

THE CITY OF PLATTEVILLE, WISCONSIN

COMMON COUNCIL AGENDA

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, June 25, 2024, at 6:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

***Please note - this meeting will be held in-person.**

The following link can be used to view the livestream of the meeting:

<https://us02web.zoom.us/j/89465034744>

I. CALL TO ORDER

II. ROLL CALL

III. CONSIDERATION OF CONSENT AGENDA – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

A. Council Minutes – 06/11/24 Regular

B. Payment of Bills

C. Appointments to Boards and Commissions

D. Licenses

1. Two-Year Operator License to Sell/Serve Alcohol

2. Temporary Class “B” to serve Fermented Malt Beverages to Platteville Main Street Program at City Park from 6:00 PM to 8:00 PM for Music in the Park on the following days:

a. Thursday, July 11, 2024

b. Thursday, July 18, 2024

c. Thursday, July 25, 2024

E. Permits

1. Parade Permit – Platteville Dairy Days on Saturday, September 7, from 9:30 AM to 11:30 AM on Main Street between Hickory Street and Broadway

IV. CITIZENS’ COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

V. REPORTS

A. Board/Commission/Committee Minutes (Council Representative)

1. Tourism Committee (Kopp) 2/1/24

2. Housing Authority Board (Daus) 4/30/24

3. Library Board (Gates) 5/7/24

4. Airport Commission (Gates) 5/13/24

5. Community Safe Routes Committee (Nall) 5/20/24

B. City Hall Flag Raising Policy

C. Fire Facility Update

VI. ACTION

- A. Resolution 24-06: Compliance Maintenance Annual Report (CMAR) 2023 [6/11/24]

VII. INFORMATION AND DISCUSSION

- A. Charter for Aquatic Recreation Sub-Committee
- B. Review of Donation Policy

VIII. CLOSED SESSION

- A. Per Wisconsin Statute 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Litigation with Runde Chevrolet Buick GMC
- B. Per Wisconsin Statute 19.85(1)(c) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – City Manager

IX. ADJOURNMENT

***Please note - this meeting will be held in-person.**

Please click the link below to join the webinar to view the livestream:

<https://us02web.zoom.us/j/89465034744>

or visit zoom.us, select "Join a Meeting" and enter the Webinar ID: 894 6503 4744

Connect by phone:

877 853 5257 (Toll Free) or

888 475 4499 (Toll Free)

Webinar ID: 894 6503 4744

If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

**COUNCIL SECTION:
CONSIDERATION OF
CONSENT AGENDA
ITEM NUMBER:
III.**

**TITLE:
Council Minutes, Payment of Bills, Appointment to Boards
and Commissions, Licenses, and Permits**

**DATE:
June 25, 2024**

**VOTE REQUIRED:
Majority**

PREPARED BY: Jerica Schultz, Deputy City Clerk

Description:

The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

Budget/Fiscal Impact:

None

Sample Affirmative Motion:

"I move to approve all items listed under Consent Agenda"

Attachments:

- Council Minutes
- Payment of Bills
- Appointment to Boards and Commissions
- Licenses
- Permits

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
June 11, 2024

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Bob Gates, Kathy Kopp, Lynne Parrott, Ken Kilian, and Tom Nall.

Absent: Todd Kasper

CONSIDERATION OF CONSENT AGENDA

Motion by Parrott, second by Kilian to approve the consent agenda as follows: Council Minutes – 5/28/24 Regular; Payment of Bills in the amount of \$875,585.48; Financial Report – May; Appointments to Boards and Commissions: none; One-Year Operator Licenses – Autumn J Heller; Two-Year Operator License – Kathie J Bartels, Trey C Bartels, Justin D Erschen, Scott D Frommelt, Victoria I Hundhausen, Tamara H Thorsen, Kristen L Walters, Lindsey A Walton; Financial Report – May; Class A" Combination Beer & Liquor– contingent upon passing all inspections - Aldi Inc Wisconsin, Oak Creek (Jeanine Demmer, Agent), for premises at 1530 E Business Hwy 151 (Aldi #78), Alexandra's Mexican Store LLC, Platteville (Maria D Cortez, Agent), for premises at 1350 E Highway 151 (Alexandra's Mexican Store), Hartig Drug Company Corporation, Dubuque, IA (Anita M Wepking, Agent), for premises at 180 W Pine Street (Hartig Drug #15), Jeff's Mart LLC, Platteville (Hala Markhieh, Agent), for premises at 820 Mason Street (Jeff's Mini Mart), Kwik Trip Inc., La Crosse (Amber N Richardson, Agent), for premises at 430 S Water Street (Kwik Trip #795), Kwik Trip Inc., La Crosse (Cory J Cooley, Agent), for premises at 1805 Vision Drive (Kwik Trip #1196), Kwik Trip, Inc., La Crosse (Melissa L Mick, Agent), for premises at 795 N Water Street (Stop-N-Go #1509), Piggly Wiggly Midwest LLC, Sheboygan (Mar'Quezie M Edmonds Sr, Agent), for premises at 255 McGregor Plaza (Piggly Wiggly Supermarket #401), Walgreen Co., Deerfield, IL (Sarah A Allendorf, Agent), for premises at 675 S Water Street (Walgreens #12498), Wal-Mart Stores East LP, Bentonville, AR (Adam J Webster, Agent), for premises at 1800 Progressive Pkwy (Walmart #958); "Class A" Beer– contingent upon passing all inspections - Silvia Angelica Garcia Aburto LLC, Platteville, WI (Silvia A Garcia-Aburto, Agent), for premises at 155 S Water Street (Garcia's Mexican Grocery Store); "Class B" Combination Beer & Liquor– contingent upon passing all inspections - 7 Hills Brewing Co. LLC, Dubuque, IA (Alexis Phaneuf, Agent), for premises at 92 E Main Street (7 Hills North), 7 Hills Brewing Co. LLC, Dubuque, IA ((Alexis Phaneuf, Agent), for premises at 45 N 2nd Street (Beastro Se7en), Chandler's Bar & Grill LLC, Platteville (Willard J Chandler, Agent), for premises at 60 E Mineral Street (Red N Deb's Bar & Grill), Denny's Char Bar, LLC, Platteville (Ryan D Banfield, Agent), for premises at 60 N Second Street (Denny's Char Bar), Dougherty Enterprise LLC, Dodgeville (Chad E Holstein, Agent), for premises at 65 E Hwy 151 (Country Kitchen), Down at the Boondock Saloon LLC, Platteville (Brandon C Weigel, Agent), for premises at 70 N Second Street (Down at the Boondocks Saloon), Fiesta Cancun Authentic Mexican Restaurant Inc., Platteville (Jose M Pacheco, Agent), for premises at 105 W Business Hwy 151 (Fiesta Cancun), Gary II LTD, Platteville (Ryan A Longnecker, Agent), for premises at 155 W Business Hwy 151 (Pizzeria Uno), Gary II LTD, Platteville (Nathan J Wallenhorst, Agent), for premises at 175 W Business Hwy 151 (The Annex/Back Bar), Kevin D Cardin, Platteville, for premises at 35 N Second Street (Badger Bar), Las Palmas Mexican Restaurant LLC, Platteville (Vicente Cazares, Agent), for premises at 300 W Business Hwy 151 (Las Palmas), Nick's Bar LLC, Platteville (Nick W Pease, Agent), for premises at 74 N Second Street (Nick's Bar), Mike and Dale, LLC, Platteville (Dale R Jacobs, Agent), for premises at 90 N Second Street (Brothers on 2nd), Mike and Dale LLC, Platteville (Dale R Jacobs, Agent), for premises at 55 & 65 N Second Street (Camaraderie/School Girlz), Mike and Dale LLC, Platteville (Dale R Jacobs, Agent), for premises at 50 E Mineral Street (Players), MPK Rock LLC

Platteville (Lisa R Haas, Agent), for premise at 130/140 Market Street (Fifty50, The Black Smock), Pioneer Lanes LLC, Platteville (Joseph W Haack, Agent), for premises at 1185 E Business Hwy 151 (Pioneer Lanes), NATCG Jenkins II LLC, Platteville (Ashley J Jenkins, Agent), for premises at 175 W Main Street (Steve's Pizza Palace), Revelry LLC, Platteville (Nick W Pease, Agent), for premises at 30 N Second Street (Public House), Richard Enterprises LLC, Platteville (Allison F Richard, Agent), for premises at 60 S Court Street (The Ticket Bar & Grill), Tina Marie Lynch, Platteville, for premises at 110 E Mineral Street (VFW Club Bar Grill), Upsecond LLC, Platteville (Stephanie Webster, Agent), for premises at 75 N Second Street (The Gym); RESERVE "Class B" Combination Beer & Liquor—contingent upon passing all inspections - Restaurante Los Amigos LLC, Platteville (German Vasquez Hernandez, Agent), for premises at 135 E Main Street (Los Amigos); Class "B" Beer—contingent upon passing all inspections - Southern Wisconsin Huts LLC, Fort Wayne, IN (Clint J Miller, Agent), for premises at 230 Business Hwy 151 (Pizza Hut), Gary II LTD, Platteville (Trent Fleege, Agent), for premises at 245 US 151 Business, Suite 200 (The Back Nine); Banner Permit from September 23 until October 13 for UW Platteville Homecoming Parade; Parade Permit - UW-Platteville Homecoming Parade on Saturday, October 12 starting at 10:00 AM; Fireworks on 4th of July. Motion carried 6-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

Patrick Gehl with Pattern Energy briefly spoke about the Uplands Wind project.

Sharon Klavins with Southwest Wisconsin Rainbow Alliance, 1210 Sunset Drive, requested that a Pride Flag be flown at City Hall. Council President Daus suggested that the City Flag Policy be provided to the Council.

Kevin Reed, 970 Union Street #107, performed an interpretive dance to praise and honor Jesus Christ.

REPORTS

- A. Board/Commission/Committee Minutes – Police and Fire Commission
- B. Other Reports
 - 1. Water and Sewer Financial Report - May
 - 2. Airport Financial Report – May
 - 3. Department Progress Reports

ACTION

- A. *Industry Park Land Sale – Lot 44 - Motion* by Gates, second by Nall to approve the sale of Lot 44 of Platteville Industry Park #7 following the land price formula and subject to a development agreement, and approval of an Option to Purchase for Lot 45. Motion carried 6-0 on a roll call vote.

INFORMATION AND DISCUSSION

- A. *Resolution 24-XX: Compliance Maintenance Annual Report (CMAR)* - Public Works Director Howard Crofoot explained that the CMAR is required to be submitted annually by June 30 to the DNR. It is a self-report on the condition of the treatment plant, the collection system, the experience of the operations personnel and the financial and managerial capacity to run the system. The Wastewater Treatment Plant is in excellent condition and is operated by an exceptional staff. The system is graded an "A" in all areas for 2023. The financial condition is stable, and the management procedures are in place. Staff recommends approval of a resolution authorizing staff to submit the enclosed CMAR for 2023.

B. *Land Acquisition of Clare Properties* – City Manager Clint Langreck explained that the Rountree Hall Apartments were sold to a new owner earlier this year. As part of this sale, the previous owner was obligated to settle all liens, including those held by the City of Platteville, through a legacy Housing Development Grant (HDG) program in which the City was the applicant and the federal funds were loaned to the developer. This leaves the City of Platteville in a position where we have received over \$900,000 in unanticipated funds. Although the HDG program has been discontinued, the original grant agreement states that program income “shall be used by the Grantee to support the construction, rehabilitation or operation of real property to be used primarily for low and moderate income residential rental purposes.” It is Staff’s recommendation that the City reinvest these funds into initiatives that will have a direct or secondary impact in facilitating low and/or moderate-income housing opportunities in the community. The City successfully bid for three tracts of land through a property auction, marking a significant step toward addressing the pressing demand for more housing in the area. Staff will begin the necessary preliminary actions for closing property transactions which will include a formal recommendation from the Plan Commission and a resolution to close the transaction and receive the property.

City Manager Langreck asked Council Members whether development of these properties would be a Common Council or Plan Commission project and what broad goals for the project would be. Harry Kies, 925 Westwood Court, detailed his ideas for use of 29 acres of land recently purchased by the City for housing development. President Pro-Tem Kopp advocated for workforce housing to support local businesses and Alderperson Parrott suggested that workforce housing be balanced with affordable housing. City Manager Langreck proposed that one section be established at a time, with Requests for Proposals (RFPs) for each project. Council President Daus stated that the project would not be one for the Council, but rather for a work committee such as the Plan Commission alongside community members, realtors, and homeowners. Council President Daus advised that ideas for development should be presented to City Manager Langreck and/or Community Development Director Joe Carroll. This discussion will be scheduled for continuance once the land transfer/acquisition is complete.

Motion by Gates, second by Kopp to go into a Closed Session. Motion carried 6-0 on a roll call vote.

CLOSED SESSION per Wisconsin Statute 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – Possible Land Acquisition

ADJOURNMENT

Motion by Nall, second by Parrott to come out of Closed Session and adjourn. Motion carried 6-0 on a voice vote. The meeting was adjourned at 7:45 PM.

Respectfully submitted,

Jerica Schultz, Deputy Clerk

SCHEDULE OF BILLS

MOUND CITY BANK:

6/14/2024	Schedule of Bills (ACH payments)	9230-9236	\$	95,636.94
6/14/2024	Schedule of Bills	77416-77422	\$	12,104.70
6/14/2024	Payroll (ACH Deposits)	1003620-1003738	\$	214,766.32
6/19/2024	Schedule of Bills (ACH payments)	9237-9274	\$	81,366.37
6/19/2024	Schedule of Bills	77423-77496	\$	358,789.91
	(W/S Bills amount paid with City Bills)		\$	(357,627.98)
	(W/S Payroll amount paid with City Payroll)		\$	<u>(30,622.47)</u>
	Total		\$	374,413.79

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
9230									
06/24	06/14/2024	9230	WEBER, ISAAC	WEBER, ISAAC	05.28.2024	1	3,000.00	3,000.00	M
Total 9230:								3,000.00	
9231									
06/24	06/14/2024	9231	COLONIAL LIFE & ACCID	INSURANCE PREMIUMS	7228216070	1	924.20	924.20	M
Total 9231:								924.20	
9232									
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-AIRPORT	May 2024	1	381.41	381.41	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-POLICE DEP	May 2024	2	4.95	4.95	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-LIBRARY	May 2024	3	27.17	27.17	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-PARK CAMPI	May 2024	4	141.87	141.87	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-MUSEUM	May 2024	5	136.49	136.49	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-POOL	May 2024	6	85.38	85.38	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-RECREATION	May 2024	7	38.69	38.69	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-SHELTER RE	May 2024	8	15.48	15.48	M
06/24	06/14/2024	9232	WI DEPT OF REVENUE	SALES TAX-BROSKE CTR	May 2024	9	121.24	121.24	M
Total 9232:								952.68	
9233									
06/24	06/14/2024	9233	FAHERTY INC	GARBAGE AIRPORT	387265	1	71.00	71.00	
06/24	06/14/2024	9233	FAHERTY INC	GARBAGE DISPOSAL	388518	1	18,243.08	18,243.08	
06/24	06/14/2024	9233	FAHERTY INC	RECYCLING CHARGES	388518	2	13,436.52	13,436.52	
06/24	06/14/2024	9233	FAHERTY INC	DISPOSAL-PARKS	388518	3	200.80	200.80	
06/24	06/14/2024	9233	FAHERTY INC	DISPOSAL-STREET DEPT	388518	4	8.00	8.00	
06/24	06/14/2024	9233	FAHERTY INC	DISPOSAL-CEMETERY	388518	5	4.00	4.00	
06/24	06/14/2024	9233	FAHERTY INC	DISPOSAL - BROSKE	388518	6	163.75	163.75	
06/24	06/14/2024	9233	FAHERTY INC	GARBAGE-MUSEUM	388518	7	71.00	71.00	
Total 9233:								32,198.15	
9234									
06/24	06/14/2024	9234	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR0608241	1	14,961.65	14,961.65	M
06/24	06/14/2024	9234	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0608241	2	12,668.79	12,668.79	M
06/24	06/14/2024	9234	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0608241	3	12,668.79	12,668.79	M
06/24	06/14/2024	9234	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0608241	4	2,962.90	2,962.90	M
06/24	06/14/2024	9234	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0608241	5	2,962.90	2,962.90	M
Total 9234:								46,225.03	
9235									
06/24	06/14/2024	9235	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR0608241	1	7,871.86	7,871.86	M
Total 9235:								7,871.86	
9236									
06/24	06/14/2024	9236	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0608241	1	1,916.21	1,916.21	M
06/24	06/14/2024	9236	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0608241	2	2,548.81	2,548.81	M
Total 9236:								4,465.02	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
9237									
06/24	06/19/2024	9237	CARDMEMBER SERVICE	LIBRARY CHARGES	06.03.2024	1	680.00	680.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	LIBRARY CHARGES	06.03.2024	2	145.00	145.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	FIRE DEPT CHARGES	06.03.2024	3	675.19	675.19	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	ADMINISTRATION CHAR	06.03.2024	4	25.00	25.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	ADMINISTRATION CHAR	06.03.2024	5	140.00	140.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	AIRPORT	06.03.2024	6	30.00	30.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	PARKS CHARGE	06.03.2024	7	125.50	125.50	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	PARKS CHARGE	06.03.2024	8	633.92	633.92	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	MUSEUM CHARGES	06.03.2024	9	63.75	63.75	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	MUSEUM CHARGES	06.03.2024	10	80.51	80.51	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	MUSEUM CHARGES	06.03.2024	11	6.00	6.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	FIRE DEPT CHARGES	06.03.2024	12	26.00	26.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	RECREATION CHARGES	06.03.2024	13	259.87	259.87	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	PHASE 3 CITY HALL	06.03.2024	14	37.47	37.47	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	RECREATION CHARGES	06.03.2024	15	3,620.43	3,620.43	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	RECREATION CHARGES	06.03.2024	16	21.09	21.09	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	ADMINISTRATION CHAR	06.03.2024	17	57.44	57.44	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	ENGINEERING CHARGE	06.03.2024	18	89.59	89.59	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	ENGINEERING CHARGE	06.03.2024	19	338.00	338.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	RECYCLING CHARGES	06.03.2024	20	27.14	27.14	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	RECREATION CHARGES	06.03.2024	21	235.25	235.25	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	SUNSHINE FUND CHARG	06.03.2024	22	113.99	113.99	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	POLICE DEPT CHARGES	06.03.2024	23	81.06	81.06	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	POLICE DEPT CHARGES	06.03.2024	24	5.81-	5.81-	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	POLICE DEPT CHARGES	06.03.2024	25	609.04	609.04	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	POLICE DEPT CHARGES	06.03.2024	26	105.99	105.99	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	POLICE DEPT CHARGES	06.03.2024	27	141.91	141.91	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	POLICE DEPT CHARGES	06.03.2024	28	67.32	67.32	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	POLICE DEPT CHARGES	06.03.2024	29	280.95	280.95	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	LIBRARY CHARGES	06.03.2024	30	263.60	263.60	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	LIBRARY CHARGES	06.03.2024	31	27.95	27.95	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	WATER DEPT CHARGES	06.03.2024	32	143.15	143.15	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	WATER DEPT CHARGES	06.03.2024	33	29.38	29.38	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	CITY MANAGER CHARGE	06.03.2024	34	80.00	80.00	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	ADMINISTRATION CHAR	06.03.2024	35	79.92	79.92	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	COUNCIL CHARGES	06.03.2024	36	21.09	21.09	M
06/24	06/19/2024	9237	CARDMEMBER SERVICE	STREET DEPT CHARGES	06.03.2024	37	41.93	41.93	M

Total 9237: 9,398.62

9238									
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	1	4,666.69	4,666.69	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	2	2,093.08	2,093.08	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	3	238.65	238.65	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	4	238.65	238.65	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	5	517.60	517.60	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	6	742.54	742.54	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	7	307.12	307.12	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	8	307.12	307.12	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	9	382.96	382.96	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	10	382.95	382.95	M
06/24	06/19/2024	9238	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5055343	11	710.20	710.20	M

