORT USER FEES	8,288	8,752	8,872	8,872	8,647	8,752	8,752
100-51510-330-000	CITY TREAS: TRAVEL & CONFERENCE	1,576	2,250	537	513	2,250	2,250	2,250
100-51510-340-000	CITY TREAS: OPERATING SUPPLIES	2,293	3,000	2,538	2,909	3,000	3,000	3,000
100-51510-346-000	CITY TREAS: COPY MACHINES	413	600	373	373	600	600	600
100-51510-500-000	CITY TREAS: OUTLAY	-	-	-	-	2,500	-	-
	TOTAL EXPENSES CITY TREASURER	234,500	243,682	215,121	239,888	245,790	244,915	239,157

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51452-300-000	TELEPHONE	7,521	7,800	7,001	6,781	7,500	7,500	7,500
	TOTAL EXPENSES TELEPHONE	7,521	7,800	7,001	6,781	7,500	7,500	7,500

Administration Dept.— Finance

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-51930-380-000	INS: PROPERTY & LIABILITY INSUR	78,406	84,000	81,428	84,000	84,000	84,000	84,000
100-51930-390-000	INS: WORKERS COMPENSATION	61,128	55,000	66,892	89,189	66,000	66,000	66,000
100-51930-400-000	INS: EMPLOYEES BOND	1,557	1,900	540	720	1,600	1,600	1,600
100-51930-415-000	INS: FLEX SYSTEM & HRA SETUP	867	900	-	-	900	900	6,900
	TOTAL EXPENSES INSURANCE	141,957	141,800	148,859	173,909	152,500	152,500	158,500

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52410-343-000	SEALER WEIGHTS & MEASURES	3,200	3,200	3,200	3,200	3,200	3,200	3,200
100-56600-650-000	ROOM TAX ENTITY	85,133	70,000	62,594	83,000	83,000	83,000	83,000
100-56666-720-000	ANNEXED PROPERTY (TAXES)	87	1,135	1,135	1,513	1,184	1,184	1,184
100-51910-008-000	ERRONEOUS TAXES	-	600	-	-	600	600	600
100-51920-001-000	JUDGMENTS & LOSSES	122	3,000	(792)	-	3,000	3,000	3,000
	TOTAL EXPENSES MISC TREASURER	88,542	77,935	66,137	87,713	90,984	90,984	90,984

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-42000-608-000	WEIGHTS & MEASURES	3,680	3,500	3,680	3,680	3,680	3,680	3,680
100-46100-695-000	PROPERTY SEARCH CHARGE	4,000	2,000	3,100	3,100	3,000	3,000	3,000
100-48110-810-000	INTEREST GENERAL FUND	17,038	12,000	22,239	22,239	20,000	20,000	20,000
100-48110-815-000	INTEREST GREENWOOD CEMETERY	169	350	1,388	1,388	1,000	1,000	1,000
100-48110-817-000	INTEREST HILLSIDE CEMETERY	191	150	490	490	400	400	400
100-48130-820-000	INTEREST SPECIAL ASSESSMENT	-	-	902	902	-	-	-
100-48130-822-000	INTEREST ON SNOW BILLS	111	300	393	393	300	300	300
100-48200-830-000	RENT OF CITY PROPERTIES	14,905	12,138	9,540	9,540	12,000	12,000	12,000
100-49210-800-000	GRANT PLATTEVILLE, INC LOAN	5,235	12,565	10,471	10,471	12,565	12,565	12,565
	TOTAL REVENUES TREASURER	45,329	43,003	52,203	52,203	52,945	52,945	52,945

Administration Dept – IT



INFORMATION TECHNOLOGY

Summary:

The City of Platteville currently outsources their information technology services. The Information Technology budget encompasses the IT budget for the entire City and covers computer replacement, software licenses, troubleshooting, firewall support and software upgrades.

The City's subscription to "Microsoft 365", subscription to Wiscnet, maintenance costs for GIS software and payment to PCAN also come out of this budget.

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
100-51450-210-000	INFO TECH: PROFESS SERVICES	55,100	75,000	75,344	81,889	75,000	75,000	81,000
100-51450-345-000	INFO TECH: DATA PROCESSING	26,025	26,400	17,787	20,437	26,400	26,400	26,400
100-51450-500-000	INFO TECH: OUTLAY	6,480	12,000	9,512	9,512	12,000	12,000	12,000
	TOTAL EXPENSES INFO TECH	87,606	113,400	102,643	111,838	113,400	113,400	119,400

Administration Dept. – Ambulance



AMBULANCE PAYMENT

Summary:

With the Ambulance Service now at Southwest Health Center, the City of Platteville is incurring a yearly Annual Support Fee to help support some of the anticipated unreimbursed costs related to capital expenses. Per the agreement with Southwest Health Center, this Annual Support Fee will continue until December 31, 2034. Starting in 2017, the City of Platteville established an Ambulance Service Fee, which will cover 100% of the City’s Annual Support Fee to Southwest Health Center.

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52300-900-000	AMBULANCE: PAYMENT TO SWHC	-	79,000	79,000	-	150,000	117,658	117,658
	TOTAL EXPENSE AMBULANCE	-	79,000	79,000	-	150,000	117,658	117,658

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-46230-665-000	AMBULANCE SPECIAL CHARGE	-	-	-	-	117,658	117,658	117,658
	TOTAL REVENUE AMBULANCE	-	-	-	-	117,658	117,658	117,658

POLICE DEPARTMENT

Department Head/Police Chief: Doug McKinley

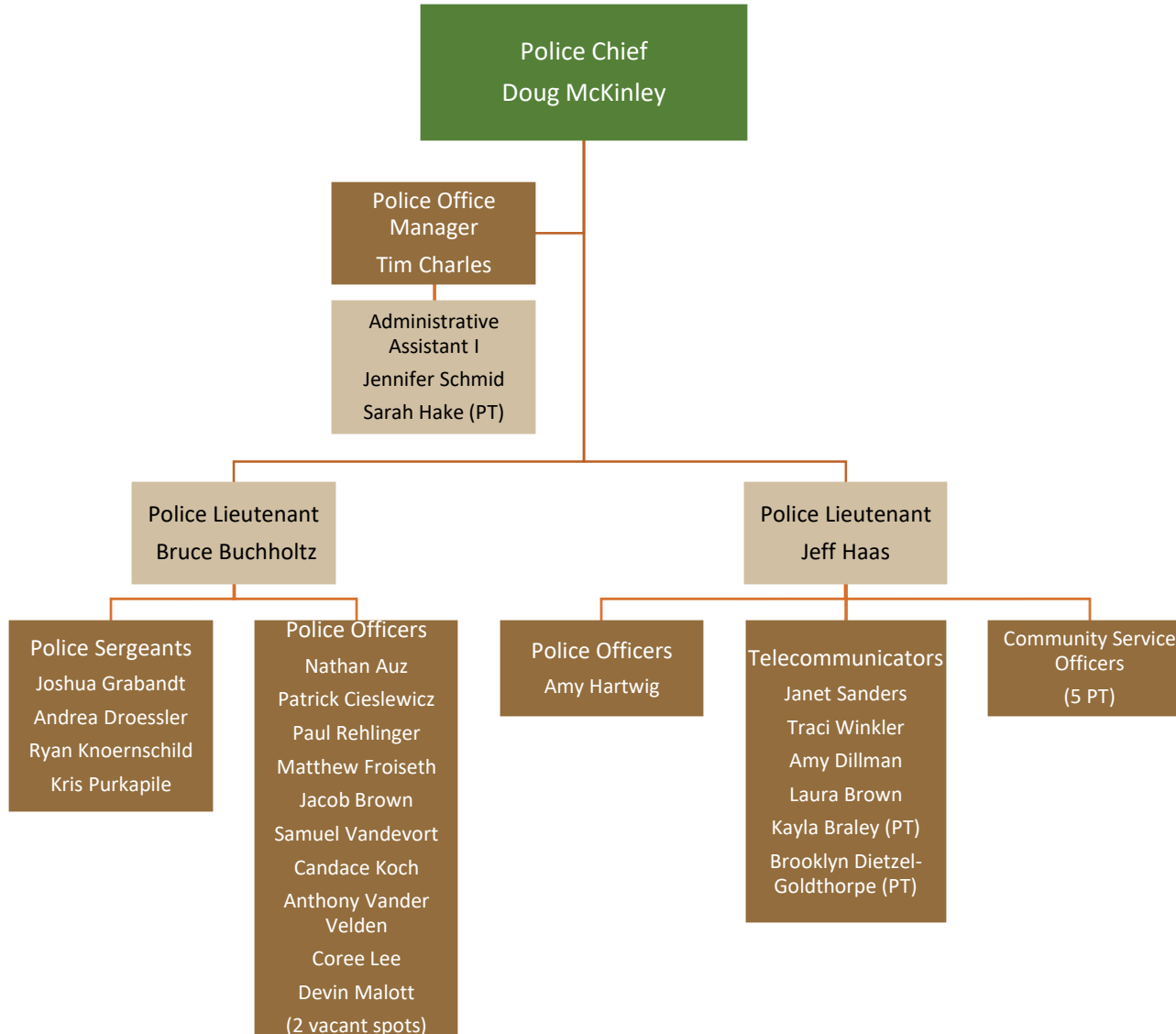
Department Summary:

The Police Department provides 24/7 police and dispatch Services to the City of Platteville. The Police Department is the face of the City and City Government for many in the community since we are frequently the first point of contact.

Specific responsibilities of the Police Department include:

- 911 emergency service
- Enforcement of state laws and local ordinances
- Traffic and parking enforcement
- Dispatching of emergency and non-emergency calls for service for the Platteville PD, the Platteville FD, EMS and the UW-Platteville PD
- Preventative patrol
- Community engagement and education

Police Department



Police Department

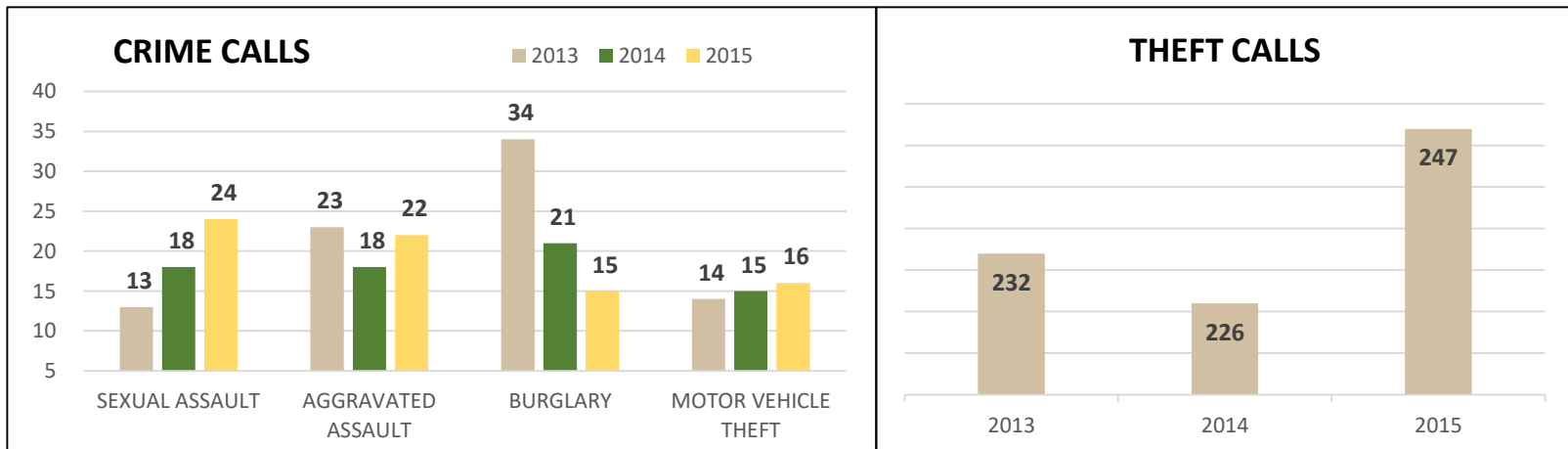
2016 Accomplishments:

- Hosted a Citizens' Academy jointly with the Fire Department and EMS
- Managed large scale community events (SW Music Festival, Derby Days, Dairy Days and the UW-P Homecoming)
- Prepared for 911 System and Call Logger installation
- Completed WPPA contract negotiations
- Implemented use of body cameras and developed strategies for the storage and retrieval of data
- Improved parking program with no additional cost to the Department

2017 Goals:

- Hire and train officers to fill existing and future vacancies and work on staff succession planning
- Dispatcher training to ensure and gauge quality control of services delivered
- Return to full staffing in the Investigations Division
- Establish a presence on Facebook

Performance Measures:



Police Department

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-52100-110-000	POLICE: SALARIES	193,302	196,566	166,890	181,767	200,748	199,615	199,615
100-52100-111-000	POLICE: CAR ALLOWANCE (CHIEF)	2,300	2,300	1,947	2,133	2,300	2,300	2,300
100-52100-114-000	POLICE: OTHER POLICE OFF. WAGE	1,021,605	1,053,453	836,792	942,231	1,052,332	1,059,757	1,059,757
100-52100-115-000	POLICE: OVERTIME POLICE WAGES	22,494	24,250	19,428	20,882	24,250	24,250	24,250
100-52100-117-000	POLICE: DISPATCHER WAGES	219,850	224,680	190,343	203,893	221,863	221,540	221,540
100-52100-118-000	POLICE: DISPATCHER OVERTIME WA	8,577	7,000	5,246	5,246	7,000	7,000	7,000
100-52100-119-000	POLICE: SCHOOL PATROL WAGES	4,919	5,000	3,864	5,141	5,000	5,000	5,000
100-52100-120-000	POLICE: OTHER WAGES	17,462	18,507	15,410	16,094	18,507	18,507	18,507
100-52100-124-000	POLICE: OVERTIME	263	500	7	13	500	500	500
100-52100-129-000	POLICE: PROT. WRF (ERS)	108,104	110,374	87,579	97,764	125,547	126,268	126,268
100-52100-131-000	POLICE: WRS (ERS)	23,417	22,666	19,154	20,498	22,800	22,752	22,752
100-52100-132-000	POLICE: SOC SECURITY	86,961	95,001	71,831	79,487	95,015	95,386	95,386
100-52100-133-000	POLICE: MEDICARE	20,337	22,216	16,799	18,590	22,222	22,309	22,309
100-52100-134-000	POLICE: LIFE INSURANCE	2,343	2,789	2,195	2,362	2,752	2,757	2,757
100-52100-135-000	POLICE: HEALTH INS PREMIUMS	376,834	413,982	342,585	379,255	456,721	455,450	408,572
100-52100-137-000	POLICE: HEALTH INS. CLAIMS CUR	53,868	50,540	35,637	41,853	59,005	59,005	59,005
100-52100-138-000	POLICE: DENTAL INSURANCE	30,594	28,310	23,187	25,552	30,547	30,547	28,011
100-52100-139-000	POLICE: LONG TERM DISABILITY	11,844	12,433	10,689	11,788	12,359	12,411	12,411
100-52100-210-000	POLICE: PROF SERVICES	33,993	28,000	32,632	38,203	33,000	33,000	33,000
100-52100-221-000	POLICE: GAS & OIL	17,458	54,000	15,144	17,441	54,000	54,000	54,000
100-52100-230-000	POLICE: REPAIR OF VEHICLES	7,966	14,500	4,291	6,715	14,500	14,500	14,500
100-52100-259-000	POLICE: WITNESS FEES	162	500	289	304	500	500	500
100-52100-260-000	POLICE: MISCELLANEOUS	4,887	5,000	3,561	3,407	5,000	5,000	5,000
100-52100-263-000	POLICE: POLICE & FIRE COMMISSION	5,948	5,000	3,377	4,906	5,000	5,000	5,000
100-52100-300-000	POLICE: TELEPHONE	21,526	20,000	18,588	21,025	20,000	20,000	20,000

Police Department



		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52100-310-000	POLICE: OFFICE SUPPLIES	7,657	9,000	6,743	7,628	9,000	9,000	9,000
100-52100-311-000	POLICE: RADIO MAINTENANCE	9,980	14,500	9,538	9,537	14,500	14,500	14,500
100-52100-312-000	POLICE: TIME SYSTEM TERMINAL	11,379	16,000	10,574	11,554	16,000	16,000	16,000
100-52100-314-000	POLICE: UTILITIES & REFUSE	41,250	43,000	33,697	36,704	43,000	43,000	43,000
100-52100-330-000	POLICE: TRAINING, TRAVEL, CONF	14,872	14,500	8,602	7,636	14,500	14,500	14,500
100-52100-334-000	POLICE: ORDNANCE/MUNITION	12,926	8,000	2,989	1,921	8,000	8,000	8,000
100-52100-335-000	POLICE: UNIFORM ALLOWANCE	16,725	14,000	11,671	9,865	14,000	14,000	14,000
100-52100-340-000	POLICE: OPERATING SUPPLIES	8,662	10,000	7,171	11,304	10,000	10,000	10,000
100-52100-345-000	POLICE: DATA PROCESSING	9,593	8,000	7,010	12,061	8,000	8,000	8,000
100-52100-350-000	POLICE: BUILDING,GROUND	7,801	10,000	6,088	8,462	10,000	10,000	10,000
100-52100-360-000	POLICE: TOWING	1,972	5,000	1,966	2,006	5,000	5,000	5,000
100-52100-370-000	POLICE: PARKING ENFORCEMENT	1,828	4,000	1,736	2,961	4,000	4,000	4,000
100-52100-380-000	POLICE: VEHICLE INSURANCE	7,005	7,500	7,695	7,695	8,500	8,500	8,500
100-52100-401-000	POLICE: ANIMAL CONTROL	2,146	2,000	2,131	2,842	2,000	2,000	2,000
100-52100-409-000	POLICE: COMMUNITY POLICING	131	1,000	494	988	1,000	1,000	1,000
100-52100-444-000	POLICE: UNEMP COMP	-	-	1,805	935	-	-	-
100-52100-500-000	POLICE: OUTLAY	13,428	40,000	39,171	39,171	30,000	30,000	30,000
	TOTAL EXPENSES POLICE	2,467,225	2,624,067	2,086,547	2,319,820	2,688,968	2,694,854	2,645,440

Police Department

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-43210-250-000	POLICE GRANTS (FEDERAL)	1,701	-	865	865	-	-	-
100-43521-250-000	POLICE GRANTS (STATE)	17,303	-	8,072	8,072	-	-	-
100-44200-620-000	BICYCLE LICENSES	33	25	55	55	30	30	30
100-44200-621-000	DOG LICENSES	1,138	1,000	1,061	1,061	1,200	1,200	1,200
100-45100-640-000	COURT PENALTIES & COSTS	70,877	75,000	53,761	61,599	75,000	75,000	75,000
100-45100-641-000	PARKING VIOLATIONS	69,109	85,000	49,972	68,302	85,000	85,000	85,000
100-45100-643-000	UW-P PARKING CITATION VIOLATIO	2,060	1,500	-	-	1,500	1,500	1,500
100-46210-659-000	POLICE OTHER (SALES, ETC.)	2,973	5,000	3,098	4,500	4,000	4,000	4,000
100-46210-660-000	POLICE COPIES	809	1,000	691	930	1,000	1,000	1,000
100-46210-661-000	TOWING	1,985	4,000	1,883	2,286	4,000	4,000	4,000
100-46210-664-000	POLICE DONATIONS	290	-	1,755	1,755	-	-	-
100-46210-706-000	UW-P PARKING PERMIT FEES	20,000	20,000	-	-	20,000	20,000	20,000
100-47310-521-000	CROSSING GUARD SCHOOL REIMB.	2,667	2,600	-	-	2,600	2,600	2,600
100-47320-705-000	POLICE TRAINING REIMB.	159	-	-	-	-	-	-
100-48309-883-000	SALE OF POLICE VEHICLES	9,755	-	1,460	1,460	-	-	-
100-48400-400-000	INSURANCE-POLICE PROP. LOSS	-	-	1,724	1,724	-	-	-
	TOTAL REVENUE POLICE	200,859	195,125	124,397	152,609	194,330	194,330	194,330

FIRE DEPARTMENT

Department Head/Fire Chief: Ryan Simmons

Department Summary:

The Platteville Fire Department is committed to protecting the people and property within our fire district. The Fire Department provides fire protection, rescue, hazmat & prevention to all those within our fire district, as well as assisting police department with traffic control, missing person searches and anything else the fire department is requested to assist with. The Fire Department also provides fire inspection services for the City of Platteville along with fire prevention.

Specific responsibilities of the Fire Department include:

- We will be responsive to the needs of our citizens by providing rapid, professional, humanitarian services essential to the health, safety, and well-being of the citizens we protect.
- We will achieve our mission through prevention, education, fire suppression, rescue and other emergency services.
- We will actively participate in our community, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a quality of service deemed excellent by our citizens with "Courage, Integrity and Honor."

Fire Department

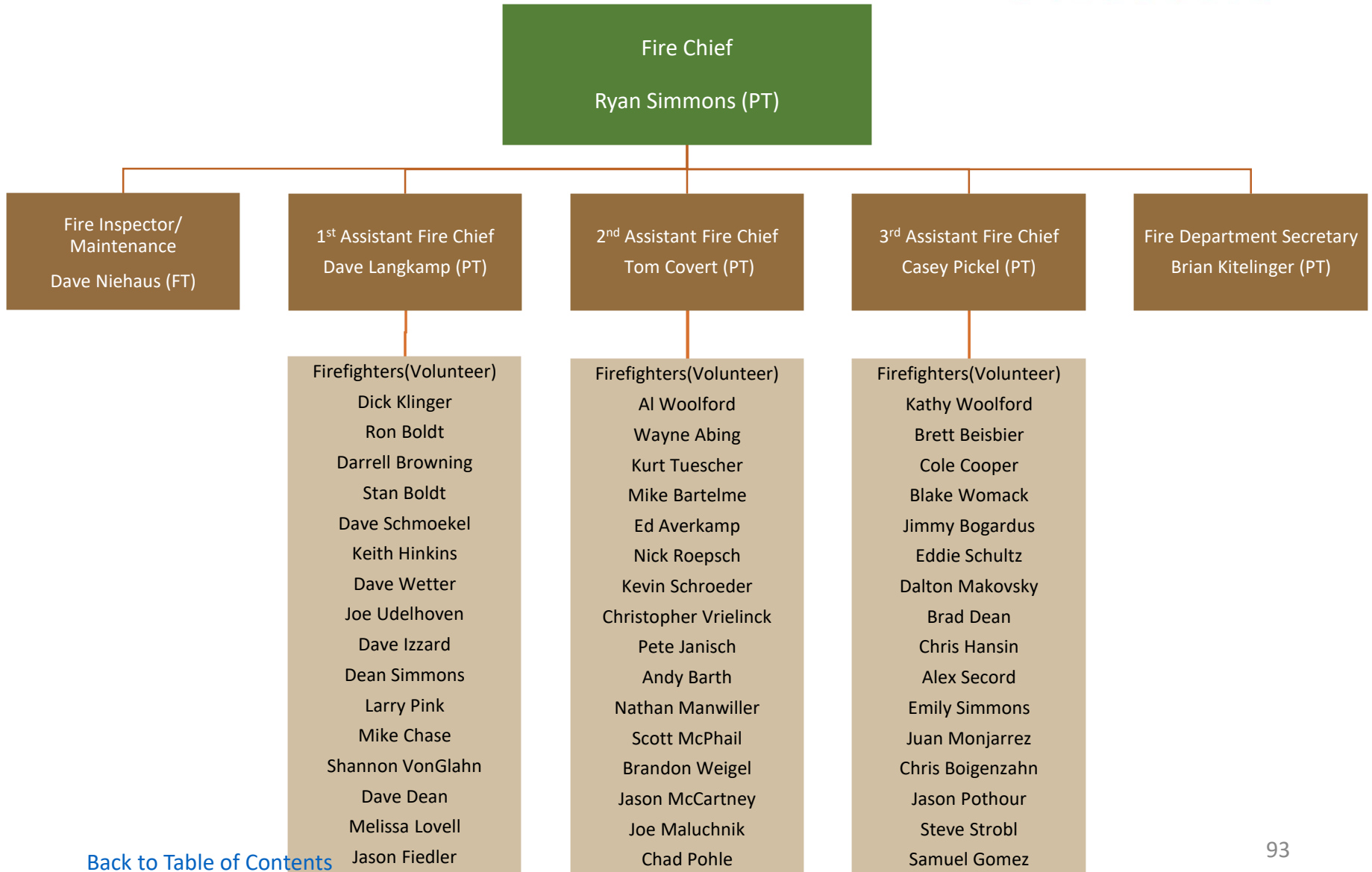
2016 Accomplishments:

- Completed the process of designing, purchasing and putting new City fire engine in service by end of year.
- Updated Chapter 24 of the City Municipal Code to reflect the renaming of the State of Wisconsin Administrative Code Titles for Fire Prevention as well as create clarity in the requirement of Knox Boxes in commercial properties.
- Continued development of department policies and operating guidelines to create standardization and unity within department.
- Completed over 1500 fire prevention inspections within the city.

2017 Goals:

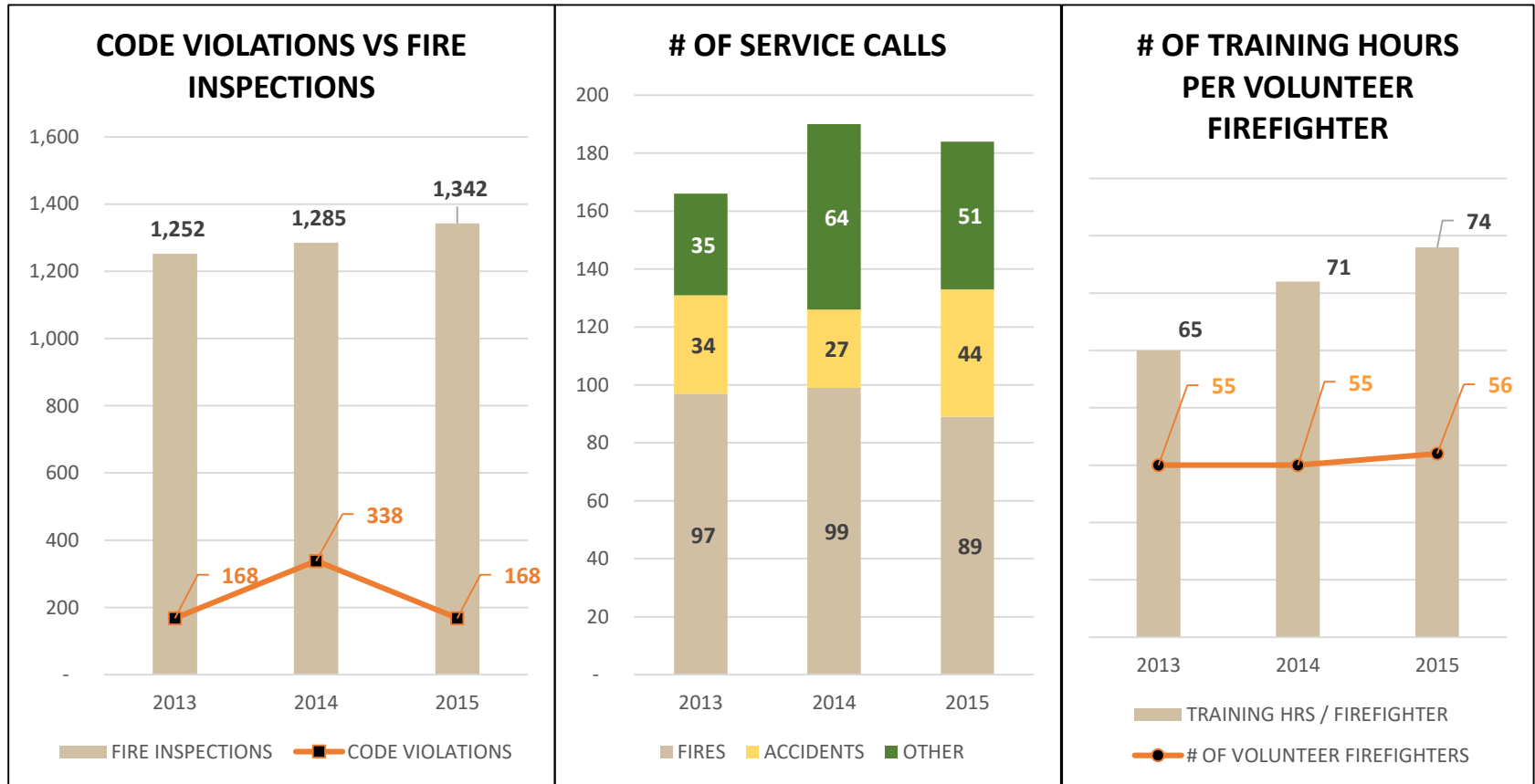
- Realign the leadership structure of the department to increase effectiveness and alleviate duplication of tasks.
- Facilitate the Fire Chief position changing from a half-time position to a full-time position.
- Complete over 1500 fire prevention inspections.
- Facilitate the purchase of adjacent properties to the fire station property for future expansion of the fire department while additionally allowing for the renewed image of the area of Main St. & Water St.
- Continued marketing of the department to increase the membership from 56 volunteers to 60 volunteers.
- Facilitate the purchase of (2) department support vehicles to replace existing fire inspector vehicle and adding command vehicle to department resources.

