



Platteville Airport Commission Meeting
Monday, June 10, 2024, 6:00 PM
Meeting will be held in person at
Platteville Municipal Airport
5157 HWY 80, Platteville, WI

- | | | |
|--------------|---|-------------------------------------|
| I. | Commission Meeting Call to Order | Chair |
| II. | Approval of Minutes May 13, 2024 | Secretary |
| III. | Citizens Comments, Observations and Petitions | Chair |
| IV. | WI DOT, FAA Petition | Chair
APEXEJC |
| V. | Commission Policies | Chair
APEXEJC |
| VI. | Nomination/Election of Officers, Vice Chair, Treasurer | Chair |
| VII. | Updates <ul style="list-style-type: none">• Cropland Reduction, FFA Review• City Matters, Fuel Loss Claim | Chair
City Liaison |
| VIII. | Treasurer's Report May 2024 <ul style="list-style-type: none">a. Monthly Income Reviewb. Monthly Expenses Reviewc. Monthly Invoice Paymentsd. Status of Project Payments | Treasurer |
| IX. | Manager's Report <ul style="list-style-type: none">a. Flight Trainingb. Equipment Repairsc. T-Hanger agreementsd. EAA Marketing & Incentivese. Operationsf. Marketingg. Sales | APEXEJC |
| X. | Adjournment | Chair |

**Airport Commission Meeting
May 13, 2024, 6:00 p.m.**

Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI

I. Commission Meeting Call to Order - Chair @ 6:00 p.m.

- a. Attendance – Commission Members: Jim Berglund (P), Dennis Cooley (P), Mike Dalecki (P), Lynnette Dornak (P), Bill Kloster (P), Brian Whisenant (P). Others: Kyle Eiserer (Airsides FBO), Bob Gates (City Council Representative), Nicola Maurer (Staff Liaison to the Airport Commission), Rison Pereira (Airport Manager).
- b. Quorum achieved.
- c. Mike Dalecki left the meeting at 6:29 p.m.

II. Approval of Minutes - Secretary

- a. Motion by Dennis to approve the minutes of April 8, 2024; 2nd by Brian. Motion passed unanimously.

III. Citizens Comments, Observations and Petitions - Chair

- a. Introduction of new member, Lynnette Dornak – Lynette teaches GIS at UW-P and runs the GIS minor and certificate programs and is the advisor for the drone club.

IV. Airport Strategic Plan

- a. Bill met with the Platteville Area Industrial Development Corporation (PAIDC) and the members of the Platteville Area Partners last month. He discussed having the airport set up to accommodate larger aircraft to bring more businesses to the community. PAIDC seems to be focused on other things now, so we may need to adjust our direction. Bill and Kyle discussed this issue and talked about other goals.
 - i. Fill the T-hangars and focus on the t-hangar business. Runway length makes it hard to attract turbine aircraft. We want to have active flyers in the hangars. There are about 100 types of aircraft that we can realistically attract.
 - ii. Flight training is another area they think we should address.
 - iii. We do have room to build additional T-hangars.
- b. Strategies
 - i. We've sent out some emails to attract turbine aircraft.
 - ii. We may want to try email and paper mail to attract T-hangar type aircraft.
 - iii. Drone programs: We have contacted Holly Straka of Southwest Tech to explore this option.
 - iv. Our T-hangars are currently full, but we have three that are not active.

1. Two of the planes were deactivated in 2013 and 2014 respectively, and another tenant claims that he has an ultralight in one, but we haven't seen any proof of this.
 2. We still have 8 tenants that have not signed new leases and have not submitted insurance.
- v. We could expand a runway to accommodate larger planes, but the FFA won't build it because we don't have the traffic.
1. The FAA would accept letters of intent, but we don't have anyone wanting to commit to that.
 2. Not having a fuel truck is also a reason that we don't have more traffic.
 3. Another main issue is that we don't have many businesses in Platteville that attract jet business.

V. FAA Capital Improvement Plan

- a. We could possibly get new snow removal equipment and will get the application paperwork in the fall. Even if our application is approved, this would not happen for two years.
- b. We may also need to consider a new snow removal equipment building.
 - i. Our current building for snow equipment is too low by about a foot to get the equipment into. We may be able to raise the roof on this building and not have to build a new building. Right now our snow removal equipment is stored in a hangar.
- c. Before we do any CIP projects we would need to do a petition and submit it to the City. This is something that we have to do for the crack seal, which is our first priority.
- d. In our current terminal building, we need to fix the roof and replace the hangar door, which would cost approximately \$150,000.
- e. Consensus is to focus on building a new snow removal equipment building to free up the existing hangar in which our equipment is stored. Then we could focus on building a new T-hangar or refurbishing the hangar that has the steel beam issue. This might even be something that UW-P students could look at for a senior design project. Christina Curris would be good contact.

VI. Fuel Loss Insurance Claim

- a. We would need to file a claim to see if it would be covered in our policy. If it is a covered claim, the premium would probably go up. The amount of the claim could be \$40K to \$50K.
- b. If we want to pursue this issue without involving insurance, we would have to hire forensic investigators and we may not get any money back.
- c. Brian made a motion that we file a claim for fuel loss with the insurance company; Dennis seconded. Motion passed unanimously.

