



Platteville Airport Commission Meeting
Monday, July 8, 2024, 6:00 PM
Meeting will be held in person at
Platteville Municipal Airport
5157 HWY 80, Platteville, WI

- | | | |
|-------|---|-----------------------|
| I. | Commission Meeting Call to Order | Chair |
| II. | Approval of Minutes June 10, 2024 | Secretary |
| III. | Citizens Comments, Observations and Petitions | Chair |
| IV. | Public Hearing, In the Matter of State and Federal Aid for the improvements at, the Platteville Municipal Airport, Platteville, Wisconsin, the Petition | Chair |
| V. | Commission Adoption of the Petition | Chair |
| VI. | Commission Policies | Chair
APEXEJC |
| VII. | Updates <ul style="list-style-type: none"> • Cropland Reduction, FAA Review • City Matters, Fuel Loss Claim | Chair
City Liaison |
| VIII. | Treasurer’s Report, June 2024 <ul style="list-style-type: none"> a. Monthly Income Review b. Monthly Expenses Review c. Monthly Invoice Payments d. Status of Project Payments | Treasurer |
| IX. | Manager’s Report <ul style="list-style-type: none"> a. Flight Training b. Equipment Repairs c. T-Hangar agreements d. EAA Marketing & Incentives e. Operations f. Marketing g. Sales | APEXEJC |
| X. | Adjournment | Chair |

June 10 Minutes

**Airport Commission Meeting
June 10, 2024, 6:00 p.m.**

Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI

- I. Commission Meeting Call to Order - Chair @ 6:03 p.m.**
 - a. Attendance – Commission Members: Jim Berglund (P), Dennis Cooley (P), Lynnette Dornak (A), Bill Kloster (P), Brian Whisenant (P). Others: Kyle Eiserer (Airside FBO), Bob Gates (City Council Representative), Nicola Maurer (Staff Liaison to the Airport Commission), Rison Pereira (Airport Manager). Guests: Dominic Glass, Britt Solverson
 - b. Quorum achieved.

- II. Approval of Minutes - Secretary**
 - a. Motion by Bob to approve the minutes of May 13, 2024 with a time correction; 2nd by Jim. Motion passed unanimously.

- III. Citizens Comments, Observations and Petitions - Chair**
 - a. Britt Solverson spoke about starting a flying club at the Platteville Airport. He was an airport operator at the Reedsburg airport for 11 years and flew for Kaiser from '09–14. He has also been a corporate pilot. He currently has a flying club in the Southwestern School District, but has not been able to get the students into an airplane. Dominic Glass from UD has been helping with the club and would be the flight instructor. Britt plans to lease a plane from a gentleman by the name of Paul Schumey, who has experience working with similar flight clubs and is starting a club in Dane County this summer. Mr. Shumey has extensive marketing experience and Britt and Dominic believe that he would be an asset in getting the Platteville club started. Britt's club is fully insured and presently has 6-8 members. Both Rison and Dominic would help recruit new members for the club and the proposed timeline would be to start by mid July.
 - b. The Commission is in support of this proposal and suggested that Kyle, Rison and Britt proceed with the plan. We would just like to be kept informed of how the club is doing.
 - c. Britt is going to set up a meeting between Paul and Rison.

- IV. WI DOT, FAA Petition – Chair, APEXEJC**
 - a. In order for us to use any funds from the DOT or FAA we need to have a standing petition listing
 - b. Dennis made a motion for Bill to proceed with the petition that was included in the revised meeting packet; 2nd by Brian. Motion passed unanimously.

V. Commission Policies – Chair, APEXEJC

- a. We currently have no policy so Bill reached out to the City for an example policy and created a draft policy. Kyle suggested that the “Standard Fuel Purchases/Load” be increased from \$30K to \$40K to be in line with current fuel prices.
- b. Kyle said that in the 2025 budget, he would like to include a more detailed list of line items in the budget. Fuel and normal course of business activities should be added as line items.
- c. Bill asked that the Commission look at these proposed policies to see if there are any changes or additions that we would like to make. One possibility is to include a policy for the courtesy car.
- d. Kyle suggested that financing policies are the most important to include, as those policies would allow management what they can or can’t do and what would need approval from the Commission.
- e. The Commission decided to scratch the “Emergency Life Threatening” policy.

VI. Nomination/election of Officers, Vice Chair, Treasure – Chair

- a. Bob nominated Brian for Vice Chair and made a motion that Brian serve as Vice Chair; Dennis seconded. Motion passed unanimously.
- b. Jim volunteered for Treasurer and Dennis made a motion that Jim serve as Treasurer; Brian seconded. Motion passed unanimously.