Fire Department



Fire Department

Performance Measures:



Fire Department

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52200-120-000	FIRE DEPT: OTHER WAGES	72,135	72,875	50,067	55,202	120,761	82,260	82,260
100-52200-124-000	FIRE DEPT: OVERTIME	27	-	27	37	-	-	-
100-52200-131-000	FIRE DEPT: WRS (ERS)	2,586	2,543	2,199	2,250	7,396	2,936	2,936
100-52200-132-000	FIRE DEPT: SOC SECURITY	4,280	4,519	3,201	3,203	7,488	5,101	5,101
100-52200-133-000	FIRE DEPT: MEDICARE	1,001	1,057	749	749	1,752	1,193	1,193
100-52200-134-000	FIRE DEPT: LIFE INSURANCE	275	341	257	280	450	366	366
100-52200-135-000	FIRE DEPT: HEALTH INS PREMIUMS	14,192	15,313	14,037	15,313	33,690	17,749	13,672
100-52200-137-000	FIRE DEPT: HEALTH INS. CLAIMS	4,125	3,875	1,578	2,088	7,750	3,875	3,875
100-52200-138-000	FIRE DEPT: DENTAL INSURANCE	853	773	709	773	1,624	812	745
100-52200-139-000	FIRE DEPT: LONG TERM DISABILITY	328	331	311	337	936	347	347
100-52200-205-000	FIRE DEPT: CONTRACTUAL	14,631	14,000	11,375	14,700	15,000	15,000	15,000
100-52200-211-000	FIRE DEPT: SMALL EQUIP. & SUPP	2,716	3,000	2,389	3,200	3,000	3,000	3,000
100-52200-221-000	FIRE DEPT: GAS & OIL	5,700	8,000	6,533	6,500	7,500	7,500	7,500
100-52200-230-000	FIRE DEPT: REPAIR OF VEHICLES	7,673	7,000	6,805	7,500	7,500	7,000	7,000
100-52200-300-000	FIRE DEPT: TELEPHONE	2,075	3,500	3,238	4,000	4,000	3,500	3,500
100-52200-308-000	FIRE DEPT: PUBLICATIONS	462	500	393	500	500	500	500
100-52200-310-000	FIRE DEPT: OFFICE SUPPLIES	817	1,000	492	950	1,000	1,000	1,000
100-52200-311-000	FIRE DEPT: RADIO MAINTENANCE	1,578	3,500	3,115	3,500	3,500	3,500	3,500
100-52200-314-000	FIRE DEPT: UTILITIES & REFUSE	10,939	12,500	9,361	11,000	12,500	12,500	12,500
100-52200-330-000	FIRE DEPT: TRAVEL & CONFERENCE	2,905	3,500	3,684	3,387	3,500	3,500	3,500
100-52200-335-000	FIRE DEPT: UNIFORM ALLOWANCE	965	1,200	1,382	1,382	1,200	1,200	1,200
100-52200-340-000	FIRE DEPT: OPERATING SUPPLIES	3,582	5,200	2,379	5,000	5,500	5,200	5,200
100-52200-345-000	FIRE DEPT: DATA PROCESSING	1,032	1,200	709	1,150	1,000	1,000	1,000
100-52200-350-000	FIRE DEPT: BUILDINGS & GROUNDS	4,203	4,200	1,454	4,200	4,200	4,200	4,200
100-52200-442-000	FIRE DEPT: LENGTH OF SERVICE A	6,000	6,000	-	6,000	6,000	6,000	6,000
100-52200-460-000	FIRE DEPT: MEMBER APPRECIATION	15,500	15,500	15,500	15,500	15,500	15,500	15,500
100-52200-470-000	FIRE DEPT: FIRE PREVENTION	2,813	3,500	3,030	3,450	3,500	3,500	3,500
100-52200-500-000	FIRE DEPT: OUTLAY	12,253	12,000	8,114	12,500	12,000	11,500	11,500
100-52200-501-000	FIRE DEPT: SAFETY UNIFORMS OUT	12,246	13,500	3,494	13,500	13,500	13,500	13,500
	TOTAL EXPENSES FIRE	219,835	232,627	168,171	210,816	314,847	245,839	241,695

Fire Department

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-43420-240-000	2% FIRE INS. DUES STATE	26,435	27,000	28,307	28,307	29,300	29,300	29,300
100-46220-638-000	FIRE INSPECTIONS	32,903	33,500	18,425	33,000	33,500	33,500	33,500
100-47300-240-000	2% FIRE INS. DUES TOWNSHIPS	9,286	9,500	9,541	9,541	10,000	10,000	10,000
100-47300-480-000	FIRE DEPT. INS PMTS.	2,447	-	-	-	-	-	-
100-47300-481-000	FIRE DEPT. FIXED COSTS	46,322	31,440	-	45,500	46,500	46,500	46,500
100-47300-482-000	FIRE PER CALL CHARGES (450)	3,600	4,000	2,250	3,600	4,000	4,000	4,000
	TOTAL REVENUE FIRE	120,993	105,440	58,523	119,948	123,300	123,300	123,300

PUBLIC WORKS DEPARTMENT

Department Head: Howard Crofoot

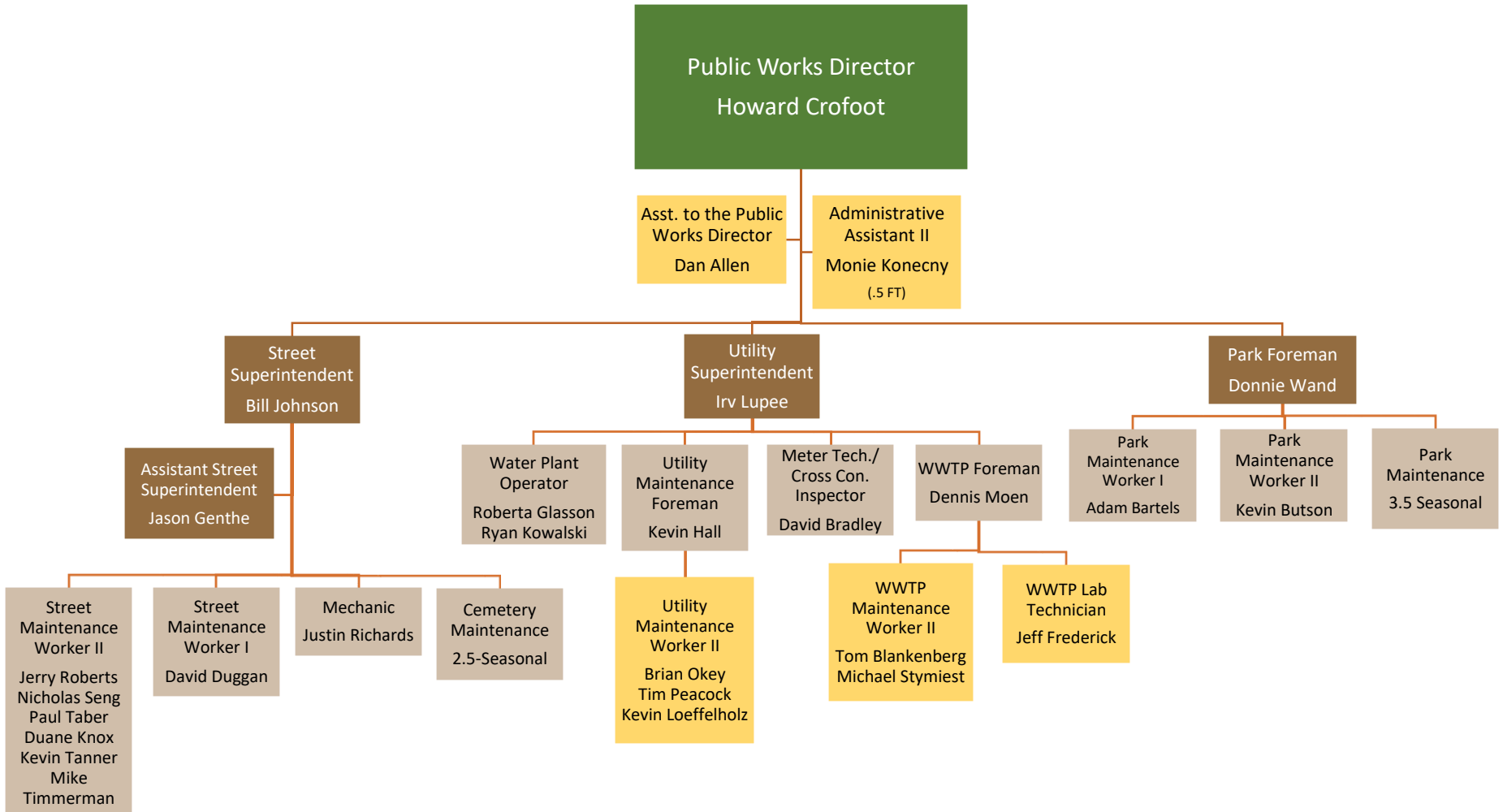
Department Summary:

The Department of Public Works mission is to support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality. The Department strives to preserve and protect the City's major investment in its infrastructure and to maximize the life of its intended purpose. The Department oversees the functional areas of Water and Sewer, Streets and Parks Maintenance.

Major responsibilities include:

- Provide building and grounds maintenance for City Hall, Police Department, Library, Museum, and Senior Center.
- Coordinate refuse, recycling, mowing and snow removal contracts.
- Coordinate Engineering contracts for design and construction of City projects including but not limited to street construction, water, sanitary sewer and storm sewer construction.
- Provide management of other associated projects and areas including Library Block and Platteville Public Transportation.

Public Works Department



Public Works Department



2016 Accomplishments:

- Served on the project management team for the Rountree Branch Trail, which opened in fall of 2016.
- Completed five street projects.
- Awarded a 310,000 grant for replacement of lead service lines.
- Served as City liaison for the construction of the Library Block project.
- Created new policy for sidewalk snow removal.

2017 Goals:

- Work on lead service line replacement grant and implementation.
- Complete 2017 street construction projects.
- Work on Well #4 replacement.
- Complete air exchange project for City Hall.
- Realign services to reflect reduction in public works staff starting in 2018.

STREETS DIVISION

Department Summary:

The Streets Department performs maintenance of streets (local and state highways), cemeteries, street lights and storm sewers.

Specific responsibilities of the Street Department include:

- Plowing roads in the winter
- Maintenance of traffic signals and signs
- Street sweeping and patching of streets
- Cleaning and repairing storm sewers
- Mowing and maintenance of Hillside and Greenwood Cemeteries
- Grave digging and restoring landscape after burials

2016 Accomplishments:

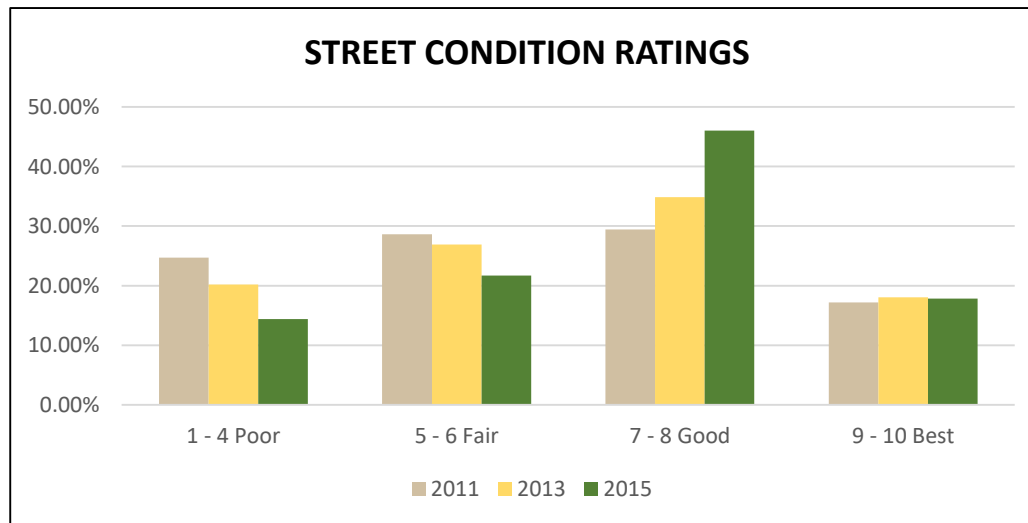
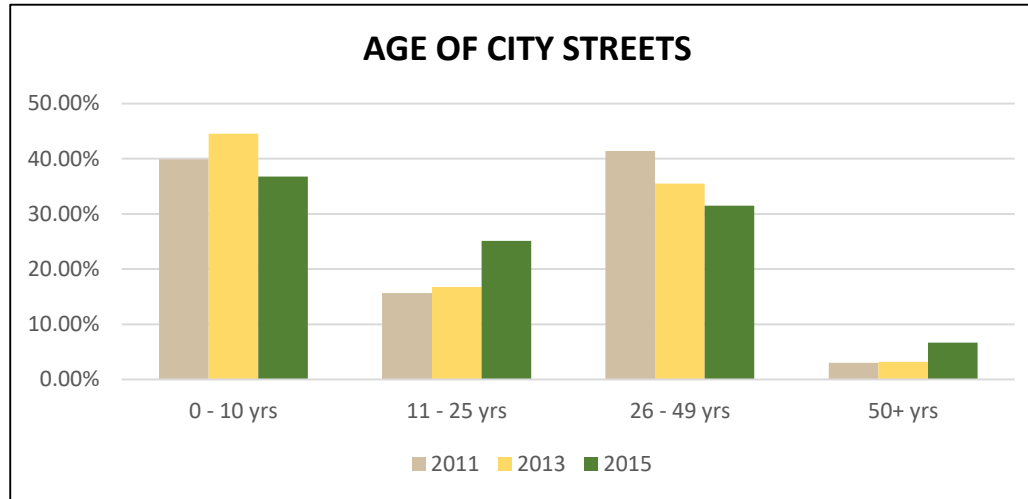
- Street maintenance
- MPO trail support
- Storm sewer maintenance
- Cemetery maintenance

2017 Goals:

- Implement storm sewer permit requirements
- Assist with the reduction of services to correspond with the equivalent of one FTE within the department

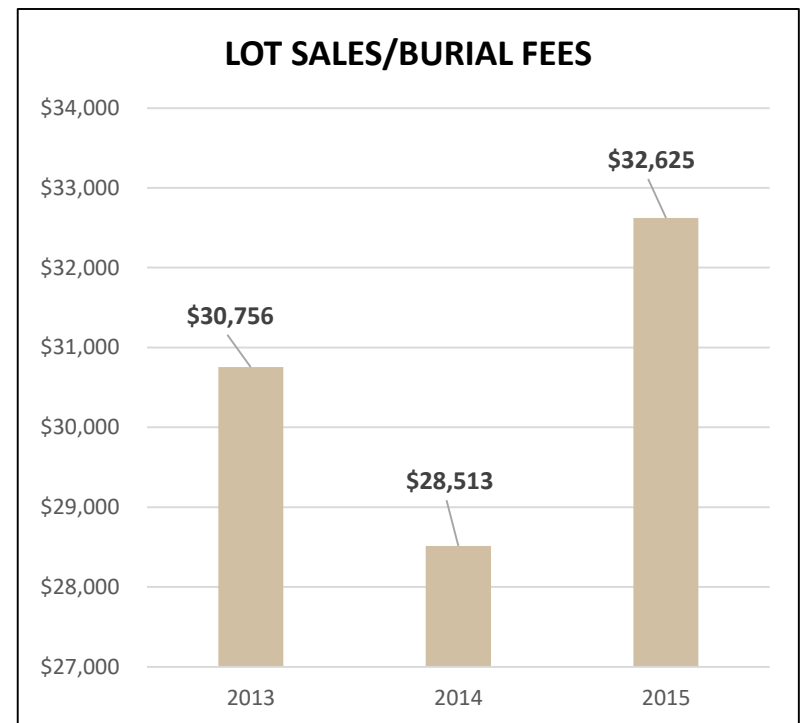
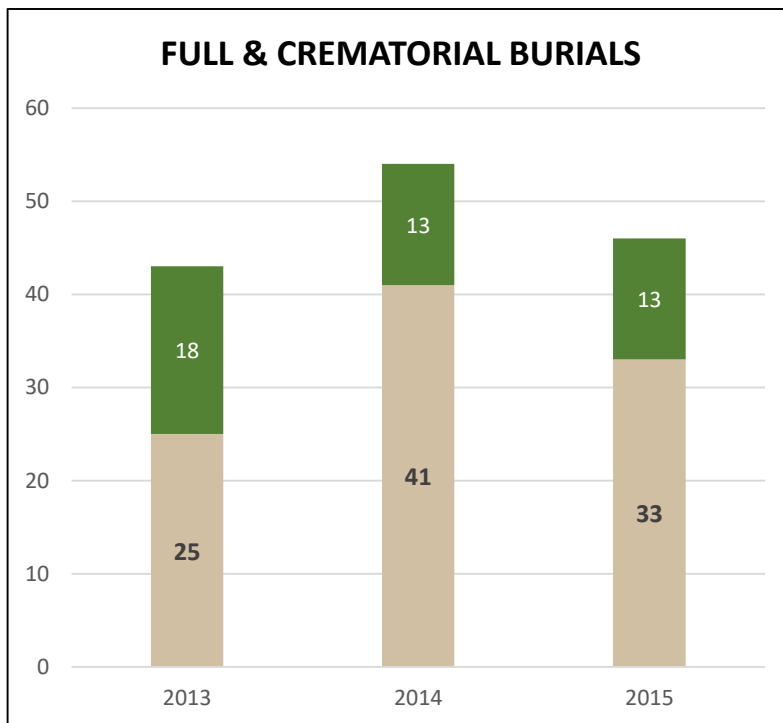
Public Works Department - Streets

Street Department Performance Measures:



Public Works Department - Streets

Street Department Performance Measures:



Public Works Department - Streets

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53100-110-000	STR ADMIN: SALARIES	78,245	79,141	66,252	76,365	79,425	78,832	78,832
100-53100-111-000	STR ADMIN: CAR ALLOWANCE	1,425	1,427	1,208	1,384	1,427	1,427	1,427
100-53100-120-000	STR ADMIN: OTHER WAGES	71,012	71,963	60,929	69,806	72,415	71,687	71,687
100-53100-124-000	STR ADMIN: OVERTIME	-	-	8	9	-	-	-
100-53100-131-000	STR ADMIN: WRS (ERS)	10,139	9,973	8,394	9,648	10,326	10,236	10,236
100-53100-132-000	STR ADMIN: SOC SECURITY	8,741	9,457	7,336	8,433	9,502	9,421	9,421
100-53100-133-000	STR ADMIN: MEDICARE	2,044	2,212	1,716	1,972	2,223	2,203	2,203
100-53100-134-000	STR ADMIN: LIFE INSURANCE	758	943	777	845	948	940	940
100-53100-135-000	STR ADMIN: HEALTH INS PREMIUMS	37,257	39,892	39,988	43,624	47,988	50,564	38,949
100-53100-137-000	STR ADMIN: HEALTH INS. CLAIMS	5,395	5,520	4,290	5,112	5,520	5,520	5,520
100-53100-138-000	STR ADMIN: DENTAL INSURANCE	2,939	2,663	2,440	2,662	2,797	2,797	2,565
100-53100-139-000	STR ADMIN: LONG TERM DISABILITY	1,287	1,312	1,191	1,300	1,306	1,295	1,295
100-53100-210-000	STR ADMIN: PROF SERVICES	-	500	30	30	500	500	500
100-53100-220-000	STR ADMIN: GAS, OIL, & REPAIRS	670	800	151	200	200	200	200
100-53100-300-000	STR ADMIN: TELEPHONE	1	10	1	1	1	1	1
100-53100-309-000	STR ADMIN: POSTAGE	172	250	138	138	125	125	125
100-53100-310-000	STR ADMIN: OFFICE SUPPLIES	296	300	130	250	300	300	300
100-53100-313-000	STR ADMIN: OFFICE EQUIPMENT MA	338	300	343	350	350	350	350
100-53100-320-000	STR ADMIN: SUBSCRIPTION & DUES	36	500	36	500	500	500	500
100-53100-330-000	STR ADMIN: TRAVEL & CONFERENCE	1,849	2,500	1,099	2,500	2,500	2,500	2,500
100-53100-340-000	STR ADMIN: OPERATING SUPPLIES	1,242	2,000	2,001	2,500	2,500	2,500	2,500
100-53100-345-000	STR ADMIN: DATA PROCESSING	499	1,000	-	-	20,000	20,000	20,000
100-53100-380-000	STR ADMIN: VEHICLE INSURANCE	1,238	1,800	570	570	600	600	600
100-53100-500-000	STR ADMIN: OUTLAY	2,998	12,000	7,749	8,500	5,000	5,000	5,000
100-53100-740-000	STR ADMIN: TORNADO EXPENSES	-	-	-	-	-	-	-
	TOTAL EXPENSES STREET ADMIN	228,581	246,463	206,778	236,699	266,453	267,498	255,651

Public Works Department - Streets

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-53301-110-000	STR MAINT: SALARIES	34,165	34,495	29,219	34,495	34,800	34,377	34,377
100-53301-119-000	STR MAINT: CONSTRUCT. WAGES	-	8,000	-	8,000	8,000	8,000	8,000
100-53301-120-000	STR MAINT: MAINTENANCEWAGES	275,564	273,555	223,044	273,555	281,483	279,072	279,072
100-53301-121-000	STR MAINT: SERVICE OTHER DEPTS	869	2,500	1,642	2,500	2,500	2,500	2,500
100-53301-124-000	STR MAINT: OVERTIME	3,954	12,798	384	12,798	12,798	12,798	12,798
100-53301-127-000	STR MAINT: SERVICE OTHER PT	178	500	-	500	500	500	500
100-53301-131-000	STR MAINT: WRS (ERS)	21,182	21,904	16,676	21,904	23,126	22,933	22,933
100-53301-132-000	STR MAINT: SOC SECURITY	18,175	20,575	14,695	20,575	21,085	20,910	20,910
100-53301-133-000	STR MAINT: MEDICARE	4,251	4,811	3,437	4,811	4,933	4,890	4,890
100-53301-134-000	STR MAINT: LIFE INSURANCE	934	1,133	855	1,133	1,153	1,144	1,144
100-53301-135-000	STR MAINT: HEALTH INS PREMIUMS	100,762	107,515	94,989	107,515	115,181	112,199	106,990
100-53301-137-000	STR MAINT: HEALTH INS. CLAIMS	17,200	13,478	13,757	13,738	16,408	16,408	16,408
100-53301-138-000	STR MAINT: DENTAL INSURANCE	8,670	7,640	6,933	7,640	7,989	7,989	7,325
100-53301-139-000	STR MAINT: LONG TERM DISABILITY	2,608	2,634	2,415	2,634	2,704	2,680	2,680
100-53301-198-000	STR MAINT: DOWNTOWN PARKING	1,025	1,000	-	100	500	500	500
100-53301-199-000	STR MAINT: EQUIPMENT REPAIRS	34,096	12,000	27,438	30,000	35,000	35,000	35,000
100-53301-200-000	STR MAINT: MATERIAL & SUPPLIES	40,716	38,000	33,139	32,567	35,000	35,000	35,000
100-53301-202-000	STR MAINT: CURB & GUTTER	1,671	2,000	350	1,500	1,500	1,500	1,500
100-53301-203-000	STR MAINT: SALT	78,713	120,000	51,040	80,000	80,000	80,000	80,000
100-53301-204-000	STR MAINT: STREET CRACK FILLIN	6,699	10,000	286	1,000	2,500	2,500	2,500
100-53301-206-000	STR MAINT: BLACKTOP PATCH	2,076	3,000	3,267	4,000	4,000	4,000	4,000
100-53301-207-000	STR MAINT: SAFETY EQUIPMENT	334	500	1,859	2,500	2,500	2,500	2,500
100-53301-208-000	STR MAINT: STREET SIGNS	11,695	12,000	5,877	12,000	12,000	12,000	12,000
100-53301-209-000	STR MAINT: BLACK TOP HOT MIX	6,059	8,000	12,996	12,996	12,000	12,000	12,000
100-53301-221-000	STR MAINT: GAS & OIL	44,416	45,000	25,936	30,000	30,000	30,000	30,000
100-53301-300-000	STR MAINT: TELEPHONE	1,716	2,470	1,642	1,750	2,000	2,000	2,000
100-53301-314-000	STR MAINT: UTILITIES & REFUSE	8,475	8,500	6,332	6,500	7,000	7,000	7,000
100-53301-330-000	STR MAINT: TRAVEL & CONFERENCE	647	2,000	133	1,000	1,000	1,000	1,000

Public Works Department - Streets

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
100-53301-335-000	STR MAINT: UNIFORM ALLOWANCE	1,382	2,000	1,126	1,200	1,500	1,500	1,500
100-53301-350-000	STR MAINT: BUILDINGS & GROUNDS	71	2,500	-	100	2,000	2,000	2,000
100-53301-380-000	STR MAINT: VEHICLE INSURANCE	9,272	10,000	10,029	10,029	10,500	10,500	10,500
100-53301-500-000	STR MAINT: OUTLAY	839	9,500	-	-	12,500	12,500	12,500
100-53301-525-000	STR MAINT: RENTAL	6,000	6,000	6,000	6,000	6,000	6,000	6,000
100-53301-529-000	STR MAINT: (W/S ASSISTANCE)	-	-	-	-	-	-	-
100-53301-530-000	STR MAINT: SNOW & ICE CONTRACT	13,693	12,000	13,594	15,000	15,000	15,000	15,000
100-53301-531-000	STR MAINT: CITY/UWP AGREEMENT	7,884	8,000	7,547	7,547	7,500	7,500	7,500
100-53301-534-000	STR MAINT: CONTRACT STREET REP	2,000	2,000	2,000	2,000	2,000	2,000	2,000
100-53301-740-000	STR MAINT: TORNADO EXPENSES	-	-	-	-	-	-	-
	TOTAL EXPENSES STREET MAINT	767,992	828,008	618,636	769,587	814,660	808,400	802,527

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
100-53320-110-000	STATE HWY: SALARIES	6,212	6,280	5,313	5,805	6,327	6,250	6,250
100-53320-124-000	STATE HWY: OVERTIME	-	500	-	-	500	500	500
100-53320-131-000	STATE HWY: WRS (ERS)	421	447	365	404	464	459	459
100-53320-132-000	STATE HWY: SOC SECURITY	378	420	334	370	423	419	419
100-53320-133-000	STATE HWY: MEDICARE	88	98	78	87	99	98	98
100-53320-134-000	STATE HWY: LIFE INSURANCE	34	54	36	38	55	54	54
100-53320-135-000	STATE HWY: HEALTH INS PREMIUMS	553	586	537	585	644	601	636
100-53320-137-000	STATE HWY: HEALTH CLAIMS	66	90	54	54	111	111	111
100-53320-138-000	STATE HWY: DENTAL INSURANCE	44	40	37	40	42	42	39
100-53320-139-000	STATE HWY: LONG TERM DISABILITY	53	54	49	54	54	54	54
100-53320-200-000	STATE HWY: MATERIAL & SUPPLIES	2,625	2,700	231	500	2,000	2,000	2,000
100-53320-220-000	STATE HWY: GAS, OIL, & REPAIRS	2,403	4,000	2,216	2,500	2,500	2,500	2,500
	TOTAL EXPENSES STATE HWY	12,878	15,269	9,251	10,437	13,219	13,088	13,120

Public Works Department - Streets

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-53420-435-000	STR LTG: DECORATIVE LIGHT MAINT	2,178	1,500	611	1,500	1,500	1,500	1,500
100-53420-502-000	STR LTG: STREET LIGHTING	105,394	95,000	86,304	92,000	95,000	95,000	95,000
100-53420-503-000	STR LTG: STOP LIGHTS	11,615	10,000	12,577	12,028	11,000	11,000	11,000
100-53420-504-000	STR LTG: STOP LIGHT MAINTENANCE	18,677	8,000	14,371	13,355	5,000	5,000	5,000
100-53420-505-000	STR LTG: TRAIL LIGHTING	-	1,500	623	750	1,500	1,500	1,500
100-53420-740-000	STR LTG: TORNADO EXPENSES	-	-	-	-	-	-	-
	TOTAL EXPENSES STREET LIGHTING	137,865	116,000	114,485	119,633	114,000	114,000	114,000

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-53441-110-000	STM SWR MAINT: SALARIES	3,106	3,155	2,656	2,903	3,164	3,125	3,125
100-53441-119-000	STM SWR MAINT: CONST WAGES	-	3,000	-	-	3,000	3,000	3,000
100-53441-120-000	STM SWR MAINT: MAINT WAGES	-	19,571	2,152	2,152	19,760	19,485	19,485
100-53441-124-000	STM SWR MAINT: OVERTIME	-	6,786	-	-	6,786	6,786	6,786
100-53441-131-000	STM SWR MAINT: WRS (ERS)	211	2,146	324	324	2,224	2,203	2,203
100-53441-132-000	STM SWR MAINT: SOC SECURITY	189	2,016	298	298	2,028	2,009	2,009
100-53441-133-000	STM SWR MAINT: MEDICARE	44	471	70	70	474	469	469
100-53441-134-000	STM SWR MAINT: LIFE INSURANCE	105	110	102	109	110	109	109
100-53441-135-000	STM SWR MAINT: HEALTH INS PREM	8,261	8,754	8,024	8,753	9,629	8,979	9,539
100-53441-137-000	STM SWR MAINT: HEALTH INS. CLA	1,899	1,998	1,517	1,499	2,000	2,000	2,000
100-53441-138-000	STM SWR MAINT: DENTAL INSUR	786	712	652	712	748	748	685
100-53441-139-000	STM SWR MAINT: LONG TERM DISAB	219	221	203	221	223	220	220
100-53441-200-000	STM SWR MAINT: MATERIAL & SUPP	1,086	1,500	1,915	2,200	2,500	2,500	2,500
100-53441-205-000	STM SWR MAINT: CONTRACTUAL	-	2,000	336	500	2,000	2,000	2,000
100-53441-210-000	STM SWR MAINT: PROF SERVICES	1,500	15,000	1,500	2,000	50,000	50,000	50,000
	TOTAL EXPENSES STORM SEWER MAINT	17,406	67,440	19,747	21,741	104,646	103,633	104,130