Total 9238: 10,587.56

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
9239								
06/24	06/19/2024	9239	ACCURATE APPRAISAL L	ASSESSOR PROF SERVI	4779	1	2,583.33	2,583.33
Total 9239:								2,583.33
9240								
06/24	06/19/2024	9240	ALLEGIANT OIL LLC	CEMETERY-GAS	0113378	1	194.94	194.94
06/24	06/19/2024	9240	ALLEGIANT OIL LLC	CEMETERY-GAS	0113938	1	187.06	187.06
06/24	06/19/2024	9240	ALLEGIANT OIL LLC	GASOLINE - UWP	0114061	1	1,136.52	1,136.52
06/24	06/19/2024	9240	ALLEGIANT OIL LLC	CEMETERY-GAS	0114430	1	150.99	150.99
06/24	06/19/2024	9240	ALLEGIANT OIL LLC	DIESEL FUEL - UWP	0114648	1	703.59	703.59
06/24	06/19/2024	9240	ALLEGIANT OIL LLC	GASOLINE - UWP	0114649	1	1,173.97	1,173.97
Total 9240:								3,547.07
9241								
06/24	06/19/2024	9241	AXLEY BRYNELSON LLP	GENERAL ATTORNEY	977919	1	2,368.89	2,368.89
06/24	06/19/2024	9241	AXLEY BRYNELSON LLP	LEGAL SERVICES WATE	977919	2	370.80	370.80
06/24	06/19/2024	9241	AXLEY BRYNELSON LLP	LEGAL SERVICES WATE	977919	3	105.60	105.60
06/24	06/19/2024	9241	AXLEY BRYNELSON LLP	LEGAL SERVICES WATE	977919	4	105.60	105.60
06/24	06/19/2024	9241	AXLEY BRYNELSON LLP	LEGAL SERVICES WATE	977919	5	79.20	79.20
06/24	06/19/2024	9241	AXLEY BRYNELSON LLP	LEGAL SERVICES FIRE F	977919	6	2,350.80	2,350.80
Total 9241:								5,380.89
9242								
06/24	06/19/2024	9242	BADGER WELDING SUPP	SHOP	3830041	1	6.20	6.20
Total 9242:								6.20
9243								
06/24	06/19/2024	9243	BAKER IRON WORKS LL	REPAIRS-CEMETERY	87891	1	83.44	83.44
06/24	06/19/2024	9243	BAKER IRON WORKS LL	SWEEPER	88044	1	45.00	45.00
06/24	06/19/2024	9243	BAKER IRON WORKS LL	LEAFVAC	88159	1	450.06	450.06
Total 9243:								578.50
9244								
06/24	06/19/2024	9244	BIERMAN, BRETT	BRETT TRAINING	06.05.2024	1	23.00	23.00
Total 9244:								23.00
9245								
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	JANITORIAL SUPPLIES	D148892	1	70.94	70.94
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	JANITORIAL SUPPLIES	D148894	1	609.95	609.95
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	CUSTODIAL SUPPLIES	D149017	1	130.56	130.56
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	RESTROOM TOILET PRO	D149110	1	109.46	109.46
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	PAPER - COLORED	D149126	1	110.96	110.96
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	PAPER	D149126	2	110.96	110.96
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	PAPER - COLORED	D149126	3	110.97	110.97
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	PAPER - COLORED	D149126A	1	110.97	110.97
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	PAPER	D149126A	2	110.97	110.97
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	PAPER - PINK & GREEN	D149126A	3	110.96	110.96
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	BUILDINGS AND GROUN	D149380	1	50.75	50.75
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	CUSTODIAL SUPPLIES	D149478	1	44.40	44.40
06/24	06/19/2024	9245	CAPITAL SANITARY SUP	CUSTODIAL SUPPLIES	D149480	1	88.76-	88.76-

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Total 9245:								1,593.09
9246								
06/24	06/19/2024	9246	CLEAR REFLECTIONS	PROFESSIONAL SERVIC	06.03.2024	1	800.00	800.00
Total 9246:								800.00
9247								
06/24	06/19/2024	9247	EBSCO INFORMATION S	TEEN PERIODICALS	2406654	1	8.39	8.39
Total 9247:								8.39
9248								
06/24	06/19/2024	9248	ENTERPRISE LIGHTING L	TRAIL LIGHT POLE	E22129	1	1,725.00	1,725.00
Total 9248:								1,725.00
9249								
06/24	06/19/2024	9249	FRANSYL EQUIPMENT C	LARGE BUCKET TRUCK	11821	1	2,251.33	2,251.33
06/24	06/19/2024	9249	FRANSYL EQUIPMENT C	F550 BUCKET TRUCK	11822	1	1,001.46	1,001.46
Total 9249:								3,252.79
9250								
06/24	06/19/2024	9250	GALLS LLC	UNIFORM ALLOWANCE	027591306	1	149.80	149.80
06/24	06/19/2024	9250	GALLS LLC	UNIFORM ALLOWANCE	028126539	1	74.80	74.80
06/24	06/19/2024	9250	GALLS LLC	UNIFORM ALLOWANCE	028153983	1	65.60	65.60
Total 9250:								290.20
9251								
06/24	06/19/2024	9251	HARLEYS CAR CARE & T	TOW TO IMPOUND - PD	4626	1	100.00	100.00
Total 9251:								100.00
9252								
06/24	06/19/2024	9252	HAWKINS INC	SODIUM HYPOCHLORITE	6784085	1	30.00	30.00
06/24	06/19/2024	9252	HAWKINS INC	HYDROFLUOSILICIC ACI	6784085	2	30.00	30.00
Total 9252:								60.00
9253								
06/24	06/19/2024	9253	HERMSEN HARDWARE P	LIBRARY	05.31.2024	1	24.38	24.38
06/24	06/19/2024	9253	HERMSEN HARDWARE P	MUSEUM DEPT	05.31.2024	2	19.48	19.48
06/24	06/19/2024	9253	HERMSEN HARDWARE P	MUSEUM DEPT	05.31.2024	3	275.20	275.20
06/24	06/19/2024	9253	HERMSEN HARDWARE P	BUILDING MAINTENANC	05.31.2024	4	115.95	115.95
06/24	06/19/2024	9253	HERMSEN HARDWARE P	GENERAL SUPPLIES	05.31.2024	5	45.32	45.32
06/24	06/19/2024	9253	HERMSEN HARDWARE P	STREET DEPT CHARGES	05.31.2024	6	247.80	247.80
06/24	06/19/2024	9253	HERMSEN HARDWARE P	PHASE 3 CITY HALL CHA	05.31.2024	7	225.74	225.74
06/24	06/19/2024	9253	HERMSEN HARDWARE P	PARKS DEPT CHARGES	05.31.2024	8	9.99	9.99
06/24	06/19/2024	9253	HERMSEN HARDWARE P	WATER DEPT CHARGES	05.31.2024	9	35.76	35.76
06/24	06/19/2024	9253	HERMSEN HARDWARE P	WATER DEPT CHARGES	05.31.2024	10	39.20	39.20
06/24	06/19/2024	9253	HERMSEN HARDWARE P	WATER DEPT CHARGES	05.31.2024	11	39.98	39.98
06/24	06/19/2024	9253	HERMSEN HARDWARE P	WATER DEPT CHARGES	05.31.2024	12	185.50	185.50
06/24	06/19/2024	9253	HERMSEN HARDWARE P	WATER DEPT CHARGES	05.31.2024	13	90.00	90.00

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06/24	06/19/2024	9253	HERMSEN HARDWARE P	SEWER DEPT CHARGES	05.31.2024	14	80.68	80.68
06/24	06/19/2024	9253	HERMSEN HARDWARE P	SEWER DEPT CHARGES	05.31.2024	15	76.72	76.72
Total 9253:								1,511.70
9254								
06/24	06/19/2024	9254	J & R SUPPLY INC	PAINT	2406094-IN	1	120.00	120.00
Total 9254:								120.00
9255								
06/24	06/19/2024	9255	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	518612	1	1,350.00	1,350.00
06/24	06/19/2024	9255	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	518612	2	1,350.00	1,350.00
06/24	06/19/2024	9255	JOHNSON BLOCK & CO I	AUDIT & FINANCIAL SER	518612	3	4,600.00	4,600.00
Total 9255:								7,300.00
9256								
06/24	06/19/2024	9256	KS EQUIPMENT AND RE	SHOP	1016	1	585.00	585.00
Total 9256:								585.00
9257								
06/24	06/19/2024	9257	LIBRARY FURNITURE INT	CIP	9409	1	11,057.00	11,057.00
Total 9257:								11,057.00
9258								
06/24	06/19/2024	9258	LIFELINE AUDIO VIDEO T	AUDIO SYSTEM IN AUDIT	66658	1	27.83	27.83
Total 9258:								27.83
9259								
06/24	06/19/2024	9259	LV LABS WW LLC	LAB TESTING - WWTP	3174	1	2,284.50	2,284.50
06/24	06/19/2024	9259	LV LABS WW LLC	LAB TESTING - WWTP (M	3228	1	1,892.50	1,892.50
Total 9259:								4,177.00
9260								
06/24	06/19/2024	9260	MURPHY, KEVIN B	MEALS AT TRAINING	06.07.2024	1	59.16	59.16
Total 9260:								59.16
9261								
06/24	06/19/2024	9261	NCL OF WISCONSIN INC	WWTP LAB SUPPLIES	504645	1	868.88	868.88
Total 9261:								868.88
9262								
06/24	06/19/2024	9262	NEW HORIZONS SUPPLY	WWTP OILS	403275	1	146.10	146.10
Total 9262:								146.10
9263								
06/24	06/19/2024	9263	OREILLY AUTO PARTS	VEHICLE PARTS	2324-200244	1	11.26-	11.26-
06/24	06/19/2024	9263	OREILLY AUTO PARTS	WWTP	2324-207692	1	8.18	8.18

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06/24	06/19/2024	9263	OREILLY AUTO PARTS	FD VEHICLE MAINTENAN	2324-207875	1	13.99	13.99
Total 9263:								10.91
9264								
06/24	06/19/2024	9264	PARTS AUTHORITY	FD - VEHICLE MAINTENA	431-628788	1	48.03	48.03
06/24	06/19/2024	9264	PARTS AUTHORITY	SHOP	431-628798	1	102.82	102.82
06/24	06/19/2024	9264	PARTS AUTHORITY	TRUCK#45 2017	431-636854	1	31.47	31.47
06/24	06/19/2024	9264	PARTS AUTHORITY	CHIPPER	445-101395	1	87.00-	87.00-
Total 9264:								95.32
9265								
06/24	06/19/2024	9265	PLATTEVILLE HOTEL PA	LIBRARY UTILITIES AND	1012034	1	296.00	296.00
Total 9265:								296.00
9266								
06/24	06/19/2024	9266	PUBLIC SERVICE COMMI	AMORTIZE WELL #3 REH	2405-I-04700	1	30.83	30.83
06/24	06/19/2024	9266	PUBLIC SERVICE COMMI	SIMPLIFIED RATE CASE	2405-I-04700	2	35.16	35.16
Total 9266:								65.99
9267								
06/24	06/19/2024	9267	SHERWIN INDUSTRIES I	STREET PAINT	SS102677	1	3,847.50	3,847.50
06/24	06/19/2024	9267	SHERWIN INDUSTRIES I	CONCRETE PATCH	SS102834	1	171.18	171.18
Total 9267:								4,018.68
9268								
06/24	06/19/2024	9268	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	26847	1	1,833.50	1,833.50
06/24	06/19/2024	9268	SOUTHWEST OPPORTU	SHRED DOCUMENTS-CIT	26862	1	58.00	58.00
06/24	06/19/2024	9268	SOUTHWEST OPPORTU	ADULT PROGRAMMING	26880	1	30.00	30.00
Total 9268:								1,921.50
9269								
06/24	06/19/2024	9269	STRAND ASSOCIATES IN	WASTEWATER SCADA	0211682	1	5,072.66	5,072.66
06/24	06/19/2024	9269	STRAND ASSOCIATES IN	WASTEWATER SCADA	0211683	1	1,336.21	1,336.21
Total 9269:								6,408.87
9270								
06/24	06/19/2024	9270	TC NETWORKS	CAMERA PROJECT - 2ND	22887	1	1,837.49	1,837.49
Total 9270:								1,837.49
9271								
06/24	06/19/2024	9271	TRICOM INC/RADIO SHA	FD - FIRE INSPECTION S	10442432	1	19.99	19.99
06/24	06/19/2024	9271	TRICOM INC/RADIO SHA	SHOP	10442998	1	4.99	4.99
06/24	06/19/2024	9271	TRICOM INC/RADIO SHA	SHOP	10444226	1	95.00	95.00
Total 9271:								119.98
9272								
06/24	06/19/2024	9272	TRICOR INC	FIRST AID TRAINING	51971	1	550.00	550.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
06/24	06/19/2024	9272	TRICOR INC	PROPERTY COVERAGE	51994	1	85.00-	85.00-
06/24	06/19/2024	9272	TRICOR INC	LIABILITY COVERAGE UP	51994	2	101.00	101.00
06/24	06/19/2024	9272	TRICOR INC	VEHICLE COVERAGE UP	51994	3	78.00	78.00
Total 9272:								644.00
9273								
06/24	06/19/2024	9273	USABLUEBOOK	SEWER DYE	INV0039004	1	115.32	115.32
Total 9273:								115.32
9274								
06/24	06/19/2024	9274	WELLSANDT, MITCHELL	REFUND POOL SWIM LE	2001509.002	1	45.00	45.00
Total 9274:								45.00
77416								
06/24	06/14/2024	77416	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	06.14.2024	1	3,670.38	3,670.38
06/24	06/14/2024	77416	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	06.14.2024	2	1,945.29	1,945.29
Total 77416:								5,615.67
77417								
06/24	06/14/2024	77417	CENTURYLINK	ADMIN PHONE CHARGE	06.03.2024	1	266.77	266.77
06/24	06/14/2024	77417	CENTURYLINK	POLICE DEPT CHARGES	06.03.2024	2	639.69	639.69
06/24	06/14/2024	77417	CENTURYLINK	MUSEUM DEPT PHONE C	06.03.2024	3	65.64	65.64
06/24	06/14/2024	77417	CENTURYLINK	LIBRARY PHONE CHARG	06.03.2024	4	34.47	34.47
06/24	06/14/2024	77417	CENTURYLINK	AIRPORT PHONE CHARG	06.03.2024	5	249.56	249.56
06/24	06/14/2024	77417	CENTURYLINK	WATER DEPT PHONE CH	06.03.2024	6	230.83	230.83
06/24	06/14/2024	77417	CENTURYLINK	SEWER DEPT PHONE CH	06.03.2024	7	241.97	241.97
06/24	06/14/2024	77417	CENTURYLINK	PHONE BILLS-SEWER D	437994120 5	1	256.68	256.68
Total 77417:								1,985.61
77418								
06/24	06/14/2024	77418	PETTY CASH SWIM POO	START UP MONEY FOR A	05.09.2024	1	300.00	300.00
Total 77418:								300.00
77419								
06/24	06/14/2024	77419	SCENIC RIVERS ENERG	GATE ELECTRICITY	1426600 06.	1	47.38	47.38
06/24	06/14/2024	77419	SCENIC RIVERS ENERG	ELECTRICITY-TRAIL LIGH	1426600 06.	2	56.03	56.03
06/24	06/14/2024	77419	SCENIC RIVERS ENERG	ELECTRICITY-STREET LI	1426600 06.	3	415.90	415.90
06/24	06/14/2024	77419	SCENIC RIVERS ENERG	ELECTRICITY-WATER DE	1426601 06.	1	2,737.74	2,737.74
Total 77419:								3,257.05
77420								
06/24	06/14/2024	77420	COLLECTION SERVICES	CHILD SUPPORT CHILD	PR0608241	1	274.61	274.61
Total 77420:								274.61
77421								
06/24	06/14/2024	77421	WPPA/LEER	UNION DUES POLICE U	PR0608241	1	578.50	578.50

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Total 77421:								578.50
77422								
06/24	06/14/2024	77422	AMERICAN FLAGS EXPR	AIRPORT FLAG	280041	1	93.26	93.26
Total 77422:								93.26
77423								
06/24	06/19/2024	77423	A-C SERVICE PLATTEVIL	ST4 FAN - WRRF	06.05.2024	1	370.00	370.00
06/24	06/19/2024	77423	A-C SERVICE PLATTEVIL	ST4 FAN MOTOR	6/5/2024	1	370.00	370.00
Total 77423:								740.00
77424								
06/24	06/19/2024	77424	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STR	06.19.2024	1	40.29	40.29
06/24	06/19/2024	77424	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	06.19.2024	2	183.36	183.36
Total 77424:								223.65
77425								
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	CEMETERY	13M1-CTGY-	1	71.00	71.00
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	OPERATING SUPPLIES	1413-RWCR-	1	20.05	20.05
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	COLLECTIONS SUPPLIE	1CGX-7M96-	1	15.98	15.98
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - CLERK	1HLQ-M3K1-	1	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - FINANC	1HLQ-M3K1-	2	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - MAINT	1HLQ-M3K1-	3	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - POLICE	1HLQ-M3K1-	4	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - FIRE	1HLQ-M3K1-	5	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - PUBLIC	1HLQ-M3K1-	6	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - MUSEU	1HLQ-M3K1-	7	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - SENIO	1HLQ-M3K1-	8	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - RECRE	1HLQ-M3K1-	9	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SUBSCRIPTION - COMM	1HLQ-M3K1-	10	49.90	49.90
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	RAW PUMP FILTERS	1K6C-4K1G-	1	434.97	434.97
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SAFETY VEST	1KPG-FCYT-	1	77.72	77.72
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	FD SMALL EQUIPMENT	1MGX-Y7TN-	1	36.27	36.27
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	FD OFFICE SUPPLIES	1MGX-Y7TN-	2	85.50	85.50
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	FD BUILDING AND GROU	1MGX-Y7TN-	3	87.29	87.29
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1QP9-N9RH-	1	17.99	17.99
06/24	06/19/2024	77425	AMAZON CAPITAL SERVI	SHOP	1RXX-7FH4-	1	27.37	27.37
Total 77425:								1,373.14
77426								
06/24	06/19/2024	77426	ANDREWS, JAIMIE	REFUND POOL SWIM LE	2001500.002	1	45.00	45.00
06/24	06/19/2024	77426	ANDREWS, JAIMIE	REFUND POOL SWIM LE	2001507.002	1	45.00	45.00
Total 77426:								90.00
77427								
06/24	06/19/2024	77427	APPLIED MICRO INC	COMPUTER SUPPLIES-S	118164	1	109.99	109.99
Total 77427:								109.99

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77428								
06/24	06/19/2024	77428	ARCHANGEL DEVICE LL	UNIFORM ALLOWANCE	WC-117724	1	99.99	99.99
Total 77428:								99.99
77429								
06/24	06/19/2024	77429	AT&T MOBILITY	POLICE-TELEPHONE	2872872010	1	790.12	790.12
06/24	06/19/2024	77429	AT&T MOBILITY	FIRE - CELLULAR	2873130488	1	194.30	194.30
Total 77429:								984.42
77430								
06/24	06/19/2024	77430	AUDETAT, SHIRLEY	MUSEUM BROCHURE DI	06.05.2024	1	19.46	19.46
Total 77430:								19.46
77431								
06/24	06/19/2024	77431	BAKER & TAYLOR	CHILDREN'S BOOKS	2038315249	1	20.47	20.47
06/24	06/19/2024	77431	BAKER & TAYLOR	TEEN BOOKS	2038324468	1	39.95	39.95
Total 77431:								60.42
77432								
06/24	06/19/2024	77432	C & C FREIGHT LLC	REFUND WS OVR PYMT -	10-0500-01	1	142.18	142.18
Total 77432:								142.18
77433								
06/24	06/19/2024	77433	CENTURYLINK	PHONE BILLS-SEWER D	437994120 0	1	256.68	256.68
Total 77433:								256.68
77434								
06/24	06/19/2024	77434	CUSHMANS GREENHOU	FLOWERS/PLANTS	14031	1	1,800.00	1,800.00
Total 77434:								1,800.00
77435								
06/24	06/19/2024	77435	DECKER SUPPLY CO INC	U CHANNEL SIGN POST	928167	1	3,949.50	3,949.50
Total 77435:								3,949.50
77436								
06/24	06/19/2024	77436	EDGE, ABBIE	REFUND POOL SWIM LE	2001503.002	1	60.00	60.00
Total 77436:								60.00
77437								
06/24	06/19/2024	77437	EMINENT DOMAIN SERVI	FIRE FACILITY	05/30/2024	1	5,062.50	5,062.50
Total 77437:								5,062.50
77438								
06/24	06/19/2024	77438	JOHN FIBICK TRACTOR	2022 CAT 926M	SIMS007209	1	1,441.84	1,441.84