VII. Updates

a. Cropland Reduction, FFA Review – Chair

- i. Bill has not received anything back from the FAA. Bill will look into the federal Conservation Reserve Program

b. City Matters, Fuel Loss Claim – City Liaison

- i. Nicola shared that the claim was submitted to the insurance company. We received a packet from the insurance company that states that a bond for employees would have a limit of \$250K and that they would need a description of the items of loss as well as personnel files of all employees involved in the claim. Nicola replied that this did not involve an employee, but rather a contractor. The insurance agent replied that there is some uncertainty regarding which policy this claim would fall under, but that we should go ahead and complete the paperwork.
- ii. Kyle and Rison put together a spreadsheet listing delivery of fuel and what was dispersed, based on sales. We also looked at invoices and the number of gallons that were received from Avfuel. The discrepancy is lower than previously expected, at only a few hundred gallons per year. It is hard to determine whether this discrepancy is due to theft or just day-to-day loss.
- iii. We are not sure at this point as to whether the City was paid for all of the gas that was reported to have been sold. Nicola has someone on the finance team looking at the invoices submitted to the City by A&A to see if

the City was paid for the fuel that was invoiced and whether it can be cross-referenced to the card swipes. This work will be more of a sampling, however, and not an examination of every purchase done with fuel cards.

- iv. Our main concern is whether all invoices/accounts paid their bills.
- v. We are going to table the insurance packet for now, because most of the questions do not apply to us. First, we need to see if unpaid fuel was used by A&A or proprietary card users.

VIII. Treasurer's Report - Treasurer

- a. **Monthly Income Review**
- b. **Monthly Expenses Review**
- c. **Monthly Invoice Payments**
- d. **Status of Project Payments**
- e. We spent \$3,000+ dollars to fix the mower.
- f. \$145 to fix the flat tire on the skid loader.
- g. We have \$513K in cash but still haven't paid the DOT bills of approximately \$200K for the hangar project. The reason we have yet to pay is because of a discrepancy due to the side of the taxiway on which the hangar was built that is delaying our receipt of BIL funds. In order to pay the correct amount, we are waiting for the BOA and the FAA to work out this issue.
- h. Fuel sales have not been reflected in revenues yet.
- i. Motion by Dennis to pay the bills in the amount of \$15,853.84; 2nd by Jim. Motion passed unanimously.

IX. Manager's Report - APEXEJC

- a. **Finance**
 - i. Kyle and Rison are still working out issues on the finance side so that they can see changes in real time.
- b. **Equipment Repairs**
 - i. Runway light outage has been repaired as of today.
- c. **T-Hangar Agreements**
 - i. All contracts are done except for one that is outstanding. There are also three aircraft that are not flight-worthy that Kyle and Rison are trying to get out.
- d. **EAA Marketing & Incentives**
 - i. Starting in July, they are going to be broadcasting with various marketing services.
- e. **Operations**
 - i. Still working on a drone program. They may be able to facilitate a program that would involve the Agriculture Department at SWTC.
- f. **Marketing**
 - i. A newsletter went to the tenants and marketing information will go out soon.

g. Sales

- i. June, July and August should show a spike in fuel sales..

X. Adjournment

- a. Motion by Bob to adjourn; 2nd by Brian. Motion passed unanimously at 7:51 p.m.

End of this meeting's minutes.

Petition for Hearing

In order to be eligible for funding for projects they must be on a Petition that is approved by Resolution by the City. There is a requirement to hold a Public Hearing it needs to be noticed 10 days prior to the hearing. Since the notice of the hearing at the Airport did not meet the 10-day requirement, a second hearing will be done during the City Council meeting. After that hearing, the topic will have to come before the Plan Commission at its August meeting, I sent Joe Carroll a notice. Once all the hearings and Plan Commission approval the city can take up the matter and vote on the City Resolution that is provided in this packet as a DRAFT.

**WISCONSIN DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION INVESTMENT MANAGEMENT
BUREAU OF AERONAUTICS**

Eligibility statement

for

Petition dated July 15, 2024

Submitted by:

**The City of Platteville
Grant County, Wisconsin**

Platteville Municipal Airport

I. Project Background

A. Petition

The sponsor of the proposed project, City of Platteville, petitioned the Secretary of Transportation, under Wis. Stats. §114.33(2) (1971) for Federal and State funding to improve the Platteville Municipal Airport. The improvement(s) desired are requested in a petition dated June 20, 2024. The requested improvement(s) are:

1. Runway repair that includes crack/seal pavement, painting, and new beads
2. Construct/Rehabilitate snow removal equipment building
3. Construct/Rehabilitate T-Hangars
4. Purchase snow removal and mowing equipment
5. Replace rotating beacon
6. Land Acquisition for Hangar Development Areas Access
7. Decommission/Remove RCO
8. Clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55
9. Construct hangar access taxi lane
10. Extend runway to 5,000 feet; including lighting
11. Land acquisition for runway extension
12. Conduct Wildlife Study
13. Any related necessary work

A. Compatibility with national, state, and local plans

Platteville Municipal Airport is included in both the National Plan of Integrated Airport Systems (NPIAS) and the State Airport System Plan (SASP), making it eligible for both federal and state aid. The airport is classified as a Local/Basic airport in the NPIAS and as a Medium GA airport in the SASP.

The airport layout plan was approved on March 5, 1998. The acquisition of land in the existing runway approaches and for airport development and the proposed fuel farm are not shown on the existing signed ALP. Insert sheets have been submitted to the FAA which show these areas. The Commission approved a new Master Plan in April 2023, ALP approval is pending.