VII. Updates

a. Cropland Reduction, FAA Review

- i. Bill went back to the BOA and asked them to take another look at this issue. The BOA has not made a decision, but is looking at it very closely.
- ii. The Schweigerts have started to farm the land already, but they are leaving the land under discussion alone. Lyneette wondered if we could make money by putting the farmland into the Conservation Reserve Program (CRP).

b. City Matters

- i. Nicola has met with Bill, Kyle and Rison to review the financial processes for the airport.
- ii. At our next meeting, Nicola is going to share how much money we have in a NOW account at Mound City.

VIII. Treasurer's Report - Treasurer

a. Monthly Income Review

b. Monthly Expenses Review

c. Monthly Invoice Payments

d. Status of Project Payments

- e. We still have about the same amount of money as last month. We still haven't paid for the hangar.
- f. Motion by Mike to pay the bills in the amount of \$12,624.05; 2nd by Gates. Motion passed unanimously.
- g. Bill asked Rison and Kyle if we could possibly find something to replace Quickbooks or if we even need it.
- h. Mike Dalecki left the meeting at 6:58.

IX. Manager's Report

a. T-Hanger Agreements

- i. Ongoing and will get finalized in the next 30 days.
- ii. Kyle and Rison spoke with Nicola and discussed accounting.
- iii. Rison and Larry have discussed starting preventive maintenance.

b. EAA Marketing and Incentives

- i. Kyle and Rison looked at Oshkosh and EAA. In the past, Platteville has been a last stop before pilots land in Oshkosh. We could offer a fuel discount of \$0.40 to \$0.50 and see if the boy scouts would hold a pancake breakfast. Kyle and Rison have also discussed getting more help that weekend. The entire Commission should be here for the pancake breakfast. Bill suggested offering airplane rides for \$20 per person.
- ii. We will advertise across a number of different channels to help spread the word.

c. Operations

- i. The lights on Runway 3315 went out and Rison has talked to a lighting company and has ordered the necessary parts. We have filed a NOTAM.

- ii. Nicola suggested that we file an insurance claim. Rison is going to follow up.
- iii. Kyle and Rison are taking a look at the minimum standards and charges.

X. Adjournment - Chair

- a. Motion by Dennis to adjourn; 2nd by Jim. Motion passed unanimously at 7:29 p.m.

End of this meeting's minutes.

**WISCONSIN DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION INVESTMENT MANAGEMENT
BUREAU OF AERONAUTICS**

Eligibility statement

for

Petition dated June 10, 2024

Submitted by:

**The City of Platteville
Grant County, Wisconsin**

Platteville Municipal Airport

I. Project Background

A. Petition

The sponsor of the proposed project, City of Platteville, petitioned the Secretary of Transportation, under Wis. Stats. §114.33(2) (1971) for Federal and State funding to improve the Platteville Municipal Airport. The improvement(s) desired were requested in a petition dated June 10, 2024. The requested improvement(s) are:

1. Runway repair that includes crack/seal pavement, painting, and new beads
2. Construct/Rehabilitate snow removal equipment building
3. Construct/Rehabilitate new T-Hangars
4. Purchase new snow removal and mowing equipment
5. Replace rotating beacon
6. Land Acquisition for Hangar Development Areas Access
7. Decommission/Remove RCO
8. Clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55
9. Construct hangar access taxi lane
10. Extend runway to 5,000 feet; including lighting
11. Land acquisition for runway extension
12. Any related necessary work

A. Compatibility with national, state, and local plans

Platteville Municipal Airport is included in both the National Plan of Integrated Airport Systems (NPIAS) and the State Airport System Plan (SASP), making it eligible for both federal and state aid. The airport is classified as a Local/Basic airport in the NPIAS and as a Medium GA airport in the SASP.

The airport layout plan was approved on March 5, 1998. The acquisition of land in the existing runway approaches and for airport development and the proposed fuel farm are not shown on the existing signed ALP. Insert sheets have been submitted to the FAA which show these areas.

II. Project need assessment

A. Existing facility

The Platteville Municipal Airport has two paved bituminous runways. Runway 7/25 is 3,599' long and 75' wide. Runway 15/33 is 3,999' long and 75' wide. They are intersecting runways, and both have medium intensity runway light (MIRL's) as well as connecting taxiways to a paved bituminous parking apron. Each runway 7/25 and 15/33 all have RNAV approaches. A precision approach path indicator lighting system (PAPI) are installed on both runway 15 and 33. The fixed based operator (FBO) on the field is Apex Executive Jet Center which provides services including the sale of 100LL and Jet A fuel.

The airport currently has 23 based aircraft, including 21 single engine and 2 multi engine. This information came from the FAA based aircraft as of 5/21/24.

B. Assessment of petitioned items

1. Runway repair that includes crack/seal pavement, painting, and new beads

The 2023 Masterplan indicates runway 15/33 is considered the primary runway with a length of 3,999 feet in 2023 it was noted in FAA publications as being in good condition having been reconstructed in 2012 and crack sealed in 2018. Runway 7/25 is noted in FAA publications as being in excellent condition having been reconstructed in the summer of 2018. The markings have faded since being last redone in 2018 and need to be remarked after crack sealing. The taxiways and aprons around the hangars has not been updated and need to be repaired. The Sponsor is actively trying to preserve these pavements by keeping up on crack sealing.

