

THE CITY OF PLATTEVILLE, WISCONSIN COMMON COUNCIL AGENDA

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, September 28, 2021 at 7:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

***Please note - this meeting will be held in-person.**

The following link can be used to view the livestream of the meeting:

<https://us02web.zoom.us/j/89465034744>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC HEARING

1. Staff Presentation
 2. Applicant Statement
 3. Public Statements in Favor
 4. Public Statements Against
 5. Public Statements in General
 6. Council Discussion
 7. Close Public Hearing
 8. Common Council Action
- A. Preliminary Plat & Planning Map – Southwest Health Development [9/14/21]
B. Ordinance 21-06 Rezoning – 860 Mason Street [9/14/21]

IV. CONSIDERATION OF CONSENT CALENDAR – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Council Minutes – 9/14/21 Regular
B. Payment of Bills
C. Appointments to Boards and Commissions
D. Licenses
1. Temporary Class “B” to Serve Fermented Malt Beverages to Platteville Main Street Program at 170 W Main Street (Community First Bank) for Monthly Mingle from 4:00 PM until 6:00 PM Wednesday, October 13
 2. One-Year and Two-Year Operator License to Sell/Serve Alcohol
- E. Permits
1. Banner Permit – UW-Platteville Homecoming from October 3 to October 23
 2. Parade Permit – Platteville High School Homecoming on Friday, October 8 starting at 2:00 PM
 3. Run/Walk Permit – Platteville Community Arboretum – Monster Dash on Saturday, October 16 starting at 10:00 AM
- F. Resolution 21-23 Proclaiming October 2021 as United Nations Month
G. Halloween Trick or Treating Hours – Sunday October 31 from 4:00 to 8:00 PM

V. CITIZENS’ COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

VI. REPORTS

- A. Board/Commission/Committee Minutes (Council Representative)
 - 1. Commission on Aging (Kopp) 6/16/21, 7/21/21, 8/17/21
 - 2. Water & Sewer Commission (Daus, Kilian, Shanley) 7/14/21, 8/10/21
 - 3. Airport Commission (Kopp) 8/16/21

VII. ACTION

- A. Ordinance 21-0 – Chapter 8 Sewer Service Revision [9/14/21]
- B. Resolution 21-24 - 2021 Sewer Rate Changes [9/14/21]
- C. Water Disconnection Policy [9/14/21]
- D. Subdivision Reimbursement Agreement [9/14/21]

VIII. INFORMATION AND DISCUSSION

- A. Commission on Aging Name and Constitution Proposed Changes
- B. Council Rules [9/14/21]
- C. Flag Raising Policy [9/14/21]
- D. Historic Preservation Commission Process

IX. ADJOURNMENT

***Please note - this meeting will be held in-person.**

Please click the link below to join the webinar to view the livestream:

<https://us02web.zoom.us/j/89465034744>

or visit zoom.us, select "Join a Meeting" and enter the Webinar ID: 894 6503 4744

Connect by phone:

877 853 5257 (Toll Free) or

888 475 4499 (Toll Free)

Webinar ID: 894 6503 4744

If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION:
PUBLIC HEARING
ITEM NUMBER:
III.A.

TITLE:
Preliminary Plat – Southwest Health Development

DATE:
September 28, 2021
VOTE REQUIRED:
Majority

PREPARED BY: Joe Carroll, Community Development Director

Description:

Southwest Health Center has submitted a request for approval of a preliminary plat for a residential and commercial subdivision on approximately 27 acres of land adjacent to the hospital. The plat would create five lots at this time, with the understanding that the larger lots would be further divided as needed when the land is developed. The anticipated uses may include commercial office space, health-related business, elderly housing and residential care facilities.

The five lots range in size from 1.36 acres to 11.23 acres. Access to the development will come from Eastside Road and from new streets that will extend west and then branch to the north and south. The proposed new street has a right-of-way width of 60' which is typical for a City street. Public water and sanitary sewer utilities are available in Eastside Road to serve the development, but they will need to be extended to serve the lots. Storm water mains are also available along Eastside Road, which will be combined with on-site detention areas to serve the development.

The development plan for the Lot 5 area is very conceptual and is likely to change as the development proceeds. However, the proposed cul-de-sac has a length of approximately 800 feet, but Section 21.12(c)(6) of the subdivision ordinance requires a maximum length of 500 feet. This area will need to be modified prior to the final plat being approved. Staff would suggest having an additional street extension to the property line to the west to allow for further development of that area.

Budget/Fiscal Impact:

When developed, the project would result in an increase in property taxes.

Recommendation:

The Plan Commission considered this request at the September 7th meeting and recommended approval.

Staff recommends approval of the proposed preliminary plat for the Southwest Health Development with the condition that the design of the future street should be altered to reduce the length of the cul-de-sac and provide street connectivity to the west.

Sample Affirmative Motion:

“Motion to approve the proposed preliminary plat for the Southwest Health Development with the condition that the design of the future street should be altered to reduce the length of the cul-de-sac and provide street connectivity to the west.”

Attachments:

- Staff Report
- Location Maps
- Preliminary Plat Maps

STAFF REPORT

CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Dates: Plan Commission – September 7, 2021
Common Council – September 14, 2021 (Information)
September 28, 2021 (Action)

Re: Preliminary Plat

Case #: PC21-PP02-13

Applicant: Southwest Health Center Inc.

Location: North and West of Southwest Health Center property

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Agriculture	B-3	Mixed Use/ Medium Density Residential
North	Agriculture	B-3	Mixed Use/ Medium Density Residential
South	Southwest Health /Agriculture	I-1/B-3	Institutional/ Mixed Use
East	Southwest Health /Agriculture	I-1/B-3	Institutional/ Mixed Use
West	Agriculture	B-3	Mixed Use/ Medium Density Residential

BACKGROUND

1. The property in question is undeveloped land located adjacent to Southwest Health Center on Eastside Road. The applicant has submitted a request for approval of a preliminary plat for a residential and commercial subdivision. The plat would create five lots at this time, with the understanding that the larger lots would be further divided as needed when the land is developed. The anticipated uses may include commercial office space, health-related business, elderly housing and residential care facilities.

PROJECT DESCRIPTION

2. The property consists of approximately 27 acres that is currently farmland. The proposed plat would divide the property into five lots and would also create some street right-of-way. Lot 1 will have an area of 5.38 acres and will have 240 feet of frontage on Eastside Road and 975 feet of frontage on the future street. Lot 2 will have an area of 2.25 acres and will have

approximately 434 feet of frontage on the future streets. Lot 3 will have an area of 4.48 acres and will have about 200 feet of frontage on Eastside Road and 975 feet of frontage on the future street. Lot 4 will have an area of 1.36 acres and will have about 203 feet of frontage on the future street. Lot 5 will have an area of 11.23 acres and will have frontage on the future streets. Lot 5 is very conceptual at this point and will be modified as the details of the development are further refined. The other lots are also likely to be further divided in the future to better fit the size needs of the potential development.

3. Access to the development will come from Eastside Road and from new streets that will extend west and then branch to the north and south. The proposed new street has a right-of-way width of 60' which is typical for a City street.

STAFF ANALYSIS

4. Public water and sanitary sewer utilities are available in Eastside Road to serve the development, but they will need to be extended to serve the lots. Storm water mains are also available along Eastside Road, which will be combined with on-site detention areas to serve the development.
5. The entire property is zoned B-3 Highway Business. It is anticipated that the land will be rezoned as needed based on the anticipated development of the lots. Some of the anticipated commercial uses will not require any zoning changes, but the residential uses will require a zoning amendment. The comprehensive plan identifies this area as suitable for medium-density residential and mixed-use.
6. The development plan for the Lot 5 area is very conceptual and is likely to change as the development proceeds. However, there is a potential issue with the design of the street serving this area. The preliminary plat shows the future street extending to the north lot line to serve additional development and then extending to the south and ending with a cul-de-sac. The proposed cul-de-sac has a length of approximately 800 feet, but Section 21.12(c)(6) of the subdivision ordinance requires a maximum length of 500 feet. This area will need to be modified prior to the final plat being approved. Staff would suggest having an additional street extension to the property line to the west to allow for further development of that area.

RECOMMENDATION

7. Staff recommends approval of the proposed preliminary plat for the Southwest Health Development with the following conditions:
 - a. The design of the future street should be altered to reduce the length of the cul-de-sac and provide street connectivity to the west.

The above constitutes the opinion and report of the Community Planning and Development Department.

ATTACHMENTS: Location Map, Preliminary Plat Maps

GIS Edit

Map

EASTSIDER RD

Hospital

ENTERPRISE DR



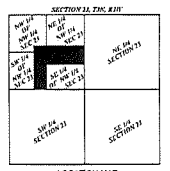
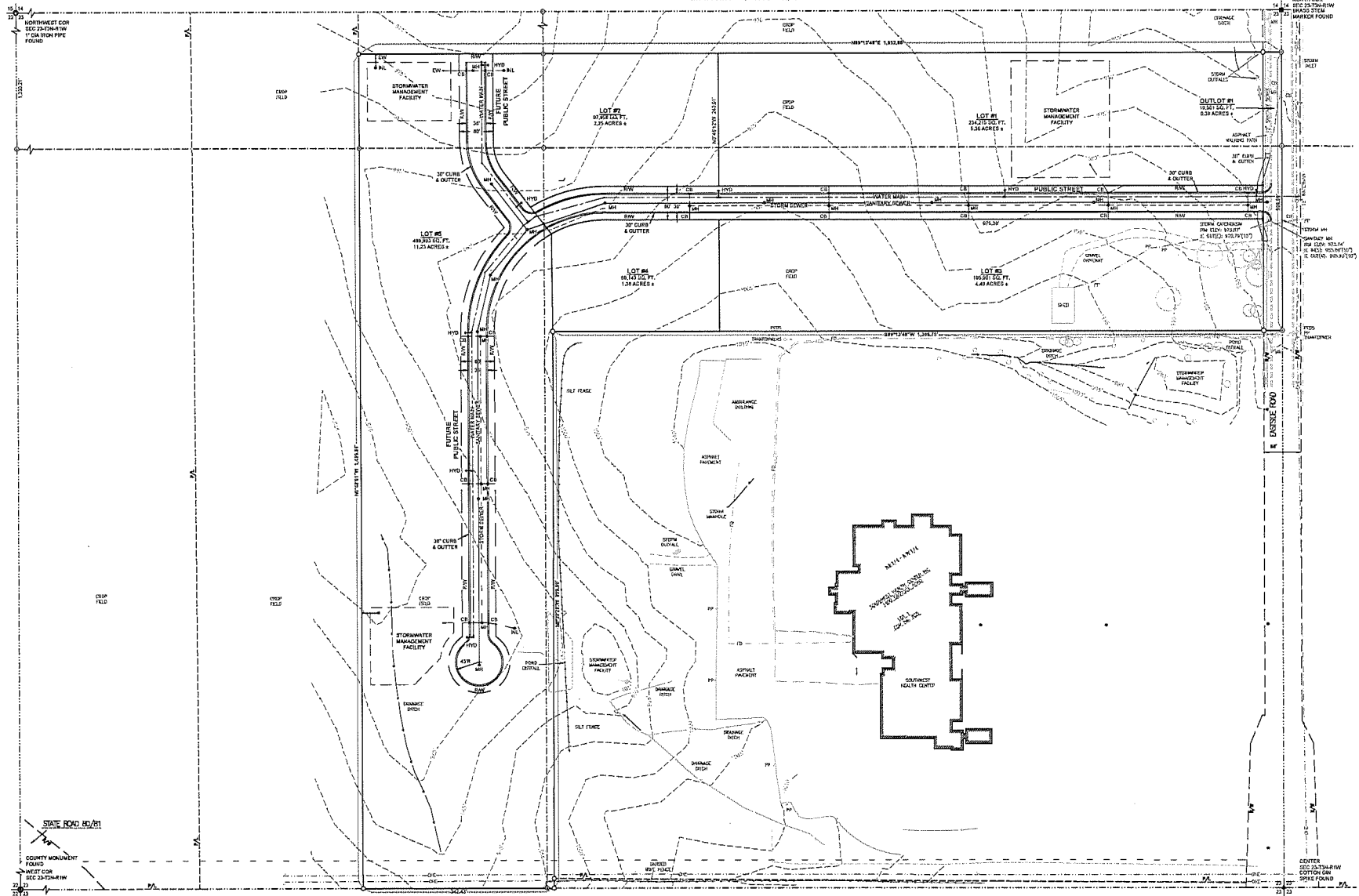
-90,454 42,719 Degrees



**PRELIMINARY PLAT
FOR
SOUTHWEST HEALTH DEVELOPMENT**

LOCATED IN A PART OF LOT #1 OF 228.41 ACRES IN THE SE 1/4 OF THE NW 1/4
NE 1/4 OF THE NW 1/4, SEC. 16, T. 34 N. & THE SW 1/4 OF THE NW 1/4 OF
SECTION 17, T. 34 N. OF THE R. 17 E. OF THE T. 34 N.
CITY OF PLATTVILLE, GRANT COUNTY, WISCONSIN

SHEET 2 OF 2



LOCATION MAP



OWNER'S NOTE:
OWNER'S NOTICE TO SUBMITTERS FOR CHECKS OF RECORD. ENCUMBRANCES: RECORDS, CO-OWNERSHIP, UNOWNERSHIP TITLE, EASEMENTS, ETC. AS APPLICABLE TO THE PLAT OF SURVEY. THE SETBACKS SHOWN ON THIS PLAT ARE SUBJECT TO ANY CHANGES IN THE ZONING ORDINANCES OF THE CITY OF PLATTVILLE, WISCONSIN. THE SETBACKS SHOWN ON THIS PLAT ARE SUBJECT TO ANY CHANGES IN THE ZONING ORDINANCES OF THE CITY OF PLATTVILLE, WISCONSIN. THE SETBACKS SHOWN ON THIS PLAT ARE SUBJECT TO ANY CHANGES IN THE ZONING ORDINANCES OF THE CITY OF PLATTVILLE, WISCONSIN.

FOR: SOUTHWEST HEALTH CENTER
1400 FAIRBANK ROAD
PLATTVILLE, WI 53588

DATE: 07/15/2023
FILED: 07/15/2023
DRAWN BY: S. DRESCHEG
REVIEWED BY: S. DRESCHEG

DELTA 3
PLATTVILLE, WISCONSIN

DELTA 3 PROJECT NO.: D16203
DATA LOCATION: 519-2626-HEAD/Preliminary P16203_P16.PLAT

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: PUBLIC HEARING ITEM NUMBER: III.B.	TITLE: Rezoning – 860 Mason Street	DATE: September 28, 2021 VOTE REQUIRED: Majority
PREPARED BY: Joe Carroll, Community Development Director		

Description:

The property at 860 Mason Street was formerly the Platteville Town Hall and shop building. The building is now owned by the applicant and used for private storage. The applicant is requesting a zoning change that would allow some residential use of the property, in addition to the storage use.

The applicant has submitted a request to rezone the property to B-1 Neighborhood Business District from the current M-1 Heavy Commercial/Light Industrial District. As the name implies, the B-1 district is intended for properties that are located in or near residential areas. This district allows the basic retail/office/commercial uses of a business district, but also allows some residential uses. The applicant is considering keeping the garage part of the building as commercial/storage but would like the option of using what was the Town Hall meeting area for residential.

The purpose and intent of the B-1 Neighborhood Business District is to provide goods and services which are needed on a frequent basis in commercial areas that are conveniently located to serve residential neighborhoods. The residential uses in this district would have the same regulations as the R-2 One & Two-Family district.

Budget/Fiscal Impact:

None

Recommendation:

The Plan Commission considered this request at the September 7th meeting and recommended approval.

In the opinion of Staff, the B-1 district is appropriate for this property based on the location, the surrounding land uses, and based on the current and proposed use of the property. Staff recommends approval of the request to rezone the property at 860 Mason Street to B-1 Neighborhood Business.

Sample Affirmative Motion:

“Motion to approve the request to rezone the property at 860 Mason Street to B-1 Neighborhood Business.”

Attachments:

- Ordinance 21-06
- Staff Report
- Location Maps
- Plat of Survey
- Building Photo

Ordinance No. 21-06

ORDINANCE AMENDING THE ZONING MAP
WHICH IS PART OF THE OFFICIAL ZONING ORDINANCE
OF THE CITY OF PLATTEVILLE

The Common Council of the City of Platteville do ordain as follows:

Section 1. The Zoning Map, which is part of the Official Zoning Ordinance of the City of Platteville, is hereby amended as follows:

The following described area which was zoned M-1 Heavy Commercial/Light Industrial district is hereby rezoned to B-1 Neighborhood Business District.

Lots 4, 5 and 6, Block C of Mitchell's Addition to the City of Platteville, being located in the Northeast Quarter of the Southeast Quarter of Section 9, Township 3 North, Range 1 West, of the 4th P.M., City of Platteville, Grant County, Wisconsin.

The above-described parcel contains 23,401 square feet and is subject to any and all easements of record and/or usage.

The area to be rezoned has an address of 860 Mason Street.

Section 2. This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

Barbara Daus
Council President

ATTEST:

Candace Klaas
City Clerk

STAFF REPORT

CITY OF PLATTEVILLE

Community Planning & Development Department



Meeting Dates: Plan Commission – September 7, 2021
Common Council – September 14, 2021 (Information)
Common Council – September 28, 2021 (Action)

Re: Rezoning

Case #: PC21-RZ02-15

Applicant: Jim Schneller

Location: 860 Mason Street

Surrounding Uses and Zoning:

Direction	Land Use	Zoning	Comprehensive Plan
Property in Question	Commercial and Storage	M-1	Manufacturing
North	Storage	M-1	Manufacturing
South	Residential	R-2	Medium Density Residential
East	Storage	M-1	Business
West	Residential	R-3	Medium-High Density Residential

I. BACKGROUND

1. The property at 860 Mason Street was formerly the Platteville Town Hall and shop building. The building is now owned by the applicant and used for private storage. The applicant is requesting a zoning change that would allow some residential use of the property, in addition to the storage use.

II. PROJECT DESCRIPTION

2. The applicant has submitted a request to rezone the property to B-1 Neighborhood Business District from the current M-1 Heavy Commercial/Light Industrial District. As the name implies, the B-1 district is intended for properties that are located in or near residential areas. This district allows the basic retail/office/commercial uses of a business district, but also allows some residential uses. The applicant is considering keeping the garage part of the building as commercial/storage but would like the option of using what was the Town Hall meeting area for residential.

III. STAFF ANALYSIS

3. The purpose and intent of the B-1 Neighborhood Business District is to provide goods and services which are needed on a frequent basis in commercial areas that are conveniently located to serve residential neighborhoods. The residential uses in this district would have the same regulations as the R-2 One & Two-Family district.
4. When deciding on the rezoning, consideration must be given to the impact the request would have on surrounding properties. The proposed zoning allows the current storage use and other limited commercial uses, as well as residential use. This would be compatible with the neighborhood, which has a combination of commercial and residential uses, and would be more compatible than the current zoning. Overall, there should be no negative impacts on the surrounding properties.
5. In the opinion of Staff, the B-1 district is appropriate for this property based on the location, the surrounding land uses, and based on the current and proposed use of the property.

IV. STAFF RECOMMENDATION

6. Staff recommends approval of the request to rezone the property at 860 Mason Street to B-1 Neighborhood Business.

ATTACHMENTS:

1. Location Maps, plat of survey, building photo



Parcel Explorer



APPLICATION FOR
ZONING AMENDMENT
 CITY OF PLATTEVILLE, WISCONSIN



General Information (please type or print clearly)

	Applicant/Agent	Owner
Name	James T. Schneller, Jr.	Same.
Address	620 Ridge Avenue Platteville, Wisconsin 53818	
Phone	(608) 216-6014	
Fax		

Property Information (Attach additional sheets if necessary)

Address of Property in Question: 860 Mason Street Platteville, WI

Legal Description: Mitchell Addition Block C Lots 4, 5, & 6 (180'x130') - see attached Plat of Survey

Present Zoning: M-1, Heavy Commercial/Light Industrial

Requested Zoning: B-1, Neighborhood Business District

Comprehensive Plan Designation: Manufacturing

Current Use of Property: Property is former Town of Platteville town hall and shop and is currently being used for private storage.

Proposed Use of Property: Private residence and private storage/hobby business.

Signatures The undersigned person(s) hereby petition the Common Council of the City of Platteville, Wisconsin, to amend the Zoning Ordinance as requested above.

PETITIONER: DATE: 8-10-21

PETITIONER: _____ DATE: _____

OFFICE USE ONLY

Date Application Filed: _____ File Number: PC21-RZ02-15
 Fee Paid/Receipt #: 14.006918

Plan Commission Action & Date: 9/7/2021

Conditions: _____

Council Action & Date: _____

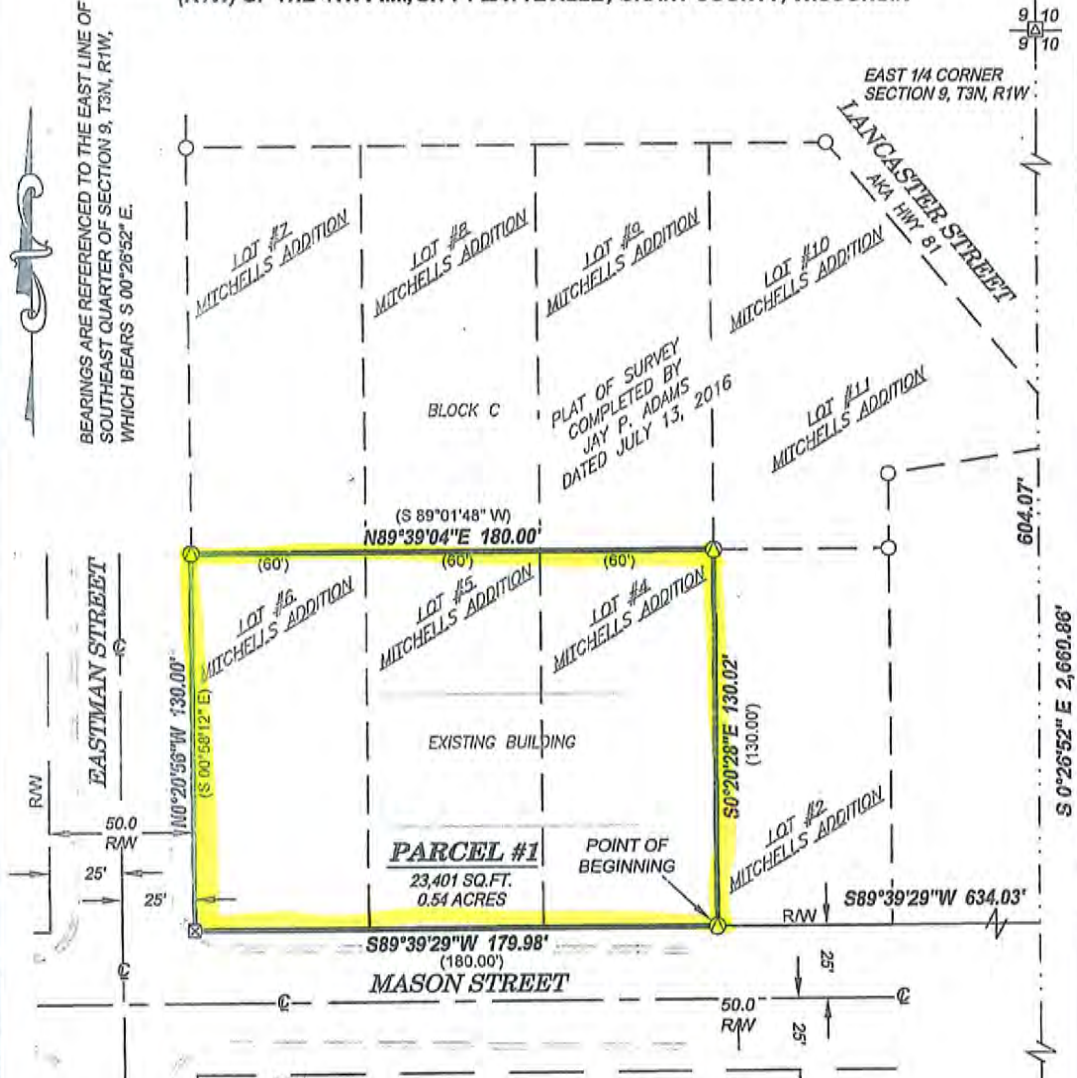
Conditions: _____

PLAT OF SURVEY

No. _____

RESURVEY OF LOTS 4, 5 AND 6 OF BLOCK C OF MITCHELLS ADDITION TO THE CITY OF PLATTEVILLE BEING LOCATED IN THE NORTHEAST QUARTER (NE 1/4) OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION NINE (09), TOWNSHIP THREE NORTH (T3N), RANGE ONE WEST (R1W) OF THE 4TH P.M., CITY PLATTEVILLE, GRANT COUNTY, WISCONSIN

BEARINGS ARE REFERENCED TO THE EAST LINE OF SOUTHEAST QUARTER OF SECTION 9, T3N, R1W, WHICH BEARS S 0° 26' 52" E.



LEGEND

- SET NO. 6 X 18" REBAR - WT = 1.50 #/L.F.
- ⊠ SET BRASS PLUG
- ⊙ 1" DIAMETER IRON PIPE FOUND
- NO. 6 REBAR FOUND
- △ 2" DIAMETER IRON PIPE FOUND
- ⊗ PK NAIL FOUND
- ⊠ STONE FOUND
- ROW / PROPERTY LINES
- PROPERTY BOUNDARY LINE
- SECTION LINE



SOUTHEAST CORNER SECTION 9, T3N, R1W



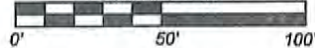
DELTA 3 ENGINEERING

PROFESSIONAL CIVIL-MUNICIPAL & STRUCTURAL ENGINEERING - ARCHITECTURE
GRANT WRITING - LAND DEVELOPMENT - PLANNING & CAD SERVICES

For: PLATTEVILLE PROGRESSIVE PROPERTIES, LLC
147 KEYSTONE PARKWAY, SUITE 115
PLATTEVILLE, WI 53618

DRAWN BY: R.SEDGWICK
APPROVED: S.KING
CREW: BS, JW
DATA: G: PROJECTS\2016\16-144C AD\16-144.DWG
DRAWING: G: PROJECTS\2016\16-144C AD\16-144POS.DWG

SCALE: 1" = 50'



PLAT OF SURVEY

NO. _____

RESURVEY OF LOTS 4, 5 AND 6 OF BLOCK C OF MITCHELLS ADDITION TO THE CITY OF PLATTEVILLE BEING LOCATED IN THE NORTHEAST QUARTER (NE 1/4) OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION NINE (09), TOWNSHIP THREE NORTH (T3N), RANGE ONE WEST (R1W) OF THE 4TH P.M., CITY PLATTEVILLE, GRANT COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, STANLEY J. KING, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:
THAT I HAVE SURVEYED, AND MAPPED THIS PLAT OF SURVEY, FOR THE PARCEL BEING LOCATED IN LOTS 4, 5, AND 6 OF BLOCK C OF MITCHELLS ADDITION TO THE CITY OF PLATTEVILLE, BEING IN THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION NINE (09), TOWN THREE NORTH (T3N), RANGE ONE WEST (R1W) OF THE FOURTH PRINCIPAL MERIDIAN, CITY PLATTEVILLE, GRANT COUNTY, WISCONSIN, CONTAINING 0.54 ACRES, MORE OR LESS, AND BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION NINE (09);

THENCE S 00°26'52" E 604.07' ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SECTION 9;

THENCE S 89°39'29" W 634.03' TO THE SOUTHEAST CORNER OF SAID LOT 4 AND THE POINT OF BEGINNING;

THENCE S 89°39'29" W 179.98' ALONG THE NORTH RIGHT OF WAY LINE OF MASON STREET TO THE SOUTHWEST CORNER OF BLOCK C;

THENCE N 00°20'56" W 130.00' ALONG THE EAST RIGHT OF WAY LINE OF EASTMAN STREET TO THE NORTHWEST CORNER OF SAID LOT 6;

THENCE N 89°39'04" E 180.00' ALONG THE NORTH LINE OF LOTS 4, 5 AND 6 TO THE NORTHEAST CORNER OF SAID LOT 4;

THENCE S 00°20'28" E 130.02' ALONG THE EAST LINE OF SAID LOT 4 TO THE POINT OF BEGINNING AND BEING SUBJECT TO ANY AND ALL EASEMENTS OF RECORD AND/OR USAGE.

THAT I HAVE MADE SUCH SURVEY AND MAP BY THE DIRECTION OF JIM SCHNELLER.
THERE IS NO WARRANTY WITH RESPECT TO LOCAL ORDINANCES.
THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED THEREOF.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE REQUIREMENTS OF THE CITY PLATTEVILLE, IN SURVEYING AND MAPPING THE SAME.



SURVEYOR'S NOTES:

SURVEYOR HAS MADE NO INVESTIGATION FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OR OWNERSHIP TITLE EVIDENCE, EXCEPT AS SPECIFICALLY SHOWN ON THIS PLAT OF SURVEY. NO DISTANCE SHOULD BE ASSUMED BY SCALING. NO UNDERGROUND IMPROVEMENTS HAVE BEEN LOCATED UNLESS SHOWN AND NOTED. NO REPRESENTATION AS TO OWNERSHIP, USE OR POSSESSION, SHOULD BE HEREON IMPLIED. REFER TO ABSTRACT, TITLE, OR LOCAL ORDINANCES FOR ANY ADDITIONAL RESTRICTION, EASEMENTS, OR BUILDING SETBACK LINES. NO ABSTRACT, NOR TITLE COMMITMENT, NOR RESULTS OF TITLE SEARCHES WERE FURNISHED TO THE SURVEYOR. THERE MAY EXIST DOCUMENTS OF RECORD WHICH WOULD AFFECT THIS PARCEL.