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 77438:								1,441.84
77439								
06/24	06/19/2024	77439	FERWERDA, MOLLY	REFUND POOL SWIM LE	2001429.002	1	60.00	60.00
Total 77439:								60.00
77440								
06/24	06/19/2024	77440	FOLEY, AMY	ZUMBA REFUND	2001502.002	1	75.00	75.00
Total 77440:								75.00
77441								
06/24	06/19/2024	77441	GATES, BOB	MUSEUM BROCHURE DI	06.05.2024	1	62.30	62.30
Total 77441:								62.30
77442								
06/24	06/19/2024	77442	GIERKE ROBINSON CO I	CONCRETE SAW	2154126-000	1	93.30	93.30
06/24	06/19/2024	77442	GIERKE ROBINSON CO I	CONCRETE SAW	2154127-000	1	36.66	36.66
Total 77442:								129.96
77443								
06/24	06/19/2024	77443	GRANT CTY HUMANE SO	PHASE 3 FURNITURE	05.09.2024	1	5,775.00	5,775.00
Total 77443:								5,775.00
77444								
06/24	06/19/2024	77444	GRANT CTY REGISTER O	RECORDING FEES	06.01.2024	1	60.00	60.00
Total 77444:								60.00
77445								
06/24	06/19/2024	77445	GUNDERSEN HEALTH S	RANDOM DRUG & ALCO	06.06.2024 4	1	84.00	84.00
Total 77445:								84.00
77446								
06/24	06/19/2024	77446	HENNESSEY IMPLEMEN	RHINO MOWER	453229	1	94.54	94.54
Total 77446:								94.54
77447								
06/24	06/19/2024	77447	HOLMAN LAWN CARE &	LAWN MOWING	422	1	180.00	180.00
Total 77447:								180.00
77448								
06/24	06/19/2024	77448	HOYER, REBECCA	REFUND WS OVR PYMT -	30-0470-27	1	366.81	366.81
Total 77448:								366.81
77449								
06/24	06/19/2024	77449	HUTTENHOFF, CATHY	REFUND POOL SWIM LE	2001350.002	1	150.00	150.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 77449:								150.00
77450								
06/24	06/19/2024	77450	JEWELL ASSOCIATES EN	CAMP STREET RECONS	16235	1	101.25	101.25
06/24	06/19/2024	77450	JEWELL ASSOCIATES EN	CAMP STREET RECONS	16235	2	101.25	101.25
Total 77450:								202.50
77451								
06/24	06/19/2024	77451	JOLLY, AURELIEN	REFUND WS OVR PYMT -	38-0090-01	1	81.92	81.92
Total 77451:								81.92
77452								
06/24	06/19/2024	77452	KRUEGER COMMUNICAT	MITEL SYSTEM SUPPOR	122908	1	2,779.00	2,779.00
Total 77452:								2,779.00
77453								
06/24	06/19/2024	77453	LONDON, MEGAN	REFUND POOL SWIM LE	2001508.002	1	30.00	30.00
Total 77453:								30.00
77454								
06/24	06/19/2024	77454	LEWAN, CHELSEY	REFUND POOL SWIM LE	2001505.002	1	135.00	135.00
Total 77454:								135.00
77455								
06/24	06/19/2024	77455	LIBRARY MARKET	PROFESSIONAL SERVIC	3169	1	1,500.00	1,500.00
Total 77455:								1,500.00
77456								
06/24	06/19/2024	77456	MARIA ISABEL CARDONA	PARK SHELTER RENTAL	R3892	1	50.00	50.00
Total 77456:								50.00
77457								
06/24	06/19/2024	77457	MARTELLE WATER TREA	PHOSPHOROUS PILOT T	27200	1	45,045.00	45,045.00
06/24	06/19/2024	77457	MARTELLE WATER TREA	PHOSPHOROUS PILOT T	27200	2	168.42	168.42
Total 77457:								45,213.42
77458								
06/24	06/19/2024	77458	MCCORMICK, DONNA	REFUND POOL PASS 202	2001326.002	1	50.00	50.00
Total 77458:								50.00
77459								
06/24	06/19/2024	77459	MENARDS	OTHER SUPPLIES & EXP	31670	1	268.56	268.56
06/24	06/19/2024	77459	MENARDS	MAILBOX	32529	1	69.99	69.99
06/24	06/19/2024	77459	MENARDS	WWTP	32776	1	133.34	133.34
06/24	06/19/2024	77459	MENARDS	VEHICLE SUPPLIES	32846	1	255.03	255.03
06/24	06/19/2024	77459	MENARDS	SHOP	32854	1	75.51	75.51

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 77459:								802.43
77460								
06/24	06/19/2024	77460	MIESEN, RYAN	REFUND POOL SWIM LE	2001506.002	1	45.00	45.00
06/24	06/19/2024	77460	MIESEN, RYAN	REFUND PDYS	2001506.002	2	75.00	75.00
Total 77460:								120.00
77461								
06/24	06/19/2024	77461	MILWAUKEE AREA TECH	TRAINING	00723	1	116.77	116.77
Total 77461:								116.77
77462								
06/24	06/19/2024	77462	MORRISSEY PRINTING I	SUPPLIES-WATER DEPT	61569	1	145.00	145.00
06/24	06/19/2024	77462	MORRISSEY PRINTING I	BUSINESS CARDS-PUBLI	61573	1	55.00	55.00
06/24	06/19/2024	77462	MORRISSEY PRINTING I	MUSEUM PRINTING	61642	1	37.50	37.50
Total 77462:								237.50
77463								
06/24	06/19/2024	77463	OEHLHOF, RYAN	LEAD PIPE REPLACEME	LSL603	1	1,520.00	1,520.00
Total 77463:								1,520.00
77464								
06/24	06/19/2024	77464	OLSON, KATIE	REFUND POOL SWIM LE	2001504.002	1	30.00	30.00
Total 77464:								30.00
77465								
06/24	06/19/2024	77465	PAULY, REGINA	LEAD PIPE REPLACEME	LSL 701	1	1,520.00	1,520.00
Total 77465:								1,520.00
77466								
06/24	06/19/2024	77466	PETRY TRUST	REFUND WS OVR PYMT -	39-1575-00	1	28.63	28.63
Total 77466:								28.63
77467								
06/24	06/19/2024	77467	PIGGLY WIGGLY MIDWES	GROCERY	10245 06.01.	1	122.70	122.70
Total 77467:								122.70
77468								
06/24	06/19/2024	77468	PLACE, COREY	REFUND WS OVR PYMT -	29-1150-02	1	6.89	6.89
Total 77468:								6.89
77469								
06/24	06/19/2024	77469	PLATTE RIVER DISPLAYS	FIREWORKS	07.04.2024	1	6,180.00	6,180.00
Total 77469:								6,180.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
77470								
06/24	06/19/2024	77470	PLATTE RIVER PYROS LL	FIREWORKS	07.04.2024	1	4,320.00	4,320.00
Total 77470:								4,320.00
77471								
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	ADVERTISING-MUSEUM	10063 05.31.	1	190.00	190.00
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	SALE OF VAN	1646 05.31.2	1	62.00	62.00
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	HYDRANT FLUSHING	1646 05.31.2	2	139.50	139.50
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	HELP WANTED	1646 05.31.2	3	185.00	185.00
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	PUBLIC HEARING	1646 05.31.2	4	62.00	62.00
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	PUBLIC MEETING	1646 05.31.2	5	124.00	124.00
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	ADVERTISING RATE INC	1646 05.31.2	6	104.63	104.63
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	ADVERTISING-BOARD O	1646 05.31.2	7	31.00	31.00
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	JOINT REVIEW	1646 05.31.2	8	13.56	13.56
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	JOINT REVIEW	1646 05.31.2	9	13.56	13.56
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	JOINT REVIEW	1646 05.31.2	10	13.56	13.56
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	JOINT REVIEW	1646 05.31.2	11	13.57	13.57
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	2024 BEER & LIQUOR AP	1646 05.31.2	12	271.25	271.25
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	COMMON COUNCIL PRO	1646 05.31.2	13	64.65	64.65
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	COMMON COUNCIL PRO	1646 05.31.2	14	97.53	97.53
06/24	06/19/2024	77471	PLATTEVILLE JOURNAL,	NEWSPAPER SUBSCRIP	3709 07.09.2	1	91.50	91.50
Total 77471:								1,477.31
77472								
06/24	06/19/2024	77472	PROHASKA, KARYSSA	REFUND POOL SWIM LE	2001351.002	1	30.00	30.00
Total 77472:								30.00
77473								
06/24	06/19/2024	77473	QUILL LLC	OFFICE SUPPLIES-LIBRA	38958083	1	418.74	418.74
Total 77473:								418.74
77474								
06/24	06/19/2024	77474	REDFEARN, CAYLA	REFUND POOL SWIM LE	2001510.002	1	60.00	60.00
Total 77474:								60.00
77475								
06/24	06/19/2024	77475	RFK ARMORY LLC	WEDC GRANT	WEDC GRA	1	106,931.31	106,931.31
Total 77475:								106,931.31
77476								
06/24	06/19/2024	77476	RICOH USA INC	LEASE COPIER - REC-P	108365967	1	147.76	147.76
06/24	06/19/2024	77476	RICOH USA INC	LEASE COPIER - REC-P	108365967	2	147.76	147.76
06/24	06/19/2024	77476	RICOH USA INC	LEASE COPIER - REC-P	108365967	3	147.76	147.76
Total 77476:								443.28
77477								
06/24	06/19/2024	77477	RIEGE, RON	LEAD PIPE GRANT REIM	LSL 699	1	1,520.00	1,520.00
06/24	06/19/2024	77477	RIEGE, RON	LEAD PIPE GRANT REIM	LSL 704	1	1,520.00	1,520.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 77477:								3,040.00
77478								
06/24	06/19/2024	77478	RIPS TOWING	TOWING	1317	1	75.00	75.00
Total 77478:								75.00
77479								
06/24	06/19/2024	77479	RUI LLC	REFUND WS OVR PYMT -	22-0341-05	1	40.06	40.06
Total 77479:								40.06
77480								
06/24	06/19/2024	77480	SCHMIDT ELECTRICAL C	TRAIL LIGHT MAINTENAN	5423	1	882.27	882.27
Total 77480:								882.27
77481								
06/24	06/19/2024	77481	SCOTT IMPLEMENT	RHINO MOWER	99534	1	53.74	53.74
Total 77481:								53.74
77482								
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	1	9.54	9.54
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	2	7.92	7.92
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	3	4.44	4.44
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	4	26.16	26.16
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	5	29.35	29.35
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	6	1.54	1.54
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	7	18.74	18.74
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	8	198.09	198.09
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	9	18.43	18.43
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	10	31.99	31.99
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	11	48.18	48.18
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	12	.71	.71
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	13	16.54	16.54
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	14	8.33	8.33
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	15	5.39	5.39
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	16	86.04	86.04
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	17	8.46	8.46
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	18	14.36	14.36
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	19	41.84	41.84
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	20	47.45	47.45
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	21	1.27	1.27
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	22	3.08	3.08
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	23	41.18	41.18
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	24	94.99	94.99
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	25	113.53	113.53
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	26	246.50	246.50
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	27	631.78	631.78
06/24	06/19/2024	77482	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 JULY	28	97.60	97.60
Total 77482:								1,853.43

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
77483								
06/24	06/19/2024	77483	SOLENIS LLC	SLUDGE CHEMICALS-SE	132640970	1	4,558.47	4,558.47
Total 77483:								4,558.47
77484								
06/24	06/19/2024	77484	SOUTHWEST HEALTH CE	2022 AMBULANCE SERVI	220162	1	115,496.45	115,496.45
Total 77484:								115,496.45
77485								
06/24	06/19/2024	77485	SPEE-DEE	FREIGHT WATER DEPT	1045436	1	7.36	7.36
06/24	06/19/2024	77485	SPEE-DEE	FREIGHT WATER DEPT	1048733	1	7.34	7.34
Total 77485:								14.70
77486								
06/24	06/19/2024	77486	STREICH, JOHN/MICHEL	REFUND WS OVR PYMT -	35-0610-00	1	73.84	73.84
Total 77486:								73.84
77487								
06/24	06/19/2024	77487	THOMPSON TRUCK & TR	TRUCK #44	X201120112:	1	89.98	89.98
Total 77487:								89.98
77488								
06/24	06/19/2024	77488	TRINITY EPISCOPAL CHU	LEAD PIPE REPLACEME	LSL 659	1	1,100.00	1,100.00
06/24	06/19/2024	77488	TRINITY EPISCOPAL CHU	LEAD PIPE REPLACEME	LSL 660	1	1,200.00	1,200.00
Total 77488:								2,300.00
77489								
06/24	06/19/2024	77489	TRUCK COUNTRY OF IO	TRUCK #45	X101644279:	1	127.80	127.80
06/24	06/19/2024	77489	TRUCK COUNTRY OF IO	TRUCK #45	X101644286:	1	381.42	381.42
06/24	06/19/2024	77489	TRUCK COUNTRY OF IO	TRUCK #45	X101645120:	1	355.04	355.04
Total 77489:								864.26
77490								
06/24	06/19/2024	77490	VERNON J CASPER REV	TAX REFUND - CASPER -	06.03.2024	1	422.43	422.43
Total 77490:								422.43
77491								
06/24	06/19/2024	77491	WAUSAU EQUIPMENT C	SNOWBLOWER	8981994	1	600.53	600.53
Total 77491:								600.53
77492								
06/24	06/19/2024	77492	WENDEL	FIRE STATION WENDEL	608901.01-1	1	27,145.00	27,145.00
Total 77492:								27,145.00
77493								
06/24	06/19/2024	77493	WHITE, JARED	REFUND POOL SWIM LE	2001499.002	1	135.00	135.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 77493:								135.00
77494								
06/24	06/19/2024	77494	WI DEPT OF NATURAL R	ENVIRONMENTAL FEE	WU109957	1	125.00	125.00
Total 77494:								125.00
77495								
06/24	06/19/2024	77495	WI DEPT OF TRANSPORT	MOUNDVIEW TRAIL	395-0000353	1	460.61	460.61
06/24	06/19/2024	77495	WI DEPT OF TRANSPORT	BUSINESS 151 HSIP - PA	395-0000353	1	562.94	562.94
06/24	06/19/2024	77495	WI DEPT OF TRANSPORT	BUSINESS 151 HSIP - NO	395-0000353	2	13.34	13.34
06/24	06/19/2024	77495	WI DEPT OF TRANSPORT	EAST MAIN STREET - ST	395-0000353	1	22.28	22.28
06/24	06/19/2024	77495	WI DEPT OF TRANSPORT	EAST MAIN STREET - ST	395-0000353	2	22.28	22.28
06/24	06/19/2024	77495	WI DEPT OF TRANSPORT	CAMP STREET - STORM	395-0000353	1	1,025.26	1,025.26
06/24	06/19/2024	77495	WI DEPT OF TRANSPORT	CAMP STREET - STREET	395-0000353	2	1,025.26	1,025.26
Total 77495:								3,131.97
77496								
06/24	06/19/2024	77496	WI STATE LAB OF HYGIE	WATER SAMPLES - FLUO	776729	1	29.00	29.00
Total 77496:								29.00
Grand Totals:								547,897.92



BOARDS AND COMMISSIONS VACANCIES LIST

As of 6/19/24

Airport Commission (partial term ending 11/1/24)
Airport Commission (partial term ending 11/1/25)
Board of Appeals (ET Zoning) (3 year term ending 4/1/27)
Board of Appeals (ET Zoning) (partial term ending 4/1/25)
Board of Appeals (ET Zoning) Alternate (partial term ending 4/1/25)
Board of Appeals (Zoning) (partial term ending 10/1/26)
Board of Appeals (Zoning) Alternate (partial term ending 10/1/24)
Board of Appeals (Zoning) Alternate (partial term ending 10/1/25)
Board of Review (partial term ending after 2027 meeting)
Broske Center Care Committee (non-expiring term)
Commission on Aging (partial term ending 7/1/25)
Community Safe Routes Committee (partial term ending 9/1/26)
Historic Preservation Commission-Alternate (2 3-year terms ending 5/1/27)
Housing Authority Board (5 year term ending 5/1/29)
Plan Commission (partial term ending 5/1/25)
Plan Commission (2 3-year terms ending 5/1/27)
Redevelopment Authority Board (5 year term ending 7/1/28)
Redevelopment Authority Board (2 - partial terms ending 7/1/27)
Water & Sewer Commission (5 year term ending 10/1/28)

UPCOMING VACANCIES - July 2024

Commission on Aging (3 - 3 year terms ending 7/1/27)
Museum Board (4 year term ending 7/1/28)
Redevelopment Authority Board (5 year term ending 7/1/29)
Tourism Committee (4 - 1 year terms ending 7/1/25)

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at www.platteville.org. Please note that most positions require City residency.

PROPOSED LICENSES

June 25, 2024

Two-Year Operator Licenses

Alexander L Abell	Brooke N Hestekin
Malachi W Benzel	Daniel J Keil
Shannon K Bradley	Melissa R Kraus
Valerie M Carr	Brooke R Kuhls
Mackenzie K Champion	Courtney K Maly
Christina M Cowles	Joseph M Mueller
Sarah G Cullen	Anthony W Myers
Lillian C Dalbey	Emma L Pave
John A Dank	Lorraine F Polzin
Tammy L Danz	Katie A Richardson
Charles A Draheim	Samuel J Veglahn
Blair L Frazier	Vincent P Whitaker
Gayle E Gronski	Jeannette A White

Temporary Class "B" to serve Fermented Malt Beverages

- Platteville Main Street Program at City Park from 6:00 PM to 8:00 PM for Music in the Park on:
 - o Thursday, July 11, 2024
 - o Thursday, July 18, 2024
 - o Thursday, July 25, 2024

6/11/24

Form
AB-220

Temporary Alcohol Beverage License

Municipality
Platteville

License(s) Requested	Fees	
	<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
	Background Check	\$
	Total Fees	\$ 10.00 pd.

Part A: Organization Information

1. Organization Name
Platteville Main Street Program

2. Organization Permanent Address
20 S. 4th Street

3. City
Platteville

4. State
WI

5. Zip Code
53818

6. Mailing Address (if different from permanent address)

7. FEIN
39-1964461

8. Date of Organization/Incorporation
07/01/19

9. State of Organization/Incorporation
WI

10. Phone
(608) 348-4508

11. Email
director@plattevillemainstreet.com

12. Organization type (check one)

Bona Fide Club
 Church
 Fair Association/Agricultural Society
 Veteran's Organization
 Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? Yes No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

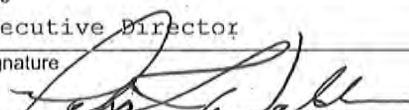
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Tang	Cindy	President	(608) 319-4045
Geyer	Natasha	Vice President	(608) 319-4045
Huck	Mary	Secretary/Treasurer	(608) 319-4045

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Music in the Park			
2. Dates of Operation 07/11/2024		3. Hours of Operation 6pm - 8pm	
4. Premises Address City Park			
5. City Platteville		6. State WI	7. Zip Code 53818
8. County Grant	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Michael Walsh		12. Email and/or Phone Number for Organizer of Event director@plattevillemainstreet.com	
13. Organizer Website plattevillemainstreet.com		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Platteville City Park			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<p>READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Walsh		First Name Michael	M.I.
Title Executive Director	Email director@plattevillemainstreet.com		Phone (608) 348-4505
Signature 		Date 06/10/24	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 6/11/24	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

6/11/24

Form
AB-220

Temporary Alcohol Beverage License

Municipality
Platteville

License(s) Requested	Fees	
	<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
Total Fees		\$ 10 pd.

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Huck	Mary	Secretary/Treasurer	(608) 319-4045

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Music in the Park			
2. Dates of Operation 07/18/2024		3. Hours of Operation 6pm - 8pm	
4. Premises Address City Park			
5. City Platteville		6. State WI	7. Zip Code 53818
8. County Grant	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		10. Aldermanic District
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6/11/24

Form AB-220

Temporary Alcohol Beverage License

Municipality Platteville

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Huck	Mary	Secretary/Treasurer	(608) 319-4045

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Music in the Park			
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4. Premises Address City Park			
5. City Platteville		6. State WI	7. Zip Code 53818
8. County Grant	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village		10. Aldermanic District
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Title Executive Director	Email director@plattevillemainstreet.com		Phone (608) 348-4505
Signature 		Date 06/10/24	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 6/11/24	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

PERMIT APPLICATION

PARADE WALK RUN OTHER
DATE: 6/17/2024
EVENT FEE \$50.00

EVENT

Event Title: Platteville Dairy Days
Date of Event: Saturday, Sept. 7th Start & End Time: 9:30 am to 11:30 am.
Route (or attach map): Main Street from Hickory Street to Broadway
UWP Parking lots
Assembly Area: and South Hickory Street Disbanding Area: Near Mining + Rollo Tamison
(Main to Irene) Museums
Estimated Number of Participants: 100 plus units

INSURANCE

Name of Insurance Company: Employers Mutual - Tricor brokered
Amount of Liability Insurance: \$1,000,000 per occurrence \$2,000,000 aggregate

APPLICANT

Name of Organization: Platteville Dairy Days Committee
Contact Name: Wayne Wodarz Phone: 608-348-8888
Street Address: 275 W. Bus. Hwy 151
City, State, & Zip: Platteville WI 53878

If you would like to request that the event fee be waived, please submit a reason in writing along with this application.

