

## THE CITY OF PLATTEVILLE, WISCONSIN COMMON COUNCIL AGENDA

PUBLIC NOTICE is hereby given that a regular meeting of the Common Council of the City of Platteville shall be held on Tuesday, February 25, 2025, at 6:00 PM in the Council Chambers at 75 North Bonson Street, Platteville, WI.

**\*Please note - this meeting will be held in-person.**

**The following link can be used to view the livestream of the meeting:**

<https://us02web.zoom.us/j/89465034744>

### I. CALL TO ORDER

### II. ROLL CALL

### III. SPECIAL PRESENTATION – Annual Tourism Report – Platteville Regional Chamber of Commerce Executive Director Wayne Wodarz

### IV. CONSIDERATION OF CONSENT AGENDA – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

- A. Council Minutes – 2/11/25 Regular
- B. Payment of Bills
- C. Appointments to Boards and Commissions
- D. Licenses
  - 1. Temporary Class “B” to serve Fermented Malt Beverages to Friends of Our Gallery, 120 West Main Street
    - a. 4:00 PM to 7:00 PM on Friday, March 7, for Artist Reception
    - b. 4:00 PM to 7:00 PM on Friday, May 16, for Artist Reception/Roger Gottschalk Exhibit
    - c. 4:00 PM to 7:00 PM on Friday, June 27, for Artist Reception/Synthesis Show
- E. Banner Permit – March 17 (weather dependent) to April 13 for the Platteville Fire Department Annual Pancake Breakfast Fundraiser

### V. CITIZENS’ COMMENTS, OBSERVATIONS and PETITIONS, if any – Please limit comments to no more than five minutes.

### VI. REPORTS

- A. Board/Commission/Committee Minutes (Council Representative)
  - 1. Tourism Committee (Kopp) 11/14/24
  - 2. Airport Commission (Gates) 1/13/25
  - 3. Museum Board (Nall) 1/15/25
  - 4. Community Safe Routes Committee (Nall) 1/20/25
  - 5. Parks, Forestry & Recreation Committee (Gates) 1/20/25

## VII. ACTION

- A. Ordinance 25-01 Establishing a Board of Absentee Canvassers at a Central Count Location in the City of Platteville [2/11/25]

## VIII. ADJOURNMENT

**\*Please note - this meeting will be held in-person.**

Please click the link below to join the webinar to view the livestream:

<https://us02web.zoom.us/j/89465034744>

or visit [zoom.us](https://zoom.us), select "Join a Meeting" and enter the Webinar ID: 894 6503 4744

Connect by phone:

877 853 5257 (Toll Free) or

888 475 4499 (Toll Free)

Webinar ID: 894 6503 4744

*If your attendance requires special accommodation, write City Clerk, P.O. Box 780, Platteville, WI 53818 or call (608) 348-9741 Option 6.*

**THE CITY OF PLATTEVILLE, WISCONSIN  
COUNCIL SUMMARY SHEET**

<b>COUNCIL SECTION: PRESENTATION ITEM NUMBER: III.</b>	<b>TITLE:</b> Platteville Regional Chamber of Commerce – Annual Tourism Report	<b>DATE:</b> February 25, 2025 <b>VOTE REQUIRED:</b> None
<b>PREPARED BY: Clinton Langreck, City Manager</b>		

**Description:**

Platteville Regional Chamber of Commerce Executive Director Wayne Wodarz presents the Annual Tourism Report.

**Attachments:**

- Annual Tourism Report Presentation

# **PLATTEVILLE REGIONAL CHAMBER TOURISM ENTITY REPORT FOR THE YEAR 2024**

The Platteville Regional Chamber's marketing plan for the community of Platteville had six major components:

1. The Wisconsin Welcome Center-Platteville
2. Destination Marketing of Platteville
3. Website and Social Media
4. Public Relations/Calendar of Events
5. Events/Projects
6. Contract Administration

The results for 2024 show that the steady growth in room tax we have experienced during the past two years has begun to taper off. During 2022 and 2023 we realized record room tax revenue in 6 of the 8 quarters. This increase began with some of the promotions we were able to bring forward by utilizing the Destination Marketing Organization Grant from the Wisconsin Department of Tourism we received in 2022. This grant allowed us to key in on some opportunities we had never had the funds to do previously and presented us with some markets that we had never explored. We had been on a roll ever since.

So, we planned 2024 with great optimism and a spending plan to exceed what we had spent previously. As most are aware, many of the publication deadlines fall within the first quarter of the year with distribution taking place in the second quarter. Thus, spending is typically higher in the first half of the year. First quarter 2024 we were down 14%, and through the third quarter we are down 13%, so results have been consistent. The 4<sup>th</sup> quarter report has not been released to the Chamber as of today.

Despite the slight decline in room tax revenue, there is still a great deal of optimism because each of the revenue totals for the first three quarters is still among the second or third best numbers for each of those quarters. It is very hard to break records, quarter after quarter, or year after year. But we have gained traction in some national publications we use and in markets we target that continue to give us optimism and hope to experience these big numbers again. And just so we do not forget, there is still one lodging property that has continued to be closed since a fire in October of 2019. It is hoped to have this property opened sometime in 2025.

Our Wisconsin weather has no doubt impacted visitors and guests. Many events and programs are very weather dependent. We had a wet spring, and a dry fall, which impacted outdoor recreation and leaf looking. There has also been a tremendous amount of competition when it comes to events in our region as well. If you look at a community's

calendar of events, rarely is there only one activity taking place on a weekend. Now, we must pick and choose what we want to do or where we want to go.

One of the most notable expenditures in the Tourism budget was the hiring of a Tourism Marketing Coordinator. Dena Nechkash was hired in September of 2023 to assist us with our tourism promotion. Her first project was the creation of the Facebook page, Discover Platteville WI. The Discover page is devoted **only** to tourism. This allows us to better track the analytics as to who is following our page and what information they find most useful or interesting. Details of this Facebook page will be found on the website and social media section of this report. We also duplicate some tourism posts on the Chamber page as well.

Please remember that this report is based on our Tourism Action Plan for revenues generated from the hotel tax. The following are the ways we were able to promote Platteville and local tourism in 2024, divided into the six components:

### **1. WISCONSIN WELCOME CENTER-PLATTEVILLE** *(\$72,500 Budgeted, 50% of total budget, Spent \$78,000)*

This line item within our tourism budget includes rent (utilities, computers, phones, copy machines, supplies, postage & shipping, maintenance of building & equipment, etc.) and staffing for the Welcome Center.

Statistics from the Welcome Center for 2024:

- **Number of Visitors:** 4,599 -- down slightly from 4,807 in 2023
  - Katie's Garden events had weather challenges
- **E-mails & Tourism Related Calls:** thousands of emails & calls were received.
  - Tourism-related inquiries, press releases, fulfillment of questions relating to lodging, events, meetings, information sharing, brochures, etc.
- **Tourism Packets mailed:** 55 – equal to last year
  - 1,037 packets from Midwest Living postcard requests equaling last year.
- **Bundled Packets:** 342 packaged bundles distributed off the porch (415 in 2023)
  - Many visitors choose to come inside now to explore more!
- **Publication Distribution:** Over 30,000 brochures, maps and publications were disbursed through the Platteville Welcome Center during 2024, down slightly from last year.
- **EV Charging Stations:** 84 vehicles utilized our charging stations for power during 2024, up from 77 the previous year. This should continue to grow.
- **Hours of Operation:** Welcome Center maintained our open hours of 8 a.m.-5 p.m. Monday-Friday, January 1<sup>st</sup> through December 31<sup>st</sup>. May 1<sup>st</sup> through October 31<sup>st</sup> expanded to be open weekend hours of Saturday, 10 a.m. to 4 p.m., and Sunday, 10 a.m. to 2 p.m. for the tourism season.

We are one of only six Wisconsin Welcome Centers throughout the State of Wisconsin. Our purpose will remain to greet visitors and “sell Platteville and Southwest Wisconsin” through promotion of the hotels, restaurants, attractions, events, and retail outlets. We will continue to stock and order brochures; give directions; track visitors; answer phones;

distribute maps and brochures; and assist all travelers with itineraries, history and any other need they may have. We want to be the leader in customer service and information.

We provide information to those traveling throughout Southwest Wisconsin. We are also a local tourism resource for our community and many community members visit our location each year to gather travel information.

## **2. DESTINATION MARKETING OF PLATTEVILLE**

*(\$33,350 Budgeted, 23% of total budget, Spent \$48,000)*

The Platteville Regional Chamber uses a variety of advertising mediums to promote our community to visitors in more distant locations, including the following:

- Platteville Community Guide
  - Produced **17,500** copies and distributed over **15,100** of the annual Platteville Community Guide throughout the State of Wisconsin and tri-state area. This year we did insert it into the local shoppers to make sure all households received one.
  - This guide is the publication we use when visitors request information about our community.
  - It is also a tool used by other partners to market relocation of families and businesses for economic development reasons.
- Dubuque Travel Planner
  - We promote the Platteville community through a paid advertisement in the Dubuque Travel Planner, produced by Travel Dubuque.
  - Over **100,000** copies produced and distributed throughout the United States.
- Grant County Activity Guide
  - The Platteville Chamber purchased the inside cover of the Grant County Activity Guide in 2024 for an ad featuring Platteville events and Wisconsin Welcome Center information.
  - Over **37,500** total copies of this tourism publication were produced and distributed in 2024 throughout Wisconsin, Illinois, and Iowa, plus shipped to many areas within the United States. (**21,000** inserted in Shopping News)
- Print and Distribute 2024 Platteville Community Event Posters
  - Hometown Festival Week including Southwest Music Festival
  - Dairy Days
  - Farm to Table Dinner event
  - Holiday Events/Promotions
- Department of Tourism Official Travel Guides
  - Information and photos are submitted to the Department of Tourism for their website and for use in their publications.
  - We purchased a full-page ad in the official Travel Wisconsin Guide.
- Radio Advertising
  - In 2024, the Chamber coordinated radio advertising to promote the Platteville community throughout the tri-state area for several community

events, which included Hometown Festival Week including the Southwest Music Festival, Farm to Family Dinner and Holiday Promotions.

- Also did several Tourism related campaigns to encourage travel including during National Tourism Week and Fall Color Leaf touring.

### **3. WEBSITE/SOCIAL MEDIA**

*(\$8,700 Budgeted, 6% of total budget, Spent \$12,500)*

- **Platteville.com**
  - Platteville Regional Chamber's website, promoting Platteville attractions and events for the community, continues to be an up-to-date tourism resource.
  - The website had 25,000 users with **85,346** views. The communities with the heaviest use are Chicago, Platteville, Dallas, Dubuque, Madison, Minneapolis, Lancaster, Milwaukee, and Dodgeville. Our events page attracts the most views.
- **TravelWisconsin.com**
  - The Platteville Regional Chamber updates entries on the Wisconsin Department of Tourism website, adding local information to the state-wide database for lodging, dining, attractions and events, allowing us to get visibility from across the state. The Chamber is an official Extranet Partner with the Department, updating the Department about Platteville and area events/promotions. This year the website attracted **10.9 million** users.
- **GrantCounty.org**
  - Platteville also contributes significant information to the Grant County website, including events, tourism businesses and community updates. This website also serves as the official tourism hub for the county. A great focus on updating community information has taken place this year.
- **Facebook.com/Platteville Regional Chamber**
  - The Chamber has actively improved its presence on Facebook this year.
    - Posts included a mix of images, graphics and shares and video.
    - 240 posts in 2024
    - Saw an increase in Facebook followers – 3,616 followers in 2024, up from 3,462 in 2023. (4%)
    - Our reach was 91,000 – up from 48,652 last year
    - 75 Instagram posts versus 100 last year
- **Facebook.com/Discover Platteville WI**
  - In September of 2023 we created a new Facebook account to better focus on and promote tourism. This new page has allowed us to better track our visitors and allow us to focus more on what they are interested in visiting. Here is what we have accomplished in 2024:
    - 70 organic posts versus 29 posts last year
    - 80 Posts included a mix of videos, images, graphics, and shares
    - Facebook visits– 3,961 versus 2,660 last year (+48.9%)
    - Facebook reached- 24,707 versus 23,712 last year (+4.2%)
    - Page views- 9,867
    - Instagram posts- 30

#### **4. PUBLIC RELATIONS/CALENDAR OF EVENTS**

*(\$8,700 Budgeted, 2% of total budget, Spent \$6,800)*

The Platteville Regional Chamber compiles and maintains a calendar of events for the community and promotes these local events through various platforms. The process of promoting local events continued to remain a high priority throughout 2024 as many events came back bigger than ever. A great deal of attention was given to ensuring that our ongoing community events were listed in all the various venues available to us, helping to ensure each event's success. These included:

- [www.platteville.com](http://www.platteville.com)
- Platteville Community Guide
- [www.TravelWisconsin.com](http://www.TravelWisconsin.com)
- Hidden Valleys of Southwest Wisconsin publication
- Telegraph Herald's Vacationland print publication, both spring and fall
- The Shopping News' Day Tripper and digital publication
- The Platteville Journal's Exploring the Tri-States print publication
- [www.grantcounty.org](http://www.grantcounty.org)
- Platteville Regional Chamber's monthly Newsletter and weekly News In A Nutshell, both e-mailed to all Chamber members
- Holiday Calendar of Events distributed on posters around Platteville, on our website and e-mailed to Chamber members
- Radio Guest Spotlights featuring National Tourism Week, Hometown Festival Week, Southwest Music Festival, Day on the Farm, Taste of Platteville & Pickleball Tournament, and Holiday Events
- City of Platteville 53818 Magazine

The Platteville Regional Chamber also writes press releases, produces media kits and maintains a very successful relationship and actively participates with its tourism partners:

- Wisconsin Department of Tourism
- Southwest Wisconsin Chamber Alliance
- Grant County Tourism
- City of Platteville
- Regional Attractions
- Regional Media
- Travel Dubuque
- We provided editorial for several publications including, but not limited to:
  - The Galenian
  - Vacationland
  - Grant County Activity Guide
  - Hidden Valleys
- We issued press releases and specific articles on events and special promotions to our area media sources including radio.
- We worked with the Department of Tourism on various projects.



- We served as an official Fall Color Coordinator for Grant County for the Department of Tourism.
- We attended the Wisconsin Governor’s Conference on Tourism (WIGCOT), which is one of the nation’s premier tourism conferences. We were able to get updates on state and national tourism trends, learn about upcoming programs and changes in the industry, as well as network with regional and state leaders. We also submitted and presented local nominees for the awards to make Platteville a visible tourism advocate.
- We attended informative webinars on outdoor tourism and quarterly tourism updates, including the Fall Tourism Conference put on by Travel Wisconsin.
- We maintained a tourism information center with over 500 tourism publications.
- We represented the community of Platteville through active participation with Grant County Tourism Council, The Southwest Chamber Alliance, and Travel Dubuque.
- Worked closely with UW-Platteville Athletic Department to showcase our weekend events coinciding with Football games.
- Staff attended the monthly Grant County Tourism Council meetings and assisted with the development of the annual Grant County Activity Guide.
- Space has been identified within our Welcome Center for displays by the Mining & Jamison Museums and UW-Platteville to promote their athletic and cultural events.
- We shared regional tourism partners’ attractions, events and information on our Facebook page.
- We recently created and maintained a new tourism Facebook page, Discover Platteville, WI, to better focus and promote tourism opportunities in our community and region.

## 5. EVENTS/PROJECTS

*(\$17,400 Budgeted, 12% of total budget, Spent \$17,100)*

This year we had a full schedule of local events that were promoted. The Southwest Music Festival and Annual Dairy Days activities are long-standing events that offer a great opportunity to bring guests to town. Here is a brief highlight of our local events:

- **Hometown Festival Week**  
This weeklong celebration, held in July each year, celebrates our community as a wonderful place to live, work and play. The Hometown Festival featured many of our usual events. Some of these included:
  - Southwest Berry Fest
  - Southwest Auto Club’s Car Cruise In on Main
  - 20<sup>th</sup> Anniversary of Katie’s Garden
  - Party in the Park “Salute to Volunteers”
  - Art & Craft Fair in City Park with live Music
  - Southwest Christian Music Festival

- **Southwest Music Festival**

This year's event was modified to a shorter time frame as was done in past years. We continue to showcase this as a "tourism" event for the region, being held in Platteville. We promoted this event in a regional effort to bring more visitors and guests into our community that could enjoy the event, as well as spend their dollars in our community. Some advertising was featured in Dubuque publications and radio, and in regional social media throughout Grant and Crawford Counties.