Public Works Department - Streets

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53620-002-000	REFUSE: COLLECTIONS	192,738	198,000	161,515	194,000	200,000	200,000	200,000
100-53620-309-000	REFUSE: POSTAGE	9	100	-	-	-	-	-
100-53620-740-000	REFUSE: TORNADO EXPENSES	-	-	-	-	-	-	-
	TOTAL EXPENSES REFUSE	192,746	198,100	161,515	194,000	200,000	200,000	200,000

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53635-110-000	RECYCLE: SALARIES	3,106	3,155	2,656	2,903	3,164	3,125	3,125
100-53635-120-000	RECYCLE: OTHER WAGES	80,499	66,732	72,563	72,563	67,220	66,477	66,477
100-53635-124-000	RECYCLE: OVERTIME	-	2,409	-	-	2,409	2,409	2,409
100-53635-131-000	RECYCLE: WRS (ERS)	5,723	4,772	5,017	5,017	4,950	4,897	4,897
100-53635-132-000	RECYCLE: SOC SEC	4,867	4,482	4,413	4,413	4,513	4,465	4,465
100-53635-133-000	RECYCLE: MEDICARE	1,138	1,048	1,032	1,032	1,056	1,044	1,044
100-53635-134-000	RECYCLE: LIFE INSURANCE	176	261	210	228	263	261	261
100-53635-135-000	RECYCLE: HEALTH INS PREMIUMS	25,359	27,243	24,971	27,241	29,966	30,697	25,595
100-53635-137-000	RECYCLE: HEALTH INS. CLAIMS	2,241	2,585	3,032	3,836	2,595	2,595	2,595
100-53635-138-000	RECYCLE: DENTAL INSURANCE	1,976	1,791	1,640	1,790	1,880	1,880	1,724
100-53635-139-000	RECYCLE: LONG TERM DISABILITY	595	601	551	601	605	598	598
100-53635-205-000	RECYCLE: CONTRACTUAL	116,382	114,000	105,874	110,000	113,600	113,600	113,600
100-53635-214-000	RECYCLE: BAGS & BAG SORTING	178	1,000	152	152	1,000	1,000	1,000
100-53635-220-000	RECYCLE: GAS, OIL, & REPAIRS	6,826	5,000	7,452	7,452	7,000	7,000	7,000
100-53635-290-000	RECYCLE: PRINTING & ADVERTISING	25	250	-	25	100	100	100
100-53635-316-000	RECYCLE: RECYCLING BINS	1,759	1,000	1,730	1,730	1,800	1,800	1,800
100-53635-320-000	RECYCLE: SUBSCRIPTION & DUES	-	25	-	-	-	-	-
100-53635-330-000	RECYCLE: TRAVEL & CONFERENCES	-	50	-	-	-	-	-
100-53635-340-000	RECYCLE: OPERATING SUPPLIES	1,542	1,500	734	1,000	1,200	1,200	1,200
	TOTAL EXPENSES RECYCLE	252,390	237,904	232,027	239,983	243,321	243,148	237,890

Public Works Department - Streets

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-53640-309-000	WEED: POSTAGE	98	75	109	109	100	100	100
100-53640-531-000	WEED: CONTRACTUAL	964	500	2,696	2,696	2,500	2,500	2,500
	TOTAL EXPENSES WEED	1,062	575	2,806	2,805	2,600	2,600	2,600

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-54910-110-000	CEMETERIES: SALARIES	15,530	15,655	13,281	14,513	15,818	15,626	15,626
100-54910-119-000	CEMETERIES: CONSTRUCT WAGES	-	500	22	32	500	500	500
100-54910-120-000	CEMETERIES: MAINT WAGES	45,780	57,489	45,685	50,621	57,755	57,360	57,360
100-54910-124-000	CEMETERIES: OVERTIME	78	653	-	-	653	653	653
100-54910-131-000	CEMETERIES: WRS (ERS)	3,482	4,903	3,238	3,501	5,081	5,042	5,042
100-54910-132-000	CEMETERIES: SOC SEC	3,775	4,607	3,532	3,914	4,633	4,597	4,597
100-54910-133-000	CEMETERIES: MEDICARE	883	1,077	826	915	1,083	1,075	1,075
100-54910-134-000	CEMETERIES: LIFE INSURANCE	113	155	116	122	157	155	155
100-54910-135-000	CEMETERIES: HEALTH INS PREMIUM	7,982	8,587	7,871	8,586	9,445	9,758	7,949
100-54910-137-000	CEMETERIES: HEALTH INS. CLAIMS	1,881	1,073	2,167	2,707	2,011	2,011	2,011
100-54910-138-000	CEMETERIES: DENTAL INSURANCE	554	503	460	502	528	528	484
100-54910-139-000	CEMETERIES: LONG TERM DISABILITY	420	424	389	424	428	422	422
100-54910-200-000	CEMETERIES: MATERIAL & SUPPLIES	4,355	7,000	8,924	10,000	10,000	10,000	10,000
100-54910-220-000	CEMETERIES: GAS, OIL, & REPAIR	2,914	3,000	3,539	3,539	3,000	3,000	3,000
100-54910-314-000	CEMETERIES: UTILITIES & REFUSE	301	250	311	311	300	300	300
100-54910-340-000	CEMETERIES: OPERATING SUPPLIES	47	300	475	600	750	750	750
100-54910-444-000	CEMETERIES: UNEMP COMP	1,248	-	-	-	-	-	-
100-54910-500-000	CEMETERIES: OUTLAY	4,000	4,500	-	-	2,500	2,500	2,500
100-54910-585-000	CEMETERIES: ZIEGERT TRUST OUTLAY	-	1,000	-	-	-	1,000	1,000
100-54910-740-000	CEMETERIES: TORNADO EXPENSES	-	-	-	-	-	-	-
	TOTAL EXPENSES CEMETERIES	93,341	111,676	90,835	100,287	114,642	115,277	113,424

Public Works Department - Streets

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-42000-600-000	STR ADMIN: SNOW & ICE	12,684	9,000	15,101	15,500	10,000	10,000	10,000
100-46310-430-000	STREET DEPARTMENT	18,080	2,500	6,200	6,200	2,500	2,500	2,500
100-43710-330-000	STREET MATCHING FUNDS-COUNTY	4,000	4,000	4,000	4,000	4,000	4,000	4,000
110-43715-335-000	UW-P STORMWATER MGT	-	-	-	-	-	-	-
100-42000-605-000	REFUSE: GARBAGE BILLINGS	210	250	156	200	200	200	200
100-46100-656-000	REFUSE: SALE OF GARBAGE BAGS	1,839	1,000	1,963	2,000	1,500	1,500	1,500
100-46420-464-000	REFUSE: GARBAGE FEE ON TAXBILL	153,840	154,200	154,560	154,560	155,000	155,000	155,000
100-47230-536-000	UW-P GARBAGE ADM FEE	300	-	225	225	-	-	-
100-43540-282-000	RECYCLE: RECYCLING GRANT	43,943	37,000	41,592	41,592	40,000	40,000	40,000
100-48309-682-000	RECYCLE: SALE OF RECYCLE BINS	696	300	918	918	500	500	500
100-42000-601-000	WEED CONTROL	899	2,000	3,489	3,489	2,000	2,000	2,000
100-46540-007-000	GREENWOOD CEM. DON.,CNTY.	176	175	176	200	175	175	175
100-46540-008-000	GREENWOOD CEM. LOT SALES	2,100	2,000	5,775	5,775	2,500	2,500	2,500
100-46540-009-000	GREENWOOD CEM. BURIAL FEE	15,450	12,000	15,650	15,650	12,000	12,000	12,000
100-46540-010-000	HILLSIDE CEM. BURIAL FEES	13,500	7,300	15,300	15,300	13,000	13,000	13,000
100-46540-011-000	HILLSIDE CEM. LOT SALES	1,575	3,000	6,300	7,500	6,000	6,000	6,000
100-46540-012-000	HILLSIDE CEM. DON.,CNTY.P	252	250	252	300	250	250	250
100-49200-723-000	ZIEGERT TRUST TRANSFER	-	-	-	-	-	-	-
	TOTAL REVENUE STREETS	269,544	234,975	271,657	273,409	249,625	249,625	249,625

Public Works Department - Parks



PARKS DIVISION

Department Summary:

The Parks Division supports the health and well-being of Platteville residents by providing outstanding parks, athletic fields and recreation facilities. It division also contributes to the beauty of our community through the maintenance of city grounds.

Specific responsibilities of the Parks Department include:

- Maintain parks grounds, buildings and athletic fields.
- Maintain grounds at City Hall, Police Department, Library, Museums and Senior Center.
- Work with community partners and athletic associations to host events at city parks
- Maintain pool and ensure water quality standards are met.
- Removes snow from sidewalks in and around parks, City Hall, Library, Senior Center, Museums and other assigned locations .

2016 Accomplishments:

- Onboarding of new staff, including new Park Foreman.
- Successful support of Dairy Days and other special events.
- Supported the MPO trail project with installation of concrete pads for bike racks.
- Improved landscaping at the Police Department and added landscaping around City entrance monument signs.
- Reduced costs by assisting with the installation of new volleyball courts at Harrison Park

2017 Goals:

- Obtain aquatic facility operation certification.
- Improve landscaping around City buildings and in parks.
- Cross train to assist street division.
- Begin recycling in selected park locations

Public Works Department - Parks

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55200-120-000	PARKS: OTHER WAGES	151,776	155,951	141,954	152,635	154,495	154,298	154,298
100-55200-124-000	PARKS: OVERTIME	2,367	4,552	4,287	4,287	4,552	4,552	4,552
100-55200-131-000	PARKS: WRS (ERS)	9,669	10,593	7,309	7,921	10,815	10,802	10,802
100-55200-132-000	PARKS: SOC SEC	9,269	9,951	8,810	9,382	9,861	9,849	9,849
100-55200-133-000	PARKS: MEDICARE	2,168	2,327	2,061	2,194	2,306	2,303	2,303
100-55200-134-000	PARKS: LIFE INSURANCE	716	952	458	556	804	564	564
100-55200-135-000	PARKS: HEALTH INS PREMIUMS	30,410	32,499	23,040	25,219	45,362	31,410	25,754
100-55200-137-000	PARKS: HEALTH INS. CLAIMS CURR	2,171	3,825	3,455	5,182	4,278	3,948	3,948
100-55200-138-000	PARKS: DENTAL INSURANCE	2,064	1,871	1,312	1,442	2,645	1,614	1,480
100-55200-139-000	PARKS: LONG TERM DISABILITY	1,088	1,098	847	944	1,057	1,055	1,055
100-55200-220-000	PARKS: GAS, OIL, & REPAIRS	10,267	10,000	10,951	10,890	10,000	10,000	10,000
100-55200-300-000	PARKS: TELEPHONE	919	750	863	811	750	750	750
100-55200-314-000	PARKS: UTILITIES & REFUSE	25,128	15,000	24,917	23,479	20,000	20,000	20,000
100-55200-330-000	PARKS: TRAVEL & CONFERENCES	-	200	-	-	100	100	100
100-55200-335-000	PARKS: UNIFORM ALLOWANCE	157	250	-	250	250	250	250
100-55200-338-000	PARKS: CAMPGROUND LICENSE	175	175	175	175	175	175	175
100-55200-349-000	PARKS: LEASED EQUIPMENT	2,600	2,600	1,300	2,600	2,600	2,600	2,600
100-55200-350-000	PARKS: BUILDINGS & GROUNDS	14,317	12,000	13,567	15,000	15,000	14,000	14,000
100-55200-351-000	PARKS: TRAIL MAINTENANCE	-	2,500	-	500	2,500	2,500	2,500
100-55200-380-000	PARKS: VEHICLE INSURANCE	1,492	1,800	1,351	1,351	1,500	1,500	1,500
100-55200-444-000	PARKS: UNEMP COMPENSATION	1,734	2,500	763	1,000	2,000	2,000	2,000
100-55200-460-000	PARKS: GRANTS SPENT	800	-	1,440	1,440	-	-	-
100-55200-500-000	PARKS: OUTLAY	17,718	15,000	1,081	2,500	5,000	5,000	5,000
	TOTAL EXPENSES PARKS	287,004	286,394	249,941	269,758	296,050	279,270	273,480

Public Works Department - Parks



Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
100-46720-670-000	PARK CAMPING FEES	3,617	1,000	3,643	3,643	2,000	2,000	2,000
100-46750-686-000	PARK DONATIONS	4,090	-	20	20	-	-	-
100-48200-841-000	SHELTER, ART HALL RENT	6,005	6,000	5,455	6,000	6,000	6,000	6,000
	TOTAL REVENUE PARKS	13,712	7,000	9,118	9,663	8,000	8,000	8,000

[No 2017 performance measures due to transition in leadership. Will be added in 2018.]

Library Department



LIBRARY DEPARTMENT

Department Head: Jessie Lee-Jones

Department Summary:

The mission of the Platteville Public Library is to empower and connect our diverse community by providing equal access to resources that educate, enrich, and entertain. The Library staff works to enable people in our community to access or obtain information, resources and education through a full range of library services including programming, physical and digital resources, and research expertise.

Within the Library, there are four departments that serve the public:

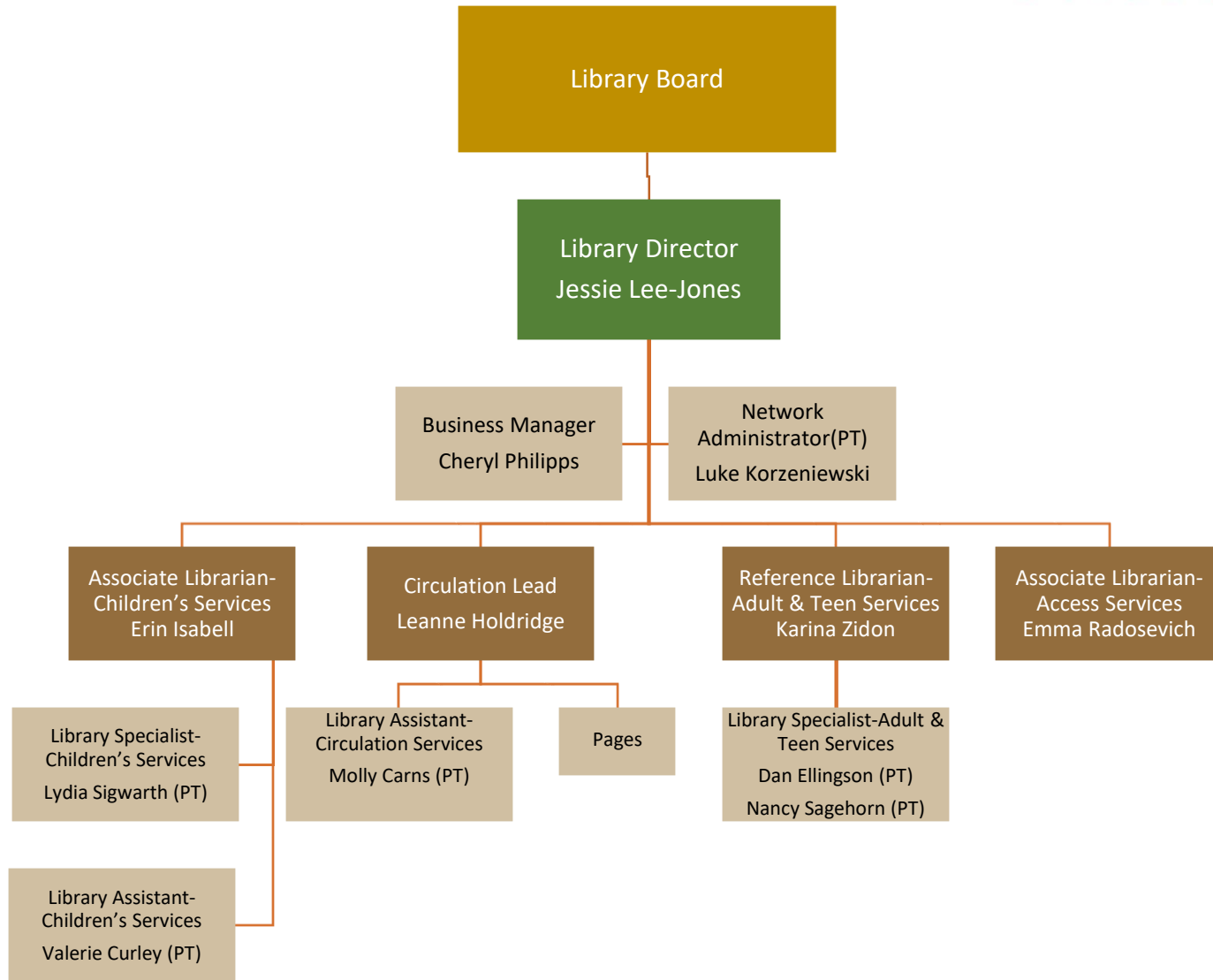
Children's: Orders and processes books, audio/visual materials, and provides in-house technology for children birth-12. Provides entertaining and educational programming with a literary focus. Partners with the Platteville School District, homeschool associations, and a variety of service groups to expand our literacy initiatives throughout the community.

Teens: Orders and processes books, audio/visual materials, and provides in-house technology for teens 12-18. Provides programming in a safe, trusted environment. Partners with the Platteville School District to increase our impact within Platteville and the surrounding region. Our Teen librarians work closely with area school librarians to ensure that our collection meets and can supplement curriculum.

Reference and Adult Services: Orders and process books, audio/visual materials, periodicals/newspapers, and provides in-house technology for adults. This team also provides a variety of technology and "maker" classes, and provides research assistance. Our Adult Services Outreach Librarian delivers library materials to homebound adults and residents in assisted living facilities. Offers book clubs on and off-site, fiction readers advisory, and works with a variety of community service groups to promote the library and form partnerships.

Circulation: Checking in/out materials, sorting deliveries of library materials, communicating with patrons regarding their library accounts. Works with City's Finance Dept. on TRIP records. Coordinates volunteers. Educates staff regarding Southwest Wisconsin Library System "Best Practices" for using our online integrated library system (catalog).

Library Department



Library Department



2016 Accomplishments:

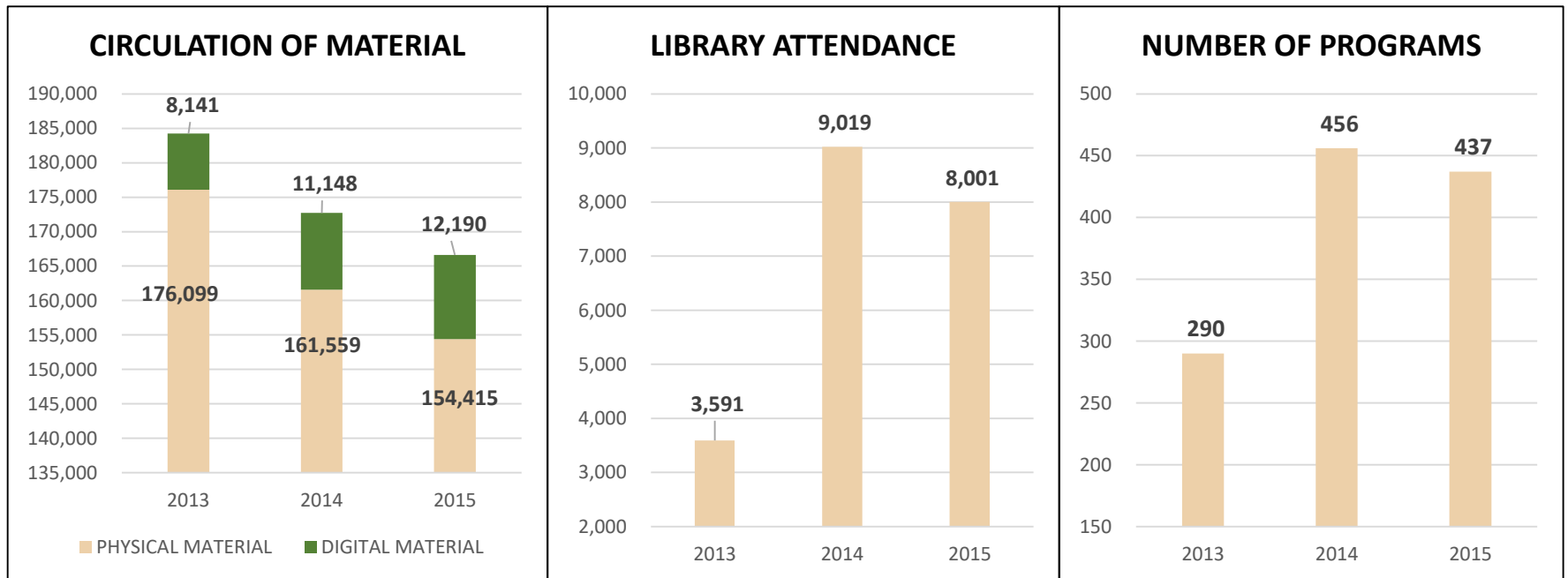
- Updated mission statement and values.
- Completed of the interior design for the new facility. Began planning for move to the new facility, working with contractors and owners group to ensure that the new facility meets the City's needs.
- Initiated public relations campaign to increase visibility and create renewed interest in our services.
- Increased partnerships and programs, including Book to Art Club partnership with Rountree Gallery, lending library collection in Senior Center, Platteville Arts, Trails, and History (PATH) Project.
- Developed new policy to allow greater accessibility to library resources.

2017 Goals:

- Move into new Library in March 2017, provide tours to the community, special events to reintroduce our services and resources to the public.
- Expand programs offered to the community. With the expanded space, we will be able to offer new programs and events for adults, teens, and children.
- Host community involvement event.
- Increase circulation of physical material.
- Increase number of weekly visitors to the Library.

Library Department

Performance Measures:



Library Department

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-55110-110-000	LIBRARY: SALARIES	60,900	61,509	46,884	55,408	61,339	61,277	61,277
100-55110-120-000	LIBRARY: OTHER WAGES	276,812	307,326	249,269	294,591	312,553	311,455	311,455
100-55110-124-000	LIBRARY: OVERTIME	-	-	15	17	-	-	-
100-55110-131-000	LIBRARY: WRS (ERS)	21,296	22,173	17,840	21,083	22,422	22,343	22,343
100-55110-132-000	LIBRARY: SOC SECURITY	20,159	22,869	17,505	20,688	23,182	23,109	23,109
100-55110-133-000	LIBRARY: MEDICARE	4,714	5,350	4,094	4,838	5,421	5,406	5,406
100-55110-134-000	LIBRARY: LIFE INSURANCE	677	1,236	663	701	965	960	960
100-55110-135-000	LIBRARY: HEALTH INS PREMIUMS	34,373	39,287	33,473	39,559	52,938	54,482	44,846
100-55110-137-000	LIBRARY: HEALTH INS. CLAIMS	5,138	5,940	2,383	2,816	9,735	9,735	9,735
100-55110-138-000	LIBRARY: DENTAL INSURANCE	3,815	4,030	3,527	4,168	4,860	4,860	4,457
100-55110-139-000	LIBRARY: LONG TERM DISABILITY	2,275	2,462	2,179	2,575	2,406	2,399	2,399
100-55110-212-000	LIBRARY: CUSTODIAL SUPPLIES	260	-	-	-	-	-	-
100-55110-240-500	LIBRARY: BOOKS-RESOURCELIBRARY	743	743	2,884	2,884	3,000	3,000	3,000
100-55110-240-900	LIBRARY: BOOKS-DIR.DISCR.FUND	514	500	-	-	500	-	-
100-55110-250-200	LIBRARY: PERIODICALS-CHILDREN	486	500	389	460	500	500	500
100-55110-250-400	LIBRARY: PERIODICALSYOUNGADULT	132	225	140	151	225	225	225
100-55110-250-600	LIBRARY: PERIODICALS-ADULT	4,185	2,275	3,106	3,551	2,275	2,275	2,275
100-55110-250-900	LIBRARY: PERIODICALS-PROFESS.	542	1,068	72	85	1,068	1,068	1,068
100-55110-300-000	LIBRARY: TELEPHONE	1,702	2,000	1,308	1,413	4,000	4,000	4,000
100-55110-309-000	LIBRARY: POSTAGE	1,955	2,000	191	226	2,000	2,000	2,000
100-55110-310-000	LIBRARY: OFFICE SUPPLIES	-	-	-	-	-	-	-
100-55110-313-000	LIBRARY: OFFICE EQUIPMENT MAINT	-	3,000	1,651	1,951	3,000	3,000	3,000
100-55110-314-000	LIBRARY: UTILITIES & REFUSE	18,402	17,000	12,741	15,058	34,000	34,000	34,000
100-55110-340-000	LIBRARY: OPERATING SUPPLIES	-	-	757	-	1,500	1,500	1,500
100-55110-340-200	LIBRARY: PROGRAM-CHILDRENS	-	-	-	-	-	-	-
100-55110-341-000	LIBRARY: ADV & PUB	1,344	1,700	543	642	1,700	1,700	1,700
100-55110-342-800	LIBRARY: AV-DIGITAL MEDIA	6,299	7,000	3,168	3,744	7,000	5,000	5,000

Library Department

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55110-350-000	LIBRARY: BUILDINGS & GROUNDS	10,566	10,000	5,990	7,079	10,000	10,000	10,000
100-55110-500-000	LIBRARY: OUTLAY	-	10,000	-	-	12,000	12,000	12,000

Expenses offset by County Funding:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55110-600-000	COUNTY FUNDING EXPENSES	-	-	-	-	-	-	-
100-55110-600-005	CTY FUND-PROF SERVICES	48,483	47,221	41,755	49,347	40,000	40,000	40,000
100-55110-600-010	CTY FUND-CHILDREN'S BOOK MAT'L	10,950	11,000	6,821	8,061	10,000	10,000	10,000
100-55110-600-015	CTY FUND-YNG ADULT BOOK MAT'L	2,333	2,500	312	369	2,000	2,000	2,000
100-55110-600-020	CTY FUND-ADULT FICTION MAT'L	11,820	11,000	10,739	12,692	10,000	10,000	10,000
100-55110-600-025	CTY FUND-ADULT NON FICT MAT'L	9,574	11,000	4,470	5,283	9,700	9,700	9,700
100-55110-600-030	CTY FUND-DIRECT DISCRETIONARY	133	175	70	83	175	175	175
100-55110-600-035	CTY FUND-OFFICE SUPPLIES	6,786	7,000	3,650	4,314	5,000	5,000	5,000
100-55110-600-040	CTY FUND-OFFICE EQUIP MAINT	2,844	-	-	-	-	-	-
100-55110-600-045	CTY FUND-SUBSCRIPTION & DUES	824	800	-	-	800	800	800
100-55110-600-050	CTY FUND-CHILDREN'S PROGRAM	1,962	2,000	1,840	2,174	2,000	2,000	2,000
100-55110-600-055	CTY FUND-YOUNG ADULT PROGRAM	799	800	396	468	800	800	800
100-55110-600-060	CTY FUND-ADULT PROGRAM	800	800	283	334	800	800	800
100-55110-600-065	CTY FUND-DIRECT PROGRAM	1,612	1,500	790	934	1,200	1,200	1,200
100-55110-600-070	CTY FUND-JUVENILE AV	1,765	2,000	1,246	1,472	1,500	1,500	1,500
100-55110-600-075	CTY FUND-ADULT AV	6,935	7,000	3,918	4,630	5,300	5,300	5,300
100-55110-600-080	CTY FUND-DATA PROCESSING	19,440	19,300	7,559	8,757	15,000	15,000	15,000
100-55110-600-090	CTY FUND-OPERATING SUPPLIES	1,000	3,000	207	244	1,500	1,500	1,500
100-55110-600-095	CTY FUND-TRAVEL & CONFERENCE	1,229	1,756	1,482	1,752	1,500	1,500	1,500
100-55110-740-000	LIBRARY: TORNADO EXPENSES	-	-	-	-	-	-	-
	TOTAL EXPENSES LIBRARY	606,576	659,045	496,309	584,602	685,864	683,569	673,530

Library Department



Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
<u>Account Number</u>	<u>Account Title</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
100-43570-285-000	S.W.L.S. LIBRARY GRANT	3,000	3,000	3,000	3,000	300	3,000	3,000
100-43720-551-000	COUNTY LIBRARY FUNDING	131,457	128,853	128,852	128,852	107,269	107,269	107,269
100-46710-450-000	LIBRARY	6,745	5,000	6,004	6,004	8,000	8,000	8,000
100-46710-451-000	LIBRARY TAXABLE	3,282	4,200	3,245	3,245	5,000	5,000	5,000
100-48110-811-000	INTEREST LIBRARY FUNDS	-	110	-	-	-	-	-
100-48500-835-000	LIBRARY DONATIONS	-	-	-	-	-	-	-
	TOTAL REVENUE LIBRARY	144,483	141,163	141,101	144,101	120,569	123,269	123,269

MUSEUM DEPARTMENT

Department Head: Diana Bolander

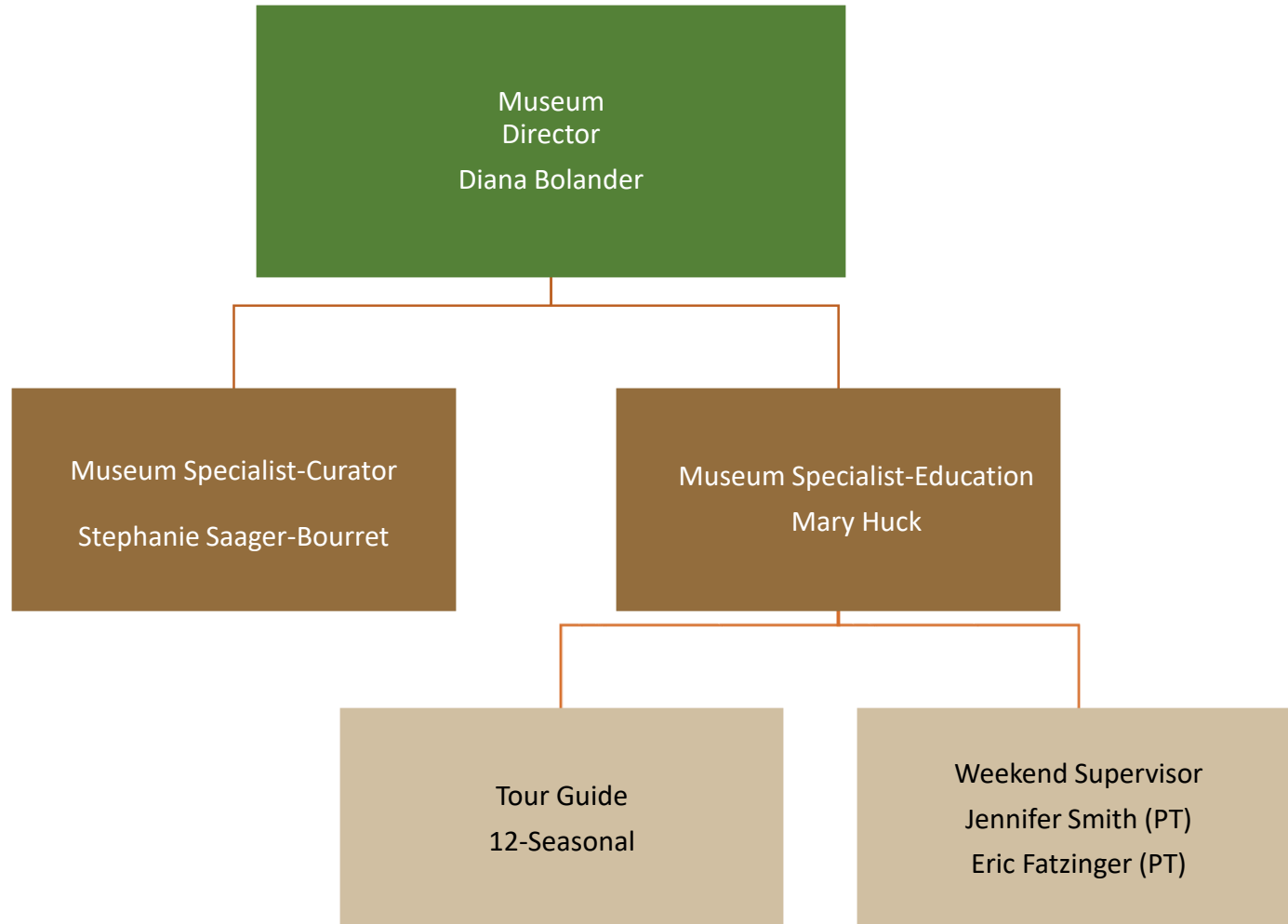
Department Summary:

The mission of the Mining & Rollo Jamison Museums is to continue in the pursuit of excellence in the areas of regional and mining history. To achieve that purpose, the museums are commissioned to be custodians of the past; to interpret the rich lead and zinc mining heritage of the region, as well as to preserve, interpret, and display the artifacts which help define Southwest Wisconsin.