APPLICANT'S STATEMENT

I hereby certify that the answers on this application are true and correct to the best of my knowledge. I agree, in consideration of the granting of this permit, to comply with the laws of the State of Wisconsin, and to the provisions of Section 41.07 of the City of Platteville Municipal Code.

Signature Wayne Wodarz Date 6/17/2024

Office Use Only:

Date Application Received: June 17, 2024 Receipt #: _____
Date Liability Insurance Certificate Received: June 17, 2024
Police Department Date: A or D _____ Streets Department Date: A or D _____
Council Action and Date: A or D _____ License #: _____
Date Issued: _____ Issued by: _____ (City Clerk)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/4/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: TRICOR, LLC - Platteville
INSURED: Platteville Dairy Days Inc
CONTACT NAME: service@tricorinsurance.com
INSURER(S) AFFORDING COVERAGE: Employers Mutual Companies

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with 8 columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached If more space Is required)
Coverage applies only to the extent provided by the policy and subject to all of the policy terms, conditions, exclusions, endorsements and all applicable laws.

CERTIFICATE HOLDER: Platteville Business Incubator Inc
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Fee Waiver Request

The Platteville Regional Chamber and Dairy Days Committee would like to request that the \$50 event fee be waived for this Parade Permit Application. Both the Chamber and Dairy Days are nonprofit entities, and put on this event for the enjoyment of our community and surrounding area. This event brings many visitors to our community with an economic impact hard to gage, but many businesses and service providers will benefit. This is the 76th Dairy Days Parade, and we are not aware that the event fee has ever been assessed.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: REPORTS ITEM NUMBER: V.A.	TITLE: Board, Commission, and Committee Minutes	DATE: June 25, 2024 VOTE REQUIRED: None
PREPARED BY: Jerica Schultz, Deputy City Clerk		

Description:

Approved minutes from recent Boards, Commissions, and Committee meetings. Council representatives may summarize the meetings.

Budget/Fiscal Impact:

None

Attachments:

- Tourism Committee
- Housing Authority Board
- Library Board Minutes
- Airport Commission Minutes
- Community Safe Routes Committee Minutes

**CITY OF PLATTEVILLE
TOURISM COMMITTEE MEETING
COUNCIL CHAMBERS – 4:00 p.m.**

**February 1, 2024
Minutes**

Members Present: Deb Jenny, Michael Breitner, Terry Malliet and Deb Rice

Others Present: Angie Wright, Wayne Wodarz and Jodie Richards

1. Call to order: Deb Jenny, Chairperson, called the meeting to order at 4:00 p.m.
2. November 16, 2023 minutes: Motion by Malliet, second by Rice to approve.
Motion carried.
3. Old Business: None.
4. New Business: None.
5. Tourism Entity Report: Wayne Wodarz presented and shared proposed Tourism Action Plan for 2024.
6. Partner Organization Reports:
 - A. Main Street Program:
 - CEC Conference coming up on May 30-31
- Will mostly take place on Main Street, City Auditorium and Museum/tents
 - B. Museums:
 - Museum Director search in progress, hoping to have new director on board in March
 - Miners Ball is February 17, registrations are looking good
 - Outreaching to schools for upcoming field trip season
 - Opening Day is May 1
 - C. UW-Platteville:
 - First round of layoffs begin January 26
 - Spring Break is March 11-15
 - April Break is March 29 - April 1
 - Hosting Board of Regents April 3 - 5, with Chancellor Investiture Celebration on April 4
 - Commencement will be held May 11 (all on one day)
8. Public Comments: None.
9. Next Meeting: Thursday, May 23 at 4:00 p.m.
10. Adjournment: Motion by Breitner, second by Malliet. Meeting adjourned at 4:45 p.m.

Respectfully submitted, Jodie Richards

PLATTEVILLE REGIONAL CHAMBER TOURISM ENTITY REPORT FOR THE YEAR 2023

The Platteville Regional Chamber's marketing plan for the community of Platteville had seven major components:

1. The Wisconsin Welcome Center-Platteville
2. Destination Marketing of Platteville
3. Website and Social Media
4. Calendar of Events
5. Public Relations
6. Events/Projects
7. Contract Administration

The results for 2023 continued to show growth and impact from some of the promotions we were able to bring forward by utilizing the Destination Marketing Organization Grant from the Wisconsin Department of Tourism we received in 2022. This grant allowed us to key in on some opportunities we had never had the funds to do previously and presented us with some markets that we had never explored. And some of these opportunities were prepaid and ran through the spring of 2023.

With Wisconsin winter weather, we once again had a quiet spring, but as the summer approached, we had increases in our numbers as happenings and events occurred. When fall came, we noticed a lot of travelers moving about to take advantage of outdoor recreation and leaf looking. We continued to promote many of the wonderful opportunities in our own community. And we focused our social media posts to convey outdoor recreation and events in our tourism themes.

Probably the most notable expenditure from our Tourism budget was the hiring of a Tourism Marketing Coordinator. Dena Nechkash was hired in September to assist us with our tourism promotion. One of the first projects completed with her assistance was the creation of a new Facebook page, Discover Platteville WI. The Discover page will be devoted **only** to tourism. This will allow us to better track the analytics as to who is following our page and what information they find the most useful or interesting. Details of the success of the new page will be found on the website and social media section of this report. We will still be able to duplicate tourism posts on the Chamber page as well.

Our hotel tax revenue once again had a noticeable increase over the previous year. We are certain that by expanding our reach with advertising into new locations, ad placements in the Midwest Living publication, and other efforts in promoting our community, that we have given great motivation to come, visit and stay in our lodging properties. But it should be mentioned that we have also been fortunate to have some long-term construction stays that have benefited us as well. And just so we do not forget, there is still one lodging

property that continues to be closed since a fire in October of 2019. It is hoped to have this property opened sometime in 2024.

Please remember that this report is based on our Tourism Action Plan from the revenues generated from the hotel tax. The following are the ways we were able to promote Platteville and local tourism in 2023, divided into the seven components:

1. WISCONSIN WELCOME CENTER-PLATTEVILLE

(\$60,000 Budgeted, 50% of total budget, Spent \$64,800)

This line item within our tourism budget includes rent (utilities, computers, phones, copy machines, supplies, postage & shipping, maintenance of building & equipment, etc.) and staffing for the Welcome Center.

Statistics from the Welcome Center for 2023:

- **Number of Visitors:** 4,807 -- *up from 3,409 in 2022*
 - department tracking change & Katie's Garden events (40% increase)
- **E-mails & Tourism Related Calls:** thousands of emails & calls were received.
 - Tourism-related inquiries, press releases, fulfillment of questions relating to lodging, events, meetings, information sharing, brochures, etc.
- **Tourism Packets mailed:** 57 – *up from 34 in 2022*
1,066 packets from Midwest Living postcard requests. This was new in 2022 and was slightly less than 1,207 from last year but distributed later in spring.
- **Bundled Packets:** 415 packaged bundles distributed off the porch (531 in 2022)
 - Many visitors choose to come inside now to explore more!
- **Publication Distribution:** Over 36,000 brochures, maps and publications were disbursed through the Platteville Welcome Center during 2023. (28,200 last year)
- **EV Charging Stations:** 77 vehicles utilized our charging stations for 1705 KWH of power consumption. This should continue to grow as time goes on.
- **Hours of Operation:** Welcome Center maintained our open hours of 8 a.m.-5 p.m. Monday-Friday, January 1st through December 31st. May 1st through October 31st expanded to be open weekend hours of Saturday, 10 a.m. to 4 p.m., and Sunday, 10 a.m. to 2 p.m. for the tourism season.

We are one of only six Wisconsin Welcome Centers throughout the State of Wisconsin. A refresh and new look make us more recognizable as one of the Centers, although we are all unique in appearance. Our purpose will remain to greet visitors and “sell Platteville and Southwest Wisconsin” through promotion of the hotels, restaurants, attractions, events, and retail outlets. We will continue to stock and order brochures; give directions; track visitors; answer phones; distribute maps and brochures; and assist all travelers with itineraries, history and any other need they may have. We want to be the leader in customer service and information.

We provide information to those traveling throughout Southwest Wisconsin. We are also a local tourism resource for our community and many community members visit our location each year to gather travel information.

2. DESTINATION MARKETING OF PLATTEVILLE

(\$27,600 Budgeted, 23% of total budget, Spent \$35,000)

The Platteville Regional Chamber uses a variety of advertising mediums to promote our community to visitors in more distant locations, including the following:

- Platteville Community Guide
 - Produced **17,500** copies and thus far distributed **15,100** of the annual Platteville Community Guide throughout the State of Wisconsin and tri-state area. This year we did insert it into the local shoppers to make sure all households received one.
 - This guide is the publication we use when visitors request information about our community.
 - It is also a tool used by other partners to market relocation of families and businesses for economic development reasons.
- Dubuque Travel Planner
 - We promote the Platteville community through a paid advertisement in the Dubuque Travel Planner, produced by Travel Dubuque.
 - Over **100,000** copies produced and distributed throughout the United States.
- Grant County Activity Guide
 - The Platteville Chamber purchased the inside cover of the Grant County Activity Guide in 2023 for an ad featuring Platteville events and Wisconsin Welcome Center.
 - Over **37,500** total copies of this tourism publication were produced and distributed in 2023 throughout Wisconsin, Illinois, and Iowa, plus shipped to many areas within the United States. (**21,000** inserted in Shopping News)
- Print and Distribute 2023 Platteville Community Event Posters
 - Hometown Festival Week including Southwest Music Festival
 - Dairy Days
 - Day on the Farm event
 - Holiday Events/Promotions
- Department of Tourism Official Travel Guides
 - Information and photos are submitted to the Department of Tourism for their website and for use in their publications.
 - We purchased a full-page ad in the official Travel Wisconsin Guide.
- Radio Advertising
 - In 2023, the Chamber coordinated radio advertising in an effort to promote the Platteville community throughout the tri-state area for several community events, which included Hometown Festival Week including the Southwest Music Festival, Day on the Farm and Holiday Promotions.
 - Also did several Tourism related campaigns to encourage travel including National Tourism Week and Fall Color Leaf touring.

3. WEBSITE/SOCIAL MEDIA

(\$7,200 Budgeted, 6% of total budget, Spent \$7,500)

- **Platteville.com**
 - Platteville Regional Chamber’s website, promoting Platteville attractions and events for the community, continues to be an up-to-date tourism resource.
 - The website has about 30,000 users versus 27,000 last year.
- **TravelWisconsin.com**
 - The Platteville Regional Chamber updates entries on the Wisconsin Department of Tourism website, adding local information to the state-wide database for lodging, dining, attractions and events, allowing us to get visibility from across the state. The Chamber is an official Extranet Partner with the Department, the responsibilities of which are to update the Department about Platteville and area events/promotions.
- **GrantCounty.org**
 - Platteville also contributes significant information to the Grant County website, including events, tourism businesses and community updates. The website also serves as the official tourism hub for the county.
- **Facebook.com/Platteville Regional Chamber**
 - The Chamber has actively improved its presence on Facebook this year.
 - 298 posts in 2023 (364 in 2022; a 19% decrease due to staffing)
 - Posts included a mix of images, graphics and shares.
 - Saw an increase in Facebook followers – 3,462 followers in 2023, up 515 from 2022.
 - Our reach was 48,652 – up 2% over 2022.
 - 110 Instagram posts.
- **Facebook.com/Discover Platteville WI**
 - In September created a new Facebook account to better focus on and promote tourism. This new page will allow us to better track our visitors and allow us to focus more on what they are interested in visiting. Just since September here is what we have accomplished:
 - 29 posts
 - Posts included a mix of videos, images, graphics, and shares.
 - Facebook visits- 2,660
 - Facebook reach- 23,712
 - New Page likes- 302
 - Highest reaching post- “M” Lighting reached 14,193 people
 - 7 posts reached over 1,000 people

4. CALENDAR OF EVENTS

(\$2,400 Budgeted, 2% of total budget, Spent \$2,400)

The Platteville Regional Chamber compiles and maintains a calendar of events for the community and promotes these local events through various platforms. The process of promoting local events continued to remain a high priority throughout 2023 as many

events came back bigger than ever. A great deal of attention was given to ensuring that our ongoing community events were listed in all of the various venues available to us, helping to ensure each event's success. These included:

- www.platteville.com
- Platteville Community Guide
- www.TravelWisconsin.com
- Hidden Valleys of Southwest Wisconsin publication
- Telegraph Herald's Vacationland print publication
- The Shopping News' Day Tripper digital publication
- The Platteville Journal's Exploring the Tri-States print publication
- www.grantcount.org
- Platteville Regional Chamber's monthly Newsletter and weekly News In A Nutshell, both e-mailed to all Chamber members
- Holiday Calendar of Events distributed on posters around Platteville, on our website and e-mailed to Chamber members
- Radio Guest Spotlights featuring National Tourism Week, Hometown Festival Week, Day on the Farm, Taste of Platteville & Pickleball Tournament, and Holiday Events
- City of Platteville 53818 Magazine

5. PUBLIC RELATIONS

(\$4,800 Budgeted, 4% of total budget, Spent \$5,000)

- The Platteville Regional Chamber writes press releases, produces media kits and maintains a very successful relationship and actively participates with its tourism partners:
 - Wisconsin Department of Tourism
 - Southwest Wisconsin Chamber Alliance
 - Grant County Tourism
 - City of Platteville
 - Regional Attractions
 - Regional Media
 - Travel Dubuque
- We provided editorial for several publications including, but not limited to:
 - The Galenian
 - Vacationland
 - Grant County Activity Guide
 - Hidden Valleys
- We issued press releases and specific articles on events and special promotions to our area media sources including radio.
- We worked with the Department of Tourism on various projects.
- We served as an official Fall Color Coordinator for Grant County for the Department of Tourism.

- We attended the Wisconsin Governor’s Conference on Tourism (WIGCOT), which is one of the nation’s premier tourism conferences. We were able to get updates on state and national tourism trends, learn about upcoming programs and changes in the industry, as well as network with regional and state leaders. We also submitted and presented local nominees for the awards to make Platteville a visible tourism advocate.
- We attended informative webinars on outdoor tourism and quarterly tourism updates, including the Fall Tourism Conference put on by Travel Wisconsin.
- We maintained a tourism information center with over 500 tourism publications.
- We represented the community of Platteville through active participation with Grant County Tourism Council, The Southwest Chamber Alliance, and Travel Dubuque.
- Staff attended the monthly Grant County Tourism Council meetings and assisted with the development of the annual Grant County Activity Guide.
- Space has been identified within our Welcome Center for displays by the Mining & Jamison Museums and UW-Platteville to promote their athletic and cultural events.
- We shared regional tourism partners’ attractions, events and information on our Facebook page.
- We created a new tourism Facebook page, Discover Platteville, WI, to better focus and promote tourism opportunities in our community and region.

6. EVENTS/PROJECTS

(\$14,400 Budgeted, 12% of total budget, Spent \$16,600)

This year we had a full schedule of local events that were promoted. The Southwest Music Festival and Annual Dairy Days activities are long-standing events that offer a great opportunity to bring guests to town. Here is a brief highlight of our local events:

- **Hometown Festival Week**

This weeklong celebration, held in July each year, celebrates our community as a wonderful place to live, work and play. The Hometown Festival returned many of our usual events. Some of these included:

- Southwest Berry Fest
- Platteville Family Resource Center Benefit Bicycle Race
- Southwest Auto Club’s Car Cruise In on Main
- An Evening in Katie’s Garden
- Party in the Park “Salute to Volunteers”
- Art & Craft Fair in City Park with live Music
- Southwest Christian Music Festival

- **Southwest Music Festival**

This year’s event was built in a bigger and better fashion, allowing us to showcase this as a “tourism” event for the region, held in Platteville. We promoted this event in a broader fashion to bring more visitors and guests into our community that could enjoy the event, as well as spend their dollars in our community. The event time was extended to a longer day and incorporated a two-stage event with four bands playing from 11:30 am to midnight.

- **Ag-Tourism Events**

In 2023 we were pleased to offer the “Day on the Farm” event held at UW-Platteville’s Pioneer Farm. The event date was much later than prior year’s but always coordinates with Family Weekend at the University. We had a beautiful day that made for a wonderful showcasing of farm products and offerings. There was a petting zoo, dog agility exhibition, self-guided tour of the robotic milking system, and many student activities held to educate all ages on how things continue to change regarding agriculture and technology. Attendance was estimated at 600 to 700 people. This event will alternate every other year with the Farm to Table Dinner event, which will be held on August 9, 2024.

- **Mining and Rollo Jamison Museum**

As the Tourism entity, we collaborated with the Mining & Rollo Jamison Museums to promote events and tours that showcased the museums. Museum events such as the Heritage Day, STEM events, and special presentations including lyceums and virtual tours were highlighted and promoted. We devoted several months of billboard advertising in rotating locations to represent the Mining Museum and have worked with the museum to coordinate advertising opportunities with Grant County Tourism. We have continued to promote The Mining & Rollo Jamison Museums in national media publications such as Midwest Living, Woman’s Day and Good Housekeeping. And we will continue to be a major sponsor for the “M” Ball.

- **Historic Re-Enactment**

We have also continued our partnership with The Mining & Rollo Jamison Museums and the Historic Re-Enactment Committee to help promote this event that captures much of the history of the region from the 1750’s to the 1800’s. This year’s attendance was very good and attracted many schools and visitors to our community.

- **Taste of Platteville and Pickleball Tournament**

For the second year in a row, the Platteville Regional Chamber has partnered with the City of Platteville, Platteville Main Street Program, and Grant County to host a Taste of Platteville event in conjunction with a Pickleball Tournament. This has realized fantastic participation for both in number of vendors as well as attendees wanting to taste small portion samples at an affordable price. The Tournament has had success in drawing folks to our amazing facility and has gotten the word out that we have great amenities in our community.

7. CONTRACT ADMINISTRATION

(\$3,600 Budgeted, 3% of total budget, Spent \$3,700)

Staff prepared routine reports and produced financial statements per the Tourism Entity Agreement to the City’s Tourism Committee in 2023. Staff also attended regular meetings of the Tourism Committee. The Chamber’s financials prepared by our accountant and the year-end financial report is made part of this report.

PLATTEVILLE REGIONAL CHAMBER
SERVING AS THE TOURISM ENTITY
FOR THE CITY OF PLATTEVILLE

PROPOSED TOURISM ACTION PLAN 2024

(approved by the Chamber Tourism Council 12-14-2023)
(approved by the Chamber Board 12-20-2023)

Campaign Philosophy

The Platteville Regional Chamber continues to expand its reach to promote local, regional, and state tourism into 2024. Over the past several years, we have developed a more rounded program that has allowed us to stretch our reach into neighboring states. We are confident that we have developed a strong promotional marketing campaign, taking into account that our funding will likely continue to trend upwards for the upcoming year through room tax revenues. Conversations with our lodging properties have led us to believe that a 5% increase in our budget for next year is a conservative goal, as there are still many unknowns with fuel prices, inflation, long-term construction stays, etc. This 5% increase over 2023 room tax collections is what we have targeted as our goal. We are anticipating the opening of the Cobblestone Inn & Suites at some point in 2024, but no date has been set.

The Tourism Entity dedicated funding in 2023 to draw tourists from Iowa, Illinois, and Eastern Wisconsin to Platteville and Southwest Wisconsin. We continue to recruit regional visitors to the Platteville community while they are visiting the tri-state area for other reasons and attractions. And we will continue to collaborate with neighboring tourism entities to promote our local events, attractions and businesses, and prepare messages in a variety of formats to reach a broader audience. We will keep a watchful eye on and adjust our spending as revenue numbers dictate.

The Wisconsin Welcome Center-Platteville is a vital asset to our community, welcoming over 12,000 visitors in 2023. Signage along Hwy. 151 directs traffic from the four-lane highway to our tourism information center, allowing us to showcase the best of our region upon arrival. Trained staff are available to give directions, make suggestions for dining, lodging, and attractions; and provide free maps and brochures for future travel opportunities. Our brochure collection continues to grow as we add more resources for visitors each month. The EV

Charging stations have been a welcome addition during 2023 as travelers learn of this new offering at our Welcome Center.