II. Project need assessment

A. Existing facility

The Platteville Municipal Airport has two paved bituminous runways. Runway 7/25 is 3,599' long and 75' wide. Runway 15/33 is 3,999' long and 75' wide. They are intersecting runways, and both have medium intensity runway light (MIRL's) as well as connecting taxiways to a paved bituminous parking apron. Each runway 7/25 and 15/33 all have RNAV approaches. A precision approach path indicator lighting system (PAPI) are

installed on both runway 15 and 33. The fixed based operator (FBO) on the field is Apex Executive Jet Center which provides services including the sale of 100LL and Jet A fuel.

The airport currently has 23 based aircraft, including 21 single engine and 2 multi engine. This information came from the FAA based aircraft as of 5/21/24.

B. Assessment of petitioned items

1. Runway repair that includes crack/seal pavement, painting, and new beads

The 2023 Masterplan indicates runway 15/33 is considered the primary runway with a length of 3,999 feet in 2023 it was noted in FAA publications as being in good condition having been reconstructed in 2012 and crack sealed in 2018. Runway 7/25 is noted in FAA publications as being in excellent condition having been reconstructed in the summer of 2018. The markings have faded since being last redone in 2018 and need to be remarked after crack sealing. The taxiways and aprons around the hangars has not been updated and need to be repaired. The Sponsor is actively trying to preserve these pavements by keeping up on crack sealing.

2. Construct/Rehabilitate snow removal equipment (SRE) building

The Sponsor would like to construct or rehabilitate a dedicated SRE building to house their existing snow removal equipment. The current structure that had originally housed SRE, is too low to accommodate the existing equipment. This space would also be used as a maintenance shelter for the equipment. The SRE is currently stored in an aircraft hangar.

3. Construct/Rehabilitate T-Hangars

The existing 22 T-Hangar spaces are full. With the airport being a general aviation airport adding more T-Hangars can increase traffic and help grow general aviation. The Sponsor would like to construct new T-Hangars and rehabilitate a six-bay T-hangar that is old and needs to be updated to current standards.

4. Purchase snow removal and mowing equipment

The Sponsor would like to purchase snow removal equipment as part of the State's equipment bid or as a standalone project using appropriate funding. The FAA's AIP Handbook states the useful life of snow removal equipment (SRE) is 10 years. The airport last purchased SRE in 2008 with AIP funds. Wear and tear on the equipment is leading to high maintenance costs to keep the equipment operable.

Maintaining grass and brush height at the airport is a priority. This not only helps pilots to easily locate visual and navigation aids but aids the overall safety of the airport by deterring wildlife from bedding or nesting in long brush or grass. The Sponsor would like to acquire mowing equipment for this purpose.

5. Replace rotating beacon

The rotating beacon indicates an airport for pilots at night. It has long served its useful life at the airport. The current Rotating Beacon is not energy efficient. The Sponsor would like to replace the rotating beacon.

6. Land Acquisition for Hangar Development Areas Access

There is a strip of land and a small triangle to the north to unlock hangar development areas as shown in the Master Plan along runway 15/33. It's called out as 2.5 acres on the recommended concept.

7. Decommission/Remove RCO

Federal/FAA owned facility. The facility is old and not required any longer and is positioned on land That could be used for other purposes.

8. Clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55

Runway approaches must be maintained to comply with State Code.

9. Construct hangar access taxi lane

This would be the taxi lane going to the east from the existing pavements, as depicted in the Master Plan.

10. Extend runway to 5,000'; including lighting

The Sponsor prepared a new a Master Plan approved in April 2023. The sponsor continues to seek basing or intent to base, aircraft that would normally require a longer runway, to enhance economic development in the Region. If the need can be shown, the airport is justified and eligible for a runway extension, the Sponsor would like to pursue that project including the required lighting.

11. Land acquisition for runway extension

The airport would like to acquire land for future runway extension approaches. The existing approaches are owned in fee and easement, but acquisition will be necessary for a runway extension. The land acquisition could come in any of the following forms: fee simple, navigation easements and/or clear zone easements. Prior to acquisition, a new ALP or Master Plan will be required showing which parcels would need to be acquired to protect future runway approaches. The Master Plan will be consulted when considering land acquisition.

12. Conduct Wildlife Study

It is unknown if a formal Wildlife Study has ever been done for the airport. Since the airport is near land used for farming, a wildlife study should be conducted to note and mitigate the possible danger to flight operations.

13. Any related necessary work

This item is intended to cover those related items that are not specifically petitioned for but are required for the efficient and proper implementation of the petitioned items listed above.