Major activities include:

- Offer meaningful permanent and temporary exhibits that relate to our mission to the public year round.
- Offer public tours of the 1845 Bevans Lead Mine between the months of May through October.
- Offer special events that relate to our mission throughout the year.
- Write grants and pursue donations to cover the costs of programs and events as appropriate.
- Work with local tourism entities to enhance the Platteville area for both tourists and residents.
- Provide safe and accessible spaces for museum collections so that our artifacts are available to staff, researchers, and the public.
- Partner with other nonprofits, city departments, businesses and others as appropriate.

Museum Department



Museum Department



2016 Accomplishments:

- Acquired the PastPerfect Museum Software and began using it to catalog collections and to track museum members and donors.
- We have been implementing a 3-year strategic plan that was developed in 2015 and are making headway on our goals. Updates on strategic plan progress are sent to the Museum Board and the City Council monthly.
- We developed and installed a new exhibit in the Mining Museum on Lead and Zinc Mining which incorporates many artifacts and photographs not previously on exhibit. This exhibit space has not been redone since the 1960s.
- In 2016 we opened our doors on the weekends in the winter months (January – April and November- December) for the first time. This change has been met with positive feedback from Museum Members and citizens.

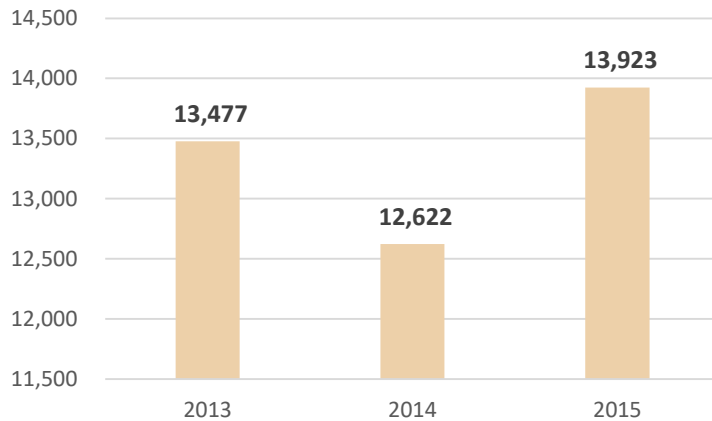
2017 Goals:

- Continue to engage at least 10,000 visitors per year and meet our admissions revenue goal of 25,000.
- Catalogue a minimum of 300 items from the Rollo Jamison Trust Collection in PastPerfect, including photographing the objects and doing condition reporting.
- Create a buildings and grounds committee and create a 5-year plan for maintenance by the end of 2017.
- Develop and implement a marketing plan that emphasizes the uniqueness of the mine as an attraction.

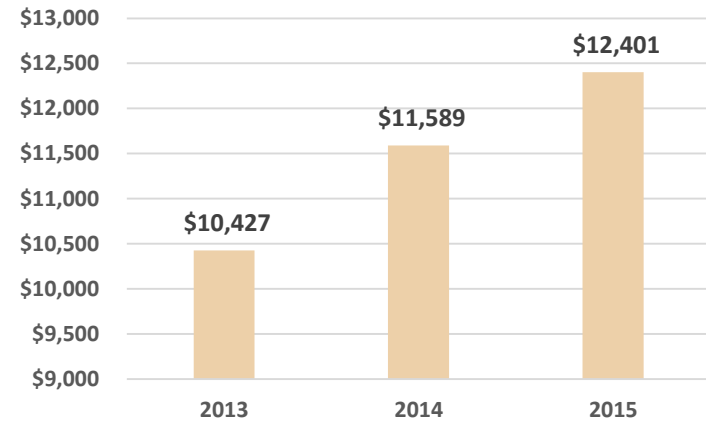
Museum Department

Performance Measures:

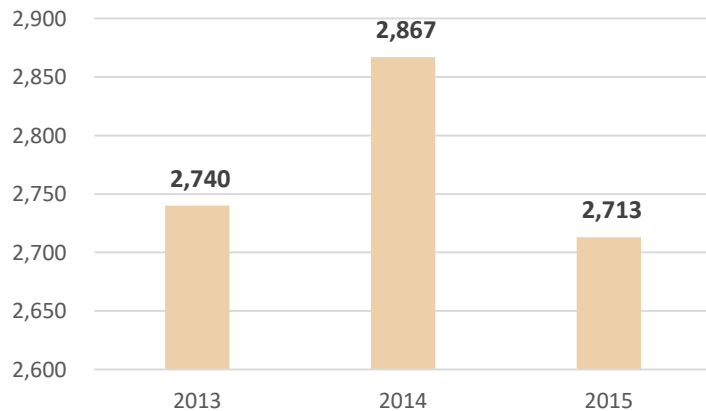
ONSITE & OFFSITE ATTENDANCE



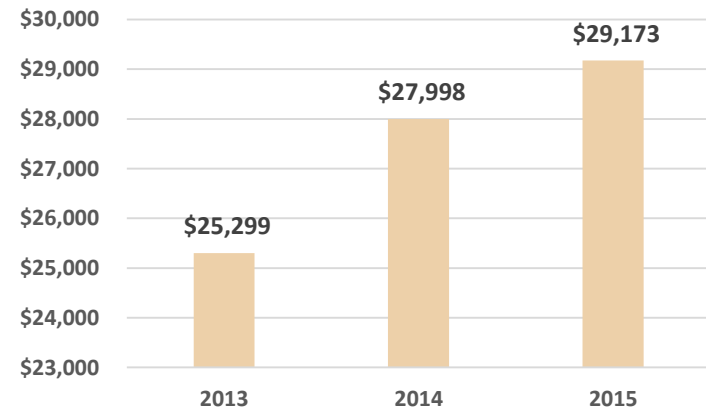
GIFT SHOP SALES



K-12 SCHOOL GROUP ATTENDANCE



TICKET SALES



Museum Department

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55120-110-000	MUSEUM: SALARIES	69,913	50,500	42,484	50,500	52,104	52,104	52,104
100-55120-120-000	MUSEUM: OTHER WAGES	118,339	119,441	101,025	119,441	130,399	105,303	105,303
100-55120-124-000	MUSEUM: OVERTIME	259	100	-	-	100	100	100
100-55120-125-000	MUSEUM: WORK STUDY	-	599	-	-	-	600	600
100-55120-131-000	MUSEUM: WRS (ERS)	10,406	10,505	8,866	10,505	11,322	10,195	10,195
100-55120-132-000	MUSEUM: SOC SECURITY	11,469	10,543	8,866	10,543	11,320	9,765	9,765
100-55120-133-000	MUSEUM: MEDICARE	2,682	2,466	2,073	2,466	2,649	2,284	2,284
100-55120-134-000	MUSEUM: LIFE INSURANCE	725	597	563	616	803	746	746
100-55120-135-000	MUSEUM: HEALTH INS PREMIUMS	15,952	14,246	18,221	22,852	38,390	37,700	29,039
100-55120-137-000	MUSEUM: HEALTH INS. CLAIMS	4,051	1,650	2,977	3,300	5,325	5,325	5,325
100-55120-138-000	MUSEUM: DENTAL INSURANCE	1,983	1,577	1,772	1,831	2,687	2,482	2,276
100-55120-139-000	MUSEUM: LONG TERM DISABILITY	1,086	1,146	1,079	1,222	1,208	1,082	1,082
100-55120-212-000	MUSEUM: CUSTODIAL SUPPLIES	804	800	1,092	1,000	800	800	800
100-55120-220-000	MUSEUM: GAS, OIL, & REPAIRS	1,294	2,500	813	1,500	2,500	600	600
100-55120-300-000	MUSEUM: TELEPHONE	577	720	639	720	720	600	600
100-55120-309-000	MUSEUM: POSTAGE	197	300	194	300	300	300	300
100-55120-310-000	MUSEUM: OFFICE SUPPLIES	989	975	336	975	975	975	975
100-55120-314-000	MUSEUM: UTILITIES & REFUSE	15,198	15,774	12,216	15,774	15,774	15,774	15,774
100-55120-319-000	MUSEUM: PROF DUES	535	541	435	541	541	541	541
100-55120-330-000	MUSEUM: TRAVEL & CONFERENCES	180	1,000	803	1,000	1,000	300	300
100-55120-340-000	MUSEUM: OPERATING SUPPLIES	1,578	2,000	1,047	2,000	2,000	2,000	2,000
100-55120-341-000	MUSEUM: ADV & PUB	5,828	5,671	5,281	6,033	13,641	7,870	7,870
100-55120-345-000	MUSEUM: DATA PROCESSING	865	1,000	420	1,000	1,000	500	500
100-55120-350-000	MUSEUM: BUILDINGS & GROUNDS	7,326	6,500	4,571	6,500	6,500	6,500	6,500
100-55120-380-000	MUSEUM: VEHICLE INSURANCE	708	708	714	714	714	32	32
100-55120-500-000	MUSEUM: OUTLAY	4,027	4,500	4,499	4,499	5,046	2,415	2,415
100-55120-505-000	MUSEUM: HISTORIC RE-ENACTMENT	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	TOTAL EXPENSES MUSEUM	281,971	261,359	225,988	270,832	312,818	271,893	263,026

Museum Department



Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-46750-672-000	MUSEUM	29,173	27,000	30,990	30,950	27,000	27,000	27,000
	TOTAL REVENUE MUSEUM	29,173	27,000	30,990	30,950	27,000	27,000	27,000

RECREATION DEPARTMENT

Department Head: Luke Peters

Department Summary:

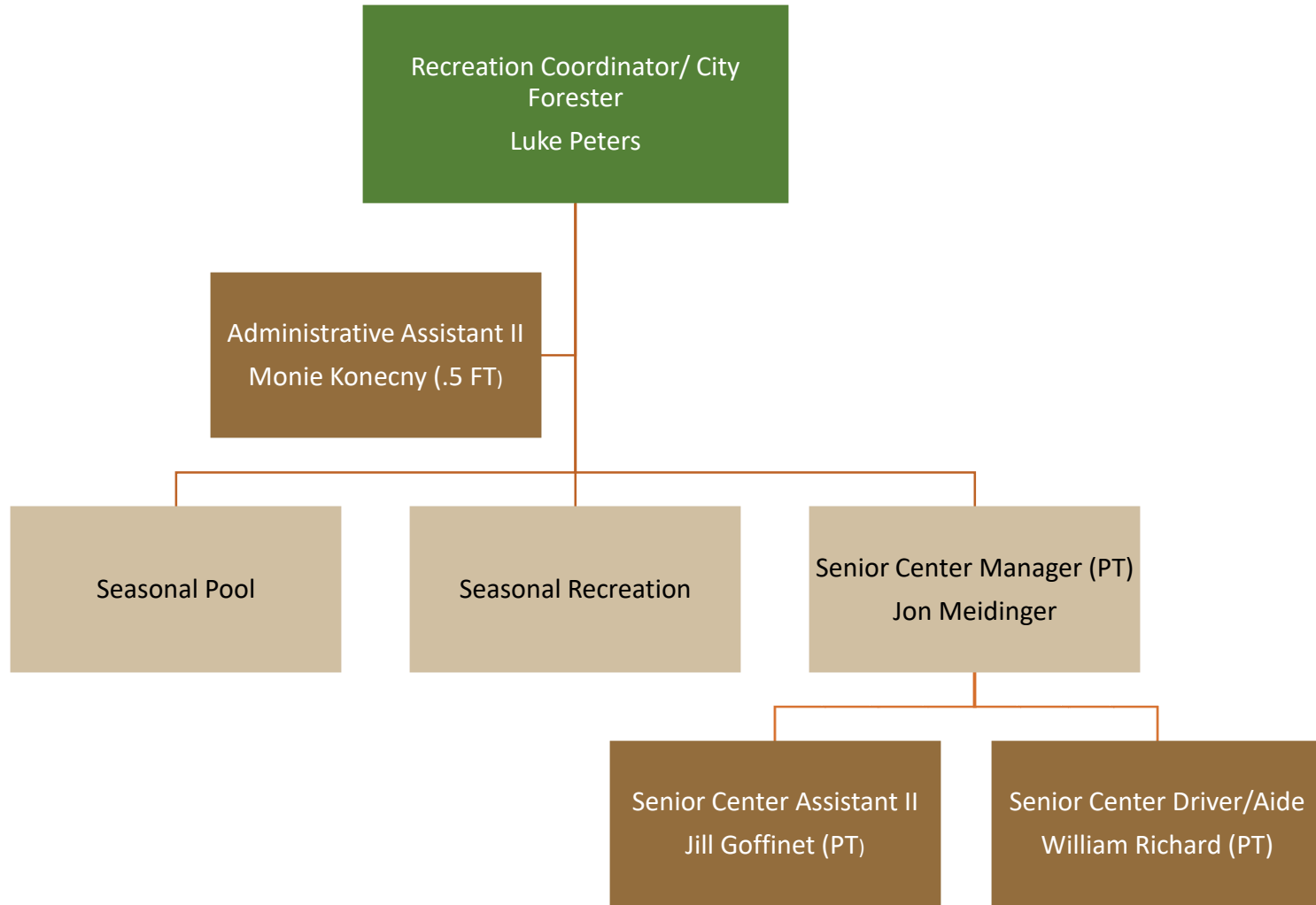
Recreation Administration serves as administrative support for Parks, Forestry, Recreation, Senior Center and Pool. Additionally, they work with local clubs and service organizations, Platteville School District, and UW-Platteville to maximize resources for recreational opportunities.

Some of the responsibilities include:

- Hiring, training, and evaluating staff
- Plan, promote, and register participants for upcoming programming
- Facility reservation for city hall, park shelters, ballfields, private pool parties, and senior center rental
- Primary source of contact for Park & Recreation Departments.

Recreation Programming provides athletic and enrichment programming for residents and visitors. Programming is designed to improve the quality of life and make our community a better place to live, work, and play. We strive to provide creative, fun-filled activities the entire family can enjoy. 2016 programming included, Volleyball, Dance: Ballet & Beyond, Introduction to Sports, Golf, Soccer, T-Ball, Tennis, Basketball, NFL Flag Football, Youth Camps, plus adult offerings of Basketball, Softball, and Volleyball.

Recreation Department



Recreation Department

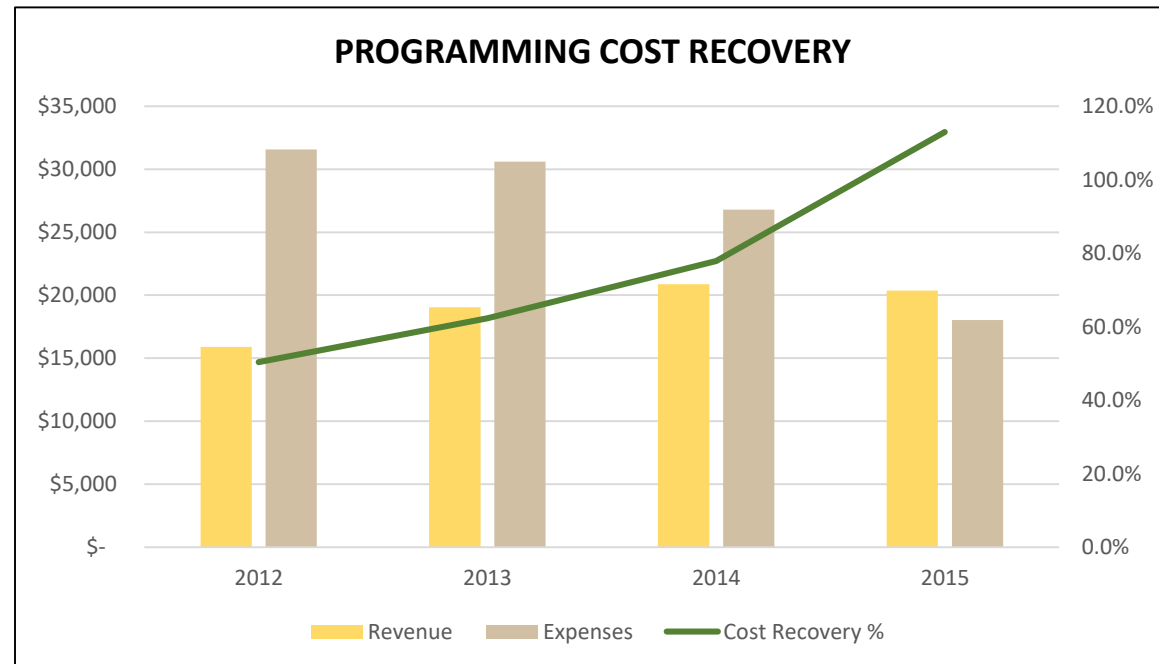
2016 Accomplishments:

- Recognized as a Playful City USA
- Formed a partnership with Platteville Power Soccer.
- Converted our Intro to Sports into a parent / child program. This was a goal for 2016, however we feel the program was more successful as a non-parent / child program. We had full classes and space in the Armory became a limiting factor.
- Held training session with ActiveNet (registration software).

2017 Goals:

- Promote and grow the Parks Endowment Fund.
- Continue to explore partnership opportunities and strengthen relationships with Organizations, Clubs, Schools, and UW-Platteville

Performance Measures:



Recreation Department

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
100-55300-110-000	REC ADMIN: SALARIES	41,514	41,984	34,573	38,928	48,173	48,173	48,173
100-55300-120-000	REC ADMIN: OTHER WAGES	20,708	20,995	17,772	19,466	21,112	20,914	20,914
100-55300-124-000	REC ADMIN: OVERTIME	-	500	8	8	500	500	500
100-55300-131-000	REC ADMIN: WRS (ERS)	4,227	4,190	3,666	3,854	4,746	4,732	4,732
100-55300-132-000	REC ADMIN: SOC SECURITY	3,756	3,936	3,335	3,496	4,327	4,315	4,315
100-55300-133-000	REC ADMIN: MEDICARE	878	920	780	817	1,012	1,009	1,009
100-55300-134-000	REC ADMIN: LIFE INSURANCE	149	195	157	155	225	224	224
100-55300-135-000	REC ADMIN: HEALTH INS PREMIUMS	7,096	7,657	7,018	7,656	8,423	8,875	6,836
100-55300-137-000	REC ADMIN: HEALTH INS. CLAIMS	1,054	1,440	869	1,027	1,440	1,440	1,440
100-55300-138-000	REC ADMIN: DENTAL INSURANCE	558	506	464	506	532	532	488
100-55300-139-000	REC ADMIN: LONG TERM DISABILITY	566	542	547	572	627	625	625
100-55300-210-000	REC ADMIN: PROF SERVICES	2,837	3,200	4,713	4,713	3,250	3,250	3,250
100-55300-300-000	REC ADMIN: TELEPHONE	558	500	533	500	500	500	500
100-55300-309-000	REC ADMIN: POSTAGE	285	300	179	300	300	300	300
100-55300-310-000	REC ADMIN: OFFICE SUPPLIES	607	1,000	539	750	750	750	750
100-55300-320-000	REC ADMIN: SUBSCRIPTION & DJES	220	220	-	-	220	220	220
100-55300-330-000	REC ADMIN: TRAVEL & CONFERENCE	35	1,500	-	-	-	-	-
100-55300-341-000	REC ADMIN: ADV & PUB	2,761	3,000	1,527	1,527	-	-	-
100-55300-500-000	REC ADMIN: OUTLAY	2,998	-	-	-	-	-	-
100-55300-980-000	REC ADMIN: WPRA TICKET SALES	2,584	-	-	-	-	-	-
	TOTAL EXPENSES REC ADMIN	93,390	92,585	76,681	84,275	96,137	96,359	94,276

Recreation Department



		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-55301-120-000	REC PRGM: OTHER WAGES	8,233	21,570	8,352	9,693	15,570	15,570	15,570
100-55301-131-000	REC PRGM: WRS (ERS	5	-	10	10	-	-	-
100-55301-132-000	REC PRGM: SOC SEC	510	1,337	518	601	965	965	965
100-55301-133-000	REC PRGM: MEDICARE	119	313	121	141	226	226	226
100-55301-340-000	REC PRGM: OPERATING SUPPLIES	1,413	1,000	1,157	1,157	1,000	1,000	1,000
100-55301-359-000	REC PRGM: SOCCER (YOUTH)	1,689	3,000	2,361	2,361	2,000	2,000	2,000
100-55301-361-000	REC PRGM: BASEBALL (YOUTH)	180	150	393	524	100	100	100
100-55301-366-000	REC PRGM: CAMPS (YOUTH)	206	1,000	407	543	500	500	500
100-55301-367-000	REC PRGM: BASKETBALL (YOUTH)	-	250	-	-	100	100	100
100-55301-372-000	REC PRGM: VOLLEYBALL (ADULT)	85	500	420	170	350	350	350
100-55301-373-000	REC PRGM: SAND VBALL (ADULT)	170	250	-	-	250	250	250
100-55301-374-000	REC PRGM: SOFTBALL (ADULT)	716	1,000	1,693	1,608	1,000	1,000	1,000
100-55301-382-000	REC PRGM: FOOTBALL (YOUTH)	-	2,000	2,325	2,325	3,000	3,000	3,000
100-55301-389-000	REC PRGM: TENNIS (YOUTH)	100	100	-	-	100	100	100
100-55301-399-000	REC PRGM: GOLF (YOUTH)	2,115	3,300	2,073	2,073	2,500	2,500	2,500
	TOTAL EXPENSES REC PROGRAM	15,541	35,770	19,830	21,206	27,661	27,661	27,661

Recreation Department

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-46750-675-359	SOCCER (YOUTH)	6,776	7,500	7,716	7,716	7,500	7,500	7,500
100-46750-675-361	TBALL (YOUTH)	878	800	185	200	200	200	200
100-46750-675-362	YOUTH DIAMOND SPORTS	5,040	5,000	6,467	6,467	5,000	-	-
100-46750-675-363	YOUTH DIAMOND SPORTS LATE FEES	410	-	345	345	-	-	-
100-46750-675-364	START SMART	405	-	-	-	-	-	-
100-46750-675-366	ENRICHMENT (YOUTH)	3,440	3,500	1,864	1,864	1,500	1,500	1,500
100-46750-675-374	BASKETBALL (YOUTH)	446	450	750	750	600	600	600
100-46750-675-389	TENNIS (YOUTH)	1,130	1,000	470	470	750	750	750
100-46750-675-390	BASKETBALL DRILL FOR SKILL	885	-	-	-	-	-	-
100-46750-675-393	DANCE (YOUTH)	915	750	1,139	1,139	1,000	1,000	1,000
100-46750-675-399	GOLF (YOUTH)	3,237	3,000	2,774	2,774	2,500	2,500	2,500
100-46750-675-436	LATE FEES	410	250	445	445	400	400	400
100-46750-676-347	FALL SOCCER	675	-	-	-	-	-	-
100-46750-676-377	INDOOR VOLLEYBALL (YOUTH)	165	-	252	252	250	250	250
100-46750-676-382	FOOTBALL (YOUTH)	3,245	2,750	4,162	4,162	4,000	4,000	4,000
100-46750-676-384	GYMNASTICS (YOUTH)	-	-	102	102	-	-	-
100-46750-676-385	INTRO TO SPORTS (YOUTH)	-	-	544	544	500	500	500
100-46750-677-500	PICKLEBALL (ADULT)	309	100	796	796	500	500	500
100-46750-677-501	SOFTBALL (ADULT)	5,250	8,000	6,650	6,650	5,000	5,000	5,000
100-46750-677-502	COED SOFTBALL (W)	2,575	-	-	-	-	-	-
100-46750-677-504	INDOOR VOLLEYBALL (ADULT)	3,675	4,000	4,066	4,066	3,500	3,500	3,500
100-46750-677-505	SAND VOLLEYBALL (ADULT)	1,975	3,000	2,400	2,400	2,500	2,500	2,500
100-46750-677-508	HORSESHOE ASSOCIATION (ADULT)	867	850	765	765	800	800	800
100-46750-677-521	COED OPEN VOLLEYBALL (W)	549	-	-	-	-	-	-
100-46750-677-522	WOMEN'S VOLLEYBALL LEAGUE	1,200	-	-	-	-	-	-
100-46750-677-524	BASKETBALL (ADULT)	390	250	821	821	350	350	350
100-46750-685-000	RECREATION DONATIONS	9,941	8,000	8,465	8,500	8,500	8,500	8,500
	TOTAL REVENUE REC PROGRAM	54,787	49,200	51,177	51,228	45,350	40,350	40,350

SENIOR CENTER

Department Summary

The Platteville Senior Center's overarching mission is to keep area senior citizens – a significant and growing part of our population - engaged in our community. We accomplish this by ensuring that this all too often marginalized demographic maintains access to cultural, educational, recreational, and social opportunities. Major activities include providing a wide variety of programming, free transportation, as well as supporting an ADRC meal site.

