

# 2025 Budget Schedule



July 2024	Week 1	Preliminary wage assessment. Wage/fringe framework completed and provided to directors.
		City Manager 2025 Budget guidance released.
		Distribution of Capital Budget workbook to departments.
		Initiate financial management plan update.
Week 2	Creation and distribution of budget worksheets to departments.	
Week 4	Department capital budgets 2025 - 2029 submitted to Administration Director.	
August 2024	Week 2	Admin Director compiles initial draft of 2025 Water/Sewer Utility budget.
	Tuesday Aug 13	Work session: Council review of future strategic planning process.
	Wednesday Aug 14	Presentation of proposed 2025 Utility CIP to Water/Sewer Commission.
	Week 3	City Manager review of projects with Dept. Directors. Compilation of preliminary 5-year Capital Budget document.
		Department operating budgets submitted to Administration Director.
	Week 4	Staff review and finalization of draft 2025 Water/Sewer Utility budget.
Airport draft budget preparation.		
September 2024	Week 1	Administration Director preliminary review and compilation of department budgets.
	Monday Sep 9	Presentation of proposed 2025 Airport Budget to Airport Commission.
	Wednesday Sep 11	Presentation of proposed 2025 Utility Operational and Capital Budgets to Water/Sewer Commission.
	Week 2-4	City Manager/Admin Director review of department budgets and development of 2025 proposed City budget.
	Tuesday Sep 24	Work Session: Common Council review of 5-year Capital Budget document.
October 2024	Monday Oct 7	Airport Commission approval of 2025 Airport Budget.
	Tuesday Oct 8	Presentation of City Manager budget to Common Council.
	Wednesday Oct 9	Water/Sewer Commission approval of 2025 Utility Budget.
	Tuesday Oct 15	* 5pm: Common Council review session – City Manager Operational Budget.
	Tuesday Oct 22	* 5pm: Common Council review session (if needed).
	Friday Nov 1	Submit notice of public hearing for the 2025 Budget to the Platteville Journal. Issue press release for Public presentation of the proposed budget.
November 2024	Tuesday Nov 26	Public hearing for City of Platteville Budget and Council adoption of the Budget.

Council meetings (* represents Special meeting)
Water Sewer meetings
Airport meetings