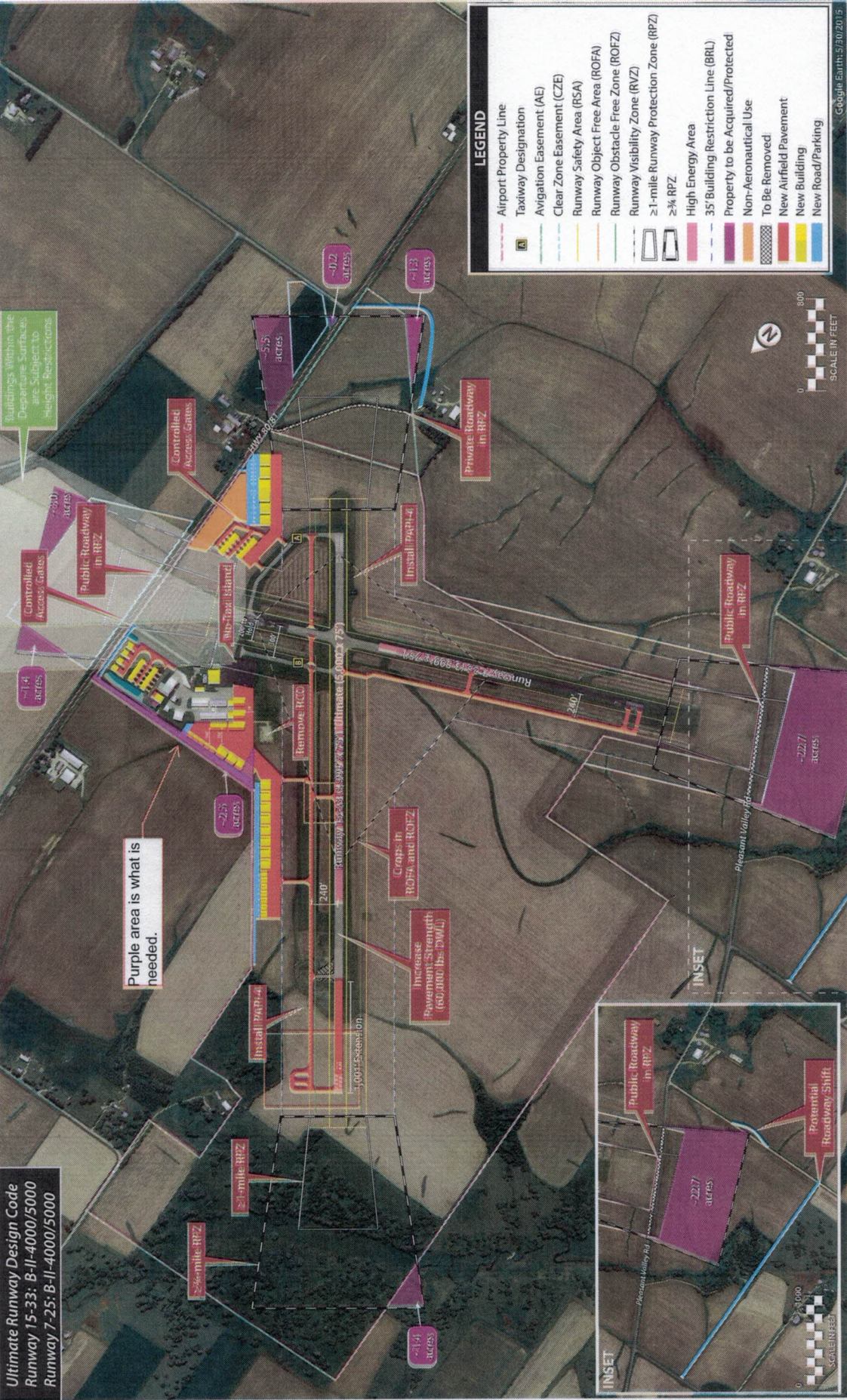
Diagram showing Future property acquisition
to meet Master Plan



Ultimate Runway Design Code
Runway 15-33: B-II-4000/5000
Runway 7-25: B-I-4000/5000

Buildings within the
Departure Surface
are Subject to
Height Restrictions

Purple area is what is
needed.



**DRAFT RESOLUTION PETITIONING
THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID
BY**

**Common Council of the City of Platteville
Grant County, Wisconsin**

WHEREAS, the City of Platteville, Grant County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Platteville Municipal Airport, Grant County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: any necessary related work.
 1. Sealcoat and crack fill airport pavements, painting, and new beads
 2. Construct/Rehabilitate snow removal equipment building
 3. Construct/Rehabilitate new T-Hangars
 4. Purchase new snow removal and mowing equipment
 5. Replace rotating beacon
 6. Land Acquisition for Hangar Development Areas Access
 7. Decommission/Remove RCO
 8. Clear and maintain runway approaches as stated in Wis. Admin. Code Trans 55
 9. Construct hangar access taxi lane
 10. Extend runway to 5,000 feet; including lighting
 11. Land acquisition for runway extension
 12. Conduct wildlife study
 13. Any related necessary work
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of

**AGENCY AGREEMENT AND
FEDERAL BLOCK GRANT OWNER ASSURANCES**

**Department of Transportation
Bureau of Aeronautics
Madison, Wisconsin**

WHEREAS, the City of Platteville, Grant County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Platteville Municipal Airport project to:

Construct/Rehabilitate terminal building; Construct/Rehabilitate fuel farm; Conduct wildlife study; Land acquisition in existing runway approaches and for airport development;; Feasibility study, Master Plan & Environmental Assessment runway extension & parallel taxiway construction; Construct hangars; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55; and any necessary related work.

WHEREAS, the sponsor adopted a resolution on _____, 20____, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

AGENCY AGREEMENT

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director (Date)
Bureau of Aeronautics

FEDERAL BLOCK GRANT OWNER ASSURANCES.....