PROFESSIONAL CIVIL-MUNICIPAL & STRUCTURAL ENGINEERING • ARCHITECTURE
GRANT WRITING • LAND DEVELOPMENT • PLANNING & CAD SERVICES

For: PLATTEVILLE PROGRESSIVE PROPERTIES, LLC
147 KEYSTONE PARKWAY, SUITE 115
PLATTEVILLE, WI 53818

DRAWN BY: R. SEDGWICK
APPROVED: S. KING
CREW: BS, JW
DATA: G: PROJECTS\2016\1616-144C AD\16-144.DWG
DRAWING: G: PROJECTS\2016\1616-144C AD\16-144POS.DWG

SHEET 2 OF 2



**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
CONSIDERATION OF
CONSENT CALENDAR
ITEM NUMBER:
IV.**

**TITLE:
Council Minutes, Payment of Bills, Appointment to Boards
and Commissions, Licenses, Permit, Resolution 21-23, and
Halloween Trick or Treating Hours**

**DATE:
September 28, 2021
VOTE REQUIRED:
Majority**

PREPARED BY: Candace Klaas, City Clerk

Description:

The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

Budget/Fiscal Impact:

None

Sample Affirmative Motion:

"I move to approve all items listed under Consent Calendar"

Attachments:

- Council Minutes
- Payment of Bills
- Appointment of Boards and Commissions
- Licenses
- Permits
- Resolution 21-23 Proclaiming October 2021 as United Nations Month
- Trick or Treating Hours

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
September 14, 2021

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 7:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Kathy Kopp, Isaac Shanley, Lynne Parrott, Jason Artz, Ken Kilian, and Eileen Nickels.

Excused: None.

PRESENTATION

Executive Director Renee Krahenbuhl of Family Connections gave a presentation of the organization and their role within the community.

Council President Daus took a moment to thank everyone involved with Dairy Days and acknowledged their involvement with various events.

Council President Daus and City Manager Ruechel addressed the Residential Development Project Potential under Information and Discussion. President Daus made the announcement that the developer was not going to be attending tonight and there would not be any new information shared. City Manager Ruechel provided a quick update. Ruechel explained after hearing feedback the developer is working with his engineers to come up with two different site plans. One would consist of the potential of a planned unit development. The other would be single family homes that are 100% within the ordinance. The developer would be looking to maximize the lot sizes within our ordinance and presenting that. The developer would be coming back to the next regular scheduled Council meeting, September 28, under information and discussion. After that the developer would then go before the Plan Commission to be reviewed. The Plan Commission typically meets the first Monday of each month at 7:00 PM.

CONSIDERATION OF CONSENT CALENDAR

Motion by Kilian, second by Nickels to approve the consent calendar as follows: Council Minutes – 8/19/21 Special and 8/24/21 Regular; Payment of Bills in the amount of \$3,334,477.93; Financial Report – August; Appointments to Boards and Commissions, Redevelopment Authority Mike Meyer and Trent Udelhoven; Temporary Class “B” to Serve Fermented Malt Beverages to Rountree Gallery at 120 W Main Street for Rand Atkinson Book Reading and Signing from 4:00 PM until 6:00 PM Saturday, September 25; Two Year Operator License, Alicia L Benson, Eliora J Klar, Emily A Olson, Todd L Skoien, and Heather L Youmara; Grant County Highway Construction Aids - 2022; Motion carried 7-0 on a roll call vote.

CITIZENS’ COMMENTS, OBSERVATIONS AND PETITIONS, if any.

None.

REPORTS

- A. Board/Commission/Committee Minutes – Historical Preservation Commission, Police and Fire Commission, Parks, Forestry, & Recreation Committee, Housing Authority Board and Library Board.
- B. Other Reports – Water and Sewer Financial Report – August, Airport Financial Report – August, Taskforce on Inclusion, Diversity, and Equity Update, and Department Progress Reports.

INFORMATION AND DISCUSSION

- A. *Residential Development Project Potential* – This item was discussed in brief at the beginning of the meeting and will reappear at the next regularly scheduled Council Meeting.

- B. *Preliminary Plat & Planning Map – Southwest Health Development* – Community Development Director Joe Carroll explained that Southwest Health Center has submitted a request for approval of a preliminary plat for a residential and commercial subdivision on approximately 27 acres of land adjacent to the hospital. The plat would create five lots at this time, with the understanding that the large lots would be further divided as needed when the land is developed. The anticipated uses may include commercial office space, health-related business, elderly housing and residential care facilities. The Plan Commission considered this request at the September 7th meeting and recommended approval. Staff recommends approval of the proposed preliminary plat for the Southwest Health Development with the condition that the design of the future street should be altered to reduce the length of the cul-de-sac and provide street connectivity to the west. Dan Dreessens from Delta 3 spoke as the engineer on this project.
- C. *Rezoning – 860 Mason Street* – Community Development Director Joe Carroll explained that the property was formerly the Platteville Town Hall and shop building. The building is now owned by the applicant and used for private storage. The applicant is requesting a zoning change that would allow some residential use of the property, in addition to the storage use. The Plan Commission considered this request at the September 7th meeting and recommended approval. Staff recommends approval of the request to rezone the property at 860 Mason Street to B-1 Neighborhood Business. Dan Dreessens from Delta 3 spoke as the engineer on this project.
- D. *Subdivision Reimbursement Agreement* – Council President Daus explained that after the last Council meeting there was some discussion as to the confusion of discussing the residential development and subdivision reimbursement agreement together. This has been separated out to be discussed properly as it applies to all developments. City Manager Adam Ruechel explained that within the City of Platteville’s 2021-2023 Strategic Plan there is the goal of seeking a partnership with a private developer to result in a new single family housing subdivision. In the past, the City has subsidized a portion of infrastructure costs for residential subdivisions to spur growth. Some examples of this are the Fox Ridge Development LLC, Prairie View Subdivision-Finance Agreement, and Oakhaven Residential Subdivision Infrastructure Subsidy Agreement. Council directed Staff to work with the City Attorney on the drafting of a Subdivision Reimbursement Agreement for consideration to be agreed upon with any developer looking to create a residential subdivision within the City of Platteville. The draft agreement was provided within the 9-14-21 Council Meeting Packet. City Staff would encourage Council Members to review the proposed finance agreement and send any proposed changes/alterations to the City Manager. The intention would be to have this item back on the agenda on Tuesday, September 28th Common Council Meeting for potential council action.
- E. *Ordinance 21-xx – Chapter 8 Sewer Service Revision* – Director of Public Works Howard Crofoot explained that the City’s ordinance regarding sanitary sewer service was last revised in 1985. The Public Service Commission granted our request to remove the City’s sanitary sewer service from their authority to establish rates. Presented is a redlined version of items to add/change or delete from the current ordinance. The Water and Sewer Commission as well as Staff recommend approval.
- F. *Sewer Rate Changes* – Director of Public Works Howard Crofoot explained that the City has been working with Ehlers and MSA to develop sewer rates to commensurate with the actual costs and proposed CIP projects over the next few years. The Water and Sewer Commission recommended a 5% increase in both the meter charge and volume charges. Once the Sewer Ordinance revisions are adopted, this will be the authority for the Common Council to establish rates. Staff recommends approval.

- G. *Water Disconnection Policy* – City Manager Adam Ruechel explained the purposed of the policy would be to establish guidelines that are to be followed in a uniform matter, exercised consistently, and in accordance with the rules of the Wisconsin Administrative Code, Chapter PSC 185. The Water and Sewer Commission as well as Staff recommend approval for adoption of the proposed policy.
- H. *Council Rules* – City Manager Adam Ruechel further reviewed Council rules five through eleven. Rule #5 was discussed by Council, and the consensus was to use the most updated version of Robert’s Rules. Rule #6 there are no changes to report. Rule #7 was discussed by Council, and the consensus was to add the verbiage ‘he or she’. Rule #8 there are no changes to report. Rule #9 was discussed by Council, and the consensus was to change Finance Director to Comptroller as the position title has changed and change Claims Committee to the appropriate committee, board, or commission. Rule #10 was not part of this discussion as this rule was repealed at a prior time. Rule #11 was discussed by Council, and the consensus was to add City Manager and City Staff to the potential list of presenters.
- I. *Flag Raising Policy* – The Common Council continues to review the proposed City of Platteville Flag Raising Policy after it was reviewed by the Taskforce for Inclusion, Diversity, and Equity for their recommendation. City Staff agrees the policy provides guidance for community members and staff on the necessary steps to request the raising of a flag.

WORK SESSION

Adoption of Comprehensive Capital Improvement Plan – City Manager Adam Ruechel presented the 2022-2026 City of Platteville CIP. Adoption of the 2022-2026 City of Platteville Capital Improvement Plan by the Common Council will allow City Staff to plan to present Council Members with options and scenarios regarding funding availability for 2022 proposed projects during the October 5, 2021, Special Budget Meeting. Motion by Shanley, second by Kilian to approve adoption of the 2022-2026 City of Platteville Comprehensive Capital Improvement Plan. Motion carried 7-0 on a roll call vote.

ADJOURNMENT

Motion by Shanley, second by Artz to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 9:55 PM.

Respectfully submitted,

Candace Klaas, City Clerk

SCHEDULE OF BILLS

MOUND CITY BANK:

9/10/2021	Schedule of Bills (ACH payments)	6283-6286	\$	49,119.11
9/10/2021	Schedule of Bills	72772-72774	\$	743.76
9/10/2021	Payroll (ACH Deposits)	160582-160721	\$	181,380.93
9/16/2021	Schedule of Bills (ACH payments)	6288	\$	156,620.73
9/17/2021	Schedule of Bills (ACH payments)	6287	\$	785.05
9/17/2021	Schedule of Bills	72775-72776	\$	3,157.04
9/22/2021	Void	6258	\$	(368.42)
9/22/2021	Schedule of Bills (ACH payments)	6289-6315	\$	73,124.98
9/22/2021	Schedule of Bills	72777-72824	\$	1,560,459.56

(W/S Bills amount paid with City Bills)	\$	(194,605.67)
(W/S Payroll amount paid with City Payroll)	\$	<u>(30,184.19)</u>
Total	\$	1,800,232.88

The above listed bills are OK for payment and are thus recommended to the Council for payment.

_____ Date _____ Sheila Horner, Comptroller

_____ Date _____ Nicola Maurer, Administration Director

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
6258									
09/21	09/22/2021	6258	MAURER, NICOLA	TRAINING REIMBURSEM	08.11.2021	1	368.42-	368.42-	V
Total 6258:								368.42-	
6283									
09/21	09/10/2021	6283	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR0904211	1	12,166.85	12,166.85	M
09/21	09/10/2021	6283	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0904211	2	10,624.51	10,624.51	M
09/21	09/10/2021	6283	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0904211	3	10,624.51	10,624.51	M
09/21	09/10/2021	6283	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0904211	4	2,484.78	2,484.78	M
09/21	09/10/2021	6283	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0904211	5	2,484.78	2,484.78	M
Total 6283:								38,385.43	
6284									
09/21	09/10/2021	6284	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0904211	1	1,715.00	1,715.00	M
09/21	09/10/2021	6284	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0904211	2	1,276.82	1,276.82	M
Total 6284:								2,991.82	
6285									
09/21	09/10/2021	6285	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR0904211	1	7,685.45	7,685.45	M
Total 6285:								7,685.45	
6286									
09/21	09/10/2021	6286	WI SCTF	CHILD SUPPORT CHILD	PR0904211	1	56.41	56.41	M
Total 6286:								56.41	
6287									
09/21	09/17/2021	6287	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	1	7.98	7.98	
09/21	09/17/2021	6287	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	2	22.99	22.99	
09/21	09/17/2021	6287	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	3	11.97	11.97	
09/21	09/17/2021	6287	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	4	5.99	5.99	
09/21	09/17/2021	6287	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	5	14.98	14.98	
09/21	09/17/2021	6287	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	6	3.40	3.40	
09/21	09/17/2021	6287	HEISER HARDWARE	MUSEUM DEPT CHARGE	08.30.2021	7	16.99	16.99	
09/21	09/17/2021	6287	HEISER HARDWARE	MUSEUM DEPT CHARGE	08.30.2021	8	25.98	25.98	
09/21	09/17/2021	6287	HEISER HARDWARE	MAINTANENCE DEPT CH	08.30.2021	9	10.77	10.77	
09/21	09/17/2021	6287	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	10	47.83	47.83	
09/21	09/17/2021	6287	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	11	161.56	161.56	
09/21	09/17/2021	6287	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	12	28.99	28.99	
09/21	09/17/2021	6287	HEISER HARDWARE	CEMETERY CHARGES	08.30.2021	13	19.97	19.97	
09/21	09/17/2021	6287	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	14	16.76	16.76	
09/21	09/17/2021	6287	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	15	36.02	36.02	
09/21	09/17/2021	6287	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	16	66.67	66.67	
09/21	09/17/2021	6287	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	17	95.07	95.07	
09/21	09/17/2021	6287	HEISER HARDWARE	WATER DEPT CHARGES	08.30.2021	18	11.48	11.48	
09/21	09/17/2021	6287	HEISER HARDWARE	WATER DEPT CHARGES	08.30.2021	19	25.58	25.58	
09/21	09/17/2021	6287	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	20	36.15	36.15	
09/21	09/17/2021	6287	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	21	69.97	69.97	
09/21	09/17/2021	6287	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	22	47.95	47.95	
Total 6287:								785.05	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
6288									
09/21	09/16/2021	6288	MOUND CITY BANK	DEBT RESERVE FUND	09.14.2021	1	66,026.98	66,026.98	M
09/21	09/16/2021	6288	MOUND CITY BANK	INTEREST L.T. NOTES	09.14.2021	2	45,296.87	45,296.87	M
09/21	09/16/2021	6288	MOUND CITY BANK	INTEREST L.T. NOTES	09.14.2021	3	45,296.88	45,296.88	M
Total 6288:								156,620.73	
6289									
09/21	09/22/2021	6289	CARDMEMBER SERVICE	WATER DEPT CHARGES	07.28-8.26.2	1	20.87-	20.87-	M
09/21	09/22/2021	6289	CARDMEMBER SERVICE	WATER DEPT CHARGES	07.28-8.26.2	2	19.78	19.78	M
09/21	09/22/2021	6289	CARDMEMBER SERVICE	SEWER DEPT CHARGES	07.28-8.26.2	3	57.16	57.16	M
09/21	09/22/2021	6289	CARDMEMBER SERVICE	SEWER DEPT CHARGES	07.28-8.26.2	4	24.99	24.99	M
Total 6289:								81.06	
6290									
09/21	09/22/2021	6290	ACCESS SYSTEMS	COPIES - PD	INV1056761	1	64.34	64.34	
Total 6290:								64.34	
6291									
09/21	09/22/2021	6291	AMAZON CAPITAL SERVI	PROGRAM SUPPLIES	1CLC-RFNW	1	65.98	65.98	
09/21	09/22/2021	6291	AMAZON CAPITAL SERVI	CUSTODIAL SUPPLIES	1R3X-RC4N-	1	71.08	71.08	
09/21	09/22/2021	6291	AMAZON CAPITAL SERVI	OPERATING SUPPLIES	1YNT-71GQ-	1	250.31	250.31	
Total 6291:								387.37	
6292									
09/21	09/22/2021	6292	BILLS PLUMBING & HEAT	WATER MAIN PROJECT	39303	1	190.55	190.55	
Total 6292:								190.55	
6293									
09/21	09/22/2021	6293	CDW GOVERNMENT INC	DATA PROCESSING	K500760	1	216.81	216.81	
Total 6293:								216.81	
6294									
09/21	09/22/2021	6294	COMELEC SERVICES IN	DOOR ACCESS PROBLE	0474651-IN	1	49.50	49.50	
Total 6294:								49.50	
6295									
09/21	09/22/2021	6295	COMPUNET INTERNATIO	MAY - DEC 21 NETWORK/	45738	1	18,016.00	18,016.00	
Total 6295:								18,016.00	
6296									
09/21	09/22/2021	6296	FIRE & SAFETY EQUIP III	FIRE EXTINGUISHER TE	68139	1	570.00	570.00	
Total 6296:								570.00	
6297									
09/21	09/22/2021	6297	HARLEYS CAR CARE & T	TOW TO IMPOUND-PD	4324	1	90.00	90.00	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 6297:								90.00
6298								
09/21	09/22/2021	6298	HAWKINS INC	WWTP SUPPLIES	6017556	1	63.80	63.80
Total 6298:								63.80
6299								
09/21	09/22/2021	6299	INGERSOLL WINDOW WA	PROFESSIONAL SERVIC	08.09.2021	1	800.00	800.00
Total 6299:								800.00
6300								
09/21	09/22/2021	6300	J & R SUPPLY INC	WATER MAIN	2108785-IN	1	450.00	450.00
09/21	09/22/2021	6300	J & R SUPPLY INC	PAINT	2108873-IN	1	96.00	96.00
Total 6300:								546.00
6301								
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	AUDIT CHARGES-CITY	488727	1	5,100.00	5,100.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	AUDIT CHARGES-WATER	488727	2	1,100.00	1,100.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	AUDIT CHARGES-SEWER	488727	3	1,100.00	1,100.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	AUDIT CHARGES-RDA FU	488727	4	250.00	250.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	UPDATE FIXED ASSETS	488727	5	525.00	525.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	GASB #75 CITY	488727	6	200.00	200.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	GASB #75 WATER	488727	7	100.00	100.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	GASB #75 SEWER	488727	8	100.00	100.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	GASB #84	488727	9	100.00	100.00
09/21	09/22/2021	6301	JOHNSON BLOCK & CO I	ASSIST MANAGEMENT D	488727	10	425.00	425.00
Total 6301:								9,000.00
6302								
09/21	09/22/2021	6302	MAURER, NICOLA	TRAINING REIMBURSEM	08.11.2021	1	368.42	368.42
Total 6302:								368.42
6303								
09/21	09/22/2021	6303	MILESTONE MATERIALS	WATER MAIN	3500240852	1	479.79	479.79
Total 6303:								479.79
6304								
09/21	09/22/2021	6304	MINERS DEVELOPMENT	AUGUST RENT-LIBRARY	08.01.2021	1	18,333.00	18,333.00
09/21	09/22/2021	6304	MINERS DEVELOPMENT	LIBRARY RENT	09.01.2021	1	18,333.00	18,333.00
Total 6304:								36,666.00
6305								
09/21	09/22/2021	6305	OREILLY AUTO PARTS	TRUCK 30	2324-483294	1	32.99	32.99
09/21	09/22/2021	6305	OREILLY AUTO PARTS	CEMETERY FUEL TANK	2324-483755	1	94.34	94.34
09/21	09/22/2021	6305	OREILLY AUTO PARTS	CEMETERY FUEL TANK	2324-483758	1	37.97	37.97
Total 6305:								165.30

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
6306								
09/21	09/22/2021	6306	PUBLIC SERVICE COMMI	WATER RATE CASE	2108-I-04700	1	388.27	388.27
Total 6306:								388.27
6307								
09/21	09/22/2021	6307	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	23960	1	1,804.20	1,804.20
Total 6307:								1,804.20
6308								
09/21	09/22/2021	6308	STRAND ASSOCIATES IN	RISK AND RESILIENCE A	0174759	1	825.76	825.76
Total 6308:								825.76
6309								
09/21	09/22/2021	6309	TEAM LABORATORY CHE	MR. SLICK	INV0027572	1	681.00	681.00
Total 6309:								681.00
6310								
09/21	09/22/2021	6310	TRICOM INC/RADIO SHA	FD - OPERATING SUPPLI	10416627	1	43.96	43.96
Total 6310:								43.96
6311								
09/21	09/22/2021	6311	TRICOR INC	REMOVE 2013 FORD INT	08.25.2021	1	621.00-	621.00-
09/21	09/22/2021	6311	TRICOR INC	ADJUST MUSEUM BLDG	08.25.2021	2	617.00	617.00
09/21	09/22/2021	6311	TRICOR INC	FOOTBALL LEAGUE ADD	08.25.2021	3	15.00	15.00
Total 6311:								11.00
6312								
09/21	09/22/2021	6312	VANDEVORT, SAMUEL L	TRAINING REIMBURSEM	04.09.2021	1	68.08	68.08
09/21	09/22/2021	6312	VANDEVORT, SAMUEL L	TRAINING REIMBURSEM	06.16.2021	1	14.22	14.22
09/21	09/22/2021	6312	VANDEVORT, SAMUEL L	TRAINING REIMBURSEM	08.25.2021	1	40.11	40.11
09/21	09/22/2021	6312	VANDEVORT, SAMUEL L	TRAINING REIMBURSEM	09.15.2021	1	178.40	178.40
Total 6312:								300.81
6313								
09/21	09/22/2021	6313	WALKERS CLOTHING & S	UNIFORMS	1072	1	618.96	618.96
Total 6313:								618.96
6314								
09/21	09/22/2021	6314	WEA INSURANCE	VISION INSURANCE PRE	967045	1	506.56	506.56
Total 6314:								506.56
6315								
09/21	09/22/2021	6315	WEBER PAPER COMPAN	RESTROOM SUPPLIES	D113482	1	189.52	189.52
Total 6315:								189.52

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
72772								
09/21	09/10/2021	72772	COLLECTION SERVICES	CHILD SUPPORT CHILD	PR0904211	1	214.76	214.76
Total 72772:								214.76
72773								
09/21	09/10/2021	72773	VANTAGE TRANSFER AG	ICMA DEFERRED COMP	PR0904211	1	25.00	25.00
Total 72773:								25.00
72774								
09/21	09/10/2021	72774	WPPA/LEER	UNION DUES POLICE U	PR0904211	1	504.00	504.00
Total 72774:								504.00
72775								
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-CITY	09.17.2021	1	1,369.94	1,369.94
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	09.17.2021	2	5.90	5.90
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	09.17.2021	3	585.26	585.26
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POO	09.17.2021	4	32.65	32.65
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EVE	09.17.2021	5	537.03	537.03
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-OE	09.17.2021	6	.70	.70
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	09.17.2021	7	136.34	136.34
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	09.17.2021	8	16.14	16.14
09/21	09/17/2021	72775	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	09.17.2021	9	46.88	46.88
Total 72775:								2,730.84
72776								
09/21	09/17/2021	72776	GRANT CTY CLERK OF C	FINE-CASSIE GUTIERRE	09.10.2021	1	162.70	162.70
09/21	09/17/2021	72776	GRANT CTY CLERK OF C	FINE-MATTHEW J KING	09.13.2021	1	263.50	263.50
Total 72776:								426.20
72777								
09/21	09/22/2021	72777	ALLEGiant OIL LLC	CEMETERY-GAS	260169	1	88.97	88.97
09/21	09/22/2021	72777	ALLEGiant OIL LLC	FD - PROPANE	30330	1	89.24	89.24
09/21	09/22/2021	72777	ALLEGiant OIL LLC	DIESEL FUEL	91202	1	2,021.00	2,021.00
09/21	09/22/2021	72777	ALLEGiant OIL LLC	GASOLINE	91203	1	2,909.73	2,909.73
Total 72777:								5,108.94
72778								
09/21	09/22/2021	72778	BAKER & TAYLOR	ADULT FICTION	2036166590	1	474.76	474.76
09/21	09/22/2021	72778	BAKER & TAYLOR	ADULT NON-FICTION	2036166591	1	17.12	17.12
Total 72778:								491.88
72779								
09/21	09/22/2021	72779	BARD MATERIALS	WATER MAIN REPAIRS	480993	1	562.00	562.00
09/21	09/22/2021	72779	BARD MATERIALS	WATER MAIN BREAK REP	481813	1	309.38	309.38
Total 72779:								871.38
72780								
09/21	09/22/2021	72780	BLACKSTONE PUBLISHI	SWLS RESOURCE LIBRA	1242889	1	18.95	18.95

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 72780:								18.95
72781								
09/21	09/22/2021	72781	BURBACH AQUATICS INC	POOL CHEMICAL ROOM	8688	1	887.83	887.83
Total 72781:								887.83
72782								
09/21	09/22/2021	72782	CENTURYLINK	ADMIN PHONE CHARGE	09.03.2021	1	263.89	263.89
09/21	09/22/2021	72782	CENTURYLINK	POLICE DEPT CHARGES	09.03.2021	2	700.15	700.15
09/21	09/22/2021	72782	CENTURYLINK	PHONE CHARGES-MUSE	09.03.2021	3	65.30	65.30
09/21	09/22/2021	72782	CENTURYLINK	LIBRARY PHONE CHARG	09.03.2021	4	34.47	34.47
09/21	09/22/2021	72782	CENTURYLINK	AIRPORT PHONE CHARG	09.03.2021	5	229.64	229.64
09/21	09/22/2021	72782	CENTURYLINK	WATER DEPT PHONE CH	09.03.2021	6	275.79	275.79
09/21	09/22/2021	72782	CENTURYLINK	SEWER DEPT PHONE CH	09.03.2021	7	207.36	207.36
Total 72782:								1,776.60
72783								
09/21	09/22/2021	72783	CIVIC SYSTEMS LLC	JULY - DEC 2021 SUPPO	CVC21121	1	5,107.00	5,107.00
09/21	09/22/2021	72783	CIVIC SYSTEMS LLC	JULY - DEC 2021 SUPPO	CVC21121	2	2,553.50	2,553.50
09/21	09/22/2021	72783	CIVIC SYSTEMS LLC	JULY - DEC 2021 SUPPO	CVC21121	3	2,553.50	2,553.50
09/21	09/22/2021	72783	CIVIC SYSTEMS LLC	MIAP WORKFLOW LICEN	CVC21124	1	5,500.00	5,500.00
09/21	09/22/2021	72783	CIVIC SYSTEMS LLC	PO WORKFLOW LICENS	CVC21124	2	2,500.00	2,500.00
09/21	09/22/2021	72783	CIVIC SYSTEMS LLC	SETUP	CVC21124	3	3,900.00	3,900.00
09/21	09/22/2021	72783	CIVIC SYSTEMS LLC	TRAINING	CVC21124	4	2,100.00	2,100.00
Total 72783:								24,214.00
72784								
09/21	09/22/2021	72784	CORE & MAIN LP	METER SUPOPLY	P521010	1	23.79	23.79
09/21	09/22/2021	72784	CORE & MAIN LP	WATER MAIN	P552640	1	260.00	260.00
09/21	09/22/2021	72784	CORE & MAIN LP	HYDRANTS	P557900	1	649.72	649.72
Total 72784:								933.51
72785								
09/21	09/22/2021	72785	CY & CHARLEYS FIREST	TIRES-PD	1-401857	1	2,953.40	2,953.40
Total 72785:								2,953.40
72786								
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-CO	1648478	1	107.84	107.84
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-CIT	1662110	1	99.46	99.46
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-CO	1662110	2	111.78	111.78
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-CIT	1662110	3	158.62	158.62
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-AD	1662110	4	124.52	124.52
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-FIN	1662110	5	148.71	148.71
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-PO	1662110	6	2,259.99	2,259.99
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-FIR	1662110	7	144.22	144.22
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-BL	1662110	8	95.99	95.99
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-EN	1662110	9	50.51	50.51
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-ST	1662110	10	483.93	483.93
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-ST	1662110	11	11.18	11.18
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-ST	1662110	12	36.82	36.82

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-RE	1662110	13	173.26	173.26
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-CE	1662110	14	65.98	65.98
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-LIB	1662110	15	304.72	304.72
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-MU	1662110	16	62.46	62.46
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-PA	1662110	17	61.64	61.64
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-RE	1662110	18	16.22	16.22
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-PO	1662110	19	3.24	3.24
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-CO	1662110	20	156.49	156.49
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-TAX	1662110	21	5.59	5.59
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-WA	1662110	22	524.55	524.55
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-SE	1662110	23	685.63	685.63
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-EM	1662110	24	807.82	807.82
09/21	09/22/2021	72786	DELTA DENTAL OF WISC	DENTAL INSURANCE-CO	1662111	1	107.84	107.84
Total 72786:								6,809.01
72787								
09/21	09/22/2021	72787	EASTMAN CARTWRIGHT	SIGN POSTS	3085	1	130.00	130.00
Total 72787:								130.00
72788								
09/21	09/22/2021	72788	ENTERPRISE FLEET MA	WATER-SEWER VEHICLE	FBN4290000	1	277.66	277.66
09/21	09/22/2021	72788	ENTERPRISE FLEET MA	WATER-SEWER VEHICLE	FBN4290000	2	277.65	277.65
Total 72788:								555.31
72789								
09/21	09/22/2021	72789	FIRST SUPPLY LLC-PLAT	BUILDING	3200296-00	1	100.00	100.00
Total 72789:								100.00
72790								
09/21	09/22/2021	72790	GRAHAM, BRIAN	MUSEUM STORE SUPPLI	09.21.2021	1	60.00	60.00
Total 72790:								60.00
72791								
09/21	09/22/2021	72791	GRANT CTY CLERK OF C	FINE - CHEYENNE MAPE	09.16.2021	1	263.50	263.50
09/21	09/22/2021	72791	GRANT CTY CLERK OF C	FINE - CHEYENNE MAPE	09.16.2021	2	162.70	162.70
09/21	09/22/2021	72791	GRANT CTY CLERK OF C	FINE - MAXWELL WEISBE	09.16.2021	3	10.00	10.00
09/21	09/22/2021	72791	GRANT CTY CLERK OF C	FINE-TIMOTHY LEE COO	09.17.2021	1	263.50	263.50
09/21	09/22/2021	72791	GRANT CTY CLERK OF C	FINE - ALEXANDER SER	09.22.2021	1	263.50	263.50
09/21	09/22/2021	72791	GRANT CTY CLERK OF C	FINE - SAMUEL C BUTI	09.22.2021	2	263.50	263.50
Total 72791:								1,226.70
72792								
09/21	09/22/2021	72792	GUNDERSEN HEALTH S	DRUG & ALCOHOL TESTI	4-3075 9/6/2	1	35.00	35.00
Total 72792:								35.00
72793								
09/21	09/22/2021	72793	IWI MOTOR PARTS	SHOP SUPPLIES	1901913	1	53.48	53.48
09/21	09/22/2021	72793	IWI MOTOR PARTS	MINI EXCAVATOR	1906383	1	24.73	24.73