2. Construct/Rehabilitate snow removal equipment (SRE) building

The Sponsor would like to construct or rehabilitate a dedicated SRE building to house their existing snow removal equipment. The current structure that had originally housed SRE, is too low to accommodate the existing equipment. This space would also be used as a maintenance shelter for the equipment. The SRE is currently stored in an aircraft hangar.

3. Construct new T-Hangars

The existing 30 T-Hangar spaces are full. With the airport being a general aviation airport adding more T-Hangars can increase traffic and help grow general aviation. The Sponsor would like to construct new T-Hangars and rehabilitate a six-bay T-hangar that is old and needs to be updated to current standards.

4. Purchase snow removal and mowing equipment

The Sponsor would like to purchase snow removal equipment as part of the State's equipment bid or as a standalone project using appropriate funding. The FAA's AIP Handbook states the useful life of snow removal equipment (SRE) is 10 years. The airport last purchased SRE in 2008 with AIP funds. Wear and tear on the equipment is leading to high maintenance costs to keep the equipment operable.

Maintaining grass and brush height at the airport is a priority. This not only helps pilots to easily locate visual and navigation aids but aids the overall safety of the airport by deterring wildlife from bedding or nesting in long brush or grass. The Sponsor would like to acquire mowing equipment for this purpose.

5. Replace rotating beacon

The rotating beacon indicates an airport for pilots at night. It has long served its useful life at the airport. The Sponsor would like to replace the rotating beacon.

6. Land Acquisition for Hangar Development Areas Access

There is a strip of land and a small triangle needed to the north to unlock hangar development areas along runway 15/33. It's called out as 2.5 acres on the recommended concept.

7. Decommission/Remove RCO

Federal/FAA owned facility.

8. Clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55

Runway approaches must be maintained to stay up to code.

9. Construct hangar access taxi lane

This would be the taxi lane going to the east from the existing pavements.

10. Extend runway to 5,000'; including lighting

The Sponsor prepared a new a Master Plan approved in April 2023. The sponsor continues to seek basing or intent to base, aircraft that would normally require a longer runway, to enhance economic development in the Region. If the need can be shown, the airport is justified and eligible for a runway extension, the Sponsor would like to pursue that project including the required lighting.

11. Land acquisition for runway extension

The airport would like to acquire land for future runway extension approaches. The existing approaches are owned in fee and easement, but acquisition will be necessary for a runway extension. The land acquisition could come in any of the following forms: fee simple, navigation easements and/or clear zone easements. Prior to acquisition, a new ALP or Master Plan will be required showing which parcels would need to be acquired to protect future runway approaches. The Master Plan will be consulted when considering land acquisition.

12. Any related necessary work

This item is intended to cover those related items that are not specifically petitioned for but are required for the efficient and proper implementation of the petitioned items listed above.

CITY OF PLATTEVILLE AIRPORT COMMISSION
FINANCIAL REPORT
MAY 31, 2024

CITY OF PLATTEVILLE

BALANCE SHEET
MAY 31, 2024

FUND 200 - AIRPORT FUND

		BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>					
200-10001-000-000	ALLOCATED CASH	.00	.00	.00	.00
200-10002-000-000	TREASURER'S CASH	140,645.32	13,472.03	16,361.80	157,007.12
200-10003-000-000	AIRPORT CASH - RESTRICTED BAL	38,234.85	.00	.00	38,234.85
200-11110-000-000	AIRPORT INVESTMENTS	315,419.60	607.80	2,969.03	318,388.63
200-13911-000-000	ACCOUNTS RECEIVABLE MISC.	46,650.52	.00	(46,509.91)	140.61
200-16120-000-000	AIRPORT FUEL INVENTORY	29,186.21	.00	(29,186.21)	.00
200-17238-000-000	AIRPORT LOAN RECEIVABLE	.00	.00	.00	.00
	TOTAL ASSETS	570,136.50	14,079.83	(56,365.29)	513,771.21
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
200-21211-000-000	VOUCHERS PAYABLE	(214,031.89)	.00	214,031.89	.00
200-21220-000-000	WAGES PAYABLE CLEARING	.00	.00	.00	.00
200-21313-000-000	6.20% SOC. SEC. EES	.00	.00	.00	.00
200-21314-000-000	1.45% SOC. SEC. EES	.00	.00	.00	.00
200-21315-000-000	6.20% SOC. SEC. ERS	.00	.00	.00	.00
200-21316-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-21700-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-23160-000-000	PREPAYMENTS	.00	.00	.00	.00
200-26000-000-000	DEFERRED (PREPAID) REVENUE	(2,043.80)	.00	2,043.80	.00
200-27015-000-000	ADVANCE FROM GENERAL FUND	.00	.00	.00	.00
200-27192-000-000	HANGAR SECURITY DEPOSIT	.00	(380.00)	(380.00)	(380.00)
200-27238-000-000	AIRPORT SHORT-TERM LOAN	.00	.00	.00	.00
	TOTAL LIABILITIES	(216,075.69)	(380.00)	215,695.69	(380.00)
<u>FUND EQUITY</u>					
200-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
200-31110-000-000	AIRPORT FUND BALANCE	(354,060.81)	.00	.00	(354,060.81)
200-34000-000-000	RESERVE FOR ADV. FROM GEN	.00	.00	.00	.00
200-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00	.00
	NET INCOME/LOSS	.00	(13,699.83)	(159,330.40)	(159,330.40)
	TOTAL FUND EQUITY	(354,060.81)	(13,699.83)	(159,330.40)	(513,391.21)
	TOTAL LIABILITIES AND EQUITY	(570,136.50)	(14,079.83)	56,365.29	(513,771.21)