WHEREAS, the sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the finding (except for land projects, which shall run in perpetuity);

Acceptance: The sponsor does hereby accept the agency agreement and the federal block grant owner assurances.

Sponsor: The City of Platteville, Grant County, Wisconsin

Name

Name

Title

Title

Date

Date

Possible DRAFT policies to consider

Overview

To Establish smooth and uninterrupted operations at the Platteville Municipal Airport the Platteville Municipal Airport Commission (Commission) established Expenditure Authority for the Airport Manager.

Policy The airport Manager will have expenditure authority as outlined in the table below.

Conditions	Authority	Approval Level
Repair or Replacement of Mission Essential Equipment	\$ 20,000.00	Commission Board of Directors
Repair or Replacement of non Mission Essential Equipment	Budget	Commission
Standard Fuel Purchases/ Load	\$ 40,000.00	Manager
Consumables Supplies	Budget	Manager

Procedures

For Emergency Life Threatening, the Manager should take actions necessary to protect life and limb. The Manager should inform the Commission Chair, Vice Chair, or Treasurer immediately.

For items requiring Commission Board of Directors approval, the Commission Chair shall call an emergency meeting of the Chair, Vice Chair and Treasurer to discuss and approve the expenditure. This meeting can be a remote video or teleconference.

For items requiring Commission approval, they will normally be approved during a normal commission meeting.

Exclusions/Exceptions In exceptions where the Manager or Commission members are not available the City Manager will have approval of expenditure authority.

Failure to Comply Failure to comply can result in contract review.

Additional Information Adopted by the Platteville Municipal Airport Commission, DATE

Overview

To Establish a policy for the use and operation of vehicles and motorized equipment that is property of the Platteville Municipal Airport and the City of Platteville. This Policy applies to vehicles and equipment, including the aircraft tug, used for the daily operations of the Airport. This Policy does not include the Airport Courtesy/Crew Car which is addressed under a separate Policy.

Policy

Airport Vehicles will be used only by Airport personnel. Members of the public shall not use Airport Equipment unless specifically authorized by the Airport Manager and under the supervision of Airport Management personnel. The Airport Manager shall ensure that anyone, including Airport Management personnel, shall be trained in the operation and general maintenance of the equipment

Procedures

The Airport Manager shall use manufacturer supplied documents or videos that cover the general and safe operation of the equipment and basic operator maintenance. The Airport Manager shall develop training material for equipment that does not have manufacturer supplied information. Snow Removal Equipment SRE and mowing equipment, operation and safety material shall be reviewed prior to the season it is to be used. The Airport Manager shall document the training.

Exclusions/Exceptions

This Policy shall not apply to emergency situations where immediate response is required to protect life or property.

Failure to Comply

Failure to comply can result in action against the operator.

Additional Information

Adopted by the Platteville Municipal Airport Commission, DATE

Overview

Aircraft operators who arrive at the airport, in an aircraft, often require local ground transportation.

Policy

The Airport, as part of its operational services, shall make available to users of the airport a Courtesy/Crew car to aid transportation of personnel who fly into the airport and need additional ground transportation. Operators of the Courtesy/Crew car shall provide a copy of their valid operators license and proof of insurance before operating the vehicle. Operators shall be responsible for the safe and lawful operation of the vehicle.

Procedures

The Airport Manager will be responsible for the upkeep and maintenance of the vehicle. The annual budget shall provide funds for this. The Airport Manager shall ensure the car is kept clean and in good working order. The Airport Manager shall ensure that potential operators supply the required information and sign a log sheet indicating the operators name, destination, local contact information, and anticipated return time and other information requested by the Airport Manager. The Airport Manager shall supply users an Emergency Contact. The Airport Manager shall make other requirements as necessary.

The Courtesy/Crew Car shall normally be available for use by the operator for up to 24 hours. Periods that are longer shall require the authority of the Airport Manager. The Airport Manager shall make available other transportation options such as rental car and taxi options that are available

Operators who receive a violation for operation of the vehicle, shall be responsible for complying with such violations. Any damage to the vehicle shall be noted and documented, pictures of the incident, along with contact information of others involved. A copy of this policy will be posted by the Courtesy/Crew car log and in the vehicle.

Exclusions/Exceptions

Exceptions can be authorized at the responsibility of the Airport Manager.

Failure to Comply

Failure to comply may result in action by the Commission.

Additional Information

Adopted by the Platteville Municipal Airport Commission, DATE

Overview

Flying is an inherently dangerous activity. Pilots and ground personnel need to stay focused and sharp. Being impaired by Drug or Alcohol use is not only dangerous to the individual but the public as well.

Policy

Consumption of Alcohol or the use of Drugs, controlled substances, on the Airport grounds is strictly prohibited. Alcohol may be served at special gatherings authorized by the Airport Commission. Consuming alcohol within 12 hours of operating an aircraft is prohibited.

Procedures

Airport Management, tenants and users of the Platteville Municipal Airport shall not tolerate unauthorized use of alcohol or drugs on the Airport grounds. Violators of this policy should be reported to the Platteville Police department. Suspected violators should be reported to the Airport Manager or Airport Commission.