- **Ag-Tourism Events**

In 2024 we were pleased to offer the "Farm to Table Dinner" event held at the Broske event center. The event was a little earlier than prior year's (August 9<sup>th</sup>) but was based on the availability of the venue. We had a beautiful day that made for a wonderful, beautiful Friday evening to dine out. The event was promoted as a carry out with a dine in option, but more than half ate indoors, making us consider a future dine in event. Most of the ingredients were grown locally giving visibility to our area producers and farmers through advertising and signage. Although this was not a sold-out event, many compliments were heard on the menu. This event will alternate every other year with the Day on the Farm event, which will be held on September 18, 2025.

- **Mining and Rollo Jamison Museum**

As the Tourism entity, we collaborated with the Mining & Rollo Jamison Museums to promote events and tours that showcased the museums. Museum events such as the Heritage Day, STEM events, and special presentations including lyceums and virtual tours were highlighted and promoted. We devoted several months of billboard advertising to represent the Mining Museum and have worked with the museum to coordinate advertising opportunities with Grant County Tourism and Travel Dubuque. We have continued to promote The Mining & Rollo Jamison Museums in national media publications such as Midwest Living, Woman's Day and Good Housekeeping. And we will continue to be a major sponsor for the "M" Ball.

- **Historic Re-Enactment**

We have also continued our partnership with The Mining & Rollo Jamison Museums and the Historic Re-Enactment Committee to help promote this event that captures much of the history of the region from the 1750's to the 1800's. This year's attendance was very good and attracted many schools and visitors to our community.

- **Taste of Platteville and Pickleball Tournament**

For the third year in a row, the Platteville Regional Chamber has partnered with the City of Platteville, Platteville Main Street Program, and Grant County to host a Taste of Platteville event in conjunction with a Pickleball Tournament. This has achieved fantastic participation in the number of vendors as well as attendees wanting to taste small portion samples at an affordable price. The Tournament has had success in drawing folks to our amazing facility and has gotten the word out that we have great amenities in our community.

## **6. CONTRACT ADMINISTRATION**

*(\$4,350 Budgeted, 3% of total budget, Spent \$5,000)*

Staff prepared routine reports and produced financial statements per the Tourism Entity Agreement to the City's Tourism Committee in 2024. Staff also attended regular meetings of the Tourism Committee. The Chamber's financials prepared by our accountant and the year-end financial report is made part of this report.



*Serving as the Tourism Entity for the City of Platteville*

## **PROPOSED TOURISM ACTION PLAN 2025**

11/19/2024 approved by the Chamber Tourism Council

12/18/24 approved by the Chamber Board

### **Campaign Philosophy**

The Platteville Regional Chamber continues to expand its reach to promote local, regional, and state tourism into 2025. Over the past several years, we have developed a more rounded program that has allowed us to expand our reach into neighboring states. We are confident that we have developed a strong promotional marketing campaign.

- Room Tax Revenue from 2024 was slightly down (12.5%) from 2023, but we have experienced 6 out of 8 **record** quarters of room tax revenue during the past two years.
- Conversations with our lodging properties have revealed that industry partners are forecasting a slight increase in bookings for next year due to regional project lists documenting some area construction. However, there continue to be unknowns with fuel prices, inflation, etc., that may impact this forecasting.
- Our funding (room tax revenue) will likely continue to remain steady, but in an effort to be vigilant and cost effective, we will target a 7 % decrease as our goal.
- As always, we will keep a watchful eye on and adjust our spending as revenue numbers dictate.
- The Tourism Entity dedicated funding in 2024 to draw tourists from Iowa, Minnesota, Illinois, and Eastern Wisconsin to Platteville and Southwest Wisconsin.
- We continue to recruit regional visitors to the Platteville community while they are visiting the tri-state area for other reasons and attractions.
- Will continue to collaborate with neighboring tourism entities to promote our local events, attractions, and businesses, and prepare messages in a variety of formats to reach a broader audience.

The Wisconsin Welcome Center-Platteville is a vital asset to our community, welcoming over 12,000 visitors again in 2024.

- Signage along Hwy. 151 directs traffic from the four-lane highway to the tourism information center.
- Trained staff are available to give directions, make suggestions for dining, lodging, and attractions; and provide free maps and brochures for future travel opportunities.
- Our brochure collection continues to grow as we add more resources for visitors each month.
- The Electric Vehicle Charging stations have been a welcome addition since 2023 and have attracted more vehicles as travelers learn of this new offering at our Welcome Center. Through October, 66 vehicles have plugged into our charger. Last year saw a total of 77 vehicles.

Collaborating with tourism entities in Galena, IL, and Dubuque, IA, whose combined budgets are more than \$2.5 million, allows us to attract visitors they are already targeting from Chicago, Milwaukee, Madison, Des Moines, Cedar Rapids, Iowa City, Quad Cities, St. Louis and beyond. Opportunities to collaborate with other neighboring partners can reduce costs and still run an effective campaign in major markets and will also allow for marketing in multiple areas. These partnerships have proven effective.

Our marketing plan is based on traditional methods, including print and radio advertising, press releases, event listings, and outdoor signage, as well as website and social media to promote our local events and attractions.

The recently created Tourism Marketing Coordinator position has allowed us additional support to better promote our tourism assets, attractions and the region. The addition of the new Facebook and Instagram pages, Discover Platteville WI, have given us the ability to better track who is following our tourism information, and what they are interested in. We also realize that our website is over 5 years old and will evaluate the effectiveness of it to determine how adaptable new marketing ideas and methods will be to implement with our current structure. We may begin the process of looking into other options that may be more functional that will allow us to more easily pull in any digital formats that may be created.

We will continue to spread funding into multiple platforms to effectively use the room tax money to promote the region as a destination and attract new visitors. And as always, we will monitor our incoming room tax, and expenditures as the year progresses.

Here is our proposed plan:

## Supporting Documentation

### 1. VISITOR CENTER – \$66,150 (49% of budget)

The Tourism Entity will continue to operate a year-round visitor center – known as Wisconsin Welcome Center-Platteville, one of six such official locations throughout the State of Wisconsin.

- Winter hours of operation will be Monday-Friday from 8AM-5PM from November 1<sup>st</sup> through April 30<sup>th</sup>.
- Summer hours of Monday-Friday 8AM-5PM, Saturdays 10AM-4PM and Sundays from 10AM-2PM from May 1<sup>st</sup> through October 31<sup>st</sup>.

Expenses include

- rent a portion of the Chamber office
- staffing
- equipment (such as phones, computers, copy machine)
- supplies
- postage (for sending out visitor packets and Platteville Community Guides)
- free wifi to visitors
- assistance with internet searches for the convenience of our visitors

Many visitors complement our staff on their friendliness and knowledge of the area. We are known to go the extra mile to provide our guests with the services they need. The facility is very clean, and offers summer travelers the opportunity to get out, stretch their legs on the trail, and have a picnic lunch in the garden.

Staff continue to be trained to greet visitors and “sell Platteville” by promoting hotels, restaurants, attractions, events, and retail in our community. Additional duties include general housekeeping, stocking and ordering brochures, giving directions, tracking visitors, answering phones, distributing maps, helping with itineraries, sharing history and current events.

Rent (includes utilities, equipment usage) =	\$13,800
Office supplies/Postage/Dues/Subscriptions =	\$5,000
Staffing = 40 hours per week November 1 <sup>st</sup> -April 30 <sup>th</sup> and 50 hours per week May 1 <sup>st</sup> through October 31 <sup>st</sup> ) =	<u>\$47,350</u>
	<b>\$66,150</b>

## 2. DESTINATION MARKETING — \$31,050 (23% of budget)

- **Lamar Advertising-Dyersville Billboard** (\$6,800) 72,000 views weekly
- **Midwest Living Magazine** (\$6,000-half page) audience of 2.2 million in the US, includes reader response program & editorial
- **Brewers Yearbook** (\$5,000-full page) audience of 700,000 Brewers fans, sold at American Family Field and area sporting goods retailers
- **Department of Tourism Travel Wisconsin Travel Guide** – (\$3,200-half page) 200,000 copies distributed annually
- **Advent Media Group (AMG)- Woman’s Day & Good Housekeeping** (\$3,000-full-page) Readership 38,591, Subscribers 9219 (distribution location TBD)
- **Platteville Community Guide-** (\$3,000) 17,500 copies w/6,200 inserted into Grant & Lafayette County Shopping News
- **The Galenian** (\$1,600 x 2 editions full page) – Published by the Galena Gazette in Galena, IL. Over 47,000 copies are printed in each spring and fall edition.
- **Dubuque Travel Guide-** (\$1,970-1/2 page) – 70,000 copies are produced and distributed at travel shows and are available to the 1.5 million visitors to the Dubuque area each year
- **Great River Road** publication – (\$1,850-full page)
- **Grant County Activity Guide** – (\$1,400-full page inside cover) 37,000 copies published and distributed throughout the Midwest.
- **Shopping News “Day Tripper”** – (\$600x 2) Spring & Fall Editions-Full page
- **Northwoods Map (WI Travel Atlas)-** (\$1,000-1/8 page and listing, also on map)
- **TH Vacationland-**(\$500 x 2 editions 1/2 page for spring, full page for fall)
- **Quad City Times 101 Things to Do-**(\$600 x 2 editions-1/8-page spring & fall)
- **Joint Effort Marketing w/Platteville Economic Partners-** (\$1,000)
- **Miner’s Ball sponsorship** (The Mining & Rollo Jamison Museums) -(\$1,000)
- **Hidden Valleys-** (\$845 1/3 page)
- **Platteville Journal “Exploring the Tri-States”** – (\$525 full page)
- **Southwest Wisconsin Chamber Alliance Joint Effort Marketing** (\$500)
- **PCA Trail Map-**(\$500)
- **Grant County Tourism Marketing support** – (\$500)
- **Along the River --** (\$300 1/8 page)
- **Additional opportunities & publications as discussed with the Tourism Council**

**3. WEBSITE/SOCIAL MEDIA – \$9,450 (7% of budget)**

The Tourism Entity maintains and updates the Chamber’s website – [www.Platteville.com](http://www.Platteville.com) – to help promote attractions and events for the whole community in an effort to encourage tourism. This information is available 24 hours a day, 365 days a year and is consistently monitored and updated.

The Tourism Entity has invested much time and energy to create and hire a staff position to put a major emphasis on utilizing social media geared specifically towards tourism by creating the new Facebook Page, Discover Platteville WI. This new venture has drawn over 41,000 views in its first year, with 600 link clicks and 6,200 page visits. An Instagram page has also been established. These new creations will help us to utilize previously produced video and should allow us more opportunity to explore potential digital marketing programs. We will be better able to determine what our followers are interested in, and what the demographics tell us so that we can focus our time and attention more accurately.

The Tourism Entity is an official Extranet Partner with the Wisconsin Department of Tourism, the responsibilities of which are to update the Department about Platteville and area events/promotions. As such, the Tourism Entity will continue to provide updates onto the Wisconsin Department of Tourism website – [www.travelwisconsin.com](http://www.travelwisconsin.com). This statewide database has information on lodging, dining, attractions and events for our community. The Tourism Entity also provides the Department of Tourism with updates on the fall color, snow, hiking, and biking trails, local photos and details about attractions and upcoming events.

The Tourism Entity will also contribute marketing information (events, attractions, lodging, etc.) to the Grant County website, [www.grantcounty.org](http://www.grantcounty.org).

Staffing	\$7,450
Chamber Website Maintenance	\$2,000

**4. CONTRACT ADMINISTRATION – \$4,050 (3% of budget)**

These are costs specifically allocated to the cost to administer the tourism entity contract. It includes staff attendance at quarterly City Tourism Committee meetings and designated City Council meetings, monthly reports, cost of accountant and legal fees, and compilation and production of the annual report.

Staffing	\$2,050
Accounting/Legal Fees	\$2,000



**5. CALENDAR OF EVENTS/PUBLIC RELATIONS — \$8,100 (6% of budget)**

The Tourism Entity will continue to advertise local events through their website online calendar, the Platteville Community Guide, Department of Tourism publications, area newspapers & tourism publications – Hidden Valley publication, Telegraph Herald Vacationland, Day Tripper and Exploring the Tri-States. In addition, the Tourism Entity includes events in their monthly newsletter calendar and produces a “Holiday Calendar of Events” for the community. The Tourism Entity will also utilize print, radio, website and social media advertising for community events. All our events and promotions will be submitted to the Department of Tourism’s website – [www.travelwisconsin.com](http://www.travelwisconsin.com).. We have also been sending UW-Platteville weekly calendar of events notifications to promote to all athletes’ families attending Home Games.

The Tourism Entity will also write and distribute press releases, produce media kits and continue to maintain a very successful relationship with the Wisconsin Department of Tourism. We provide editorial for many publications as well, including Vacationland, the Grant County Visitor Guide, our own Platteville community guide, plus many others. We also have radio interviews as necessary during which we promote the Welcome Center and community events. Travel and training expenses will also be allocated under this category. We intend to foster partnerships to develop day trips and tours to promote our community and region.

Staffing = \$6,100  
Travel/training expenses \$2,000

**6. EVENT LISTINGS & PROJECTS — \$16,200 (12% of budget)**

As the Tourism Entity, we realize that events and miscellaneous projects are a great draw for visitors. The Chamber’s efforts to create, organize and host multiple events each year have created annual events/festivals that are becoming increasingly popular, and attendance has been on the upswing across the board. The Platteville Regional Chamber’s signature events include:

- \*Southwest Music Festival (Saturday, July 19, 2025)
- \*Hometown Festival Arts & Craft Fair (Saturday, July 26, 2025)
- \*Bi-Annual Ag-tourism “Day on the Farm” event (October 18, 2025)
- \*77<sup>th</sup> Dairy Days Parade (Saturday, September 12, 2025)

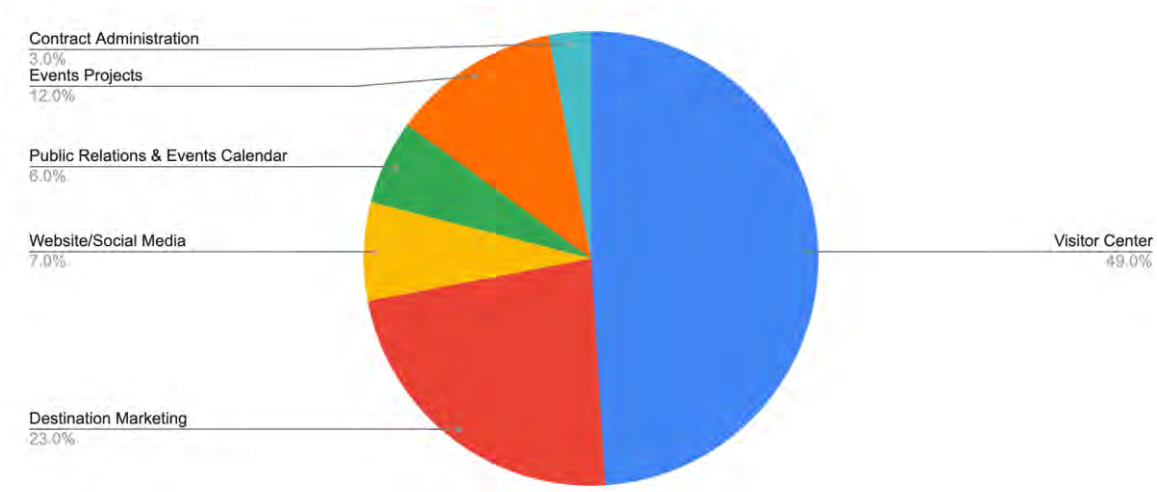
We will continue to locally promote other community events such as Dairy Days, 4<sup>th</sup> of July, and all events hosted and coordinated by The Mining & Rollo Jamison Museums, including a top tier sponsorship to the Miner’s Ball. And we will also promote events hosted and coordinated by UW-Platteville’s Center for The Arts and Athletic Department. This promotion will be done by way of print, social media, and email notices. Moving forward, we plan to promote these signature events to areas outside our local area to reach farther. We wish to broaden our advertising area to partner more with Dubuque, Dyersville, Galena, and other regional communities and entities.

Staffing = \$16,200

### Proposed 2025 Tourism Budget

	<u>2023</u>	<u>2024</u>	<u>2025</u>
1. Visitor Center (49%)	\$60,000	\$72,500	\$66,150
2. Destination Marketing (23%)	27,600	33,350	31,050
3. Website/Social Media (7%):	7,200	8,700	9,450
4. Contract Administration (3%):	3,600	4,350	4,050
5. Public Relations & Events Calendar (6%):	7,200	8,700	8,100
6. Events/Projects (12%):	<u>14,400</u>	<u>17,400</u>	<u>16,200</u>
<b>TOTAL EXPENDITURES</b>	<b>\$120,000</b>	<b>\$145,000</b>	<b>\$135,000</b>

### Proposed 2025 Tourism Budget Breakdown



**WISH LIST ITEMS IF REVENUES EXCEED BUDGET** (in no particular order):

- Digital Marketing
- Drone videos
- Billboard Continuation
- ATV/UTV trail videos
- Social Media boosting
- Travel Expos or Shows
- Add Platteville destinations and attractions to other platforms (Tripadvisor, etc.)