CITY OF PLATTEVILLE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

FUND 200 - AIRPORT FUND

	PERIOD		BUDGET		% OF	ENC	UNENC
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>PUBLIC CHARGES FOR SERVICE</u>							
200-46340-460-000	AVIATION FUEL CASH SALES	.00	5,382.96	89,740.00	(84,357.04)	6.00	.00 (84,357.04)
200-46340-461-000	AVIATION FUEL CREDIT CARD	12,414.38	31,897.61	148,273.00	(116,375.39)	21.51	.00 (116,375.39)
200-46340-462-000	CORPORATE HANGAR	.00	.00	4,200.00	(4,200.00)	.00	.00 (4,200.00)
200-46340-463-000	LAND RENT FOR PRIVATE HANGA	.00	.00	6,177.00	(6,177.00)	.00	.00 (6,177.00)
200-46340-464-000	HANGAR RENT	7,250.17	22,782.06	36,000.00	(13,217.94)	63.28	.00 (13,217.94)
200-46340-466-000	INTEREST AIRPORT INVESTMENT	607.80	2,969.03	8,290.00	(5,320.97)	35.81	.00 (5,320.97)
200-46340-467-000	INTEREST - NOW ACCOUNT	481.21	2,373.47	5,592.00	(3,218.53)	42.44	.00 (3,218.53)
200-46340-468-000	LAND RENTAL PARCEL A	.00	30,302.10	133,554.00	(103,251.90)	22.69	.00 (103,251.90)
200-46340-470-000	LAND RENTAL PARCEL B	5,900.00	5,900.00	7,616.00	(1,716.00)	77.47	.00 (1,716.00)
200-46340-471-000	LAND RENTAL PARCEL C	.00	.00	848.00	(848.00)	.00	.00 (848.00)
200-46340-473-000	MISCELLANEOUS	.00	.00	120.00	(120.00)	.00	.00 (120.00)
200-46340-479-000	SALE OF AIRPORT ITEMS	.00	4,380.00	.00	4,380.00	.00	.00 4,380.00
200-46340-480-000	MAIN HANGAR RENT	.00	.00	3,485.00	(3,485.00)	.00	.00 (3,485.00)
200-46340-485-000	CIP PAYMENT FROM CITY	.00	15,000.00	15,000.00	.00	100.00	.00 .00
200-46750-675-000	AIRPORT VENDING SALES	.00	113.00	500.00	(387.00)	22.60	.00 (387.00)
	TOTAL PUBLIC CHARGES FOR SE	26,653.56	121,100.23	459,395.00	(338,294.77)	26.36	.00 (338,294.77)
	TOTAL FUND REVENUE	26,653.56	121,100.23	459,395.00	(338,294.77)	26.36	.00 (338,294.77)

CITY OF PLATTEVILLE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2024

FUND 200 - AIRPORT FUND

		PERIOD		BUDGET		% OF	ENC	UNENC
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>AIRPORT</u>								
200-53510-120-000	AIRPORT: OTHER WAGES	.00	165.00	.00	(165.00)	.00	.00	(165.00)
200-53510-132-000	AIRPORT: SOC SEC	.00	10.23	.00	(10.23)	.00	.00	(10.23)
200-53510-133-000	AIRPORT: MEDICARE	.00	2.39	.00	(2.39)	.00	.00	(2.39)
200-53510-804-000	AIRPORT: ATTORNEY FEES	158.40	158.40	7,160.00	7,001.60	2.21	.00	7,001.60
200-53510-805-000	AIRPORT: FUEL 100LL	.00	43,974.27	84,712.00	40,737.73	51.91	.00	40,737.73
200-53510-806-000	AIRPORT: FUEL JET-A PURCHASE	.00	22,472.11	137,017.00	114,544.89	16.40	.00	114,544.89
200-53510-807-000	AIRPORT: FUEL MAINTENANCE	.00	76.74	15,000.00	14,923.26	.51	.00	14,923.26
200-53510-809-000	AIRPORT: FAHERTY RECYCLING	71.00	284.00	770.00	486.00	36.88	.00	486.00
200-53510-810-000	AIRPORT: BUILDINGS & GROUND	229.55	27,720.38	35,000.00	7,279.62	79.20	.00	7,279.62
200-53510-814-000	AIRPORT: FUEL PURCHASES	.00	202.77	2,434.00	2,231.23	8.33	.00	2,231.23
200-53510-816-000	AIRPORT: FED/WI GRANT PROJEC	.00	(207,000.00)	30,000.00	237,000.00	(690.00)	.00	237,000.00
200-53510-817-000	AIRPORT: CREDIT CARD FEES	329.68	804.64	4,101.00	3,296.36	19.62	.00	3,296.36
200-53510-820-000	AIRPORT: GENERAL SUPPLIES	99.76	369.93	6,838.00	6,468.07	5.41	.00	6,468.07
200-53510-821-000	AIRPORT: PROPANE	.00	1,524.04	2,886.00	1,361.96	52.81	.00	1,361.96
200-53510-823-000	AIRPORT: LIABILITY INS	.00	6,467.00	9,513.00	3,046.00	67.98	.00	3,046.00
200-53510-824-000	AIRPORT: AIRPORT MGR'S CONT	10,400.00	52,000.00	96,000.00	44,000.00	54.17	.00	44,000.00
200-53510-827-000	AIRPORT: POSTAGE	5.47	18.86	75.00	56.14	25.15	.00	56.14
200-53510-828-000	AIRPORT: PR & ADVERTISING	155.00	232.50	75.00	(157.50)	310.00	.00	(157.50)
200-53510-830-000	AIRPORT: SALES TAX	294.13	792.09	2,229.00	1,436.91	35.54	.00	1,436.91
200-53510-833-000	AIRPORT: TELEPHONE	364.82	1,541.92	3,856.00	2,314.08	39.99	.00	2,314.08
200-53510-836-000	AIRPORT: ALLIANT	730.56	3,307.16	8,153.00	4,845.84	40.56	.00	4,845.84
200-53510-841-000	AIRPORT: TRAVEL & CONFERENC	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
200-53510-848-000	AIRPORT: EQUIPMENT EXPENSES	115.36	6,645.40	15,000.00	8,354.60	44.30	.00	8,354.60
TOTAL AIRPORT		12,953.73	(38,230.17)	461,819.00	500,049.17	(8.28)	.00	500,049.17
TOTAL FUND EXPENDITURES		12,953.73	(38,230.17)	461,819.00	500,049.17	(8.28)	.00	500,049.17
NET REV OVER EXP		13,699.83	159,330.40	(2,424.00)	161,754.40	6,573.04	.00	159,330.40