Exclusions/Exceptions

As previously noted, consumption of Alcohol may be approved by the Airport Commission for special occasions. There is no exception for the use of controlled substances, Drugs.

Failure to Comply

Failure to comply can result in being banned from the Airport Grounds.

Additional Information

Adopted by the Platteville Municipal Airport Commission, DATE

CITY OF PLATTEVILLE AIRPORT COMMISSION
FINANCIAL REPORT
JUNE 30, 2024

CITY OF PLATTEVILLE

BALANCE SHEET
JUNE 30, 2024

FUND 200 - AIRPORT FUND

		BEGINNING BALANCE	CURRENT ACTIVITY	YTD ACTIVITY	ENDING BALANCE
<u>ASSETS</u>					
200-10001-000-000	ALLOCATED CASH	.00	.00	.00	.00
200-10002-000-000	TREASURER'S CASH	140,645.32	3,579.28	19,941.08	160,586.40
200-10003-000-000	AIRPORT CASH - RESTRICTED BAL	38,234.85	.00	.00	38,234.85
200-11110-000-000	AIRPORT INVESTMENTS	315,419.60	591.74	3,560.77	318,980.37
200-13911-000-000	ACCOUNTS RECEIVABLE MISC.	46,650.52	.00	(46,509.91)	140.61
200-16120-000-000	AIRPORT FUEL INVENTORY	29,186.21	.00	(29,186.21)	.00
200-17238-000-000	AIRPORT LOAN RECEIVABLE	.00	.00	.00	.00
	TOTAL ASSETS	570,136.50	4,171.02	(52,194.27)	517,942.23
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
200-21211-000-000	VOUCHERS PAYABLE	(214,031.89)	.00	214,031.89	.00
200-21220-000-000	WAGES PAYABLE CLEARING	.00	.00	.00	.00
200-21313-000-000	6.20% SOC. SEC. EES	.00	.00	.00	.00
200-21314-000-000	1.45% SOC. SEC. EES	.00	.00	.00	.00
200-21315-000-000	6.20% SOC. SEC. ERS	.00	.00	.00	.00
200-21316-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-21700-000-000	1.45% SOC. SEC. ERS	.00	.00	.00	.00
200-23160-000-000	PREPAYMENTS	.00	.00	.00	.00
200-26000-000-000	DEFERRED (PREPAID) REVENUE	(2,043.80)	.00	2,043.80	.00
200-27015-000-000	ADVANCE FROM GENERAL FUND	.00	.00	.00	.00
200-27192-000-000	HANGAR SECURITY DEPOSIT	.00	(254.99)	(634.99)	(634.99)
200-27238-000-000	AIRPORT SHORT-TERM LOAN	.00	.00	.00	.00
	TOTAL LIABILITIES	(216,075.69)	(254.99)	215,440.70	(634.99)
<u>FUND EQUITY</u>					
200-30000-000-000	BUDGET VARIANCE	.00	.00	.00	.00
200-31110-000-000	AIRPORT FUND BALANCE	(354,060.81)	.00	.00	(354,060.81)
200-34000-000-000	RESERVE FOR ADV. FROM GEN	.00	.00	.00	.00
200-34110-000-000	P.O. ENCUMBRANCE	.00	.00	.00	.00
	NET INCOME/LOSS	.00	(3,916.03)	(163,246.43)	(163,246.43)
	TOTAL FUND EQUITY	(354,060.81)	(3,916.03)	(163,246.43)	(517,307.24)
	TOTAL LIABILITIES AND EQUITY	(570,136.50)	(4,171.02)	52,194.27	(517,942.23)

CITY OF PLATTEVILLE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 200 - AIRPORT FUND

	PERIOD		BUDGET		% OF	ENC	UNENC
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE
<u>PUBLIC CHARGES FOR SERVICE</u>							
200-46340-450-000	JET A FUEL	8,596.07	8,596.07	.00	8,596.07	.00	8,596.07
200-46340-455-000	LOW LEAD FUEL	6,982.07	6,982.07	.00	6,982.07	.00	6,982.07
200-46340-460-000	AVIATION FUEL CASH SALES	(2,212.41)	3,170.55	89,740.00	(86,569.45)	3.53	.00 (86,569.45)
200-46340-461-000	AVIATION FUEL CREDIT CARD	1,168.99	33,066.60	148,273.00	(115,206.40)	22.30	.00 (115,206.40)
200-46340-462-000	CORPORATE HANGAR	.00	.00	4,200.00	(4,200.00)	.00	.00 (4,200.00)
200-46340-463-000	LAND RENT FOR PRIVATE HANGA	.00	.00	6,177.00	(6,177.00)	.00	.00 (6,177.00)
200-46340-464-000	HANGAR RENT	4,396.09	27,178.15	36,000.00	(8,821.85)	75.49	.00 (8,821.85)
200-46340-466-000	INTEREST AIRPORT INVESTMENT	591.74	3,560.77	8,290.00	(4,729.23)	42.95	.00 (4,729.23)
200-46340-467-000	INTEREST - NOW ACCOUNT	476.76	2,850.23	5,592.00	(2,741.77)	50.97	.00 (2,741.77)
200-46340-468-000	LAND RENTAL PARCEL A	.00	30,302.10	133,554.00	(103,251.90)	22.69	.00 (103,251.90)
200-46340-470-000	LAND RENTAL PARCEL B	.00	5,900.00	7,616.00	(1,716.00)	77.47	.00 (1,716.00)
200-46340-471-000	LAND RENTAL PARCEL C	.00	.00	848.00	(848.00)	.00	.00 (848.00)
200-46340-473-000	MISCELLANEOUS	.00	.00	120.00	(120.00)	.00	.00 (120.00)
200-46340-479-000	SALE OF AIRPORT ITEMS	.00	4,380.00	.00	4,380.00	.00	.00 4,380.00
200-46340-480-000	MAIN HANGAR RENT	.00	.00	3,485.00	(3,485.00)	.00	.00 (3,485.00)
200-46340-485-000	CIP PAYMENT FROM CITY	.00	15,000.00	15,000.00	.00	100.00	.00 .00
200-46750-675-000	AIRPORT VENDING SALES	78.35	191.35	500.00	(308.65)	38.27	.00 (308.65)
	TOTAL PUBLIC CHARGES FOR SE	20,077.66	141,177.89	459,395.00	(318,217.11)	30.73	.00 (318,217.11)
	TOTAL FUND REVENUE	20,077.66	141,177.89	459,395.00	(318,217.11)	30.73	.00 (318,217.11)