## **Social Media Annual Report: 2024**

### **General Data for 2024:**

- **Page Views:** 9,867
- **Reach:** 24,707 (up 4.2%)
- **Content Interactions:** 2,500 (up 36.3%)
- **Link Clicks:** 400 (up 80.2%)
- **Page Visits:** 3,961 (up 48.9%)
- **Follows:** 291 (down 38.9%)
- **Facebook Posts:** 70
- **Instagram Posts:** 30
- **Facebook Shares:** 80

### **Audience (*lifetime*):**

- 749 Followers
- 74.6% Women / 25.4% Men
- Top Cities
  - Platteville - 39%
  - Lancaster - 35%
  - Dubuque, IA - 3.3%
  - Cuba City - 2/9%
  - Belmont - 1.7%
  - Dodgeville - 1.5%
  - Mineral Point - 1.5%
  - Galena, IL - 1.1%
  - Cassville - 0.9%
  - Milwaukee - 0.9%

### **2025 Goals**

- Grow following (achieve 1,000 followers)
- Increase reach by boosting recreation or event posts at least once a month

Tourism Impacts															
Wisconsin and Counties - Alphabetical															
County	Total Economic Impact			Direct Visitor Spending			Employment			Total Labor Income			State and Local Taxes		
	Millions		%	Millions		%	Total		%	Millions		%	Millions		%
	2022	2023		2022	2023		2022	2023		2022	2023		2022	2023	
<b>Wisconsin</b>	<b>\$23,731</b>	<b>\$25,003</b>	<b>5.4%</b>	<b>\$14,956.2</b>	<b>\$15,707.0</b>	<b>5.0%</b>	<b>174,623</b>	<b>178,045</b>	<b>2.0%</b>	<b>\$6,525.7</b>	<b>\$6,820.2</b>	<b>4.5%</b>	<b>\$1,518.0</b>	<b>\$1,605.8</b>	<b>5.8%</b>
Adams County	\$241	\$250	4.0%	\$178.0	\$183.9	3.3%	1,534	1,586	3.4%	\$53.7	\$57.7	7.5%	\$16.8	\$17.9	6.8%
Ashland County	\$65	\$66	1.0%	\$43.0	\$42.5	-1.1%	566	549	-3.0%	\$16.8	\$17.2	2.4%	\$5.0	\$5.0	-0.5%
Barron County	\$180	\$187	3.5%	\$123.4	\$126.5	2.5%	1,346	1,362	1.2%	\$44.8	\$46.0	2.7%	\$11.1	\$11.6	4.0%
Bayfield County	\$90	\$93	3.5%	\$67.8	\$69.8	2.8%	706	701	-0.7%	\$15.6	\$16.5	5.3%	\$7.6	\$7.8	1.9%
Brown County	\$1,275	\$1,335	4.7%	\$768.1	\$798.2	3.9%	10,397	10,676	2.7%	\$558.7	\$572.7	2.5%	\$96.2	\$100.5	4.5%
Buffalo County	\$28	\$29	0.9%	\$18.9	\$18.7	-1.3%	231	222	-3.8%	\$5.6	\$5.6	-0.9%	\$1.7	\$1.7	-0.6%
Burnett County	\$44	\$47	5.0%	\$29.6	\$31.0	4.6%	360	364	1.2%	\$9.0	\$9.5	4.7%	\$3.0	\$3.1	4.7%
Calumet County	\$68	\$74	7.8%	\$36.4	\$39.7	9.2%	577	617	7.0%	\$18.6	\$19.8	6.7%	\$3.7	\$4.1	8.5%
Chippewa County	\$175	\$184	5.5%	\$114.9	\$121.0	5.2%	1,403	1,403	0.0%	\$44.8	\$45.9	2.3%	\$10.3	\$11.0	6.3%
Clark County	\$60	\$64	5.9%	\$37.0	\$39.2	5.7%	340	346	1.7%	\$7.9	\$8.0	0.8%	\$3.1	\$3.3	7.2%
Columbia County	\$201	\$211	5.2%	\$133.0	\$139.5	4.8%	1,717	1,702	-0.9%	\$52.9	\$55.2	4.4%	\$15.7	\$16.1	2.5%
Crawford County	\$71	\$73	2.0%	\$48.7	\$48.9	0.4%	673	658	-2.1%	\$15.5	\$15.7	1.8%	\$5.6	\$5.6	-0.5%
Dane County	\$2,363	\$2,561	8.4%	\$1,358.1	\$1,493.0	9.9%	17,955	18,811	4.8%	\$746.9	\$795.2	6.5%	\$154.2	\$170.5	10.6%
Dodge County	\$171	\$181	5.6%	\$93.4	\$98.3	5.2%	1,394	1,406	0.9%	\$40.2	\$41.5	3.2%	\$9.4	\$9.8	4.9%
Door County	\$587	\$620	5.7%	\$470.7	\$497.0	5.6%	3,331	3,444	3.4%	\$113.3	\$121.6	7.3%	\$47.8	\$51.0	6.6%
Douglas County	\$166	\$178	7.4%	\$116.4	\$125.6	7.9%	1,279	1,324	3.5%	\$36.6	\$38.4	4.8%	\$11.7	\$12.7	8.4%
Dunn County	\$96	\$101	5.5%	\$56.7	\$59.6	5.1%	751	792	5.5%	\$20.7	\$21.6	4.6%	\$6.0	\$6.5	9.3%
Eau Claire County	\$434	\$459	5.6%	\$270.1	\$284.5	5.4%	3,851	3,893	1.1%	\$127.6	\$133.1	4.3%	\$29.8	\$31.4	5.3%
Florence County	\$10	\$11	5.0%	\$6.3	\$6.7	5.4%	87	91	3.8%	\$2.1	\$2.1	0.9%	\$0.6	\$0.6	6.7%
Fond du Lac County	\$274	\$283	3.0%	\$162.5	\$164.4	1.2%	2,363	2,361	-0.1%	\$74.4	\$76.7	3.1%	\$17.5	\$17.8	2.0%
Forest County	\$24	\$25	5.8%	\$14.8	\$15.7	6.4%	195	192	-1.4%	\$3.6	\$3.7	4.1%	\$1.6	\$1.7	3.0%

Tourism Impacts															
Wisconsin and Counties - Alphabetical															
County	Total Economic Impact			Direct Visitor Spending			Employment			Total Labor Income			State and Local Taxes		
	Millions		% Change	Millions		% Change	Total		% Change	Millions		% Change	Millions		% Change
	2022	2023		2022	2023		2022	2023		2022	2023		2022	2023	
Grant County	\$108	\$112	3.5%	\$67.0	\$68.3	2.1%	1,008	995	-1.3%	\$29.8	\$29.4	-1.5%	\$6.8	\$7.0	1.9%
Green County	\$80	\$83	4.1%	\$46.0	\$47.3	2.8%	664	663	-0.1%	\$21.7	\$22.0	1.4%	\$4.5	\$4.7	3.9%
Green Lake County	\$62	\$69	10.1%	\$39.5	\$44.3	12.2%	582	611	5.0%	\$16.1	\$17.8	10.2%	\$4.6	\$5.1	11.0%
Iowa County	\$74	\$77	4.5%	\$50.5	\$52.5	4.0%	444	445	0.2%	\$13.6	\$13.5	-0.8%	\$3.7	\$3.9	6.9%
Iron County	\$36	\$37	2.6%	\$26.1	\$26.6	1.8%	253	260	3.1%	\$5.4	\$5.9	8.8%	\$2.6	\$2.7	6.0%
Jackson County	\$63	\$66	5.5%	\$42.0	\$44.2	5.2%	477	478	0.2%	\$11.5	\$11.8	2.2%	\$4.3	\$4.4	3.3%
Jefferson County	\$195	\$207	6.3%	\$115.1	\$122.5	6.4%	1,567	1,575	0.5%	\$49.7	\$51.3	3.3%	\$11.1	\$11.2	1.5%
Juneau County	\$115	\$119	3.3%	\$83.1	\$85.0	2.4%	731	722	-1.2%	\$19.2	\$20.0	4.2%	\$7.1	\$7.4	3.4%
Kenosha County	\$425	\$434	2.2%	\$271.0	\$271.8	0.3%	3,132	3,111	-0.7%	\$106.7	\$106.8	0.1%	\$25.5	\$26.1	2.3%
Kewaunee County	\$48	\$52	6.5%	\$31.9	\$34.0	6.7%	398	405	1.7%	\$6.8	\$7.2	4.6%	\$3.2	\$3.4	5.1%
La Crosse County	\$491	\$502	2.3%	\$306.2	\$307.3	0.4%	3,980	3,931	-1.2%	\$138.2	\$141.6	2.4%	\$34.8	\$35.3	1.5%
Lafayette County	\$27	\$29	5.5%	\$17.2	\$18.1	5.2%	195	208	6.7%	\$4.0	\$4.4	9.9%	\$1.6	\$1.8	8.4%
Langlade County	\$77	\$82	7.0%	\$52.9	\$56.8	7.3%	425	425	0.0%	\$12.3	\$12.6	2.3%	\$4.2	\$4.4	6.2%
Lincoln County	\$103	\$109	6.0%	\$67.5	\$71.5	6.0%	658	665	1.1%	\$19.0	\$19.2	1.4%	\$5.6	\$6.0	6.3%
Manitowoc County	\$217	\$226	4.2%	\$127.8	\$131.6	3.0%	1,742	1,723	-1.1%	\$55.8	\$57.2	2.5%	\$14.0	\$14.3	2.0%
Marathon County	\$460	\$490	6.4%	\$260.2	\$277.8	6.7%	3,480	3,574	2.7%	\$126.8	\$131.7	3.9%	\$28.0	\$29.8	6.3%
Marinette County	\$249	\$263	5.5%	\$178.4	\$188.0	5.4%	1,458	1,471	0.9%	\$39.7	\$41.0	3.2%	\$14.7	\$15.4	5.3%
Marquette County	\$41	\$42	3.0%	\$27.7	\$28.2	1.9%	294	296	0.9%	\$6.9	\$7.5	9.0%	\$2.7	\$2.8	4.3%
Menominee County	\$5	\$6	10.3%	\$3.0	\$3.4	13.3%	43	43	-1.1%	\$0.6	\$0.6	-1.7%	\$0.3	\$0.4	4.8%
Milwaukee County	\$3,922	\$4,167	6.2%	\$2,200.6	\$2,342.3	6.4%	26,677	27,226	2.1%	\$1,311.9	\$1,356.7	3.4%	\$216.7	\$231.1	6.6%
Monroe County	\$148	\$165	11.2%	\$96.0	\$109.0	13.5%	1,018	1,078	5.9%	\$34.3	\$35.0	2.1%	\$9.6	\$10.7	12.0%
Oconto County	\$134	\$140	4.4%	\$97.1	\$100.8	3.9%	762	783	2.9%	\$17.9	\$18.7	4.7%	\$7.3	\$7.9	6.9%

Tourism Impacts															
Wisconsin and Counties - Alphabetical															
County	Total Economic Impact			Direct Visitor Spending			Employment			Total Labor Income			State and Local Taxes		
	Millions		% Change	Millions		% Change	Total		% Change	Millions		% Change	Millions		% Change
	2022	2023		2022	2023		2022	2023		2022	2023		2022	2023	
Oneida County	\$363	\$381	4.8%	\$279.4	\$291.9	4.5%	2,124	2,144	0.9%	\$68.0	\$72.1	6.0%	\$22.0	\$23.6	7.3%
Outagamie County	\$685	\$724	5.8%	\$391.5	\$413.9	5.7%	5,496	5,664	3.1%	\$200.5	\$212.6	6.0%	\$43.5	\$46.0	5.7%
Ozaukee County	\$230	\$240	4.2%	\$120.6	\$124.0	2.8%	1,961	1,955	-0.3%	\$71.3	\$73.5	3.0%	\$12.9	\$13.2	2.4%
Pepin County	\$14	\$15	5.1%	\$8.9	\$9.3	4.5%	116	120	3.3%	\$2.5	\$2.6	6.3%	\$0.9	\$1.0	6.2%
Pierce County	\$59	\$63	7.8%	\$33.8	\$36.8	8.9%	423	428	1.1%	\$12.2	\$12.3	0.6%	\$3.4	\$3.6	7.5%
Polk County	\$156	\$167	6.8%	\$108.6	\$116.3	7.1%	1,079	1,108	2.7%	\$29.5	\$30.1	1.9%	\$9.2	\$9.9	7.8%
Portage County	\$246	\$258	5.2%	\$138.7	\$145.1	4.6%	1,914	1,964	2.6%	\$56.7	\$60.3	6.5%	\$15.4	\$16.3	6.4%
Price County	\$36	\$37	4.0%	\$20.1	\$20.6	2.6%	281	277	-1.3%	\$7.9	\$8.3	5.2%	\$2.2	\$2.2	0.6%
Racine County	\$487	\$525	7.7%	\$274.1	\$298.7	9.0%	3,619	3,656	1.0%	\$138.7	\$143.8	3.7%	\$26.5	\$28.1	6.1%
Richland County	\$40	\$43	6.3%	\$25.5	\$27.2	6.6%	321	322	0.2%	\$8.8	\$8.9	1.7%	\$2.4	\$2.6	6.4%
Rock County	\$440	\$456	3.6%	\$271.3	\$277.2	2.2%	3,747	3,726	-0.6%	\$122.8	\$127.2	3.6%	\$28.7	\$29.4	2.5%
Rusk County	\$44	\$46	4.6%	\$28.6	\$29.8	4.0%	386	379	-1.6%	\$10.1	\$10.5	4.0%	\$2.8	\$2.9	2.3%
St. Croix County	\$209	\$219	5.0%	\$128.4	\$134.1	4.4%	1,864	1,878	0.7%	\$57.1	\$59.6	4.3%	\$13.5	\$14.1	4.5%
Sauk County	\$1,936	\$1,964	1.4%	\$1,618.3	\$1,628.1	0.6%	11,430	11,803	3.3%	\$299.4	\$329.1	9.9%	\$142.8	\$149.5	4.6%
Sawyer County	\$142	\$150	5.3%	\$104.7	\$110.1	5.1%	941	948	0.7%	\$31.0	\$33.9	9.2%	\$9.8	\$10.4	5.5%
Shawano County	\$111	\$114	2.7%	\$75.5	\$76.5	1.3%	795	797	0.3%	\$24.1	\$24.6	2.2%	\$6.7	\$7.0	3.1%
Sheboygan County	\$440	\$465	5.7%	\$266.4	\$281.1	5.5%	3,351	3,378	0.8%	\$108.9	\$110.4	1.4%	\$31.0	\$32.5	4.9%
Taylor County	\$53	\$55	4.1%	\$33.4	\$34.4	3.0%	324	331	1.9%	\$8.8	\$9.6	8.8%	\$2.7	\$2.9	7.5%
Trempealeau County	\$68	\$70	4.1%	\$40.2	\$41.4	2.9%	415	423	2.0%	\$9.4	\$9.7	3.3%	\$3.4	\$3.6	5.5%
Vernon County	\$73	\$73	0.9%	\$49.5	\$48.9	-1.3%	506	507	0.3%	\$13.7	\$14.0	2.4%	\$4.4	\$4.4	1.1%
Vilas County	\$365	\$380	4.2%	\$289.8	\$300.8	3.8%	2,111	2,138	1.3%	\$59.6	\$64.9	8.9%	\$24.9	\$26.1	4.8%
Walworth County	\$892	\$954	6.9%	\$680.1	\$728.3	7.1%	7,062	7,193	1.8%	\$258.9	\$273.4	5.6%	\$71.1	\$75.4	6.0%