2024	Name	Deposit	Rate	January	February	March	April	May	June	July	August	September	October	November	December	Total
10 BAY																
13	Stader, Noah		142.43	142.43	142.43	142.43	142.33	142.43								712.05
14	Patrick Holcomb		142.43	142.43	143.42	143.42	143.42	143.5	142.5							858.69
15	Sener, Joe		142.43	142.43	142.43	142.43	142.43	142.43	142.43	855						1,709.58
16	Olthafer, Joe		142.43	142.43	142.43	142.43	142.43	142.43	142.43	855						1,709.58
17	Doug Bartlett		142.43	200	142.5				1366.73							1,709.23
18	Burbach, Dave		142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43						854.58
19	Adams, Brian		142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43						854.58
20	Gavin Mewhirter		142.43	142.43	142.43	142.43	142.43	142.43	142.43	142.43						854.58
21	Newt, Gary		142.43													0.00
22	Nathan Knutson		142.43	142.43	142.42	142.43	142.43	142.43	142.43	142.43						854.57
10 West End	Jordon, Jim		52.75	620.34												620.34
10 East End	Olthafer, Joe		52.75	52.75	52.75	52.75	52.75	52.75	52.75	318.00						634.50
NEW 6 BAY																
4	Ironbird LLC	142.5	142.43					1282.5							15	1,297.50
5	Momchilovich	142.5	142.43	1675.00												1,675.00
6	Olthafer, Joe		142.43	142.43	142.43	142.43	142.43	142.43	142.43	855.00						1,709.58
10	Miller, Jamie		142.43	142.43	142.43	142.5	142.5									569.86
11	McWethy, Erik		142.43	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	139.58	1,674.96
12	Utley, John		142.43	142.43	142.43	142.43	142.43	142.43	142.43							854.58
6 West End	Barnet, Greg		84.40	84.40	84.40	84.40	84.40	84.40	84.40							506.40
6 East End	Stephens, Doug		84.40	84.40	84.40	84.40	84.40	84.40	84.40							506.40
OLD 6 BAY																
1	FITCH & BERNING	95	94.61	94.61	94.61	94.61	94.61	95								473.44
2	Paul Lindholm		94.61	94.61	94.61	94.61	94.61	94.61	94.61							567.66
3	Tom Kleiber		94.61			1054.64										1,054.64
8	Tracy Wiegel		94.61	95	95	95	95	95	95							570.00
9	Nick Helgerson	95	94.61	94.61	94.61	94.61	94.61	95	94.61							568.05
7	Hepp Investments	142.5							142.5	142.5	142.5	142.5	142.5	142.5	142.5	997.50
End Storage	Harkness, Dana		52.75	316.50												316.50
Total	200.46340.464.000			5118.53	2450.17	3362.39	2307.65	4815.34	2069.79	3165.08	282.08	282.08	282.08	282.08	297.08	24,714.35
Private Hangar Land Lease - annual pmt	Newt, Gary		468.00													0.00
	Kaiser		3300.00													0.00
	Jet Services of IA		1770.00													0.00
	Klovning, Jason		639.00													0.00
Total	200.46340.463.000															0.00
Main Hangar	A & A 200.46340.480.000		123.75		105	60		40	20							225.00