Collaborating with tourism entities in Galena, IL, and Dubuque, IA, whose combined budgets are in excess of \$2.5 million, allows us to attract visitors they are already targeting from Chicago, Milwaukee, Madison, Des Moines, Cedar Rapids, Iowa City, Quad Cities, St. Louis and beyond. Opportunities to collaborate with other neighboring partners can reduce cost and still run an effective campaign in major markets and will also allow for marketing in multiple areas. These partnerships have proven effective.

Our marketing plan is based on traditional methods, including print and radio advertising, press releases, event listings, and outdoor signage, as well as website and social media to promote our local events and attractions. We have recently created a Tourism Marketing Coordinator position which will allow us additional support to better promote our tourism assets, attractions and region. With the addition of the new Facebook page, Discover Platteville WI, we will be better able to track results as well. We will continue to spread funding into multiple platforms to effectively use the room tax money to promote the region as a destination and attract new visitors.

Last year we were fortunate to have benefited from a Department of Administration Destination Marketing Organization grant. We did not have this opportunity during 2023, although some of our tourism marketing promotions were prepaid with this award. Here is our proposed plan:

SUPPORTING DOCUMENTATION

1. VISITOR CENTER -- \$72,500 (50% of budget)

The Tourism Entity will continue to operate a year-round visitor center – known as Wisconsin Welcome Center-Platteville, one of six such official locations throughout the State of Wisconsin. Winter hours of operation will be Monday-Friday from 8AM-5PM from November 1st through April 30th, and summer hours of Monday-Friday 8AM-5PM, Saturdays 10AM-4PM and Sundays from 10AM-2PM from May 1st through October 31st.

Expenses include rent of a portion of the Chamber office, staffing, equipment (such as phones, computers, copy machine), supplies, postage (for sending out visitor packets and Platteville Community Guides), free wifi to visitors and assistance with internet searches for the convenience of our visitors. Many visitors complement our staff and facilities.

Staff continue to be trained to greet visitors and “sell Platteville” by promoting hotels, restaurants, attractions, events, and retail in our community. Additional duties include general housekeeping, stocking and ordering brochures, giving directions, tracking visitors, answering phones, distributing maps, helping with itineraries, sharing history and current events.

Rent (includes utilities, equipment usage) =	\$13,800
Office supplies/Postage/Dues/Subscriptions =	\$5,000
Staffing = 40 hours per week November 1 st -April 30 th and 50 hours per week May 1 st through October 31 st) =	<u>\$53,700</u>
	\$72,500

2. **DESTINATION MARKETING — \$33,350 (23% of budget)**

- **Lamar Advertising-Dyersville Billboard** (\$8,000) 72,000 views weekly
- **Midwest Living Magazine** (\$6,000-half page) audience of 2.2 million in the US, includes reader response program & editorial
- **Department of Tourism Travel Wisconsin Travel Guide** – (\$5,400-full page) - 200,000 copies distributed annually
- **Advent Media Group (AMG)-Woman’s Day & Good Housekeeping** (\$3,500-full-page) Readership 38,591, Subscribers 9219
- **Platteville Community Guide-** (\$3,000) 17,500 copies w/6,200 inserted into Grant & Lafayette County Shopping News
- **On Wisconsin Outdoors-** (\$500 x 6 publications = \$3,000-1/4 pg) 100,000 total copies w/ 50,000 distributed in 440 Kwik Trip Stores, 35,000 subscribers, 15,000 to outdoorsmen
- **The Galenian** (\$1,600 x 2 editions full page) – Published by the Galena Gazette in Galena, IL. Over 47,000 copies are printed in each spring and fall edition.
- **Dubuque Travel Guide-** (\$1,970-1/2 page) – 70,000 copies are produced and distributed at travel shows and are available to the 1.5 million visitors to the Dubuque area each year
- **Great River Road** publication – (\$1,850-full page)
- **Grant County Activity Guide** – (\$1,400-full page inside cover) 37,000 copies published and distributed throughout the Midwest.
- **Shopping News “Day Tripper”** – (\$600x 2) Spring & Fall Editions-Full page
- **Northwoods Map (WI Travel Atlas)-** (\$1,100-1/8 page and listing, also on map)
- **TH Vacationland-**(\$500 x 2 editions 1/2 page for spring, full page for fall)
- **Quad City Times 101 Things to Do-**(\$600 x 2 editions-1/8 page spring & fall)

- **Joint Effort Marketing w/Platteville Economic Partners**-\$1,000
- **Miner’s Ball sponsorship** (The Mining & Rollo Jamison Museums)-(\$1,00
- **Dining & Destinations**-\$500 x 2, full page) Beloit/Janesville market spring & fall publication
- **Platteville Journal “Exploring the Tri-States”** – (\$525 full page)
- **Southwest Wisconsin Chamber Alliance Joint Effort Marketing** (\$500)
- **PCA Trail Map**-\$500)
- **Grant County Tourism Marketing support** – (\$500)
- **TH Farm Life magazine**-\$450 full page)
- **DBQ 365 Magazine**-\$399-1/2 page)
- **Super 8 Motel & Luxury Suites**-\$300) in-room publication
- **Along the River**- (\$300 -1/8 page)
- **Hidden Valleys**- (\$300 1/8 page)

3. WEBSITE/SOCIAL MEDIA – \$8,700 (6% of budget)

The Tourism Entity plans to maintain and update the Chamber’s website – www.Platteville.com – to help promote attractions and events for the whole community in an effort to encourage tourism. This information is available 24 hours a day, 365 days a year and is consistently monitored and updated.

The Tourism Entity will put a major emphasis on utilizing social media venues such as Facebook and Instagram marketing and has created the new Facebook Page, Discover Platteville WI. This new venture has drawn over 14,000 views in its first month. This will also help us to utilize video and drone footage that we have already produced and should allow us more opportunity to explore potential digital marketing programs.

The Tourism Entity is an official Extranet Partner with the Wisconsin Department of Tourism, the responsibilities of which are to update the Department about Platteville and area events/promotions. As such, the Tourism Entity will continue to provide updates onto the Wisconsin Department of Tourism website – www.travelwisconsin.com. This statewide database has information on lodging, dining, attractions and events for our community. The Tourism Entity also provides the Department of Tourism with updates on the fall color, snow, hiking, and biking trails, local photos and details about attractions and upcoming events.

The Tourism Entity will also contribute marketing information (events, attractions, lodging, etc.) to the Grant County website, www.grantcounty.org.

Staffing = 255 hours + freelance assistance	\$6,700
Chamber website maintenance	\$2,000

Wish List Items:

- Staffing for additional website/social media outreach including digital
- Add Platteville destinations and attractions to other platforms (Tripadvisor, etc.)

4. CALENDAR OF EVENTS/PUBLIC RELATIONS -- \$8,700 (6% of budget)

The Tourism Entity will continue to advertise local events through their website online calendar, the Platteville Community Guide, Department of Tourism publications, area newspapers & tourism publications – Hidden Valley publication, Telegraph Herald Vacationland, Day Tripper and Exploring the Tri-States. In addition, the Tourism Entity includes events in their monthly newsletter calendar and produces a “Holiday Calendar of Events” for the community. The Tourism Entity will also utilize print, radio, website and social media advertising for community events. All of our events and promotions will be submitted to the Department of Tourism’s website – www.travelwisconsin.com. Plans are to increase the ‘free’ submissions to sites that allow them. We have also been sending UW-Platteville weekly calendar of events notifications to promote to all athletes families attending Home Games.

The Tourism Entity will also write and distribute press releases, produce media kits and continue to maintain a very successful relationship with the Wisconsin Department of Tourism. We provide editorial for many publications as well, including Vacationland, the Grant County Travel Planner, our own Platteville community guide, plus many others. We also have radio interviews as necessary during which we promote the Welcome Center and community events. Travel and training expenses will also be allocated under this category. We intend to foster partnerships to develop day trips and tours to promote our community and region.

Staffing =	\$6,700
Travel/training expenses	\$2,000

5. EVENT LISTINGS & PROJECTS -- \$17,400 (12% of budget)

As the Tourism Entity, we realize that events and miscellaneous projects are a great draw for visitors. The Chamber’s efforts to create, organize and host multiple events each year have created annual events/festivals that are becoming increasingly popular and attendance has been on the upswing across the board. The Platteville Regional Chamber’s signature events include:

- *Southwest Music Festival (Saturday, July 20, 2024)
- *Bi-Annual Ag-tourism “Farm to Table Dinner” event (Date TBD)
- *77th Dairy Days Parade (Saturday, September 14, 2024)

We will continue to locally promote other community events such as Dairy Days, 4th of July, and all events hosted and coordinated by The Mining & Jamison Museums, including a top tier sponsorship to the Miner’s Ball. And we will also promote events hosted and coordinated by UW-Platteville’s Center for The Arts and Athletic Department. This promotion will be done by way of print, social media, and email notices. Moving forward, we plan to promote these signature events to areas outside our local area to reach farther. We wish to broaden our advertising area to partner more with Dubuque, Dyersville, Galena, and other regional communities and entities.

Staffing = \$17,400

7. CONTRACT ADMINISTRATION -- \$4,350 (3% of budget)

These are costs specifically allocated to the cost to administer the tourism entity contract. It includes staff attendance at monthly City Tourism Committee meetings and designated City Council meetings, monthly reports, cost of accountant and legal fees, and compilation and production of the annual report.

Staffing = \$2,150

Accounting/Legal Fees = \$2,200

WISH LIST ITEMS IF REVENUES EXCEED BUDGET (in no particular order):

- Digital Marketing
- Drone videos
- Billboard Continuation
- ATV/UTV trail videos
- UW-Platteville Athletics & CFA
- Social Media boosting

PROPOSED 2024 TOURISM BUDGET

	2022	2023	2024*
1. Visitor Center (50%)	\$57,500	\$60,000	\$72,500
2. Destination Marketing (23%)	26,000	27,600	33,350
3. Website/Social Media (6%):	7,000	7,200	8,700
4. Public Relations & Events Calendar (6%):	6,900	7,200	8,700
6. Events/Projects (12%):	14,150	14,400	17,400
7. Contract Administration (3%):	<u>3,450</u>	<u>3,600</u>	<u>4,350</u>
TOTAL EXPENDITURES	\$115,000	\$120,000	\$145,000*

*This year's budget calculation is based on a 5% increase over the actual realized room tax revenue from 2023 rather than over last year's budget as has been done the past several years.

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING

Held April 30, 2024, in the Council Chambers

The regular board meeting of the Platteville Housing Authority Board was held on April 30, at 3:45 p.m. in the Council Chambers. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

Members Present: Joyce Bos, James Wages, Melissa Kelly, & Deborah Faherty

Members Absent: Barb Daus

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Wages and second by Kelly to approve the January 2024 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 80 families on the waiting list. The month of April 2024 included 15 applications, 0 vouchers were issued, 0 placements, 0 end of participations and a total of 100 current program participants. Motion by Kelly and second by Wages to approve the client update. Motion Carried.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Wages and second by Kelly to approve operational checks 6679-6687 and 6688-6738. Check 1031 was issued for security deposit assistance.

OLD BUSINESS

NEW BUSINESS

The tenant porting process was reviewed and discussed. Updates were made to chapter 22 *Personnel* of the administrative plan. Weber presented the board with the 2024 income limits established by HUD. Motion by Faherty and second by Wages to allow Weber to rollover 32 hours of vacation from 2023. Motion carried. Weber requested to be able to work from home when unable to be in the office due to unforeseen circumstances. The board prefers Weber stay in the office at this time. Further discussion may be held in the future.

INFORMATIONAL

Future board meetings will be held at 3:30 the last Tuesday of the month.

ADJOURNMENT

Motion by Wages and second by Kelly to adjourn the meeting. Motion Carried.

Respectfully submitted by Jen Weber.

The Platteville Public Library Board of Trustees Board Meeting
Tuesday, May 7, 2024 at 5:30 p.m.
Community Room, Platteville Public Library, 225 W. Main St.

MINUTES

Attendance: Vicky Suhr, Kelly Sponsler, Emily Zachary, Bob Gates, Paula Baumann, Page Leahy, Nathan Robinson

- I. **CALL TO ORDER** - Director Jones Calls Meeting to Order 5:32
- II. **ELECTION OF OFFICERS**
 - A. Election of President, VP-Treasurer, Secretary - **Motion by Kelly Sponsler and second by Paula Baumann to elect Emily Zachary - Secretary / Kelly Sponsler - Vice President, Secretary / Vicky Suhr - President - Motion Carries**
 - B. Meeting time and day - The board will continue to meet on the first Tuesday of every month at 5:30 PM
 - C. [Committee appointments](#)
 - D. Foundation representative appointments
- III. **CONSIDERATION OF CONSENT AGENDA** -- The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action for any item. **Motion to approve by Page Leahy, seconded by Bob Gates. Motion carried.**
- IV.
 - A. Meeting duly posted
 - B. Acceptance of Agenda
 - C. Approval of [Minutes from the April 2, 2024 Meeting](#)
- V. **CITIZENS' COMMENTS, OBSERVATIONS, and PETITIONS, if any**

Comments shall be limited to those by/from community members and shall be limited to no more than 5 minutes.
- VI. **REPORTS**
 - A. [Municipal Financial report](#)
 - B. [Library Board Financial report](#)
 - C. Director's report
 - D. City Council report
 - E. Foundation report
 - F. SWLS report
- VII. **ACTION**
 - A. [Approval of April Bills](#) - **Motion to approve by Nathan Robinson seconded by Kelly Sponsler. Motion carried.**
 - B. Community Room Furniture - **Motion to approve by Emily Zachary to give Director Lee-Jones the ability to make the final decision on purchasing tables and chairs after getting questions answered, second by Nathan Robinson. Motion Approved.**
- VIII. **INFORMATION and DISCUSSION**
 - A. [Review of by-laws](#)
 - B. [Social Media Policy](#)
 - C. [Photography and Filming at the Library](#)
- VII. **ADJOURNMENT** - **Motion to adjourn by Nathan Robinson second by Kelly Sponsler. Motion Carries.**

Next Regular Library Board Meeting: Tuesday, June 4

NOTICE: If your attendance requires special accommodation, please write the Platteville Public Library, 225 West Main Street, Platteville, WI 53818, or call (608) 348-7441 (option #5).

**Airport Commission Meeting
May 13, 2024, 6:00 p.m.**

Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI

- I. Commission Meeting Call to Order - Chair @ 6:00 p.m.**
 - a. Attendance – Commission Members: Jim Berglund (P), Dennis Cooley (P), Mike Dalecki (P), Lynnette Dornak (P), Bill Kloster (P), Brian Whisenant (P). Others: Kyle Eiserer (Airsides FBO), Bob Gates (City Council Representative), Nicola Maurer (Staff Liaison to the Airport Commission), Rison Pereira (Airport Manager).
 - b. Quorum achieved.
 - c. Mike Dalecki left the meeting at 6:29 p.m.

- II. Approval of Minutes - Secretary**
 - a. Motion by Dennis to approve the minutes of April 8, 2024; 2nd by Brian. Motion passed unanimously.

- III. Citizens Comments, Observations and Petitions - Chair**
 - a. Introduction of new member, Lynnette Dornak – Lynette teaches GIS at UW-P and runs the GIS minor and certificate programs and is the advisor for the drone club.

- IV. Airport Strategic Plan**
 - a. Bill met with the Platteville Area Industrial Development Corporation (PAIDC) and the members of the Platteville Area Partners last month. He discussed having the airport set up to accommodate larger aircraft to bring more businesses to the community. PAIDC seems to be focused on other things now, so we may need to adjust our direction. Bill and Kyle discussed this issue and talked about other goals.
 - i. Fill the T-hangars and focus on the t-hangar business. Runway length makes it hard to attract turbine aircraft. We want to have active flyers in the hangars. There are about 100 types of aircraft that we can realistically attract.
 - ii. Flight training is another area they think we should address.
 - iii. We do have room to build additional T-hangars.
 - b. Strategies
 - i. We've sent out some emails to attract turbine aircraft.
 - ii. We may want to try email and paper mail to attract T-hangar type aircraft.
 - iii. Drone programs: We have contacted Holly Straka of Southwest Tech to explore this option.
 - iv. Our T-hangars are currently full, but we have three that are not active.

1. Two of the planes were deactivated in 2013 and 2014 respectively, and another tenant claims that he has an ultralight in one, but we haven't seen any proof of this.
 2. We still have 8 tenants that have not signed new leases and have not submitted insurance.
- v. We could expand a runway to accommodate larger planes, but the FFA won't build it because we don't have the traffic.
1. The FAA would accept letters of intent, but we don't have anyone wanting to commit to that.
 2. Not having a fuel truck is also a reason that we don't have more traffic.
 3. Another main issue is that we don't have many businesses in Platteville that attract jet business.

V. FAA Capital Improvement Plan

- a. We could possibly get new snow removal equipment and will get the application paperwork in the fall. Even if our application is approved, this would not happen for two years.
- b. We may also need to consider a new snow removal equipment building.
 - i. Our current building for snow equipment is too low by about a foot to get the equipment into. We may be able to raise the roof on this building and not have to build a new building. Right now our snow removal equipment is stored in a hangar.
- c. Before we do any CIP projects we would need to do a petition and submit it to the City. This is something that we have to do for the crack seal, which is our first priority.
- d. In our current terminal building, we need to fix the roof and replace the hangar door, which would cost approximately \$150,000.
- e. Consensus is to focus on building a new snow removal equipment building to free up the existing hangar in which our equipment is stored. Then we could focus on building a new T-hangar or refurbishing the hangar that has the steel beam issue. This might even be something that UW-P students could look at for a senior design project. Christina Curris would be good contact.

VI. Fuel Loss Insurance Claim

- a. We would need to file a claim to see if it would be covered in our policy. If it is a covered claim, the premium would probably go up. The amount of the claim could be \$40K to \$50K.
- b. If we want to pursue this issue without involving insurance, we would have to hire forensic investigators and we may not get any money back.
- c. Brian made a motion that we file a claim for fuel loss with the insurance company; Dennis seconded. Motion passed unanimously.

VII. Updates

a. Cropland Reduction, FAA Review

- i. Bill went back to the BOA and asked them to take another look at this issue. The BOA has not made a decision, but is looking at it very closely.
- ii. The Schweigerts have started to farm the land already, but they are leaving the land under discussion alone. Lyneette wondered if we could make money by putting the farmland into the Conservation Reserve Program (CRP).

b. City Matters

- i. Nicola has met with Bill, Kyle and Rison to review the financial processes for the airport.
- ii. At our next meeting, Nicola is going to share how much money we have in a NOW account at Mound City.

VIII. Treasurer's Report - Treasurer

a. Monthly Income Review

b. Monthly Expenses Review

c. Monthly Invoice Payments

d. Status of Project Payments

- e. We still have about the same amount of money as last month. We still haven't paid for the hangar.
- f. Motion by Mike to pay the bills in the amount of \$12,624.05; 2nd by Gates. Motion passed unanimously.
- g. Bill asked Rison and Kyle if we could possibly find something to replace Quickbooks or if we even need it.
- h. Mike Dalecki left the meeting at 6:58.

IX. Manager's Report

a. T-Hanger Agreements

- i. Ongoing and will get finalized in the next 30 days.
- ii. Kyle and Rison spoke with Nicola and discussed accounting.
- iii. Rison and Larry have discussed starting preventive maintenance.

b. EAA Marketing and Incentives

- i. Kyle and Rison looked at Oshkosh and EAA. In the past, Platteville has been a last stop before pilots land in Oshkosh. We could offer a fuel discount of \$0.40 to \$0.50 and see if the boy scouts would hold a pancake breakfast. Kyle and Rison have also discussed getting more help that weekend. The entire Commission should be here for the pancake breakfast. Bill suggested offering airplane rides for \$20 per person.
- ii. We will advertise across a number of different channels to help spread the word.

c. Operations

- i. The lights on Runway 3315 went out and Rison has talked to a lighting company and has ordered the necessary parts. We have filed a NOTAM.

- ii. Nicola suggested that we file an insurance claim. Rison is going to follow up.
- iii. Kyle and Rison are taking a look at the minimum standards and charges.

X. Adjournment - Chair

- a. Motion by Dennis to adjourn; 2nd by Jim. Motion passed unanimously at 7:29 p.m.

End of this meeting's minutes.