2016 Accomplishments:

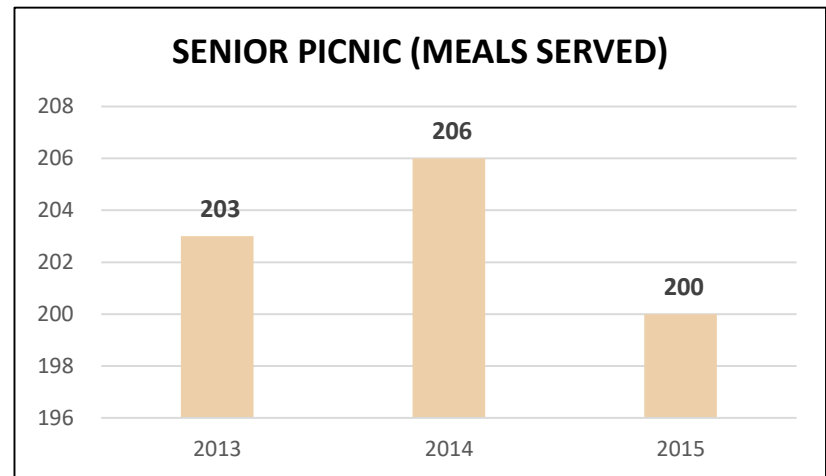
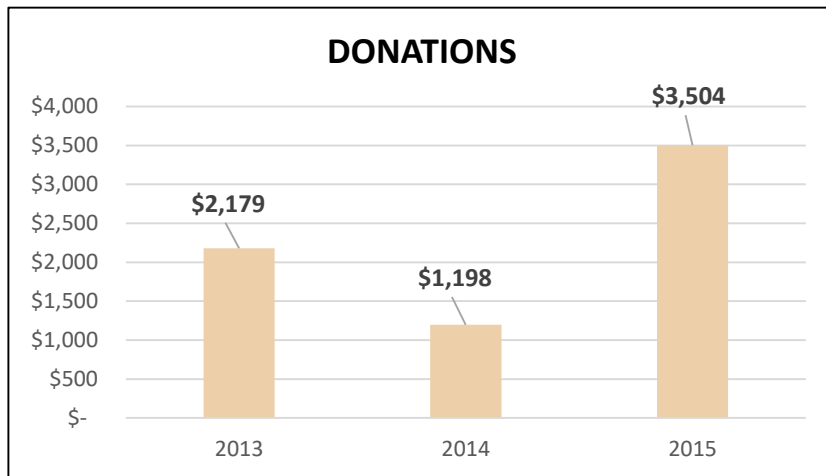
- Reduced staff while increasing productivity and defining roles.
- Completed UWP PACCE Project – Senior center participants collaborated with a professor and student in creating interactive historical "story maps" of downtown Platteville. The maps are freely available to the public.
- Increased participation numbers (43% increase in individual instances of participation, as well as an increase in the number of regular participants).
- Increased public presence, including increase awareness of the senior center via social media, doubling the number of monthly newsletters we publish, participation in the Dairy Days parade, the Community Senior Picnic, and opening up senior center events to non-traditional participants outside of our typical demographic.
- Increased programming developed and/or hosted by center participants.

Recreation Department - Senior Center

2017 Goals:

- Complete senior needs assessment for potential implementation in 2018
- Evaluate options for senior center transportation.
- Initiate fundraising plan
- Expand intergenerational programming – While continuing to prioritize seniors, we hope to expand our reach across generations - including multiple age groups whenever possible. We will focus on these efforts during the summer as K-12 students are out of school, and local college students are looking for volunteer opportunities.
- Continue collaborations and outreach to increase the number of seniors served.

Performance Measures:



Recreation Department - Senior Center

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55190-120-000	SR CTR: OTHER WAGES	55,937	51,132	40,460	48,578	59,743	55,680	55,680
100-55190-124-000	SR CTR: OVERTIME	212	-	-	-	-	-	-
100-55190-131-000	SR CTR: WRS (ERS)	2,934	2,748	2,934	3,102	2,175	1,899	1,899
100-55190-132-000	SR CTR: SOC SECURITY	3,481	3,170	2,851	3,012	3,704	3,452	3,452
100-55190-133-000	SR CTR: MEDICARE	814	742	667	704	865	806	806
100-55190-134-000	SR CTR: LIFE INSURANCE	230	293	134	147	272	237	237
100-55190-210-000	SR CTR: PROF SERVICES	4,782	4,800	3,463	3,876	4,800	3,000	3,000
100-55190-220-000	SR CTR: GAS, OIL, & REPAIRS	3,202	4,776	4,060	4,453	4,500	3,724	3,724
100-55190-300-000	SR CTR: TELEPHONE	471	499	446	439	499	499	499
100-55190-310-000	SR CTR: OFFICE SUPPLIES	583	1,250	923	910	800	-	-
100-55190-314-000	SR CTR: UTILITIES & REFUSE	9,796	8,500	8,056	8,065	8,500	8,500	8,500
100-55190-327-000	SR CTR: GRANT EXPENSES	2,022	-	5,363	6,292	-	-	-
100-55190-330-000	SR CTR: TRAVEL & CONFERENCES	535	800	40	48	250	-	-
100-55190-340-000	SR CTR: OPERATING SUPPLIES	1,957	1,750	2,067	2,287	2,000	1,800	1,800
100-55190-350-000	SR CTR: BUILDINGS & GROUNDS	1,093	1,050	425	510	1,000	500	500
100-55190-380-000	SR CTR: VEHICLE INSURANCE	1,138	1,200	1,137	1,364	1,200	1,200	1,200
100-55190-460-000	SR CTR: DONATIONS SPENT	1,248	-	1,500	1,800	-	-	-
100-55190-500-000	SR CTR: OUTLAY	-	1,000	1,000	1,200	1,000	-	-
	TOTAL EXPENSES SR CENTER	90,433	83,710	75,526	86,787	91,308	81,297	81,297

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-43551-256-000	SR CENTER GRANT	12,000	-	2,500	2,500	-	-	-
100-47355-190-000	SR CENTER-GRANT CTY(MEAL DEL)	867	768	604	780	780	780	780
100-48500-846-000	SR CENTER BUS DONATIONS	-	-	-	-	-	-	-
100-48500-847-000	SR CENTER DONATIONS	1,904	-	378	378	-	-	-
	TOTAL REVENUE SR CENTER	14,771	768	3,482	3,658	780	780	780

Recreation Department - Pool



POOL

Department Summary

The Platteville Family Aquatic Center features a zero depth entry, water slide, diving board, lap swimming, and “Big Dig” sand play area. The Aquatic Center also offers a number of special programs throughout the summer season including: Swimming Lessons, Swim Team, Aqua Zumba, Water Aerobics, Flick ‘n’ Floats, Noodle Nights, Group Canopies, and Private Parties.

2016 Accomplishments:

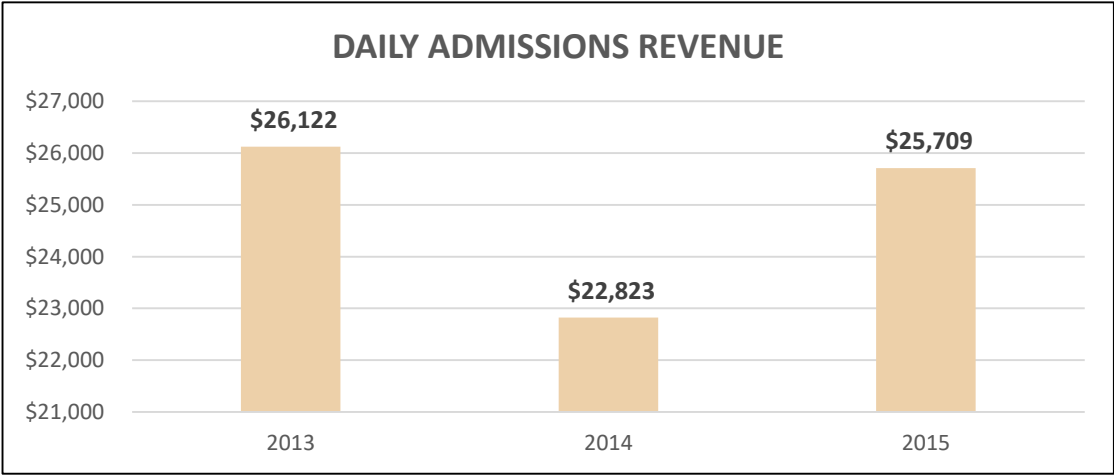
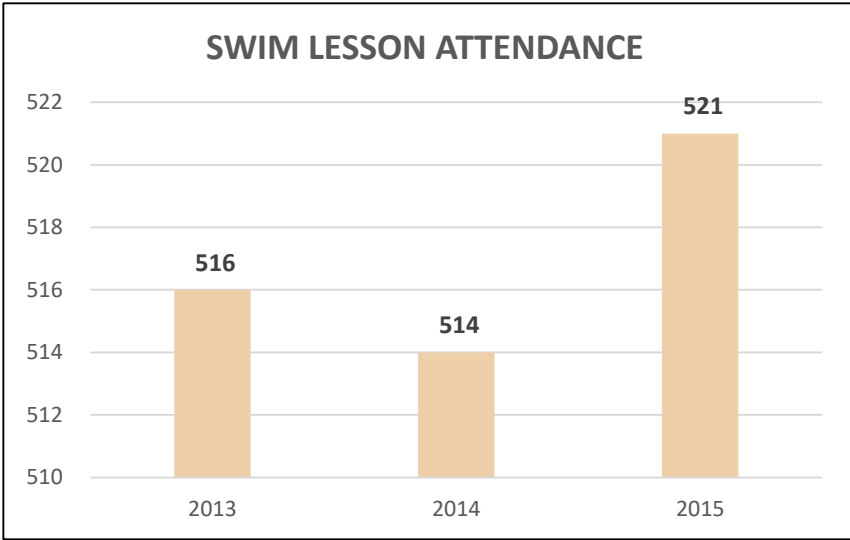
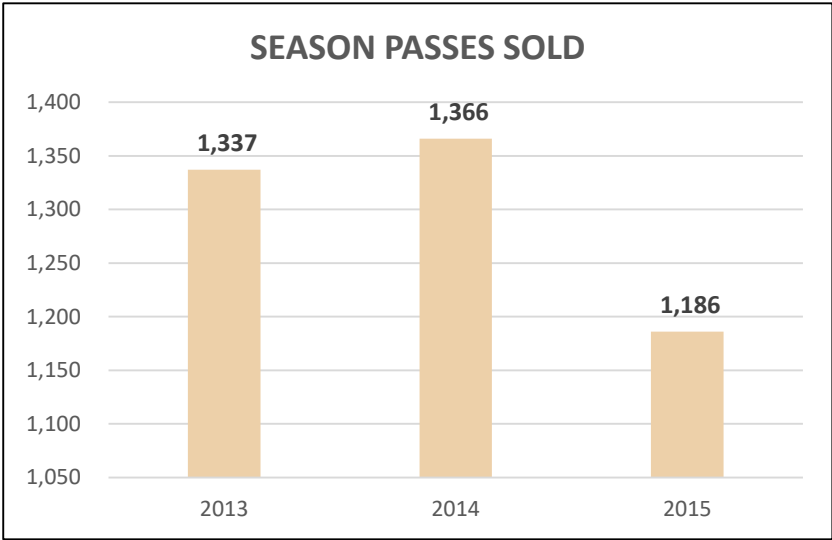
- New Parks Foreman was trained in pool operations.
- New fee structure was developed for 2016 season.
- Brought in an expert from Weber Paper to review our cleaning procedures.
- Umbrellas have been installed over three of our guard stations.
- Added Water Aerobics in addition to Aqua Zumba.

2017 Goals:

- Post three or more promotions for vacant staffing positions.
- Update staffing manuals with pool leadership team.
- Develop a method for tracking VFD efficiency.

Recreation Department - Pool

Performance Measures:



Recreation Department - Pool

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-55420-112-000	POOL: SWIM POOL WAGES	58,940	64,000	66,417	70,000	70,000	70,000	70,000
100-55420-113-000	POOL: SWIM TEAM INSTRUCTOR SAL	4,688	5,200	5,169	5,200	5,200	5,200	5,200
100-55420-120-000	POOL: OTHER WAGES	5,058	5,131	4,903	4,955	4,955	4,955	4,955
100-55420-131-000	POOL: WRS (ERS)	371	987	208	211	1,005	1,005	1,005
100-55420-132-000	POOL: SOC SECURITY	4,238	4,608	4,740	4,969	4,969	4,969	4,969
100-55420-133-000	POOL: MEDICARE	991	1,077	1,109	1,162	1,162	1,162	1,162
100-55420-134-000	POOL: LIFE INSURANCE	5	36	5	20	20	20	20
100-55420-135-000	POOL: HEALTH INS PREMIUMS	1,188	1,259	446	465	644	601	636
100-55420-137-000	POOL: HEALTH INS. CLAIMS	203	326	186	188	188	188	188
100-55420-138-000	POOL: DENTAL INSURANCE	85	77	30	42	42	42	39
100-55420-139-000	POOL: LONG TERM DISABILITY	44	44	29	43	43	43	43
100-55420-201-000	POOL: POOL CHEMICALS	7,950	8,500	8,925	8,925	9,000	9,000	9,000
100-55420-300-000	POOL: TELEPHONE	937	1,000	793	955	1,000	1,000	1,000
100-55420-314-000	POOL: UTILITIES & REFUSE	39,130	30,000	28,169	30,000	30,000	30,000	30,000
100-55420-340-000	POOL: OPERATING SUPPLIES	6,188	5,000	5,621	5,621	5,000	5,000	5,000
100-55420-350-000	POOL: BUILDINGS & GROUNDS	480	3,000	3,156	3,156	3,000	3,000	3,000
100-55420-410-000	POOL: SWIM TEAM	-	1,722	1,390	1,500	1,500	1,500	1,500
100-55420-500-000	POOL: OUTLAY	6,907	2,000	1,857	2,476	10,000	10,000	10,000
100-55420-514-000	POOL: CONCESSION EXPENSES	-	8,000	-	-	-	-	-
100-55420-515-000	POOL: TRAINING REIMBURSEMENT	-	850	-	-	-	-	-
	TOTAL EXPENSES POOL	137,402	142,817	133,154	139,888	147,728	147,685	147,717

Recreation Department - Pool

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-46750-673-000	SWIMMING POOL REVENUE	(3,282)	-	(3,791)	-	-	-	-
100-46750-673-100	POOL: DAILY ADMISSIONS	25,709	22,500	26,588	26,588	25,000	25,000	25,000
100-46750-673-101	POOL: SEASONAL PASSES	30,911	33,500	27,301	27,301	28,000	28,000	28,000
100-46750-673-102	POOL: LESSONS	20,058	19,000	19,427	19,427	19,500	19,500	19,500
100-46750-673-103	POOL: LIFEGUARD SUPPLIES	420	600	210	210	500	500	500
100-46750-673-104	POOL: MISCELLANEOUS	1,775	2,500	281	281	2,000	2,000	2,000
100-46750-673-105	POOL: AEROBICS	-	1,000	355	355	350	350	350
100-46750-673-106	POOL: ZUMBA	-	-	1,187	1,187	1,000	-	-
100-46750-674-000	MUNICIPAL POOL SALES/VEND	500	2,000	-	-	2,000	2,000	2,000
100-46750-676-387	SWIM TEAM (YOUTH)	5,046	7,000	-	-	6,000	6,000	6,000
100-46750-684-000	POOL RENTAL/LIFEGUARD SERVICE	1,150	-	3,300	3,300	-	-	-
	TOTAL REVENUE POOL	82,287	88,100	74,858	78,649	84,350	83,350	83,350

Recreation Department - Forestry



FORESTRY

Department Summary

The Forestry Department manages the City's urban forest.

2016 Accomplishments:

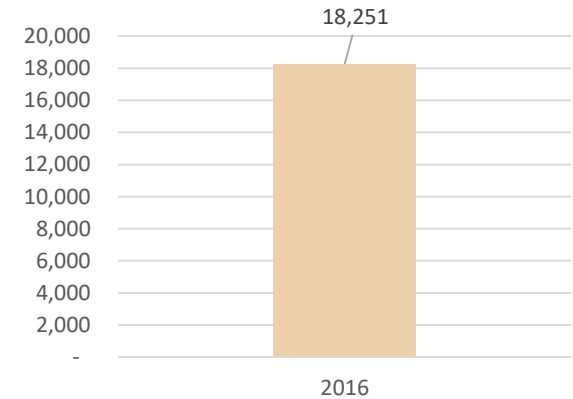
- Applied and awarded status as a Tree City USA, including a Growth Award (2015).
- Forestry layer has been added to GIS. Our last complete survey was conducted in 2010, so we are updating the database to account for plantings and removals.
- Planted 40 new trees. Most trees selected were species that are underrepresented in our urban forest, including: American linden, hackberry, ironwood, Kentucky coffee tree, and musclewood.
- Planted arborvitae to provide screening from neighboring property at Hillside Cemetery.
- Injected four ash trees to protect them from Emerald Ash Borer.

2017 Goals:

- Apply for and be awarded Tree City USA distinction.
- Hold an Arbor Day celebration.
- Complete updates for removals and plantings on GIS.
- Create a forestry page on the City's website.

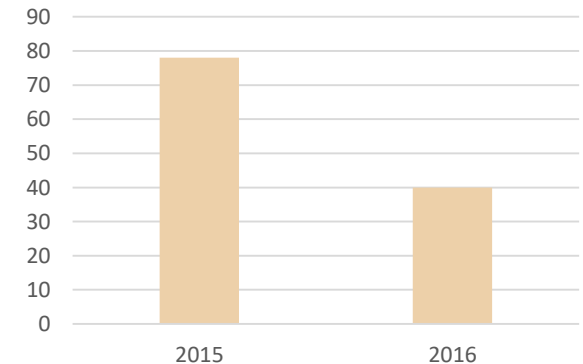
Performance Measures:

CITY TREE POPULATION



Our tree survey was conducted by Davey Consulting in 2010. From 2010 to 2015 this data was not updated. Our goal is to have the data fully updated for removals & plantings at the end of Q4 2017.

FORESTRY PLANTING



Recreation Department - Forestry

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
100-56110-120-000	FORESTRY: OTHER WAGES	3,500	3,535	2,993	3,268	3,515	3,515	3,515
100-56110-131-000	FORESTRY: WRS (ERS)	238	233	198	216	239	239	239
100-56110-132-000	FORESTRY: SOC SECURITY	217	219	186	203	218	218	218
100-56110-133-000	FORESTRY: MEDICARE	51	51	43	47	51	51	51
100-56110-210-000	FORESTRY: PROF SERVICES	-	1,000	1,020	1,360	1,000	1,000	1,000
100-56110-330-000	FORESTRY: TRAVEL & CONFERENCES	300	-	-	-	250	250	250
100-56110-340-000	FORESTRY: MATERIALS/SUPPLIES	450	5,000	4,506	5,000	5,000	5,000	5,000
100-56110-341-000	FORESTRY: STUMP GRINDING	1,627	2,000	-	2,000	2,000	2,000	2,000
100-56110-500-000	FORESTRY: OUTLAY	18,130	-	-	-	-	-	-
	TOTAL EXPENSES FORESTRY	24,512	12,038	8,945	12,094	12,273	12,273	12,273

COMMUNITY DEVELOPMENT DEPARTMENT

Department Head: Joe Carroll

Department Summary:

Our mission is to plan for and guide the development of the Community's built environment, so that present and future needs may be determined and addressed. The Department encompasses the overall administration of the following divisions: Building Inspection, Planning and Zoning, Housing Division. The Department also supports the Historic Preservation Commission, Planning Commission, Zoning Board of Appeals, Joint ET Committee, ET Zoning Board of Appeals, Economic Development Advisory Council, Redevelopment Authority and the Council.

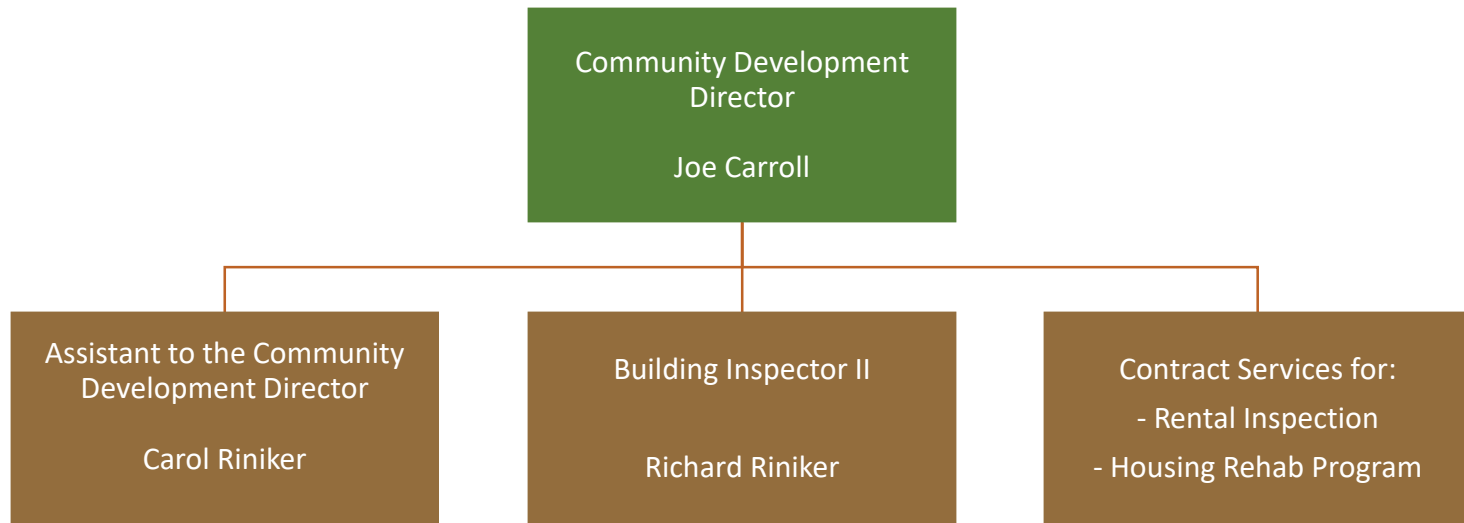
2016 Accomplishments:

- Developed educational materials related to property maintenance enforcement.
- Completed zoning approvals for the Library Block project.
- Developed options for a rental housing conversion program for Council review.
- Select a developer and complete the sale of the former Pioneer Ford property.
- Administer the CDBG and SAG grants related to the former Pioneer Ford property.
- Rewrite the zoning ordinance related to temporary signs.

2017 Goals:

- Finalize the sale of the former Pioneer Ford property.
- Administer the CDBG and SAG grants related to the former Pioneer Ford property.
- Complete the zoning approval and development agreement for the former Pioneer Ford property.
- Increase enforcement of property maintenance standards.

Community Development Department



Community Development Department



Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56900-110-000	COMM P&D: SALARIES	74,832	75,581	63,999	70,079	75,442	75,296	75,296
100-56900-120-000	COMM P&D: OTHER WAGES	24,586	24,753	20,960	22,951	24,970	24,658	24,658
100-56900-124-000	COMM P&D: OVERTIME	-	500	-	-	500	500	500
100-56900-131-000	COMM P&D: WRS (ERS)	6,754	6,655	5,607	6,140	6,862	6,831	6,831
100-56900-132-000	COMM P&D: SOC SECURITY	5,901	6,252	5,039	5,507	6,256	6,228	6,228
100-56900-133-000	COMM P&D: MEDICARE	1,380	1,462	1,179	1,288	1,463	1,457	1,457
100-56900-134-000	COMM P&D: LIFE INSURANCE	365	448	378	411	479	477	477
100-56900-135-000	COMM P&D: HEALTH INS PREMIUMS	22,443	24,217	22,198	24,216	26,638	28,068	21,621
100-56900-137-000	COMM P&D: HEALTH INS. CLAIMS	3,667	3,600	6,147	6,147	3,705	3,705	3,705
100-56900-138-000	COMM P&D: DENTAL INSURANCE	1,749	1,585	1,452	1,584	1,664	1,664	1,526
100-56900-139-000	COMM P&D: LONG TERM DISABILITY	854	863	791	863	864	860	860
100-56900-210-000	COMM P&D: PROF SERVICES	-	15,000	2,200	2,400	-	-	-
100-56900-300-000	COMM P&D: TELEPHONE	-	50	-	-	50	50	50
100-56900-309-000	COMM P&D: POSTAGE	404	500	655	655	500	500	500
100-56900-310-000	COMM P&D: OFFICE SUPPLIES	1,213	2,500	194	161	1,500	1,500	1,500
100-56900-320-000	COMM P&D: SUBSCRIPTION & DUES	18	50	18	36	25	25	25
100-56900-330-000	COMM P&D: TRAVEL & CONF	293	250	-	-	250	250	250
100-56900-346-000	COMM P&D: COPY MACHINES	2,163	2,000	1,557	1,557	2,000	2,000	2,000
100-56900-403-000	COMM P&D: ZONING & PLANNING IN	1,260	1,500	1,075	1,324	1,500	1,500	1,500
100-56900-486-000	COMM P&D: HISTORIC PRESERV	231	500	480	939	500	500	500
100-56900-900-000	COMM P&D: DEVELOPER INCENTIVE	-	100,000	-	-	-	-	-
	TOTAL EXPENSES COMM P&D	148,113	268,266	133,928	146,258	155,168	156,069	149,484

Community Development Department



		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-56615-340-000	URBAN DEV - KALL.OPER.SUPPLIES	371	371	340	371	371	371	371
100-56666-720-000	ANNEXED PROPERTY (TAXES)	87	1,135	1,135	1,513	1,184	1,184	1,184
100-56800-210-000	HSG DIV: PROF SERVICES	21,983	15,000	13,883	14,625	14,000	14,000	14,000
100-56800-340-000	HSG DIV: OPERATING SUPPLIES	-	50	-	-	50	50	50
100-56800-477-000	HSG DIV: HOUSING PROGRAMS INFO	-	150	1	2	100	100	100
	TOTAL EXPENSES HOUSING	21,983	15,200	13,884	14,627	14,150	14,150	14,150

BUILDING INSPECTION DIVISION

Division Summary:

The Building Inspection Department provides building inspection services, administers building permits and rental licenses.

Specific responsibilities include:

- Enforce Chapter 5 – Property Maintenance Standards
- Enforce Chapter 22 – Zoning Ordinance
- Enforce Chapter 23 – Building Codes
- Provide assistance to Historic Preservation Commission – Chapter 27
- Enforce Chapter 33 – Rental Codes
- Enforce Chapter 46 – Erosion Control

2016 Accomplishments:

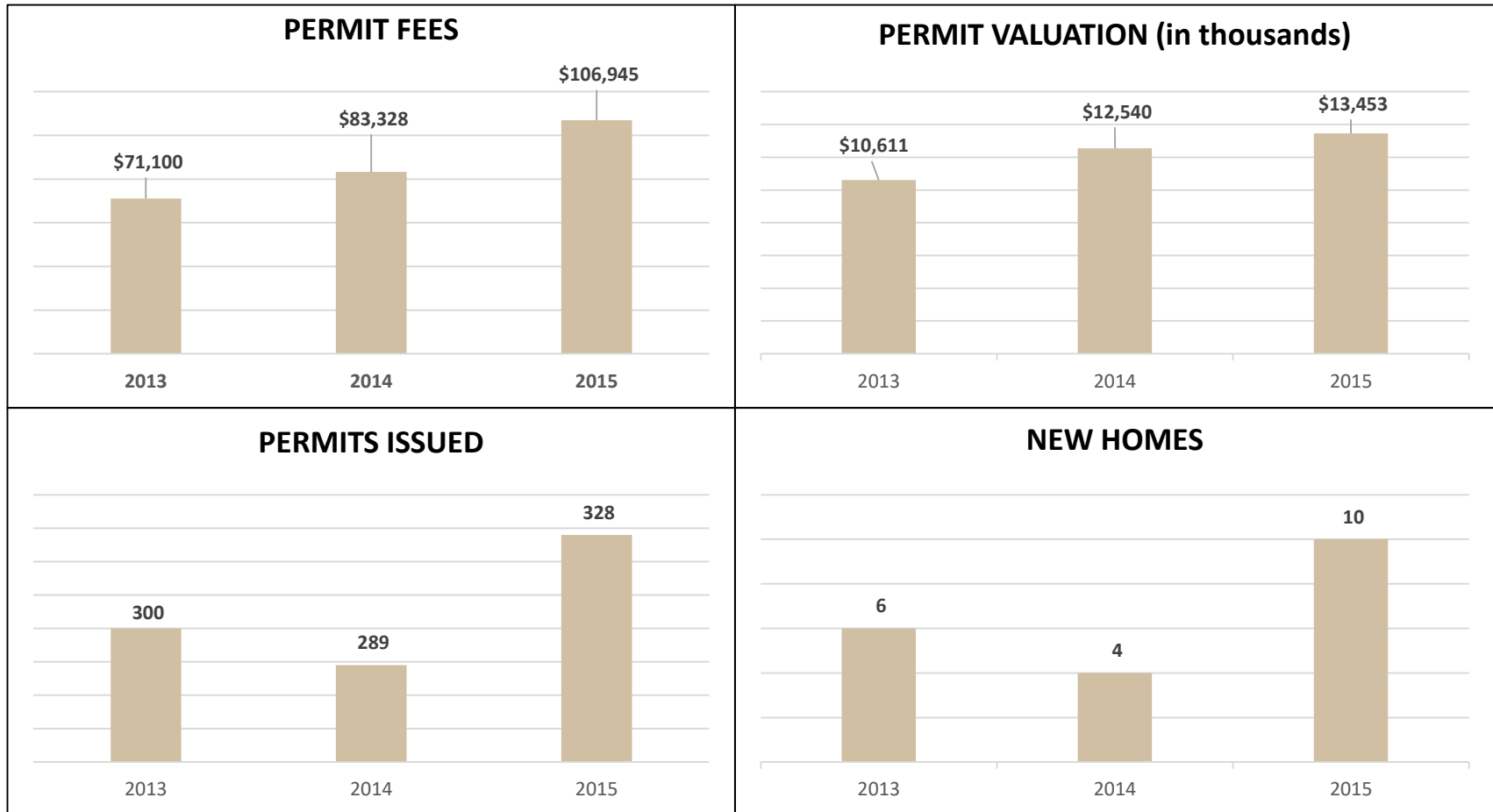
- Increased enforcement of property maintenance standards

2017 Goals:

- Maintain workload with anticipated increase in construction activity
- Establish enforcement standards for property maintenance codes

CD Department – Building Inspection

Performance Measures:



CD Department – Building Inspection

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-52400-111-000	BLDG INSP: CAR ALLOWANCE	1,205	1,200	1,020	1,117	1,200	1,200	1,200
100-52400-120-000	BLDG INSP: OTHER WAGES	77,857	77,266	65,425	71,642	77,282	76,970	76,970
100-52400-124-000	BLDG INSP: OVERTIME	2,390	4,000	1,405	1,405	4,000	4,000	4,000
100-52400-131-000	BLDG INSP: WRS (ERS)	5,452	5,364	4,411	4,757	5,527	5,506	5,506
100-52400-132-000	BLDG INSP: SOC SECURITY	4,839	5,113	4,055	4,365	5,113	5,094	5,094
100-52400-133-000	BLDG INSP: MEDICARE	1,132	1,195	948	1,021	1,196	1,192	1,192
100-52400-134-000	BLDG INSP: LIFE INSURANCE	554	664	580	629	703	701	701
100-52400-135-000	BLDG INSP: HEALTH INS PREMIUMS	17,539	18,875	17,301	18,874	20,763	21,877	16,852
100-52400-137-000	BLDG INSP: HEALTH INS. CLAIMS	2,922	3,225	1,117	1,117	3,225	3,225	3,225
100-52400-138-000	BLDG INSP: DENTAL INSURANCE	1,075	974	892	974	1,023	1,023	939
100-52400-139-000	BLDG INSP: LONG TERM DISABILITY	658	675	609	664	665	662	662
100-52400-210-000	BLDG INSP: PROFESSIONAL SVC	67,197	60,000	37,443	37,443	65,000	65,000	65,000
100-52400-261-000	BLDG INSP: INSPECTOR CERTIFICATE	219	200	140	280	200	200	200
100-52400-300-000	BLDG INSP: TELEPHONE	-	100	-	-	50	50	50
100-52400-309-000	BLDG INSP: POSTAGE	893	750	521	636	750	750	750
100-52400-310-000	BLDG INSP: OFFICE SUPPLIES	1,239	1,100	760	733	1,000	1,000	1,000
100-52400-320-000	BLDG INSP: SUBSCRIPTION & DUES	150	225	168	336	225	225	225
100-52400-330-000	BLDG INSP: TRAVEL & CONFERENCE	1,091	1,000	-	-	1,000	1,000	1,000
100-52400-346-000	BLDG INSP: COPY MACHINES	-	200	-	-	200	200	200
100-52400-380-000	BLDG INSP: VEHICLE INSURANCE	332	-	333	333	-	-	-
	TOTAL EXPENSES BLDG INSP	186,742	182,126	137,129	146,326	189,122	189,875	184,766

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
100-44300-630-000	BUILDING INSPECTION PERMIT	91,166	100,000	95,348	95,348	90,000	90,000	90,000
	TOTAL REVENUE BLDG INSP	91,166	100,000	95,348	95,348	90,000	90,000	90,000

2017 Budget Taxi/Bus Fund Fund 101

TAXI/BUS FUND

Fund Summary:

The mission of the Taxi/Bus service is to provide public transportation for all citizens of Platteville.