January	July
February	August
March	Sept
April	October
May	November
June	December

color corresponds to month payment was received

Report Criteria:
 Report type: GL detail
 Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount	
1061									
06/24	06/10/2024	1061	CITY OF PLATTEVILLE	US CELLULAR 05/24	27697	1	35.10	35.10	M
06/24	06/10/2024	1061	CITY OF PLATTEVILLE	SALES TAX-05/24	27697	2	381.41	381.41	M
06/24	06/10/2024	1061	CITY OF PLATTEVILLE	BRIGHTSPEED 05/24	27697	3	249.56	249.56	M
06/24	06/10/2024	1061	CITY OF PLATTEVILLE	GASOLINE & DIESEL FUEL 05/24	27697	4	162.01	162.01	M
06/24	06/10/2024	1061	CITY OF PLATTEVILLE	CELLULAR BILLS-AIRPORT	27697	5	.16	.16	M
06/24	06/10/2024	1061	CITY OF PLATTEVILLE	QUICKBOOKS 04/24	27697	6	30.00	30.00	M
06/24	06/10/2024	1061	CITY OF PLATTEVILLE	POSTAGE 05/24	27697	7	1.92	1.92	M
Total 1061:								860.16	
1062									
06/24	06/10/2024	1062	APEX EXECUTIVE JET C	AIRPORT MANAGEMENT JUN 2024	007	1	10,400.00	10,400.00	
Total 1062:								10,400.00	
1063									
06/24	06/10/2024	1063	DEWEYS TIRE REPAIR	LOADER TIRE REPAIR	21417	1	145.00	145.00	
Total 1063:								145.00	
1064									
06/24	06/10/2024	1064	HERMSEN HARDWARE P	GENERAL SUPPLIES	1003/2	1	2.09	2.09	
06/24	06/10/2024	1064	HERMSEN HARDWARE P	GENERAL SUPPLIES	998/2	1	1.84	1.84	
Total 1064:								3.93	
1065									
06/24	06/10/2024	1065	NAPA AUTO PARTS-PLAT	REPAIR SUPPLIES	915290	1	35.96	35.96	
06/24	06/10/2024	1065	NAPA AUTO PARTS-PLAT	REPAIR SUPPLY CREDIT	915492	1	16.48-	16.48-	
Total 1065:								19.48	
92965									
06/24	06/10/2024	92965	ALLIANT ENERGY/WP&L	ALLIANT - AIRPORT	06.10.2024	1	559.01	559.01	
Total 92965:								559.01	
92966									
06/24	06/10/2024	92966	COMELEC INTERNET SE	WIRELESS INTERNET-AIRPORT 06/24	210346	1	80.00	80.00	
Total 92966:								80.00	
92967									
06/24	06/10/2024	92967	MAST WATER TECHNOL	WATER - AIRPORT	0405132461	1	16.00	16.00	
Total 92967:								16.00	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount
92968								
06/24	06/10/2024	92968	MENARDS	TOOLS, TP, COFFEE	31519	1	49.96	49.96
Total 92968:								49.96
92969								
06/24	06/10/2024	92969	SCOTT IMPLEMENT	LAWN MOWER MAINTENANCE	31850P	1	3,338.38	3,338.38
06/24	06/10/2024	92969	SCOTT IMPLEMENT	LAWN MOWER MAINTENANCE	31859P	1	254.86	254.86
06/24	06/10/2024	92969	SCOTT IMPLEMENT	NEW HOLLAND MAINTENANCE	98386	1	55.55	55.55
06/24	06/10/2024	92969	SCOTT IMPLEMENT	EQUIPMENT MAINTENANCE CREDIT	98484	1	35.77-	35.77-
Total 92969:								3,613.02
92970								
06/24	06/10/2024	92970	WALMART COMMUNITY/	AIRPORT CONCESSION SUPPLIES	1641354377	1	107.28	107.28
Total 92970:								107.28
Grand Totals:								15,853.84

Report Criteria:

Report type: Summary
Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
06/24	06/10/2024	1061	3415	CITY OF PLATTEVILLE	860.16 M
06/24	06/10/2024	1062	33034	APEX EXECUTIVE JET CENTER GPH L	10,400.00
06/24	06/10/2024	1063	27256	DEWEYS TIRE REPAIR	145.00
06/24	06/10/2024	1064	33032	HERMSEN HARDWARE PLATTEVILLE	3.93
06/24	06/10/2024	1065	15860	NAPA AUTO PARTS-PLATTEVILLE	19.48
06/24	06/10/2024	92965	425	ALLIANT ENERGY/WP&L	559.01
06/24	06/10/2024	92966	31193	COMELEC INTERNET SERVICES LLC	80.00
06/24	06/10/2024	92967	12765	MAST WATER TECHNOLOGY	16.00
06/24	06/10/2024	92968	25566	MENARDS	49.96
06/24	06/10/2024	92969	18415	SCOTT IMPLEMENT	3,613.02
06/24	06/10/2024	92970	21950	WALMART COMMUNITY/CAPITAL ONE	107.28
Grand Totals:					<u>15,853.84</u>

The above listed bills are OK for payment and are thus recommended to the Airport Commission for payment. Exceptions are noted and may be discussed at the Airport Commission meeting.