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Total 72793:								78.21
72794								
09/21	09/22/2021	72794	JEFFERSON FIRE & SAF	FD - TURNOUT GEAR RE	IN132906	1	364.56	364.56
Total 72794:								364.56
72795								
09/21	09/22/2021	72795	KIMBALL MIDWEST	MARKING PAINT	9180223	1	217.25	217.25
Total 72795:								217.25
72796								
09/21	09/22/2021	72796	LV LABORATORIES LLC	TESTING	17878 2021	1	1,757.00	1,757.00
Total 72796:								1,757.00
72797								
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	1	66.19	66.19
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	2	34.61	34.61
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	3	69.37	69.37
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	4	64.97	64.97
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	5	91.18	91.18
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	6	36.54	36.54
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	7	1,015.09	1,015.09
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	8	83.18	83.18
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	9	51.83	51.83
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	10	41.20	41.20
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	11	199.81	199.81
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	12	4.87	4.87
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	13	19.95	19.95
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	14	50.17	50.17
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	15	41.66	41.66
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	16	169.70	169.70
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	17	40.77	40.77
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	18	60.23	60.23
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	19	57.53	57.53
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	20	3.87	3.87
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	21	72.14	72.14
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	22	1.83	1.83
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	23	247.33	247.33
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	24	310.39	310.39
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	1	66.19	66.19
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	2	34.61	34.61
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	3	69.37	69.37
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	4	64.97	64.97
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	5	91.18	91.18
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	6	36.54	36.54
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	7	1,015.09	1,015.09
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	8	83.18	83.18
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	9	51.83	51.83
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	10	41.20	41.20
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	11	199.81	199.81
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	12	4.87	4.87
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	13	19.95	19.95

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	14	50.17	50.17
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	15	41.66	41.66
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	16	197.38	197.38
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	17	40.77	40.77
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	18	60.23	60.23
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	19	57.53	57.53
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	20	3.87	3.87
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	21	72.14	72.14
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	22	1.83	1.83
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	23	247.33	247.33
09/21	09/22/2021	72797	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 SEP	24	310.39	310.39
Total 72797:								5,696.50
72798								
09/21	09/22/2021	72798	MENARDS	LANDSCAPING ROCK	89122	1	17.97	17.97
09/21	09/22/2021	72798	MENARDS	SIGNS AND TOOLS	89449	1	85.45	85.45
09/21	09/22/2021	72798	MENARDS	POOL REPAIR	89486	1	16.78	16.78
09/21	09/22/2021	72798	MENARDS	CATCH BASIN CONCRET	89641	1	176.40	176.40
Total 72798:								296.60
72799								
09/21	09/22/2021	72799	MORRISSEY PRINTING I	PRINTING	46450	1	42.00	42.00
09/21	09/22/2021	72799	MORRISSEY PRINTING I	ADVERTISING AND PUBL	46564	1	8.62	8.62
09/21	09/22/2021	72799	MORRISSEY PRINTING I	CHILDREN'S PROGRAM	46564	2	6.38	6.38
09/21	09/22/2021	72799	MORRISSEY PRINTING I	TEEN PROGRAMMING	46564	3	15.00	15.00
09/21	09/22/2021	72799	MORRISSEY PRINTING I	ADULT PROGRAMMING	46564	4	15.00	15.00
Total 72799:								87.00
72800								
09/21	09/22/2021	72800	MOUND CITY BANK	2013 FIRST COMMUNITY	09.30.2021	1	175,121.23	175,121.23
09/21	09/22/2021	72800	MOUND CITY BANK	2013 FIRST COMMUNITY	09.30.2021	2	8,910.77	8,910.77
09/21	09/22/2021	72800	MOUND CITY BANK	10.1.2021 2013B, 2017B	10.01.2021	1	61,918.75	61,918.75
09/21	09/22/2021	72800	MOUND CITY BANK	10.1.2021 2013A, 2017B	10.01.2021	2	42,612.50	42,612.50
09/21	09/22/2021	72800	MOUND CITY BANK	10.1.2021 2013A	10.01.2021	3	6,250.00	6,250.00
09/21	09/22/2021	72800	MOUND CITY BANK	10.1.2021 2013B, 2017B	10.01.2021 1	1	910,000.00	910,000.00
09/21	09/22/2021	72800	MOUND CITY BANK	10.1.2021 2013A, 2017B	10.01.2021 1	2	190,000.00	190,000.00
Total 72800:								1,394,813.25
72801								
09/21	09/22/2021	72801	NAPA AUTO PARTS-PLAT	AUTO SUPPLY	862582	1	54.10	54.10
09/21	09/22/2021	72801	NAPA AUTO PARTS-PLAT	BLUE DEF	862693	1	9.99	9.99
09/21	09/22/2021	72801	NAPA AUTO PARTS-PLAT	EQUIPMENT	862977	1	35.99	35.99
09/21	09/22/2021	72801	NAPA AUTO PARTS-PLAT	FD - VEHICLE REPAIRS	863272	1	50.14	50.14
09/21	09/22/2021	72801	NAPA AUTO PARTS-PLAT	FD - VEHICLE REPAIRS	863273	1	8.10	8.10
Total 72801:								158.32
72802								
09/21	09/22/2021	72802	PARROTT PRODUCTION	AUDITORIUM RENTAL RE	09.14.2021	1	50.00	50.00
09/21	09/22/2021	72802	PARROTT PRODUCTION	CITY HALL RENTAL REFU	09.14.2021	2	330.00	330.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 72802:								380.00
72803								
09/21	09/22/2021	72803	PARTY JUMP INFLATABL	BOUNCE HOUSES FOR J	298206	1	1,000.00	1,000.00
Total 72803:								1,000.00
72804								
09/21	09/22/2021	72804	PETTY CASH/TREASURE	DISCREPANCY IN W/S C	09.16.2021	1	10.00	10.00
Total 72804:								10.00
72805								
09/21	09/22/2021	72805	PIGGLY WIGGLY MIDWES	COUNCIL CHARGES	7655	1	22.36	22.36
Total 72805:								22.36
72806								
09/21	09/22/2021	72806	PLATTEVILLE REGIONAL	GIFT CERTIFICATES-SAN	1273	1	170.00	170.00
Total 72806:								170.00
72807								
09/21	09/22/2021	72807	PLATTEVILLE TOWNSHIP	SEAL COATING	836535	1	2,433.00	2,433.00
Total 72807:								2,433.00
72808								
09/21	09/22/2021	72808	PLATTEVILLE UNITED ME	CO-SPONSORSHIP OF F	09.17.2021	1	250.00	250.00
Total 72808:								250.00
72809								
09/21	09/22/2021	72809	SCHMIDT ELECTRICAL C	LIFT STATION	3464	1	98.94	98.94
Total 72809:								98.94
72810								
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	1	12.84	12.84
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	2	3.74	3.74
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	3	14.49	14.49
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	4	15.14	15.14
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	5	9.59	9.59
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	6	14.26	14.26
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	7	166.95	166.95
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	8	15.27	15.27
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	9	1.13	1.13
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	10	26.96	26.96
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	11	38.46	38.46
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	12	.60	.60
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	13	12.24	12.24
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	14	6.64	6.64
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	15	4.02	4.02
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	16	70.78	70.78
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	17	10.77	10.77

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	18	10.58	10.58
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	19	16.92	16.92
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	20	6.77	6.77
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	21	1.58	1.58
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	22	40.33	40.33
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	23	.19	.19
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	24	102.13	102.13
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	25	107.95	107.95
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	26	190.71	190.71
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	27	441.47	441.47
09/21	09/22/2021	72810	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	28	126.00	126.00
Total 72810:								1,468.51
72811								
09/21	09/22/2021	72811	SOUTHWEST HEALTH CE	PEDIATRIC AED PADS-CI	220004	1	641.25	641.25
09/21	09/22/2021	72811	SOUTHWEST HEALTH CE	NEW HIRE TESTING-ENG	285937 8/15/	1	23.00	23.00
09/21	09/22/2021	72811	SOUTHWEST HEALTH CE	NEW HIRE - SENIOR CEN	285937 8/15/	2	23.00	23.00
09/21	09/22/2021	72811	SOUTHWEST HEALTH CE	NEW HIRE TESTING-OE	285937 8/15/	3	23.00	23.00
09/21	09/22/2021	72811	SOUTHWEST HEALTH CE	NEW HIRE TESTING-POLI	286082 9/15/	1	70.00	70.00
09/21	09/22/2021	72811	SOUTHWEST HEALTH CE	ALCOHOL LEGAL COLLE	286082 9/15/	2	28.00	28.00
Total 72811:								808.25
72812								
09/21	09/22/2021	72812	SOUTHWEST WI LIBRAR	OFFICE SUPPLIES	913	1	22.14	22.14
Total 72812:								22.14
72813								
09/21	09/22/2021	72813	SPEE-DEE	SHIPPING	4312390	1	21.06	21.06
09/21	09/22/2021	72813	SPEE-DEE	SHIPPING	4315740	1	26.75	26.75
Total 72813:								47.81
72814								
09/21	09/22/2021	72814	SW WI COMM ACT PROG	CDBG MONTHLY EXPEN	8467	1	42.46	42.46
Total 72814:								42.46
72815								
09/21	09/22/2021	72815	SYNCB/AMAZON	SWLS RESOURCE LIBRA	09.10.2021	1	370.84	370.84
09/21	09/22/2021	72815	SYNCB/AMAZON	BUILDINGS AND GROUN	09.10.2021	2	264.80	264.80
09/21	09/22/2021	72815	SYNCB/AMAZON	OFFICE SUPPLIES	09.10.2021	3	11.29	11.29
09/21	09/22/2021	72815	SYNCB/AMAZON	CHILDREN'S PROGRAM	09.10.2021	4	86.72	86.72
09/21	09/22/2021	72815	SYNCB/AMAZON	ADULT PROGRAMMING	09.10.2021	5	73.15	73.15
09/21	09/22/2021	72815	SYNCB/AMAZON	ADULT A/V	09.10.2021	6	13.99	13.99
Total 72815:								820.79
72816								
09/21	09/22/2021	72816	THE OASIS GROUP	PROFESSIONAL SERVIC	4687	1	335.00	335.00
Total 72816:								335.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
72817								
09/21	09/22/2021	72817	THE SHOE BOX	PAUL BOOTS	08.28.2021	1	147.70	147.70
Total 72817:								147.70
72818								
09/21	09/22/2021	72818	TOAD'L LANDSCAPING	ROCK SCHOOL GRADIN	09.13.2021	1	880.00	880.00
09/21	09/22/2021	72818	TOAD'L LANDSCAPING	ROCK SCHOOL GRADIN	09.13.2021	2	296.00	296.00
09/21	09/22/2021	72818	TOAD'L LANDSCAPING	MUSEUM LANDSCAPING	09.21.2021	1	262.00	262.00
Total 72818:								1,438.00
72819								
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	0461863167	1	14.76	14.76
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	0461863167	2	14.76	14.76
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	461151690	1	240.97	240.97
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	461151690	2	240.97	240.97
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	461151690	3	31.06	31.06
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	461151690	4	31.06	31.06
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	461151690	5	40.55	40.55
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	461151690	6	164.56	164.56
09/21	09/22/2021	72819	US CELLULAR	CELL PHONE CHARGES-	461151690	7	112.67	112.67
Total 72819:								891.36
72820								
09/21	09/22/2021	72820	WI STATE LAB OF HYGIE	TESTING	686326	1	26.00	26.00
Total 72820:								26.00
72821								
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-POLI	09.22.2021	1	17.39	17.39
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-EME	09.22.2021	2	1.31	1.31
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	09.22.2021	3	327.76	327.76
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	09.22.2021	4	71.55	71.55
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	09.22.2021	5	155.64	155.64
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-TRAI	09.22.2021	6	31.26	31.26
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	09.22.2021	7	184.70	184.70
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	09.22.2021	8	39.80	39.80
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	09.22.2021	9	65.79	65.79
09/21	09/22/2021	72821	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	09.22.2021	10	18.19	18.19
Total 72821:								913.39
72822								
09/21	09/22/2021	72822	IWI MOTOR PARTS	FD - VEHICLE MAINTENA	15019544	1	19.87	19.87
Total 72822:								19.87
72823								
09/21	09/22/2021	72823	NAPA AUTO PARTS-PLAT	FD - VEHICLE MAINTENA	862668	1	55.07	55.07
Total 72823:								55.07
72824								
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-CIT	9001069061	1	1,558.71	1,558.71

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-CO	9001069061	2	1,666.43	1,666.43
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-CIT	9001069061	3	2,593.03	2,593.03
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-AD	9001069061	4	2,444.66	2,444.66
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-FIN	9001069061	5	1,824.46	1,824.46
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-PO	9001069061	6	31,784.36	31,784.36
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-FIR	9001069061	7	2,241.06	2,241.06
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-BL	9001069061	8	1,735.40	1,735.40
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-EN	9001069061	9	928.03	928.03
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-ST	9001069061	10	5,700.36	5,700.36
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-STA	9001069061	11	166.64	166.64
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-ST	9001069061	12	701.05	701.05
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-RE	9001069061	13	2,582.96	2,582.96
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-CE	9001069061	14	1,074.56	1,074.56
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-LIB	9001069061	15	4,241.84	4,241.84
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-MU	9001069061	16	1,235.47	1,235.47
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-PA	9001069061	17	1,686.55	1,686.55
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-RE	9001069061	18	287.33	287.33
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-PO	9001069061	19	123.55	123.55
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-CO	9001069061	20	2,333.00	2,333.00
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-TA	9001069061	21	83.32	83.32
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-WA	9001069061	22	8,866.78	8,866.78
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-SE	9001069061	23	9,872.36	9,872.36
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-EM	9001069061	24	11,824.78	11,824.78
09/21	09/22/2021	72824	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-CO	9001069061	25	1,861.02	1,861.02
Total 72824:								99,417.71

110012

09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	1	7.98	7.98
09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	1	7.98-	7.98- V
09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	2	22.99	22.99
09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	2	22.99-	22.99- V
09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	3	11.97	11.97
09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	3	11.97-	11.97- V
09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	4	5.99	5.99
09/21	09/17/2021	110012	HEISER HARDWARE	FIRE DEPT CHARGES	08.30.2021	4	5.99-	5.99- V
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	5	14.98	14.98
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	5	14.98-	14.98- V
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	6	3.40	3.40
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	6	3.40-	3.40- V
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM DEPT CHARGE	08.30.2021	7	16.99	16.99
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM DEPT CHARGE	08.30.2021	7	16.99-	16.99- V
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM DEPT CHARGE	08.30.2021	8	25.98	25.98
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM DEPT CHARGE	08.30.2021	8	25.98-	25.98- V
09/21	09/17/2021	110012	HEISER HARDWARE	MAINTANENCE DEPT CH	08.30.2021	9	10.77	10.77
09/21	09/17/2021	110012	HEISER HARDWARE	MAINTANENCE DEPT CH	08.30.2021	9	10.77-	10.77- V
09/21	09/17/2021	110012	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	10	47.83	47.83
09/21	09/17/2021	110012	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	10	47.83-	47.83- V
09/21	09/17/2021	110012	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	11	161.56	161.56
09/21	09/17/2021	110012	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	11	161.56-	161.56- V
09/21	09/17/2021	110012	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	12	28.99	28.99
09/21	09/17/2021	110012	HEISER HARDWARE	STREET DEPT CHARGES	08.30.2021	12	28.99-	28.99- V
09/21	09/17/2021	110012	HEISER HARDWARE	CEMETERY CHARGES	08.30.2021	13	19.97	19.97
09/21	09/17/2021	110012	HEISER HARDWARE	CEMETERY CHARGES	08.30.2021	13	19.97-	19.97- V
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	14	16.76	16.76
09/21	09/17/2021	110012	HEISER HARDWARE	MUSEUM CHARGES	08.30.2021	14	16.76-	16.76- V

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
09/21	09/17/2021	110012	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	15	36.02	36.02
09/21	09/17/2021	110012	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	15	36.02-	36.02- V
09/21	09/17/2021	110012	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	16	66.67	66.67
09/21	09/17/2021	110012	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	16	66.67-	66.67- V
09/21	09/17/2021	110012	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	17	95.07	95.07
09/21	09/17/2021	110012	HEISER HARDWARE	PARK DEPT CHARGES	08.30.2021	17	95.07-	95.07- V
09/21	09/17/2021	110012	HEISER HARDWARE	WATER DEPT CHARGES	08.30.2021	18	11.48	11.48
09/21	09/17/2021	110012	HEISER HARDWARE	WATER DEPT CHARGES	08.30.2021	18	11.48-	11.48- V
09/21	09/17/2021	110012	HEISER HARDWARE	WATER DEPT CHARGES	08.30.2021	19	25.58	25.58
09/21	09/17/2021	110012	HEISER HARDWARE	WATER DEPT CHARGES	08.30.2021	19	25.58-	25.58- V
09/21	09/17/2021	110012	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	20	36.15	36.15
09/21	09/17/2021	110012	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	20	36.15-	36.15- V
09/21	09/17/2021	110012	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	21	69.97	69.97
09/21	09/17/2021	110012	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	21	69.97-	69.97- V
09/21	09/17/2021	110012	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	22	47.95	47.95
09/21	09/17/2021	110012	HEISER HARDWARE	SEWER DEPT CHARGES	08.30.2021	22	47.95-	47.95- V
Total 110012:								<u>.00</u>
Grand Totals:								<u><u>1,843,641.81</u></u>



BOARDS AND COMMISSIONS VACANCIES LIST

As of 9/14/21

- Board of Appeals (ET Zoning)** (3 year term ending 4/1/24)
- Board of Appeals (ET Zoning) Alternate** (3 year term ending 4/1/22)
- Board of Appeals (Zoning) Alternate** (partial term ending 10/1/21)
- Board of Appeals (Zoning) Alternate** (3 year term ending 10/1/22)
- Board of Review** (partial term ending after 2023 session)
- Community Development Board** (2 - 3 year terms ending 10/1/22)
- Community Development Board** (partial term ending 10/1/21)
- Community Safe Routes Committee** (partial term ending 9/1/22)
- Historic Preservation Commission Alternate** (3 year term ending 5/1/24)
- Plan Commission** (partial term ending 5/1/22)
- Platteville Public Transportation Committee** (partial term ending 9/1/21)
- Water & Sewer Commission** (5 year term ending 10/1/26)
- Water & Sewer Commission** (partial term ending 10/1/25)

UPCOMING VACANCIES - October 2021

- Board of Appeals (Zoning)** (2 - 3 year terms ending 10/1/24)
- Board of Appeals (Zoning) Alternate** (3 year terms ending 10/1/24)

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at www.platteville.org. Please note that most positions require City residency.

PROPOSED LICENSES

September 28, 2021

Temporary Class "B" to Serve Fermented Malt Beverages

- Platteville Main Street Program at 170 W Main Street (Community First Bank) for Monthly Mingle from 4:00 PM until 6:00 PM Wednesday, October 13

One Year Operator License

- David J Dean
- Allison E Locy
- Caroline N Norman
- Parker J Reinhard
- Mindy A Smits

Two Year Operator License

- Seth D Mertens
- Rachael M Rees
- Alexander J Wand
- Kelly L Weede

RECEIVED
9/13/21

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 Cash BACKGROUND CHECK \$ 7.00 ea. Application Date: 09/09/2021
 Town Village City of PLATTEVILLE County of GRANT

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning (time) 4:00pm and ending 6:00pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name PLATTEVILLE MAIN ST. PROGRAM
 (b) Address 20 S. 4th ST.
 (Street) Town Village City

(c) Date organized 01/01/1999
 (d) If corporation, give date of incorporation _____
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
 President Cindy Tang 995 Highbury Circle
 Vice President Natasha Geyer 30 East Main St.
 Secretary Mary Hucik 410 Broadway
 Treasurer _____

(g) Name and address of manager or person in charge of affair: Tammy Enz
4944 West Lane Cuba City WI 53807

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 170 W Main Street
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? all
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: event will either be held in the parking lot or on the first floor of the premises depending on weather.

3. Name of Event

(a) List name of the event Monthly Mingle
 (b) Dates of event 10/13/2021

DECLARATION

An officer of the organization declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 9/13/21 Platteville Main Street Prog.
 (Signature / Date) (Name of Organization)

Date Filed with Clerk 9/13/21 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

CITY OF PLATTEVILLE

BANNER PERMIT

Date Permit Requested July 23, 2021

Name of Organization Requesting Permit UW-Platteville

Address 1 University Plaza

Contact Person Rebecca Vaussen

Phone Number 608-342-7328

Dates for Banner to be Displayed Oct 3-23 (or as close as possible!)

Text of Message to be Displayed Homecoming Banner
Gives date/time of parade

Signature of Person Requesting Permit R Vaussen

\$125.00 Fee Accompanies This Application*

Request \$125.00 Fee to Be Waived*

Date Approved by Common Council _____

Issued By _____
City Clerk

Fee (if charged) \$ _____

Receipt # _____

*Note Regarding City Banner Permit Fee: The City has determined that the actual cost to the City to erect and take down banners, in terms of the cost of personnel in wages/benefits and the cost of operating City equipment, is approximately \$225.00. The Common Council has decided to charge a lesser fee to organizations requesting this permission.

PERMIT APPLICATION

PARADE WALK RUN OTHER
DATE: August 30, 2021
EVENT FEE \$50.00
8/30/21

EVENT

Event Title: Platteville High School Homecoming Parade
Date of Event: October 8, 2021 Start & End Time: 2:00pm - 3:00pm
Route (or attach map): Down Main street / starting at City Park
Assembly Area: City Park Disbanding Area: Oak Street
Estimated Number of Participants: _____

INSURANCE

Name of Insurance Company: Tricor/EMC
Amount of Liability Insurance: \$2,000,000.00

APPLICANT

Name of Organization: Platteville High School
Contact Name: Michael Foley Phone: 608-778-4652
Street Address: 710 E. Madison Street
City, State, & Zip: Platteville, WI 53818

If you would like to request that the event fee be waived, please submit a reason in writing along with this application.

APPLICANT'S STATEMENT

I hereby certify that the answers on this application are true and correct to the best of my knowledge. I agree, in consideration of the granting of this permit, to comply with the laws of the State of Wisconsin, and to the provisions of Section 41.07 of the City of Platteville Municipal Code.

Signature Michael P. Foley Date 8/30/2021

Office Use Only:

Date Application Received: 8-30-21 Receipt #: _____
Date Liability Insurance Certificate Received: _____
Police Department Date: A or D _____ Streets Department Date: A or D _____
Council Action and Date: A or D _____ License #: _____
Date Issued: _____ Issued by: _____ (City Clerk)

City of Platteville Public GIS Viewer



This map is for advisory purposes only. The data provided in this online reference map is for informational purposes or information contained in this data. This reference map is not a legal survey nor is it intended to be used as such. This w property valuations. This web application is not to be used for legal documentation, boundary survey determinations, fi

- Platteville GIS Layers
- Platteville Parks
- Platteville Parking



We will disban by oak st. and go back to the High School

City of Platteville Public GIS Viewer



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Platteville GIS Layers

Platteville Parks

Platteville Parking



Pioneering the Good Life
M
PLATTEVILLE
W I S C O N S I N

PERMIT APPLICATION

PARADE WALK RUN OTHER

DATE: _____

EVENT FEE \$50.00

EVENT

Event Title: Monster Dash run/walk

Date of Event: 10/16/21 Start & End Time: 10-12

Route (or attach map): mound view park → gravel trail (cross mound view road) → PCA trail to Walnut and back

Assembly Area: Moundview park Disbanding Area: Mound view park

Estimated Number of Participants: 100-150

INSURANCE

Name of Insurance Company: tri-cot

Amount of Liability Insurance: 1,000,000

APPLICANT

Name of Organization: Platteville Community Arboretum

Contact Name: JOE JACQUINOT Phone: 563-495-0133

Street Address: PO Box 302

City, State, & Zip: Platteville WI 53818

If you would like to request that the event fee be waived, please submit a reason in writing along with this application.

APPLICANT'S STATEMENT

I hereby certify that the answers on this application are true and correct to the best of my knowledge. I agree, in consideration of the granting of this permit, to comply with the laws of the State of Wisconsin, and to the provisions of Section 41.07 of the City of Platteville Municipal Code.

Signature [Signature] Date 6/16/21

Office Use Only:

Date Application Received: 8-15-21 Receipt #: — Req. to be waived.


Date Liability Insurance Certificate Received: 9-15-21

Police Department Date: A or D _____ Streets Department Date: A or D _____

Council Action and Date: A or D _____ License #: _____

Date Issued: _____ Issued by: _____ (City Clerk)

- We are requesting Event Fee to be waived.
- We ARE A non-profit that is funded through donations.
- We plan on using profits to re-invest in the platteville trail networks.

THANKS!


**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
CONSIDERATION OF
CONSENT CALENDAR
ITEM NUMBER:
IV.F.**

TITLE:
Resolution 21-23 Proclaiming October as United Nations
Month

DATE:
September 28, 2021
VOTE REQUIRED:
Majority

PREPARED BY: Candace Klaas, City Clerk

Description:

October 24, United Nations Day, commemorates the United Nations Charter coming into force in 1945 and celebrates the work of this organization.

As in past years, city residents Dick Rundell and Maggie Kleisath have requested to have the Council take action on the proposed resolution designing October 2021 as United Nations Month in the city of Platteville and to authorize the flying of the United Nations Flag above City Hall during the month of October 2021.

Budget/Fiscal Impact:

None

Sample Affirmative Motion:

"I move to adopt Resolution 21-23 Proclaiming October 2021 as United Nations month as requested."

Attachments:

- Draft Resolution 21-23

RESOLUTION 21-23

DESIGNATING OCTOBER 2021 AS UNITED NATIONS MONTH

WHEREAS: the President of the United States and the Governor of Wisconsin have officially proclaimed October 24 as United Nations Day to commemorate the founding of the United Nations,

WHEREAS: in areas of education, emergency relief for children, refugee assistance, agriculture, health and economic development, the United Nations commendably carries on its humanitarian activities,

WHEREAS: the United Nations has created the Office for the Coordination of Humanitarian Affairs to promote the preservation of human rights,

WHEREAS: in the post-Cold war era the United Nations has come closer to working as its founders envisioned, and now faces new challenges,

WHEREAS: because of the rapid and unsettling transition to a global community, the United Nations is developing the following governance systems: the active promotions of preventive diplomacy, peacemaking and peace keeping; the foundation for the rule of world law; the protection of human rights; and the placing of the suffering of people above national sovereignty,

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Platteville hereby designate the month of October 2021 as United Nations Month, in the City of Platteville; and

BE IT FURTHER RESOLVED that, to symbolize its decision, the Common Council authorizes the flying of the United Nations Flag above City Hall during the month of October 2021.

PASSED BY THE COMMON COUNCIL on the 28th day of September, 2021.

Barbara Daus, Council President

ATTEST:

Candace Klaas, City Clerk

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: CONSIDERATION OF CONSENT CALENDAR ITEM NUMBER: IV.G.	TITLE: Halloween Trick or Treating Hours	DATE September 28, 2021 VOTE REQUIRED: Consent Calendar Item
PREPARED BY: Chief of Police Doug McKinley		

Description:

The Police Department is proposing that the annual Halloween Trick or Treating hours take place on Sunday, October 31, 2021, from 4:00 p.m. to 8:00 p.m. Historically Platteville has had Trick or Treating take place on Halloween. The hours are extended again this year and they will allow for some daylight activity and some during hours of darkness.

In light of concerns related to the Coronavirus, the following safety measures are recommended:

- At home, it is recommended that one designated person (best if an adult) hand out candy and do not leave the bowl out for kids to dig through.
- All treats you plan to hand out should be individually wrapped and store bought.
- Use hand sanitizer. Whether handing out candy or going door to door for trick-or-treating, use hand sanitizer. It is recommended to use it multiple times throughout the night.
- Practice social distancing when possible.

Budget/Fiscal Impact:

There is no budget or fiscal impact.

Recommendation:

Staff recommends the City use the same date (10/31) for Trick or Treating as it has for over a decade and the hours of the event should be from 4:00 p.m. to 8:00 p.m.

Sample Affirmative Motion:

This is a Consent Calendar item, so no specific action is needed on this topic.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: REPORTS ITEM NUMBER: VI.	TITLE: Board, Commission, and Committee Minutes	DATE: September 28, 2021 VOTE REQUIRED: None
PREPARED BY: Colette Steffen, Administrative Assistant II		

Description:

Approved minutes from recent Boards and Commissions meetings. Council representative may give a summary of the meeting.

Budget/Fiscal Impact:

None

Attachments:

- Water & Sewer Commission
- Commission on Aging
- Airport Commission

Commission On Aging

June 16, 2021 – 9:30 a.m.

PEAK, 155 W. Lewis Ave., Platteville, WI

Present: Debara Browning, Bill Cramer, Jill Goffinet, Josephine Kischer, Kathy Kopp, Larry McReynolds, Ellen Stellpflug

Absent: Ray Banfi, Joyce Bos

Guest: Tami Enz, “Main Street” – Director

- I. Meeting is called to order at 9:33 a.m.
- II. Motion to approve Minutes of May 21, by Bill Cramer, second Debara Browning, all in favor, Minutes approved.
- III. Reports: PEAK - Jon Meidinger
People are enthusiastic about being back at the Center. The month of July will be “Open House” month with programs and many activities. The City has purchased the O.E. Grey building from the School District. There should be no danger of displacement of the Senior Center.
Kathy Kopp: The City Council approved purchase of the building for \$1.00. On July 1st the building will be City property. The tenants’ leases will be extended for at least 1 year and open to a longer term. The Senior Center is high priority at the Council and it is agreed that this building is not going to be the Fire Station.
The Chamber will have “Good Morning Platteville” on June 24th at 7:45 a.m. here at the Center with a presentation on the new Fire Station. It is open to the public and it would be advantageous if many people who frequent the Senior Center were present at that meeting.
Bill wants to know why we have to pay rent to the City. Kathy asks if taxpayer Dollars are used for the rent payments; the answer is no, PASS has taken on that responsibility. She asked Jon for a statement of the history of rent payments. Jon says he is very optimistic about the future of the Senior/Community Center.
On June 23rd a determination will be made about the meal site openings. We expect to have the Van very soon and have an ad out for a driver.