Platteville Public Transportation is comprised of two services, a bus system and a shared-ride taxi service. During the University of Wisconsin-Platteville academic year, the bus has three routes that operate on thirty minute loops. Rides access the bus service at specified stops. The expected annual ridership of the bus service is 50,000. The City has a contract for bus service operation with Stratton Buses, Inc.

The shared ride taxi service provides door-to-door on-call service. Riders are picked up at their homes and delivered to the door of their destination, although stops for other riders may be made enroute. The expected annual ridership of the shared ride taxi is 32,000. The City has a contract for the shared ride taxi service with Running Inc.

The City receives an annual grant front from the Wisconsin Department of Transportation that provides both state and federal funding for transit operations. UW-P also contributes to the cost of transit operations and UW-P students ride the bus system for free.

Taxi/Bus

2016 Accomplishments:

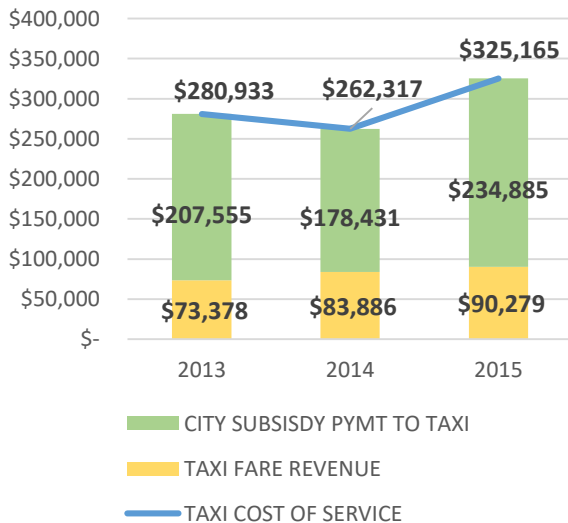
- First full year of bus service.
- Completed state audit of system

2017 Goals:

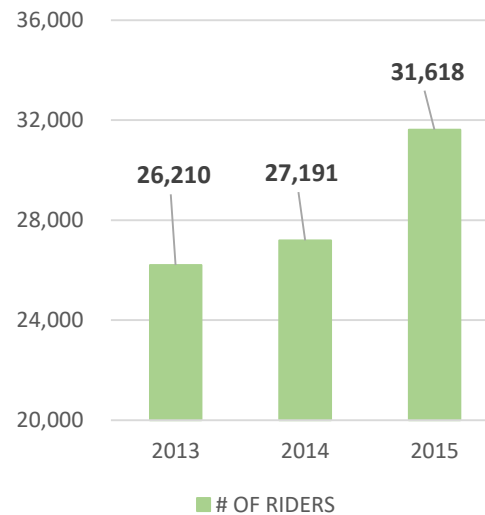
- Better marketing to non-UW-P students for bus service
- Adjust routes to increase ridership of bus
- Acquire grant to replace 2010 taxi van
- Determine whether to adjust fares or do a deviated fixed route system

Performance Measures:

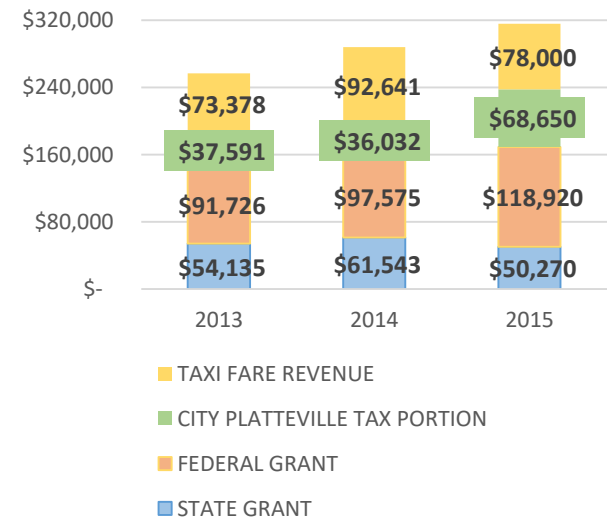
TAXI EXPENSE



NUMBER OF TAXI RIDERS



TAXI FUNDING



Taxi/Bus

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
101-53521-120-000	TAXI: OTHER WAGES	-	-	815	-	-	-	-
101-53521-131-000	TAXI: WRS (ERS)	-	-	54	-	-	-	-
101-53521-132-000	TAXI: SOC SECURITY	-	-	47	-	-	-	-
101-53521-133-000	TAXI: MEDICARE	-	-	11	-	-	-	-
101-53521-621-000	TAXI SERVICE EXPENSES	237,579	242,780	206,138	241,000	254,605	254,605	254,605
101-53521-622-000	BUS SERVICE EXPENSES	159,009	301,914	232,109	300,000	317,100	317,100	317,100
101-53521-623-000	BUS PASS PRINTING EXPENSES	167	600	69	69	-	-	-
101-53521-624-000	BUS ADMIN EXPENSES	2,367	5,000	-	1,500	1,500	1,500	1,500
	TOTAL EXPENSES TRANSPORTATION	399,122	550,294	439,243	542,569	573,205	573,205	573,205

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017	2017
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Executive	Approved
							Budget	Budget
101-41100-100-000	GENERAL PROPERTY TAXES	40,783	45,569	45,569	45,569	43,000	43,000	43,000
101-43229-225-000	FEDERAL TAX/BUS GRANT	196,543	242,000	134,050	270,857	285,852	285,852	285,852
101-43537-226-000	STATE TAXI/BUS GRANT	85,933	102,624	67,410	89,880	90,000	90,000	90,000
101-46350-100-000	FARE REVENUE	475	101	725	600	413	413	413
101-47230-536-000	UW-P ADMIN CHARGES	12,000	10,000	-	-	-	-	-
101-47230-621-000	UWP SHARE OF TAXI/BUS	74,749	150,000	127,154	135,408	153,940	153,940	153,940
101-48500-100-000	AD REVENUE	768	-	-	-	-	-	-
	TOTAL REVENUE TRANSPORTATION	411,251	550,294	374,908	542,314	573,205	573,205	573,205

2017 Budget Debt Service Fund Fund 105

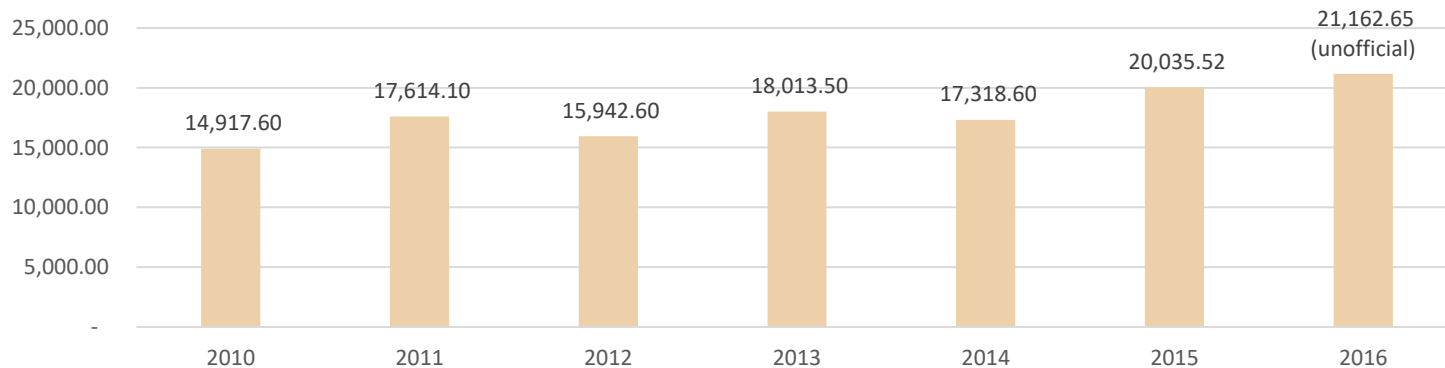
Outstanding Debt

The City of Platteville confines long- term borrowing for projects and equipment that cannot be financed from current revenues. Generally, projects with a useful life of five years or less will not be funded from long-term debt.

Per the 12/31/2015 Audited Financial Statements, the City of Platteville had 20,035,520 in outstanding General Obligation Notes.

The unofficial outstanding General Obligation Debt as of 12/31/2016 is 21,162,648.

CITY OF PLATTEVILLE GENERAL OBLIGATION DEBT
(in thousands)



The total amount of all City loans (including TID revenue bonds) equals \$26,059,420.

Outstanding Debt

The following are the City of Platteville's outstanding loans:

Loan Date	Loan Amount	Loan Purpose	Principal Remaining 12/31/2016
4/15/2009	5,765,000	<ul style="list-style-type: none"> Refund 4/1/99 Loan 1,580,000 Refund 10/10/06 NAN 2,670,000 Borrow for 2009 CIP 1,511,643 (College Drive, Pine Street, Hickory Street, Elm Street, Eastman Street, Elmer Street and Center Street) 	275,000
3/28/2013	505,000	<ul style="list-style-type: none"> 2013 Street Projects 	105,000
10/1/2013	5,045,000	<ul style="list-style-type: none"> 1,070,000 for land purchase in Industry Park (TID#6) but paid through General Fund 3,975,000 - Paying of Note Anticipation Note of loan dated 3/22/2011 due 12/1/2015 for Street Construction Projects) 	3,475,000
2/12/2014	5,115,000	<ul style="list-style-type: none"> 3,800,000 - Refinance of BABS loan (3/24/10) Build America Bonds - Original Purpose (Police Building 3,100,000/ Street Department 1,600,000) 	4,370,000
12/29/2015	1,095,000	<ul style="list-style-type: none"> Refund of Taxable NAN dated 10/1/13 (1,070,000) 	1,095,000
6/2/2016	1,715,000	<ul style="list-style-type: none"> 2016 CIP Street Projects (Cedar, Furnace, Richard and Short) New Fire Truck 	1,715,000
TOTAL	19,240,000		11,035,000

Outstanding Debt

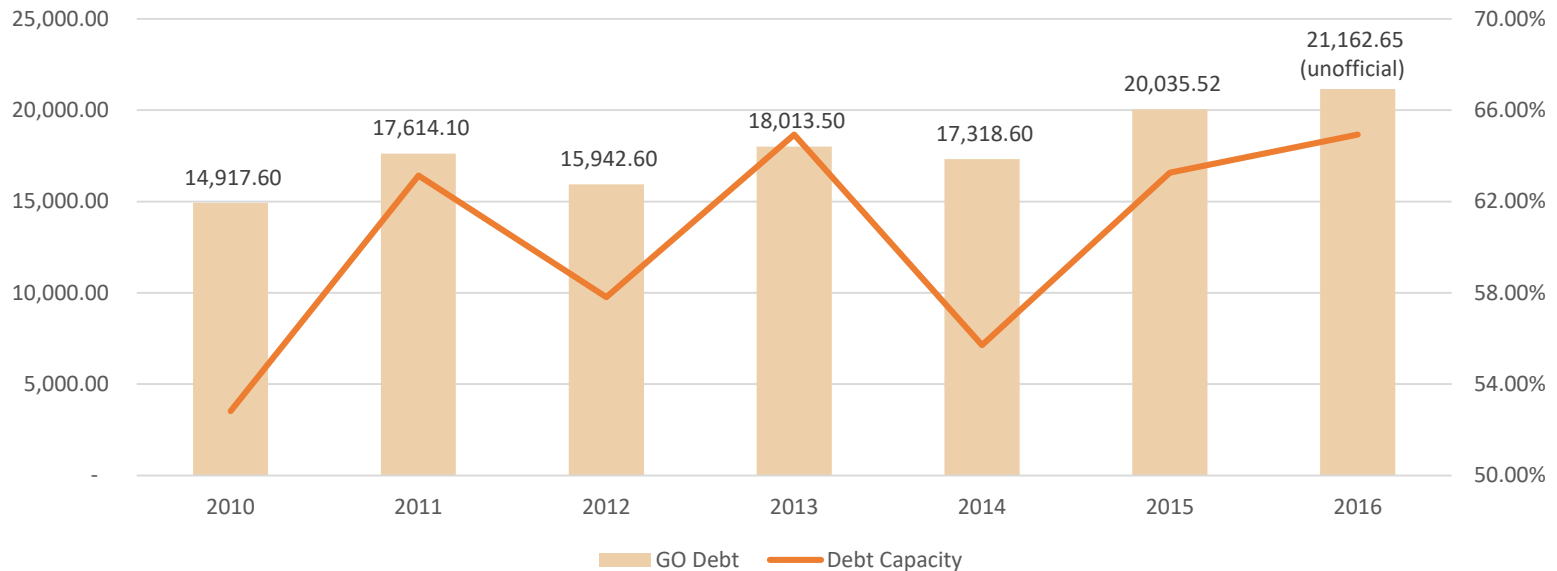
The following are the City of Platteville's TID outstanding loans/bonds:

TID #	Loan Date	Loan Amount	Loan Purpose	Principal Remaining
TID #4	10/1/2013	1,025,000	• Improvements to land purchased in TID #6	550,000
TID #5 Revenue Bond	2/3/2014	3,700,000	• Pay off TID #5 Developer for TID infrastructure	2,245,000
TID #6	3/28/2013	3,220,000	• Evergreen Road Project • Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)	3,220,000
TID #6 Revenue Bond	9/12/2013	2,000,000	• Emmi Roth Developer Incentive	1,630,514
TID #6	2/12/2014	385,000	• Stormwater Pond	305,000
TID #7	3/7/2012	1,725,000	• Refinancing of 9/15/2007 NAN which were used for 2007 Main Street Project	1,625,000
TID #7	3/28/2013	450,000	• Funds available for 4/15 and 5/15/2013 calls of 5,765,000 GO Promissory Notes dates 4/15/2009 (partial calls of the 2013 and 2014 maturities)	450,000
TID #7	12/29/2015	2,695,000	• Library Block Developer Incentive • Pioneer Property Acquisition	2,695,000
TID #7	6/2/2016	805,000	• Bonson Street Project	805,000
TOTAL		16,005,000		13,525,514

Debt Capacity

According to State Law, cities are allowed to go in debt up to 5% of their last equalized valuation. The City of Platteville’s 2016 equalized valuation is 651,905,300. As a result, the City of Platteville could have debt totaling 32,595,265. As of December 31, 2016 the City of Platteville has used 64.93% (unofficial) of its borrowing capacity.

CITY OF PLATTEVILLE TOTAL GO DEBT & PERCENTAGE OF ALLOWABLE DEBT



The City approved a Financial Management Plan in 2012. In this plan, the City set a lower debt limit of 3.50% of the City’s equalized valuation. To adhere to this policy, the City needs to have a total General Obligation debt of less than 22,816,686. As of December 31, 2016, the City is unofficially at 92.75% of this limit. (Refer to Appendix A for the Financial Management Policy).

Debt Payments

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
105-58100-013-000	PRINCIPAL LONG TERM NOTES	760,000	2,105,000	2,105,000	2,105,000	1,215,000	1,215,000	1,215,000
105-58200-005-000	INTEREST ON LONG TERM NOT	263,181	251,207	245,543	245,543	258,517	258,517	258,517
105-58200-625-000	LEGAL AND ISSUANCE COSTS	16,663	-	31,404	-	-	-	-
	TOTAL EXPENSES DEBT SERVICE	1,039,844	2,356,207	2,381,947	2,350,543	1,473,517	1,473,517	1,473,517

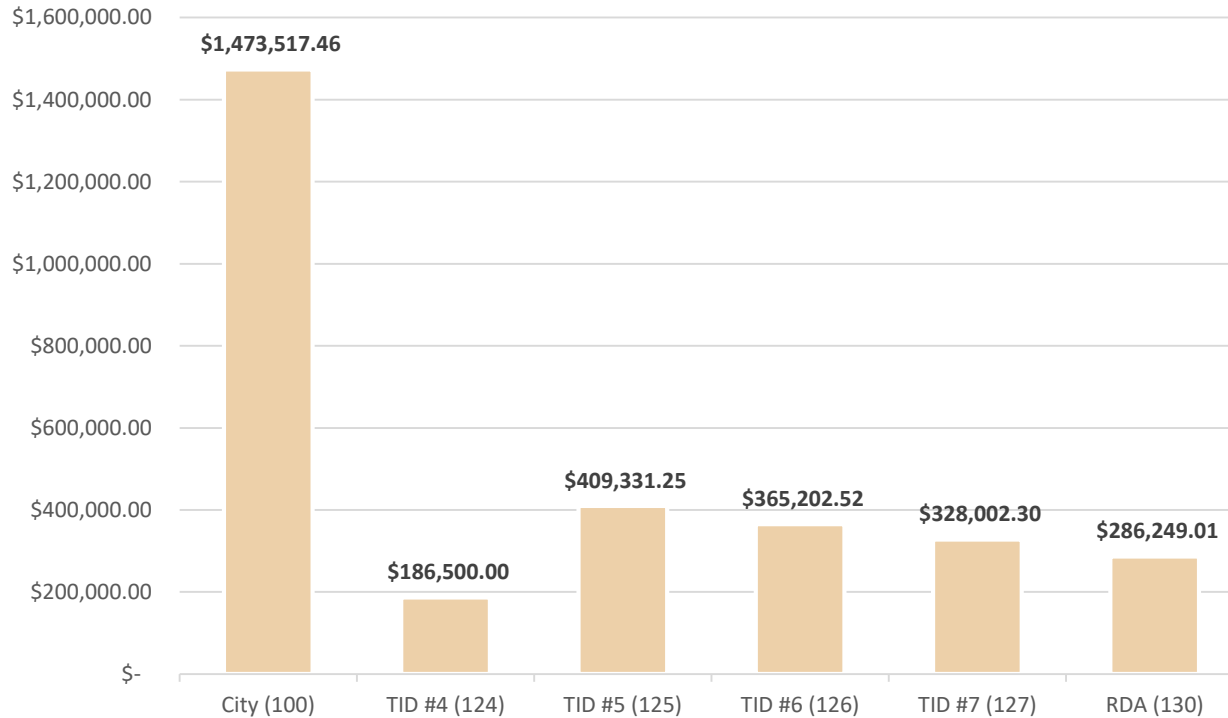
Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
105-41100-100-000	GENERAL PROPERTY TAXES	816,952	1,269,107	1,269,107	1,269,107	1,473,517	1,473,517	1,473,517
105-48110-818-000	INTEREST FROM BONDS	18	-	824	824	-	-	-
105-48500-850-000	TIF 5 DEVELOPER PAYMENT	189,434	-	-	-	-	-	-
105-49120-940-000	LONG-TERM LOANS	1,094,336	1,070,000	-	1,070,000	-	-	-
105-49200-711-000	AIRPORT LOAN REPAYMENT	17,100	17,100	15,675	17,100	-	-	-
	TOTAL REVENUE DEBT SERVICE	2,117,839	2,356,207	1,285,606	2,357,031	1,473,517	1,473,517	1,473,517

These debt payments only include principal and interest payments recorded in the Debt Service Fund. Please see the other individual funds for their respective debt payments.

Debt Payments

2017 LOAN PAYMENTS BY FUND



The total 2017 debt payments total 3,048,802.54, with 2,397,339.15 going towards principal payments and 651,463.39 towards interest.

2017 Budget Capital Improvements Fund 110

Capital Improvement Fund



Capital Improvements and Capital Expenditures are any items which are expected to have a useful life of 3 years or more and cost over \$10,000. Items generally under \$10,000 will be paid for by a tax levy; items over \$10,000 may be borrowed for.

Capital improvements include:

- Capital Equipment
- Utility improvements
- Public Works improvements
- Public buildings and grounds

Department Heads work with the City Manager and Director of Administration to outline a five-year capital improvement program for their department. These five-year plans will be submitted to the City Manager and ultimately the Common Council during budget work sessions. The capital improvements will be subdivided into improvements, which are to be levied for, paid for by other sources than tax levy or borrowed for.

The City's goal is to budget a sum sufficient to cover general maintenance costs and equipment replacement. The City intends to utilize its borrowing power primarily for projects that would include replacement of infrastructure or installation of new infrastructure.

Potential capital projects for years 2018-2021 are included in Appendix A. These projects will be more fully vetted as part of the long range financial planning process during 2017.

Capital Improvement Fund

2017 CAPITAL PROJECT SUMMARY

	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<u>LIBRARY</u>							
FFE & Technology	684,126	-	-	-	684,126	-	-
Total	684,126	-	-	-	684,126	-	-
<u>CITY HALL</u>							
City Hall Air Exchangers	55,000	55,000	-	-	-	-	-
Voting Equipment	36,500	36,500	-	-	-	-	-
Total	91,500	91,500	-	-	-	-	-
<u>MUSEUM</u>							
Museum Handicap Accessible Doors (grants 5,000/Mus fund 6,000/GF 5,000)	14,500	3,500	-	-	11,000	-	-
Total	14,500	3,500	-	-	11,000	-	-
<u>PARKS DEPARTMENT</u>							
2010 Parks Tractor / Mower	29,000	29,000	-	-	-	-	-
Total	29,000	29,000	-	-	-	-	-
<u>POLICE DEPARTMENT</u>							
Squad Replacement - #31	36,000	36,000	-	-	-	-	-
Squad Replacement - #34	36,000	36,000	-	-	-	-	-
Total	72,000	72,000	-	-	-	-	-
<u>PUBLIC WORKS/W&S EQUIP.</u>							
Backhoe (#18)	17,500	17,500	-	-	-	-	-
Taxi Van (Fed/state grants 32,000)	40,000	8,000	-	-	32,000	-	-
Total	57,500	25,500	-	-	32,000	-	-

Capital Improvement Fund



2017 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
<u>PUBLIC WORKS, WATER & SEWER UTILITIES</u>							
1 - Elm St (Pine to Furnace)1,003 feet	750,000	-	435,000	-	-	120,000	195,000
2 - Laura St (Lilly to West End)581 feet	570,000	-	445,000	-	-	-	125,000
3 - Ellen St (Main to Business 151) 2,112 feet	1,470,000	-	820,000	-	-	315,000	335,000
Street & Utility Program Subtotal	2,790,000	-	1,700,000	-	-	435,000	655,000
Sidewalk Repair	10,000	10,000	-	-	-	-	-
Street Repairs & Maintenance Program	105,000	105,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	145,000	145,000	-	-	-	-	-
TOTAL	2,935,000	145,000	1,700,000	-	-	435,000	655,000
GRAND TOTAL	3,883,626	366,500	1,700,000	-	727,126	435,000	655,000

Capital Improvement Fund



Budgeted Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
110-60001-514-000	CAP PRJ: VOTING EQUIPMENT	-	-	-	-	36,500	36,500	36,500
110-60001-517-000	CAP PRJ: ADMINISTRATION CIP	-	25,000	7,000	7,000	-	-	-
110-60001-518-000	CAP PRJ: CITY HALL	7,967	-	-	-	55,000	55,000	55,000
110-60001-521-000	CAP PRJ: POLICE DEPT.	31,727	48,678	781	1,561	72,000	72,000	72,000
110-60001-522-000	CAP PRJ: FIRE DEPT. CIP	80,930	525,000	559,191	504,807	397,000	-	-
110-60001-527-000	CAP PRJ: FINANCIAL SOFTWARE	29,491	-	-	-	-	-	-
110-60001-533-000	CAP PRJ: STREET EQUIPMENT CIP	100,981	227,000	63,346	189,854	17,500	17,500	17,500
110-60001-534-000	CAP PRJ: CONTRACT STREET REPAIRS	201,539	200,000	228,661	228,661	105,000	75,000	105,000
110-60001-535-000	CAP PRJ: SIDEWALK (NEW)	-	-	-	-	-	-	10,000
110-60001-536-000	CAP PRJ: SIDEWALK (REPAIRS)	39,739	40,000	38,285	38,285	10,000	-	-
110-60001-541-000	CAP PRJ: INFORMATIONAL TECH.	137,880	-	-	-	-	-	-
110-60001-551-000	CAP PRJ: PCA MOVING OUTDOORS	774,568	-	602,056	602,056	-	-	-
110-60001-552-000	CAP PRJ: PARK & REC CIP	1,935	86,000	21,054	20,880	29,000	29,000	29,000
110-60001-553-000	CAP PRJ: MUSEUM	-	-	-	-	14,500	-	14,500
110-60001-559-000	CAP PRJ: PARK & ENTRANCE SIGNS	12,630	-	14,378	14,209	-	-	-
110-60001-575-000	CAP PRJ: LOAN TO DEVELOPER	265,000	-	-	-	-	-	-
110-60001-911-000	CAP PRJ: STREET CONSTRUCTION	887,524	982,200	597,347	597,347	1,390,000	1,390,000	1,390,000
110-60001-934-000	CAP PRJ: LIBRARY	-	520,000	-	-	520,000	520,000	520,000
110-60001-935-000	CAP PRJ: LIBRARY BLDG FUND	9,796	180,000	70,839	164,126	164,126	164,126	164,126
110-60001-939-000	CAP PRJ: STORM SEWER	354,372	201,800	412,201	412,201	340,000	340,000	340,000
110-60001-942-000	CAP PRJ: AIRPORT	40,000	-	-	-	-	-	-
110-60001-947-000	CAP PRJ: TAXI VEHICLE	-	40,000	-	-	40,000	40,000	40,000
	TOTAL EXPENSES CAPITAL PROJECTS	2,976,079	3,075,678	2,615,139	2,780,987	3,190,626	2,739,126	2,793,626

Capital Improvement Fund



Budgeted Revenues:

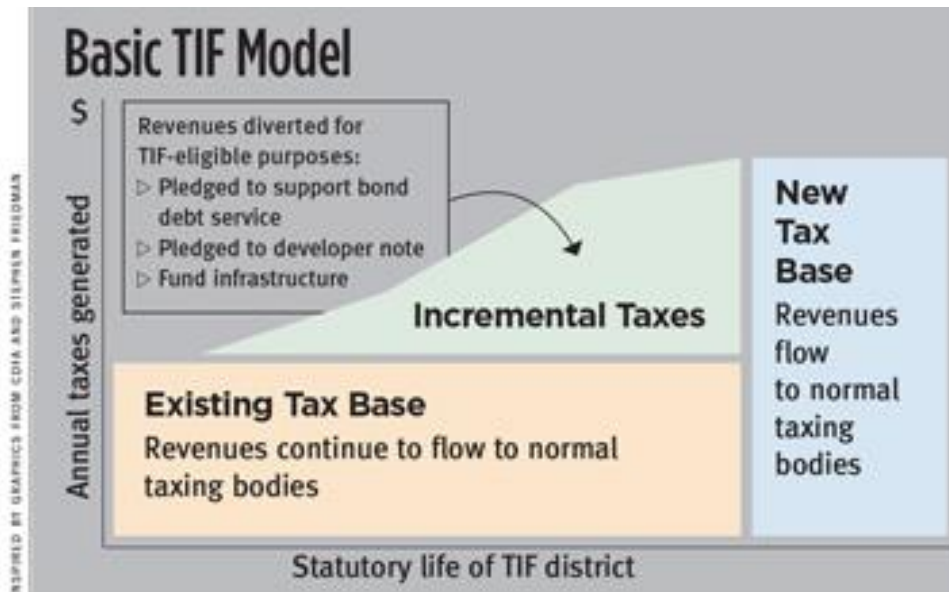
		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
110-41100-100-000	GENERAL PROPERTY TAXES	839,545	184,678	184,678	184,678	1,444,419	223,000	266,500
110-43229-225-000	FEDERAL TAXI GRANT(VEHICLE)	-	32,000	-	-	32,000	32,000	32,000
110-43570-286-000	DNR GRANT	357,401	-	-	-	-	-	-
110-43570-551-000	COMMUNICATION GRANTS	-	-	1,000	-	-	-	-
110-46300-100-000	MOTOR VEHICLE REGISTRATION	-	-	-	-	100,000	100,000	100,000
110-48110-811-000	INTEREST LIBRARY FUNDS	201	-	611	710	-	-	-
110-48500-847-000	CIP: LIBRARY DONATIONS	13,609	520,000	-	520,000	520,000	520,000	520,000
110-48552-553-000	PCA TRAIL DONATIONS	192,277	-	-	-	-	-	-
110-49120-940-000	LONG-TERM LOANS	-	1,684,000	1,715,000	1,715,000	6,256,000	1,700,000	1,700,000
110-49200-723-000	MUSEUM REVOLVING FUND	-	-	-	-	-	-	8,500
110-49220-525-000	TRANSFER FROM TIF #5	105,000	-	-	-	-	-	-
110-49300-552-000	PARK IMPACT FEES TRANSFER	20,000	25,000	-	25,000	-	-	-
110-49600-508-000	TRANSFER GRAHAM FUND (PARKS)	23,000	-	-	-	-	-	-
110-49999-997-000	CIP FUND BAL TRANSFER	288,896	180,000	182,265	182,265	164,126	164,126	164,126
110-49999-999-000	TRANSFER GENERAL FUND	1,063,408	450,000	450,000	450,000	5,000	-	-
	TOTAL REVENUE CAPITAL PROJECTS	2,903,337	3,075,678	2,533,554	3,077,653	8,521,545	2,739,126	2,793,626

2017 Budget TID Districts (Funds 124-127)

Tax Increment Districts

Tax Increment Districts (TIDs) are defined geographic areas where Tax Increment Financing (TIF) is being used to spur economic development. TIDs allow the City to make investments and to pay for those investments through growth in the tax base within that specific district. TIDs do involve risk as the projected growth may not materialize or come at a slower pace that anticipated. Strict laws govern how TIDs operate. The City has four active TIDs that are displayed in the following pages to come.