Tourism Impacts															
Wisconsin and Counties - Alphabetical															
County	Total Economic Impact			Direct Visitor Spending			Employment			Total Labor Income			State and Local Taxes		
	Millions		% Change	Millions		% Change	Total		% Change	Millions		% Change	Millions		% Change
	2022	2023		2022	2023		2022	2023		2022	2023		2022	2023	
Washburn County	\$53	\$57	7.1%	\$34.8	\$37.5	7.6%	494	497	0.7%	\$14.3	\$15.2	6.4%	\$3.5	\$3.7	6.3%
Washington County	\$284	\$296	4.1%	\$151.5	\$155.4	2.6%	2,231	2,222	-0.4%	\$73.8	\$75.0	1.7%	\$15.2	\$15.7	3.0%
Waukesha County	\$1,594	\$1,685	5.7%	\$855.5	\$903.1	5.6%	12,322	12,584	2.1%	\$487.3	\$516.4	6.0%	\$87.5	\$93.1	6.4%
Waupaca County	\$160	\$167	4.5%	\$104.5	\$108.5	3.8%	1,150	1,138	-1.1%	\$28.5	\$28.6	0.2%	\$10.1	\$10.4	2.7%
Waushara County	\$120	\$126	5.1%	\$90.2	\$94.5	4.8%	825	859	4.2%	\$19.6	\$21.2	8.0%	\$7.9	\$8.5	7.0%
Winnebago County	\$524	\$553	5.5%	\$274.0	\$288.0	5.1%	4,175	4,296	2.9%	\$167.6	\$175.3	4.6%	\$30.1	\$31.9	6.2%
Wood County	\$198	\$211	6.6%	\$103.6	\$110.8	7.0%	2,118	2,120	0.1%	\$77.7	\$81.7	5.1%	\$12.1	\$12.6	3.7%

4TH QUARTER 2024  
CITY OF PLATTEVILLE ROOM TAX

TOTAL RECEIPTS	\$ 1,192,120.07
LESS EXEMPT RECEIPTS	<u>\$ (184,371.69)</u>
TAXABLE RECEIPTS	\$ 1,376,491.76
ROOM TAX RATE (5%)	X 5%
TOTAL ROOM TAX	<u>\$ 50,387.42</u>

2% MOTEL ADMINISTRATIVE FEE	\$ 1,004.51
28% CITY OF PLATTEVILLE PORTION	\$ 14,111.71
70% VISITOR & TOURISM PROMOTION COMMISSION (PAY PLATTEVILLE REGIONAL CHAMBER)	<u>\$ 35,271.19</u>
TOTAL ROOM TAX	<u>\$ 50,387.42</u>

ACCOUNT #100.56600.650.000

JANUARY 1, 2024 - DECEMBER 31, 2024  
CITY OF PLATTEVILLE ROOM TAX

TOTAL RECEIPTS	\$ 4,755,628.56
LESS EXEMPT RECEIPTS	<u>\$ (733,023.90)</u>
TAXABLE RECEIPTS	\$ 5,488,652.46
ROOM TAX RATE (5%)	X 5%
TOTAL ROOM TAX	<u>\$ 201,124.72</u>

2% MOTEL ADMINISTRATIVE FEE	\$ 4,019.37
28% CITY OF PLATTEVILLE PORTION	\$ 56,318.05
70% VISITOR & TOURISM PROMOTION COMMISSION	<u>\$ 140,787.31</u>
TOTAL ROOM TAX	<u>\$ 201,124.72</u>

JANUARY 1, 2023 - DECEMBER 31, 2023  
CITY OF PLATTEVILLE ROOM TAX

TOTAL RECEIPTS	\$ 5,441,885.20
LESS EXEMPT RECEIPTS	<u>\$ (1,030,909.18)</u>
TAXABLE RECEIPTS	\$ 6,472,794.38
ROOM TAX RATE (5%)	X 5%
TOTAL ROOM TAX	<u>\$ 220,548.80</u>

2% MOTEL ADMINISTRATIVE FEE	\$ 4,360.03
28% CITY OF PLATTEVILLE PORTION	\$ 60,564.10
70% VISITOR & TOURISM PROMOTION COMMISSION	<u>\$ 155,624.66</u>
TOTAL ROOM TAX	<u>\$ 220,548.79</u>



## SUMMARY OF ROOM TAX COLLECTIONS:

(Past 8 Years)

<u>YEAR</u>	<u>QUARTER</u>	<u>CITY</u>	<u>TOURISM COMM</u>	<u>MOTEL ADM</u>	<u>TOTAL</u>
2024	1ST QTR.	\$ 9,957.37	\$ 24,893.68	\$ 711.35	\$ 35,562.40
	2ND QTR.	\$ 15,346.88	\$ 38,367.21	\$ 1,096.21	\$ 54,810.30
	3RD QTR.	\$ 16,902.08	\$ 42,255.23	\$ 1,207.30	\$ 60,364.61
	4TH QTR.	\$ 14,111.71	\$ 35,271.19	\$ 1,004.51	\$ 50,387.42
		\$ 56,318.05	\$ 140,787.31	\$ 4,019.37	\$ 201,124.72
2023	1ST QTR.	\$ 11,550.89	\$ 28,749.86	\$ 770.48	\$ 41,071.23
	2ND QTR.	\$ 16,126.54	\$ 44,658.11	\$ 1,240.50	\$ 62,025.15
	3RD QTR.	\$ 18,825.59	\$ 47,064.01	\$ 1,344.69	\$ 67,234.29
	4TH QTR.	\$ 14,061.08	\$ 35,152.69	\$ 1,004.36	\$ 50,218.13
		\$ 60,564.10	\$ 155,624.66	\$ 4,360.03	\$ 220,548.79
2022	1ST QTR.	\$ 9,113.74	\$ 22,784.35	\$ 650.98	\$ 32,549.07
	2ND QTR.	\$ 15,239.94	\$ 42,202.90	\$ 1,172.30	\$ 58,615.14
	3RD QTR.	\$ 18,567.78	\$ 46,419.44	\$ 1,326.27	\$ 66,313.48
	4TH QTR.	\$ 14,454.72	\$ 36,136.80	\$ 1,032.48	\$ 51,624.00
		\$ 57,376.17	\$ 147,543.48	\$ 4,182.03	\$ 209,101.69
2021	1ST QTR.	\$ 7,736.28	\$ 19,340.73	\$ 552.60	\$ 27,629.61
	2ND QTR.	\$ 14,516.05	\$ 36,290.15	\$ 1,036.86	\$ 51,843.07
	3RD QTR.	\$ 17,183.03	\$ 42,957.59	\$ 1,227.36	\$ 61,367.98
	4TH QTR.	\$ 13,133.78	\$ 32,820.35	\$ 932.08	\$ 46,886.21
		\$ 52,569.15	\$ 131,408.81	\$ 3,748.90	\$ 187,726.86
2020	1ST QTR.	\$ 7,674.21	\$ 19,185.56	\$ 548.17	\$ 27,407.94
	2ND QTR.	\$ 5,218.53	\$ 13,046.33	\$ 372.75	\$ 18,637.61
	3RD QTR.	\$ 10,617.63	\$ 26,544.06	\$ 758.40	\$ 37,920.09
	4TH QTR.	\$ 8,041.98	\$ 20,104.97	\$ 574.43	\$ 28,721.38
		\$ 31,552.35	\$ 78,880.92	\$ 2,253.75	\$ 112,687.02
2019	1ST QTR.	\$ 9,179.86	\$ 22,950.50	\$ 656.07	\$ 32,786.43
	2ND QTR.	\$ 14,002.11	\$ 35,004.42	\$ 999.78	\$ 50,006.31
	3RD QTR.	\$ 14,763.10	\$ 36,906.55	\$ 1,053.99	\$ 52,723.64
	4TH QTR.	\$ 12,333.53	\$ 30,832.96	\$ 880.60	\$ 44,047.09
		\$ 50,278.60	\$ 125,694.43	\$ 3,590.44	\$ 179,563.47
2018	1ST QTR.	\$ 9,828.76	\$ 24,573.26	\$ 702.64	\$ 35,104.65
	2ND QTR.	\$ 13,492.74	\$ 33,731.47	\$ 963.60	\$ 48,187.81
	3RD QTR.	\$ 15,762.04	\$ 39,405.08	\$ 1,125.85	\$ 56,292.97
	4TH QTR.	\$ 13,179.40	\$ 32,949.29	\$ 941.73	\$ 47,070.42
		\$ 52,262.93	\$ 130,659.10	\$ 3,733.82	\$ 186,655.85
2017	1ST QTR.	\$ 6,213.24	\$ 15,532.73	\$ 443.64	\$ 22,189.61
	2ND QTR.	\$ 10,012.50	\$ 25,031.89	\$ 715.45	\$ 35,759.84
	3RD QTR.	\$ 10,592.26	\$ 26,480.48	\$ 756.52	\$ 37,829.26
	4TH QTR.	\$ 9,989.08	\$ 24,972.49	\$ 713.42	\$ 35,674.99
		\$ 36,807.08	\$ 92,017.59	\$ 2,629.03	\$ 131,453.70
2016	1ST QTR.	\$ 5,814.45	\$ 14,536.31	\$ 415.40	\$ 20,766.16

2ND QTR.	\$ 8,512.06	\$ 21,284.86	\$ 610.02	\$ 30,406.94
3RD QTR.	\$ 10,709.95	\$ 26,772.82	\$ 764.12	\$ 38,246.89
4TH QTR.	\$ 8,049.68	\$ 20,124.36	\$ 575.04	\$ 28,749.08
	<u>\$ 33,086.14</u>	<u>\$ 82,718.35</u>	<u>\$ 2,364.58</u>	<u>\$ 118,169.07</u>

**THE CITY OF PLATTEVILLE, WISCONSIN  
COUNCIL SUMMARY SHEET**

<b>COUNCIL SECTION: CONSIDERATION OF CONSENT AGENDA ITEM NUMBER: IV.</b>	<b>TITLE: Council Minutes, Payment of Bills, Appointment to Boards and Commissions, Licenses, and Permits</b>	<b>DATE: February 25, 2025  VOTE REQUIRED: Majority</b>
<b>PREPARED BY: Colette Steffen, City Clerk</b>		

**Description:**

The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Council President if you would prefer separate discussion and action.

**Budget/Fiscal Impact:**

None

**Sample Affirmative Motion:**

*"I move to approve all items listed under Consent Agenda."*

**Attachments:**

- Council Minutes
- Payment of Bills
- Appointments to Boards and Commissions
- Licenses
- Permits

**PLATTEVILLE COMMON COUNCIL PROCEEDINGS**  
**February 11, 2025**

The regular meeting of the Common Council of the City of Platteville was called to order by Council President Barbara Daus at 6:00 PM in the Council Chambers of the Municipal Building.

**ROLL CALL**

Present: Barbara Daus, Kathy Kopp, Bob Gates, Tom Nall, Lynne Parrott, and Ken Kilian

Excused: Todd Kasper

**PRESENTATION** - 2024 Year in Review - Platteville Area Industrial Development Corporation (PAIDC) Executive Director Abby Haas reviewed the goals and accomplishments of the PAIDC. These included creating a new website, completing their 501c3 status, mapping available lots, updating the Land Price Formula, and working with UW-Platteville Senior Design. She presented upcoming 2025 projects.

**CONSIDERATION OF CONSENT AGENDA**

**Motion** by Kilian, second by Nall to approve the consent agenda as follows: Council Minutes – 1/28/25 Regular; Payment of Bills in the amount of \$554,264.23; Financial Statement - January; Appointments to Boards and Commissions: none; One-Year Operator License – Allison L. Bean; Two-Year Operator License – Aubrey J. Bauer, Ervin G. Estudillo, LaDainian J. Mielke, Carol G. Traynor, and Michael Walsh; Taxi Driver Licenses - Jason L. Davis, Jennifer D. Pepper, and John A. Tranel; Motion carried 6-0 on a roll call vote.

**CITIZENS' COMMENTS, OBSERVATIONS AND PETITIONS, if any.**

Council President Pro-tem Kopp acknowledged Dylan Bellamy's service and extended sympathy to his family and community. Alderperson Nall recited Abraham Lincoln's 1863 speech and requested Platteville residents become involved in local government by applying to serve on a board, commission, or committee with the City. Council President Daus shared that the PV Journal published a list of Grant County Property Rates that allows residents to compare Platteville's taxes to other cities.

**REPORTS**

- A. Board/Commission/Committee Minutes – Airport Commission, Parks, Forestry & Recreation Committee, Housing Authority Board, and Police and Fire Commission
- B. Other Reports
  - 1. Water and Sewer Financial Report – January
  - 2. Airport Financial Report – January
  - 3. CIP Quarterly Status Report – 12/31/2024
  - 4. Department Progress Reports

**ACTION**

- A. *Awarding an Aquatic Center Architect and Engineering Contract for Phase One Schematics-* Andy Pennekamp from JEO was present to answer questions from the council. **Motion** by Parrott, second by Kilian to authorize the City Manager to develop and enter into a contract with JEO (and associate firms) for phase one schematics of a replacement aquatic center, at an anticipated cost of \$20,000 (with authorized contingency for scope changes not to exceed \$30,000). Motion carried 5-0 with Kopp abstaining on a roll call vote.

## INFORMATION AND DISCUSSION

A. *Ordinance to Establish a Board of Absentee Ballot Canvassers at a Central Count Location in the City of Platteville*– City Clerk Colette Steffen explained that absentee voting has increased putting pressure on the Chief Inspectors at the polling locations to process the absentee ballots while maintaining the flow of in-person voters. By moving the absentee processing to a centralized location would relieve the challenge at the polls and provide better security Wisconsin Statutes 7.52 and 7.53(2)(m) allow for the creation of a Board of Absentee Ballot Canvassers. These individuals are appointed by the City Clerk to serve two-year terms. The Board of Absentee Ballot Canvassers processes all absentee ballots in the city on election day at a central location. To create a Board of Absentee Ballot Canvassers, the Common Council must adopt an ordinance under State Statutes 7.52 and 7.53(2)(m). The ordinance is required to be created at least 30 days before the election for which it will be implemented.

WORK SESSION - *Water Street Watershed and E. Main Street* - Director Crofoot, Nathan Lipinski with Jewell Associates, and Dan Dreessens with Delta 3 Engineering provided the Common Council with information regarding the Water Street watershed and more specifically, the East Main Street reconstruction project. The Common Council would like this to come back for Information and Discussion at a future Common Council meeting.

## ADJOURNMENT

Motion by Nall, second by Kilian to adjourn. Motion carried 6-0 on a voice vote. The meeting was adjourned at 8:47 PM.

Respectfully submitted,

Colette Steffen, City Clerk

# SCHEDULE OF BILLS

**MOUND CITY BANK:**

2/7/2025	Schedule of Bills (ACH payments)	10009-10011	\$	62,203.05
2/7/2025	Schedule of Bills	78519-78520	\$	823.01
2/7/2025	Payroll (ACH Deposits)	1006020-1006134	\$	224,310.51
		74972,76004,76658,77389,774		
2/14/2025	VOID	56,77468,77830,77885,77931,7	\$	(2,349.57)
		8038,78111,78177,78179		
2/14/2025	Schedule of Bills	78521-78528	\$	3,858,713.20
2/17/2025	VOID	77332,77359,77377,77464	\$	(135.00)
2/18/2025	VOID	78512	\$	(200.00)
2/19/2025	Schedule of Bills (ACH payments)	10012-10049	\$	146,263.26
2/19/2025	Schedule of Bills	78529-78583	\$	177,576.27
	(W/S Bills amount paid with City Bills)		\$	(110,749.18)
	(W/S Payroll amount paid with City Payroll)		\$	(41,608.11)
	<b>Total</b>		<b>\$</b>	<b>4,314,847.44</b>