Jon asks Ellen to explain to Tami Enz the problems with accessibility at downtown stores and buildings. Tami has had discussions with AARP and expects that something can be done to address this. She would like input from COA when discussions about possible improvements start. Ellen explains that the DMV is a very difficult place to get into as the building is not ADA compliant. Debara suggests that Main Street consider publishing a map or newsletter showing where the handicapped accessible businesses are on Main Street. She asks why there is no bus stop on Main Street by Garvey's at Bonson Street, which would also make it close to City Hall. She invites Tami to attend a meeting with COA and the Transportation Committee which will take place in September, date to be announced. Kathy will ask the hospital to have a representative present. We will have a list of questions and suggestions ready for that meeting. Kathy suggests we send a reminder of that meeting to our city contact, Howard Crawfoot, in July so he will be aware of that date. Debara asks if it is advisable to have two Transportation Committees, one of Students and one of Seniors. Kathy suggests that the Transportation Committee should be encouraged to add a bus stop at City Hall for Music in the Park on Thursdays. Tami asks how the food voucher program is working and Jill says it is working very well and vouchers have been distributed to Senior living facilities. We could use 5 more vouchers. ADRC vouchers are income based and will be given out between 10:30 and 11:30 on June 23rd by appointment only.

Jill says Lisa Banfield from the Shopping News will feature the Senior Center the end of June.

PASS: Bill reminds us of the Brat Sale on Saturday, June 19th at Heiser's Parking Lot.

- IV. Remember 'Good Morning Platteville' on June 24th at 7:45 a.m.
- V. Next meeting will be on July 21 at 9:30 a.m.
- VI. Motion to adjourn Josephine, second Debara, meeting adjourns at 10:40

Submitted by Josephine Kischer, Secretary

Commission On Aging

July 21, 2021 – 9:30 a.m.

PEAK, 155 W. Lewis Ave, Platteville

Present: Ray Banfi, Joyce Bos, Debra Browning, Bill Cramer, Jill Goffinet, Josephine Kischer, Kathy Kopp, Larry McReynolds, Jon Meidinger

Absent: New member Allyssa Shanahan

- I. Meeting is called to order at 9:36 a.m.
- II. Motion to approve Minutes of June 16th by Ray, second Joyce, all in favor, Minutes are approved.
- III. Reports: Jon Meidinger

Fundraising for the Van has been successful. We can put an order in for the 2022 model and maybe we will get one by the end of the year. We have a new driver, Ed Rink, who will also be able to help with some of the activities. Right now he is helping with Meals on Wheels but in the future this will be the responsibility of the ADRC. Meals on site started on Monday, July 17th and it looks like there will be a change of rules according to the new Meal site Manager. There is a chance that we will get a map with all the handicapped accessible areas in downtown Platteville in the next Newsletter.

Jill Goffinet:

The opening session of Free Bingo had a very good turnout. Tomorrow, July 22nd, will be Euchre and Pizza tournament including a 50/50 raffle. Saturday and Sunday (24th and 25th) will have Brat sales in City Park for Hometown Festival. Our Senior Picnic will be on August 18th at Evangelical Free Church. We could use volunteers to help serve. Pharmacist Brian Schobert will have a presentation on vaccines on August 16th, his sister, Dietician Caitlyn, will give a presentation on coffee on August 5th.

PASS: Bill Cramer

The Library has invited us to have a Brat sale in City Park on August 14th.

The Shopping News has designated PASS the beneficiary of their Auction "Ladies' Night Out" on Wednesday, October 6th.

Council: Kathy Kopp

She will follow up on the name change for the Commission as it has not been on the agenda yet. The name to be: Commission on Aging and Disability. Next week's Council meeting will be a big one as Robin Klein stepped down; her term runs through April 2022. There are four candidates to replace her. For the budgeting schedule she is concerned with the issue of the rent and she suggests we make a real strong case for our budget with the items that we really need emphasized, as the Council doesn't really understand the needs unless they are confronted with the needs for items that are not currently covered by our budget. It is important to present the needs in person at the council meeting and bring volunteers if possible. She suggests to call the City Manager to be put on the agenda for a council meeting.

She also says to make sure to write a letter to be considered for the Thrift shop sales auction benefactor again.

IV. Debra would like to have a meeting of the 5 year Committee on August 17th at 9:30 a.m.

V. Next meeting August 17th, at 10:30 a.m. following the 5 year Comm. Meeting.

VI. Motion to adjourn by Joyce, second Ray, meeting adjourns at 10:51 a.m.

Submitted by Josephine Kischer

Secretary

Commission On Aging

August 17, 2021 – 9:30 a.m.

PEAK, 155 W. Lewis Ave, Platteville

Present: Ray Banfi, Joyce Bos, Debara Browning, Bill Cramer, Jill Goffinet, Josephine Kischer, Larry McReynolds, Jon Meidinger, Allyssa Shanahan

Absent: Kathy Kopp

- I. Meeting is called to order by Debara Browning at 9:30 a.m.
We welcome new member Allyssa (Ally) Shanahan.
- II. Motion to approve Minutes of July 21st by Ray, second Joyce, all in favor, Minutes approved.
- III. Reports: PEAK – Jon Meidinger
Jon reviews the Senior Center Budget and the City – Parks & Recreation Dept. – Budget; the numbers in the Center’s budget are not covered by the City approved budget.
While discussing possible ways for revenue, Ally suggests to set up a Brat and/or Pizza stand somewhere on 2nd Street at the close of business, as the students will spend money at 2 a.m. before returning to their homes.
PASS: Bill Cramer
We have had 5 Brat Sales so far and one more to come on Aug. 28th at Heiser’s. The 21/22 Calendars are here and we will sell them for \$10 each. PASS is looking for more Board members and Ally suggests to approach the University Students; perhaps offering them seminars on “Resume Writing” or similar enticements.
- IV. Joyce makes motion to adjourn at 10:17 a.m. so we can proceed with the meeting of the 5 Year Plan Committee, second Josephine, all in favor.

Submitted by Josephine Kischer
Secretary

WATER & SEWER COMMISSION MINUTES
WEDNESDAY, July 14, 2021
4:00 PM

Water and Sewer Commission President Shanley called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, July 14th at 4:00 pm.

W/S Commission members present: Isaac Shanley, Barb Daus, Bill Holder, Ken Kilian, Brian Laufenberg, Mark Meyers, Chris Wilson,

W/S Commission members excused/absent:

City Staff present: Public Works Director - Howard Crofoot, Administration Director – Nicola Maurer, City Manager – Adam Ruechel

City Staff excused: Utility Superintendent – Irv Lupee, Comptroller – Sheila Horner

Public present:

Citizens' Comments – Administration Director Maurer provided an update to the Commission on the utility bond issue which was presented to the Council by Ehlers on Tuesday, July 13th.

The Consent Calendar was presented for consideration. **Motion by Daus, second by Holder to approve the Consent Calendar:** June 9, 2021 Minutes, June Financial Report, June Bank Reconciliation and Investments Report, Payment of Bills (6/3/2021 – 7/7/2021). **Motion carried.**

ACTION ITEMS:

None.

ITEMS OF DISCUSSION:

2021 CIP Updates – Crofoot reported that Dewey St water/sewer is complete from Elm to 4th St. Crews are currently working on sanitary sewer from Water St. west. Southwest Road is ongoing, having started a week ago. Anticipated completion is end of July. Commerce is scheduled for August after the completion of Southwest Road. The Aeration Basin Blower project is continuing. The blowers are installed. Electronic motor control panels have now been received. Completion target is prior to the start of school. City crews have installed new pipe at the Valley Rd ground storage water tank, and Baker ironworks is working on the tank floor.

2022 Budget Timeline – Discussion centered around CIP and the comprehensive plan CIP presentation that City Manager Adam Ruechel will be bringing to the Common Council on August 24th. It was suggested that all City commissions and committees be invited. City Manager Ruechel will bring the draft Water/Sewer CIP plan to the August Commission meeting. The Commission requested data on Knollwood and other sites which have had a higher incidence of water main breaks. Director Crofoot reminded the Commission that the DNR is pushing utilities to replace 4" water lines. The current timeline for Platteville is complete replacement by 2027.

Sewer Ordinance – City Manager Ruechel explained that the City sewer ordinance will need to be updated before sewer rate increases can be implemented. Staff will bring the proposed changes to the August Commission meeting.

Motion made by Holder, second by Laufenberg to adjourn. Motion carried.

Meeting adjourned at 5:10 pm.

Respectfully Submitted,
Nicola Maurer
Administration Director

WATER & SEWER COMMISSION MINUTES
TUESDAY, August 10, 2021
4:00 PM

Water and Sewer Commission President Shanley called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Tuesday, August 10th at 4:00 pm.

W/S Commission members present: Isaac Shanley, Barb Daus, Ken Kilian, Brian Laufenberg, Mark Meyers

W/S Commission members excused/absent: Bill Holder, Chris Wilson

City Staff present: Public Works Director - Howard Crofoot, Administration Director – Nicola Maurer, City Manager – Adam Ruechel, Comptroller – Sheila Horner

City Staff excused: Irv Lupee

Public present:

Citizens' Comments –

The Consent Calendar was presented for consideration. **Motion by Daus, second by Kilian to approve the Consent Calendar:** July 14, 2021 Minutes, July Financial Report, July Bank Reconciliation and Investments Report, Payment of Bills (7/8/2021 – 8/4/2021), June Water Quality Report, July Water Quality Report. **Motion carried.**

ACTION ITEMS: None

ITEMS OF DISCUSSION:

2021 CIP Updates – Crofoot reported that Dewey Street sanitary sewer mains are complete, and the water mains are nearly complete. SW Road work is complete except for the pavement. Commerce Street work has started – sewer work is nearly complete and work on water will be starting this week. Wastewater plant project is progressing.

Policy on Water Disconnects - City Manager Ruechel presented a proposal for the implementation of an official policy for water disconnects created by the staff. Commission discussion focused on the structure of Deferred Payment Agreements in the policy and on the possibility of landlords co-signing a DPA in the circumstance of an exception to the policy. Staff will review Public Service Commission guidance for the next Commission meeting and bring an updated policy for action on the September agenda

Sewer Ordinance – Public Works Director Crofoot presented a revised proposal of the City's Sewer Ordinance. Crofoot also provided examples from Monroe and Seymour, WI for comparison as these municipalities have similar communities with an Emmi Roth plant. Updates to the policy included a change in the maximum temperature allowed. Commission consensus was for a temperature of 145 degrees. This item will be under action on the September agenda.

2022 Budget Timeline – City Manager Ruechel presented the 2022-2026 CIP Plan for Water & Sewer. This item will be under action on the September agenda.

Motion made by Laufenberg, second by Kilian to adjourn. Motion carried.

Meeting adjourned at 5:35 pm.

Respectfully Submitted,
Sheila Horner
Comptroller

Approved Minutes of August 9th, 2021
Submitted by Doug Stephens, September 13th, 2021

Airport Commission Meeting
August 16th, 2021, 6:00 pm
Meeting held in-person at the Platteville Airport

- I. Commission Meeting Call to Order: by Cooley, Chairman @ 6:00 pm
 - a. Quorum achieved.
 - b. Attendance, Commission Members: Dennis Cooley (P), Doug Du Plessis (A), Kathy Kopp (P, City of Platteville Common Council, Airport Representative) (P), Chuck Runde (A), Joe Sener (P), Doug Stephens (P), Danny Xiao (P). Others: Alaine Olthafer-Lange and Andy Lange (A&A Aviation, Airport Management), Nicola Maurer (City of Platteville Administrative Director), Brandon Herbert (Strand), Mike Dmyterko (President, Coffman Associates).
 - c. Cooley requested that Agenda Items IV and VIII be re-arranged to place the Coffman presentation near the top of the agenda for the sake of Dmyterko's travel schedule this evening. The Commission agreed to this, and the meeting proceeded accordingly.
- II. Approval of Minutes, July 12th, 2021: Cooley, Chair
 - a. Motion by Sener to approve the minutes, 2nd by Stephens. Passes unanimously.
- III. Citizen's Comments, Observations and Petitions: Cooley, Chair
 - a. None.
- IV. Airport Master Plan Presentation: Mike Dmyterko, Coffman Associates
 - a. Mike Dmyterko, President of Coffman Associates Airport Consultants, presented the Airport Master Plan Phase 2 Draft. The Draft was Prepared for the City of Platteville, by Coffman Associates Airport Consultants, dated August 2021.
 - b. Dmyterko spoke about the Master Plan, Noting the justification for the runway expansion and that the plan looks beyond the 5-year scope, and instead looking out 20-years. We are in the alternatives phase. Looking at the forecast: base year, short term (1-5 years), intermediate term (6-10 years), long term (11-20 years). Based on aircraft, annual operations, annual instrumentation approaches, and peak characteristics.
 - c. Coffman Associates drilled down into the subset data, then outlined the needs of the Airport.
 - d. Master Plan Exhibit M - Historical Turbo Prop and Jet Operations was cited. The FFA 90/10 formula was mentioned. Platteville's critical service is the B2 design, which is a 12,500 lb. aircraft (turbo prop and most of the Citation aircraft). One goal may be for Platteville to be the best B2 Airport it can be.
 - e. Exhibit A - WI was referenced, regarding crosswind components. The FAA is in the mode of closing most of the crosswind runways at airports across the United States. The purpose is to reduce the amount pavement inventory at the 3,300 airports the FAA supports. Both Platteville runways are eligible for funding, but that is not to say the FAA would fund both. Platteville has justification for both runways being here.
 - f. Exhibit B - Existing/Ultimate Safety Areas was referenced and helped illustrate the potential future safety areas required should the runways expand. Spoke about Runway Protection Zone (RPZ) as runways potentially expand. A direct access runway is no longer allowed. FAA wants

pilots to turn at least once from the apron before they enter a wait line. Hold aprons are no longer allowed. There are 33 crosswind runways being closed in Wisconsin, out of a total of 99 crosswind runways that exist in the state, but if the crosswind runway is in good condition, airports don't have to decommission it yet. We are expected under grant assurances to provide a safe airport. FAA wants to force airports into land use assurances.

- g. Exhibit C - Airside Facility Requirements was presented. The Platteville Airport should look at a 5,000 ft or 5,500 ft runway. Our parallel taxiway dimensions are too narrow.
- h. Exhibit D - Landside Facility Requirements was presented. We are more flexible with what we can do with landside improvements, compared to airside improvements. Airside is much more specific and technical. The Platteville Airport is OK with a two-week fuel supply unless a supply issue arises.
- i. Exhibit E - Airfield Alternative 1 was presented. Extension of Runway 15/33 is more feasible than the other.
- j. Exhibit F - Airfield Alternatives F2 through J5 were presented. Platteville's real choice for expansion is runway 15/33, if we do Coffman's recommended impacts out 500' on each side of the runway centerline. Any of the Exhibit Options could be customized. FAA policy is no new pavement. An expansion construction project would be 3 to 8 years out from the point in time that we first can justify the need for expansion. The FAA doesn't prohibit airports from doing things with the airports or community's own money. The obvious expansion candidate would be 15/33. Our next step would be writing a Runway Expansion Needs thesis.
- k. Exhibit K - Landside Development Alternatives: Alternatives 1, 2, 3 were discussed. Dmyterko stated that he came to Platteville for a site visit to make sure that the recommendation is Platteville's and not Coffman's. Dmyterko recommended that Commission Members review the whole draft and then comment. FAA wants to take the crosswind runways off their ledger, so they can better manage their budgets. FAA hates it when Airports pursue what they want through a political route, but 90% of Airports get what they want politically. Coffman recommends that Platteville stay in touch with their legislators. The Cares Act was very political, and different airports received vastly different amounts of Cares Act funding. Olthafer-Lange asked about a new airport Fixed-base Operator (FBO) building. The timeline is to get information back to Coffman by the next Commission meeting (September 13th). The goal is for Coffman to complete the report by mid-November to mid-December.
- l. Cooley asked about the financial model. We are seen as an "Airport with a farm", and because of the farmland lease income, the Platteville Airport is only one of two financially self-supporting airports in the state, and the Platteville Airport is much more than this. Dmyterko stated that the economic potential of the Platteville Airport is tremendous. There are a lot of companies that do economic studies of airports, and an economic impact study would be beneficial. The airport is an asset to the City of Platteville.
- m. Kathy Kopp, at 7:35 pm, noted that she needed to leave the meeting now for another engagement.

V. Broadband Fiber Discussion with County: Cooley, Chair

- a. The broadband fiber run will include the Airport. Bill Kloster (previous Airport Chair) was at the recent Platteville Community Area Network (PCAN) meeting and noted the Airport connection is needed. Cooley said that the Airport should be part of the grant. Connection redundancy is wanted. Cooley stated that he hopes all 314 airports in the state can get linked in. The strong fiber ring operates on a fiber map (11-tower system). Platteville, Lancaster, Muscoda, and

Wisnet will get pulled in. People are working together, and saving costs, but not a 5-figure cost. The fiber is coming in on Pleasant Valley Road.

VI. Treasurer's Report, July 31, 2021: Du Plessis, Treasurer. Report read by Cooley, Chair

- a. Monthly Income, from Financial Report: \$123,259.37
- b. Monthly Expense, from Financial Report: \$17,462.21
- c. Monthly Invoice Payments: \$86,873.86
- d. Maurer noted that the Cares Act Funding reimbursement of A&A management cost will remain \$0 for 2021 but is credited in 2020 for \$30,000. Because the Cares Act Funding was booked as revenue for 2020, it is a little choppy to follow, but this is how the bookkeeping worked out.
- e. Olthafer-Lange mentioned \$32,000 of ARP funding, and that Josh Holbrook had advised her to write a request for the funding. Cooley stated that Josh Holbrook and Mark Graczykowski (both are Airport Development Engineers at the Bureau of Aviation (BoA)) have been great to work with.
- f. Expenditures run rate is at 38.7%. Maurer noted that the most-recent fuel purchase expenditure has not shown up yet. Olthafer-Lange stated that \$60,000 of fuel inventory is now in the tanks.
- g. Motion by Cooley to approve the Treasurer's Report and pay the vouchers. 2nd by Sener. Passes unanimously.

VII. Manager's Report: A&A Aviation Manager

a. General Airfield Operations:

- Olthafer-Lange stated that July was a great month, and we set an all-time record high for monthly fuel sales. The attributing factor was record fuel sales to crop dusters. Lange did a great job for his work in building relationships with crop dusters. Crop dusting activity has been very busy.
- Avfuel (fuel supplier) was slow in getting the fuel invoice to us.
- Have approx. 8,000 gallon of Jet-A fuel, and 6,000 gallon of AV gas (100LL fuel)
- Maurer stated that the gas received has not been paid for yet, that is why we are seeing an uptick in cash.
- Lange stated that is a good thing that the price of corn is up (land lease rate is indexed to the price of corn).
- Hangar Status: Full, 2 on waiting list.
- FVT Meeting end of August, Business After Hours will be rescheduled (no date set yet but will probably be early September). The Business After Hours will help show the economic impact of the Airport.
- Lange stated that we have received the snow removal equipment, the manufacturer is Caterpillar. We have not received the brush attachment yet, but it should be here in a few weeks.
- We were going to have a meeting with Fox Valley at the end of this month, and they are feeling the pain of losing flight training instructors to industry. The meeting will be Tuesday, Sept. 28th, 10:00 am – noon.

- Xiao recommended better collaboration/partnership with University of Dubuque and others.
- Pancake breakfast was a huge success in terms of attendance.
- Olthafer-Lange performed an aircraft short takeoff and landing (STOL) demonstration at the Oshkosh FAA, and it was very successful.
- Herbert received an email from a potential construction bidder, Tricon Construction, asking if it was possible to request an extension to the hangar completion deadline from May 15th to June 15th, based on concern for steel availability. The Commission informed Herbert no.

b. Flight Operations:

Flight Activity July 2021	Flight Activity July 2020
Total Flights 1998	Total Flights 2342
Personal 332	Personal 302
Business 262	Business 352
Instruction 1404	Instruction 1688

c. Fuel Sales:

Fuel Sales July 2021	Fuel Sales for July 2020
100LL 6421 Gallons	100LL 5299 Gallons
JetA 5524 Gallons	JetA 6373 Gallons

d. Fuel Purchased and Current Price (July 2021):

Fuel Type	Quan. Purchased	Current Price
100LL	7868	\$4.35
JetA	7445	\$3.75

VIII. Legislative Relationship Building: Cooley, Chair

- Cooley stated that a lot people want to land more at the Platteville Airport, noting that Newt Gingrich had wanted to land at Platteville but could not because the runway was not long enough. Governor Walker had also wanted to visit Platteville more frequently, but could not because the runway was not long enough.

- b. The legislative approach to pursuing airport project financial support is the way to go because FAA does not hold the use of the political route against airports anymore.
- c. Holbrook stated that Strand needs to set up data points/shots yet and will work on the Airport Layout Plan (ALP) soon, as part of the schedule this fall. The ALP will be detailed enough.
- d. Hangar bids are due August 19th. Holbrook noted that there will be at least two bids received. Erect-A-Tube was mentioned. Bid opening will be at the BoA Headquarters. The Platteville Airport could still go design-build if that is what is desired in the end.

IX. Adjournment: Cooley, Chairman

- a. Motion to adjourn by Xiao, 2nd by Sener. Passes unanimously. Adjourned at 8:19 PM

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.A.	TITLE: Revision of Chapter 8 – Sewer Service	DATE September 28, 2021 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

The City of Platteville’s Ordinance regarding sanitary sewer service is Chapter 8 in the Municipal Code. It has served us well since its last revision in 1985. The Public Service Commission granted our request to remove the City’s sanitary sewer service from their authority to establish rates. The Ordinance has been updated to show that the Water and Sewer Commission will recommend rates to the Common Council for adoption.

Enclosed is a redlined version of items to add/ change or delete from the current Ordinance. Items added include the ability to charge industrial users for wastewater components other than Biologic Oxygen Demand (BOD) or Total Suspended Solids (TSS). We now charge for nitrogen and phosphorous. Staff updated the penalties section to increase the forfeitures to be more in line with today’s costs.

Budget/Fiscal Impact:

This will provide the authority to increase sewer rates in a subsequent action.

Recommendation:

The Water and Sewer Commission and Staff recommend approval.

Sample Affirmative Motion:

“I move to approve Ordinance 21-07 the enclosed revision to the Platteville Municipal Code, Chapter 8, Sewer Service.”

Attachments:

- Ordinance 21-07
- Proposed Chapter 8 Sewer Service

ORDINANCE NO. 21-07

**AN ORDINANCE REGULATING THE USE OF PUBLIC AND PRIVATE SEWERS AND DRAINS, PRIVATE WASTEWATER DISPOSAL, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, AND DISCHARGE OF WATERS AND WASTES INTO THE PUBLIC SEWER SYSTEM(S):
AND PROVIDING PENALTIES FOR VIOLATION THEREOF: IN THE
CITY OF PLATTEVILLE, WISCONSIN**

The Common Council of the City of Platteville do ordain as follows:

SECTION 1: Chapter 8, of the Municipal Code of the City of Platteville is hereby revoked and recreated as follows, excluding rules and regulations:

- (1) Definitions: Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

“Approving Authority” shall mean the Director of Public Works of the City of Platteville, or a duly authorized deputy, agent or representative.

“BOD” (denoting Biochemical Oxygen Demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20 degrees C., expressed in milligrams per liter (mg/L). Quantitative determination of BOD shall be made in accordance with procedures set forth in Standard Methods.

“Building Drain” shall mean that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and convey it to the building sewer, beginning five (5) feet (1.5 meters) outside the inner face of the building wall.

“Building Inspector” shall mean the building inspector of the City of Platteville or said person’s appointed assistant, agent, or representative.

“Building Sewer” shall mean the extension from the building drain to the public sewer or other place of disposal.

“Chlorine requirement” shall mean the amount of chlorine in milligrams per liter, which must be added to sewage to produce a specified chlorine content in accordance with procedures set forth in Standard Methods.

“City” shall mean the City of Platteville, Wisconsin.

“Combined sewer” shall mean a sewer receiving both surface run-off and sewage. A Combined Sewer is illegal in the City of Platteville.

“Commission” or “Water and Sewer Commission” shall mean the Water and Sewer Commission of the City of Platteville or said commission’s appointed agent or representative.

“Debt Service” shall mean costs to the sewer department for the retirement of debts incurred in the provision of wastewater facilities, including both principal and interest.

“Floatable Oil” is oil, fat, or grease in a physical state such that it will separate by gravity from wastewater in an approved pretreatment facility. A wastewater shall be considered free of floatable oil if it is properly pretreated, and the wastewater does not interfere with the collection system.

“Garbage” shall mean solid wastes from the domestic and commercial preparation, cooking, and dispensing of food, and from the handling, storage, and sale of food products and produce.

“Industrial User” shall mean:

(a) Any non-governmental, non-residential user of a publicly owned treatment works which discharges more than the equivalent of 25,000 gallons per day (gpd) of sanitary waste and which is identified in the Standard Industrial Classification (SIC) Manual, US Department of Labor, Occupational Safety and Health Administration, as amended and supplemented under one of the following divisions:

Division A. Agriculture, Forestry, and Fishing.

Division B. Mining.

Division D. Manufacturing.

Division E. Transportation, Communications, Electric, Gas and Sanitary Services.

Division I. Services.

(1) In determining the amount of a user’s discharge, the city will exclude domestic waste or discharges from sanitary conveniences.

(2) After applying the sanitary waste exclusion in subparagraph (1) of this paragraph, discharges in the above divisions that have a volume exceeding 25,000 gpd or exceeding the weight of biochemical oxygen demand (BOD), or total suspended solids (TSS), or Total Kjeldahl Nitrogen (TKN), or Total Phosphorous (TP) equivalent to that weight found in 25,000 gpd of sanitary waste are considered industrial users. Sanitary waste, for purposes of this calculation of equivalency, shall be wastes of Normal Concentration as defined in this Ordinance.

- (b) Any non-governmental user who discharges wastewater to the City's sewers, which wastewater contains toxic pollutants or poisonous solids, liquids, or gases in sufficient quantity either singly or by interaction with other waste, to contaminate the sludge of the municipal sewer systems, or to injure or to interfere with any sewage treatment process, or which constitutes a hazard to humans or animals, creates a public nuisance, or creates any hazard in or has an adverse effect on the waters receiving any discharge from the treatment works.

"Industrial Wastes" shall mean wastes discharged by "Industrial Users".

"May" is permissive (see **"Shall"**, below).

"Natural Outlet" shall mean any outlet into a watercourse, pond, ditch, lake or other body of surface or ground water.

"Normal Concentration" shall mean:

- (a) 5-day 20-degree C., BOD of not more than 250 mg/L.
- (b) A TSS content of not more than 250 mg/L.
- (c) A TKN of not more than 40 mg/L
- (e) TP of not more than 7 mg/L

"Normal Wastewater" shall mean wastewater in which BOD or TSS, or TKN or TP concentrations do not exceed normal concentrations.

"Operation and Maintenance" shall mean costs to the sewer department for the provision of labor, utilities, supplies, equipment maintenance, and other normal costs necessary for the provision of sewage service. Operation and maintenance include replacement.

"Person" shall mean any individual, firm, company, municipal or private corporation, association, society, institution, enterprise, governmental agency or other entity.

"pH" shall mean the logarithm (base 10) of the reciprocal of the hydrogen ion concentration expressed in moles per liter as determined by **"Standard Methods"**.

"Phosphorous" shall mean the total phosphorous which is all of the chemical element phosphorous present in a sample, regardless of form, expressed in milligrams per liter. Quantitative determination of phosphorous shall be made in accordance with Standard Methods.

"Properly Shredded Garbage" shall mean the wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be

carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half (1/2) inch (1.27 centimeters) in any dimension.

“Public Sewer” shall mean any sewer provided by or subject to the jurisdiction of the City. The term “public sewer” shall also include sewers within or outside of the City sanitary sewer system, even though those sewers may not have been constructed with City funds.

“Replacement” shall mean expenditures for obtaining and installing equipment, accessories, or appurtenances which are necessary to maintain the capacity and performance during the service life of the treatment works for which such works were designed and constructed.

“Sanitary Sewer” shall mean a sewer that carries liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions together with minor quantities of ground, storm, and surface waters that are not admitted intentionally.

“Sewage” is the spent water of a community. The preferred term is **“wastewater”**.

“Sewer Utility” or “Utility” shall mean the Platteville Municipal Water and Sewer Utility.

“Sewer” shall mean a pipe or conduit for carrying wastewater.

“Shall” is mandatory; **“May”** is permissive.

“Slug” shall mean any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period longer than fifteen (15) minutes more than five (5) times the average twenty-four (24) hour concentration or flows during normal operation and shall adversely affect the collection system and/or performance of the wastewater treatment works.

“Standard Methods” shall mean the procedures and methods described in the most current edition of “Standard Methods for the Examination of Water and Wastewater” as approved by the Department of Natural Resources (DNR).

“Storm Sewer” as defined in Chapter 48 of the City of Platteville Municipal Code.

“Suspended Solids (SS)” shall mean total suspended matter that either floats on the surface of, or is in suspension in water, wastewater, or other liquids, and that is removable by laboratory filtering as determined by Standard Methods and referred to as nonfilterable residue. Also, may be expressed as Total Suspended Solids (TSS).

“Unpolluted Water” is water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would

not be benefited by discharge to the sanitary sewers and wastewater treatment facilities provided.

“User Charge” (or Wastewater Service Charge) shall mean a charge levied on users of wastewater treatment works and the sanitary sewer system for the cost of operation and maintenance and debt service for such facilities. The term operation and maintenance include Replacement.

“Wastewater” shall mean the spent water of a community. From the standpoint of sources, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions, together with any ground water, surface water, and storm water that may be present.

“Wastewater Facilities” shall mean the structures, equipment, and processes required to collect, carry away, and treat domestic and industrial wastes and dispose of the effluent.

“Wastewater Treatment Works” shall mean an arrangement of devices and structures for treating wastewater, industrial wastes, and sludge. Sometimes used as synonymous with **“waste treatment plant”** or **“wastewater treatment plant”** or **“water pollution control plant”**, or **“water resource recovery facility”**.

“Watercourse” shall mean a natural or artificial channel for the passage of water either continuously or intermittently.

(2) User Charges

- (a) Normal Sewage Service Charge: There is hereby levied and assessed upon each lot or parcel of land with a building having a lateral available to discharge normal sewage to the public sewer system, a wastewater service charge based upon rates established by the Water and Sewer Commission and approved by Resolution of the Common Council. Said charges shall be assessed and collected monthly.