_____ Date: _____ William J. Kloster, Chairman

_____ Date: _____ Mike Dalecki, Treasurer

_____ Date: _____ Clinton Langreck, City Manager



PVB AIRPORT MEETING

June 10, 2024

APEX✈️
EXECUTIVE JET CENTER

MANAGERS REPORT

CURRENT/COMPLETED TASKS

- T-Hangar Agreements
 - 1 Outstanding, 3 Non-airworthy Aircraft
- Accounting/Finance Procedures
 - Reference Budget/Actual report
 - Fuel Reconciliation
- EAA Air Venture
 - Marketing will begin in July – AvFuel, Facebook, 3rd party sites, etc.
 - Discuss support:
- Flight Training
 - Britt Solverson
- Drone Program

FUTURE TASKS

- Discuss airport & community engagement
 - June/July activity
 - August/September activity
- Review Minimum Standards, Rates & Charges
- Need data from ADS-B tracker
- Dashboard (fuel sales, operations, hangar occupancy)

MANAGERS REPORT

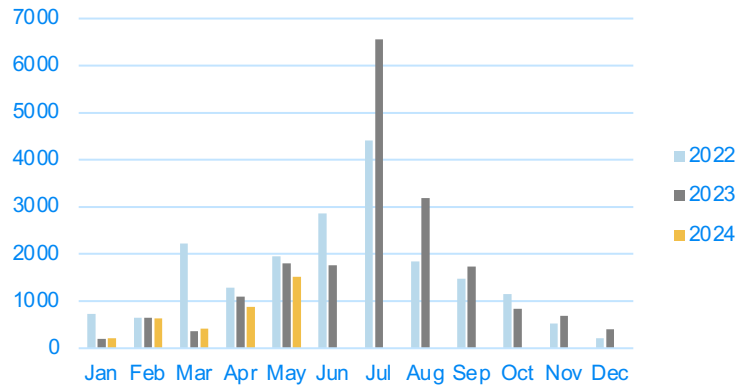
OTHER CURRENT TASKS

- T-Hangar Preventive Maintenance
- GSE Preventive Maintenance
- Runway Lights (outage & replacement of fixtures)

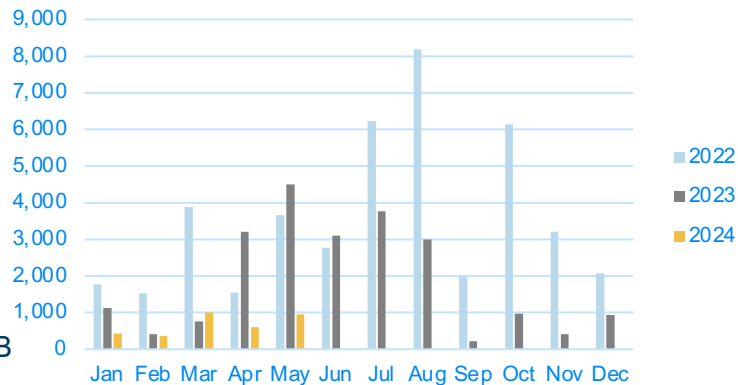
MANAGERS REPORT

FUEL SALES (GAL)