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
<b>10009</b>									
02/25	02/07/2025	10009	INTERNAL REVENUE SE	FEDERAL INCOME TAX F	PR0201251	1	16,566.13	16,566.13	M
02/25	02/07/2025	10009	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0201251	2	13,183.90	13,183.90	M
02/25	02/07/2025	10009	INTERNAL REVENUE SE	FEDERAL INCOME TAX S	PR0201251	3	13,183.90	13,183.90	M
02/25	02/07/2025	10009	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0201251	4	3,083.25	3,083.25	M
02/25	02/07/2025	10009	INTERNAL REVENUE SE	FEDERAL INCOME TAX	PR0201251	5	3,083.25	3,083.25	M
Total 10009:								49,100.43	
<b>10010</b>									
02/25	02/07/2025	10010	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0201251	1	1,928.96	1,928.96	M
02/25	02/07/2025	10010	WI DEFERRED COMP BO	DEFERRED COMPENSAT	PR0201251	2	2,691.74	2,691.74	M
Total 10010:								4,620.70	
<b>10011</b>									
02/25	02/07/2025	10011	WI DEPT OF REVENUE	STATE INCOME TAX STA	PR0201251	1	8,481.92	8,481.92	M
Total 10011:								8,481.92	
<b>10012</b>									
02/25	02/19/2025	10012	CARDMEMBER SERVICE	COMMUNITY PLANNING	01.03.2025	1	40.00	40.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	LIBRARY CHARGES	01.03.2025	2	86.00	86.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	LIBRARY CHARGES	01.03.2025	3	82.61	82.61	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	4	59.98	59.98	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	5	140.14	140.14	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	6	46.94	46.94	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	7	168.25	168.25	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SENIOR CENTER CHARG	01.03.2025	8	85.29	85.29	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	AIRPORT	01.03.2025	9	35.00	35.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	INFO TECH	01.03.2025	10	299.84	299.84	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	ADMIN	01.03.2025	11	21.09	21.09	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	PARKS CHARGE	01.03.2025	12	294.80	294.80	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	PARKS CHARGE	01.03.2025	13	569.86	569.86	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	PARKS CHARGE	01.03.2025	14	479.85	479.85	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	15	588.68	588.68	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	16	32.29	32.29	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	17	64.92	64.92	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FIRE DEPT CHARGES	01.03.2025	18	46.92	46.92	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	MAINTENANCE CHARGE	01.03.2025	19	2,662.15	2,662.15	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	RECREATION CHARGES	01.03.2025	20	21.09	21.09	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	PARKS CHARGE	01.03.2025	21	247.80	247.80	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	ENGINEERING CHARGE	01.03.2025	22	288.00	288.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	ENGINEERING CHARGE	01.03.2025	23	300.00	300.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SUNSHINE FUND CHARG	01.03.2025	24	24.99	24.99	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	FINANCE CHARGES	01.03.2025	25	133.30	133.30	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	POLICE DEPT CHARGES	01.03.2025	26	522.20	522.20	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	POLICE DEPT CHARGES	01.03.2025	27	1,685.95	1,685.95	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	POLICE DEPT CHARGES	01.03.2025	28	655.91-	655.91-	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	POLICE DEPT CHARGES	01.03.2025	29	335.00	335.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	POLICE DEPT CHARGES	01.03.2025	30	220.76	220.76	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	POLICE DEPT CHARGES	01.03.2025	31	370.62	370.62	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	POLICE DEPT CHARGES	01.03.2025	32	192.78	192.78	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	LIBRARY CHARGES	01.03.2025	33	438.00	438.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	LIBRARY CHARGES	01.03.2025	34	237.60	237.60	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	LIBRARY CHARGES	01.03.2025	35	126.60	126.60	M

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
02/25	02/19/2025	10012	CARDMEMBER SERVICE	LIBRARY CHARGES	01.03.2025	36	126.60	126.60	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	LIBRARY CHARGES	01.03.2025	37	49.98	49.98	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01.03.2025	38	45.90	45.90	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	WATER DEPT CHARGES	01.03.2025	39	208.82	208.82	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	WATER DEPT CHARGES	01.03.2025	40	5.50	5.50	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	WATER DEPT CHARGES	01.03.2025	41	293.82	293.82	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	WATER DEPT CHARGES	01.03.2025	42	1,137.95	1,137.95	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	WATER DEPT CHARGES	01.03.2025	43	208.00	208.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	WATER DEPT CHARGES	01.03.2025	44	47.87	47.87	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01.03.2025	45	628.89	628.89	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01.03.2025	46	1,137.94	1,137.94	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01.03.2025	47	563.75	563.75	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01.03.2025	48	191.74	191.74	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01.03.2025	49	225.61	225.61	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	CITY MANAGER CHARGE	01.03.2025	50	46.34	46.34	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	CLERK CHARGES	01.03.2025	51	25.00	25.00	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	COUNCIL CHARGES	01.03.2025	52	19.99	19.99	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	STREET DEPT CHARGES	01.03.2025	53	134.70	134.70	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	STREET DEPT CHARGES	01.03.2025	54	29.99	29.99	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	STREET DEPT CHARGES	01.03.2025	55	295.28	295.28	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	STREET DEPT CHARGES	01.03.2025	56	71.99	71.99	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	STREET DEPT CHARGES	01.03.2025	57	229.95	229.95	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	MUSEUM CHARGES	01.03.2025	58	131.88	131.88	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	MUSEUM CHARGES	01.03.2025	59	63.75	63.75	M
02/25	02/19/2025	10012	CARDMEMBER SERVICE	MUSEUM CHARGES	01.03.2025	60	6.00	6.00	M
Total 10012:								16,220.63	
<b>10013</b>									
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	1	3,849.77	3,849.77	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	2	2,135.00	2,135.00	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	3	245.58	245.58	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	4	245.58	245.58	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	5	501.17	501.17	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	6	398.28	398.28	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	7	398.28	398.28	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	8	689.22	689.22	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	9	307.12	307.12	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	10	307.12	307.12	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	11	382.96	382.96	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	12	382.95	382.95	M
02/25	02/19/2025	10013	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN5261653	13	710.20	710.20	M
Total 10013:								10,553.23	
<b>10014</b>									
02/25	02/19/2025	10014	ACCURATE APPRAISAL L	ASSESSOR PROF SERVI	5219	1	2,583.33	2,583.33	
Total 10014:								2,583.33	
<b>10015</b>									
02/25	02/19/2025	10015	ALLEGiant OIL LLC	FD - DEF	0131800	1	51.96	51.96	
02/25	02/19/2025	10015	ALLEGiant OIL LLC	FD - GASOLINE	0134459	1	35.29	35.29	
02/25	02/19/2025	10015	ALLEGiant OIL LLC	FD - GASOLINE	0135417	1	27.55	27.55	
02/25	02/19/2025	10015	ALLEGiant OIL LLC	FD - GASOLINE	0135418	1	30.50	30.50	
02/25	02/19/2025	10015	ALLEGiant OIL LLC	FD - GASOLINE	0135562	1	25.58	25.58	



GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
02/25	02/19/2025	10015	ALLEGIANT OIL LLC	FD - GASOLINE	0135730	1	25.58	25.58
02/25	02/19/2025	10015	ALLEGIANT OIL LLC	FD - GASOLINE	0135767	1	19.68	19.68
02/25	02/19/2025	10015	ALLEGIANT OIL LLC	SQUAD FUEL - PD	0136519	1	21.63	21.63
02/25	02/19/2025	10015	ALLEGIANT OIL LLC	SQUAD FUEL - PD	0136520	1	40.49	40.49
02/25	02/19/2025	10015	ALLEGIANT OIL LLC	GASOLINE	0136533	1	75.24	75.24
02/25	02/19/2025	10015	ALLEGIANT OIL LLC	GASOLINE - UWP	0136753	1	1,022.58	1,022.58
02/25	02/19/2025	10015	ALLEGIANT OIL LLC	GASOLINE - UWP	0137539	1	1,141.19	1,141.19
Total 10015:								2,517.27
<b>10016</b>								
02/25	02/19/2025	10016	AXLEY BRYNELSON LLP	GENERAL ATTORNEY	1006696	1	554.40	554.40
02/25	02/19/2025	10016	AXLEY BRYNELSON LLP	FIRE FACILITY	1006696	2	554.40	554.40
02/25	02/19/2025	10016	AXLEY BRYNELSON LLP	NEW POOL	1006696	3	369.60	369.60
Total 10016:								1,478.40
<b>10017</b>								
02/25	02/19/2025	10017	AXON ENTERPRISE INC	MUNITIONS	INUS323496	1	3,300.00	3,300.00
Total 10017:								3,300.00
<b>10018</b>								
02/25	02/19/2025	10018	BADGER WELDING SUPP	SHOP	3244730-01	1	6.20	6.20
Total 10018:								6.20
<b>10019</b>								
02/25	02/19/2025	10019	CDW GOVERNMENT INC	DATA PROCESSING	AC5FG3I	1	270.93	270.93
02/25	02/19/2025	10019	CDW GOVERNMENT INC	TABLETS FOR SQUADS	AC7681F	1	4,731.42	4,731.42
Total 10019:								5,002.35
<b>10020</b>								
02/25	02/19/2025	10020	COMELEC SERVICES IN	RADIOS	0481901-IN	1	300.00	300.00
Total 10020:								300.00
<b>10021</b>								
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS BUTCH	1687	1	109.99	109.99
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS BUTCH	1687	2	110.00	110.00
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - BUTCH	1687	3	74.92	74.92
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - BUTCH	1687	4	74.93	74.93
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - CONNER	1687	5	74.93	74.93
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - CONNER	1687	6	74.92	74.92
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - CONNER	1687	7	109.99	109.99
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - CONNER	1687	8	110.00	110.00
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - BLAKE	1687	9	109.99	109.99
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - BLAKE	1687	10	110.00	110.00
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - BLAKE	1687	11	49.95	49.95
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - BLAKE	1687	12	49.95	49.95
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - CHERYL	1687	13	49.99	49.99
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - CHERYL	1687	14	50.00	50.00
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - OKEY	1687	15	87.49	87.49
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - OKEY	1687	16	87.50	87.50
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - OKEY	1687	17	74.92	74.92

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02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - OKEY	1687	18	74.93	74.93
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - BRETT	1687	19	109.99	109.99
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - BRETT	1687	20	110.00	110.00
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - BRETT	1687	21	74.93	74.93
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - BRETT	1687	22	74.92	74.92
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - JACOB	1687	23	82.49	82.49
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - JACOB	1687	24	82.50	82.50
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - JACOB	1687	25	74.92	74.92
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - JACOB	1687	26	74.93	74.93
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - SCOTT	1687	27	109.99	109.99
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - SCOTT	1687	28	110.00	110.00
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - SCOTT	1687	29	74.92	74.92
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - SCOTT	1687	30	74.93	74.93
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - JUSTIN	1687	31	49.99	49.99
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	PANTS - JUSTIN	1687	32	50.00	50.00
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	RYAN - CLOTHING	1687	33	227.30	227.30
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	RYAN - CLOTHING	1687	34	227.30	227.30
02/25	02/19/2025	10021	CRUISIN' KIDS LLC	BOOTS - MIKE TIMMERM	1687	35	189.99	189.99
Total 10021:								3,283.50
<b>10022</b>								
02/25	02/19/2025	10022	DELTA 3 ENGINEERING I	TRAIL VIEW DEVELOPME	22734	1	6,256.25	6,256.25
Total 10022:								6,256.25
<b>10023</b>								
02/25	02/19/2025	10023	ENERGENECS INC	WRRF FERRIC PUMPS R	0048890-IN	1	3,927.17	3,927.17
Total 10023:								3,927.17
<b>10024</b>								
02/25	02/19/2025	10024	ENVIRONMENTAL CONS	WWTP ACUTE & CHRONI	7955	1	2,050.00	2,050.00
Total 10024:								2,050.00
<b>10025</b>								
02/25	02/19/2025	10025	FASTENAL COMPANY	WWTP SUPPLIES	WIPIA12798	1	45.10	45.10
Total 10025:								45.10
<b>10026</b>								
02/25	02/19/2025	10026	FP FINANCE PROGRAM	MONTHLY POSTAGE LEA	38553563	1	177.95	177.95
Total 10026:								177.95
<b>10027</b>								
02/25	02/19/2025	10027	GLENDENNING, ETHAN	TRAINING EXPENSES	01.31.2025	1	43.51	43.51
Total 10027:								43.51
<b>10028</b>								
02/25	02/19/2025	10028	HAWKINS INC	CHEMICALS-WWTP CHL	6985901	1	90.00	90.00
02/25	02/19/2025	10028	HAWKINS INC	CHEMICALS-WWTP SULF	6985901	2	40.00	40.00

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Total 10028:								130.00
<b>10029</b>								
02/25	02/19/2025	10029	HERMSEN HARDWARE P	MISC. FASTENERS	8492/2	1	4.50	4.50
02/25	02/19/2025	10029	HERMSEN HARDWARE P	MAINTENANCE SUPPLIE	8550/2	1	3.99	3.99
02/25	02/19/2025	10029	HERMSEN HARDWARE P	FILM POLY 10 X 25'	8553/2	1	18.99	18.99
02/25	02/19/2025	10029	HERMSEN HARDWARE P	SIGNS	8686/2	1	139.45	139.45
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF SHOP	8744/2	1	18.36	18.36
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WATER METER BYPASS	8768/2	1	100.00	100.00
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF SHOP	8773/2	1	15.99	15.99
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF PAINT	8781/2	1	22.94	22.94
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF PAINT	8803/2	1	15.99	15.99
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF PAINT	8837/2	1	17.98	17.98
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF SHOP	8846/2	1	117.96	117.96
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF SHOP	8872/2	1	25.99	25.99
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF SHOP	8881/2	1	39.95	39.95
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF PAINT	8929/2	1	9.95	9.95
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WATER METER CONNEC	9002/2	1	16.57	16.57
02/25	02/19/2025	10029	HERMSEN HARDWARE P	WRRF SHOP	9018/2	1	23.96	23.96
02/25	02/19/2025	10029	HERMSEN HARDWARE P	CREDIT ON ACCT	A31388	1	38.06-	38.06-
Total 10029:								554.51
<b>10030</b>								
02/25	02/19/2025	10030	J & R SUPPLY INC	1/2 SCH 80 COUPLING	2502001-IN	1	12.00	12.00
02/25	02/19/2025	10030	J & R SUPPLY INC	LEAK DETECTOR	2502053-IN	1	2,204.44	2,204.44
02/25	02/19/2025	10030	J & R SUPPLY INC	LEAK DETECTOR	2502053-IN	2	2,203.78	2,203.78
02/25	02/19/2025	10030	J & R SUPPLY INC	LEAK DETECTOR	2502053-IN	3	2,203.78	2,203.78
02/25	02/19/2025	10030	J & R SUPPLY INC	1" METER COUPLING	2502104-IN	1	52.00	52.00
Total 10030:								6,676.00
<b>10031</b>								
02/25	02/19/2025	10031	KEMIRA WATER SOLUTI	PHOSPHORUS REMOVAL	9017876795	1	10,916.30	10,916.30
Total 10031:								10,916.30
<b>10032</b>								
02/25	02/19/2025	10032	KRAEMERS WATER STO	WATER-WWTP	8706 01.31.2	1	112.90	112.90
Total 10032:								112.90
<b>10033</b>								
02/25	02/19/2025	10033	LV LABS WW LLC	WATER BAC-T SAMPLES	4821	1	390.00	390.00
02/25	02/19/2025	10033	LV LABS WW LLC	LAB TESTING - WWTP	4957	1	374.00	374.00
02/25	02/19/2025	10033	LV LABS WW LLC	LAB TESTING - WWTP (M	4959	1	1,094.50	1,094.50
Total 10033:								1,858.50
<b>10034</b>								
02/25	02/19/2025	10034	MACQUEEN EQUIPMENT	FD EXTRICATION EQUIP	P41066	1	486.09	486.09
02/25	02/19/2025	10034	MACQUEEN EQUIPMENT	FD EXTRICATION EQUIP	P41245	1	470.00-	470.00-
02/25	02/19/2025	10034	MACQUEEN EQUIPMENT	FD EXTRICATION EQUIP	P41524	1	426.42-	426.42-
02/25	02/19/2025	10034	MACQUEEN EQUIPMENT	FD EXTRICATION EQUIP	P43553	1	8,420.00	8,420.00