The Wastewater service charges taxed or levied pursuant to this Ordinance shall be collected by the Utility at the Municipal Building. The Commission shall make and enforce such bylaws and regulations as may be deemed necessary for the safe, economical and efficient operation, management and protection of the City sewer system, the wastewater treatment plant and the Utility.

If commercial or industrial customers obtain all or any part of their water from sources other than the Platteville Municipal Water Utility, all or any part of which is discharged into the public sewers, the customer shall be required to have a water meter or meters installed for the purpose of determining the volume of water obtained from these other sources. Should the Commission determine that the water usage is too small to justify a meter, the Commission shall have the authority to waive this requirement and a flat rate shall be charged based on estimated water usage and the

metered rate schedule. The water meters shall be furnished by the Utility and installed by the Utility. All other costs in connection with the water meter installation shall be at the expense of the customer. The Utility will charge for each meter at the rate of fifty (50) percent of the basic monthly water rate set for the size meter to compensate for furnishing, reading, and servicing the meter. This charge shall be in addition to the Wastewater Service Charge.

If residential customers obtain all or part of their water from sources other than the Platteville Municipal Water Utility, all or any part of which is discharged into the public sewers, a flat rate charge shall be paid for Wastewater Service. Should the Commission determine that the minimum flat rate charge is less than the charge would be on a metered basis, the Commission shall have the authority to set a higher rate based on estimated total usage and the metered rate schedule. Should the residential customer request it, a water meter shall be installed, and the customer shall be charged on the same basis as commercial or industrial customers having private water supplies.

- (b) **Minimum Charge:** The “minimum” monthly wastewater service charge shall be established by the Water and Sewer Commission and approved by Resolution of the Common Council and shall be consistent with the Utility’s User Charge System as approved by the Wisconsin Department of Natural Resources.
- (c) **Volume Charge:** In addition to the minimum charge, there shall be a charge for all flow based on water usage as determined by the Water Utility. The rate of volume charge shall be established by the Water and Sewer Commission and approved by Resolution of the Common Council and shall be consistent with the Utility’s User Charge System as approved by the Wisconsin Department of Natural Resources.
- (d) **Industrial and Commercial Charges for Other Than Normal Wastewater:**
 - 1. Charges for wastewater other than Normal Wastewater shall be based on Flow, BOD, TSS, TKN, TP, and such other constituents which affect the cost of collection and treatment. Charges shall be made in accordance with rates established as set forth in Section 1(2)(d)3 below.
 - 2. All persons discharging wastes into the public sewers are subject to a surcharge, in addition to any other wastewater service charge, if their wastewater has a concentration greater than “normal” concentrations (see definition). The volume of flow used for computing waste surcharges shall be the metered water consumption, subject to adjustments as otherwise herein provided, or the actual volume of waste as determined by an industrial waste metering installation. The amount of surcharge shall reflect the cost incurred by the Utility in removing BOD, Suspended Solids, and other pertinent constituents.
 - 3. **Rates of Surcharge.** The rates of surcharge for each of the aforementioned constituents shall be as ordered by the Common Council and shall be

consistent with the Utility's User Charge System as approved by the Wisconsin Department of Natural Resources.

4. In addition to the above surcharges, the Utility's costs of sampling and analyzing industrial wastes shall be charged to the applicable industry.
 5. Where industrial wastes are of such a strength or magnitude or are delivered over such a period of time that the above surcharges do not reflect the actual cost of treatment to the Utility, the Utility shall have the right to establish a special charge for handling the waste. That portion of the charge related to capital investment shall be based on the design capacity required for the particular waste. In no event shall the charges be less than those charges determined by applying the above surcharge.
- (e) **Industrial Waste Pretreatment:** In the event the Utility provides pretreatment of industrial wastes, the entire cost of such pretreatment shall be charged to the person producing the industrial wastes. The costs shall include but not be limited to capital expenditures, operation and maintenance expenses, labor, chemicals, heat and power.
 - (f) **Contract Basis:** Nothing in this Ordinance shall prohibit the City from providing wastewater services to persons outside the corporate limits of the City under mutually agreeable conditions.
 - (g) **Remedies from Failure to Pay Service Charges:** Each Wastewater service charge levied by or pursuant to this Ordinance is hereby made a lien upon the corresponding lot, land, or premises served by a connection to the sanitary sewer system of the City and if the same is not paid within the period allotted for such payment, said charge shall constitute a lien on the property served and be inserted in the City tax roll as provided in Section 66.076(7) of the Wisconsin Statutes in the same manner as water rates are taxed and collected under the provisions of Section 66.069(1) or 66.071(1)(e) of the Wisconsin Statutes as same has been, and from time to time may be amended or recreated, so far as applicable.
 - (h) **Annual Audit:** An audit of the Utility's financial standing shall be made annually. This audit will be used to review the adequacy of the extra existing rates and said rates shall be adjusted if necessary to provide sufficient revenues to adequately finance the Utility's operation in accordance with the original intent of the rate structure.

The annual audit and review shall also be used to ensure that each recipient of sewage service (or user class) is charged in proportion to the cost of providing said recipient (or user class) with sewage service. Excess revenues collected for Operation and Maintenance from a class of users shall be applied to the costs of Operation and Maintenance attributable to that class for the next year and the rates shall be adjusted accordingly.

- (i) Late Payment Charge: All charges under this Ordinance which are not paid within 20 days of billing date are subject to a late payment charge of three percent of the net billing, such charges shall be placed in the operation, maintenance and replacement account.
 - (j) Replacement Fund: Annual income from the Wastewater Service Charges which constitute funds required for "Replacement" shall be separately accounted for and shall not be utilized for any purposes other than Replacement.
 - (k) Notification: Each billing shall identify the amount billed which is attributable to sewer service.
- (3) Use of Public Sewers Required
- (a) It shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner on public or private property within the City or in any area under the jurisdiction of said City, any human or animal excrement, garbage or other objectionable waste.
 - (b) It shall be unlawful to discharge to any natural outlet within the City, or in any area under the jurisdiction of said City, any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this Ordinance.
 - (c) Except as hereinafter provided, it shall be unlawful to construct or maintain within the City any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage.
 - (d) The owners of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes where sewerage facilities would be required, situated within the City and abutting on any street, alley, or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the City, are hereby required at their expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this Ordinance within ninety (90) days after date of official notice to do so.

(4) Private Wastewater Disposal

- (a) Where a public sanitary sewer is not available to structures covered by Section 3(d), and with a favorable recommendation of the Commission, the Common Council may allow such structures to be connected to a private wastewater disposal system complying with the provisions of this section.
- (b) Before commencement of the construction of a private wastewater disposal system or additions to an existing private wastewater disposal system within the City, the owner shall first obtain a written permit from the office of the City Building Inspector.
- (c) The type, capacity, location, and layout of a private wastewater disposal system shall comply with all requirements of the Wisconsin Department of Health and Social Services.
- (d) The owner shall operate and maintain the private wastewater disposal facilities in a sanitary manner at all times, at no expense to the City.
- (e) No statement contained in this section shall be construed to interfere with any additional requirements that may be imposed by the City Health Officer or by any other laws, ordinances or codes.
- (f) At such time as a public sewer becomes available to a property served by a private wastewater disposal system the building sewer shall be connected to said sewer within ninety (90) days and the private wastewater disposal system shall be cleaned of sludge and filled with sand, gravel, or similar material.

(5) Building Sewers and Connections

- (a) No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenances thereof without first obtaining a written permit from the City Building Inspector.
- (b) There shall be two (2) classes of building sewer permits: 1) for residential and commercial, and 2) for service to establishments producing industrial wastes. In either case, the owner or the owner's agent shall make application for a permit on a form furnished by the City. The application shall be supplemented by any plans, specifications, or other information considered pertinent by the Commission. A permit and inspection fee as established by the Commission shall be paid to the Utility at the time the application is filed.
- (c) All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the City and Utility from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

- (d) A separate and independent building sewer shall be provided for every building intended for human habitation or occupancy.
- (e) Old building sewers may be used in connection with new buildings only when they are found on examination and test by the Building Inspector to meet all requirements of this Ordinance.
- (f) The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and back filling the trench, shall all conform to the requirements of the building and plumbing code and other applicable rules and regulations of the City.
- (g) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer at the owner's expense.
- (h) Roof-leaders, swimming pool drains, surface drains, ground water drains, foundation footing drains, and other clear water drains shall be connected wherever possible with a storm sewer, but they shall not be connected to a building sewer which discharges into a sanitary sewer or private wastewater treatment plant. All connections to a sanitary sewer or private wastewater treatment plant existing at the time of passage of this Ordinance shall thereafter be illegal. If storm water or clear water is being discharged into a sanitary sewer, the Commission shall give the offending person 30 days notice to disconnect. Failure to disconnect after such notice shall authorize the Commission to cause disconnection and assessment of the costs of such disconnection against the property involved. The Commission may, in alternative, institute action for violation of this subsection.
- (i) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code and other applicable rules and regulations of the City.

Further, all sewer laterals which are defective shall, upon the written direction of the Director of Public Works, be promptly repaired or replaced by the owner of the lot in which such lateral is located and if such defective laterals are not promptly repaired or replaced after written notice by the Director of Public Works that official may have such work performed and cost of such work shall be assessed against the property on which such lateral is located.

- (j) The applicant for the building sewer permit shall notify the Building Inspector when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the Building Inspector or his representative.

1. All excavations for building sewer installations shall be adequately guarded with barricades and lights so as to protect the public from hazard.
2. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City.

(6) Use of the Public Sewers

- (a) No person shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, subsurface drainage, unpolluted cooling water, swimming pool water or unpolluted industrial process waters to any sanitary sewer.
- (b) Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the Commission and other regulatory agencies. Industrial cooling water or unpolluted process waters may be discharged, on approval of the Commission and other regulatory agencies having jurisdiction, to a storm sewer or natural outlet.
- (c) No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers:
 1. Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid, or gas.
 2. Any waters or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment plant.
 3. Any waters or wastes having a pH lower than 5.5 or higher than 10.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater works.
 4. Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities such as, but not limited to ashes, bones, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails, paper dishes, cups, milk containers, sanitary napkins, etc., either whole or ground by garbage grinders.
- (d) The following described substances, materials, waters, or waste shall be limited in discharges to concentrations or quantities which will not harm either the sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream, will not result in violation of the City's WPDES permit, or will not

otherwise endanger life, health, public property, or constitute a nuisance. The Commission may set limitations lower than any limitations established in the regulations below if, in the Commission's opinion, more severe limitations are necessary to meet the above objectives. In making this determination, the Commission shall give consideration to such factors as the quantity of subject waste in relation to flows and velocities in the sewers, materials of construction of the sewers, the wastewater treatment process employed, capacity of the wastewater treatment plant, degree of treatability of the waste in the wastewater treatment plant and other pertinent factors. The limitations or restrictions on materials or characteristics of waste or wastewaters discharged to the sanitary sewer which shall not be violated without approval of the Commission are as follows:

1. Wastewater having a temperature higher than 145 degrees Fahrenheit (62 degrees Celsius).
2. Wastewater containing more than 25 milligrams per liter of petroleum oil, non-biodegradable cutting oils, or product of mineral oil origin.
3. Wastewater from industrial plants containing oils, fat, grease, wax, or any other similar substance which float or solidify in the wastewater facilities.
4. Any garbage that has not been properly shredded. Garbage grinders may be connected to sanitary sewers from homes, hotels, institutions, restaurants, hospitals, catering establishments, or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.
5. Any waters or wastes containing aluminum, cadmium, copper, lead, mercury, selenium, silver, chromium, zinc, and similar objectionable or toxic substances.
6. Any waters or wastes containing odor-producing substances.
7. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by any State or Federal regulations.
8. Quantities of flow, concentrations or both which constitute a "Slug" as defined herein.
9. Waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment processes employed or are amenable to treatment only to such degree that the wastewater treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

10. Any water or wastes which, by interaction with other water or wastes in the public sewer system, release obnoxious gases, form suspended solids which interfere with the collection system or create a condition deleterious to structures and treatment processes.
- (e) If any waters or wastes are discharged or are proposed to be discharged to the public sewers, which waters contain the substances or possess the characteristics enumerated in Subsection (d) of this Section, and which in the judgment of the Commission, may have a deleterious effect upon the wastewater facilities, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the Commission may:
1. Reject the wastes,
 2. Require pretreatment to an acceptable condition for discharge to the public sewers,
 3. Require control over the quantities and rates of discharge, and/or,
 4. Require payment to cover added cost of handling and treating the wastes not covered by existing user charges under the provisions of this Ordinance.

When considering the above alternatives, the Commission shall give consideration to the economic impact of each alternative on the discharger. If the Commission permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the Commission.

- (f) Grease, oil and sand interceptors shall be provided when, in the opinion of the Commission, they are necessary for the proper handling of liquid wastes containing floatable grease or other substances specified in Subsection (d)3, or any flammable wastes, sand, or other harmful ingredients, except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Commission and shall be located as to be readily and easily accessible for cleaning and inspection. In maintaining these interceptors, the owner(s) shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which shall be subject to review by the Commission. Any removal and hauling of the collected materials not performed by owner(s)' personnel must be performed by currently licensed waste disposal firms. Means of disposal shall also be subject to review by the Commission.
- (g) Where pretreatment or flow-equalizing facilities are provided or required for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner(s) at his expense.

- (h) When required by the Commission, the owners of any property serviced by a building sewer carrying industrial wastes shall install a suitable structure together with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling and measurement of the wastes. Such structure, when required, shall be accessible and safely located and shall be constructed in accordance with plans approved by the Commission. The structure shall be installed by the owner at his expense and shall be maintained by him so as to be safe and accessible at all times.
- (i) The Commission may require a user of sewer services to provide information needed to determine compliance with this Ordinance. This information may include:
1. Wastewater discharge peak rate and volume over a specified time period.
 2. Chemical analyses of wastewaters.
 3. Information on raw materials, processes, and products affecting wastewater volume and quality.
 4. Quantity and disposition of specific liquid, sludge, oil, solvent, or other materials important to sewer use control.
 5. A plot plan of sewers for the user's property showing sewer and pretreatment facility location.
 6. Details of wastewater pretreatment facilities.
 7. Details of systems to prevent and control the losses of materials through spills to the municipal sewer.
- (j) All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this Ordinance shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater", published by the American Public Health Association. Sampling methods, locations, times, durations and frequencies are to be determined on an individual basis subject to approval by the Commission.
- (k) No statement contained in this section shall be construed as preventing any special agreement or arrangement between the City and Commission and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the City for treatment subject to payment therefore at rates established by the Commission in this Ordinance.
- (l) Accidental Discharges. The accidental discharge of any prohibited waste into any sewer shall be reported to the Commission by the person responsible for the discharge or by the owner or occupant of the premises where the discharge occurs immediately

upon obtaining knowledge of the fact of such discharge so that steps may be taken to minimize its effect on the treatment plant.

- (m) Exemption Meters. If an industrial user discharging wastes into the public sewers produces evidence satisfactory to the Commission that significant amounts of the total annual volume of water used for all purposes does not reach the sanitary sewer, the customer may be permitted to have an exemption water meter(s) installed. Said meter(s) shall be furnished by the Sewer Department and installed by the Sewer Department.

All other costs shall be at the expense of the customer requiring the meter(s), including any piping revisions required to ensure that only water not reaching the sanitary sewer is metered by the exemption meter. The Commission will charge for each meter at the rate of fifty (50) percent of the basic monthly water rate set for that size meter to compensate for furnishing, reading, and servicing the meter unless otherwise ordered by the Public Service Commission. This charge shall be in addition to the wastewater service charge. The amount of exemption water metered shall be subtracted from the total amount of water used by the person to determine the applicable wastewater service charge.

- (n) Industrial users shall be prohibited from discharging more than 450 pounds per day of BOD or Suspended Solids determined on a monthly average basis without the approval of the Commission.

(7) Protection From Damage

No unauthorized person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance or equipment which is a part of the wastewater facilities.

(8) Powers and Authority of Inspectors

- (a) The Commission and other duly authorized employees of the City bearing proper credentials and identification shall be permitted to enter all properties at reasonable times for the purposes of inspection, observation, measurement, sampling and testing pertinent to discharge to the sewer system in accordance with the provisions of this Ordinance.
- (b) The Commission or duly authorized employees are authorized to obtain information concerning industrial processes which have a direct bearing on the kind and source of discharge to the wastewater collection system. The industry may withhold information considered confidential. The industry must establish that the revelation to the public of the information in question might result in an advantage to competitors.

- (c) While performing the necessary work on private properties referred to in Section 8(a) above, the Commission or duly authorized employees of the City shall observe all safety rules applicable to the premises established by the company.
- (d) The Commission and other duly authorized employees of the City bearing proper credentials and identification shall be permitted to enter all private properties through which the City holds an easement for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the wastewater facilities lying within said easement. All entry and subsequent work if any, on said easement, shall be done in full accordance with the terms of the easement.

(9) Penalties

- (a) Any person violating any provision of this Ordinance except Section (7) shall be served by the Utility with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.
- (b) Any person who shall continue any violation beyond the time limit provided for in Subsection (a) shall, upon conviction thereof, pay a forfeiture in the amount not less than \$100.00 and not more than \$5,000.00 for each violation. Each day in which any such violation shall continue shall be deemed a separate offense. This is in addition to any forfeiture imposed by other State and Federal agencies.
- (c) Any person violating any of the provisions of this Ordinance shall become liable to the City and others, as their interests may appear, for any expense, loss, or damage occasioned the City or others by reason of such violation, including any costs in connection with repairing damages to the wastewater facilities or any downstream user or facilities damaged as a result of a prohibited discharge or any other violation of this Ordinance. Said person shall also be liable to the City to reimburse any Federal or State forfeitures imposed upon the City for violations of Federal and State permits if the violation can be directly attributable to that person.

(10) Validity

- (a) Any ordinance or parts of ordinances of the Platteville Municipal Code in conflict herewith are hereby repealed.
- (b) The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance which can be given effect without such invalid part or parts.

SECTION 2: This Ordinance shall be in full force and effect from and after passage and publication and for all billings for wastewater discharge dated after November 1, 2021

Adopted by the Common Council of the City of Platteville, on the 28th day of September, 2021.

(Signature)

Barbara Daus, Council President

ATTEST:

(Signature)

Candace Klaas, City Clerk

DRAFT

CHAPTER 8

SEWER SERVICE

8.01 SEWER SERVICE RULES ADOPTED.

(a) The Common Council, having authorized the preparation of revised rules and regulations for the sewer utility of the City of Platteville, designated "Platteville Water and Sewer Utility Rules and Regulations – Sewer", as part of the Code of general ordinances of the City of Platteville and a part of the Municipal Code thereof, which ordinance is in booklet form and which has been on file in the office of the City Clerk for more than two weeks, the printed copy of such ordinance in booklet form on file in the office of the City Clerk is hereby adopted as part of the general ordinances of the City of Platteville as a revision of Chapter 8 of the Municipal Code thereof and same shall have the force of law upon publication of this ordinance.

(b) Such ordinance shall be published in booklet form suitable for public distribution and a copy thereof shall remain permanently on file in the office of the City Clerk where it shall be available for public inspection.

~~SEWER ORDINANCE~~
~~CITY OF PLATTEVILLE, WISCONSIN~~

~~ADOPTED: September 27, 1983~~

~~AMENDMENT ADOPTED: May 21, 1985~~

~~Printed February 8, 1989~~

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AN ORDINANCE REGULATING THE USE OF PUBLIC AND PRIVATE SEWERS AND DRAINS, PRIVATE WASTEWATER DISPOSAL, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, AND DISCHARGE OF WATERS AND WASTES INTO THE PUBLIC SEWER SYSTEM(S): AND PROVIDING PENALTIES FOR VIOLATION THEREOF: IN THE

CITY OF PLATTEVILLE, WISCONSIN

The Common Council of the City of Platteville do ordain as follows:

SECTION 1: Chapter 8, of the Municipal Code of the City of Platteville is hereby revoked and recreated as follows, excluding rules and regulations:

- (1) Definitions: Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

“Approving Authority” shall mean the Director of Public Works of the City of Platteville, or a duly authorized deputy, agent or representative.

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“BOD” (denoting Biochemical Oxygen Demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20 degrees C., expressed in milligrams per liter (mg/L). Quantitative determination of BOD shall be made in accordance with procedures set forth in Standard Methods.

“Building Drain” shall mean that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and convey it to the building sewer, beginning five (5) feet (1.5 meters) outside the inner face of the building wall.

“Building Inspector” shall mean the building inspector of the City of Platteville or said person’s appointed assistant, agent, or representative.

“Building Sewer” shall mean the extension from the building drain to the public sewer or other place of disposal.

“Chlorine requirement” shall mean the amount of chlorine in milligrams per liter, which must be added to sewage to produce a specified chlorine content in accordance with procedures set forth in Standard Methods.

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“**City**” shall mean the City of Platteville, Wisconsin.

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“**Combined sewer**” shall mean a sewer receiving both surface run-off and sewage. A Combined Sewer is illegal in the City of Platteville.

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“**Commission**” or “**Water and Sewer Commission**” shall mean the Water and Sewer Commission of the City of Platteville or said commission’s appointed agent or representative.

“**Debt Service**” shall mean costs to the sewer department for the retirement of debts incurred in the provision of wastewater facilities, including both principal and interest.

“**Floatable Oil**” is oil, fat, or grease in a physical state such that it will separate by gravity from wastewater in an approved pretreatment facility. A wastewater shall be considered free of floatable oil if it is properly pretreated and the wastewater does not interfere with the collection system.

“**Garbage**” shall mean solid wastes from the domestic and commercial preparation, cooking, and dispensing of food, and from the handling, storage, and ~~sales of meat, fish, fowl, fruits, vegetables and condemned feed~~ sale of food products and produce.

“**Industrial User**” shall mean:

- (a) Any non-governmental, non-residential user of a publicly owned treatment works which discharges more than the equivalent of 25,000 gallons per day (gpd) of sanitary waste and which is identified in the Standard Industrial Classification (SIC) Manual, ~~1972, Office of Management and Budget~~ US Department of Labor, Occupational Safety and Health Administration, as amended and supplemented under one of the following divisions:

Division A. Agriculture, Forestry, and Fishing.

Division B. Mining.

Division D. Manufacturing.

Division E. Transportation, Communications, Electric, Gas and Sanitary Services.

Division I. Services.

- (1) In determining the amount of a user’s discharge, the City will exclude domestic waste or discharges from sanitary conveniences.

CHAPTER 8 Sewer Service

(2) After applying the sanitary waste exclusion in subparagraph (1) of this paragraph, discharges in the above divisions that have a volume exceeding 25,000 gpd or exceeding the weight of biochemical oxygen demand (BOD), or total suspended solids (TSS), or Total Kjeldahl Nitrogen (TKN), or Total Phosphorous (TP) equivalent to that weight found in 25,000 gpd of sanitary waste are considered industrial users. Sanitary waste, for purposes of this calculation of equivalency, shall be wastes of Normal Concentration as defined in this Ordinance.

(b) Any non-governmental user who discharges wastewater to the City's sewers, which wastewater contains toxic pollutants or poisonous solids, liquids, or gases in sufficient quantity either singly or by interaction with other waste, to contaminate the sludge of the municipal sewer systems, or to injure or to interfere with any sewage treatment process, or which constitutes a hazard to humans or animals, creates a public nuisance, or creates any hazard in or has an adverse effect on the waters receiving any discharge from the treatment works.

"Industrial Wastes" shall mean wastes discharged by "Industrial Users".

"May" is permissive (see **"Shall"**, below).

"Natural Outlet" shall mean any outlet into a watercourse, pond, ditch, lake or other body of surface or ground water.

"Normal Concentration" shall mean:

- (a) 5-day 20 degree C., BOD of not more than 250 mg/L.
- (b) A ~~suspended solids~~TSS content of not more than 250 mg/L.
- (c) A TKN of not more than 40 mg/L
- (e) TP of not more than 7 mg/L

"Normal Wastewater" shall mean wastewater in which BOD or suspended solidsTSS, or TKN or TP concentrations do not exceed normal concentrations.

"Operation and Maintenance" shall mean costs to the sewer department for the provision of labor, utilities, supplies, equipment maintenance, and other normal costs necessary for the provision of sewage service. Operation and maintenance includes replacement.

CHAPTER 8 Sewer Service

“**Persons**” shall mean any individual, firm, company, municipal or private corporation, association, society, institution, enterprise, governmental agency or other entity.

“**pH**” shall mean the logarithm (base 10) of the reciprocal of the hydrogen ion concentration expressed in moles per liter as determined by “**Standard Methods**”.

“**Phosphorous**” shall mean the total phosphorous which is all of the chemical element phosphorous present in a sample, regardless of form, expressed in milligrams per liter. Quantitative determination of phosphorous shall be made in accordance with Standard Methods.

“**Properly Shredded Garbage**” shall mean the wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half (1/2) inch (1.27 centimeters) in any dimension.

“**Public Sewer**” shall mean ~~a sewer in which all owners of abutting properties have equal rights, and is controlled by public authority, any sewer provided by or subject to the jurisdiction of the City.~~ The term “public sewer” shall also include sewers within or outside of the City sanitary sewer system, even though those sewers may not have been constructed with City funds.

“**Replacement**” shall mean expenditures for obtaining and installing equipment, accessories, or appurtenances which are necessary to maintain the capacity and performance during the service life of the treatment works for which such works were designed and constructed.

“**Sanitary Sewer**” shall mean a sewer that carries liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions together with minor quantities of ground, storm, and surface waters that are not admitted intentionally.

“**Sewage**” is the spent water of a community. The preferred term is “wastewater”.

“**Sewer Utility**” or “**Utility**” shall mean the Platteville Municipal Water and Sewer Utility.

“**Sewer**” shall mean a pipe or conduit for carrying wastewater.

“**Shall**” is mandatory; “**May**” is permissive.

CHAPTER 8 Sewer Service

“**Slug**” shall mean any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period longer than fifteen (15) minutes more than five (5) times the average twenty-four (24) hour concentration or flows during normal operation and shall adversely affect the collection system and/or performance of the wastewater treatment works.

“**Standard Methods**” shall mean the procedures and methods described in the most current edition of “Standard Methods for the Examination of Water and Wastewater” as approved by the Department of Natural Resources (DNR).

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“**Storm Sewer**” shall mean a sewer which carries storm and surface waters and drainage, but excludes wastewater and industrial wastes, other than unpolluted cooling water as defined in Chapter 48 of the City of Platteville Municipal Code.

“**Suspended Solids (SS)**” shall mean total suspended matter that either floats on the surface of, or is in suspension in water, wastewater, or other liquids, and that is removable by laboratory filtering as prescribed in “Standard Methods for the Examination of Water and Wastewater” determined by Standard Methods and referred to as nonfilterable residue. Also may be expressed as Total Suspended Solids (TSS).

“**Unpolluted Water**” is water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefited by discharge to the sanitary sewers and wastewater treatment facilities provided.

“**User Charge**” (or Wastewater Service Charge) shall mean a charge levied on users of wastewater treatment works and the sanitary sewer system for the cost of operation and maintenance and debt service for such facilities. The term operation and maintenance includes Replacement.

“**Wastewater**” shall mean the spent water of a community. From the standpoint of sources, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions, together with any ground water, surface water, and storm water that may be present.

“**Wastewater Facilities**” shall mean the structures, equipment, and processes required to collect, carry away, and treat domestic and industrial wastes and dispose of the effluent.

“**Wastewater Treatment Works**” shall mean an arrangement of devices and structures for treating wastewater, industrial wastes, and sludge. Sometimes used as synonymous with “**waste treatment plant**” or

“wastewater treatment plant” or **“water pollution control plant”**, or
“water resource recovery facility”.

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“Watercourse” shall mean a natural or artificial channel for the passage of water either continuously or intermittently.

(2) User Charges

- (a) Normal Sewage Service Charge: There is hereby levied and assessed upon each lot or parcel of land with a building having a lateral available to discharge normal sewage to the public sewer system, a wastewater service charge based upon rates established ~~by the Public Service Commission, State of Wisconsin.~~ by the Water and Sewer Commission and approved by Resolution of the Common Council. Said charges shall be assessed and collected monthly.

The Wastewater service charges taxed or levied pursuant to this Ordinance shall be collected by the Utility at the Municipal Building. The Commission shall make and enforce such bylaws and regulations as may be deemed necessary for the safe, economical and efficient operation, management and protection of the City sewer system, the wastewater treatment plant and the Utility.

If commercial or industrial customers obtain all or any part of their water from sources other than the Platteville Municipal Water Utility, all or any part of which is discharged into the public sewers, the customer shall be required to have a water meter or meters installed for the purpose of determining the volume of water obtained from these other sources. Should the Commission determine that the water usage is too small to justify a meter, the Commission shall have the authority to waive this requirement and a flat rate shall be charged based on estimated water usage and the metered rate schedule. The water meters shall be furnished by the Utility and installed by the Utility. All other costs in connection with the water meter installation shall be at the expense of the customer. The Utility will charge for each meter at the rate of fifty (50) percent of the basic monthly water rate set for the size meter to compensate for furnishing, reading and servicing the meter ~~unless otherwise ordered by the Public Service Commission.~~ This charge shall be in addition to the Wastewater Service Charge.

If residential customers obtain all or part of their water from sources other than the Platteville Municipal Water Utility, all or any part of which is discharged into the public sewers, a flat rate charge shall be paid for Wastewater Service. Should the Commission determine that the minimum flat rate charge is less than the charge would be on a metered basis, the Commission shall have the authority to set a higher rate based on estimated total usage and the metered rate schedule. Should the residential customer

CHAPTER 8 Sewer Service

request it, a water meter shall be installed and the customer shall be charged on the same basis as commercial or industrial customers having private water supplies.