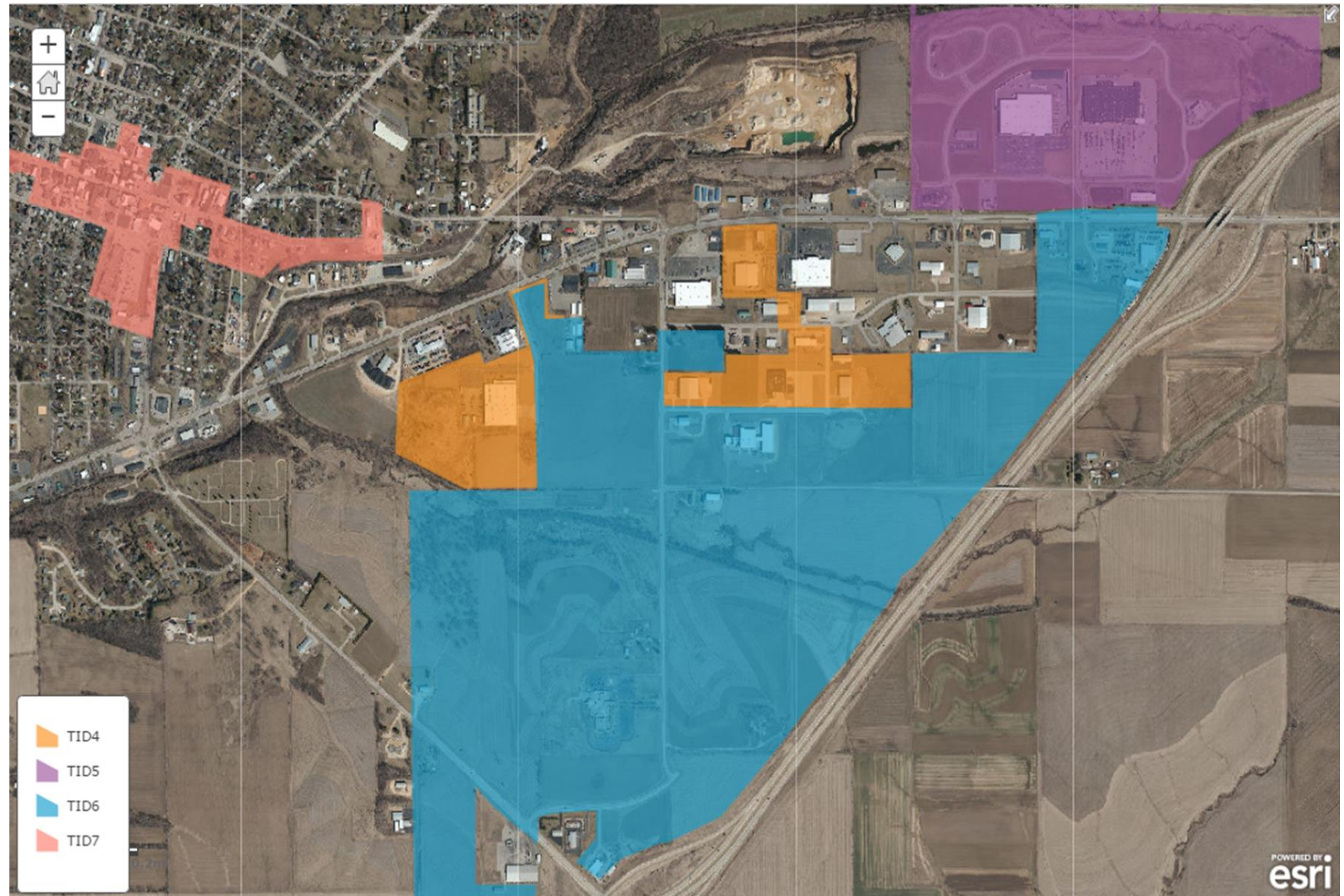
TIDs operate as separate funds with their own revenues (primarily incremental taxes) and expenses. Incremental taxes for the TID include all of the taxing jurisdictions, not just the City. TID revenues must go to qualified expenses in the TID area and incremental taxes stay within the TID until the TID closes and cannot be used for other City operations.



State law enables mixed-use TIDs to “donate” to blighted TIDs. This law recognizes that redevelopment is generally harder and more costly than “green field” development.

In Platteville, TID 5 (Walmart area) has been established as a donor district to TID 7 (Downtown). As such, revenues from TID 5 can help offset costs incurred in TID 7 as long as all of TID 5’s expenses are covered. It is not permissible, under current laws, for the city to use TID 5 revenue to directly offset costs in TIDs 4 or 6 or the general fund.

Tax Incremental Districts



Tax Incremental District #4



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Allowed
11/12/1996	11/11/2014	11/11/2019	Industrial	23	None because already included

Tax Incremental District #4



TID #4 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance 12/31/15 Audit</u>
2001 & 2002 Borrowing	705,398.56	705,398.56	0
2013 Borrowing	<u>1,025,000.00</u>	<u>300,000.00</u>	<u>725,000.00</u>
TOTAL	1,730,398.56	1,005,398.56	725,000.00

<u>Project Revenues</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Tax Increments	182,096.15	2,220,673.60
Interest Income	1,297.76	3,302.43
EDA Grant	550,882.49	1,204,355.01
Exempt Computer Aid	537.00	23,191.00
<u>TOTAL</u>	734,812.40	3,451,522.04

TID 4's main revenue sources are tax increments & EDA grant.
TID 4's main expense has been infrastructure.

<u>Project Expenses</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Site Development		29,992.97
Infrastructure for Development	1,243,479.10	3,019,08.15
Real Estate Acquisition		151,964.15
Administrative Costs	575.17	33,855.03
TIF Organizational Costs	3,272.93	24,460.80
Financing Costs (interest)	18,000	187,716.74
<u>TOTAL</u>	1,265,327.20	4,038,501.81

Tax Incremental District #4



Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
124-51300-210-000	ATTORNEY: PROF SERVICES	364	-	405	540	-	-	-
124-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	61	61	63	83	63	63	63
124-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	200	150	150	150
124-56700-005-000	INT. ON SPECIAL BUILDING	-	-	-	-	-	-	-
124-56721-509-000	PLATTEVILLE BUS. INCUBATOR	-	-	-	-	-	-	-
124-58100-018-000	PRINCIPAL ON TIF#4 NOTES	150,000	175,000	175,000	175,000	175,000	175,000	175,000
124-58200-019-000	INTEREST ON TIF#4 NOTES	18,000	15,000	15,000	15,000	11,500	11,500	11,500
124-60004-340-000	TIF #4: OPERATING SUPPLIES	-	-	-	-	-	-	-
124-60004-506-000	GRANT CO. ECON. DEV. CORP	-	-	-	-	-	-	-
124-60004-567-000	PLAT. AREA IND. DEV.	-	-	-	-	-	-	-
124-60004-575-000	TIF #4 - ORGANIZATIONAL COSTS	3,273	-	5,707	5,707	-	-	-
124-60004-600-000	TIF #4 - ENGINEERING	111,210	-	2,941	2,941	-	-	-
124-60004-700-000	TIF #4 - INFRASTRUCTURE	1,132,269	-	187,704	187,704	-	-	-
124-60004-701-000	TIF #4 - INFRA-LAND ACQUISITION	-	-	-	-	-	-	-
	TOTAL EXPENSES TIF#4	1,415,327	190,211	386,969	387,175	186,713	186,713	186,713

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
124-41120-115-000	TIF #4 DISTRICT TAXES	182,096	183,078	183,078	183,078	161,537	161,537	161,537
124-43100-217-000	E.D.A. GRANT	550,882	-	17,621	17,621	-	-	-
124-43410-234-000	TIF#4 EXEMPT COMPUTER ST.	537	355	355	473	355	479	479
124-48110-816-000	INTEREST FROM TIF#4 BOND	1,297	-	349	465	-	-	-
124-49200-999-000	ADVANCE FROM GENERAL FUND	-	6,778	-	-	-	-	-
124-49999-998-000	TIF FUND BAL. CARRYOVER	-	-	-	-	24,821	24,697	24,697
	TOTAL REVENUE TIF#4	734,812	190,211	201,403	201,637	186,713	186,713	186,713

Tax Incremental District #5



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Allowed
7/18/2005	7/18/2020	7/18/2025	Mixed-Use	23 w/ ext	3 years

Tax Incremental District #5



Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
125-51300-210-000	ATTORNEY: PROF SERVICES	76	-	-	-	-	-	-
125-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150	150	150
125-58100-018-000	PRINCIPAL ON TIF#5 NOTES	390,000	906,901	950,000	950,000	930,000	350,000	350,000
125-58200-019-000	INTEREST ON TIF#5 NOTES	97,510	82,716	78,493	78,493	53,554	59,331	59,331
125-60005-551-000	PCA MOVING OUTDOORS PROJECT	105,000	-	-	-	-	-	-
125-60005-575-000	TIF #5 - ORGANIZATIONAL COSTS	-	-	-	-	-	-	-
125-60005-600-000	TIF #5 - ENGINEERING	2,623	-	103	103	789	-	-
125-60005-700-000	TIF #5 - INFRASTRUCTURE	74,870	-	-	-	-	-	-
125-60005-800-000	PAYMENT TO TIF#5 DEVELOPER	-	-	-	-	-	-	-
125-60005-801-000	PAYMENT TO WATER & SEWER	247,161	-	-	-	-	-	-
125-60005-802-000	PAYMENT TO TID #7	-	-	-	-	-	613,256	613,256
	TOTAL EXPENSES TIF#5	917,391	989,767	1,028,746	1,028,746	984,493	1,022,737	1,022,737

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
125-41120-115-000	TIF #5 DISTRICT TAXES	925,549	980,904	980,904	980,904	975,630	1,015,590	1,015,590
125-43410-234-000	TIF#5 EXEMPT COMPUTER ST.	8,387	8,863	8,853	8,853	8,863	7,147	7,147
125-49120-940-000	LONG-TERM LOANS	-	-	-	-	-	-	-
	TOTAL REVENUE TIF#5	933,936	989,767	989,757	989,757	984,493	1,022,737	1,022,737

Tax Incremental District #5



TID #5 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance per 12/31/15 Audit</u>
2014 Borrowing	3,700,000	505,000	3,195,000

<u>Project Revenues</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Tax Increments	925,549.04	6,897,814.68
Misc Income		24,198.15
Exempt Computer Aid	8,387.00	76,010.00
TOTAL	933,936.04	6,998,022.83

TID 5's main revenue sources is tax increments. TID 5's main expense has been infrastructure.

<u>Project Expenses</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Site Development		13,665.48
Infrastructure	182,493.36	6,861,599.53
Promotion and Development		636.10
Administrative Costs	225.98	25,683.83
TIF Organizational Costs		40,069.54
Professional Consultants		800,286.44
Capitalized Interest		102,620.00
Financing Costs (interest)	98,715.60	2,302,119.17
TOTAL	281,434.94	10,146,680.09

Tax Incremental District #6



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Allowed
11/12/1996	11/11/2014	11/11/2019	Industrial	23	Already included

Tax Incremental District #6



<u>Project Expenses</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Infrastructure	76,524.38	3,613,388.30
Redevelopment Funds (Fund Private Infrastructure)	140,963.18	2,140,963.18
Discretionary Payments		2,548.92
Administration Costs	131,839.90	564,302.34
TIF Organizational Costs		31,070.27
Financing Costs (Int. Less Cap. Int., Financing Fees)	178,188.22	848,282.09
Capitalized Interest		240,868.75
TOTAL	527,515.68	7,441,423.85

<u>Project Revenues</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Tax Increments	629,175.51	1,409,334.69
Interest Income		215,009.69
Grants		382,666.76
Exempt Computer Aid	74.00	870.00
Assisted Appreciation Fee		150.00
Payment Per Developer Agreement		112,247.36
TOTAL	629,249.51	2,120,278.50

TID 6's main expense has been costs associated with expanding the industrial park. Moving forward, the main expense will be loan payments. TID 6's main revenue source is tax increments.

Tax Incremental District #6

TID #6 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance 12/31/15 Audit</u>
2006 Borrowing	2,850,000.00	2,850,000.00	0
2009 Borrowing	2,255,000.00	2,255,000.00	0
2013 Borrowing	3,220,000.00	0	3,220,000.00
2013 Borrowing (Emmi Roth)	2,000,000.00	241,100.54	1,758,899.46
2014 Borrowing	<u>385,000.00</u>	<u>40,000.00</u>	<u>345,000.00</u>
TOTAL	10,710,000.00	5,386,100.54	5,323,899.46

Tax Incremental District #6



Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
126-51300-210-000	ATTORNEY: PROF SERVICES	90	-	75	100	-	-	-
126-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	1,391	-	1,286	1,714	1,300	1,300	1,300
126-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	200	150	150	150
126-56721-509-000	PLATTEVILLE INCUBATOR	30,000	45,000	30,000	40,000	30,000	30,000	30,000
126-56721-510-000	GRANT CTY ECONDEV	19,159	19,159	19,159	19,159	19,159	19,159	19,159
126-58100-018-000	PRINCIPAL ON TIF#6 NOTES	293,089	168,386	168,386	171,181	203,910	203,910	203,910
126-58200-019-000	INTEREST ON TIF#6 NOTES	178,188	167,617	167,617	167,617	161,292	161,292	161,292
126-60006-567-000	TIF#6 - PLAT.AREA IND.DEV.	81,050	77,050	77,050	102,733	77,050	77,050	77,050
126-60006-594-000	TIF#6 – DEVELOPMENT EXPENSE	(458)	-	(934)	-	-	-	-
126-60006-800-000	TAX INCREMENTS TO UBERSOX	76,982	61,234	65,508	87,343	65,000	65,000	65,000
126-60006-801-000	TAX INCREMENTS TO EMMI ROTH	140,963	140,963	84,289	112,385	85,000	85,000	85,000
	TOTAL EXPENSES TIF#6	820,605	679,559	612,584	702,432	642,862	642,862	642,862

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
126-41120-115-000	TIF #6 DISTRICT TAXES	629,176	491,304	491,304	491,304	463,386	482,366	482,366
126-43100-217-000	E.D.A. GRANT	-	-	89,937	89,937	-	-	-
126-43410-234-000	TIF#6 EXEMPT COMPUTER ST.	74	1,600	1,598	1,598	1,008	1,008	1,008
126-48500-533-000	EMMI ROTH PMT LIEU OF TAXES	-	-	-	-	-	-	-
126-49120-940-000	LONG-TERM LOANS	-	-	-	-	-	-	-
126-49200-999-000	ADVANCE FROM GENERAL FUND	-	186,655	-	-	159,488	159,488	159,488
126-49999-998-000	TIF FUND BAL. CARRYOVER	-	-	-	-	177,875	-	-
	TOTAL REVENUE TIF#6	629,250	679,559	582,839	582,839	820,737	642,862	642,862

Tax Incremental District #7



Creation Date	Last Date to Incur Project Charges	Final Dissolution Date	Type	Maximum Life	Extension Allowed
3/28/2006	3/28/2028	3/28/2033	Mixed Use	27	None

Tax Incremental District #7



TID #6 Outstanding Loans (Principal)

	<u>Original Amt Borrowed</u>	<u>Repaid</u>	<u>Balance 12/31/15 Audit</u>
2006 Borrowing	540,000.00	540,000.00	-
2007 Borrowing	1,620,000.00	1,620,000.00	-
2009 Borrowing	390,000.00	390,000.00	-
2012 Borrowing (Emmi Roth)	1,725,000.00	-	1,725,000.00
2013 Borrowing	450,000.00	-	450,000.00
2015 Borrowing	2,695,000.00	-	2,695,000.00
TOTAL	7,420,000.00	2,550,000.00	4,870,000.00

New Loan added in 2016 → 805,000 for Bonson Street Reconstruction.

<u>Project Expenses</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Capital Costs	706,145.24	940,738.68
Infrastructure	78.75	4,038,092.91
Administration Costs	203,191.25	419,052.57
TIF Organizational Costs	-	20,905.55
Financing Costs (Int. Less Cap. Int., Financing Fees)	99,375.00	566,037.38
Capitalized Interest	-	114,115.81
Total	1,008,790.24	6,098,942.90

TID 7's main expense has been infrastructure. Moving forward, developer loans and lease payments on parking structure will be the main expenses.

TID 7's main revenue sources are grants & tax increments.

<u>Project Revenues</u>	<u>Year Ending 2015</u>	<u>Since Creation</u>
Tax increments	46,453.99	554,274.94
Interest income	2,854.02	90,148.28
Assistance Application Fees	-	150.00
Exempt Computer State Aid	3,499.00	33,217.00
Insurance Payments	-	12,356.00
Grants	-	596,746.00
Donations	-	95,000.00
Developer Agreement Payments	26,059.57	129,250.08
Total	78,866.58	1,511,142.30

Tax Incremental District #7

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
127-51300-210-000	ATTORNEY: PROF SERVICES	4,215	-	1,305	1,305	-	-	-
127-51530-412-000	ASSESSOR:ST. MANUFACTURING FEE	16	16	16	33	16	16	16
127-56600-290-000	TAX INCREMENT DISTRICT FEES	150	150	150	150	150	150	150
127-56900-568-000	TIF #7 MAIN STREET PROGRAM	37,500	37,500	37,500	37,500	37,500	37,500	37,500
127-58100-018-000	PRINCIPAL ON TIF#7 NOTES	30,000	100,000	100,000	100,000	175,000	175,000	175,000
127-58200-019-000	INTEREST ON TIF#7 NOTES	53,875	158,750	109,361	153,002	153,002	153,002	153,002
127-60007-210-000	TIF #7 - PROF SERVICES	161,311	-	22,539	22,539	20,000	-	-
127-60007-625-000	TIF #7 – LEGAL & ISSUANCE COSTS	45,500	-	14,741	-	-	-	-
127-60007-700-000	TIF #7 - INFRASTRUCTURE	79	490,000	398,722	394,910	-	-	-
127-60007-701-000	TIF #7 INFRA-LAND ACQUISITION	706,145	298,000	298,080	298,080	-	-	-
127-60007-802-000	LEASE PMTS TO DEVELOPER	-	55,000	-	-	219,996	164,997	164,997
127-60007-810-000	DEVELOPMENT INCENTIVE	-	-	2,000,000	2,000,000	800,000	800,000	800,000
127-60007-900-000	REIMBURSEMENT TO CITY	-	-	-	-	-	193,262	193,262
	TOTAL EXPENSES TIF#7	1,038,790	1,139,416	2,982,414	3,007,519	1,405,664	1,523,927	1,523,927

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
127-41120-115-000	TIF #7 DISTRICT TAXES	46,454	212,564	212,564	212,564	103,334	107,566	107,566
127-43410-234-000	TIF#7 EXEMPT COMPUTER ST.	3,499	2,847	2,844	2,844	2,847	3,894	3,894
127-43530-283-000	CDBG MAIN STREET GRANT	342,338	-	-	-	-	-	-
127-43530-284-000	SAG GRANT	58,870	-	-	-	-	-	-
127-48500-850-000	WANGARD DEV. AGREE. PMT	26,060	-	-	-	-	-	-
127-49120-940-000	LONG-TERM LOANS	2,697,854	788,000	805,000	805,000	800,000	800,000	800,000
127-49200-989-000	ADVANCE FROM TID #5	-	-	-	-	-	612,467	612,467
127-49200-999-000	ADVANCE FROM GENERAL FUND	-	136,005	-	-	499,484	-	-
	TOTAL REVENUE TIF#7	3,175,075	1,139,416	1,020,408	1,020,408	1,405,665	1,523,927	1,523,927

2017 Budget – RDA Fund (130)

RDA FUND – FUND 130

Fund Summary:

The Redevelopment Authority (RDA) was formed by resolution of the Common Council with the purpose of improving the physical and economic condition of the downtown area. The RDA provides financial assistance that encourages downtown building owners to fix up their buildings in the form of two programs: low-interest loans for renovating deteriorated, vacant, or underutilized buildings for new and higher economic uses and matching grants of up to \$1,000 to assist with smaller projects that improve the exterior appearance of properties.

Funding for the RDA programs thus far has come from the \$150,000 the City received from the sale of the East Main Street property. The larger assistance loans have been borrowed by the City from local banks with loan payments and passed on to the building owner. In 2008, the \$87,680 in funds in the City's economic development revolving loan funds were transferred to the RDA. These funds will still be utilized in the form of a revolving loan program, but the program will now focus on the downtown building improvements that the RDA oversees.

The proposed operating funds for 2017 will come from the repayment of the loans, with no additional funds from the tax levy.

RDA

Expenses:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
130-56900-210-000	RDA: ATTORNEY-PROF SERVICE	3,433	2,500	-	-	-	-	-
130-56900-712-000	RDA: LOANS - OTHER	75,000	10,000	-	-	33,562	33,562	33,562
130-56900-714-000	RDA: LOAN-LMN INVESTMENTS PROP	100,633	-	151,367	151,367	-	-	-
130-56900-800-000	RDA: GRANTS	2,000	16,852	498	498	8,500	8,500	8,500
130-56900-805-000	RDA: TAX PENALTY REIMBURSEMENT	-	2,500	-	-	-	-	-
130-56900-921-000	RDA: CITY LOAN PMTS-BAYLEY GRP	15,600	15,600	14,300	15,600	248,773	248,773	248,773
130-56900-922-000	RDA: CITY LOAN PMTS-STATE THTR	27,026	27,026	24,774	27,026	27,026	27,026	27,026
130-56900-923-000	RDA: CITY LOAN PMTS-LMN INVEST	6,967	10,451	9,580	10,451	10,373	10,373	10,373
130-56900-998-000	RDA: CONTINGENT ACCT	-	-	-	-	-	-	-
	TOTAL EXPENSES RDA	230,658	84,929	200,519	204,942	328,234	328,234	328,234

Revenues:

		2015	2016	2016 YTD	2016	2017 Dept.	2017 Executive	2017 Approved
Account Number	Account Title	Actual	Budget	Actual	Estimate	Budget	Budget	Budget
130-49210-921-000	BAYLEY GROUP LOAN PMT	19,095	19,095	15,912	19,095	275,531	275,531	275,531
130-49210-923-000	OTHER RDA LOANS PAID	41,735	10,000	-	-	-	-	-
130-49210-924-000	DRIFTLESS MARKET LOAN PMT	4,448	6,585	6,036	6,585	6,585	6,585	6,585
130-49210-925-000	IHM LOAN PAYMENT	-	-	-	-	-	-	-
130-49210-927-000	JOE UDELHOVEN LOAN PMT	3,211	3,131	3,110	3,110	-	-	-
130-49210-928-000	STATE THEATRES LLC	27,980	27,980	25,648	27,980	27,980	27,980	27,980
130-49210-929-000	MOUNDSDIE BAKERY LOAN PMT	2,276	2,276	1,896	2,276	2,276	2,276	2,276
130-49210-930-000	LMN INVESTMENT LOAN PMT.	9,253	15,862	14,540	15,862	15,862	15,862	15,862
130-49275-275-000	BAYLEY NON-PERFORM.PENALTY	2,844	-	-	-	-	-	-
	TOTAL REVENUE RDA	110,841	84,929	67,143	74,908	328,234	328,234	328,234

Fund Balance

Fund Balance



Fund balances are the accumulation of income over expenses. The General Fund has five categories within their fund balances. The restricted, non-spendable, committed, and assigned fund balances can only be used for purchases of those items for which they have been designated for. Restricted fund balances have legal restrictions, such as those required by grants.

Fund balances should be maintained at a level which provides funds sufficient to pay city expenses without being subject to short-term borrowing. The City receives part of the City's tax levy in late August, and the majority of the State Shared Revenues are received in late November. The City commits to strive for a general undesignated fund balance equal to 20% of the general fund budget. Fund balance in excess of 20% of the operating expenses should be used to offset capital project costs.

Fund Balance

Fund Balances Overview

Below is a table of ending fund balances for 2014 and 2015 according to the audited financial statements as well as an unofficial estimate of the 2016 fund balance.

<u>Creation Date</u>	<u>12/31/2014 Balance</u>	<u>12/31/2015 Balance</u>	<u>2016 Revenues (unofficial)</u>	<u>2016 Expenses (unofficial)</u>	<u>12/31/2016 Balance (unofficial)</u>
General Fund	4,852,077	4,272,386	7,930,101	7,585,002	4,617,485
Taxi Fund	0	93,930	512,205	530,027	76,108
Debt Service	96,676	1,194,168	1,287,031	2,381,947	99,252
CIP	486,304	124,667	3,178,686	2,916,733	386,620
TID 4	818,535	138,020	291,340	392,516	36,844
TID 5	(215,159)	46,342	989,757	1,028,746	7,353
TID 6	194,109	2,755	492,903	612,584	(116,926)
TID 7	(1,452,877)	683,407	1,020,408	2,993,484	(1,289,669)
RDA	214,657	266,838	74,717	204,942	136,613

Fund Balance

Breakdown of General Fund Balance:

For the 2016 Budget our General Fund total was \$8,216,340. Per the Financial Management Plan, the City strives for a general undesignated fund balance equal to 20% of the general fund budget.

<u>Creation Date</u>	<u>2014</u>	<u>2015</u>
Nonspendable	662,587	837,748
Restricted	495,412	478,364
Assigned	1,379,137	912,951
Unassigned	2,314,941	2,043,323
Total	4,852,077	4,272,386
General Fund Budget	8,117,571	8,216,340
20%	1,623,514	1,643,268
Difference	691,427	400,055

Categories:

Non-Spendable – includes amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.

Restricted – includes amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government) through constitutional provisions, or by enabling legislation.

Committed – includes amounts constrained to specific purposes by the City Council, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the City Council takes the same highest level action to remove or change the constraint.