CITY OF PLATTEVILLE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 200 - AIRPORT FUND

	PERIOD		BUDGET		% OF	ENC	UNENC	
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	BALANCE	BALANCE	
<u>AIRPORT</u>								
200-53510-120-000	AIRPORT: OTHER WAGES	.00	165.00	.00	(165.00)	.00	(165.00)	
200-53510-132-000	AIRPORT: SOC SEC	.00	10.23	.00	(10.23)	.00	(10.23)	
200-53510-133-000	AIRPORT: MEDICARE	.00	2.39	.00	(2.39)	.00	(2.39)	
200-53510-804-000	AIRPORT: ATTORNEY FEES	.00	158.40	7,160.00	7,001.60	2.21	.00	7,001.60
200-53510-805-000	AIRPORT: FUEL 100LL	.00	43,974.27	84,712.00	40,737.73	51.91	.00	40,737.73
200-53510-806-000	AIRPORT: FUEL JET-A PURCHASE	.00	22,472.11	137,017.00	114,544.89	16.40	.00	114,544.89
200-53510-807-000	AIRPORT: FUEL MAINTENANCE	.00	76.74	15,000.00	14,923.26	.51	.00	14,923.26
200-53510-809-000	AIRPORT: FAHERTY RECYCLING	.00	284.00	770.00	486.00	36.88	.00	486.00
200-53510-810-000	AIRPORT: BUILDINGS & GROUND	.00	27,720.38	35,000.00	7,279.62	79.20	.00	7,279.62
200-53510-814-000	AIRPORT: FUEL PURCHASES	162.01	364.78	2,434.00	2,069.22	14.99	.00	2,069.22
200-53510-816-000	AIRPORT: FED/WI GRANT PROJEC	.00	(207,000.00)	30,000.00	237,000.00	(690.00)	.00	237,000.00
200-53510-817-000	AIRPORT: CREDIT CARD FEES	307.79	1,112.43	4,101.00	2,988.57	27.13	.00	2,988.57
200-53510-820-000	AIRPORT: GENERAL SUPPLIES	207.17	577.10	6,838.00	6,260.90	8.44	.00	6,260.90
200-53510-821-000	AIRPORT: PROPANE	.00	1,524.04	2,886.00	1,361.96	52.81	.00	1,361.96
200-53510-823-000	AIRPORT: LIABILITY INS	.00	6,467.00	9,513.00	3,046.00	67.98	.00	3,046.00
200-53510-824-000	AIRPORT: AIRPORT MGR'S CONT	10,400.00	62,400.00	96,000.00	33,600.00	65.00	.00	33,600.00
200-53510-827-000	AIRPORT: POSTAGE	1.92	20.78	75.00	54.22	27.71	.00	54.22
200-53510-828-000	AIRPORT: PR & ADVERTISING	.00	232.50	75.00	(157.50)	310.00	.00	(157.50)
200-53510-830-000	AIRPORT: SALES TAX	381.41	1,173.50	2,229.00	1,055.50	52.65	.00	1,055.50
200-53510-833-000	AIRPORT: TELEPHONE	364.82	1,906.74	3,856.00	1,949.26	49.45	.00	1,949.26
200-53510-836-000	AIRPORT: ALLIANT	559.01	3,866.17	8,153.00	4,286.83	47.42	.00	4,286.83
200-53510-841-000	AIRPORT: TRAVEL & CONFERENC	.00	.00	1,000.00	1,000.00	.00	.00	1,000.00
200-53510-848-000	AIRPORT: EQUIPMENT EXPENSES	3,777.50	10,422.90	15,000.00	4,577.10	69.49	.00	4,577.10
	TOTAL AIRPORT	16,161.63	(22,068.54)	461,819.00	483,887.54	(4.78)	.00	483,887.54
	TOTAL FUND EXPENDITURES	16,161.63	(22,068.54)	461,819.00	483,887.54	(4.78)	.00	483,887.54
	NET REV OVER EXP	3,916.03	163,246.43	(2,424.00)	165,670.43	6,734.59	.00	163,246.43