- (b) Minimum Charge: The “minimum” monthly wastewater service charge shall be established by the Water and Sewer Commission and approved by Resolution of the Common Council as ordered by the Wisconsin Public Service Commission and shall be consistent with the Utility’s User Charge System as approved by the Wisconsin Department of Natural Resources.
- (c) Volume Charge: In addition to the minimum charge, there shall be a charge for all flow based on water usage as determined by the Water Utility. The rate of volume charge shall be established by the Water and Sewer Commission and approved by Resolution of the Common Council as ordered by the Wisconsin Public Service Commission and shall be consistent with the Utility’s User Charge System as approved by the Wisconsin Department of Natural Resources.
- (d) Industrial and Commercial Charges for Other Than Normal Wastewater:
 - 1. Charges for wastewater other than Normal Wastewater shall be based on Flow, BOD, TSS~~Suspended Solids~~, TKN, TP, and such other constituents which affect the cost of collection and treatment. Charges shall be made in accordance with rates established as set forth in Section 1(2)(d)3 below.
 - 2. All persons discharging wastes into the public sewers are subject to a surcharge, in addition to any other wastewater service charge, if their wastewater has a concentration greater than “normal” concentrations (see definition). The volume of flow used for computing waste surcharges shall be the metered water consumption, subject to adjustments as otherwise herein provided, or the actual volume of waste as determined by an industrial waste metering installation. The amount of surcharge shall reflect the cost incurred by the Utility in removing BOD, Suspended Solids, and other pertinent constituents.
 - 3. Rates of Surcharge. The rates of surcharge for each of the aforementioned constituents shall be as ordered by the Wisconsin Public Service Commission~~Common Council~~ and shall be consistent with the Utility’s User Charge System as approved by the Wisconsin Department of Natural Resources.
 - 4. In addition to the above surcharges, the Utility’s costs of sampling and analyzing industrial wastes shall be charged to the applicable industry.

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5. Where industrial wastes are of such a strength or magnitude or are delivered over such a period of time that the above surcharges do not reflect the actual cost of treatment to the Utility, the Utility shall have the right to establish a special charge for handling the waste. That portion of the charge related to capital investment shall be based on the design capacity required for the particular waste. In no event shall the charges be less than those charges determined by applying the above surcharge.
- (e) Industrial Waste Pretreatment: In the event the Utility provides pretreatment of industrial wastes, the entire cost of such pretreatment shall be charged to the person producing the industrial wastes. The costs shall include but not be limited to capital expenditures, operation and maintenance expenses, labor, chemicals, heat and power.
- (f) Contract Basis: Nothing in this Ordinance shall prohibit the City from providing wastewater services to persons outside the corporate limits of the City under mutually agreeable conditions.
- (g) Remedies from Failure to Pay Service Charges: Each Wastewater service charge levied by or pursuant to this Ordinance is hereby made a lien upon the corresponding lot, land, or premises served by a connection to the sanitary sewer system of the City and if the same is not paid within the period allotted for such payment, said charge shall constitute a lien on the property served and be inserted in the City tax roll as provided in Section 66.076(7) of the Wisconsin Statutes in the same manner as water rates are taxed and collected under the provisions of Section 66.069(1) or 66.071(1)(e) of the Wisconsin Statutes as same has been, and from time to time may be amended or recreated, so far as applicable.
- (h) Annual Audit: An audit of the Utility's financial standing shall be made annually. This audit will be used to review the adequacy of the extra existing rates and said rates shall be adjusted if necessary to provide sufficient revenues to adequately finance the Utility's operation in accordance with the original intent of the rate structure.
- The annual audit and review shall also be used to [insureensure](#) that each recipient of sewage service (or user class) is charged in proportion to the cost of providing said recipient (or user class) with sewage service. Excess revenues collected for Operation and Maintenance from a class of users shall be applied to the costs of Operation and Maintenance attributable to that class for the next year and the rates shall be adjusted accordingly.
- (i) Late Payment Charge: All charges under this Ordinance which are not paid within 20 days of billing date are subject to a late payment charge of three

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percent of the net billing, such charges shall be placed in the operation, maintenance and replacement account.

- (j) Replacement Fund: Annual income from the Wastewater Service Charges which constitute funds required for "Replacement" shall be separately accounted for and shall not be utilized for any purposes other than Replacement.
- (k) Notification: Each billing shall identify the amount billed which is attributable to sewer service.

(3) Use of Public Sewers Required

- (a) It shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner on public or private property within the City or in any area under the jurisdiction of said City, any human or animal excrement, garbage or other objectionable waste.
- (b) It shall be unlawful to discharge to any natural outlet within the City, or in any area under the jurisdiction of said City, any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this Ordinance.
- (c) Except as hereinafter provided, it shall be unlawful to construct or maintain within the City any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage.
- (d) The owners of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes where sewerage facilities would be required, situated within the City and abutting on any street, alley, or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the City, are hereby required at their expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this Ordinance within ninety (90) days after date of official notice to do so.

CHAPTER 8 Sewer Service

(4) Private Wastewater Disposal

- (a) Where a public sanitary sewer is not available to structures covered by Section 3(d), and with a favorable recommendation of the Commission, the Common Council may allow such structures to be connected to a private wastewater disposal system complying with the provisions of this section.
- (b) Before commencement of the construction of a private wastewater disposal system or additions to an existing private wastewater disposal system within the City, the owner shall first obtain a written permit from the office of the City Building Inspector.
- (c) The type, capacity, location, and layout of a private wastewater disposal system shall comply with all requirements of the Wisconsin Department of Health and Social Services.
- (d) The owner shall operate and maintain the private wastewater disposal facilities in a sanitary manner at all times, at no expense to the City.
- (e) No statement contained in this section shall be construed to interfere with any additional requirements that may be imposed by the City Health Officer or by any other laws, ordinances or codes.
- (f) At such time as a public sewer becomes available to a property served by a private wastewater disposal system the building sewer shall be connected to said sewer within ninety (90) days and the private wastewater disposal system shall be cleaned of sludge and filled with sand, gravel, or similar material.

(5) Building Sewers and Connections

- (a) No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenances thereof without first obtaining a written permit from the City Building Inspector.
- (b) There shall be two (2) classes of building sewer permits: 1) for residential and commercial, and 2) for service to establishments producing industrial wastes. In either case, the owner or the owner's agent shall make application for a permit on a form furnished by the City. The application shall be supplemented by any plans, specifications, or other information considered pertinent by the Commission. A permit and inspection fee as established by the Commission shall be paid to the Utility at the time the application is filed.
- (c) All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the

CHAPTER 8 Sewer Service

City and Utility from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

- (d) A separate and independent building sewer shall be provided for every building intended for human habitation or occupancy.
- (e) Old building sewers may be used in connection with new buildings only when they are found on examination and test by the Building Inspector to meet all requirements of this Ordinance.
- (f) The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and back filling the trench, shall all conform to the requirements of the building and plumbing code and other applicable rules and regulations of the City.
- (g) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer at the owner's expense.
- (h) Roof-leaders, swimming pool drains, surface drains, ground water drains, foundation footing drains, and other clear water drains shall be connected wherever possible with a storm sewer, but they shall not be connected to a building sewer which discharges into a sanitary sewer or private wastewater treatment plant. All connections to a sanitary sewer or private wastewater treatment plant existing at the time of passage of this Ordinance shall thereafter be illegal. If storm water or clear water is being discharged into a sanitary sewer, the Commission shall give the offending person 30 days notice to disconnect. Failure to disconnect after such notice shall authorize the Commission to cause disconnection and assessment of the costs of such disconnection against the property involved. The Commission may, in alternative, institute action for violation of this subsection.
- (i) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code and other applicable rules and regulations of the City.

Further, all sewer laterals which are defective shall, upon the written direction of the Director of Public Works, be promptly repaired or replaced by the owner of the lot in which such lateral is located and if such defective laterals are not promptly repaired or replaced after written notice by the Director of Public Works that official may have such work performed and cost of such work shall be assessed against the property on which such lateral is located.

CHAPTER 8 Sewer Service

(j) The applicant for the building sewer permit shall notify the Building Inspector when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the Building Inspector or his representative.

1. All excavations for building sewer installations shall be adequately guarded with barricades and lights so as to protect the public from hazard.
2. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City.

(6) Use of the Public Sewers

(a) No person shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, subsurface drainage, unpolluted cooling water, swimming pool water or unpolluted industrial process waters to any sanitary sewer.

(b) Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the Commission and other regulatory agencies. Industrial cooling water or unpolluted process waters may be discharged, on approval of the Commission and other regulatory agencies having jurisdiction, to a storm sewer or natural outlet.

(c) No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers:

1. Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid, or gas.
2. Any waters or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment plant.
3. Any waters or wastes having a pH lower than 5.5 or higher than 10.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater works.

CHAPTER 8 Sewer Service

4. Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities such as, but not limited to ashes, bones, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails, paper dishes, cups, milk containers, sanitary napkins, etc., either whole or ground by garbage grinders.
- (d) The following described substances, materials, waters, or waste shall be limited in discharges to concentrations or quantities which will not harm either the sewers, wastewater treatment process or equipment, will not have an adverse effect on the receiving stream, will not result in violation of the City's WPDES permit, or will not otherwise endanger life, health, public property, or constitute a nuisance. The Commission may set limitations lower than any limitations established in the regulations below if, in the Commission's opinion, more severe limitations are necessary to meet the above objectives. In making this determination, the Commission shall give consideration to such factors as the quantity of subject waste in relation to flows and velocities in the sewers, materials of construction of the sewers, the wastewater treatment process employed, capacity of the wastewater treatment plant, degree of treatability of the waste in the wastewater treatment plant and other pertinent factors. The limitations or restrictions on materials or characteristics of waste or wastewaters discharged to the sanitary sewer which shall not be violated without approval of the Commission are as follows:
1. Wastewater having a temperature higher than ~~450-145~~ degrees Fahrenheit (~~65-62~~ degrees Celsius).
 2. Wastewater containing more than 25 milligrams per liter of petroleum oil, non-biodegradable cutting oils, or product of mineral oil origin.
 3. Wastewater from industrial plants containing oils, fat, grease, wax, or any other similar substance which float or solidify in the wastewater facilities.
 4. Any garbage that has not been properly shredded. Garbage grinders may be connected to sanitary sewers from homes, hotels, institutions, restaurants, hospitals, catering establishments, or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.

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5. Any waters or wastes containing aluminum, cadmium, copper, lead, mercury, selenium, silver, chromium, zinc, and similar objectionable or toxic substances.
 6. Any waters or wastes containing odor-producing substances.
 7. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by any State or Federal regulations.
 8. Quantities of flow, concentrations or both which constitute a "Slug" as defined herein.
 9. Waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment processes employed or are amenable to treatment only to such degree that the wastewater treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.
 10. Any water or wastes which, by interaction with other water or wastes in the public sewer system, release obnoxious gases, form suspended solids which interfere with the collection system or create a condition deleterious to structures and treatment processes.
- (e) If any waters or wastes are discharged or are proposed to be discharged to the public sewers, which waters contain the substances or possess the characteristics enumerated in Subsection (d) of this Section, and which in the judgment of the Commission, may have a deleterious effect upon the wastewater facilities, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the Commission may:
1. Reject the wastes,
 2. Require pretreatment to an acceptable condition for discharge to the public sewers,
 3. Require control over the quantities and rates of discharge, and/or,
 4. Require payment to cover added cost of handling and treating the wastes not covered by existing user charges under the provisions of this Ordinance.

When considering the above alternatives, the Commission shall give consideration to the economic impact of each alternative on the discharger. If the Commission permits the pretreatment or equalization of waste flows,

CHAPTER 8 Sewer Service

the design and installation of the plants and equipment shall be subject to the review and approval of the Commission.

- (f) Grease, oil and sand interceptors shall be provided when, in the opinion of the Commission, they are necessary for the proper handling of liquid wastes containing floatable grease or other substances specified in Subsection (d)3, or any flammable wastes, sand, or other harmful ingredients, except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Commission and shall be located as to be readily and easily accessible for cleaning and inspection. In maintaining these interceptors, the owner(s) shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which shall be subject to review by the Commission. Any removal and hauling of the collected materials not performed by owner(s)' personnel must be performed by currently licensed waste disposal firms. Means of disposal shall also be subject to review by the Commission.
- (g) Where pretreatment or flow-equalizing facilities are provided or required for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner(s) at his expense.
- (h) When required by the Commission, the owners of any property serviced by a building sewer carrying industrial wastes shall install a suitable structure together with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling and measurement of the wastes. Such structure, when required, shall be accessible and safely located and shall be constructed in accordance with plans approved by the Commission. The structure shall be installed by the owner at his expense and shall be maintained by him so as to be safe and accessible at all times.
- (i) The Commission may require a user of sewer services to provide information needed to determine compliance with this Ordinance. This information may include:
 - 1. Wastewater discharge peak rate and volume over a specified time period.
 - 2. Chemical analyses of wastewaters.
 - 3. Information on raw materials, processes, and products affecting wastewater volume and quality.
 - 4. Quantity and disposition of specific liquid, sludge, oil, solvent, or other materials important to sewer use control.

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5. A plot plan of sewers for the user's property showing sewer and pretreatment facility location.
 6. Details of wastewater pretreatment facilities.
 7. Details of systems to prevent and control the losses of materials through spills to the municipal sewer.
- (j) All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this Ordinance shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater", published by the American Public Health Association. Sampling methods, locations, times, durations and frequencies are to be determined on an individual basis subject to approval by the Commission.
- (k) No statement contained in this section shall be construed as preventing any special agreement or arrangement between the City and Commission and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the City for treatment subject to payment therefore at rates established by the Commission in this Ordinance.
- (l) Accidental Discharges. The accidental discharge of any prohibited waste into any sewer shall be reported to the Commission by the person responsible for the discharge or by the owner or occupant of the premises where the discharge occurs immediately upon obtaining knowledge of the fact of such discharge so that steps may be taken to minimize its effect on the treatment plant.
- (m) Exemption Meters. If an industrial user discharging wastes into the public sewers produces evidence satisfactory to the Commission that significant amounts of the total annual volume of water used for all purposes does not reach the sanitary sewer, the customer may be permitted to have an exemption water meter(s) installed. Said meter(s) shall be furnished by the Sewer Department and installed by the Sewer Department.

All other costs shall be at the expense of the customer requiring the meter(s), including any piping revisions required to [insureensure](#) that only water not reaching the sanitary sewer is metered by the exemption meter. The Commission will charge for each meter at the rate of fifty (50) percent of the basic monthly water rate set for that size meter to compensate for furnishing, reading, and servicing the meter unless otherwise ordered by the Public Service Commission. This charge shall be in addition to the wastewater service charge. The amount of exemption water metered shall be subtracted from the total amount of water used by the person to determine the applicable wastewater service charge.

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- (n) Industrial users shall be prohibited from discharging more than 450 pounds per day of BOD or Suspended Solids determined on a monthly average basis without the approval of the Commission.

(7) Protection From Damage

No unauthorized person shall maliciously, willfully or negligently break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the wastewater facilities.

(8) Powers and Authority of Inspectors

- (a) The Commission and other duly authorized employees of the City bearing proper credentials and identification shall be permitted to enter all properties at reasonable times for the purposes of inspection, observation, measurement, sampling and testing pertinent to discharge to the sewer system in accordance with the provisions of this Ordinance.
- (b) The Commission or duly authorized employees are authorized to obtain information concerning industrial processes which have a direct bearing on the kind and source of discharge to the wastewater collection system. The industry may withhold information considered confidential. The industry must establish that the revelation to the public of the information in question might result in an advantage to competitors.
- (c) While performing the necessary work on private properties referred to in Section 8(a) above, the Commission or duly authorized employees of the City shall observe all safety rules applicable to the premises established by the company.
- (d) The Commission and other duly authorized employees of the City bearing proper credentials and identification shall be permitted to enter all private properties through which the City holds an easement for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the wastewater facilities lying within said easement. All entry and subsequent work if any, on said easement, shall be done in full accordance with the terms of the easement.

(9) Penalties

- (a) Any person violating any provision of this Ordinance except Section (7) shall be served by the Utility with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

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(b) Any person who shall continue any violation beyond the time limit provided for in Subsection (a) shall, upon conviction thereof, pay a forfeiture in the amount not less than ~~\$50,000~~100.00 and not more than ~~\$1,000,000~~5,000.00 for each violation. Each day in which any such violation shall continue shall be deemed a separate offense. This is in addition to any forfeiture imposed by other State and Federal agencies.

(c) Any person violating any of the provisions of this Ordinance shall become liable to the City and others, as their interests may appear, for any expense, loss, or damage occasioned the City or others by reason of such violation, including any costs in connection with repairing damages to the wastewater facilities or any downstream user or facilities damaged as a result of a prohibited discharge or any other violation of this Ordinance. Said person shall also be liable to the City to reimburse any Federal or State forfeitures imposed upon the City for violations of Federal and State permits if the violation can be directly attributable to that person.

(10) Validity

(a) Any ordinance or parts of ordinances of the Platteville Municipal Code in conflict herewith are hereby repealed.

(b) The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance which can be given effect without such invalid part or parts.

SECTION 2: This Ordinance shall be in full force and effect from and after passage and publication and for all billings for wastewater discharge dated after ~~September 5, 1983~~November 1, 2021

Adopted by the Common Council of the City of Platteville, on the ~~27th~~ day of ~~September, 1983~~2021.

(Signature)

Donald Bragg Barbara Daus,

Council President

ATTEST:

(Signature)

Dean G. Williams Candace Klaas, City Clerk

No. 85-7
ORDINANCE AMENDING CHAPTER
8(5)(i)
OF THE MUNICIPAL CODE OF THE
CITY OF PLATTEVILLE

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The Common Council of the City of Platteville do ordain as follows:

Section 1. Chapter 8(5)(i) of the Municipal Code of the City of Platteville is hereby amended by the addition of the following:

Further, all sewer laterals which are defective shall, upon the written direction of the Director of Public Works, be promptly repaired or replaced by the owner of the lot in which such lateral is located and if such defective laterals are not promptly repaired or replaced after written notice by the Director of Public Works that official may have such work performed and cost of such work shall be assessed against the property on which such lateral is located.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Richard Martens, Council President

ATTEST:

Dean G. Williams, City Clerk

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.B.	TITLE: Sewer Rate Changes	DATE September 28, 2021 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

The City of Platteville has been working with Ehlers and MSA to develop sewer rates commensurate with the actual costs and proposed CIP projects over the next few years. The sewer rates have not increased since 2016.

The Water and Sewer Commission recommends a 5% increase in both the meter charge (fixed rate) and volume charges. Once the Sewer Ordinance revisions are adopted, this will be the authority for the Common Council to establish rates.

Budget/Fiscal Impact:

Per Ehlers, the increase is necessary to fund the current operations and the debt service for the proposed CIP projects.

Recommendation:

The Water and Sewer Commission and Staff recommend approval.

Sample Affirmative Motion:

"I move to approve Resolution 21-24 and the enclosed meter charge and volume charges for sewer utility customers."

Attachments:

- Resolution 21-24 2021 Sewer Rates
- Proposed Sewer Rates

RESOLUTION 21-24

2021 Sewer Rates

WHEREAS, the City of Platteville established current sewer rates in Resolution 20-19.

WHEREAS, the City of Platteville Water and Sewer Commission recommends an increase of five percent to the current rates to the Common Council for adoption.

WHEREAS, a copy of the sewer rates to include meter charges and volume charges are attached.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Platteville that the attached sewer rates are established and effective as of October 15, 2021 for the City of Platteville Sanitary Sewer Utility.

PASSED BY THE COMMON COUNCIL on the 28th day of September, 2021.

Barbara Daus, Council President

ATTEST:

Candace Klaas, City Clerk

Proposed Sewer Rates

A: Meter Charge

Meter	Current Rate	Proposed Rate	% increase
5/8	\$ 15.45	\$16.22	5.00%
3/4	\$ 15.45	\$16.22	5.00%
1	\$ 20.60	\$21.63	5.00%
1 1/4	\$ 23.69	\$24.87	5.00%
1 1/2	\$ 26.78	\$28.12	5.00%
2	\$ 35.02	\$36.77	5.00%
3	\$ 54.59	\$57.32	5.00%
4	\$ 83.43	\$87.60	5.00%
6	\$ 153.47	\$161.14	5.00%
8	\$ 236.90	\$248.75	5.00%
10	\$ 349.17	\$366.63	5.00%
12	\$ 460.41	\$483.43	5.00%

B: Volume Rate

	Current Rate	Proposed Rate	% increase
per 100 cubic feet	\$ 4.75	\$ 4.99	5.00%

**THE CITY OF PLATTEVILLE, WISCONSIN
WATER/SEWER COMMISSION SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.C.	TITLE: City of Platteville Policy on Water Disconnects	DATE September 28, 2021 VOTE REQUIRED: Majority
PREPARED BY: Adam Ruechel, City Manager		

Description:

With the return of water disconnection of services for a customer who has not paid a bill in full or for a customer who has defaulted on an arranged deferred payment agreement, City Staff took it upon us to review and formally create a Policy on Water Disconnects for formal consideration by the Water & Sewer Commission and the Common Council.

The purpose of this policy is to establish guidelines that are to be followed in a uniform matter, exercised consistently, and in accordance with the rules of the Wisconsin Administrative Code, Chapter PSC 185.

Payments are due twenty (20) calendar days from the date of billing. For example, a billing issued on September 30 is due on October 20.

The policy breaks out into sections what happens after ten (10) days past the due date. Section E of the policy is the procedure that Council Members will want to take specific note of. It explains the process in which after three (3) days a customer who has remained disconnected at a residence will be referred to the Building Inspector. After an investigation by the Building Inspector, it shall be determined if a residence is uninhabitable due to not having water and sewer service. The Building Inspector then will placard the residence which will prohibit occupancy until the delinquency is resolved.

Budget/Fiscal Impact:

No impact

Recommendation:

The Water & Sewer Commission at their September meeting approved a recommendation for adoption of the proposed policy by the Common Council.

City Staff is also recommending the Common Council formally adopt the City of Platteville Policy on Water Disconnects.

Sample Affirmative Motion:

"I move to adopt the City of Platteville Policy on Water Disconnects"

Attachments:

- Proposed Policy on Water Disconnects.

Overview

The purpose of this policy is to establish guidelines that are to be followed in a uniform manner, exercised consistently, and in accordance with the rules of the Wisconsin Administrative Code, Chapter PSC 185.

Policy

Payments on accounts are due twenty (20) calendar days from the date of billing. For example, a billing issued on September 30 is due on October 20.

Procedures

After ten (10) days past the due date, the following shall occur:

Section A – Past Due Notices

1. A past due notice, requiring a response within 10 days, will be sent to the resident, tenant, or landlord of the delinquent account with payment plan options provided.
2. For customers unable to pay the outstanding balance in full, a payment of 30% of the outstanding amount will be due immediately with the balance payable under a Deferred Payment Agreement (DPA).
3. Deferred Payment Agreements will require a monthly payment of at least 10% of the remaining balance and will require customers to pay future monthly bills in full by the due date.

Section B – Disconnection Notice

1. After a minimum of ten (10) days, for outstanding accounts without a valid DPA, a door hanger will be placed on the service address of the resident or landlord/tenant to follow up on the above-mentioned written notice. Inability of the City to contact the customer, or a failure of the customer to respond within this period, will advance the collection into an immediate phase of "Disconnection".
2. Any default of a Deferred Payment Agreement on the part of the customer or responsible party(s) will advance any delinquent balance into the "Disconnection" phase. A default will also disqualify the customer from a future Deferred Payment Agreement.

Section C – Disconnection

1. Disconnections will be performed in accordance with Public Service Commission policies.
2. The Accounting Specialist - Utility Billing will provide the Department of Public Works Water & Sewer Division (DPW WS) a listing of addresses to be disconnected on a timely basis. DPW WS staff will not enter negotiations with a resident, tenant, or landlord on the payment of any amount, nor will DPW WS staff collect any monies in full or partial settlement of a delinquent account. Matters of this nature will be referred to the Finance Department.
3. Once DPW WS staff arrive at a premise, the disconnection will proceed. If a customer disputes the disconnection due to payment made or a DPA, DPW WS staff will direct the customer to contact Finance staff. Finance will then confirm with DPW WS staff if the disconnect should

proceed or be canceled based on the status of the account. A partial payment made on an outstanding balance without a signed DPA will result in disconnection.

4. Disconnection will take place on Tuesday through Thursday of the scheduled week.

Section D – Reconnection

1. Once a disconnection has taken place, the customer must pay a reconnection fee of \$30, plus the outstanding balance in full, or enter into a Deferred Payment Agreement (see Section A for details). Payments, DPAs, and reconnections must be completed before 3:00 pm.

Section E – Occupancy During a Disconnection Period

1. Should the City of Platteville be made aware that a disconnected residence remains occupied for a period of three (3) days, the matter will be referred to the Building Inspector. Should the Building Inspector determine that the residence is uninhabitable because it has no water and sewer service, the residence shall be placarded which will prohibit occupancy until the delinquency is resolved.

2. Landlords are ultimately responsible for their rental units. Every effort is made by the City to collect from the tenant and keep the landlord informed of action being taken. Landlords are encouraged to protect their own interests in a manner they see fit for each situation. It is not the City's responsibility to dictate to landlords how they should deal with their tenants.

3. A tenant with a balance who is vacating a premise will not be allowed utility services at another premise until the prior bill is paid in full. A balance from one residence will not be allowed to be carried over to the next.

4. Requests from landlord, realtor, etc. to have the placard removed will not be honored until the respective outstanding bill is paid in full, or the Building Inspector has verified compliance.

5. With all the above efforts, the City's preference is to work with customers who are having difficulty making payments, out of respect for their various situations. However, the City shall proceed with serving the best interests of the Utilities and their customers.

Section F – New Connections

1. An existing resident who will be vacating the premises must notify City Hall to request a meter reading for the day of moving and provide a forwarding address and telephone contact number. An existing resident may not make arrangements for a new incoming resident to change the name on the account.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VII.D.	TITLE: Subdivision Reimbursement Agreement	DATE September 28, 2021 VOTE REQUIRED: Majority
PREPARED BY: Adam Ruechel, City Manager		

Description:

Within the “Thoughtful Development and Prosperous Economy” section of the City of Platteville’s 2021-2023 Strategic Plan lies the goal of seeking a partnership with a private developer to result in a new single family housing subdivision.

In the past, the City of Platteville has subsidized a portion of infrastructure costs for residential subdivisions to spur growth. Director Carroll indicated around 2004 a Residential Subdivision Infrastructure Subsidy Plan was put into place by the City of Platteville. \$600,000 was utilized to assist various developments with this initiative.

Below are examples of previous developments which provided subsidized assistance from the City of Platteville:

- Fox Ridge Development LLC was approved via resolution in 2005 to reimburse Developer 25% of the infrastructure cost incurred by Developer for improvements within the subdivision.
- Prairie View Subdivision-Finance Agreement was approved by the Common Council in 2006 to award up to \$104,500 under the City’s Housing Incentive Program with the understanding the developer could return and request up to 25% if additional funds were available.
- Oakhaven Residential Subdivision Infrastructure Subsidy Agreement was another project where the developer was able to receive a total of 25% reimbursement of the infrastructure cost incurred.

The Common Council directed City Staff to work with the City Attorney on the drafting of a Subdivision Reimbursement Agreement for consideration to be agreed upon with any developer looking to create a residential subdivision within the City of Platteville.

The draft agreement attached to this staff note provides the following requirements:

1. The Developer shall construct all Public Improvements in accordance with an approved Developer’s Agreement.
2. The City shall reimburse the Developer for costs incurred and paid directly to the construction of the Public Improvements for the Development at a base amount of 25%.
3. The City may have the option to determine if they wish for incentive increases to occur. A Developer could receive a 35% or 45% reimbursement on the construction of public improvements if they achieve a certain number of homes built within a certain timeframe.
4. The Developer would be required to receive all official approvals for City Staff, Plan Commission, and the Common Council.
5. The City will have the ability to determine what public improvements are eligible for Reimbursement to the Developer. Please review Page 2 of the draft agreement to see items a-d which list the various public improvements eligible for reimbursement based on feedback from the last council meeting.

Budget/Fiscal Impact:

The Budgetary impact of such an agreement will depend upon the nature, size and scope of the residential development being proposed.

To provide a reference for council members to review a potential fiscal impact let us assume we are discussing the development of a 20-lot single family home development. The proposal is each home will be estimated to have an assessed value of \$275,000. The proposed infrastructure costs for such a development are estimated to be \$1,500,000. Below is a table breakdown of the proposed project:

Potential Homes	Estimated Assessed Value	
20 Single Family Homes	\$ 5,500,000	
City of Platteville Taxes	\$ 8.03	
Estimated Taxes Per Year	\$ 44,165	
Infrastructure Cost	\$ 1,500,000	
Subdivision Reimbursement		Incentive %
25%	\$ 375,000	7%
35%	\$ 525,000	10%
45%	\$ 675,000	12%
Payment Structure Return on Investment		
25%	8.5	
35%	11.9	
45%	15.3	

Recommendation:

City Staff would encourage Council Members to review the proposed finance agreement and send any proposed changes/alterations to the City Manager. The intention would be to have this item back on the agenda on Tuesday, September 28th Common Council Meeting for potential council action.

Sample Affirmative Motion:

"I move to adopt the Subdivision Reimbursement Agreement to be utilized by City Staff and the Common Council when negotiating with potential residential subdivision developers."

Attachments:

- Draft Subdivision Reimbursement Agreement
- 2006 Fox Ridge Subdivision Finance Agreement
- 2005 Residential Subdivision Infrastructure Subsidy Agreement

SUBDIVISION REIMBURSEMENT AGREEMENT
Between the City of Platteville and BLANK DEVELOPER

THIS AGREEMENT entered into as of the ___ day of _____, 2021 (the "Agreement"), by and between the City of Platteville, a Wisconsin municipal corporation (the "City"), and BLANK DEVELOPER., a Wisconsin limited liability company (the "Developer"). The City and Developer are each referred to as a "Party"; together, they are the "Parties".

WHEREAS, the Developer desires to undertake a residential development **outside of a Tax Increment Financing District** in the City known as the BLANK Subdivision (the "Development"), which involves the installation of certain public infrastructure to serve the Development and which shall be dedicated to the City (the "Public Improvements").

WHEREAS, the Developer estimates the Public Improvements will cost approximately \$_____, and represents to the City that the Development is not financially feasible without City assistance with the cost of the Public Improvements.