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Total 10034:								8,009.67
<b>10035</b>								
02/25	02/19/2025	10035	MCKINLEY, DOUGLAS	FUEL FOR SQUAD	02.11.2025	1	43.88	43.88
Total 10035:								43.88
<b>10036</b>								
02/25	02/19/2025	10036	MENARDS	CLEANING SUPPLIES	42025	1	118.75	118.75
02/25	02/19/2025	10036	MENARDS	SHOP	42343	1	16.97	16.97
02/25	02/19/2025	10036	MENARDS	PET CARRIER	42579	1	84.99	84.99
02/25	02/19/2025	10036	MENARDS	VEHICLE REPAIR	42614	1	8.56	8.56
02/25	02/19/2025	10036	MENARDS	BUILDINGS & GROUNDS	42618	1	35.87	35.87
02/25	02/19/2025	10036	MENARDS	WRRF SHOP	42632	1	35.56	35.56
02/25	02/19/2025	10036	MENARDS	VEHICLE SUPPLIES	42826	1	35.88	35.88
02/25	02/19/2025	10036	MENARDS	WRRF SHOP	42950	1	6.88	6.88
02/25	02/19/2025	10036	MENARDS	WRRF	42955	1	392.76	392.76
Total 10036:								736.22
<b>10037</b>								
02/25	02/19/2025	10037	MILESTONE MATERIALS	BASE DENSE - WATER D	3500459317	1	253.22	253.22
02/25	02/19/2025	10037	MILESTONE MATERIALS	COLD MIX	5100015410	1	1,338.46	1,338.46
Total 10037:								1,591.68
<b>10038</b>								
02/25	02/19/2025	10038	MORAN, MARK F	GRANT EXPENSES FOU	02.10.2025	1	450.00	450.00
02/25	02/19/2025	10038	MORAN, MARK F	GRANT EXPENSES FOU	02.10.2025	1	450.00-	450.00- V
Total 10038:								.00
<b>10039</b>								
02/25	02/19/2025	10039	NAPA AUTO PARTS-PLAT	SHOP	927247	1	33.49	33.49
02/25	02/19/2025	10039	NAPA AUTO PARTS-PLAT	METAL PLESS	927591	1	116.45	116.45
Total 10039:								149.94
<b>10040</b>								
02/25	02/19/2025	10040	NEOGOV	ACCREDITATION PACKA	INV-130322	1	1,150.00	1,150.00
Total 10040:								1,150.00
<b>10041</b>								
02/25	02/19/2025	10041	NILE XPEDITE SOLUTION	ACUTE/CHRONIC SHIPPI	1813	1	1,155.00	1,155.00
Total 10041:								1,155.00
<b>10042</b>								
02/25	02/19/2025	10042	OREILLY AUTO PARTS	WRRF SLUDGE BOILER	2324-236265	1	2.36	2.36
02/25	02/19/2025	10042	OREILLY AUTO PARTS	TRUCK #55 OIL AND FILT	2324-236386	1	81.95	81.95
02/25	02/19/2025	10042	OREILLY AUTO PARTS	VEHICLE MAINTENANCE	2324-236523	1	21.37	21.37
02/25	02/19/2025	10042	OREILLY AUTO PARTS	VEHICLE MAINTENANCE	2324-236524	1	4.40	4.40
02/25	02/19/2025	10042	OREILLY AUTO PARTS	VEHICLE REPAIR	2324-236975	1	16.96	16.96
02/25	02/19/2025	10042	OREILLY AUTO PARTS	WRRF BACKHOE	2324-237667	1	19.98	19.98

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Total 10042:								147.02
<b>10043</b>								
02/25	02/19/2025	10043	PIONEER FORD SALES L	NEW SQUAD CAR	2025 PD	1	48,036.50	48,036.50
02/25	02/19/2025	10043	PIONEER FORD SALES L	VEHICLE REPAIR	309867	1	513.03	513.03
Total 10043:								48,549.53
<b>10044</b>								
02/25	02/19/2025	10044	PLATTEVILLE HOTEL PA	LIBRARY UTILITIES AND	02.01.2025	1	918.50	918.50
Total 10044:								918.50
<b>10045</b>								
02/25	02/19/2025	10045	SOUTHWEST OPPORTU	JANITORIAL SERVICES-P	27499	1	2,033.50	2,033.50
Total 10045:								2,033.50
<b>10046</b>								
02/25	02/19/2025	10046	STOWE, JOSHUA	TRAINING EXPENSE	01.31.2025	1	14.07	14.07
Total 10046:								14.07
<b>10047</b>								
02/25	02/19/2025	10047	TC NETWORKS	CAMERA PROJECT	23597	1	1,098.15	1,098.15
Total 10047:								1,098.15
<b>10048</b>								
02/25	02/19/2025	10048	THERMO/DYNAMICS	WRRF BOILER INSPECTI	4157	1	440.00	440.00
Total 10048:								440.00
<b>10049</b>								
02/25	02/19/2025	10049	TRICOR INC	2024 CITY PROP/LIAB IN	53438	1	43.00	43.00
02/25	02/19/2025	10049	TRICOR INC	2024 SEWER AUTO PRE	53703	1	81.00-	81.00-
02/25	02/19/2025	10049	TRICOR INC	2024 STREET AUTO INS	53703	2	108.00-	108.00-
02/25	02/19/2025	10049	TRICOR INC	2025 PD AUTO PREMIUM	54538	1	2,997.00	2,997.00
02/25	02/19/2025	10049	TRICOR INC	2025 WATER EQUIPMENT	54618	1	154.50-	154.50-
02/25	02/19/2025	10049	TRICOR INC	2025 SEWER EQUIPMEN	54618	2	463.50-	463.50-
Total 10049:								2,233.00
<b>74972</b>								
02/25	02/14/2025	74972	POULL, ALEXANDER	WS OVR PYMT - 765 W M	22-0259-13	1	29.21-	29.21- V
Total 74972:								29.21-
<b>76004</b>								
02/25	02/14/2025	76004	SPILLANE, MATTHEW	WS OVR PYMT 1035 FOX	38-1320-05	1	105.61-	105.61- V
Total 76004:								105.61-
<b>76658</b>								
02/25	02/14/2025	76658	DEBAUCH, MICHAEL	REFUND OVR PYMT 245	8-0070-08	1	51.40-	51.40- V

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Total 76658:								51.40-
<b>77332</b>								
02/25	02/17/2025	77332	JACOBS, KESSA	REFUND POOL SWIM LE	2001395.002	1	30.00-	30.00- V
Total 77332:								30.00-
<b>77359</b>								
02/25	02/17/2025	77359	OLSON, KATIE	REFUND POOL SWIM LE	2001378.002	1	30.00-	30.00- V
Total 77359:								30.00-
<b>77377</b>								
02/25	02/17/2025	77377	SCHMIDT, MEGAN	REFUND POOL SWIM LE	2001433.002	1	45.00-	45.00- V
Total 77377:								45.00-
<b>77389</b>								
02/25	02/14/2025	77389	STEINHOFF, DANA	REFUND POOL SWIM LE	2001437.002	1	30.00-	30.00- V
Total 77389:								30.00-
<b>77456</b>								
02/25	02/14/2025	77456	MARIA ISABEL CARDONA	PARK SHELTER RENTAL	R3892	1	50.00-	50.00- V
Total 77456:								50.00-
<b>77464</b>								
02/25	02/17/2025	77464	OLSON, KATIE	REFUND POOL SWIM LE	2001504.002	1	30.00-	30.00- V
Total 77464:								30.00-
<b>77468</b>								
02/25	02/14/2025	77468	PLACE, COREY	REFUND WS OVR PYMT -	29-1150-02	1	6.89-	6.89- V
Total 77468:								6.89-
<b>77830</b>								
02/25	02/14/2025	77830	AUKES, ROBERT	WS OVR PYMT 850 LANC	20-0410-13	1	20.59-	20.59- V
Total 77830:								20.59-
<b>77885</b>								
02/25	02/14/2025	77885	WILSON, DYLAN	OVR PYMT ON WS FINAL	01.01.2022	1	119.50-	119.50- V
Total 77885:								119.50-
<b>77931</b>								
02/25	02/14/2025	77931	MOOR, PAUL	LEAD SERVICE LINE REP	LSL525	1	900.00-	900.00- V
02/25	02/14/2025	77931	MOOR, PAUL	LEAD SERVICE LINE REP	LSL525	2	300.00-	300.00- V
Total 77931:								1,200.00-
<b>78038</b>								
02/25	02/14/2025	78038	GARTNER, NANCY	CAMP STREET TLE	335 CAMP S	1	125.00-	125.00- V

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
02/25	02/14/2025	78038	GARTNER, NANCY	CAMP STREET TLE	335 CAMP S	2	125.00-	125.00-	V
Total 78038:								250.00-	
<b>78111</b>									
02/25	02/14/2025	78111	ABU-MARKHIEH, AHMAD	ALCOHOL LICENSE REF	11.13.2024	1	430.76-	430.76-	V
Total 78111:								430.76-	
<b>78177</b>									
02/25	02/14/2025	78177	WILKINSON, HANNAH	970 JEWETT ST #3 - WS	22-0363-13	1	5.61-	5.61-	V
Total 78177:								5.61-	
<b>78179</b>									
02/25	02/14/2025	78179	ZIMMER, MICHAEL	CAMPGROUND REFUND	R4206	1	50.00-	50.00-	V
Total 78179:								50.00-	
<b>78512</b>									
02/25	02/18/2025	78512	WACHUTA, JOSHUA	LYCEUM SPEAKER HON	01.27.2025	1	200.00-	200.00-	V
Total 78512:								200.00-	
<b>78519</b>									
02/25	02/07/2025	78519	COLLECTION SERVICES	CHILD SUPPORT CHILD	PR0201251	1	274.61	274.61	
Total 78519:								274.61	
<b>78520</b>									
02/25	02/07/2025	78520	WPPA/LEER	UNION DUES POLICE U	PR0201251	1	548.40	548.40	
Total 78520:								548.40	
<b>78521</b>									
02/25	02/14/2025	78521	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-STO	02.14.2025	1	61.75	61.75	
Total 78521:								61.75	
<b>78522</b>									
02/25	02/14/2025	78522	CENTURYLINK	ADMIN PHONE CHARGE	02.03.2025	1	336.02	336.02	
02/25	02/14/2025	78522	CENTURYLINK	POLICE DEPT CHARGES	02.03.2025	2	572.12	572.12	
02/25	02/14/2025	78522	CENTURYLINK	PHONE CHARGES-MUSE	02.03.2025	3	66.39	66.39	
02/25	02/14/2025	78522	CENTURYLINK	LIBRARY PHONE CHARG	02.03.2025	4	34.47	34.47	
02/25	02/14/2025	78522	CENTURYLINK	AIRPORT PHONE CHARG	02.03.2025	5	271.28	271.28	
02/25	02/14/2025	78522	CENTURYLINK	PHONE BILLS-WATER DE	02.03.2025	6	244.41	244.41	
02/25	02/14/2025	78522	CENTURYLINK	PHONE BILLS-SEWER D	02.03.2025	7	235.36	235.36	
Total 78522:								1,760.05	
<b>78523</b>									
02/25	02/14/2025	78523	GRANT CTY CLERK	DOG LICENSES DEC-JAN	DEC/JAN 20	1	267.00	267.00	
Total 78523:								267.00	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
<b>78524</b>								
02/25	02/14/2025	78524	GRANT CTY TREASURER	MATCHING FUNDS-STRE	02.14.2025	1	2,000.00	2,000.00
Total 78524:								2,000.00
<b>78525</b>								
02/25	02/14/2025	78525	GRANT CTY TREASURER	FEBRUARY TAX SETTLE	2024 TAXES	1	1,075,141.63	1,075,141.63
Total 78525:								1,075,141.63
<b>78526</b>								
02/25	02/14/2025	78526	SCENIC RIVERS ENER	TRAIL LIGHTS	1426600 02.	1	63.12	63.12
02/25	02/14/2025	78526	SCENIC RIVERS ENER	GATE ELECTRICITY	1426600 02.	2	46.02	46.02
02/25	02/14/2025	78526	SCENIC RIVERS ENER	ELECTRICITY-STREET LI	1426600 02.	3	426.95	426.95
02/25	02/14/2025	78526	SCENIC RIVERS ENER	ELECTRICITY-WATER DE	1426601 02.	1	2,631.00	2,631.00
Total 78526:								3,167.09
<b>78527</b>								
02/25	02/14/2025	78527	SCHOOL DISTRICT OF P	FEBRUARY TAX SETTLE	2024 TAXES	1	2,478,312.29	2,478,312.29
Total 78527:								2,478,312.29
<b>78528</b>								
02/25	02/14/2025	78528	SOUTHWEST TECHNICA	FEBRUARY TAX SETTLE	2024 TAXES	1	298,003.39	298,003.39
Total 78528:								298,003.39
<b>78529</b>								
02/25	02/19/2025	78529	ABU-MARKHIEH, AHMAD	ALCOHOL LICENSE REF	11.13.2024	1	430.76	430.76
Total 78529:								430.76
<b>78530</b>								
02/25	02/19/2025	78530	ALLIANT ENERGY/WP&L	ELECTRIC/HEATING-PAR	02.19.2025	1	314.98	314.98
02/25	02/19/2025	78530	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	02.19.2025	2	9.50	9.50
02/25	02/19/2025	78530	ALLIANT ENERGY/WP&L	FAMILY ADVOCATES HO	02.19.2025	3	127.84	127.84
Total 78530:								452.32
<b>78531</b>								
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	HEAVY DUTY KEY RINGS	11L4-947R-1	1	8.68	8.68
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	JANITORIAL SUPPLIES	11YP-WHXG	1	20.82	20.82
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	BATTERIES	19RG-6MLL-	1	69.98	69.98
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	SAFETY GLASSES	19RG-6MLL-	2	22.89	22.89
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	UNIFORM ALLOWANCE	19RY-FV4W-	1	66.94	66.94
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	WRRF - LAB	1GL1-GVCX-	1	18.29	18.29
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	WRRF SUPPLIES	1J6F-PTT3-	1	78.76	78.76
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	WRRF SUPPLIES	1KX1-C4LQ-	1	14.47	14.47
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	OFFICE SUPPLIES	1TQC-33GR-	1	149.00	149.00
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	SAFETY GLASSES	1W4W-TYY6	1	105.50	105.50
02/25	02/19/2025	78531	AMAZON CAPITAL SERVI	WRRF SUPPLIES	1XPF-1RVH-	1	147.01	147.01
Total 78531:								702.34



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<b>78532</b>								
02/25	02/19/2025	78532	APPLIED MICRO INC	WWTP - PRINTER	120217	1	329.00	329.00
Total 78532:								329.00
<b>78533</b>								
02/25	02/19/2025	78533	ASTREA	COMPOST SITE CAMERA	1001082012	1	139.95	139.95
Total 78533:								139.95
<b>78534</b>								
02/25	02/19/2025	78534	AT&T MOBILITY	FIRE - CELLULAR	2873130488	1	180.71	180.71
Total 78534:								180.71
<b>78535</b>								
02/25	02/19/2025	78535	BAKER & TAYLOR	CHILDREN'S BOOKS	0003310152	1	.34-	.34-
02/25	02/19/2025	78535	BAKER & TAYLOR	CHILDREN'S BOOKS	2038844996	1	15.83	15.83
02/25	02/19/2025	78535	BAKER & TAYLOR	TEEN BOOKS	2038860711	1	335.33	335.33
Total 78535:								350.82
<b>78536</b>								
02/25	02/19/2025	78536	BLACKSTONE PUBLISHI	ADULT FICTION	2187099	1	113.88	113.88
Total 78536:								113.88
<b>78537</b>								
02/25	02/19/2025	78537	BUNCOMBE LLC	W/S CLOTHING	32718	1	136.44	136.44
02/25	02/19/2025	78537	BUNCOMBE LLC	W/S CLOTHING	32718	2	136.44	136.44
02/25	02/19/2025	78537	BUNCOMBE LLC	RYAN UNIFORM	32719	1	44.90	44.90
02/25	02/19/2025	78537	BUNCOMBE LLC	RYAN UNIFORM	32719	2	44.90	44.90
Total 78537:								362.68
<b>78538</b>								
02/25	02/19/2025	78538	CALVADORES, NORLITA	230 W ADAMS HOUSING	02.11.2025	1	1,000.00	1,000.00
Total 78538:								1,000.00
<b>78539</b>								
02/25	02/19/2025	78539	CENTURYLINK	PHONE BILLS-SEWER D	02.15.2025 4	1	279.04	279.04
Total 78539:								279.04
<b>78540</b>								
02/25	02/19/2025	78540	CINTAS CORPORATION #	PROFESSIONAL SERVIC	4217097340	1	123.44	123.44
Total 78540:								123.44
<b>78541</b>								
02/25	02/19/2025	78541	COLBY COMMUNITY LIB	DIRECTOR'S DISCRETIO	021025-1	1	12.00	12.00
Total 78541:								12.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
<b>78542</b>								
02/25	02/19/2025	78542	CORE & MAIN LP	4" REPR SLEEVE	W371907	1	222.61	222.61
02/25	02/19/2025	78542	CORE & MAIN LP	6" REPR SLEEVE	W371907	2	249.19	249.19
02/25	02/19/2025	78542	CORE & MAIN LP	METER RADIOS	W408139	1	12,953.28	12,953.28
Total 78542:								13,425.08
<b>78543</b>								
02/25	02/19/2025	78543	DODGEVILLE CHAMBER	TOURISM GUIDE	1766780	1	300.00	300.00
Total 78543:								300.00
<b>78544</b>								
02/25	02/19/2025	78544	EDDINGER, NICK	TRAINING EXPENSES	01.29.2025	1	13.40	13.40
02/25	02/19/2025	78544	EDDINGER, NICK	TRAINING EXPENSES	01.31.2025	1	11.94	11.94
02/25	02/19/2025	78544	EDDINGER, NICK	TRAINING EXPENSES	02.07.2025	1	64.51	64.51
Total 78544:								89.85
<b>78545</b>								
02/25	02/19/2025	78545	EHLERS INVESTMENT P	MANAGEMENT FEES-CE	01/31/2025	1	12.76	12.76
02/25	02/19/2025	78545	EHLERS INVESTMENT P	MANAGEMENT FEES-SE	01/31/2025	2	87.06	87.06
02/25	02/19/2025	78545	EHLERS INVESTMENT P	MANAGEMENT FEES-WA	01/31/2025	3	26.30	26.30
Total 78545:								126.12
<b>78546</b>								
02/25	02/19/2025	78546	FBI-LEEDA	TRAINING	72061726-25	1	50.00	50.00
Total 78546:								50.00
<b>78547</b>								
02/25	02/19/2025	78547	FIRST SUPPLY LLC-DUB	HYDRANT - REPAIR KIT	3712436-00	1	500.01	500.01
02/25	02/19/2025	78547	FIRST SUPPLY LLC-DUB	HYDRANT - UPPER ROD	3713209-00	1	340.00	340.00
02/25	02/19/2025	78547	FIRST SUPPLY LLC-DUB	HYDRANT COUPLINGS	3714053-00	1	550.56	550.56
Total 78547:								1,390.57
<b>78548</b>								
02/25	02/19/2025	78548	GARTNER, NANCY	CAMP STREET TLE	335 CAMP S	1	125.00	125.00
02/25	02/19/2025	78548	GARTNER, NANCY	CAMP STREET TLE	335 CAMP S	2	125.00	125.00
Total 78548:								250.00
<b>78549</b>								
02/25	02/19/2025	78549	IHM BUILDERS	DEVELOPER REIMBURS	01.04.2025	1	490.73	490.73
Total 78549:								490.73
<b>78550</b>								
02/25	02/19/2025	78550	INSPIRING COMMUNITY I	ICI FOR GRANT SUPPOR	330	1	550.00	550.00
Total 78550:								550.00
<b>78551</b>								
02/25	02/19/2025	78551	J2M LOGISTICS LLC	BUS FOR PD PARTY	02.04.2025	1	450.00	450.00