Minutes

Prepared by Howard Crofoot, 06/10/2024

CSRC Attendees: Robin Fatzinger, Danica Larson, Paul Malischke, Tom Nall, Cindy Tang and Maureen Vorwald

CSRC Not Present: Eileen McCartney

Staff Attendees: Howard Crofoot

Public Attendees: Alyssa Schaeffer, – SW Wis RPC

1. Call to Order at 6:00 pm by Cindy Tang. Welcome Tom Nall as the new Common Council representative.
2. Approval of Minutes: April 15, 2024 CSRC: Motion to approve by Robin, second by Maureen. Motion passed unanimously.
3. Citizen Comments, Observations, & Petitions: Cindy Tang said that she was resigning from the CSRC as of the adjournment of this meeting. She felt her time was worthwhile and the Committee is in a good place going forward. The Committee thanked Cindy Tang for her tenure and commitment to Safe Routes for bicyclists and pedestrians in Platteville.
4. Old Business:
 - a. Follow Up on Bike & Pedestrian Plan.

The plan went before the Plan Commission on May 6. It was recommended for adoption to the Common Council. The Common Council had its Information and Discussion on this item on May 14 and will bring it back on May 28 for action. Ken Kilian had concerns about the area along Business 151 east of Pizza Hut, specifically the drainage tube under Business 151. He believes it to be too close to the wide curb where a pedestrian may hurt themselves. Alyssa did not think this required a revision to the plan.
5. New Business:
 - a. East Mineral Street Traffic Counts:

Howard briefed the Committee on the results of Traffic Counts and Speeds on East Mineral Street conducted by the Police Department from December 27, 2023 to May 9, 2024.
 - b. Bike and Pedestrian Plan Top 8 items.
 1. Create a safe trail crossing at Highway 80 just south of Business 151



COMMUNITY SAFE ROUTES COMMITTEE
Monday May 20, 2024 6:00 PM
MEETING WAS HELD IN PERSON

2. Complete the trail along Business 151
3. Add a Rectangular Rapid-Flashing Beacon (RRFB) at Lancaster Street and Camp Street
4. Add an ADA compliant mid-block crosswalk on Mineral Street between Water and Oak
5. Add a crosswalk and RRFB at Water Street and Lewis Street
6. Complete the sidewalk on Hickory Street from Cedar to Camp
7. Extend the sidewalk along Southwest Road from UWP Lot 28 to Southwest Lane
8. Expand the trail system to create both an internal and external loop

After discussion, there was a Motion by Robin and Second by Tom to recommend that the 2025 CIP include the following items in priority order:

7. Extend the sidewalk along Southwest Road from UWP Lot 28 to Southwest Lane
3. Add a Rectangular Rapid-Flashing Beacon (RRFB) at Lancaster Street and Camp Street
5. Add a crosswalk and RRFB at Water Street and Lewis Street
6. Complete the sidewalk on Hickory Street from Cedar to Camp

Motion passed unanimously.

7. Adjourn at 6:36 pm, motion by Danica, second by Paul. Motion passed unanimously.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION:
REPORTS
ITEM NUMBER:
V.B.

TITLE:
City Hall Flag Raising Policy

DATE:
June 25, 2024
VOTE REQUIRED:
None

PREPARED BY: Jerica Schultz, Deputy City Clerk

Description:

Current practice and policy for flying flags over City Hall

Attachment:

- Common Council Minutes – September 28, 2021

PLATTEVILLE COMMON COUNCIL PROCEEDINGS
September 28, 2021

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 7:00 PM in the Council Chambers of the Municipal Building.

ROLL CALL

Present: Barbara Daus, Kathy Kopp, Isaac Shanley, Lynne Parrott, Jason Artz, Ken Kilian, and Eileen Nickels.

Excused: None.

PUBLIC HEARING

- A. *Preliminary Plat & Planning Map – Southwest Health Development* – Community Development Director Joe Carroll explained that Southwest Health Center has submitted a request for approval of a preliminary plat for a residential and commercial subdivision on approximately 27 acres of land adjacent to the hospital. The plat would create five lots at this time, with the understanding that the large lots would be further divided as needed when the land is developed. The anticipated uses may include commercial office space, health-related business, elderly housing, and residential care facilities. The Plan Commission considered this request at the September 7th meeting and recommended approval. Staff recommends approval of the proposed preliminary plat for the Southwest Health Development with the condition that the design of the future street should be altered to reduce the length of the cul-de-sac and provide street connectivity to the west. Dan Dreessens from Delta 3 spoke as the engineer on this project. There were no public statements received in favor, against, or in general. Motion by Shanley, second by Artz to close the Public Hearing. Motion carried 7-0 on a roll call vote. Motion by Shanley, second by Artz to approve the Preliminary Plat & Planning Map for Southwest Health Development as presented. Motion carried 7-0 on a roll call vote.
- B. *Ordinance 21-06 Rezoning – 860 Mason Street* – Community Development Director Joe Carroll explained that the property was formerly the Platteville Town Hall and shop building. The building is now owned by the applicant and used for private storage. The applicant is requesting a zoning change that would allow some residential use of the property, in addition to the storage use. The Plan Commission considered this request at the September 7th meeting and recommended approval. Staff recommends approval of the request to rezone the property at 860 Mason Street to B-1 Neighborhood Business. There were no public statements received in favor, against, or in general. Motion by Kilian, second by Kopp to close the public hearing. Motion carried 7-0 on a roll call vote. Motion by Shanley, second by Parrott to approve Ordinance 21-06 Rezoning 860 Mason Street to B1 Neighborhood Business. Motion carried 7-0 on a roll call vote.

CONSIDERATION OF CONSENT CALENDAR

Motion by Nickels, second by Kopp to approve the consent calendar as follows: Council Minutes – 9/14/21 Regular; Payment of Bills in the amount of \$1,800,232.88; Appointments to Boards and Commissions, None; Temporary Class “B” to Serve Fermented Malt Beverages to Platteville Main Street Program at 170 W Main Street (Community First Bank) for Monthly Mingle from 4:00 PM until 6:00 PM Wednesday, October 13; One Year Operator License, David J Dean, Allison E Locy, Caroline N Norman, Parker J Reinhard, and Mindy A Smits; Two Year Operator License, Seth D Mertens, Rachel M Rees, Alexander J Wand, and Kelly L Weede; Permits: Banner Permit – UW-Platteville Homecoming from October 3 to October 23, Parade Permit – Platteville High School Homecoming on Friday, October 8 starting at 2:00 PM, Run/Walk Permit – Platteville Community Arboretum – Monster Dash on Saturday, October 16 starting at 10:00 AM; Resolution 21-23 Proclaiming October 2021 as United Nations Month; Halloween Trick or Treating Hours – Sunday October 31 from 4:00 to 8:00 PM; Motion carried 7-0 on a roll call vote.

CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.

None.

REPORTS

- A. Board/Commission/Committee Minutes – Commission on Aging, Water & Sewer Commission, and Airport Commission.

ACTION

- A. *Ordinance 21-07 – Chapter 8 Sewer Service Revision* – Motion by Kilian, second by Shanley to approve Ordinance 21-07 Chapter 8 Sewer Service Revision. Motion carried 7-0, on a roll call vote.
- B. *Resolution 21-24 – 2021 Sewer Rate Changes* – Motion by Artz, second by Kilian to approve Resolution 21-24 – 2021 Sewer Rate Changes. Motion carried 7-0, on a roll call vote.
- C. *Water Disconnect Policy* – Motion by Nickels, second by Kilian to approve the Water Disconnect Policy. Motion carried 7-0, on a roll call vote.
- D. *Subdivision Reimbursement Agreement* – City Manager Adam Ruechel presented the Subdivision Reimbursement Agreement with the changes that the staff has recommended. The Council discussed these changes and requested that additional changes to the agreement be made. Once those changes have been updated, the Council directed that the corrected version be uploaded to the City's website. Motion by Artz, second by Kopp to adopt the Subdivision Reimbursement Agreement with the stated changes during the discuss of the Council to be utilized by City Staff and Common Council when negotiating with potential subdivision developers. Motion carried 7-0, on a roll call vote.

INFORMATION AND DISCUSSION

- A. *Commission on Aging Name and Constitution Proposed Changes* – City Manager Adam Ruechel explained that the Commission on Aging had a meeting earlier this year and approved amending the Commission on Aging Constitution and voted to change the name of the Commission from the Commission on Aging to the Commission on Aging and Disability. These changes were presented to Council. After discussion by the Council the consensus was that some corrections were needed to the presented documents before returning them to Council for review.
- B. *Council Rules* – City Manager Adam Ruechel further reviewed Council rules twelve through sixteen. Rule #12 was discussed by Council, and the consensus was to change some of the wording within item 7. Rule #13 there are no changes to report. Rule #14 was discussed by Council, and the consensus was that this rule is not clearly understood and needs to be reviewed. Rule #15 to add email as an option. Rule #16 there are no changes to report.
- C. *Flag Raising Policy* – The Common Council continues to review the proposed City of Platteville Flag Raising Policy after it was reviewed by the Taskforce for Inclusion, Diversity, and Equity for their recommendation. The Council discussed various options and the consensus was to only fly the United States Flag, the Wisconsin State Flag, and in the month of October, the United Nations Flag as has historically been flown in the city.
- D. *Historic Preservation Commission Process* – Community Development Director Joe Carroll explained that there have been some questions raised regarding the standards and guidelines that are used by the Commission during their review of projects. Staff has provided some information on the standards and guidelines that are available for the Commission to use, and some suggested modifications to their approval process. The Historic Preservation Commission will meet October 19th to discuss the information and questions brought up from the Council discussion.

ADJOURNMENT

Motion by Kopp, second by Nickels to adjourn. Motion carried 7-0 on a roll call vote. The meeting was adjourned at 9:15 PM.

Respectfully submitted,

Candace Klaas, City Clerk

THE CITY OF PLATTEVILLE, WISCONSIN COUNCIL SUMMARY SHEET

COUNCIL SECTION:
REPORTS
ITEM NUMBER:
V.C

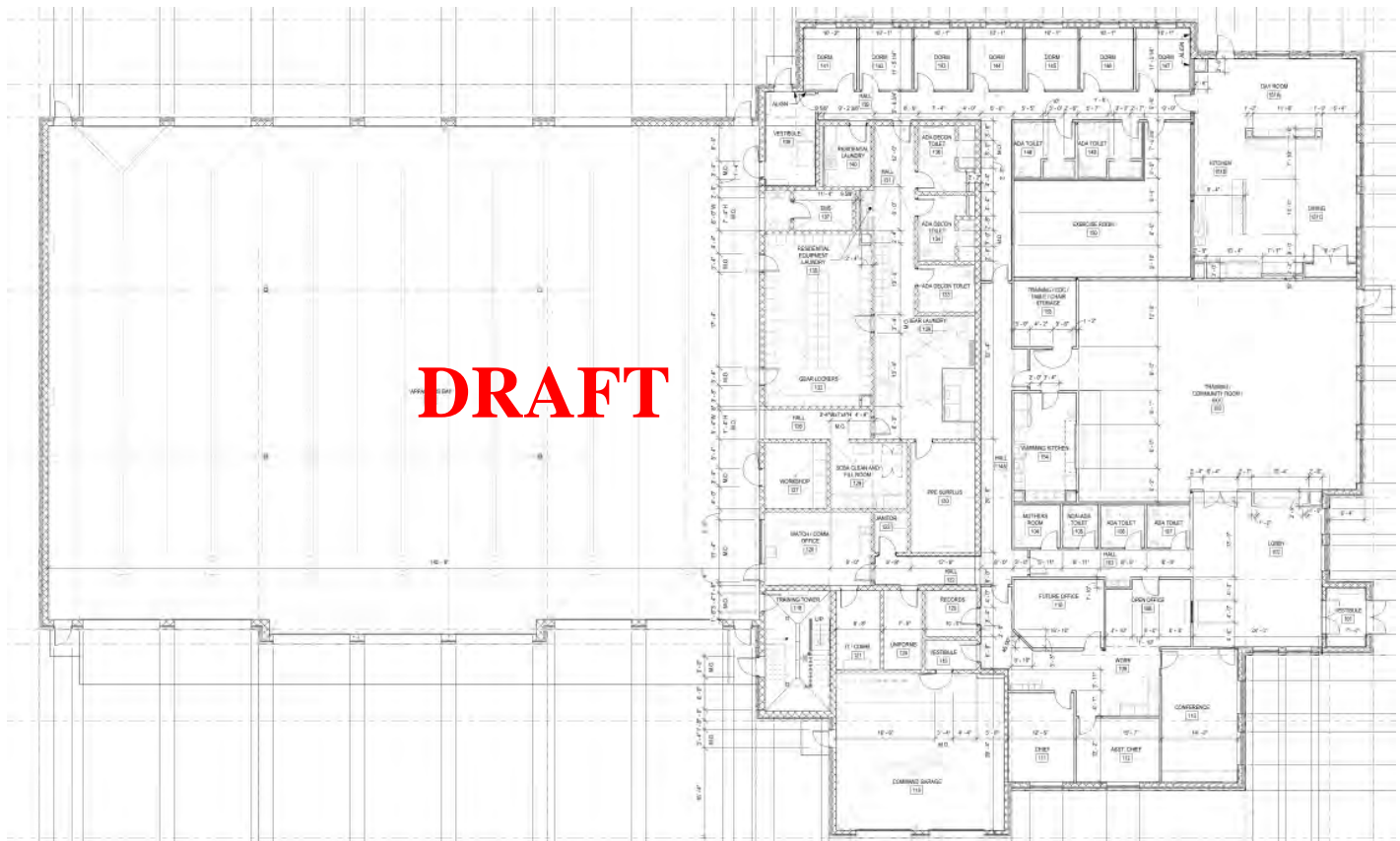
TITLE:
Fire Facility Update

DATE:
June 25, 2024
VOTE REQUIRED:
None

PREPARED BY: Clinton Langreck, City Manager

Design and Construction Summary:

The planning process for the new fire facility has reached design-development completion. The basic design, layout, fixtures, and features have been established. The guaranteed maximum price (GMP) has been determined. Fire Chief Ryan Simmons, City Manager Clinton Langreck, Fire Inspector Casey Pickel, Facilities Operations Manager Shannon Butson, Public Works Director Howard Crofoot, and our design team (Wendle Five Bugles and Kraemer Brothers) will begin the next step in planning, which is the production of the construction documents. This phase will include refining plan documents for bid, submission to the USDA for approval, and continued movements on asbestos abatement and razing the buildings on the O.E. Gray Site.



GMP Budget Estimate (18 June 2024):

Owner Design and Soft Costs: = \$1,820,000 million

Construction Budget Costs: = \$12,657,000 million

Total: = \$14,477,000 million

Timeline: (Estimates as of 19 June 2024)

June 2024	Guaranteed Max. Price
August 2024	Construction Documents
September 2024	USDA Review of Bid Documents
October 2024	Documents Released for Bid
November 2024	Approval – Award Bid
November 2024	Raze O.E. Gray
March 2025	Groundbreaking
April 2025	Construction Begins
April 2026	Substantial Completion
June 2026	Grand Opening

As previously reported, our construction manager has advised that construction will be delayed until spring 2025. This decision was made to avoid an additional \$250,000 in estimated expenses for sheltering and heating. We believe that this delay is a prudent financial decision, as construction through the winter months would likely bring the completion date closer by several weeks, which does not justify the added cost.

Fund Raising:

On June 18, 2024, the Fire Facility Capital Campaign Committee met to discuss progress and planning. We are deeply grateful for their hard work and dedication. The Committee reported that they have received just over \$1,160,000 in donations with many more verbal commitments. The Committee has made efforts to solicit brochures in the utility billing mailouts through the City of Platteville and is looking to further engage with the residents of our partner townships.

As a reminder, Inspiring Community Inc. is the official fundraising organization recognized by the city for taking donations on behalf of the project. The Capital Campaign Committee's current membership includes Paul Budden, John Fick, Lynnette Bloom, Ron Boldt, Kathy Connett, Kinda Fansler, Vicki Hirsch, Bob Hundhausen, Melissa Lovell, J.D. Milburn, Eileen Nickels, Clay Shaffer, Nicole Tyc, Janna Roesch, Dan Smith. If you are solicited and unsure of legitimacy, please contact Inspiring Community at (608)319-4045 to confirm.

Money donations can be made to Inspiring Community, noting Fire Station in the memo line. Inspiring Community, Inc. is a 501(c)(3) non-profit (ID: 82-2002935). Please send the donation form to Inspiring Community, Inc. 190 Market St., PO Box 503, Platteville, WI 53818

Grant Opportunities:

The City has applied for the Non-State Grant Program provided through the Wisconsin Department of Administration. We understand that the program has a total of \$50 million in funds, and we will be competing with other Wisconsin local governments and not-for-profits. We submitted a request for \$5.5 million. We will be informed of any awards in late summer/ early fall of 2024.

Recent Action:

- Asbestos Abatement – The proposal request for asbestos abatement on the O.E. Gray site has been posted. <https://www.platteville.org/rfps>
- Alternate bids – Construction documents will be prepared with alternate bid projects that may be incorporated pending bid results, fundraising that exceeds the \$1.5m goal, or if the city is awarded the non-state grant.

- Township Meeting – The City hosted a meeting with our township partners on March 29, 2024. The focus of the meeting was to review the proposed financial agreement with townships and provide education and resources on other opportunities for financing the project.
- W. Adams Street reconstruction has begun. The project is designed to meet the needs of the fire facility.

Approaching Action:

- Demolition – Once we have entered an abatement contract, and established a timeline, we will issue a request for proposals regarding the demolition project.
- Property Acquisition – We continue with the legal process of acquiring the properties adjacent to the O.E. Gray site. We anticipate having titles in August.
- Contracts to townships – We will send financial agreements to our township partners in June.

Additional information can be found on the City Website at: <https://www.platteville.org/fire/page/proposed-new-platteville-fire-station-project> .Thank you for your continued support.

--Nothing Follows--

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: ACTION ITEM NUMBER: VI.A.	TITLE: Resolution 24-06 Compliance Maintenance Annual Report (CMAR) 2023	DATE: June 25, 2024 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E. Director of Public Works		

Description:

The Compliance Maintenance Annual Report (CMAR) for calendar year 2023 for the City’s Wastewater Treatment Plant is enclosed. The CMAR must be submitted annually by June 30 to the DNR. It is a self-report on the condition of our treatment plant, the collection system, the experience of our operations personnel and our financial and managerial capacity to run the system.

The Wastewater Treatment Plant is in excellent condition and is operated by an exceptional staff.

Our system is graded an “A” in all areas for 2023. Our financial condition is stable, and our management procedures are in place.

Also enclosed is a Resolution that is required by the DNR to demonstrate that the Common Council has reviewed and approve the submission of the CMAR for calendar year 2023. The Water & Sewer Commission reviewed the CMAR on June 12, 2024 and recommend the Common Council accept the report and authorize staff to submit the report.

Budget/Fiscal Impact:

None

Recommendation:

Staff recommends approval of Resolution 24-06 authorizing staff to submit the enclosed CMAR for 2023.

Sample Affirmative Motion:

“I move to approve Resolution 24-06 accepting the Compliance Maintenance Annual Report (CMAR) for 2023 and authorizing staff to submit the report.”

Attachments:

- Resolution 24-06 2023 Compliance Maintenance Annual Report
- 2023 CMAR

RESOLUTION 24-06

2023 COMPLIANCE MAINTENANCE ANNUAL REPORT

WHEREAS, the Compliance Maintenance Annual Report describes wastewater management activities, physical conditions and performance of the treatment works during the previous calendar year; and

WHEREAS, State Statues Chapter 283, Department of Natural Resources Administrative Code NR 208 requires the Common Council adopt a resolution accepting the Compliance Maintenance Report prepared by the Water and Sewer Department; and

WHEREAS, a copy of the report is attached.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Platteville that the attached report is hereby approved.

Adopted this 25th day of June 2024.

**BY ORDER OF THE COMMON COUNCIL
CITY OF PLATTEVILLE, WISCONSIN**

Barbara Daus
Council President

ATTEST:

Colette Steffen
City Clerk

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.9521	x	246	x	8.34	=	1,952
February	1.0735	x	266	x	8.34	=	2,384
March	1.0977	x	258	x	8.34	=	2,363
April	1.0804	x	265	x	8.34	=	2,387
May	1.0373	x	247	x	8.34	=	2,135
June	0.8923	x	243	x	8.34	=	1,811
July	0.9117	x	242	x	8.34	=	1,839
August	0.9207	x	284	x	8.34	=	2,181
September	1.0039	x	293	x	8.34	=	2,457
October	0.9990	x	280	x	8.34	=	2,333
November	0.9083	x	304	x	8.34	=	2,306
December	0.8951	x	300	x	8.34	=	2,241

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	2.05	x	90	=	1.845
		x	100	=	2.05
Design BOD, lbs/day	3833	x	90	=	3449.7
		x	100	=	3833

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?
● Yes Enter last calibration date (MM/DD/YYYY)

2023-11-21

○ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

● Yes

○ No

If Yes, please explain:

Two industrial customers are billed for exceedances of biological limits as set forth in the ordinance.