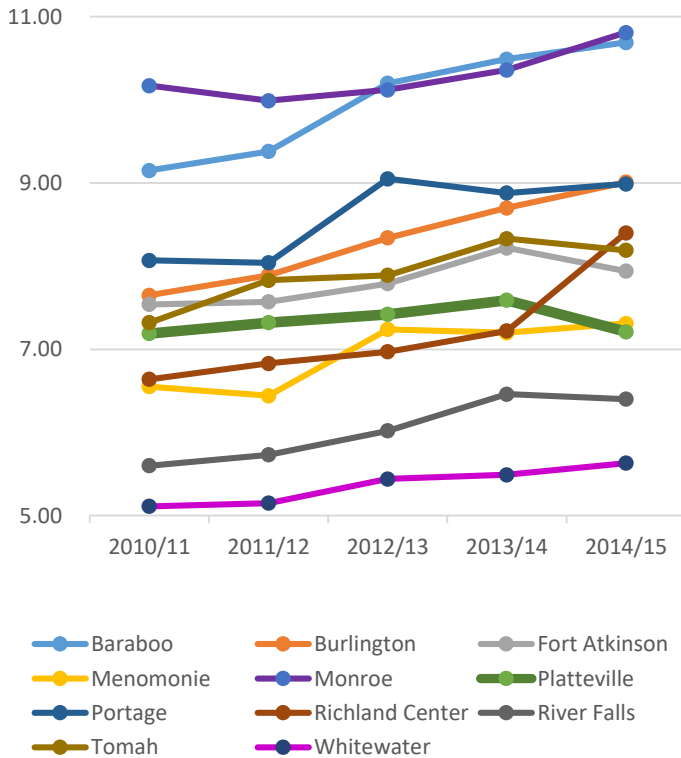
Assigned – includes amounts the City Council intends to use for a specific purpose; intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. All remaining positive spendable amounts in governmental funds, other than the general fund, that are neither restricted nor committed may be assigned. Assignments may take place after the end of the reporting period.

Unassigned – includes residual positive fund balance within the general fund which has not been classified within the other above mentioned categories.

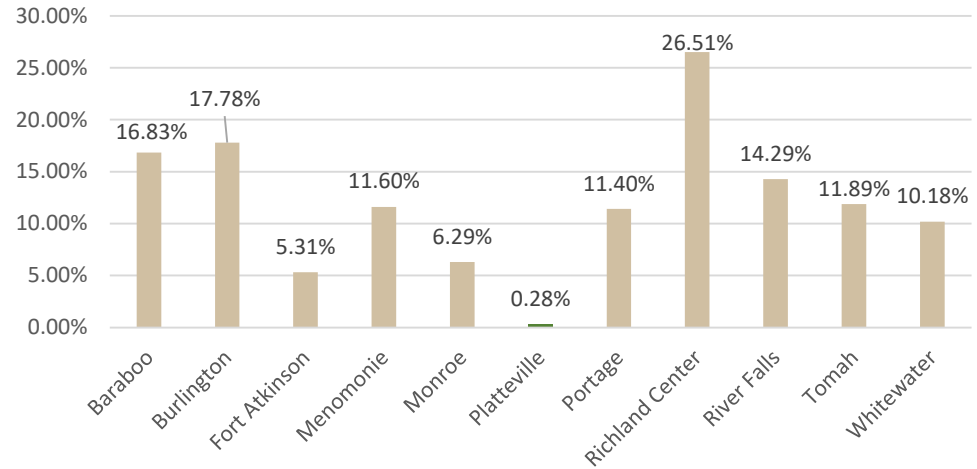
Peer City Comparisons

Peer City Comparisons

PROPERTY TAX RATE COMPARISON 2011-2015



MUNICIPAL PROPERTY TAX RATE GROWTH SINCE 2011

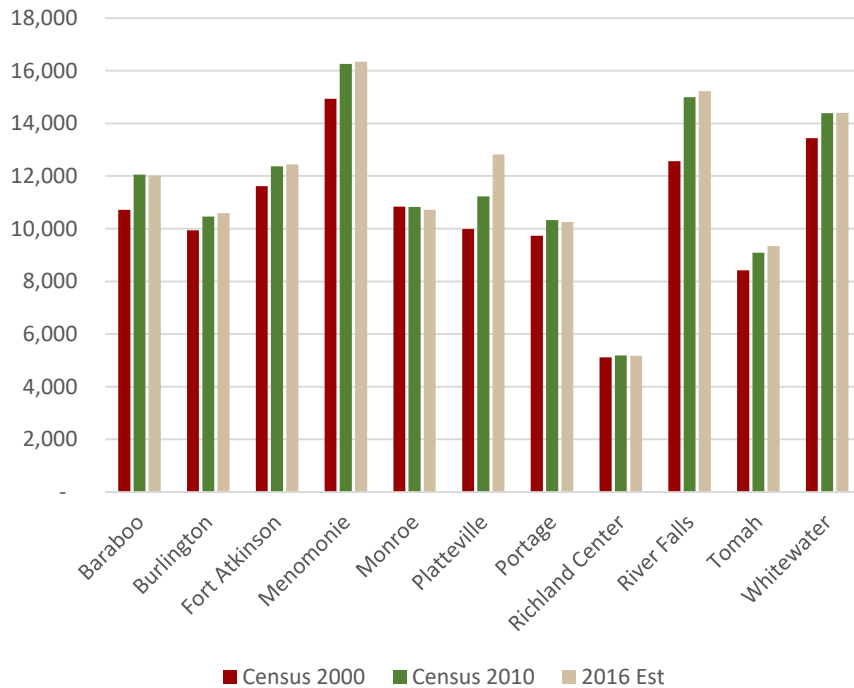


EQUALIZED TAX RATE COMPARISON 2011-2015

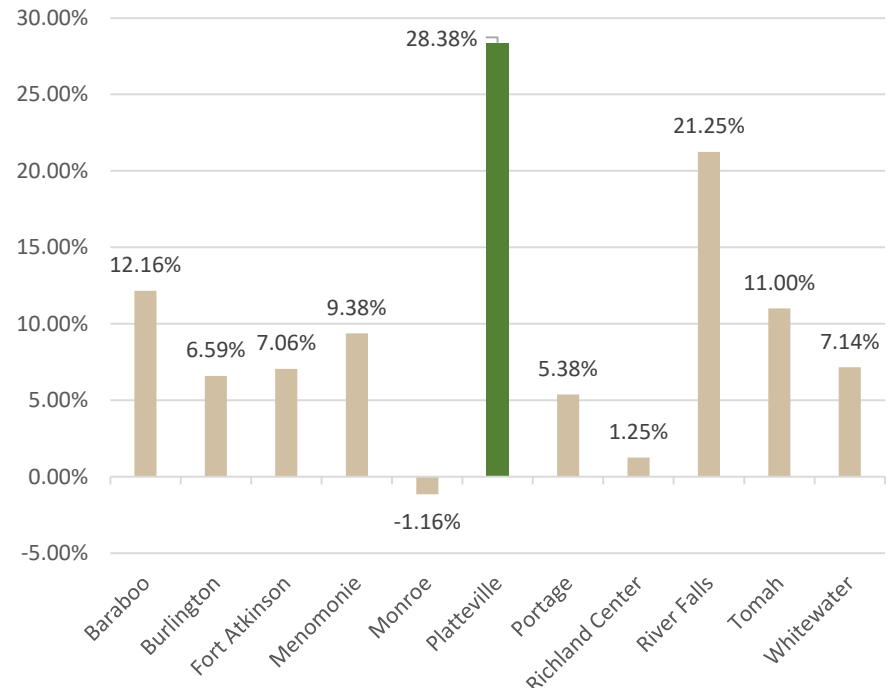
City	2010/11	2011/12	2012/13	2013/14	2014/15
Baraboo	9.15	9.38	10.20	10.49	10.69
Burlington	7.65	7.89	8.34	8.70	9.01
Fort Atkinson	7.54	7.57	7.79	8.22	7.94
Menomonie	6.55	6.44	7.24	7.20	7.31
Monroe	10.17	9.99	10.12	10.36	10.81
Platteville	7.19	7.32	7.42	7.59	7.21
Portage	8.07	8.04	9.05	8.88	8.99
Richland Center	6.64	6.83	6.97	7.22	8.40
River Falls	5.60	5.73	6.02	6.46	6.40
Tomah	7.32	7.83	7.89	8.33	8.19
Whitewater	5.11	5.15	5.44	5.49	5.63

Peer City Comparisons

**POPULATION GROWTH
2000-2016**

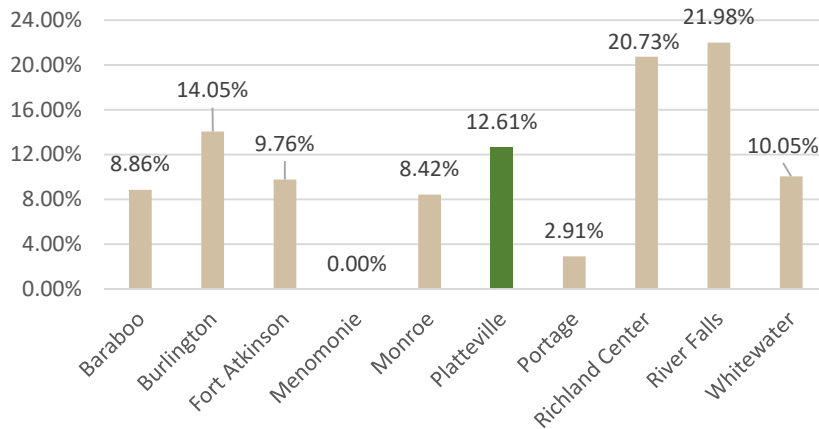


**POPULATION GROWTH RATE
2000-2016**

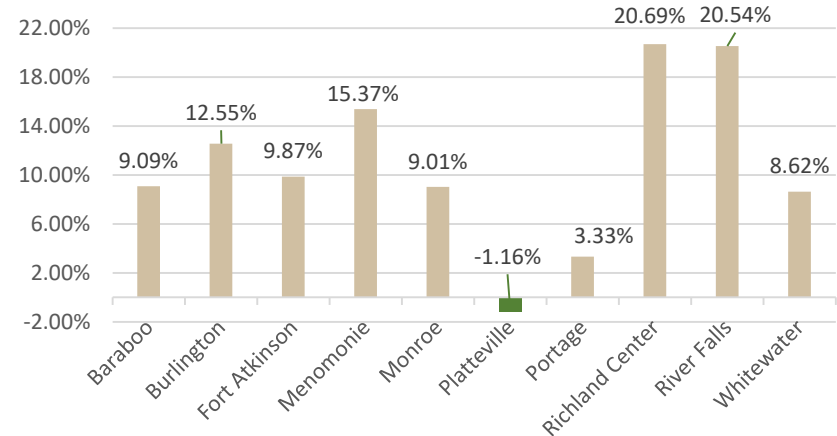


Peer City Comparisons

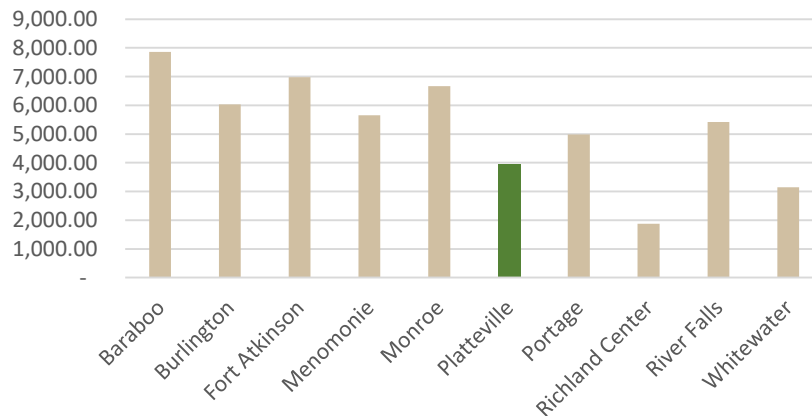
**MUNICIPAL TAX LEVY GROWTH
2011-2016**



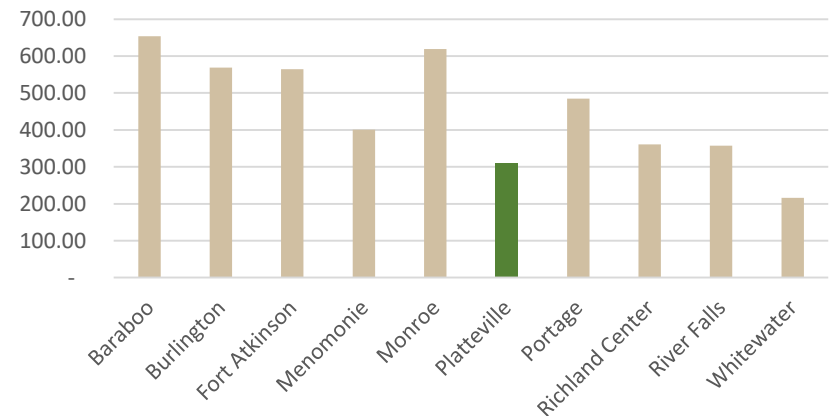
**MUNICIPAL TAX LEVY PER CAPITA
GROWTH 2011-2016**



**MUNICIPAL TAX LEVY (IN THOUSANDS)
2015-2016**



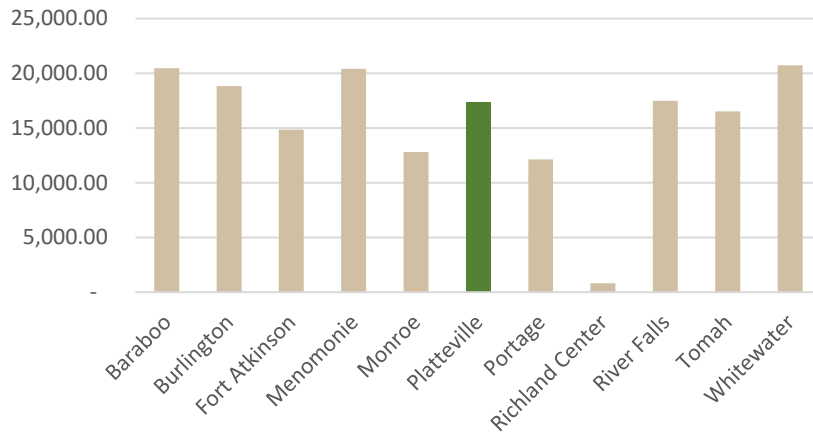
**MUNICIPAL TAX LEVY PER CAPITA
2015-2016**



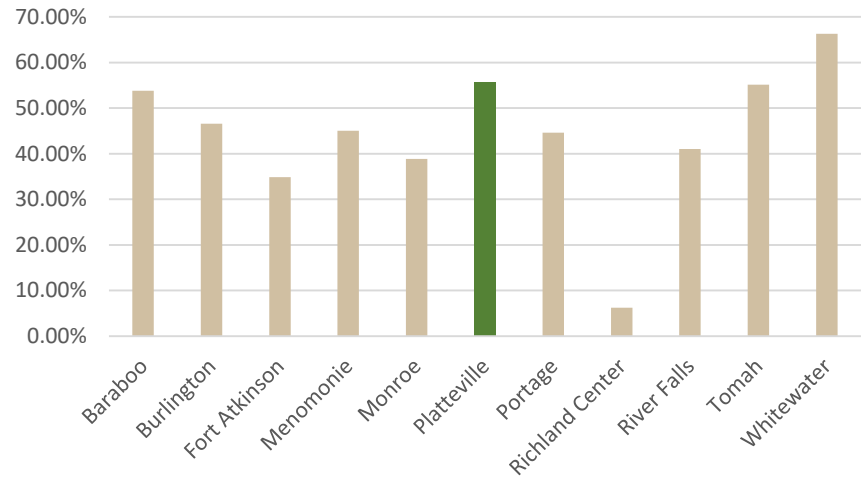
Peer City Comparisons



**TOTAL GENERAL OBLIGATION DEBT
(IN THOUSANDS)
2014**



**PERCENTAGE OF ALLOWABLE DEBT CAPACITY
(PER STATE - 5% OF EQUALIZED VALUE)**



Glossary of Terms

Assessed Value – The estimated value placed upon real and personal property by the City Assessors for purposes of levying property taxes.

Balanced Budget – refers to a budget in which revenues are equal to expenditures. The City requires that their budgets be balanced.

General Fund (Operating) Budget – A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceiling under which the City and its departments operate.

Outlay – Payment for purchase or construction of any item having a unit cost of \$5,000 and less than \$10,000, or a useful life of more than one year. These expenses are allocated to the general fund.

Capital Project (Capital Improvement Plan)– Major construction, acquisition, or renovation activities that add value to the City’s physical assets or significantly increase their useful life.

Contingency – Funds set aside but not appropriated or approved for future use. These funds could be used for unanticipated expenditures, new programs, or to absorb unexpected revenue losses.

Debt Service – Amount of cash flow payments of principal and interest to holders to of the City’s debt instruments.

Deficit – Excess of an entity’s liabilities overs its assets (a negative fund balance). The term may also be used to describe when expenditures exceed program revenues.

Department – A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

Employee Benefits – Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits, including Social Security, the Wisconsin Retirement System, and other medical, disability, and life insurance plans.

Equalized Value – The estimated value placed upon real and personal property by the State Department of Revenue. Equalized values estimate the total value of all taxable property in a municipality and are the basis upon which County and School District tax levies are distributed to each municipality.

Expenses– For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable and reflect near-term outflows of cash. For funds using full accrual accounting, the costs of operations, capital outlay, and debt service are accounted as soon as the underlying event or transaction occurs.

Full-time Equivalent (FTE) Positions – Each FTE is equal to a standard work year or 2,080 hours. Part-time and seasonal positions are converted to the decimal equivalent position based on total hours per year.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The excess of an entity’s assets over its liabilities. A negative fund balance is sometimes called a deficit.

Glossary of Terms

General Fund – The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose. The general fund accounts for all City operations that are not specifically accounted for in another fund.

General Obligation Bonds – Long-term debt obligations that are backed by the full faith and credit of the City.

Grants – Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

Intergovernmental Revenue – A contribution of assets by one governmental unit or another. Typically, these contributions are made to local governments from the State and Federal governments.

Mill Rate – The property tax rate stated in terms of dollars and cents for every 1,000 of assessed property value.

Payment in lieu of taxes (PILOT) – Charges to an enterprise fund that the City would receive in property taxes if the enterprise were a private sector operation. Some enterprise funds are assessed a payment in lieu of property tax based on the value of the real property assets of the fund.

Revenue – Income derived from taxes, fees, and other charges. This term refers to all government income, regardless of source, used to fund services.

Revenue Bonds – A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

Tax Incremental Financing District (TIF or TID) – A geographical area designated for public and private development. Public improvements are funded by debt that is repaid by segregating the increased property taxes resulting from private development within the district.

Tax Levy – The total amount of property taxes imposed by a government.

Tax Rate – The amount of tax stated in terms of a unit of the tax base. The tax rate is expressed in terms of “mills”, with one mill equivalent to 1 of tax for every 1,000 of assessed value.

2018 - 2021 Capital Improvement Plan

2018 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
AIRPORT							
Runway 7-25 and Ramp Resurface (Airport - 40,000 / Fed - 1,900,000)	2,000,000	60,000	-	-	1,940,000	-	-
Runway 15-33 Extension to 5000 feet (Airport - 10,000 / Fed. 90,000)	100,000	-	-	-	100,000	-	-
Total	2,100,000	60,000	-	-	2,040,000	-	-
COMMUNITY DEVELOPMENT							
EMS Building Reimburse	20,000	0	0	0	20,000	0	0
Housing Study	25,000	0	0	0	25,000	0	0
Total	45,000	-	-	-	45,000	-	-
FIRE DEPARTMENT							
Replace Quick Attack Mini-Pumper (Taxes 114,000 / Townships 36,000)	150,000	114,000	-	-	36,000	-	-
Acquisition of Land Adjacent to Fire Station (50 Ellen St / 225 E Main St)	350,000	350,000	-	-	-	-	-
Fire Department Command Vehicle	47,000	47,000	-	-	-	-	-
Replace Fire Inspector's Vehicle	37,000	37,000	-	-	-	-	-
Total	584,000	548,000	-	-	36,000	-	-
CITY HALL							
City Hall Rehabilitation (Performance) (City 500,000/Perf cont 1,000,000)	1,500,000	1,500,000	-	-	-	-	-
City Hall Rehabilitation - Phase 2	2,250,000	-	2,250,000	-	-	-	-
Total	3,750,000	1,500,000	2,250,000	-	-	-	-

2018 - 2021 Capital Improvement Plan

2018 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
MUSEUM							
Museum Landscaping	10,750	-	-	-	10,750	-	-
Total	10,750	-	-	-	10,750	-	-
PARKS DEPARTMENT							
Harrison Park Playground	20,000	20,000	-	-	-	-	-
Knollwood Park Naturalization	15,000	15,000	-	-	-	-	-
2000 Parks Pick-up 4x4	25,000	25,000	-	-	-	-	-
Harrison Park Naturalization	15,000	15,000	-	-	-	-	-
Prairie View Soccer - Phase 1 (first level)	15,000	-	-	-	15,000	-	-
2013 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
2001 Parks 1 ton truck	45,000	45,000	-	-	-	-	-
Total	165,000	150,000	-	-	15,000	-	-
POLICE DEPARTMENT							
Squad Replacement	36,000	36,000	-	-	-	-	-
Total	36,000	36,000	-	-	-	-	-
PUBLIC WORKS/W&SEQUIPMENT							
Street Sweeper (#11)	260,000	260,000	-	-	-	-	-
End Loader w/ Plow (#17)	52,000	52,000	-	-	-	-	-
2 1/2 Ton Dump Truck (#41)	145,000	145,000	-	-	-	-	-
1 Ton Dump Truck 2 x 4(#10)	45,000	45,000	-	-	-	-	-
Tar Kettle	26,000	26,000	-	-	-	-	-
Total	528,000	528,000	-	-	-	-	-

2018 - 2021 Capital Improvement Plan

2018 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS, WATER & SEWER UTILITIES							
4 - Court St (Jewett to Lewis) 1,319 feet	1,038,000	-	616,000	-	-	180,000	242,000
5 - Lewis St (Water to Court)1,584 feet	1,247,000	-	740,000	-	-	216,000	291,000
1 - Pine St (Water to Virgin)528 feet	425,000	-	-	425,000	-	-	-
2 - Williams St (Hathaway to Hollman)1,003 feet	790,000	-	468,000	-	-	137,000	185,000
3 - Dewey St (Water to Elm)2,218 feet	1,748,000	-	1,036,000	-	-	304,000	408,000
4 - Virgin Ave (Main to Bus. 151)1,953 feet	1,539,000	-	912,000	-	-	268,000	359,000
5 - Market St (Chestnut to Hickory)1,320 feet	1,040,000	-	616,000	-	-	181,000	243,000
Street & Utility Program Subtotal	7,827,000	-	4,388,000	425,000	-	1,286,000	1,728,000
Sidewalk Repair	80,000	80,000	-	-	-	-	-
Street Repairs & Maintenance Program	175,000	175,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Bus 151 Lighting (Staley to 4-lane)	50,000	50,000	-	-	-	-	-
MPO Trail Crossing Flashers	32,000	-	-	-	32,000	-	-
Subtotal	367,000	335,000	-	-	32,000	-	-
TOTAL	8,194,000	335,000	4,388,000	425,000	32,000	1,286,000	1,728,000
GRAND TOTAL	15,412,750	3,157,000	6,638,000	425,000	2,178,750	1,286,000	1,728,000

2018 - 2021 Capital Improvement Plan

2019 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS, WATER & SEWER UTILITIES							
1 - Jefferson St (Cedar to North cul-de-sac)2,692 feet	2,227,000	-	1,322,000	-	-	385,000	520,000
2 - Perry Dr (Main to Union)1,320 feet	1,092,000	-	648,000	-	-	189,000	255,000
3 - Bradford St (Main to Irene)1,161 feet	960,000	-	570,000	-	-	166,000	224,000
4 - Irene St (Hickory to Bradford)317 feet	262,000	-	156,000	-	-	45,000	61,000
5 - Oak St (Mineral to Furnace) 317 feet	262,000	-	156,000	-	-	45,000	61,000
6 - Greenwood Ave (College Ave to Longhorn Dr)739 feet	612,000	-	363,000	-	-	106,000	143,000
7 - UW Plaza (College Dr to end)422 feet	348,000	-	207,000	-	-	60,000	81,000
Street & Utility Program Subtotal	5,763,000	-	3,422,000	-	-	996,000	1,345,000
Sidewalk Repair	40,000	40,000	-	-	-	-	-
Street Repairs & Maintenance Program	150,000	150,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	220,000	220,000	-	-	-	-	-
TOTAL	5,983,000	220,000	3,422,000	-	-	996,000	1,345,000
GRAND TOTAL	9,988,500	610,500	6,922,000	-	115,000	996,000	1,345,000

2018 - 2021 Capital Improvement Plan

2020 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
AIRPORT							
Extension of Runway 15/33 (Taxes 100,000 / Fed 1,900,000)	2,000,000	100,000	-	-	1,900,000	-	-
	-	-	-	-	-	-	-
Total	2,000,000	100,000	-	-	1,900,000	-	-
FIRE DEPARTMENT							
Upgrade/Expansion of Severe Weather Warning System	250,000	250,000	-	-	-	-	-
Total	250,000	250,000	-	-	-	-	-
MUSEUM							
Mining Museum Elevator	350,000	350,000	-	-	-	-	-
Total	350,000	350,000	-	-	-	-	-
PARKS DEPARTMENT							
Prairie View Soccer - Phase 2 (parking lot)	20,000	-	-	-	20,000	-	-
Parks - Benches, Grills, Picnic tables	12,500	12,500	-	-	-	-	-
Parks - City park lights	45,000	45,000	-	-	-	-	-
2008 Parks Pickup	30,000	30,000	-	-	-	-	-
2017 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Total	137,500	117,500	-	-	20,000	-	-
POLICE DEPARTMENT							
Squad Replacement	36,000	36,000	-	-	-	-	-
Total	36,000	36,000	-	-	-	-	-

Appendix A 2018 - 2021 CIP

2020 CAPITAL PROJECT SUMMARY

	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PUBLIC WORKS/W&SEQUIMENT							
Backhoe (#18)	18,800	18,800	-	-	-	-	-
2 1/2 Ton Dump Truck (#42)	150,000	150,000	-	-	-	-	-
3/4 Ton Dump Truck (#142)	26,000	26,000	-	-	-	-	-
Skid Loader	30,000	30,000	-	-	-	-	-
Total	224,800	224,800	-	-	-	-	-
PUBLIC WORKS, WATER & SEWER UTILITIES							
1 - Pitt St (Water to Second)1,848 feet	1,604,000	-	952,000	-	-	277,000	375,000
2 - Seventh Avenue (Jewett to Lewis, Camp to N end)2,417 feet	2,099,000	-	1,245,000	-	-	363,000	491,000
3 - Madison St (Water to Second)1,426 feet	1,237,000	-	734,000	-	-	214,000	289,000
4 - Lutheran St (Mineral to Furnace) 264 feet	230,000	-	136,000	-	-	40,000	54,000
5 - Furnace St (Water to Lutheran) 585 feet	508,000	-	301,000	-	-	88,000	119,000
Street & Utility Program Subtotal	5,678,000	-	3,368,000	-	-	982,000	1,328,000
Sidewalk Repair	50,000	50,000	-	-	-	-	-
Street Repairs & Maintenance Program	125,000	125,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	205,000	205,000	-	-	-	-	-
TOTAL	5,883,000	205,000	3,368,000	-	-	982,000	1,328,000
GRAND TOTAL	8,881,300	1,283,300	3,368,000	-	1,920,000	982,000	

2018 - 2021 Capital Improvement Plan

2021 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
PARKS DEPARTMENT							
Jenor Tower Park lights	25,000	25,000	-	-	-	-	-
Legion Park Playground	100,000	50,000	-	-	50,000	-	-
1998 Parks Pickup	25,000	25,000	-	-	-	-	-
2018 Parks Tractor / Mower	30,000	30,000	-	-	-	-	-
Total	180,000	130,000	-	-	50,000	-	-
POLICE DEPARTMENT							
Downtown Camera System / Storage solution	50,000	-	-	50,000	-	-	-
Interview Room camera system	25,000	25,000	-	-	-	-	-
Total	75,000	25,000	-	50,000	-	-	-
PUBLIC WORKS/ W&S EQUIPMENT							
1 Ton Cargo Truck (#90)	48,000	48,000	-	-	-	-	-
Aerial Bucket Truck (#13)	75,000	75,000	-	-	-	-	-
Total	123,000	123,000	-	-	-	-	-
PUBLIC WORKS, WATER & SEWER UTILITIES							
1 - Camp St (Fourth to Lancaster) 2,323 feet	2,119,000	-	1,257,000	-	-	367,000	495,000
2 - Cedar St (Chestnut to Hickory) 1,425 feet	1,300,000	-	771,000	-	-	225,000	304,000
3 - Fremont St (Washington to W end) 1,425 feet	577,000	-	342,000	-	-	100,000	135,000
4 - Camp St (Lancaster to Hollman) 1,796 feet	1,639,000	-	972,000	-	-	284,000	383,000
5 - Highbury Circle (Knollwood to N end) 634 feet	578,000	-	343,000	-	-	100,000	135,000
6 - Hillcrest Circle (Knollwood to N end) 739 feet	674,000	-	400,000	-	-	117,000	157,000
Street & Utility Program Subtotal	6,887,000	-	4,085,000	-	-	1,193,000	1,609,000

2018 - 2021 Capital Improvement Plan

2021 CAPITAL PROJECT SUMMARY							
	TOTAL	TAX LEVY	GO NOTES	TID INCREMENT	OTHER REVENUES	SEWER BONDS	WATER BONDS
Sidewalk Repair	50,000	50,000	-	-	-	-	-
Street Repairs & Maintenance Program	125,000	125,000	-	-	-	-	-
Highway Striping	30,000	30,000	-	-	-	-	-
Subtotal	205,000	205,000	-	-	-	-	-
TOTAL	7,092,000	205,000	4,085,000	-	-	1,193,000	1,609,000
GRAND TOTAL	7,470,000	483,000	4,085,000	50,000	50,000	1,193,000	1,609,000