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 78551:								450.00
<b>78552</b>								
02/25	02/19/2025	78552	JACOBS, KESSA	REFUND POOL SWIM LE	2001395.002	1	30.00	30.00
Total 78552:								30.00
<b>78553</b>								
02/25	02/19/2025	78553	JEFFERSON FIRE & SAF	HAND TOOLS	IN323451	1	69.61	69.61
Total 78553:								69.61
<b>78554</b>								
02/25	02/19/2025	78554	JEWELL ASSOCIATES EN	CAMP STREET RECONS	17275	1	8,685.00	8,685.00
02/25	02/19/2025	78554	JEWELL ASSOCIATES EN	CAMP STREET RECONS	17275	2	8,685.00	8,685.00
Total 78554:								17,370.00
<b>78555</b>								
02/25	02/19/2025	78555	MARIA ISABEL CARDONA	PARK SHELTER RENTAL	R3892	1	50.00	50.00
Total 78555:								50.00
<b>78556</b>								
02/25	02/19/2025	78556	MOOR, PAUL	LEAD SERVICE LINE REP	LSL525	1	900.00	900.00
02/25	02/19/2025	78556	MOOR, PAUL	LEAD SERVICE LINE REP	LSL525	2	300.00	300.00
Total 78556:								1,200.00
<b>78557</b>								
02/25	02/19/2025	78557	MORRISSEY PRINTING I	CHILDREN'S PROGRAM	63371	1	60.00	60.00
Total 78557:								60.00
<b>78558</b>								
02/25	02/19/2025	78558	MORTON SALT INC	ROAD SALT-STREET DEP	5403348561	1	10,056.88	10,056.88
Total 78558:								10,056.88
<b>78559</b>								
02/25	02/19/2025	78559	OLSON, KATIE	REFUND POOL SWIM LE	2001378.002	1	30.00	30.00
02/25	02/19/2025	78559	OLSON, KATIE	REFUND POOL SWIM LE	2001504.002	1	30.00	30.00
Total 78559:								60.00
<b>78560</b>								
02/25	02/19/2025	78560	PLATTEVILLE GOLF & CO	GOLF	2024	1	3,318.00	3,318.00
Total 78560:								3,318.00
<b>78561</b>								
02/25	02/19/2025	78561	PLATTEVILLE JOURNAL,	COMMON COUNCIL PRO	1646 01.31.2	1	80.83	80.83
02/25	02/19/2025	78561	PLATTEVILLE JOURNAL,	ADVERTISING-ELECTION	1646 01.31.2	2	72.90	72.90
02/25	02/19/2025	78561	PLATTEVILLE JOURNAL,	ADVERTISING-ELECTION	1646 01.31.2	3	72.90	72.90
02/25	02/19/2025	78561	PLATTEVILLE JOURNAL,	ADVERTISING-ELECTION	1646 01.31.2	4	48.60	48.60

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 78561:								275.23
<b>78562</b>								
02/25	02/19/2025	78562	PLATTEVILLE LIBRARY F	SQUARE READER MONI	02.11.2025	1	312.45	312.45
Total 78562:								312.45
<b>78563</b>								
02/25	02/19/2025	78563	PLATTEVILLE REGIONAL	GIFT CARDS FOR WORK	2926	1	250.00	250.00
02/25	02/19/2025	78563	PLATTEVILLE REGIONAL	ROOM TAX	4TH QTR 20	1	35,271.19	35,271.19
Total 78563:								35,521.19
<b>78564</b>								
02/25	02/19/2025	78564	PRI MANAGEMENT GRO	TRAINING	30566	1	348.25	348.25
Total 78564:								348.25
<b>78565</b>								
02/25	02/19/2025	78565	RACOM CORPORATION	FD - PORTABLE RADIOS	INV28441	1	10,791.50	10,791.50
02/25	02/19/2025	78565	RACOM CORPORATION	FD - PORTABLE RADIOS	INV28441	2	4,204.26	4,204.26
02/25	02/19/2025	78565	RACOM CORPORATION	PAGERS	INV28441	3	3,776.06	3,776.06
Total 78565:								18,771.82
<b>78566</b>								
02/25	02/19/2025	78566	RFK ARMORY LLC	ARMORY ACTIVITIES RE	02.14.2025	1	400.00	400.00
Total 78566:								400.00
<b>78567</b>								
02/25	02/19/2025	78567	SABEL MECHANICAL	SLUDGE BOILER PARTS I	240839-01	1	7,072.81	7,072.81
Total 78567:								7,072.81
<b>78568</b>								
02/25	02/19/2025	78568	SAUK COUNTY LRE	MDV PHOSPHOROUS PA	2024	1	43,645.39	43,645.39
Total 78568:								43,645.39
<b>78569</b>								
02/25	02/19/2025	78569	SCHMIDT ELECTRICAL C	AUDITORIUM LIGHTS	5785	1	4,999.00	4,999.00
02/25	02/19/2025	78569	SCHMIDT ELECTRICAL C	AUDITORIUM LIGHTS	5786	1	4,700.00	4,700.00
02/25	02/19/2025	78569	SCHMIDT ELECTRICAL C	AUDITORIUM LIGHTS	5786	2	299.00	299.00
Total 78569:								9,998.00
<b>78570</b>								
02/25	02/19/2025	78570	SCHMIDT, MEGAN	REFUND POOL SWIM LE	2001433.002	1	45.00	45.00
Total 78570:								45.00
<b>78571</b>								
02/25	02/19/2025	78571	SCOTT IMPLEMENT	WWTP - SNOW BLOWER	7387	1	45.60	45.60

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Total 78571:								45.60
<b>78572</b>								
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	1	10.47	10.47
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	2	7.92	7.92
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	3	4.44	4.44
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	4	28.91	28.91
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	5	29.35	29.35
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	6	9.05	9.05
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	7	18.74	18.74
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	8	190.61	190.61
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	9	18.43	18.43
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	10	32.07	32.07
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	11	48.18	48.18
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	12	.71	.71
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	13	16.54	16.54
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	14	8.33	8.33
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	15	5.39	5.39
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	16	89.71	89.71
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	17	8.46	8.46
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	18	14.36	14.36
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	19	43.93	43.93
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	20	48.31	48.31
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	21	1.80	1.80
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	22	3.08	3.08
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	23	41.18	41.18
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	24	75.02	75.02
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	25	117.69	117.69
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	26	253.88	253.88
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	27	614.26	614.26
02/25	02/19/2025	78572	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 MAR	28	104.00	104.00
Total 78572:								1,844.82
<b>78573</b>								
02/25	02/19/2025	78573	SHERWIN WILLIAMS	PAINT FOYER	0086-3	1	146.38	146.38
02/25	02/19/2025	78573	SHERWIN WILLIAMS	PAINT SUPPLIES	9909-7	1	98.11	98.11
Total 78573:								244.49
<b>78574</b>								
02/25	02/19/2025	78574	STEINHOFF, DANA	REFUND POOL SWIM LE	2001437.002	1	30.00	30.00
Total 78574:								30.00
<b>78575</b>								
02/25	02/19/2025	78575	WCC BRANDS CUSTOMS	UNIFORM ALLOWANCE	75030	1	851.00	851.00
Total 78575:								851.00
<b>78576</b>								
02/25	02/19/2025	78576	WI DEPT OF FINANCIAL I	NOTARY-DAVE FRAIN	FRAIN	1	20.00	20.00
Total 78576:								20.00

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<b>78577</b>								
02/25	02/19/2025	78577	WI DEPT OF TRANSPORT	EAST MAIN STREET - ST	395-0000383	1	656.93	656.93
02/25	02/19/2025	78577	WI DEPT OF TRANSPORT	EAST MAIN STREET - ST	395-0000383	2	656.93	656.93
02/25	02/19/2025	78577	WI DEPT OF TRANSPORT	CAMP STREET - STORM	395-0000383	1	1,162.99	1,162.99
02/25	02/19/2025	78577	WI DEPT OF TRANSPORT	CAMP STREET - STREET	395-0000383	2	1,162.98	1,162.98
Total 78577:								3,639.83
<b>78578</b>								
02/25	02/19/2025	78578	WI ELECTIONS COMMIS	CLERK TRAINING	2025	1	95.00	95.00
Total 78578:								95.00
<b>78579</b>								
02/25	02/19/2025	78579	WI HISTORICAL SOCIETY	ADULT PERIODICALS	2025	1	65.00	65.00
Total 78579:								65.00
<b>78580</b>								
02/25	02/19/2025	78580	WI STATE LAB OF HYGIE	WATER SAMPLES - FLUO	799708	1	31.00	31.00
Total 78580:								31.00
<b>78581</b>								
02/25	02/19/2025	78581	WILKINSON, HANNAH	970 JEWETT ST #3 - WS	22-0363-13	1	5.61	5.61
Total 78581:								5.61
<b>78582</b>								
02/25	02/19/2025	78582	ZIMMER, MICHAEL	CAMPGROUND REFUND	R4206	1	50.00	50.00
Total 78582:								50.00
<b>78583</b>								
02/25	02/19/2025	78583	MORAN, MARK F	GRANT EXPENSES FOU	02.10.2025	1	450.00	450.00
Total 78583:								450.00
Grand Totals:								4,242,894.22



## BOARDS AND COMMISSIONS VACANCIES LIST

As of 2/20/25

**Board of Appeals (ET Zoning)** (partial term ending 4/1/27)  
**Board of Appeals (ET Zoning)** (partial term ending 4/1/26)  
**Board of Appeals (ET Zoning)** (partial term ending 4/1/25)  
**Board of Appeals (ET Zoning) Alternate** (partial term ending 4/1/25)  
**Board of Appeals (Zoning)** (partial term ending 10/1/26)  
**Board of Appeals (Zoning)** (3-year term ending 10/1/27)  
**Board of Appeals (Zoning) Alternate** (two 3-year terms ending 10/1/27)  
**Board of Appeals (Zoning) Alternate** (partial term ending 10/1/25)  
**Board of Review** (partial term ending after 2027 session)  
**Board of Review** (5-year term ending after 2029 session)  
**Broske Center Care Committee** (six non-expiring terms)  
**Commission on Aging** (partial term ending 7/1/25)  
**Historic Preservation Commission-Alternate** (two 3-year terms ending 5/1/27)  
**Plan Commission** (partial term ending 5/1/25)  
**Plan Commission** (3-year terms ending 5/1/27)  
**Public Transportation Committee** (3-year term ending 9/1/27)  
**Redevelopment Authority Board** (one partial term ending 7/1/27)

### UPCOMING VACANCIES - March 2025

NONE

Application forms for the City of Platteville Boards and Commissions are available in the City Clerk's office in the Municipal Building at 75 N Bonson Street, Platteville, WI or online at [www.platteville.org](http://www.platteville.org). Please note that most positions require City residency.

## **PROPOSED LICENSES**

**February 25, 2025**

### **Temporary Class "B" to serve Fermented Malt Beverages**

- Friends of our Gallery at 120 W Main Street on Friday, March 7 from 4:00 P.M. to 7:00 P.M. for Artist Reception
- Friends of our Gallery at 120 W Main Street on Friday, May 16 from 4:00 P.M. to 7:00 P.M. for Artist Reception - Roger Gottschalk Exhibit
- Friends of our Gallery at 120 W Main Street on Friday, June 27 from 4:00 PM to 7:00 P.M. for Artist Reception – Synthesis Show



Temporary Alcohol Beverage License

Municipality  
*City of Platteville*

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	<b>Total Fees</b>	\$ <i>10.00</i>

*paid \$10.00 check  
2/11/25*

**Part A: Organization Information**

1. Organization Name  
Friends of our Gallery (DBA Rountree Gallery)

2. Organization Permanent Address  
120 W Main St

3. City  
Platteville

4. State  
WI

5. Zip Code  
53818

6. Mailing Address (if different from permanent address)

7. FEIN  
45-0576033

8. Date of Organization/Incorporation  
01/01/80

9. State of Organization/Incorporation  
WI

10. Phone  
(608) 630-4013

11. Email  
routreegallery@gmail.com

12. Organization type (check one)  
 Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization  
 Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes  No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.  
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Mitchell	Bill	President	(773) 415-8215
Dyas-McBeth	Heidi	Vice President	(608) 642-2286
Podach Francis	Kelly	Treasurer	(608) 642-3468
Busch	Jill	Secretary	(608) 732-5170

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Artist Reception			
2. Dates of Operation FRI. MAR 7, 2025		3. Hours of Operation 4pm - 7pm	
4. Premises Address 120 W. Main St <del>AND PINE PARK CAZEBO</del>			
5. City Platteville		6. State WI	7. Zip Code 53818
8. County Grant	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event routreegallery@gmail.com	
13. Organizer Website www.routreegallery.org		14. Event Website www.routreegallery.org	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Artist reception			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name Dyas-McBeth		First Name Heidi	M.I.
Title Vice President	Email routreegallery@gmail.com		Phone
Signature Heidi Dyas-McBeth		Date Feb 10, 2025	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/11/25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

**Temporary Alcohol Beverage License**

Municipality  
*City of Platteville*

License(s) Requested	Fees	
	<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees
Background Check		\$
<b>Total Fees</b>		<b>\$ 10.00</b> <del>10.00</del>

*paid \$10.00  
2/17/25 check*

**Part A: Organization Information**

1. Organization Name  
Friends of our Gallery (DBA Rountree Gallery)

2. Organization Permanent Address  
120 W Main St

3. City  
Platteville

4. State  
WI

5. Zip Code  
53818

6. Mailing Address (if different from permanent address)

7. FEIN  
45-0576033

8. Date of Organization/Incorporation  
01/01/80

9. State of Organization/Incorporation  
WI

10. Phone  
(608) 630-4013

11. Email  
routreegallery@gmail.com

12. Organization type (check one)

Bona Fide Club       Church       Fair Association/Agricultural Society       Veteran's Organization

Lodge/Society       Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit? .....  Yes     No

14. Wisconsin Seller's Permit Number (if applicable)

**Part B: Individual Information**

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Mitchell	Bill	President	(773) 415-8215
Dyas-McBeth	Heidi	Vice President	(608) 642-2286
Podach Francis	Kelly	Treasurer	(608) 642-3468
Busch	Jill	Secretary	(608) 732-5170

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Artist Reception (ROGER GOTTSCHALK EXHIBIT)			
2. Dates of Operation Fri, MAY 16, 2025		3. Hours of Operation 4pm - 7pm	
4. Premises Address 120 W. Main St <del>AND CITY PARK GAZEDO</del>			
5. City Platteville		6. State WI	7. Zip Code 53818
8. County Grant	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event routreegallery@gmail.com	
13. Organizer Website www.routreegallery.org		14. Event Website www.routreegallery.org	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Artist reception			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name DYAS-McBETH		First Name Heidi	M.I.
Title V.P.	Email ROUTREEGALLERY1@GMAIL.COM		Phone
Signature Heidi Dyas-McBeth		Date 2-16-2025	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/17/25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	<b>Total Fees</b>	<b>\$ 10.00</b>