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

● Yes

● Yes

○ Yes

○ No

○ No

● No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

● Yes 449,540 gallons

○ No

Holding Tanks

● Yes 394,750 gallons

○ No

Grease Traps

○ Yes gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

Plant performance was not affected by receiving these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

N/A

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Yes

No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	4	1	0	0
March	30	27	4	1	0	0
April	30	27	9	1	0	0
May	15	13.5	3	1	0	0
June	15	13.5	1	1	0	0
July	15	13.5	1	1	0	0
August	15	13.5	1	1	0	0
September	15	13.5	1	1	0	0
October	15	13.5	0	1	0	0
November	30	27	1	1	0	0
December	30	27	1	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2023-11-21

- No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

N/A

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

- No

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	3	1	0	0
February	30	27	4	1	0	0
March	30	27	4	1	0	0
April	30	27	4	1	0	0
May	15	13.5	3	1	0	0
June	15	13.5	2	1	0	0
July	15	13.5	2	1	0	0
August	15	13.5	3	1	0	0
September	15	13.5	2	1	0	0
October	15	13.5	0	1	0	0
November	30	27	1	1	0	0
December	30	27	1	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	4.6	7.2	.093	0	.09	.034	.078	.042	0
February	4.6	7.2	.06	0	.102	.033	.046	.059	0
March	4.6	7.2	.076	0	.026	.058	.05	.032	0
April	2.9	6.8	.07	0	.07	.086	.072	.057	0
May	1.5	3.3	.044	0	.043	.05	.051	.025	0
June	1.5	3.3	.528	0	.25	.361	1.481	.032	0
July	1.5	3.3	.562	0	.016	.317	2.076	.066	0
August	1.5	3.3	.199	0	.026	.197	.049	.387	0
September	1.5	3.3	.076	0	.05	.047	.044	.168	0
October	4.6	7.2	.026	0	.022	.018	.049	.016	0
November	4.6	7.2	.272	0	.653	.03	.041	.239	0
December	4.6	7.2	.036	0	.021	.065	.026	.024	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.
1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	.8	0.235	1	0
February	.8	0.334	1	0
March	.8	0.361	1	0
April	.8	0.743	1	0
May	.8	0.363	1	0
June	.8	0.226	1	0
July	.8	0.256	1	0
August	.8	0.361	1	0
September	.8	0.294	1	0
October	.8	0.357	1	0
November	.8	0.396	1	0
December	.8	0.423	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Platteville Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Outfall No. 002 - LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75		<1.7												0	0
Cadmium		39	85		1.45												0	0
Copper		1500	4300		583												0	0
Lead		300	840		25.1												0	0
Mercury		17	57		<1.86												0	0
Molybdenum	60		75		7.47											0		0
Nickel	336		420		2.5											0		0
Selenium	80		100		<2.32											0		0
Zinc		2800	7500		101												0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	01/01/2023 - 12/31/2023
Density:	
Sample Concentration Amount:	
Requirement Met:	Yes
Land Applied:	Yes
Process:	Anaerobic Digestion
Process Description:	Primary Digester 477,000 gallons. Temp 96 degrees, pH 7.1. Gas mixing and recirculation. Secondary Digester 189,350 gallons. Gas storage and sludge sedimentation. Gas production in both digesters.

0

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<p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application. 4.2.1 Was the limit exceeded or the process criteria not met at the time of land application? <input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No If yes, what action was taken? <input style="width: 100%; height: 20px;" type="text"/></p>	0														
<p>5. Vector Attraction Reduction (per outfall): 5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td style="text-align: center;">002</td> </tr> <tr> <td>Method Date:</td> <td style="text-align: center;">03/07/2023</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td style="text-align: center;">Volatile Solids Reduction</td> </tr> <tr> <td>Requirement Met:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Land Applied:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Limit (if applicable):</td> <td style="text-align: center;">>= 38</td> </tr> <tr> <td>Results (if applicable):</td> <td style="text-align: center;">51.3</td> </tr> </table> <p>5.2 Was the limit exceeded or the process criteria not met at the time of land application? <input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No If yes, what action was taken? <input style="width: 100%; height: 20px;" type="text"/></p>	Outfall Number:	002	Method Date:	03/07/2023	Option Used To Satisfy Requirement:	Volatile Solids Reduction	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):	>= 38	Results (if applicable):	51.3	0
Outfall Number:	002														
Method Date:	03/07/2023														
Option Used To Satisfy Requirement:	Volatile Solids Reduction														
Requirement Met:	Yes														
Land Applied:	Yes														
Limit (if applicable):	>= 38														
Results (if applicable):	51.3														
<p>6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? <input checked="" type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> < 90 days (40 Points) <input type="radio"/> N/A (0 Points) 6.2 If you checked N/A above, explain why. <input style="width: 100%; height: 20px;" type="text"/></p>	0														
<p>7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: <input style="width: 100%; height: 20px;" type="text" value="N/A"/></p>															

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none">● Yes○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none">● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/>○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none">● Yes○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none">● Yes<ul style="list-style-type: none">○ Paper file system○ Computer system● Both paper and computer system○ No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none">● Yes○ No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none">● Excellent○ Very good○ Good○ Fair○ Poor <p>Describe your rating:</p>	

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All maintenance was performed as scheduled per each piece of equipment and as needed. Building and grounds maintenance is performed as needed	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

CHERYL L CUSHMAN

Certification No:

36740

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes	X			X
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
---	---

<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"> <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. <p>Advanced Certification:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year. 	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Sheila Horner"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="608-348-9741"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="horners@platteville.org"/></p>													
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0												
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>													
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2023"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>													
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 150px;" type="text" value="3,341,009.63"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="3,341,009.63"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">+</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="407,338.08"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 150px;" type="text" value="3,341,009.63"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="3,341,009.63"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="407,338.08"/>	
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 150px;" type="text" value="3,341,009.63"/>											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="3,341,009.63"/>											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="407,338.08"/>											

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 3,748,347.71

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 3,594,198.56

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Standby generator - construction	\$1,954,400	2024
2	Influent pumping - design	\$225,000	2025
3	Trickling filter - design	\$150,000	2025
4	Trickling filter - construction	\$1,270,000	2025
5	RAS/WAS building - design/construction	\$1,450,000	2025
6	Sludge Boiler/Heat Exchanger - Rehab	\$150,000	2024
7	Sand Filter valves and controls replacement	\$750,000	2024
8	Influent Pumping - Construction	\$1,000,000	2027
9	Sludge Cake Building	\$1,450,000	2028
10	Anaerobic Digester Design	\$385,000	2028

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	3,074	
February	2,483	
March	2,910	
April	2,651	
May	2,898	
June	2,399	
July	1,606	
August	1,670	
September	1,546	
October	1,861	
November	1,815	
December	1,988	
Total	26,901	0
Average	2,242	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

Run Hours

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	70,800	29.52	2,398	60.51	1,170	5,114
February	64,800	30.06	2,156	66.75	971	5,057
March	66,800	34.03	1,963	73.25	912	4,822
April	56,400	32.41	1,740	71.61	788	3,062
May	60,000	32.16	1,866	66.19	906	2,352
June	51,200	26.77	1,913	54.33	942	1,656
July	52,000	28.26	1,840	57.01	912	1,081
August	54,800	28.54	1,920	67.61	811	1,193
September	47,200	30.12	1,567	73.71	640	1,181
October	53,600	30.97	1,731	72.32	741	43
November	53,200	27.25	1,952	69.18	769	554
December	55,200	27.75	1,989	69.47	795	2,262
Total	686,000	357.84		801.94		28,377
Average	57,167	29.82	1,920	66.83	863	2,365

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2021-09-28

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

Utility Standards for Construction

 Overflow Emergency Response Plan [NR 210.23 (4) (f)]
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	14.2	% of system/year
Root removal	1	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	14.2	% of system/year
Manhole inspections	35	% of system/year
Lift station O&M	2	# per L.S./year
Manhole rehabilitation	1	% of manholes rehabbed
Mainline rehabilitation	.6	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="23.98"/>	Total actual amount of precipitation last year in inches
<input type="text" value="36.1"/>	Annual average precipitation (for your location)
<input type="text" value="61"/>	Miles of sanitary sewer
<input type="text" value="4"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="1"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="10"/>	Number of complaints
<input type="text" value="0.98034"/>	Average daily flow in MGD (if available)
<input type="text" value="34.412"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.02"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.16"/>	Complaints (number/sewer mile)
<input type="text" value="35.1"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

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<div data-bbox="133 205 1461 260" style="border: 1px solid black; height: 26px;"></div>
5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: <div data-bbox="126 302 1461 352" style="border: 1px solid black; padding: 2px;">Annual I/I is reduced as system is upgraded</div>
5.4 What is being done to address infiltration/inflow in your collection system? <div data-bbox="126 401 1461 451" style="border: 1px solid black; padding: 2px;">Replaced pipes and manholes per inspection and televising.</div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0020435

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VII.A.	TITLE: Charter for Aquatic Recreation Sub-Committee	DATE: June 25, 2024
		VOTE REQUIRED: Majority
PREPARED BY: Robert Lowe - Parks, Forestry and Recreation Director		

Description:

The Platteville Aquatic Center experienced catastrophic damage leaving the current pool inoperable. The Parks, Forestry and Recreation Committee intends to exercise authority to establish a sub-committee to study the problem and issue a report with recommendations. The attached document is intended to define the purpose and expectations for this sub-committee. The Parks, Forestry and Recreation Committee is seeking Common Council feedback on this organizational document.

Budget/Fiscal Impact:

TBD

Recommendation:

Council Members are encouraged to express thoughts and concerns.

Sample Affirmative Motion:

-none intended

Attachments:

- Platteville Aquatic Recreation Sub-Committee - Defining Purpose and Expectations

PLATTEVILLE AQUATIC RECREATION SUB-COMMITTEE

DEFINING PURPOSE AND EXPECTATIONS

The Platteville Aquatic Center experienced catastrophic damages leaving the current pool inoperable; and

The Parks, Forestry and Recreation Committee was formed to develop a well-coordinated system of Parks within the City of Platteville and to develop and implement meaningful recreational activities for the citizens of the Community, and

The Platteville Parks, Forestry and Recreation Committee has authority, in certain circumstances, to determine that it is necessary to form a sub-committee to study a particular matter relating to that body in some detail; and

The Parks, Forestry and Recreation Committee has determined a need to form an Aquatic Recreation Sub-Committee to study the current Platteville Community desires in aquatic recreation, assess the current resources and limitations of the city and community partners, and present a report with recommendations on a concept-vision for future aquatic recreation to the Parks, Forestry and Recreation Committee for their consideration, by no later than February 17th 2025; and

This sub-committee will be composed of 8 voting members:

2 x representative of the Parks, Forestry and Recreation Committee,

1 x representative of the City Council,

5 x at-large representatives of the community

- advisory and support members may be appointed but will not be considered voting members in satisfying a quorum or voting on action items
- sub-committee chair will be appointed by vote of the sub-committee
- sub-committee positions are volunteer in nature with no per diem provided

Recreation Director and/or City Manager to serve as an advisor to the sub-committee

Interested applicants will be asked to submit a letter of interest to the City of Platteville. Posting of the sub-committee vacancies will begin on June 26, 2024 and remain open until July 14, 2024, or at such time it is determined that an extension of time is necessary to receive qualified applicants.

All interested Platteville residents are invited to apply. Preference may be given to applicants with experiences in pool management, aquatic recreation, engineering, parks experience, local government, fund raising or grant writing, local and regional networking, and time availability (as it is intended that members will be able to support this project with time invested into research, planning and developing a vision-concept recommendation).

It is intended that the sub-committee will meet in open session at least once monthly, and sometimes more frequently as determined to be necessary by the Chairperson of the Subcommittee and/or the Director of Recreation to ensure the February deadline is met,

and that a monthly report be delivered to the Parks, Forestry, and Recreation Committee at their monthly business meetings. The City Manager will make staff available for agenda posting, publishing minutes, and supporting information requests.

The sub-committee will be charged with developing three distinct courses of action and making a recommendation to the Parks, Forestry and Recreation Committee on the future concept-vision of aquatic recreation. These three courses of action should be focused on the following elements:

- A. Functions – engaging with community members and partners in assessing the aquatic recreational needs, wants and desires, at a functional level. (Examples look like = Aerobic Exercise, Lap Swimming, Sun Deck, Diving Well, Slides and Water Features, Accessibility, other functions; and less like = “The water slide in Dubuque, the splash features in Verona, the locker room benches in Landcaster. This level of detail would come in future phases)
- B. Location – assessment of a location for an aquatic recreation facility. (the sub-committee may have to work with staff on necessary ground studies to assess suitability, ground integrity, land acquisition, etc. (or make recommendations pending such studies and land acquisition)
- C. Cost to build the concept-vision – very basic estimate in the million-dollar range (based on available information)
- D. Cost to operate and maintain – very basic estimate of annual operation expenses in staffing and maintenance to operate the concept – vision through the anticipated lifespan. (based on available information)
- E. Revenues and funding sources – understanding of necessary funding for a project with consideration for tax levy support, city borrowing, grants, partners, fund-raising, etc. It is anticipated that the recommendation will include a feasible financial plan to fund the project (with possible contingent resources).
- F. Time to complete – estimated timeline on achieving project completion with consideration of contingent funding and further design development.
- G. Other significant factors – as the sub-committee begins to evaluate, other significant factors of consideration may emerge.

It is anticipated that the final report and recommendation to the Parks, Forestry and Recreation Committee will be presented with a decision-matrix comparing the three, distinct options to the identified elements above. This study may serve as the base document for forming a future

request for proposals in engaging with a pool engineering firm to design. The recommendation should include a general process with recommended next actions.

The City Manager will be developing a concept-vision that may meet community needs without the need for construction of a new swimming pool. This may be considered an economic default option, and it will be presented to the sub-committee, copied to the PFRC, for their consideration in making a final recommendation.

Financial resources for further studies or contracted technical support may become available as the project progresses and city staff will communicate with the sub-committee on such availability.

The Aquatic Recreation Sub-Committee will dissolve after the delivery of the recommendation to the Parks, Forestry and Recreation Committee.

PASSED BY THE PARKS, FORESTRY AND RECREATION COMMITTEE on the _____ day of June 2024.

CHAIRPERSON

, Chair

ATTEST:

Colette Steffen, City Clerk

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

COUNCIL SECTION: INFORMATION & DISCUSSION ITEM NUMBER: VII.B.	TITLE: Resolution 24-XX Authorizing the City Manager to Implement a Donation Policy	DATE: June 25, 2024
PREPARED BY: Clint Langreck, City Manager		VOTE REQUIRED: None

Description:

Historically, the City of Platteville has been enriched by the generous donations of individuals and partnerships with entities supporting the Platteville community. This policy is designed to provide a thoughtful review process that considers the intentions of the donor, is sensitive to the needs and desires of the community, and is sensitive to the costs associated with proposed gifts and donations, including long-term maintenance and care costs.

The proposed resolution authorizes the City Manager to develop and implement a Donations, Memorials, Naming of Public Properties, and Foundation Partnership Policy. The policy shall depict procedures for donations, memorials and tributes, naming of public property, procedures for specified contributions, guidelines for working with foundations, and necessary administrative actions. The City Manager shall be tasked with the development, implementation and maintenance of such a policy to effectively coordinate the desires of community members, resources of the city, and will of the Common Council.

Budget/Fiscal Impact:

None

Recommendation:

Staff recommends the adoption of the resolution.

Sample Affirmative Motion:

“Motion to adopt Resolution 24-XX Authorizing the City Manager to Implement a Donation Policy.”

Attachments:

- Resolution 24-XX
- Donation Policy
- Appendices A, B and C

RESOLUTION 24-

**AUTHORIZING THE CITY MANAGER TO IMPLEMENT A DONATIONS,
MEMORIALS, NAMING OF PUBLIC PROPERTIES, AND FOUNDATION
PARTNERSHIP POLICY**

WHEREAS, City of Platteville has been enriched by the generous donations of individuals and partnerships with entities supporting the Platteville community; and

WHEREAS, the City would benefit from policy and procedure that considers the intentions of the donor, is sensitive to the needs and desires of the community and is sensitive to the costs associated with proposed gifts and donations, including long-term maintenance and care costs.

NOW, THEREFORE BE IT RESOLVED, the Common Council of the City of Platteville hereby authorizes the City Manager to develop and implement a Donations, Memorials, Naming of Public Properties, and Foundation Partnership Policy; and

IT IS FURTHER RESOLVED, such policy shall be designed to assist the donors in reaching their intended goals while recognizing the City's mission, goals, plans, resources, and limitations; and

IT IS FURTHER RESOLVED, such policy shall depict procedures for donations, memorials and tributes, naming of public property, procedures for specified contributions, guidelines for working with foundations, and necessary administrative actions; and

IT IS FURTHER RESOLVED, that the City Manager shall be tasked with the development, implementation and maintenance of such a policy to effectively coordinate the desires of community members, resources of the city, and will of the common council

IT IS FURTHER RESOLVED, that such a policy shall be implemented upon passage and publication of this resolution.

PASSED BY THE COMMON COUNCIL on the 9th day of July 2024.

CITY OF PLATTEVILLE

Barbara Daus, Council President

ATTEST:

Colette Steffen, City Clerk



City of Platteville

Donations, Memorials, Naming of Public Properties, and Foundation Partnership Policy

1. PURPOSE:

The purpose of this policy is to provide guidelines and procedures for:

- Receiving a proposed donation, memorial or tribute - Section 4
- Naming of public property (non-commercial) - Section 5
- Gifting a Specified Contributions for public projects - Section 6
- Partnering with foundations to deliver public services - Section 7
- Administrative actions regarding donations - Section 8

Historically, the City of Platteville has been enriched by the generous donations of individuals and partnerships with entities supporting the Platteville community. The City will review proposed donations, memorials, naming, Specified Contributions, and foundations to assist the donors in reaching their intended goals while recognizing the City's mission, goals, plans, resources, and limitations. This policy is designed to provide a thoughtful review process that considers the intentions of the donor, is sensitive to the needs and desires of the community and is sensitive to the costs associated with proposed gifts and donations, including long-term maintenance and care costs.

2. GENERAL APPLICABILITY:

All departments and employees of the City of Platteville, all city residents, and all potential donors and donations are to adhere to the guidelines outlined in this policy.

This policy is intended to uphold the goals of our past donors. We hold all gifts and contributions in high regard. However, this policy may apply to past donations unless it conflicts with a donation agreement, established expectations documented by the City, or actions documented by the common council.

3. DEFINITIONS:

City: City of Platteville as represented through elected and appointed officials.

Donation(s)/Gift(s): Any item proposed to be deeded or otherwise given or donated to or from the City of Platteville including, but not limited to, Specified Contributions; real property; public improvement projects or proposals; structures or portions of structures; money; negotiable securities; materials; equipment; improvements to facilities or land; statues; monuments; memorials; tributes; sculptures; murals and other public works of art; plaques; and graphics or signs.

This policy does not apply to volunteer maintenance services that do not rise to the level of a public improvement project defined by Wisconsin Statue 66, donations received through a defined grant application process, or donations received at the request of the city.

Donor: A private individual, for-profit company, non-profit organization, public agency, or any other entity wishing to make or receive a donation or gift to/from the City of Platteville.

Donor Recognition Object: A physical object such as a plaque or sign placed to acknowledge a donation or gift.

Specified Contribution: A sum of money or property donated to the city, and held in city control, for the maintenance and longevity of a specific service, facility, or function.

Foundation: A partner nonprofit organization that supports city operations by granting or providing other resources for a specific purpose.

Monument/Memorial: An item or object established to preserve the memory of a deceased person(s) or an event that occurred in the past. Any statue, sculpture, mural, structure or landscape feature designed to perpetuate in a permanent manner the memory of any person, group, event or other significant element of history.

This policy does not apply to headstones and burial markers placed in the cemetery.

Park Amenity: Typical park improvements that contribute to the traditional use of park land such as benches, play structures, picnic tables, shelters, sports facilities, trails, etc.

Public Art: Works of art including, but not limited to, paintings, prints, sculptures, and murals.

