

**Airport Commission Meeting
May 13, 2024, 6:00 p.m.**

Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI

I. Commission Meeting Call to Order - Chair @ 6:00 p.m.

- a. Attendance – Commission Members: Jim Berglund (P), Dennis Cooley (P), Mike Dalecki (P), Lynnette Dornak (P), Bill Kloster (P), Brian Whisenant (P). Others: Kyle Eiserer (Airside FBO), Bob Gates (City Council Representative), Nicola Maurer (Staff Liaison to the Airport Commission), Rison Pereira (Airport Manager).
- b. Quorum achieved.
- c. Mike Dalecki left the meeting at 6:29 p.m.

II. Approval of Minutes - Secretary

- a. Motion by Dennis to approve the minutes of April 8, 2024; 2nd by Brian. Motion passed unanimously.

III. Citizens Comments, Observations and Petitions - Chair

- a. Introduction of new member, Lynnette Dornak – Lynette teaches GIS at UW-P and runs the GIS minor and certificate programs and is the advisor for the drone club.

IV. Airport Strategic Plan

- a. Bill met with the Platteville Area Industrial Development Corporation (PAIDC) and the members of the Platteville Area Partners last month. He discussed having the airport set up to accommodate larger aircraft to bring more businesses to the community. PAIDC seems to be focused on other things now, so we may need to adjust our direction. Bill and Kyle discussed this issue and talked about other goals.
 - i. Fill the T-hangars and focus on the t-hangar business. Runway length makes it hard to attract turbine aircraft. We want to have active flyers in the hangars. There are about 100 types of aircraft that we can realistically attract.
 - ii. Flight training is another area they think we should address.
 - iii. We do have room to build additional T-hangars.
- b. Strategies
 - i. We've sent out some emails to attract turbine aircraft.
 - ii. We may want to try email and paper mail to attract T-hangar type aircraft.
 - iii. Drone programs: We have contacted Holly Straka of Southwest Tech to explore this option.
 - iv. Our T-hangars are currently full, but we have three that are not active.

1. Two of the planes were deactivated in 2013 and 2014 respectively, and another tenant claims that he has an ultralight in one, but we haven't seen any proof of this.
 2. We still have 8 tenants that have not signed new leases and have not submitted insurance.
- v. We could expand a runway to accommodate larger planes, but the FFA won't build it because we don't have the traffic.
1. The FAA would accept letters of intent, but we don't have anyone wanting to commit to that.
 2. Not having a fuel truck is also a reason that we don't have more traffic.
 3. Another main issue is that we don't have many businesses in Platteville that attract jet business.

V. FAA Capital Improvement Plan

- a. We could possibly get new snow removal equipment and will get the application paperwork in the fall. Even if our application is approved, this would not happen for two years.
- b. We may also need to consider a new snow removal equipment building.
 - i. Our current building for snow equipment is too low by about a foot to get the equipment into. We may be able to raise the roof on this building and not have to build a new building. Right now our snow removal equipment is stored in a hangar.
- c. Before we do any CIP projects we would need to do a petition and submit it to the City. This is something that we have to do for the crack seal, which is our first priority.
- d. In our current terminal building, we need to fix the roof and replace the hangar door, which would cost approximately \$150,000.
- e. Consensus is to focus on building a new snow removal equipment building to free up the existing hangar in which our equipment is stored. Then we could focus on building a new T-hangar or refurbishing the hangar that has the steel beam issue. This might even be something that UW-P students could look at for a senior design project. Christina Curriss would be good contact.

VI. Fuel Loss Insurance Claim

- a. We would need to file a claim to see if it would be covered in our policy. If it is a covered claim, the premium would probably go up. The amount of the claim could be \$40K to \$50K.
- b. If we want to pursue this issue without involving insurance, we would have to hire forensic investigators and we may not get any money back.
- c. Brian made a motion that we file a claim for fuel loss with the insurance company; Dennis seconded. Motion passed unanimously.

VII. Updates

a. Cropland Reduction, FAA Review

- i. Bill went back to the BOA and asked them to take another look at this issue. The BOA has not made a decision, but is looking at it very closely.
- ii. The Schweigerts have started to farm the land already, but they are leaving the land under discussion alone. Lyneette wondered if we could make money by putting the farmland into the Conservation Reserve Program (CRP).

b. City Matters

- i. Nicola has met with Bill, Kyle and Rison to review the financial processes for the airport.
- ii. At our next meeting, Nicola is going to share how much money we have in a NOW account at Mound City.

VIII. Treasurer's Report - Treasurer

a. Monthly Income Review

b. Monthly Expenses Review

c. Monthly Invoice Payments

d. Status of Project Payments

- e. We still have about the same amount of money as last month. We still haven't paid for the hangar.
- f. Motion by Mike to pay the bills in the amount of \$12,624.05; 2nd by Gates. Motion passed unanimously.
- g. Bill asked Rison and Kyle if we could possibly find something to replace Quickbooks or if we even need it.
- h. Mike Dalecki left the meeting at 6:58.

IX. Manager's Report

a. T-Hanger Agreements

- i. Ongoing and will get finalized in the next 30 days.
- ii. Kyle and Rison spoke with Nicola and discussed accounting.
- iii. Rison and Larry have discussed starting preventive maintenance.

b. EAA Marketing and Incentives

- i. Kyle and Rison looked at Oshkosh and EAA. In the past, Platteville has been a last stop before pilots land in Oshkosh. We could offer a fuel discount of \$0.40 to \$0.50 and see if the boy scouts would hold a pancake breakfast. Kyle and Rison have also discussed getting more help that weekend. The entire Commission should be here for the pancake breakfast. Bill suggested offering airplane rides for \$20 per person.
- ii. We will advertise across a number of different channels to help spread the word.

c. Operations

- i. The lights on Runway 3315 went out and Rison has talked to a lighting company and has ordered the necessary parts. We have filed a NOTAM.

- ii. Nicola suggested that we file an insurance claim. Rison is going to follow up.
- iii. Kyle and Rison are taking a look at the minimum standards and charges.

X. Adjournment - Chair

- a. Motion by Dennis to adjourn; 2nd by Jim. Motion passed unanimously at 7:29 p.m.

End of this meeting's minutes.