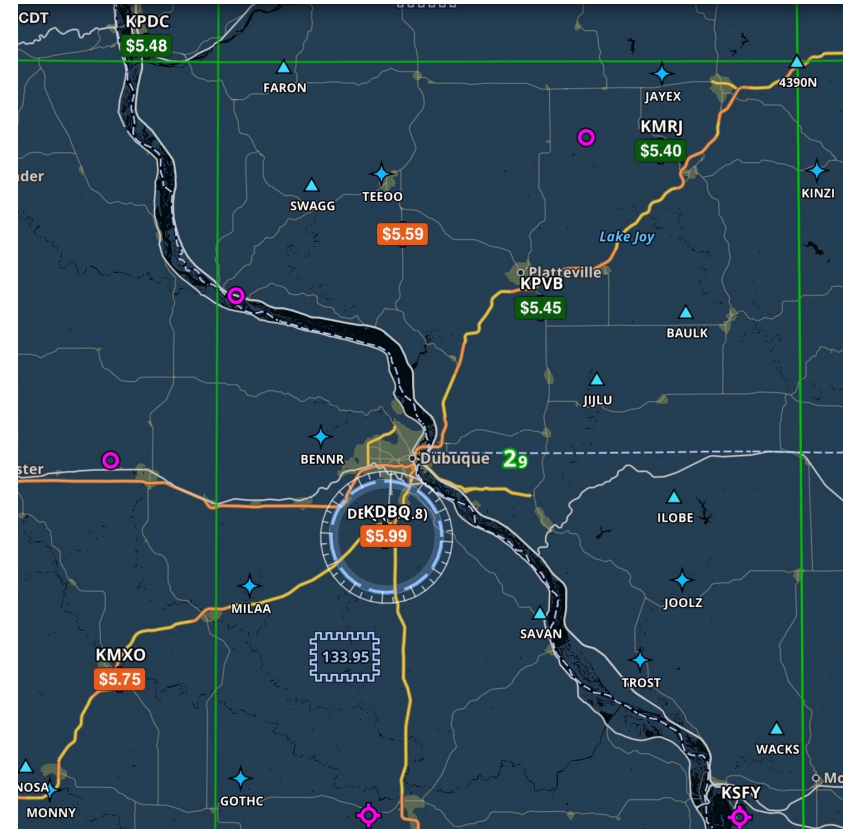
AvGas Fuel Sales



Jet-A Fuel Sales



FUEL PRICES



	2023 ESTIMATE	2024 BUDGET	MAY YTD ACTUAL	JUN-DEC BUDGET	2024 BUD/ACT	NOTES
REVENUE				7		
200-43539-200-000 STATE AIRPORT GRANT	-	-			-	
200-46340-260-000 AIRPORT: DONATIONS	-				-	
200-46340-460-000 AVIATION FUEL CASH SALES	89,740	89,740	5,383	52,348	57,731	
200-46340-461-000 AVIATION FUEL CREDIT CARD	148,273	148,273	31,898	86,493	118,391	REFERENCE GAL SOLD CHART
200-46340-462-000 CORPORATE HANGAR	700	4,200		2,450	2,450	
200-46340-463-000 LAND RENT FOR PRIVATE HANGARS	6,177	6,177		3,603	3,603	
200-46340-464-000 HANGAR RENT	36,000	36,000	22,782	21,000	43,782	LIKELY LOWER - MANY PREPAY
200-46340-466-000 INTEREST AIRPORT INVESTMENT	8,290	8,290	2,969	4,836	7,805	
200-46340-467-000 INTEREST - NOW ACCOUNT	5,592	5,592	2,373	3,262	5,635	
200-46340-468-000 LAND RENTAL PARCEL A	174,173	133,554	303,201	77,907	381,108	WHAT CONTRIBUTED TO \$300K?
200-46340-470-000 LAND RENTAL PARCEL B	8,265	7,616	5,900	4,443	10,343	
200-46340-471-000 LAND RENTAL PARCEL C	1,007	848		495	495	
200-46340-473-000 MISCELLANEOUS	120	120		70	70	
200-46340-475-000 INS PAYMENTS	-	-	4,380		4,380	
200-46340-480-000 MAIN HANGAR RENT	3,485	3,485		2,033	2,033	
200-46340-485-000 CIP PAYMENT FROM CITY	15,000	15,000	15,000	8,750	23,750	
200-46750-675-000 AIRPORT VENDING SALES	500	500	113	292	405	
	497,322	459,395	393,999	267,980	661,979	
EXPENSES						
200-53510-120-000 AIRPORT: OTHER WAGES	34,397	-	165		165	
200-53510-132-000 AIRPORT: SOC SEC	2,133	-	10		10	
200-53510-133-000 AIRPORT: MEDICARE	500	-	2		2	
200-53510-804-000 AIRPORT: ATTORNEY FEES	7,160	7,160	158	4,177	4,335	
200-53510-805-000 AIRPORT: FUEL 100LL	84,712	84,712	43,974	49,415	93,389	
200-53510-806-000 AIRPORT: FUEL JET-A PURCHASE	137,017	137,017	22,472	79,927	102,399	
200-53510-807-000 AIRPORT: FUEL MAINTENANCE	15,000	15,000	77	8,750	8,827	
200-53510-809-000 AIRPORT: FAHERTY RECYCLING	770	770	284	449	733	
200-53510-810-000 AIRPORT: BUILDINGS & GROUNDS	40,000	35,000	27,720	20,417	48,137	
200-53510-813-000 AIRPORT: 10 BAY HANGAR LOAN	-	-			-	
200-53510-814-000 AIRPORT: FUEL PURCHASES	2,434	2,434	203	1,420	1,623	
200-53510-815-000 AIRPORT: FUEL FLOWAGE (TO MGR-	-	-			-	
200-53510-816-000 AIRPORT: FED/WI GRANT PROJECTS	206,962	30,000	(207,000)	17,500	(189,500)	WHAT CONTRIBUTED TO THIS VARIANCE
200-53510-817-000 AIRPORT: CREDIT CARD FEES	4,101	4,101	805	2,392	3,197	
200-53510-820-000 AIRPORT: GENERAL SUPPLIES	6,838	6,838	370	3,989	4,359	
200-53510-821-000 AIRPORT: PROPANE	2,886	2,886	1,524	1,684	3,208	
200-53510-823-000 AIRPORT: LIABILITY INS	9,513	9,513	6,467	5,549	12,016	
200-53510-824-000 AIRPORT: AIRPORT MGR'S CONTRAC	7,600	96,000	52,000	56,000	108,000	

200-53510-827-000 AIRPORT: POSTAGE	75	75	19	44	63
200-53510-828-000 AIRPORT: PR & ADVERTISING	75	75	233	44	277
200-53510-830-000 AIRPORT: SALES TAX	2,229	2,229	792	1,300	2,092
200-53510-833-000 AIRPORT: TELEPHONE	3,856	3,856	1,542	2,249	3,791
200-53510-836-000 AIRPORT: ALLIANT	8,153	8,153	3,307	4,756	8,063
200-53510-841-000 AIRPORT: TRAVEL & CONFERENCES	1,000	1,000		583	583
200-53510-847-000 AIRPORT: AVIATION FUEL TAX	-	-			-
200-53510-848-000 AIRPORT: EQUIPMENT EXPENSES	10,687	15,000	6,645	8,750	15,395
200-53510-850-000 AIRPORT: AIRPORT OUTLAY	25,260	-			-
	613,358	461,819	(38,231)	269,394	231,163
NET INCOME	(116,036)	(2,424)	432,230	(1,414)	430,816

RECOMMENDED ADJUSTMENTS (FOR 2025)

HANGAR RENT INCREASES IN 2025

BREAKOUT FUEL SALES/COGS BY FUEL TYPE

BREAKOUT REPAIR/MX COSTS BY EQUIPMENT, FUEL FARM, FACILITIES, AIRFIELD