Public Improvement Project/Proposal: May include a funded, partially funded or unfunded capital project(s) request consisting of real property, structures, portions of structures, materials and/or equipment for construction or renovation of a structure or landscape feature. Maintenance activities such as weeding or replanting established gardens are not considered public improvement projects for purposes of this policy.

Tribute: An item, object or gift designed to acknowledge the contributions of a living person(s) to a society.

Unorganized Group: A group of community members that support a special interest regarding city services, programs or initiative but are not established as a non-profit, corporation or other tax status.

4. DONATIONS, MEMORIALS AND TRIBUTES:

4.1 DONATION – SUBJECT TO:

- A. This policy shall cover all donations and gifts to the City of Platteville and any of its Departments or Divisions.
- B. The City appreciates all contributions but refrains from extending any special rights or privileges to donors not explicitly agreed to through the conditions defined in the approved donation form (Appendix A).
- C. The City of Platteville retains sole discretion in determining whether to accept or decline any proposed gift or donation. This policy shall not be construed to create any right for any individual or organization to make any improvement or place any items on any public property within the City of Platteville, regardless of whether their proposal meets any or all the criteria laid out herein.
- D. This policy does not apply to donations made to the Platteville Public Library and Platteville Public Museum, which are made pursuant to their Donations and Collections Policies.

- E. Auxiliary organizations and members, volunteers, and volunteer organizations directly under the control of the city of any department/ division shall also be subject to this policy.
- F. The City of Platteville may provide templated memorial and tribute opportunities through an approved “memorial and tribute plan” of park amenities.

4.2 DONATION PROCEDURE:

- A. As donations and gifts vary greatly, the review process may be tailored according to the type of gift or donation proposed and the proposal's complexity.
- B. Proposal - Those wishing to make a donation are strongly encouraged to contact the recipient city department at the earliest possible time to discuss the proposed gift.
- C. Submission – Donors may be required to complete and submit a Donation Agreement Form (Appendix A). The recipient department will assist the donor with the completion of the form, if desired by the donor. This support ensures that the donor's intentions are accurately reflected in the form. A donation form will be required for donations valued at \$250 or greater.
- D. Review – The city will review and consider the proposal and notify the donor of the ability to accept.

4.3 DONATION AGREEMENT FORM:

- A. A donation form will be required for donations valued at \$250 or greater. Donations less than this amount may use the donation form as appropriate.
- B. This form shall be approved by the City Manager and shall include, as appropriate and applicable, the intent of the proposal, conditions, cost estimates, size, proposed location, timeline, site drawing, future maintenance requirements and any other information the City Manager may deem necessary and/or useful. Please see (Appendix A).
- C. The completed form will be submitted to the department director. Review and action by the City Manager and/ or the Common Council may be made, if required.
- D. A received donation valued at over \$250 will be acknowledged with a donation gift receipt letter issue by the director. Please see Appendix B).

4.4 DONATION ACCEPTANCE AUTHORITIES:

- A. Directors may approve gifts/donations valued in an amount of less than \$5,000.00, provided that acceptance of the donation does not include conditions that extend city obligations to additional, ongoing operational expenses, ongoing maintenance expenses, or increased safety liability issues.

- B. Directors may approve gifts/donations of materials or other items for previously established through an adopted budget, provided the donation is made without any further conditions or restrictions.
- C. The City Manager may approve gifts/donations valued at an amount of less than \$20,000.00, provided that acceptance of the donation does not include conditions that extend city obligations to additional, ongoing operational expenses, ongoing maintenance expenses, or increased safety liability issues.
- D. A decision on the proposed donation of a gift may be deferred by the director to the city manager, and by the city manager to the common council at their discretion.

4.5 DONATION REVIEW CONSIDERATIONS FOR ITEMS, EQUIPMENT, AND ASTHETIC PIECES:

To assist potential donors in fulfilling their desires to make/request a gift or donation to the City of Platteville and ensure that all gifts and donations are consistently, fairly, and thoughtfully reviewed, the City will be guided in its review of proposed gifts and donations by the following guidelines.

- A. Financial Implications—The city will consider any conditions specified in the submitted donation form or legal agreement and determine its ability to fulfill financial and operational conditions.
- B. The city, guided by its mission and department vision, will consider the intended purpose of the donation and/ or location of placing the donation, with careful consideration of impacts on other services or properties.
- C. Donations will be evaluated by the criteria defined in Appendix C.
- D. The level of maintenance and costs of relocation or removal vary depending on the nature of the proposed gift/donation. In general, long-term fulfillment of donor goals is more successful when long-term maintenance costs, relocation, and removal costs are also provided. It is preferable for the city that these costs be estimated and submitted with the donation form and possibly provided through the establishment of a maintenance fund, specified contribution, or other suitable means.

4.6 OTHER TYPES OF DONATIONS

- A. Negotiable securities: the City Manager is hereby authorized to accept/issue donations of negotiable securities when in his/her professional judgment, in consultation with the Finance Department and the affected director, acceptance of the proposed donation is in accordance with the statutes, rules and regulations governing municipal finances and investment; and, the proposed donation is not subject to conditions, is for a previously approved/established/budgeted fund or campaign, or is for a conditioned donation that has been approved pursuant to this policy. Negotiable securities may be held or sold at a marketable rate and the proceeds of such sale used as specified by the donor or as may be deemed appropriate and in the best interests of the City.

- B. Real Property - The City Manager shall review any proposed donation of real property and make recommendations to the appropriate boards, commissions, or Common Council. Proposed gifts or donations of real property shall be reviewed for suitability for the intended use or potential for resale; any conditions which may be placed upon the use of the property by the donor; potential environmental concerns; probable maintenance costs; and any other relevant information. Appraisals of the property may be requested from the donor. All gifts or donations of real property shall be reviewed by the Plan Commission for recommendation to the Common Council before Council action. Department oversight committees, boards and commissions may offer a recommendation to the Planning Commission and Common Council.
- C. Other gifts and donations including, but not limited to, substantial gifts such as public art and public improvement projects, the recipient department shall assist the donor in completing a donation agreement form and submitting to appropriate authority.

4.7 CITY FIDUCIARY AGREEMENTS

The city prefers that donations made to a non-city organization or unorganized group be managed by members of that organization or unorganized group and not city staff. In the events that an agreement is reached between the city and the unorganized group (identified member(s)) to manage such donations, such an agreement will include specified language regarding account authorities, account oversight, auditing responsibilities, reporting requirements, bonding requirements, and procedural language for accounts receivable and accounts payable.

4.8 DECLINED DONATION

If the city does not accept the donation, the intended receiving department shall notify the donor and work with the City Finance Department to return any received donations to the donor.

5. NAMING OF PUBLIC PROPERTY:

Non-commercial requests for naming public property, structures, and facilities shall also be considered under this policy and, as appropriate, may be considered in the conditions of accepting a donation. However, this policy is not intended to cover sponsorships, naming rights or other similar arrangements of a commercial nature.

The City respects the desire of individuals to commemorate special events or the lives of loved ones, living and deceased. However, the City also recognizes that other community members who visit public places may desire not to be burdened with a constant reminder of mortality, death or traumatic events. The City acknowledges the important contributions of many individuals to community life and it is simply impossible to recognize all those contributions. To that end, if the proposed donation is a memorial or tribute or a non-commercial request to name a public space or other item, the City shall consider the following criteria, as may be appropriate to the donation, in addition to those criteria identified above.

- A. The proposed naming may represent a person or event deemed significant to the City of Platteville's history.
- B. The proposed naming may represent a person(s) who have made a significant contribution directly and locally to the City shall be preferred over the names of national figures.
- C. When memorializing, surviving family should be contacted and allowed an opportunity to comment upon the naming of a building, park or facility after an individual, if they desire.
- D. Naming of public properties, buildings or sections of buildings shall be approved by the common council through adopted resolution.
- E. Unless specified in the conditions of a donation, legal agreement, or council resolution naming of a public property, structure or facility will remain in place for 20 years or the life of the project.

6. SPECIFIED CONTRIBUTIONS:

The City of Platteville strives to fulfill its mission to *continuously improve the quality of life for our residents and visitors by delivering cost-effective, highly responsive services with integrity and transparency* In fulfilling this mission, the city balances the need to maintain core public services with the desire to provide public educational, recreational, and entertainment opportunities. To help ensure successful maintenance and longevity of such equipment and the facilities and grounds that support these desired services, the city may accept a specified contribution for the preservation and possible expansion of specified services.

- A. In the event that a monetary donation is conditioned or donated specifically for the maintenance and longevity of a public improvement project, property, or program; the recipient department shall assist the donor in completing a donation agreement form following the procedure defined in section 4.2 of this policy. Additional revenue opportunities may be considered in committing the city to future financial and operational obligations.
- B. The receiving department will work with the Director of Administration and City Finance Department to create or deposit such accepted donations into a non-lapsing account with a defined accounting fund or project nomenclature.
- C. If appropriate, the Finance Department may establish a new fund, or project within a fund, for the donation.

7. FOUNDATIONS:

The City of Platteville prides itself on achievement through collaboration with community partners. The city is blessed with established foundations that directly support city projects, properties, or ongoing services. To help ensure that expectations are defined, the following apply to partnerships with foundations:

- A. Foundations interested in making a single donation will comply with section 4 of this policy.
- B. Foundations interested in ongoing support of city services, programs, equipment, buildings, grounds, etc. will define operational and financial expectations through a formal legal agreement.
- C. Any agreement with a foundation that commits the city to maintenance of effort (whether financial or through service hours) requires approval by the Common Council.
- D. The city prefers that external financial accounts belonging to the non-profit organization be managed by members of the organization and not city staff. In the event that an agreement is reached between the city and the foundation to manage external financial accounts, such an agreement will include specified language regarding account authorities, account oversight, auditing responsibilities, reporting requirements, bonding requirements, and procedural language for accounts receivable and accounts payable.
- E. Donors are encouraged to consider the different investment strategies and opportunities offered by a foundation in comparison to those of the city, when deciding on how to contribute to a public project.

8. ADMINISTRATIVE ACTIONS REGARDING DONATIONS:

8.1 Donor Recognition Objects

- A. The City of Platteville appreciates the desire of some donors to be recognized either personally or on behalf of another for their generous donations. If a donor recognition object is to be included as part of a proposed gift/donation, such object should be specially identified as a condition and submitted with the donation form.
- B. In general, it is the policy of the City to limit donor recognition objects to plaques or other recognition objects that are small in scale, which do not detract from green space areas and/or are part of an approved project involving the use of personalized decorative tiles or pavers. The City Manager and directors are authorized to approve donor recognition objects proposed per this policy.

8.2 Private Construction

- A. If the construction of a public improvement project is coordinated or contracted by the donor, it is crucial for the donor to understand that they will play a pivotal role in ensuring compliance with all federal, state, and local laws. This may include competitive bidding and state wage rate laws. The donor will also bear the cost of all necessary permits, approvals, project management, design, installation, and manufacture of the gift/donation unless these costs are specifically accepted or waived by the City.
- B. It is essential for the donor to provide proof of compliance with the City's insurance requirements for contractors. This requirement is in place to ensure the safety and protection of all parties involved before work may commence on any public improvement project.

C. Improvements made in a public place become the property of the City of Platteville and are subject to the City's laws, policies, and procedures.

D. A legal agreement may be required with the donor depending on the nature of the construction.

8.3 Removal of Donations and Recognitions

The City is not obligated to replace any gift/donation or improvement if lost, stolen, damaged or worn. The City also reserves the right to remove any donation, donation recognition object, monument, memorial, park amenity, public art, public improvement project, tribute, or other item or recognition for any reason, which may include but not be limited to safety reasons, deterioration caused by age, neglect or vandalism, and/or the City's inability to finance ongoing maintenance or repairs.

8.4 Acknowledgements and Anonymity

All donations of \$250 or more, for which the donor does not request anonymity, shall be acknowledged by the City Manager, Finance Department, or appropriate director with a letter of appreciation. For a monetary gift given in memorial, tribute, bequest, or recognition of someone, a letter may be sent to the person or family of the person being honored. The City of Platteville is a municipal entity and subject to the provisions of Wisconsin Public Records Laws, the City cannot guarantee the anonymity of individual donor but will work with individuals who wish to remain anonymous in their donations to provide appropriate means for those individuals to make their gifts/donations while maintaining their privacy.

8.5 Appraisals

The City may, at its discretion, request or require an appraisal of real or personal property before accepting any gift or donation.

8.6 Waiver of Terms of this Policy

The Common Council may waive any of the criteria specified within this policy upon finding that it is in the City's best interests.

8.7 Tax liability

The donor is responsible for assigning a monetary value to the gift for tax purposes. Information provided by the City, its officials, employees, or agents concerning gifts/donations is intended to be informational only. It is not intended to substitute professional financial or legal advice or opinions. The City of Platteville makes no representations or guarantees as to the tax implications of any gift or donation made to the City. Donors are responsible and advised to obtain tax and financial advice from appropriate professionals.

8.9 Reports to the Common Council

Directors shall provide a monthly report to the Common Council, including summary details of all gifts/donations with a value greater than \$250.

Attached Appendices:

- A. City of Platteville Donation Agreement Form
- B. City of Platteville Contribution Acknowledgement
- C. Donation Evaluation Criteria
- D. Authorizing Resolution

DRAFT

CITY OF PLATTEVILLE DONATION AGREEMENT FORM

(for gifts and donations of \$250, or more)

DONOR INFORMATION

Organization or Name: _____ Address: _____

Phone: _____ Email: _____

1) Hereby gives the City of Platteville (choose Dept/Division): _____

Please choose category below and if more space is needed for descriptions, please attach a separate paper:

CASH, CHECK, PLEDGE: in the amount of: \$ _____ for the purpose of: _____	
Memorial: _____	Cost: \$ _____
Tribute: _____	Cost: \$ _____
Work(s) of Art: _____	Cost: \$ _____
Public Improvement Project or Proposal: _____	Cost: \$ _____
*For all the above, attach a description to include the purpose of the donation (or intent of the proposal), cost estimates, size, proposed location, timeline, site drawing, type of materials, intended lifespan, future maintenance requirements and costs, and any other relevant information.	
Real Property Address: _____	Assessed or Appraised value: \$ _____
*Attach a description including type of property (residential, vacant land, land with structures, etc), conditions affecting the value of the property (environmental, zoning, other restrictions, etc), maintenance costs, and any other relevant info.	
Personal Property: _____	Valued at: \$ _____ for the purpose of: _____
Equipment: _____	Valued at: \$ _____ for the purpose of: _____
Materials: _____	Valued at: \$ _____ for the purpose of: _____
Description of Service: _____	Valued at: \$ _____ for the purpose of: _____
Other non-monetary gift: _____	Valued at: \$ _____ for the purpose of: _____

2) To the best of my knowledge, this gift/donation is free and clear of all encumbrances and restrictions. All rights, title, and interest in the above stated item(s) or property is hereby given, donated, and transferred to the City of Platteville, its successors and assigns forever and without limiting conditions, except as may be specifically stated herein. It is understood and agreed that I/we Donor(s) retain no right, title, or interest in the donated item(s) or property. **DONOR INITIAL** _____

3) This Donation is subject to the following restrictions/conditions (if any): **NONE** **CONDITIONS** (See attached agreement)

4) The City of Platteville will make reasonable efforts to accommodate the intended purpose of the donation, but reserves the right to utilize, relocate, and/or dispose of any item or property (including items funded by donated funds) as the City deems fit, within the agreed conditions.

DONOR INITIAL _____

5) Will a Donor Recognition Object be requested as part of this gift/donation? **YES** **NO** If so, please attach description.

DONOR – Printed name and Signature(s)

Date

DEPARTMENT HEAD- Printed name and Signature (required)

CITY MANAGER – Printed name and Signature (required if \$5,000, or more)

DATE Reviewed and Accepted By COUNCIL (if required): _____

Department/Division Use Only: Revenue Acct # _____ - _____ - _____ Expense Acct # _____

CONDITIONS AGREEMENT

WHEREAS, the City of Platteville, State of Wisconsin hereinafter referred to as "City"; and,

WHEREAS, *[inserted desired name of organization]*, hereinafter referred to as "Donor", wishes to gift to the City of Platteville, *[inserted desired gift donation or monument]*, for the purpose of *[inserted project, program or service supporting]*; and,

WHEREAS, The City and the Donor understand the Donor is donating certain items and fees under their own free will and choice: and,

WHEREAS, The Donor does not retain any rights or privileges because of the donation other than those that are already inherent to Citizens of the City of Platteville and conditions set forth in this agreement.

NOW, THEREFORE, the City and the Donor hereby agree to the following conditions:

1. Condition -
2. Condition -
3. Condition -
4. Condition -
5. Pending Funding Source – *[if contingent on non-definite funding source like a grant]*

6. Term – Conditions of this agreement shall be in effect until the earliest of the following events: a) expended use of donation, b) end of the project, service or equipment life of the intended purpose, or 15 years from the date of execution of the agreement.
7. City Disclaimer - The City is not obligated to replace any gift/donation or improvement if it is lost, stolen, damaged or worn. The City also reserves the right to remove any donation, donation recognition object, monument, memorial, park amenity, public art, public improvement project, tribute, or other item or recognition for any reason, which may include but not be limited to safety reasons, deterioration caused by age, neglect or vandalism, and/or the City's inability to finance ongoing maintenance or repairs.

DONOR- Printed Name and Signature: _____ DATE: _____

CITY MANAGER- Printed Name and Signature : _____ DATE: _____



«First_Name» «Last_Name»

«Address»

«City», «ST» «Zip»

January 31, 2024

Dear «First_Name»,

Thank you for your _____ gift in the amount of _____ to the City of Platteville during 2024 for the _____. Your contribution will be used to help _____ this community. This _____ will _____ impacting the residents of Platteville and the surrounding area for generations to come.

Thank you again for your support on this project.

Sincerely,



City of Platteville

Donations, Memorials, Naming Authorities, Endowments and Foundations Partnership Policy: Appendix C – Donation Evaluation Criteria

CITY VISION STATEMENT: The City of Platteville is a place of rich history and distinctive character encompassed within the driftless region of Wisconsin. The city strives to be recognized as an inclusive, safe, sustainable, welcoming, and engaged educational community. The city is dedicated to being a regional center for business, focused on expanding affordable housing, and aspires to be the premier visitor destination location in Southwest, Wisconsin.

CITY MISSION STATEMENT: It is the mission of the City of Platteville to continuously improve the quality of life for our residents and visitors by delivering cost effective, highly responsive services with integrity and transparency.

PURPOSE: When reviewing proposed donations of items, equipment, memorials, tributes, public improvement projects, works of art, ETC. the following criteria shall be considered, as well as any other criteria which may be relevant on a case-by-case basis:

- Whether the proposed donation/gift provides improvements to an area of the City which may be deficient in public amenities
- Whether the proposed donation/gift promotes the preservation of historical and cultural aspects of the community
- Whether the proposed gift/donation has an educational component
- Whether the proposed gift/donation helps to promote conservation, preservation and protection of the natural environment
- Whether the proposed donation helps to promote preservation of natural areas and green space where such preservation is suitable, is contemplated by plans, or is otherwise desirable
- Whether the proposed gift/donation is suitable for the purpose proposed
- Whether the proposed gift/donation is compatible with the proposed location, if one has been identified, and other users of the public space
- Whether the proposed gift/donation contributes to, or detracts from, the aesthetic qualities of the surrounding area and other improvements
- Whether the proposed gift/donation quality, scale and character is harmonious with the surrounding public or park setting

- Whether the proposed gift/donation replaces aging, outdated or unsafe infrastructure or reuses, rehabilitates or restores an existing park or municipal feature
- Financial implications to the City based on the cost of the proposed gift/donations or project implementation including installation and ongoing maintenance if applicable and whether the gift/donation covers any anticipated costs
- Provision by the donor for ongoing maintenance and cost of relocation and removal, if necessary
- Susceptibility of the gift/donation to wear and vandalism
- Whether any public safety or security issues is identified and the potential danger to the public health, safety or welfare associated with the proposed gift/donation
- Whether the proposed gift/donation complies with all applicable codes including building codes and Americans with Disabilities Act, requirements, and related laws
- Whether the proposed gift/donation is restricted in any manner and the impact of those restrictions or contingencies

Works of Art: In addition to the above-listed criteria, if the proposed gift/donation is a work of art, the following criteria shall be considered as well as any other criteria which may be relevant on a case-by-case basis.

- Quality of the work based upon a professional assessment of the work, detailed written proposal, drawing or photographs
- Suitability of the theme of artwork to a public venue
- Appropriateness of the artwork to the site, in the case where a site has been requested or identified
- Appropriateness of the process for selecting the artist or artwork
- Qualifications of the artist based on documentation of past work and the artist's professional qualifications