WHEREAS, the City is agreeable to subsidizing a portion of the cost of the Public Improvements under the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals that are incorporated into and made a part of this Agreement, the promises, covenants, and agreements contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are mutually acknowledged, the Parties each promise, covenant and agree as follows:

1. The Developer shall construct all Public Improvements in accordance with the Developer's Agreement dated _____, by and between City and Developer and the plans and specifications for the Development submitted to and approved by the City. No reimbursement shall be made for Public Improvements not included in the Development Agreement between the Developer and City for the Development, if any, which is incorporated herein by reference (the "Development Agreement"); and for Public Improvements that are not constructed in accordance with the plans and specifications for the Development.
2. The City shall reimburse the Developer for costs it incurred and paid directly related to the construction of the Public Improvements for the Development (the "Reimbursement"). The Reimbursement amount shall be twenty five percent (25%) of the eligible costs of constructing the Public Improvements, up to a maximum of \$_____ (the "Maximum Amount"). The City shall not be obligated to reimburse Developer for infrastructure costs incurred in excess of the maximum reimbursements set forth above. In order to incentivize the Developer to expedite the Development, the Reimbursement **may** be increased as follows based on the dates occupancy permits are granted for the lots within the Development:
 - a. If at least ___ permits are issued no later than January 1, 2030, the Reimbursement shall be 35% instead of 25%.
 - b. If at least ___ permits are issued no later than January 1, 2025, the Reimbursement shall be 45% instead of 25%.
3. The Reimbursement shall be conditioned upon the following and no portion shall be paid until all conditions are satisfied:

- a. The Development receives final City approval as a single family residential development.
 - b. The Developer has provided to the City documentation, in a form acceptable to the City, establishing the cost incurred and paid by the Developer for the construction of the Public Improvements serving the Development. At very least the documentation shall be itemized, include all available third party documentation of such costs and payments, and include a certification from the Developer's accountant the costs were incurred and paid.
 - c. The Public Improvements have been fully constructed, and inspected and approved by the City.
 - d. The Public Improvements have been dedicated to the City and accepted by the City.
 - e. The Developer has provided the City with lien waivers, acceptable to the City, from all contractors and material suppliers performing work on, or providing materials for, the construction of the Public Improvements.
4. The Public Improvements eligible for the Reimbursement are limited to the following and which must directly serve the Development:
- a. Water mains, valves, hydrants, service laterals to the property line, including curb stop and all appurtenances.
 - b. Sanitary sewer mains, manholes, lift stations, siphons, service laterals to the property line and all appurtenances.
 - c. Storm sewer mains, catch basins, manholes, detention basins and all appurtenances.
 - d. Street construction, including compacted base course of breaker and gravel, geotextile fabric (if approved by Director of Public Works), curb and gutter, street surface, **conduit for communication lines**, traffic signals and signs.
 - e. ~~Sidewalks (if required and approved by the City).~~
 - f. ~~Electrical; including main line, transformers, and street lights, and appurtenances but not including services to the homes.~~
 - g. ~~Natural gas; including main line, valves and appurtenances, but not including services to homes.~~
 - h. ~~Communication; including basic telephone and cable TV main lines and appurtenances; but not including services to homes, or other high speed communication lines including but not limited to fiber optic cables, DSL, T1, Satellite receivers.~~
5. Only the direct costs of the approved Public Improvements will be eligible for the Reimbursement. Marshalling costs, project management expenses, legal expenses, overhead charges, interest expenses or other costs, expenses or charges not directly related to the installation of Public Improvements shall not be reimbursed.
6. The Developer shall reduce the price of each lot within the Development by an amount equal to the Maximum Amount of the Reimbursement to be paid by the City for the Public Improvements, divided by the total number of buildable lots within the Development (the "Subsidy"). Within 10 days (about 1 and a half weeks) of the closing of the sale of each Lot the Developer shall provide to the City a copy of the title insurance closing statement from such closing documenting to the satisfaction of the City that the price of the lot paid by the initial purchaser was reduced by the amount of the Subsidy and that the purchaser received the full benefit of the Subsidy (i.e. it was not replaced by a fee, charge, or other payment). ~~(In talking with the City Attorney, the reason for this statement would be to ensure the Developer does not simply just receive an incentive and then level and additional cost to the Buyer. This statement provides additional safety for a buyer. If the council wishes to provide an incentive to the developer without a restriction, then this section can be removed. For example, if the city were reviewing a 20-lot subdivision and providing a \$375,000 incentive on infrastructure at 25% the developer would be required to reduce the price of each lot by \$18,750 dollars to benefit the potential owner.)~~

7. The Developer shall execute and deliver to the City a mortgage on the lots benefited by the Public Improvements, in a form approved by the City, which shall be recorded and shall constitute a lien upon such lots in the Development. The mortgage shall secure the purchase price reduction set forth in the preceding section. Upon the sale of a lot subject to the City's mortgage, the City shall record a partial satisfaction of the mortgage, provided, however, that the final purchase price of the lot reflects the Subsidy and the Developer has provided the City with the documentation required in the previous section.
8. The Reimbursement will be paid to the Developer within 30 days after all Public Improvements are dedicated to the City, and accepted by the City.
9. The City's obligation to reimburse Developer for infrastructure improvements as provided here is contingent upon Developer complying in all respects with its obligations as set forth in the Development Agreement, and all plans and specifications for the Development. Should the Developer fail to perform any of its obligations, in accordance with the Development Agreement and the plans and specifications for the Development, the City's obligation to pay the Reimbursement shall be null and void and any reimbursement previously paid by the City to the Developer shall be promptly repaid. No provision of this Agreement shall be construed to limit or affect in any manner City's right to utilize Developer's Letter of Credit or Bond, or to exercise any rights it may have under the Development Agreement, including but not limited to reimbursement for project costs incurred by the City to complete the Development.
10. This Agreement shall inure to the benefit of and be binding upon the City and Developer and their representative's successors and assigns; however, this provision shall not constitute an authorization of Developer to assign or transfer its rights and obligations under this Agreement. This Agreement shall not be assignable by Developer without the prior written consent of the City, which consent shall not be unreasonably withheld upon proper and appropriate assurance as agreed to above, except that Developer may make a collateral assignment of this Agreement to its lender as a part of the financing of the public improvements in the development, subject to all terms and conditions of this Agreement. However, no assignment of this Agreement shall constitute a release of Developer from the obligations or liabilities under this Agreement.
11. No Third Party Beneficiaries. This Agreement creates rights and obligations only for the Parties hereto and their permitted successors and assigns, except as stipulated in this Agreement. This Agreement is not intended to and does not create any right in any third party, not expressly stated herein.
12. Nothing contained in this Agreement constitutes a waiver of the City's sovereign immunity under applicable law.

IN WITNESS WHEREOF, the Parties executed this Agreement as of the date first written above.

CITY OF PLATTEVILLE, WISCONSIN

By:

ATTEST:

BLANK DEVELOPMENT, LLC.

By:

(Name/Title)

FOX RIDGE SUBDIVISION FINANCE AGREEMENT

Whereas, the Common Council of the City of Platteville (City) desires to subsidize a portion of the infrastructure costs for private development of residential subdivisions within the City of Platteville.

Whereas, Fox Ridge LLC (Developer) has submitted a proposal for the private development of the Fox Ridge Subdivision (Subdivision) with an estimated infrastructure cost of \$1,089,161.

Whereas, the Common Council passed a motion on September 13, 2005 to reimburse Developer 25% of the infrastructure costs incurred by Developer for improvements within the Subdivision property, and 66% of the infrastructure costs incurred by Developer for utility improvements outside the Subdivision, but required to connect the utilities to the Subdivision property.

Now, therefore, the City and Developer hereby agree as follows:

1. All infrastructure improvements shall be made in accordance with the Developer's Agreement dated _____, by and between City and Developer and the plans and specifications for the project submitted to and approved by the City. No reimbursement shall be made for improvements not included in the Development Agreement and for improvements that are not constructed in accordance with the plans and specifications for the project.
2. Requests for reimbursement shall be made in writing to the Director of Public Works for the cost of infrastructure improvements completed by Developer. Developer may submit requests for partial payment before the infrastructure improvements are fully completed.
3. Requests for reimbursement shall include copies of invoices for the infrastructure improvements to document the cost incurred by the Developer for such improvements. The invoices shall be itemized and provide enough information for the City to determine if the costs are associated with the infrastructure work within the Subdivision, or are associated with costs for extending the utilities to the Subdivision.
4. Only the direct costs of the approved infrastructure improvements will be eligible for reimbursement. Marshalling costs, project management expenses, overhead charges, interest expenses or other costs, expenses or charges not directly related to the installation of improvements shall not be reimbursed.
5. City shall process the request and determine whether the improvements made are satisfactorily completed and eligible for reimbursement. Requests for payment determined to be eligible for reimbursement shall occur at the next scheduled run of bills for payment. Special payments made "out of cycle" will not be permitted.
6. The reimbursement shall be for twenty five percent (25%) of the eligible costs for installing the infrastructure within the Subdivision property, up to a maximum of \$229,752, and for sixty six percent (66%) of the eligible costs for installing infrastructure necessary to connect the Subdivision to existing City utilities, up to a maximum of \$112,302. The City shall not be obligated to reimburse Developer for infrastructure costs incurred in excess of the maximum reimbursements set forth above. Should the actual costs of the approved improvements be less than the estimated costs, the amount of reimbursement shall be reduced accordingly. Notwithstanding the above, eligible costs that have been approved by the Platteville Water & Sewer Commission for increasing the size of the utility mains within the Subdivision and connecting to the subdivision from 8" diameter to 12" diameter are not

subject to the maximum fees or reimbursement percentages as described above. Reimbursement for these additional costs will be in a manner as approved by the Platteville Water & Sewer Commission.

7. Developer shall provide City with documentation satisfactory to the City establishing the reduction in price to be paid by a purchaser of a lot in the Subdivision, the amount of such reduction to be at least equal to the total amount of the subsidy paid by the City for the portion of the development within the Subdivision (maximum \$229,752), divided by the total number of buildable lots within the Subdivision resulting from the infrastructure improvements made by the Developer.
8. Developer shall execute and deliver to the City a mortgage on the lots benefited by the infrastructure improvements, in a form approved by the City, which shall be recorded and shall constitute a lien upon such lots in the subdivision. Upon the sale of a lot subject to the City's mortgage, City shall record a partial satisfaction of the mortgage, provided, however, that the final purchase price of the lot reflects a reduction in its cost in an amount not less than the amount of the subsidy computed as set forth in paragraph 7.
9. Developer shall submit with any request for reimbursement lien waivers from any and all subcontractors and material suppliers for the improvements made. City shall not process any request for reimbursement without such lien waivers being provided.
10. Infrastructure costs to be included are as follows:
 - a. Water mains, valves, hydrants, service laterals to the property line, including curb stop and all appurtenances.
 - b. Sanitary sewer mains, manholes, lift stations, siphons, service laterals to the property line and all appurtenances.
 - c. Storm sewer mains, catch basins, manholes, detention basins and all appurtenances.
 - d. Street construction, including compacted base course of breaker and gravel, geotextile fabric (if approved by Director of Public Works), curb and gutter, street surface, traffic signals and signs.
 - e. Sidewalks (if required and approved by the City).
 - f. Electrical; including main line, transformers, and street lights, and appurtenances but not including services to the homes.
 - g. Natural gas; including main line, valves and appurtenances, but not including services to homes.
 - h. Communication; including basic telephone and cable TV main lines and appurtenances; but not including services to homes, or other high-speed communication lines including but not limited to fiber-optic cables, DSL, T1, Satellite receivers.
11. The City's obligation to reimburse Developer for infrastructure improvements as provided here is contingent upon Developer complying in all respects with its obligations as set forth in the Development Agreement dated, _____, and all plans and specifications for the Subdivision. Should Developer fail to perform its obligations, in accordance with said Agreement and the plans and specifications for the Subdivision, the City's obligation to subsidize this project shall be null and void and any reimbursement previously paid by the City to the Developer shall be promptly repaid. No provision of this Subsidy Agreement shall be construed to limit or affect in any manner City's right to utilize Developer's Letter of Credit or Bond, or to exercise any rights it may have under the Development Agreement dated _____, including but not limited to reimbursement for project costs incurred by the City to complete the Subdivision.
12. This Agreement shall inure to the benefit of and be binding upon the City and Developer and their representative's successors and assigns; however, this provision shall not constitute an authorization of Developer to assign or transfer its rights and obligations under this Agreement. This Agreement shall not be assignable by Developer without the prior written consent of the City, which consent shall not be unreasonably withheld upon proper and appropriate assurance as agreed to above, except that Developer may make a collateral assignment of this Agreement to its lender as a part of the financing of the public improvements in the development, subject to all terms and conditions of this Agreement. However, no assignment of this Agreement shall constitute a release of Developer from the obligations or liabilities under this Agreement.

This agreement is entered into on the ____ day of _____, 2006.

Fox Ridge LLC

City of Platteville

(Signature)

(Signature)

Residential Subdivision Infrastructure Subsidy Agreement

Whereas, the Common Council of the City of Platteville (City) desires to subsidize a portion of the infrastructure costs for private development of residential subdivisions within the City of Platteville.

Whereas, _____ (Developer) has submitted a proposal for the private development of the _____ Subdivision (Subdivision) with an estimated infrastructure cost of \$_____.

The Common Council passed a motion on January 25, 2005 to reimburse Developer 25% of the infrastructure costs incurred by Developer for improvements to the Subdivision, up to a maximum of \$_____.

The City and Developer agree as follows:

1. All infrastructure improvements shall be made in accordance with the Developer's Agreement dated _____, by and between City and Developer and the plans and specifications for the project submitted to and approved by the City. No reimbursement shall be made for improvements not included in the Development Agreement and for improvements that are not constructed in accordance with the plans and specifications for the project.
2. Requests for reimbursement shall be made in writing to the Director of Public Works for the cost of infrastructure improvements completed by Developer. Developer may submit requests for partial payment before the infrastructure improvements are fully completed.
3. Requests for reimbursement shall include copies of invoices for the infrastructure improvements to document the cost incurred by the Developer for such improvements.
4. Only the direct costs of the approved infrastructure improvements will be eligible for reimbursement. Marshalling costs, project management expenses, overhead charges or other costs, expenses or charges not directly related to the installation of improvements shall not be reimbursed.
5. City shall process the request and determine whether the improvements made are satisfactorily completed and eligible for reimbursement. Requests for payment determined to be eligible for reimbursement shall occur at the next scheduled run of bills for payment. Special payments made "out of cycle" will not be permitted.
6. The City shall not be obligated to reimburse Developer for infrastructure costs incurred in excess of the maximum reimbursement set forth above. Should the actual costs of the approved improvements be less than the estimated costs, the amount of reimbursement shall be reduced accordingly.
7. Developer shall provide City with documentation satisfactory to the City establishing the reduction in price to be paid by a purchaser of a lot in the Subdivision, the amount of such reduction to be at least equal to the total amount of the subsidy paid by the City, divided by the total number of buildable lots resulting from the infrastructure improvements made by the Developer.
8. Developer shall execute and deliver to the City a mortgage on the lots benefited by the infrastructure improvements, in a form approved by the City, which shall be recorded and shall constitute a lien upon such lots in the subdivision. Upon the sale of a lot subject to the City's mortgage, City shall record a

partial satisfaction of the mortgage, provided, however, that the final purchase price of the lot reflects a reduction in its cost in an amount not less than the amount of the subsidy computed as set forth in paragraph 7.

9. Developer shall submit with any request for reimbursement lien waivers from any and all subcontractors and material suppliers for the improvements made. City shall not process any request for reimbursement without such lien waivers being provided.
10. Infrastructure costs to be included are as follows:
 - a. Water mains, valves, hydrants, service laterals to the property line, including curb stop and all appurtenances.
 - b. Sanitary sewer mains, manholes, lift stations, siphons, service laterals to the property line and all appurtenances.
 - c. Storm sewer mains, catch basins, manholes, detention basins and all appurtenances.
 - d. Street construction, including compacted base course of breaker and gravel, geotextile fabric (if approved by Director of Public Works), curb and gutter, street surface, traffic signals and signs.
 - e. Sidewalks (if required and approved by the City).
 - f. Electrical; including main line, transformers, and street lights, and appurtenances but not including services to the homes.
 - g. Natural gas; including main line, valves and appurtenances, but not including services to homes.
 - h. Communication; including basic telephone and cable TV main lines and appurtenances; but not including services to homes, or other high-speed communication lines including but not limited to fiber-optic cables, DSL, T1, Satellite receivers.
 - i. Engineering costs for the design, staking and inspection of the infrastructure.
11. The City's obligation to reimburse Developer for infrastructure improvements as provided here is contingent upon Developer complying in all respects with its obligations as set forth in the Development Agreement dated, _____, and all plans and specifications for the Subdivision. Should Developer fail to perform its obligations, in accordance with said Agreement and the plans and specifications for the Subdivision, the City's obligation to subsidize this project shall be null and void and any reimbursement previously paid by the City to the Developer shall be promptly repaid. No provision of this Subsidy Agreement shall be construed to limit or affect in any manner City's right to utilize Developer's Letter of Credit or Bond, or to exercise any rights it may have under the Development Agreement dated _____, including but not limited to reimbursement for project costs incurred by the City to complete the Subdivision

This agreement is entered into on the ____ day of _____, 2005.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII. ° .	TITLE: Commission on Aging Name and Constitution Proposed Changes	DATE September 28, 2021 VOTE REQUIRED: Majority
PREPARED BY: Adam Ruechel, City Manager		

Description:

During the May 2021 Commission on Aging meeting the membership approved amending the Commission on Aging Constitution and voted to change the name of the Commission from the Commission on Aging to the Commission on Aging and Disability.

The Commission requests the name change should be posted on the City website and all City communications regarding the Commission should be updated.

In the attached Constitution for the Commission on Aging and Disability you will find all proposed changes are italicized as well as providing all previously approved City Council Resolutions and Revisions.

Budget/Fiscal Impact:

None Currently

Recommendation:

The Commission on Aging recommends the City Council accept to change the name of the Commission on Aging to the Commission on Aging and Disability. The Commission also recommends the Council accept the changes proposed to the Platteville Commission on Aging and Disability Constitution.

Sample Affirmative Motion:

“I move to approve the name change from the Commission on Aging to the Commission on Aging and Disability and also approve amending the Commission on Aging & Disability Constitution as presented.”

Attachments:

- Commission on Aging & Disability Constitution

CONSTITUTION

Section 1. Name: The name of the Organization shall be known as **Platteville Commission on Aging and Disability.**

Section 2. Area: The geographical area in the jurisdiction of the Organization shall be in the City of Platteville, Grant Co, Wi.

Section 3. The principal office of the Organization shall be located at the Senior Citizen Center (Platteville Enrichment Activity & Kinship P.E.A.K) or in such place in the area determined by the members.

Article 11 – Purposes

Section 1. Objective and Purposes

- A. To determine the needs of the seniors and disabled citizens of Platteville.
- B. To create a better community awareness of the needs and desires of community residents.

- C. To develop resources, both public and private to meet needs.
- D. To coordinate the work of agencies and facilities in programming and serving *the community*.
- E. To develop services for the isolated, handicapped, *Disabled, homebound* citizens of the community.
- F. To interpret the problems and capabilities of the older, *And/or disabled* adult to industry, labor, churches, and community groups.
- G. To provide assistance and information to enable older *or disabled* people to help themselves.
- H. To plan and sponsor training programs for those *Working with senior citizens, disabled citizens, and The elderly.*

Article III – Membership

Section 1. Members of the Organization shall be appointed by the City Manager and approved by the Common Council. Member must be a resident of the city, at least one half.

(changed, May 28, 2002 02-1: all members of the Commission on Aging shall be City residents.)

The size of the Committee (changed March 9, 2004 04-02: The Commission on Aging will consist of nine Members one of whom will be the City Council Representative).

Members are appointed for staggered terms of one, two, three, years for continuity. The first Chairman shall be approved by the City Manager with approval of the Common Council.

Article IV. – Officers

Section 1. Officers – The officers of the Organization shall consist of a chairperson, Vice Chairperson and a Secretary who serve for one year or until their successors have been elected.

Revision Oct 17, 2003, March 9, 2004 04-02: Officers will include Chairmen, Vice Chairman and Secretary. Election of officers shall be held yearly at the June meeting.

Resolution No 19-11 dated July 9 2019: Now therefore, be it Resolved that the Common Council of Platteville does here By amend the Resolution regarding successive appointments on Boards of Commission dated August 13, 1991, to provide that no member of Commission on Aging, upon completion of his or her second term shall be eligible for re-appointment until at least a period of one year shall have intervened between said terms as a commission member.

Article V. – Advisory Board

Section 1. There shall be an advisory Board whose members will come from any organization, agency or club offering a program or service to citizens. It shall be the duty of the Advisory Board to act in an advisory capacity on matters pertaining to the implementation of new programs.

Article V1. – Meetings

Section 1. Meetings of the Commission on Aging and ~~Disabilities~~ shall be held monthly or called at the discretion of the Chairperson. Any member who misses three meetings without just cause, shall resign from the Commission or be requested to resign by the Chairperson.

Revision member 04-02, dated March 9, 2004:

Format will be in accordance with Robert's rules of order, Meetings will be held monthly or called at the discretion of the members. Any member of the Commission who misses three consecutive meetings may be requested to resign.

Article V11 – Amendments

Section 1. This constitution may be amended by majority vote under a quorum of the membership.

BY-LAWS

Article 1: officers: officers are listed and duties specified

Article 11: Committees: special and subcommittees are listed

Their responsibilities spelled out.

Five year Committee:

Book Club Committee:

Picnic committee:

Activities Committee:

School volunteer Committee:

Article 111: amendments: The By-Laws may be amended by a majority vote under a quorum of the membership.

Resolution to create a Committee on Aging

WHEREAS: There is a continuing increase in the number of aged each year, the majority in the lowest income groups, in need of help in their common problems, and,

WHEREAS: The activities of senior citizens upon retirement are a matter of significance because of the need for their continuing interest in community life, and,

WHEREAS: Increasingly there is urgent need for coordinating various activities to which senior citizens can dedicate their efforts, and,

WHEREAS: The matter of providing suitable civic, social and welfare opportunities to senior citizens is receiving the attention of our national government, state government and our own community, and,

WHEREAS: It is important to make retirement years enriched and productive for the benefit of the entire community, as well as the retired senior citizens, and,

WHEREAS: The City as a municipal government is keenly aware of the need for a program of community progress which will permit the advancement of ideas, plans, and activities of profit to our senior citizens in the civic, economic, social and welfare aspects of community life, therefore, be it

RESOLVED: By the Common Council of the City that a Committee on Aging be created, which shall be composed of a chairman and six members appointed by the City Manager and confirmed by the Common Council to serve for a term of three years, with the exception of the first seven appointees who shall serve as follows: one for a period of four years, two for three years, two for two years and two for one year, and be it

FURTHER RESOLVED: That such Committee, following appointments, shall select its own co-chairman and secretary, shall be authorized to establish sub-committees in keeping with the purposes and objectives of this resolution, and shall be authorized to set up rules of procedure for the purpose of conducting the business of such Committee as shall be determined and enacted in this resolution, and be it

FURTHER RESOLVED: That the functions of the Committee on Aging shall be:


(a) to study the economic, civic, social and welfare aspects of community life as pertaining to the ~~important segment~~ of our population represented by the senior citizens, and recommend needed improvements;

- (b) To conduct a continual review of the scope and effectiveness of city-sponsored programs and activities relative to the needs of our aging population;
- (c) To propose, activate and implement additional activities and programs for the aged on the local level;
- (d) to encourage and promote the establishment of programs for the aged within civic, fraternal, service and philanthropic groups;
- (e) To gather and disseminate information regarding services, activities and facilities available to senior citizens;
- (f) To conduct a continuous program designed to stimulate public awareness and understanding of the characteristics, potentials and needs of the aging;
- (g) To report to the council at least every six months regarding progress of studies and programs;
- (h) To coordinate, wherever possible, programs of the Committee with those offered on state and national levels and by other local groups with a view to avoidance of duplication of effort and with greatest efficiency and effectiveness possible, and be it

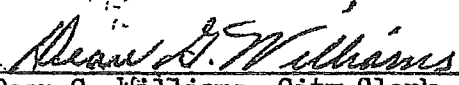
FURTHER RESOLVED:

That in the event assistance is required on the part of municipal government, the Chairman of said Committee upon approval of the majority of committee members is hereby authorized to request such assistance in such manner as may be appropriate, and the Common Council pledge its support to the Committee in achieving the objectives and purposes of this resolution.

Passed by a (Unanimous) (~~majority~~) vote of the Common Council of the City of Platteville at its regular meeting on June 8, 1976.


Stan Wunderlin, Council President

Attest:


Dean G. Williams, City Clerk

**RESOLUTION OF THE CITY OF PLATTEVILLE
REGARDING SUCCESSIVE APPOINTMENTS ON
BOARDS AND COMMISSIONS**

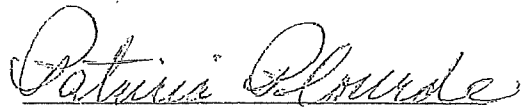
WHEREAS, on June 25, 1991, the Common Council of the City of Platteville, approved a Successive Appointments Policy for the City of Platteville's Boards and Commissions; and

WHEREAS, said policy restricts re-appointments to all Boards and Commissions by requiring a one year lapse of service between re-appointments.

NOW THEREFORE BE IT RESOLVED THAT, no member of the Commission on Aging, Housing Authority Board, Police and Fire Commission, Youth Commission and Refuse and Recycling Committee, on completion of his or her term shall be eligible for reappointment thereon until at least a period of one year shall have intervened between said terms as such Board or Commission member, but this provision shall not apply to a Board or Commission member who fills the unexpired term of a previous member.

NOW THEREFORE BE IT RESOLVED, by the Common Council of the City of Platteville does hereby approve the Successive Appointments Policy for all Boards and Commissions of the City of Platteville.

Passed by unanimous vote of the Common Council of the City of Platteville at their regular meeting held on August 13, 1991.



Patricia Plourde
Council President

ATTEST:



Annette M. Dutcher
City Clerk

COMMISSION ON AGING
City of Platteville, Grant County, Wisconsin
Resolution to Create Commission on Aging, Revision

The City of Platteville is aware of the unique needs of our senior citizens. A senior citizens center has been established order to address these needs. The Commission on Aging was established to oversee this center.

Purpose of the Commission on Aging:

- A. To determine and create awareness of the needs of the senior citizens.
- B. To develop resources, both public and private, to meet these needs.
- C. To coordinate the work of agencies and other community organizations providing service to the elderly.
- D. To provide assistance and information that enables senior citizens to help themselves.
- E. To support the director of the senior center.
- F. To oversee the policies of the Senior Center.

Membership

Members must be residents of the City of Platteville. Interested citizens must fill out application form and submit this to city hall. Commission members will be appointed by the city council president. At least half of the members should be active participants in the senior center. The commission will consist of nine members, one of whom will be the city council representative. Members will be appointed for staggered terms of three years. Currently the commission has fifteen members. The Commission will attain a membership of nine members on July 1, 2004 through attrition.

COMMISSION ON AGING
City of Platteville, Grant County, Wisconsin
Resolution to Create Commission on Aging, Revision

Officers

Officers will include chairman, vice chairman and secretary. Election of officers shall be held yearly at the June meeting.

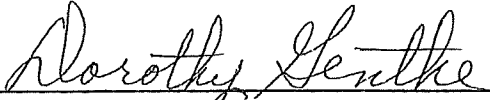
Meetings


Format will be in accordance with Robert's Rules of Order. Meetings will be held monthly or called at the discretion of the members. Any member of the commission who misses three consecutive meetings may be requested to resign.

Committees

Committees shall be appointed by the chairman to work on selected tasks. The committees shall report their progress to the Commission at the regular meetings.

Passed by a majority vote of the Common Council of the City of Platteville at its regular meeting on March 9, 2004.


Dorothy Genthe, Council President


Annette Dutcher, City Clerk

October 17, 2003

Resolution No. 02-01

A Resolution Requiring That All Members of the Commission on Aging Be City Residents

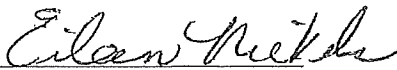
WHEREAS, it is the policy of the Platteville Common Council that all members of City boards, commissions and committees be City residents, unless specifically ordained or resolved otherwise; and

WHEREAS, the resolution establishing the Commission on Aging did not speak to the residency of Commission on Aging members,

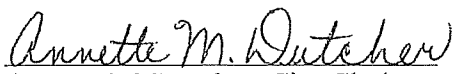
NOW, THEREFORE, BE IT RESOLVED, that all members of the Commission on Aging shall be City residents.

Approved and adopted by the Common Council of the City of Platteville on the 28th day of May, 2002.

CITY OF PLATTEVILLE,


Eileen Nickels, Council President

Attest:


Annette M. Dutcher, City Clerk

RESOLUTION NO. 19-11

**RESOLUTION REGARDING SUCCESSIVE APPOINTMENTS TO THE
COMMISSION ON AGING**

WHEREAS, on August 13, 1991, the Common Council of the City of Platteville, approved a resolution restricting successive appointments on certain boards and commissions; and

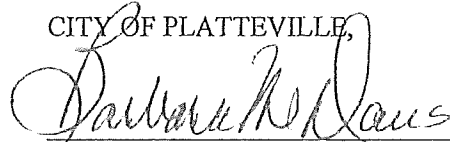
WHEREAS, said resolution provided that no member of the listed boards and commissions, to include the Commission on Aging, on completion of his or her term shall be eligible for reappointment thereon until at least a period of one year shall have intervened between said terms; and

WHEREAS, the resolution makes it difficult for the Commission on Aging to retain qualified members on its commission.

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Platteville does hereby amend the Resolution Regarding Successive Appointments on Boards and Commissions dated August 13, 1991, to provide that no member of Commission on Aging, upon completion of his or her second term shall be eligible for reappointment until at least a period of one year shall have intervened between said terms as a Commission member.

Adopted by the Common Council of the City of Platteville on this 9th day of July, 2019.

CITY OF PLATTEVILLE,



By: Barbara Daus, Council President

Attest:



Candace Klaas, City Clerk

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VIII."	TITLE: Council Rules	DATE September 28, 2021 VOTE REQUIRED: Majority
PREPARED BY: Adam Ruechel, City Manager		

Description:

Within the City of Platteville's municipal code is Chapter 2 which references the Common Council. The Chapter is broken out into 4 sections:

Section 2.01 Aldermanic Districts

Section 2.03 Polling Places

Section 2.04 Council Rules

Section 2.05 Council Salaries

The last review and update of most of these sections are referenced to have occurred in November of 2016. Due to having new appointed or elected Council members as well as a new City Manager it has been recommended for all parties to review Chapter 2 for potential changes or alterations.

