

Airport Commission Meeting Minutes

November 11, 2024, 6:00 p.m.

Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI

I. Commission Meeting Call to Order - Chair @ 6:00 p.m.

- a. Attendance – Commission Members: Doug Bartlett (P), Jim Berglund (P), Lyninette Dornak (A), Bill Kloster (P), Brian Whisenant (P). Others: Bob Gates (City Council Representative), Rison Pereira (Airport Manager). Guests: Dan Minarcik (WisDOT) BOA, Cade Allgeier, Madison Roffers (UD Students)
- b. Quorum achieved.

II. Approval of Minutes of October 14, 2024

- a. **Motion by Doug to approve the minutes of October 14, 2024; second by Brian. Motion passed unanimously.**

III. Citizens Comments, Observations and Petitions - Chair

IV. Proposed Acrobatic Competition at the Airport – Mr. Bartlett

- a. The Chicagoland Chapter is on board. Doug is going to do all of the paperwork, but needs to get a practice waiver and a separate competition waiver.
- b. The FAA controls the airspace, but Doug is asking that the airport allow him to get an aerobatic box waiver for the surface and an annual aerobatic practice box.
- c. Doug asked that the pilots be allowed to hangar their aircraft from July 17-21 for no cost, be able to use the courtesy car, receive a \$0.50 fuel reduction, and be able to use the two conference rooms with tables and chairs.
- d. Doug would like a waiver for the consumption of alcohol for participants and volunteers from July 17-20.
- e. He is also asking permission to use ATVs for transporting participants around the airport.
- f. **Brian made a motion to approve the aforementioned requests as written in the letter; Bob seconded. Motion passed unanimously.**
- g. Rison is going to talk to the organizers of the Pancake Breakfast to see if they would have it on the final weekend of the EAA show.
- h. Bill suggested having a drone on site and possibly using the Fire Department's 6-wheeled Gator.

V. Airport Capital Improvement Plan – Chair/BOA

- a. This plan is included in the packet and shows the projects that we anticipate doing over the next six years.
- b. We will need to make a few changes given our decision to remain a general recreational airport rather than focus on increasing our jet traffic.
- c. The costs on the sheet for the CIP projects are estimates.
- d. One change is that the BOA is not able to get grants until the environmental impact study is done. These studies are done in-house and will result in two separate consultant fees, so there may be more up-front local expenses. The scope and cost of these studies will be dependent on the specific CIP project.

VI. Updates

- a. **Airport Management Contract Extension** – This extension has been completed. Bill went to the City's HR department and got the necessary verbiage and we now have a signed contract with APEX for three years with the option to extend for three years. The contract contained a 2.5% annual increase.
- b. **Corn Prices for 2024** – Corn prices are down, but starting to rebound. Rison is going to see how the prices to the farmer have been trending over recent years using our current formula.
- c. **Senior Design Student Projects** – The UW-P team is going to give the final presentation at our November meeting. Jim said they are moving along and will provide us with good data.
- d. **New SRE Truck**
- e. **Entitlement Status and Timing**
- f. **Box Hangar Final Invoice** – Bill is working with Dan on this. The total cost will be close to \$195K.
- g. **City Matters** - N/A

VII. Treasurer's Report - Treasurer

- a. Monthly Income Review
- b. Monthly Expenses Review
- c. Monthly Invoice Payments
- d. **Motion by Jim to pay the bills in the amount of \$17,611.11; second by Brian. Motion passed unanimously.**

VIII. Manager's Report - APEXEJC

- a. **Equipment Repairs** – Heaters in the main hanger were down, but they have been fixed. Rison also got more gravel for the fuel farm area and pulled the weeds and put down fabric and covered with the gravel.
- b. **T-Hangar agreements** - Most tenants are paid up.
- c. **Operations** – October was a good month for flying. The best month in a long time.
- d. **Fuel Sales** – Up from October 2023. Doug suggested contacting UD to see if we can do something to sell them more fuel.
- e. **Crew Car Sign Out** – Rison created a new form that users will complete on an ipad to get the code for the lock box. There is also an air tag hidden in the van and on the key.

IX. Adjournment - Chair

- a. **Motion by Doug to adjourn; second by Rison. Motion passed unanimously at 7:23 p.m.**