

Airport Commission Meeting

August 12, 2024, 6:00 p.m.

Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI

I. Commission Meeting Call to Order - Chair @ 6:00 p.m.

- a. Attendance – Commission Members: Jim Berglund (P), Dennis Cooley (P), Lynnette Dornak (P), Bill Kloster (P), Brian Whisenant (P). Others: Kyle Eiserer (Airside FBO), Bob Gates (City Council Representative), Nicola Maurer (Staff Liaison to the Airport Commission), Rison Pereira (Airport Manager). Guests: Darcy Newt
- b. Quorum achieved.

II. Approval of Minutes - Secretary

- a. Motion by Brian to approve the minutes of June 10 and to address the minutes of July 11 at the next meeting after changes have been submitted; 2nd by Bob Gates. Motion passed unanimously.

III. Citizens Comments, Observations and Petitions - Chair

- a. Darcy Newt reported that her father, Gary Newt, is going through the process with the FAA to get his second plane flyable. The Newts have worked out payment for their hangar with Rison.

IV. Department of Transportation Petition Resolution - Chair, APEXEJC

- a. Bill and Rison were at the Plan Commission meeting and the Plan Commission made a motion that the resolution be adopted and will be given to the City for adoption. Lynnette made a motion to adopt the petition resolution and to present it to the City Council for adoption at their next meeting, 2nd by Jim. Motion passed unanimously.

V. Commision Policies - Chair

- a. Bill put these policies in writing so that we would be covered for future liability.
- b. TriCor and Potosi Brewery have alcohol in their hangar that they take on flights. We will ask them to give us a written notification that they keep alcoholic beverages in their hangar once these policies become official.
- c. Bill will run the policies by the chief of police to see if they hold up to legal enforcement.

VI. 2025 Budget - Chair, APEXEJC

- a. There are two proposed budgets, one with a hangar rent increase of \$175-250 per month and one without a hangar rent increase. The average rent in a study

of over 100 FBOs done by Kyle was closer to \$350, so \$250 and \$175 are still very much in line with what is reasonable. Rents have not been raised for years and our current rate is much lower than going rates at similarly sized airports. The Commission gave Kyle the guidance to go with the proposed rate increases. As his usual practice, Kyle is going to draft a letter explaining the data that justifies the rent increase for the tenants. In the future, lease rates will be raised according to CPI increases.

- b. Kyle presented on the trends of fuel sales. Jet fuel sales have decreased drastically due to some jet traffic that has moved to Dubuque.
- c. Review expenses, Fuel sales, Parcel A and Hangar rent prices are items Kyle would like us to consider. Nicola sent the lease of Parcel A to Kyle. It explains how the rent is determined. Payments are made three times a year, Feb 25, July 25 and within 10 days of December 15.

VII. Updates

- a. Cropland Reduction, FFA Review - Chair
 - i. Bill has not heard back from the FFA on cropland reduction.
- b. City Matters - City Liaison
 - i. Nothing to report.

VIII. Treasurer's Report - Treasurer

- a. Monthly Income Review - July was the busy month for fuel. \$14K for jet fuel and \$20K for low lead. We also receive \$28K from Parcel A.
- b. Monthly Invoice Payments
- c. Status of Project Payments
- d. Motion to pay bills in the amount of \$48,823.28 by Dennis, 2nd by Brian. Motion passed unanimously.

IX. Manager's Report - APEXEJC

- a. Flight Training – waiting for updates from Britt Solverson.
- b. Equipment Repairs – Nothing to report.
- c. T-Hangar Agreement – Gary Newts (discussed above).
- d. EEA Recap – Seemed to go well. One of the scout leaders thought numbers were down, but the parking lot was usually full.
- e. Operations – Nothing to report.
- f. Marketing – Sent out 243 hanger rental flyers.
- g. Sales – Very competitive with 2022 for Avgas. Jet fuel is down
- h. We have not yet submitted a claim for the runway lights, because we haven't received a written document from Highway Lighting that it was caused by lightning. The \$3K may be too low to use our deductible.

X. Adjournment - Chair

- a. Motion by Bob to adjourn; 2nd by Brian. Motion passed unanimously at 7:00.