The key section the Common Council is being asked to review in detail is Section 2.04 Council Rules. As the Common Council returns to in person meetings following the expiration of the City of Platteville's Declaration of Emergency consideration will need to be made regarding some of the temporary policies and procedures which were put into place to combat COVID-19 such as the utilization of zoom for meetings.

Section 2.04 currently states the following rules of order and procedure shall govern the deliberation and meetings of the Common Council and the committees thereof. This is another area Council members will want to consider as this discussion moves forward. The rules established by the Common Council are those which are to be followed by the various committees, commissions, boards, and taskforces. Potentially the Council may want to consider providing language which references the ability for committees, commissions, boards, and taskforces to be able to create their own rules or regulations. Otherwise, the Council could look to continue under the current model with the ability to provide adjustments to certain rules for various committees, commissions, boards, and taskforces.

The Council has provided feedback on Rules #1-11. During this meeting the focus will be to review Rules # 12-16.

Rule # 1 currently states the following:

Following a regular City election, the Council shall meet on the third Tuesday in April for the purpose of organization. Regular meetings of the Council shall be held on the second Tuesday and fourth Tuesday of each calendar month at the hour of 7:00 p.m. Any regular meeting falling upon a legal holiday shall be held on the next following secular day at the same hour and place unless changed by a majority vote of the members elect of the Common Council. All meetings of the Council, including special and adjourned meetings, shall be held in the Municipal Building unless changed by a majority vote of the members elect of the Common Council for any specific meeting.

Potential changes to consider for Rule # 1

- Council members provided feedback of openness to having a 6 pm or 6:30 pm meeting start time.
- Council members provided feedback to express that all meetings should occur within a City facility.
- Council members provided feedback to have Staff gather feedback from committees, boards, and taskforces about preference for in person or virtual meetings. Council members expressed they would prefer to have Council meetings and Plan commission meetings occur in person but would be open to allowing virtual options for members to attend virtual twice per year if necessary.

Rule # 2 currently states the following:

Special meetings may be called by the Council President or by any two Alderpersons or by the City Manager upon written notice of the time and purpose thereof to each member of the Council, delivered to each personally or left at the Alderperson's usual place of abode at least six hours before the meeting. The Clerk shall cause an affidavit of service of each notice to be filed in the Clerk's office prior to the time fixed for such special meeting. A special meeting may be held without such notice when all members of the Council are present in person or consent in writing to the holding of such a meeting. If written consent is obtained, it shall be filed with the Clerk prior to the beginning of the meeting. Attendance by any council member shall be deemed a waiver on the person's part of any defective notice. Any special meeting attended by all Alderpersons shall be a regular meeting for the transaction of any business that may come before such meeting.

Potential changes to consider for Rule # 2

- Council members provided feedback to include the delivery of a meeting and or special meeting notice to be done electronically.

Rule # 3 currently states the following:

(a) The Council may, by a majority vote of those present, adjourn from time to time to a specific date and hour.

(b) No action shall be taken unless a quorum is present.

(c) As provided by Section 64.07(3) of the Wisconsin Statutes, a majority of the members of the Council shall constitute a quorum, and a majority vote of all the members of the Council shall be necessary to adopt any ordinance or resolution.

Potential changes to consider for Rule # 3

- Council members provided feedback to indicate they would define a quorum as 4 members physically present within the Council Chambers or assigned meeting room.
- Council members provided feedback that Council members would be allowed to attend 2 meetings per year either via zoom or conference call in the event they are unable to be physically in attendance.

Rule # 4 currently states the following:

The business of the Council shall be conducted in the following order:

1. Call to order by Presiding Officer.

2. Roll Call. If a quorum is not present, the meeting shall thereupon adjourn, which may be to a specific date pursuant to rule 3(a).

3. Public Hearings, if any.

4. Special Presentations, in any.

5. Consideration of the minutes of the preceding meeting or meetings which have been furnished by the Clerk to each Alderperson and approving the same if correct and rectifying mistakes, if any exist, and other routine business.

Consideration of the minutes and other routine business of the City Council may be combined into a Consent Calendar. Any member may request the Council President to remove an item from the Consent Calendar for a separate vote. This request shall be granted as a courtesy and is not subject to debate or vote. Items removed from the Consent Calendar will be considered directly following action on the Consent Calendar.

6. Citizens' Comments, Observations and Petitions, if any.

7. Reports of committees, if any, and reports of City officials and department heads as directed or requested by the City Manager or the Common Council.

8. Action Items.

9. Information and Discussion Items.

10. Adjournment

In the absence of the Clerk, the Presiding Officer shall appoint a Clerk pro tempore.

Potential changes to consider for Rule # 4

- Council members provided consensus on the addition of closed session added between 9 & 10.
- Council members provided consensus on the addition of work session to be added between 9 & 10.
- Council members were indifferent to the verbiage change from Consent Calendar to Consent Agenda.

Rule # 5 currently states the following:

The presiding Officer at the stated hour shall call the meeting to order. The Presiding Officer shall preserve order and decorum, decide all questions of order and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in Robert's Rules of Order Revised unless otherwise provided by statute or by these rules. Any member shall have the right of appeal from a decision of the Officer. The appeal may be sustained by a majority of the members present, exclusive of the Presiding Officer.

Potential changes to consider for Rule # 5

- Council members provided consensus to follow the most up to date version of Robert's Rules of Order.

Rule # 6 currently states the following:

If the Council President is absent at the designated time of any meeting, the Council President Pro-tempore shall preside and during the absence or inability of the Council President to attend shall have the powers and duties of the Council President. The Council President shall be selected by a majority vote of all members of the Council at the annual meeting on the third Tuesday of April in each year. The Council President shall designate and appoint the Council President Pro-tempore at or before the first regular meeting in May of each year and such appointment shall be until the next annual meeting of the Council on the third Tuesday of April of each year. The Council President Pro Tempore shall act in the absence of the Council President. In the absence of both the Council President and the Council President Pro-tempore, the Clerk shall call the meeting to order and shall preside until the Council shall, by motion, select an acting Council President for that meeting. In such a case, the selection of an acting Council President shall be the first order of business.

Potential changes to consider for Rule # 6

- None Currently

Rule # 7 currently states the following:

Whenever the Council President desires to speak upon any question, or to make any motion, the Council President shall not be required to vacate the chair to do so, but may, if he desires, vacate the chair for such portion of the proceedings as the Council President shall designate and shall designate the Council President pro tempore, if present and if not, any Alderperson, to preside temporarily.

Potential changes to consider for Rule # 7

- None Currently

Rule # 8 currently states the following:

(a) The number and designation of Council committees and the number of members on each shall be as directed by the Council President at the regular meeting in May of each year and the chairperson of each committee shall be as designated by the Council President.

(b) The Council President may declare the entire Council a committee of the whole for informal discussion at any meeting or for any other purpose and shall be ex-officio chairperson of same; provided there is no objection by anyone of the Alderpersons present at the meeting.

(c) The Council President may, from time to time, appoint such special committees as may be deemed advisable or as provided for by motion or resolution, stating the number of members and object thereof, to perform such duties as may be assigned to them.

Potential changes to consider for Rule # 8

- None Currently

Rule # 9 currently states the following:

(a) Any Alderperson may require the reading of any ordinance, resolution or communication at any time it is before the Council.

(b) All bills and other financial claims against the City shall be itemized and upon receipt thereof shall be examined by the City Manager and the Finance Director and then referred by the Finance Director to the Claims Committee for report thereon at the ensuing meeting of the Council, provided that payment of regular wages and salaries of officials and employees according to schedules adopted by the Council shall be made by the Finance Director without submission to the Council after verification by the department head submitting the same and after approval of the Finance Director. As to officials or employees not within any specific department of the City, the above required verification by the department head may be omitted.

(c) Each committee shall at the next regular meeting submit either a written or an oral report on all matters referred to it, unless a longer time is granted by vote of the Council, and such report shall be entered in the proceedings. Such report shall make a recommendation to the Council on each item, shall, if in writing, be signed by the chairperson of the committee and shall be filed with the Clerk prior to each meeting. Minority reports may be submitted.

(d) Any committee may require any City employee to confer with it and supply information needed in connection with any matter pending before the committee.

Potential changes to consider for Rule # 9

- Council members agreed to change Finance Director to Comptroller as position title has changed.
- Council members agreed to change the Claims Committee in item (b) to an appropriate committee, board, or commission.

Rule # 11 currently states the following:

No ordinance or resolution shall be considered by the Council unless presented in writing by the Council President or any other Alderperson.

Potential changes to consider for Rule # 11

- Council members agreed to add City Manager and City Staff to the potential list of presenters.

Rule # 12 currently states the following:

The deliberation of the Council shall be conducted in the following matter:

- 1. No Alderperson shall address the Council until recognized by the Presiding Officer. The Alderperson shall thereupon address all remarks to the chairperson and confine all remarks to the question under discussion and avoid all personalities.*
- 2. When two or more members simultaneously seek recognition the Presiding Officer shall name the member who is to speak first.*
- 3. No person other than a member shall address the Council except that with the permission of the Presiding Officer. Citizens may address the Council as to matters which are being considered at the time and further excepting that citizens may be allowed to address the Council otherwise upon a majority vote of all members present.*
- 4. No notice shall be discussed or acted upon unless and until it has been seconded. No motion shall be withdrawn or amended without the consent of the person making the same and the person seconding it.*
- 5. When a question is under discussion no action shall be in order, except (1) to adjourn, (2) to recess, (3) to lay on the table, (4) to move the previous question, (5) to postpone to a certain day, (6) to refer to a committee, (7) to amend, (8) to postpone indefinitely. These motions shall have precedence in the order listed.*
- 6. Any member wishing to terminate the debate may move the previous question, in which event the Presiding Officer shall announce the question as, "Shall the main question now be put?" If two-thirds of the members present vote in the affirmative, the main question shall be taken without further debate, its effect being to put an end to all debate and to bring the Council to a direct vote, first upon any pending amendments, and then upon the main question.*
- 7. All votes of the Common Council shall be by voice, with a roll call by the clerk, using aye and nay, and all aye and nay votes shall be recorded by the clerk. Every Alderperson shall vote when a question is put unless the Council, by a majority vote of those present, shall excuse a member for special cause. No Alderperson may change his or her vote on any question after the result has been announced. Except as otherwise provided by the Wisconsin Statutes or by ordinance, a majority of those present shall prevail in all cases.*
- 8. A motion to adjourn shall always be in order, and a motion to adjourn, to recess, to lay on the table, and a call for the previous question shall be decided without debate.*

Potential changes to consider for Rule # 12

- None currently.

Rule # 13 currently states the following:

All ordinances, motions or resolutions appropriating money or creating any charge against the City other than payment of claims for purchases or work previously authorized by the Council shall be acted upon by the Council at the next regular meeting, except that this provision may be suspended by recorded vote of three-fourths of all members of the Council. This rule does not pertain to items contained within the "consent calendar".

Potential changes to consider for Rule # 13

- None Currently.

Rule # 14 currently states the following:

It shall be in order for any member voting in the majority to move for a reconsideration of the vote of any question except confirmation of the appointment of City officials at that meeting or at the next succeeding regular meeting. A motion to reconsider being put and lost shall not be renewed.

Potential changes to consider for Rule # 14

- Consider reworking rule as can be confusing for interpretation.

Rule # 15 currently states the following:

After each meeting of the Common Council and prior to the next regular meeting of the Common Council, the Clerk shall supply to each Alderperson at his or her residence a typewritten copy of the proceedings thereof. By majority action of those present the Council may dispense with the reading of the minutes at the ensuing meeting.

Potential changes to consider for Rule # 15

- Add email dissemination of minutes as option.

Rule # 16 currently states the following:

These rules or any part thereof may be temporarily suspended in connection with any matter under consideration by a recorded vote of two-thirds of the members present.

Potential changes to consider for Rule # 16

- None currently.

Budget/Fiscal Impact:

Currently, the only anticipated cost associated with these proposed changes will be the zoom software charges which will be incorporated into future budgets.

Recommendation:

City Staff recommends Council members review the current verbiage of the council rules over subsequent Council meetings. The recommended timeline will be to review these rules for the remainder of the year and look to officially establish changes to go into effect starting January 2022. In future meetings, City Staff will be providing examples of other municipalities' rules to garner if Council members would like to incorporate any changes.

Sample Affirmative Motion:

None currently.

Attachments:

Council Rules Municipal Ordinance Chapter 2

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
INFORMATION &
DISCUSSION
ITEM NUMBER:
VIII.#.**

TITLE:
Flag Raising Policy

DATE
September 28, 2021
VOTE REQUIRED:
Majority

PREPARED BY: Adam Ruechel, City Manager

Description:

The Common Council requested a proposed City of Platteville Flag Raising Policy be reviewed by the newly created Taskforce for Inclusion, Diversity, and Equity (TIDE) for their recommendation. To remind Council Members about how this policy came about, City Staff was asked whether the City of Platteville has an official flag-raising policy. In reviewing history, it appears the City does not have an official policy regarding the authorization of requests for community organizations and special event flag raisings.

Historically they have occurred by a resolution authorized by the Common Council like the approval granted last year under Resolution 20-17 where Council Members authorized the flying of the LGBTQ+ flag to be flown above City Hall during June 2020. (Or Resolution 20-24 authorizing the UN flag to be flown above City Hall during October 2020).

The TIDE Taskforce reviewed a proposed flag-raising policy during their May, June, and July committee meetings. The members agreed they felt it appropriate to designate City Hall to be the place to fly a flag outside of the U.S and Wisconsin State flags. Members reached a consensus that the raising of a flag should be in conjunction with the recognition of a community event, and the organization requesting the raising of a flag should be either an endorsed group or a group with an endorsement from a 501c3 organization. The members also expressed the understanding this policy will continue to be reviewed and refined as it evolves. Much discussion occurred regarding how the City draws the line on what flags will not be permitted and the criteria which will be utilized to come to that conclusion.

In efforts to move the conversation towards the adoption of a flag-raising policy after reviewing with the TIDE Taskforce the attached policy has been crafted for Council Members and Staff to review and provide additional edits and alterations

Budget/Fiscal Impact:

No impact. Potential conversation can be had about whether it is prudent to require an application fee or administrative fee.

Recommendation:

The TIDE Taskforce during their July committee meeting recommended the Common Council adopt a Flag Raising Policy. City Staff agrees the attached policy provides guidance for community members and staff on the necessary steps to request the raising of a flag.

Sample Affirmative Motion:

"I move for the City of Platteville to officially adopt the City of Platteville Flag Raising Policy."

Attachments:

- Proposed Flag Raising Policy
- Adopted Banner Permit Policy and Application



Overview:

The purpose of this policy is to provide guidelines and regulations for:

- The authorization of requests for community organizations and special event flag raisings.
- National and municipal flag standards.

This policy governs the circumstances under which flags will be flown on the municipal flagpole located at City Hall. All other municipal properties will fly only the American flag. **All flags flown by the City of Platteville will be in accordance with Title 4-Flag and Seal, Seat of Government, and The States of the United States Code.**

Policy:

The following guidelines shall be satisfied to approve the raising of a community organization or special event flag:

- A. The organization requesting to use the municipal flagpole will:
 - a. Be an endorsed group or a group with an endorsement of a recognized 501c3 organization.
 - b. **Official flag creation must be approved by endorsed group or recognized 501c3 organization.**
 - c. Be **associated with** a community event that benefits the residents of the city.
 - d. Be an organization that endorses civic pride.
 - e. Submit the request for a flag-raising a minimum of **four** weeks in advance.
 - f. **Requests for flags to be raised cannot exceed 30 days in length.**
 - g. **Be responsible for the cost of providing the City of Platteville with their flag.**

The City will not permit flags in recognition of:

- political parties
- religious affiliations
- other international or national flags unless authorized by the Common Council.

The City Clerk and Director of Public Works have the authority to determine the eligibility of each organization.

- B. The raising of an organization/group's flag will not violate any previously established City of Platteville ordinance or **policy**.
- C. The City has the right to reject an organization/group's flag which:
 - a. Promotes any form of discrimination, including that based upon race, national origin, religion, sex, gender, sexual orientation, or age.
 - b. Degrades/slanders any individual, group, City service, event, or program.
 - c. Promotes unlawful behavior including violence or hate.
- D. Requests for flag raisings will be permitted once per calendar year, for a maximum of one month.
- E. The City reserves the right to schedule a flag-raising based on the availability of flag poles.

The United States of America Flag will always be flown first followed by the Wisconsin State Flag and then any flags authorized by this policy.

The City of Platteville will fly all flags at half-mast in accordance with dates and occurrences established by the President or Governor. Other circumstances resulting in half-masting will be at the discretion of the Common Council, TIDE Taskforce and/or City Manager.

Responsibilities:

The Director of Public Works and the City Clerk are responsible for the administration of this policy. Public Works, The Fire Inspector and Police officers/CSOs are responsible for the physical raising and lowering of flags.

The Common Council, TIDE Taskforce, City Manager, Director of Public Works, and Clerk have the authority to accept or deny applications. The City Manager will be responsible for the authorization of any revisions to this policy.

Appeals Process:

An individual wishing to appeal approval or denial of a flag raising request can submit in writing their request to City of Platteville 75 N. Bonson Street, Platteville, WI 53818 Attention: City Manager or submit their request via email at citymanager@platteville.org.

The TIDE Taskforce on behalf of the Common Council will be responsible for initially reviewing all submitted appeal requests. The TIDE Taskforce, after reviewing the information presented by the appeal requestor, will make a formal recommendation to the Common Council for their consideration at a future Common Council meeting.

Policy Review:

This policy will be periodically reviewed and updated as required. This policy must be reviewed by the stated review date and approved by the department responsible.



CITY OF PLATTEVILLE FLAG RAISING APPLICATION

Note: Applications must be received at least 4 weeks in advance of the requested date. Requests will be acknowledged, but not approved earlier than 3 months prior to the flag-raising date.

(Please read the City of Platteville Flag Raising Policy carefully before completing the application to determine if your request for a flag-raising will qualify.)

I have read the criteria and **believe** that my application will qualify.

First Name (required)

Last Name (required)

Email (required)

Phone (required)

Name of Organization (required)

Name of Endorsing Organization (required)

Flag requesting to be raised. (required)

Significance or occasion of flag-raising (required)

Date of flag-raising (required)

Will there be a ceremony on the day of the flag-raising? (required) Yes No Unsure

I-5. BANNERS ACROSS STREETS

First Promulgated: Common Council Resolution, 9/25/01

Revision: January 1, 2013, May 19, 2014 City Manager Larry Bierke

1. For purposes of this policy, a banner is defined as a piece of cloth, plastic or other material erected across a street between two poles.
2. Any person or organization wishing to erect a banner shall obtain permission from the Platteville Common Council. The City Clerk has on file the City's banner permit application (copy attached).
3. The location designated by the City of Platteville for erection of banners is South Water Street between two poles on that street that have been placed specifically for that purpose. The Common Council may elect to allow other locations for banners, on a case-by-case basis.
4. An organization permitted by the Common Council to erect a banner shall work with the City staff to have the banner erected. For safety reasons and to ensure appropriate traffic control, only City personnel shall be allowed to put up and take down banners.
5. Banners shall be 4 feet by 30 feet. Banners shall have air holes cut into them to allow wind to pass through. There shall be 30 air holes cut into the banner in a half moon shape, 8 inches in diameter. Banners shall be made of sufficiently strong materials to allow proper tensioning. Staff has the authority to reject any banner that, in their opinion, cannot be properly tensioned or has insufficient air holes to allow the wind to pass through without damaging the supporting poles.
6. In recognition that the City incurs labor and equipment costs when staff participates in erecting banners, a fee, set Common Council, shall be charged to organizations permitted to erect a banner. The fee may be waived by the Common Council.

CITY OF PLATTEVILLE

BANNER PERMIT

Date Permit Requested _____

Name of Organization Requesting Permit _____

Address _____

Contact Person _____

Phone Number _____

Dates for Banner to be Displayed _____

Text of Message to be Displayed _____

Signature of Person Requesting Permit _____

___ \$125.00 Fee Accompanies This Application*

___ Request \$125.00 Fee to Be Waived*

Date Approved by Common Council _____

Issued By _____ City Clerk

Fee (if charged) \$ _____

Receipt # _____

*Note Regarding City Banner Permit Fee: The City has determined that the actual cost to the City to erect and take down banners, in terms of the cost of personnel in wages/benefits and the cost of operating City equipment, is approximately \$225.00. The Common Council has decided to charge a lesser fee to organizations requesting this permission.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
INFORMATION &
DISCUSSION
ITEM NUMBER:
VIII.) .**

TITLE:
Review of Historic Preservation Commission
Approval Process

DATE:
September 28, 2021

VOTE REQUIRED:
Majority

PREPARED BY: Joe Carroll, Community Development Director

Description:

At the August 10th meeting, the Council tabled a request from the owners of the property at 130 Market Street to alter the historic designation of the property until a review of the Historic Preservation Commission approval process could be completed. There were also questions raised regarding the standards and guidelines that are used by the Commission during their review of projects. Attached is a memo that provides some information on the standards and guidelines that are available for the Commission to use, and some suggested modifications to their approval process.

Budget/Fiscal Impact:

None

Recommendation:

Staff recommends approval of the modifications to the Commission approval policy.

Sample Affirmative Motion:

"Motion to approve the modifications to the Maintenance and Repair Approval Policy."

Attachments:

- Memo
- Maintenance and Repair Approval Policy with amendments.

CITY OF PLATTEVILLE

Community Planning & Development Department

75 North Bonson Street, Platteville, WI 53818 (608)348-9741



MEMO

To: Common Council
From: Joe Carroll, Community Development Director
Date: September 8, 2021
Re: Historic Preservation Commission

At the August 10th meeting, the Council tabled a request from the owners of the property at 130 Market Street to alter the historic designation of the property until a review of the Historic Preservation Commission approval process could be completed. There were also questions raised regarding the standards and guidelines that are used by the Commission during their review of projects.

Below is a list of standards and guidelines that are available for use by the Commission when reviewing projects in the district. All of these are available on the City's website at this link. <https://www.platteville.org/cd/page/historic-rehabilitation-guidelines-and-laws>. Additional information regarding the approval process is available at <https://www.platteville.org/cd/page/certificate-appropriateness>

- Standards for Rehabilitation & Guidelines for Rehabilitating Historic Buildings
- Platteville Downtown Design Standards
- Design Guidelines for the Commercial Historic District
- Commercial Historic District Signage and Awning Guidelines
- Dumpster Enclosure Guidelines
- The Secretary of the Interior's Standards for Rehabilitation

Regarding the approval process that is followed, Staff developed the below list of suggested changes to the Commission review process and structure.

1. The Historic Preservation Commission previously adopted a Maintenance and Repair Approval Policy that allows Staff to approve building maintenance items and minor modifications to buildings in the district without requiring Commission approval. Below are some suggested changes to this policy that will streamline the approval process and reduce the burden on the property owners.
 - a) Allow Staff to approve the use of materials that are similar in design, color, scale, architectural appearance, and other visual qualities. (this language follows a recent State law change)

- b) Do not require Commission approval of signage. Staff can approve following the already approved sign guidelines.
- c) Do not require Commission approval of awnings. Staff can approve following the already approved design guidelines.
- d) Do not require approval of paint colors. The only required Commission approval would be for the painting of previously unpainted surfaces, i.e., unpainted brick.
- e) Do not require approval of dumpster enclosures. Staff can approve following the already approved design guidelines.

2. Potential changes to Chapter 27 – Historic Preservation

- a) Section 27.03. Modify the composition of the Historic Preservation Commission to include members that own property located within the historic district. This can either be done by requiring some of the current 5 members to own property in the district, or by adding additional members and increase the composition to 7 members.
- b) Section 27.06. Include evaluation criteria and further define the process to be used for potential amendments to historic designation or changes to the district boundaries.

MAINTENANCE AND REPAIR APPROVAL POLICY

Adopted by the Historic Preservation Commission on February 23, 2010

According to Section 27.04(B)(5) of the Historic Preservation Ordinance, the Building Inspector or Community ~~Planning &~~ Development Director, as designees of the Commission, may issue a Certificate of Appropriateness for the following types of work to historic structures without Commission approval. When reviewing the projects listed below, the designees shall use the Standards for Rehabilitation & Guidelines for Rehabilitating Historic Buildings as a guide to determine appropriate methods and materials to complete the work. Any time there is a question regarding interpretation of this policy, or interpretation of the standards and guidelines, the proposed work shall be submitted to the Commission for approval.

Exterior Masonry:

1. Cleaning of masonry according to approved methods.
2. Repointing mortar joints using mortar that is similar to the original in strength, composition, color, texture and hardness. The width and profile of the mortar joints are maintained.
3. Limited replacement of bricks or other masonry features if the same kind of material, or a compatible material, is used.
4. Repainting of historically painted surfaces does not require Commission approval if the appropriate colors are chosen, as described in the Painting section of this document.
5. Brick shall not be painted or coated with other materials such as stucco when such masonry has historically been unpainted or uncoated.
6. Replacement of veneer concrete foundation coating with veneer stone.
7. Use approved methods to prevent water damage to masonry.
8. Concrete shall not be used as a substitute for mortar in rock foundations.

Building Exterior-Wood:

1. Retain and preserve wood features that are important to the historic character of the building.
2. Materials used in exterior repairs shall duplicate original wood in texture and appearance.
3. Use approved methods to prevent water damage to wood.

Building Exterior-Metal:

1. Retain and preserve metal features that are important to the historic character of the building.
2. Cleaning of metal surfaces according to approved methods.
3. Use approved methods to prevent water damage to metal.

Building Exterior-Roofs:

1. Re-roofing that maintains or restores the historic character of the building's roof.
2. Re-roofing that does not change roof shape, or remove or cover any decorative features of the roof or cover any portions of the building facade.
3. Chimneys not visible from the street or other public use area may be removed. Metal chimneys are prohibited.
4. Use the appropriate roofing material, such as slate, wood, clay tile or metal, according to the original historic character of the building.
5. Re-roofing may be done with asphalt, fiberglass or other rectangular composition shingles similar in appearance to 3-in-1-tab asphalt shingles when such materials do not affect the historic character of the building.
6. Re-roofing that does not involve the addition of features such as air conditioning, skylights, decks, terraces, dormers, solar collectors or other items readily visible.
7. Rubberized membranes, rolled roofing, tar-and-gravel, and other similar roofing materials may be used on flat or slightly sloped roofs.

Building Exterior-Windows:

1. Use methods acceptable for rehabilitation of existing historic windows.
2. Repairs to existing historic window frames, sashes and surrounding trim, such as caulking, weatherstripping, patching and splicing, reglazing, and replacement of broken glass.
3. Replacement windows that fill the masonry or rough-framed opening and the features of the new window match those originally installed in the building.
4. If the window is being proposed as a replacement for a non-original window, then the appropriate style for the window shall be based on the style of other original windows on the building, or on historic photos of the building, if available. When neither of these options are available for comparison, the replacement window should be based on the style of original windows used in other similar buildings in Platteville.
5. The addition of storm windows where none existed originally is allowed as part of a replacement window unit. Storm windows must be painted or stained. Raw aluminum shall require Commission approval.

Building Exterior-Entrances and Porches:

1. Rehabilitation of entrances and porches using acceptable methods that maintain or restore original features.
2. Storm door designs of wood and glass to match the original design on the building are encouraged. Storm doors of simple design with no stylistic reference may also be used. Storm doors with metal grills may be approved if they blend with the style of the building.

3. Storm doors must be painted or stained. Raw aluminum shall require Commission approval.

Building Site:

1. Use approved methods to prevent water damage to rock foundation walls. Examples are the maintenance or addition of gutters and downspouts, installation of drain tile along the building foundation and providing adequate site drainage.
2. Rehabilitation of features that are not missing such as walks, paths, roads, driveways and parking areas.
3. Dumpster enclosures may be installed without Commission approval as long as they are in conformance with the Dumpster Enclosure Guidelines for the Downtown Historic District, as approved on October 2014 or subsequently amended.

Re-siding:

Re-siding that replaces or covers clapboards or non-original siding on historic buildings originally sided with clapboards is allowed provided that the new siding imitates the width of the original clapboard siding to within one (1) inch and that all architectural details including, but not limited to, window trim, wood cornices, and ornament either remain uncovered or are duplicated exactly in appearance. If more than one layer of siding exists on the building, all layers except the first must be removed before the new siding is applied. If insulation is applied under the new siding, all trim must be built up so that it projects from the new siding to the same extent it did with the original siding.

Painting:

Painting a building or a building component ~~within the Main Street Commercial Historic District~~ does not require approval or the issuance of a Certificate of Appropriateness, ~~except for if the paint color is chosen from a historic color palette. Painting using other colors, and~~ the painting of a building or portion of a building that has never previously been painted, ~~requires Commission approval~~. For example, a request to paint a brick building that has never previously been painted requires approval of the Commission and the issuance of a Certificate of Appropriateness.

~~Painting a building or a building component on other locally designated properties outside the Main Street Commercial Historic District does not require Commission approval if the building or building component is being repainted the same color, or if the paint color is chosen from a historic color palette. Painting using other colors requires Commission approval.~~

Signage and Awnings:

Signage and awnings may be installed without Commission approval as long as they are in conformance with the Commercial Historic District Signage & Awning Guidelines, as approved on August 2014 or subsequently amended.

General Repair and Replacement:

Repairs to, or limited replacement of, building materials and building components if the work uses the same materials, or compatible substitute materials, and provided that the work does not substantially change the exterior appearance of the structure or site. Repair and replacement work does not require Commission approval if the materials are similar in design, color, scale, architectural appearance, and other visual

[qualities.](#)

Record Keeping and Reporting by Staff:

1. Develop and maintain a file for each historic building/project as to items requested and approved. Where appropriate, before and after-completion photographs are to be included in the file. Written comments should also be provided to complement the photographs.
2. At a minimum staff shall provide a final report to the Historic Preservation Commission as to items requested, approved and completed for a historic building/project.
3. Monthly status reports are recommended.

DRAFT