Report Criteria:
 Report type: GL detail
 Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount	
1066									
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	US CELLULAR PHONE BILL	27858	1	35.10	35.10	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	SALES TAX-AIRPORT	27858	2	224.11	224.11	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	CENTURYLINK/BRIGHTS PEED	27858	3	249.56	249.56	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	POSTAGE-AIRPORT	27858	4	5.12	5.12	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	GAS/DIESEL FUEL	27858	5	168.64	168.64	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	LUMEN	27858	6	.16	.16	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	QUICKBOOKS	27858	7	30.00	30.00	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	AIRPORT GARBAGE MAY INVOICE 2024	27858	8	71.00	71.00	M
07/24	07/08/2024	1066	CITY OF PLATTEVILLE	AMERICAN FLAG - AIRPORT	27858	9	93.26	93.26	M
Total 1066:								876.95	
1067									
07/24	07/08/2024	1067	APEX EXECUTIVE JET C	AIRPORT MANAGEMENT JUL 2024	008	1	10,400.00	10,400.00	
Total 1067:								10,400.00	
1068									
07/24	07/08/2024	1068	AVFUEL CORPORATION	JET A FUEL	020721951	1	23,049.35	23,049.35	
Total 1068:								23,049.35	
1069									
07/24	07/08/2024	1069	FAHERTY INC	DISPOSAL-AIRPORT 06/24	388925	1	71.00	71.00	
Total 1069:								71.00	
1070									
07/24	07/08/2024	1070	HERMSEN HARDWARE P	GENERAL SUPPLIES	1914/2	1	3.99	3.99	
Total 1070:								3.99	
92971									
07/24	07/08/2024	92971	ALLIANT ENERGY/WP&L	ALLIANT - 07/24	07.10.2024	1	689.62	689.62	
Total 92971:								689.62	
92972									
07/24	07/08/2024	92972	AMAZON CAPITAL SERVI	PAPER TOWELS	197Y-RWDQ-	1	32.91	32.91	
07/24	07/08/2024	92972	AMAZON CAPITAL SERVI	ETHERNET CABLE	197Y-RWDQ-	2	3.98	3.98	
Total 92972:								36.89	
92973									
07/24	07/08/2024	92973	COMELEC INTERNET SE	WIRELESS INTERNET-AIRPORT	225295	1	80.00	80.00	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Inv Seq	Invoice Amount	Check Amount
Total 92973:								80.00
92974								
07/24	07/08/2024	92974	MENARDS	BENCH REPAIR SUPPLIES	33244	1	139.99	139.99
Total 92974:								139.99
92975								
07/24	07/08/2024	92975	PROFLO INDUSTRIES	FILTER CHANGES	INV8109	1	4,796.20	4,796.20
Total 92975:								4,796.20
92976								
07/24	07/08/2024	92976	WALMART COMMUNITY/	AIRPORT CONCESSIONS	1941706303	1	5.36	5.36
07/24	07/08/2024	92976	WALMART COMMUNITY/	SUPPLIES-AIRPORT	9841636599	1	138.14	138.14
Total 92976:								143.50
92977								
07/24	07/08/2024	92977	WI DEPT OF NATURAL R	STORMWATER FEES-AIRPORT	122050060-2	1	130.00	130.00
Total 92977:								130.00
Grand Totals:								40,417.49

Report Criteria:

Report type: Summary
Bank.Bank Number = 2

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
07/24	07/08/2024	1066	3415	CITY OF PLATTEVILLE	876.95 M
07/24	07/08/2024	1067	33034	APEX EXECUTIVE JET CENTER GPH L	10,400.00
07/24	07/08/2024	1068	32169	AVFUEL CORPORATION	23,049.35
07/24	07/08/2024	1069	6395	FAHERTY INC	71.00
07/24	07/08/2024	1070	33032	HERMSEN HARDWARE PLATTEVILLE	3.99
07/24	07/08/2024	92971	425	ALLIANT ENERGY/WP&L	689.62
07/24	07/08/2024	92972	32508	AMAZON CAPITAL SERVICES	36.89
07/24	07/08/2024	92973	31193	COMELEC INTERNET SERVICES LLC	80.00
07/24	07/08/2024	92974	25566	MENARDS	139.99
07/24	07/08/2024	92975	33245	PROFLO INDUSTRIES	4,796.20
07/24	07/08/2024	92976	21950	WALMART COMMUNITY/CAPITAL ONE	143.50
07/24	07/08/2024	92977	23080	WI DEPT OF NATURAL RESOURCES	130.00
Grand Totals:					<u>40,417.49</u>

The above listed bills are OK for payment and are thus recommended to the Airport Commission for payment. Exceptions are noted and may be discussed at the Airport Commission meeting.

_____ Date: _____ William J. Kloster, Chairman

_____ Date: _____ Mike Dalecki, Treasurer

_____ Date: _____ Clinton Langreck, City Manager