*Paid \$10.00 check  
on 2/17/25*

**Part A: Organization Information**

1. Organization Name Friends of our Gallery (DBA Rountree Gallery)		
2. Organization Permanent Address 120 W Main St		
3. City Platteville	4. State WI	5. Zip Code 53818
6. Mailing Address (if different from permanent address)		
7. FEIN 45-0576033	8. Date of Organization/Incorporation 01/01/80	9. State of Organization/Incorporation WI
10. Phone (608) 630-4013	11. Email routreegallery@gmail.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

**Part B: Individual Information**

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Mitchell	Bill	President	(773) 415-8215
Dyas-McBeth	Heidi	Vice President	(608) 642-2286
Podach Francis	Kelly	Treasurer	(608) 642-3468
Busch	Jill	Secretary	(608) 732-5170

*Continued →*

Part C: Event Information			
1. Name of Event (if applicable) Artist Reception (SYNTHESIS SHOW)			
2. Dates of Operation FRI, JUNE 27, 2024 <sup>25</sup>		3. Hours of Operation 4pm - 7pm	
4. Premises Address 120 W. Main St <del>AND CITY PARK GALLERY</del>			
5. City Platteville		6. State WI	7. Zip Code 53818
8. County Grant	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event routreegallery@gmail.com	
13. Organizer Website www.routreegallery.org		14. Event Website www.routreegallery.org	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Artist reception			

Part D: Attestation			
Who must sign this application? • one officer or director of the nonprofit organization			
<p><b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.</p>			
Last Name DYAS-McBETH		First Name HEIDI	
M.I.			
Title V.P.	Email ROUNTREE GALLERY@GMAIL.COM		Phone
Signature Heidi DyasMcBeth		Date 2-16-2025	

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 2/17/25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

CITY OF PLATTEVILLE

BANNER PERMIT

Date Permit Requested 2/17/2025

Name of Organization Requesting Permit Platteville Fire Department

Address 275 E Main St

Contact Person John Fick

Phone Number 920 602 3425

Dates for Banner to be Displayed 3/17 (weather dependent) till 4/13

\*Only available between April 1 and November 15

Text of Message to be Displayed Department has banner

Signature of Person Requesting Permit *John Fick*

\$125.00 Fee Accompanies This Application\*

Request \$125.00 Fee to Be Waived\*

Date Approved by Common Council \_\_\_\_\_

Issued By \_\_\_\_\_  
City Clerk

Fee (if charged) \$ \_\_\_\_\_

Receipt # \_\_\_\_\_

\*Note Regarding City Banner Permit Fee: The City has determined that the actual cost to the City to erect and take down banners, in terms of the cost of personnel in wages/benefits and the cost of operating City equipment, is approximately \$225.00. The Common Council has decided to charge a lesser fee to organizations requesting this permission.

**THE CITY OF PLATTEVILLE, WISCONSIN  
COUNCIL SUMMARY SHEET**

<b>COUNCIL SECTION: REPORTS ITEM NUMBER: VI.A.</b>	<b>TITLE: Board, Commission, and Committee Minutes</b>	<b>DATE: February 25, 2025 VOTE REQUIRED: None</b>
<b>PREPARED BY: Dave Frain, Deputy City Clerk</b>		

**Description:**

Approved minutes from recent Boards, Commissions, and Committee meetings. Council representatives may summarize the meetings.

**Budget/Fiscal Impact:**

None

**Attachments:**

- Tourism Committee
- Airport Commission
- Museum Board
- Community Safe Routes Committee
- Parks, Forestry & Recreation Committee



**CITY OF PLATTEVILLE  
TOURISM COMMITTEE MEETING  
COUNCIL CHAMBERS – 4:00 p.m.**

**November 14, 2024  
Minutes**

Members Present: Deb Jenny, Deb Rice, Kathy Kopp and Terry Malliet

Others Present: Wayne Wodarz, Michael Walsh, Cody Grabhorn, Bill Kloster, Doug Bartlett and Jodie Richards

1. Call to order: Deb Jenny called the meeting to order at 4:00 p.m.
2. August 27, 2024 minutes: Motion by Malliet, second by Rice to approve. Motion carried.
3. Old Business: None.
4. New Business:
  - A. Third Quarter Room Tax Report: Deb Jenny presented.
5. Tourism Entity Report: Wayne Wodarz presented.
6. Partner Organization Reports:
  - A. Main Street Program:
    - Taste of Platteville – mirrored last year’s results. Will hold again in 2025.
    - Sweet Treats on Main was successful. Approximately 1,200 people in attendance.
    - Shop Small begins Saturday, November 30. Working on guide for Main St. businesses.
    - Holiday Discount Card promotion. Chance to win a gift basket after receiving 10 punches (one from each participating business). Ends December 22, Drawing December 23.
    - Jolly Jingle Promotion – November 29 through December 14, 2024.
    - Holiday Magic on Main Street to be held Friday, December 13 from 5-8 p.m.
    - Friday, December 13 – Holiday Magic on Main Street
  - B. Museums:
    - Recently welcomed journalists from the BBC. Came from Madison to meet with Museums staff and walk around the facility. Will be featured in upcoming hour-long segment.
    - Haunted Mine Tours took place on Saturday, October 26.
    - Tour Season: Approximately 3,000 people came to the museums for tours (1,300 school visitors).
    - Approximately 2,500 people attended the Historic Re-enactment. Platteville is on an upward trend with this event.
    - Plans for the December 13 Holiday Magic on Main event are in the works.
    - Miners Ball will be held Saturday, February 15.
    - In the process of scheduling Winter Lyceum presenters.

C. UW-Platteville: None.

7. Public Comments:

- Airport Commission Chairman, Bill Kloster and Airport Commission member & International Aerobatic Club - Chapter 1 (Chicagoland) member, Doug Bartlett shared information about an upcoming Aerobatic Competition event/contest to be held at the Platteville Airport July 17-20, 2025.

8. Next Meeting: Thursday, February 13 at 4:00 p.m.

9. Adjournment: Motion by Malliet, second by Rice. Meeting adjourned at 4:46 p.m.

Respectfully submitted, Jodie Richards

3RD QUARTER 2024  
CITY OF PLATTEVILLE ROOM TAX

TOTAL RECEIPTS	\$ 1,416,047.36
LESS EXEMPT RECEIPTS	<u>\$ (208,745.11)</u>
TAXABLE RECEIPTS	\$ 1,207,302.25
ROOM TAX RATE (5%)	<u>X 5%</u>
TOTAL ROOM TAX	<u>\$ 60,364.61</u>

2% MOTEL ADMINISTRATIVE FEE	\$ 1,207.30
28% CITY OF PLATTEVILLE PORTION	\$ 16,902.08
70% VISITOR & TOURISM PROMOTION COMMISSION (PAY PLATTEVILLE REGIONAL CHAMBER)	<u>\$ 42,255.23</u>
TOTAL ROOM TAX	<u>\$ 60,364.61</u>

ACCOUNT #100.56600.650.000

JANUARY 1, 2024 - SEPTEMBER 30, 2024  
CITY OF PLATTEVILLE ROOM TAX

TOTAL RECEIPTS	\$ 3,563,508.49
LESS EXEMPT RECEIPTS	<u>\$ (548,652.21)</u>
TAXABLE RECEIPTS	\$ 4,112,160.70
ROOM TAX RATE (5%)	<u>X 5%</u>
TOTAL ROOM TAX	<u>\$ 150,737.30</u>

2% MOTEL ADMINISTRATIVE FEE	\$ 3,014.86
28% CITY OF PLATTEVILLE PORTION	\$ 42,206.34
70% VISITOR & TOURISM PROMOTION COMMISSION	<u>\$ 105,516.11</u>
TOTAL ROOM TAX	<u>\$ 150,737.30</u>

JANUARY 1, 2023 - SEPTEMBER 30, 2023  
CITY OF PLATTEVILLE ROOM TAX

TOTAL RECEIPTS	\$ 4,146,752.83
LESS EXEMPT RECEIPTS	<u>\$ (740,139.41)</u>
TAXABLE RECEIPTS	\$ 4,886,892.24
ROOM TAX RATE (5%)	<u>X 5%</u>
TOTAL ROOM TAX	<u>\$ 170,330.67</u>

2% MOTEL ADMINISTRATIVE FEE	\$ 3,355.67
28% CITY OF PLATTEVILLE PORTION	\$ 46,503.02
70% VISITOR & TOURISM PROMOTION COMMISSION	<u>\$ 120,471.97</u>
TOTAL ROOM TAX	<u>\$ 170,330.66</u>

## SUMMARY OF ROOM TAX COLLECTIONS:

(Past 8 Years)

<u>YEAR</u>	<u>QUARTER</u>	<u>CITY</u>	<u>TOURISM COMM</u>	<u>MOTEL ADM</u>	<u>TOTAL</u>
2024	1ST QTR.	\$ 9,957.37	\$ 24,893.68	\$ 711.35	\$ 35,562.40
	2ND QTR.	\$ 15,346.88	\$ 38,367.21	\$ 1,096.21	\$ 54,810.30
	3RD QTR.	\$ 16,902.08	\$ 42,255.23	\$ 1,207.30	\$ 60,364.61
	4TH QTR.				\$ -
		\$ 42,206.34	\$ 105,516.11	\$ 3,014.86	\$ 150,737.30
2023	1ST QTR.	\$ 11,550.89	\$ 28,749.86	\$ 770.48	\$ 41,071.23
	2ND QTR.	\$ 16,126.54	\$ 44,658.11	\$ 1,240.50	\$ 62,025.15
	3RD QTR.	\$ 18,825.59	\$ 47,064.01	\$ 1,344.69	\$ 67,234.29
	4TH QTR.	\$ 14,061.08	\$ 35,152.69	\$ 1,004.36	\$ 50,218.13
		\$ 60,564.10	\$ 155,624.66	\$ 4,360.03	\$ 220,548.79
2022	1ST QTR.	\$ 9,113.74	\$ 22,784.35	\$ 650.98	\$ 32,549.07
	2ND QTR.	\$ 15,239.94	\$ 42,202.90	\$ 1,172.30	\$ 58,615.14
	3RD QTR.	\$ 18,567.78	\$ 46,419.44	\$ 1,326.27	\$ 66,313.48
	4TH QTR.	\$ 14,454.72	\$ 36,136.80	\$ 1,032.48	\$ 51,624.00
		\$ 57,376.17	\$ 147,543.48	\$ 4,182.03	\$ 209,101.69
2021	1ST QTR.	\$ 7,736.28	\$ 19,340.73	\$ 552.60	\$ 27,629.61
	2ND QTR.	\$ 14,516.05	\$ 36,290.15	\$ 1,036.86	\$ 51,843.07
	3RD QTR.	\$ 17,183.03	\$ 42,957.59	\$ 1,227.36	\$ 61,367.98
	4TH QTR.	\$ 13,133.78	\$ 32,820.35	\$ 932.08	\$ 46,886.21
		\$ 52,569.15	\$ 131,408.81	\$ 3,748.90	\$ 187,726.86
2020	1ST QTR.	\$ 7,674.21	\$ 19,185.56	\$ 548.17	\$ 27,407.94
	2ND QTR.	\$ 5,218.53	\$ 13,046.33	\$ 372.75	\$ 18,637.61
	3RD QTR.	\$ 10,617.63	\$ 26,544.06	\$ 758.40	\$ 37,920.09
	4TH QTR.	\$ 8,041.98	\$ 20,104.97	\$ 574.43	\$ 28,721.38
		\$ 31,552.35	\$ 78,880.92	\$ 2,253.75	\$ 112,687.02
2019	1ST QTR.	\$ 9,179.86	\$ 22,950.50	\$ 656.07	\$ 32,786.43
	2ND QTR.	\$ 14,002.11	\$ 35,004.42	\$ 999.78	\$ 50,006.31
	3RD QTR.	\$ 14,763.10	\$ 36,906.55	\$ 1,053.99	\$ 52,723.64
	4TH QTR.	\$ 12,333.53	\$ 30,832.96	\$ 880.60	\$ 44,047.09
		\$ 50,278.60	\$ 125,694.43	\$ 3,590.44	\$ 179,563.47
2018	1ST QTR.	\$ 9,828.76	\$ 24,573.26	\$ 702.64	\$ 35,104.65
	2ND QTR.	\$ 13,492.74	\$ 33,731.47	\$ 963.60	\$ 48,187.81
	3RD QTR.	\$ 15,762.04	\$ 39,405.08	\$ 1,125.85	\$ 56,292.97
	4TH QTR.	\$ 13,179.40	\$ 32,949.29	\$ 941.73	\$ 47,070.42
		\$ 52,262.93	\$ 130,659.10	\$ 3,733.82	\$ 186,655.85
2017	1ST QTR.	\$ 6,213.24	\$ 15,532.73	\$ 443.64	\$ 22,189.61
	2ND QTR.	\$ 10,012.50	\$ 25,031.89	\$ 715.45	\$ 35,759.84
	3RD QTR.	\$ 10,592.26	\$ 26,480.48	\$ 756.52	\$ 37,829.26
	4TH QTR.	\$ 9,989.08	\$ 24,972.49	\$ 713.42	\$ 35,674.99
		\$ 36,807.08	\$ 92,017.59	\$ 2,629.03	\$ 131,453.70

2016	1ST QTR.	\$ 5,814.45	\$ 14,536.31	\$ 415.40	\$ 20,766.16
	2ND QTR.	\$ 8,512.06	\$ 21,284.86	\$ 610.02	\$ 30,406.94
	3RD QTR.	\$ 10,709.95	\$ 26,772.82	\$ 764.12	\$ 38,246.89
	4TH QTR.	\$ 8,049.68	\$ 20,124.36	\$ 575.04	\$ 28,749.08
		<u>\$ 33,086.14</u>	<u>\$ 82,718.35</u>	<u>\$ 2,364.58</u>	<u>\$ 118,169.07</u>



## PLATTEVILLE REGIONAL CHAMBER

### TOURISM ENTITY REPORT

#### TO THE CITY OF PLATTEVILLE TOURISM COMMITTEE

November 14, 2024

1. Wisconsin Welcome Center fall/winter hours began on November 1st: Mon to Fri, 8AM – 5PM.
2. Through October 31<sup>st</sup>, we have had a 13% increase in visitors coming through the Welcome Center compared with last year, surpassing 3,000 year-to-date. Our Guests come from many states with Iowa and Illinois leading the way, followed by Missouri, Kansas, Minnesota, and Nebraska. We have had 10 international visitors representing Germany, Australia, Puerto Rico, Russia, and the UK.
3. Midwest Living Magazine was a prioritized budget item again this year. As you might remember, over 1,500 requests were made from last year's ad for packets of information on our community, including The Mining and Jamison Museums. So far for 2024 we have mailed out almost 900 packets of requested information about our community. The magazine went out a little later this year, but we anticipate hitting the same numbers by spring. We are hopeful that this will encourage folks to come, visit, and explore.
4. Our Discover Platteville, WI Facebook page has reached over 41,759 views since its inception. We have 739 followers and have had over 600 link clicks and over 6,200 page visits. Some of our highest performing posts were the M Lighting last year with a reach of over 14,000, and our Day on the Farm event from last November with a reach of over 5,200. Dena Nechkash also created an art scavenger hunt brochure and assisted with our Fall Color Leaf Reporting. Recently we were interviewed for a Wisconsin Beat TV episode out of Green Bay that was put on our Facebook page yesterday. We are excited to expand our tourism efforts with her talent and guidance.
5. Grant County Tourism Council continues to be active. Our monthly meetings are well attended and rotate around the county. Our final meeting of the year will take place on November 21<sup>st</sup>. On the agenda will be a Chicago Trade show and the NFL Draft which will take place in Green Bay and should draw over 750,000 people into our great state. Work is beginning on the 2025 Activity Guide.
6. We have continued the usage of a billboard in Dyersville, changing the messaging quarterly. This contract was renewed in October and will run through October of 2025.
7. We collaborated with Main Street and our economic partners to once again host the Taste of Platteville in late September. We are presently working on our collaborative efforts towards the Magic on Main event, and hope to make it a bigger, better, and more festive event than last year.

Date: November 11, 2024

From: Doug Bartlett, Member, International Aerobatic Club, Chapter 1(Chicagoland)

To: Platteville Airport Commission

Subj: International Aerobatic Club (IAC) Sanctioned Aerobatic Contest at KPVB, July 17-20, 2025

IAC Chapter 1 (Chicagoland) is requesting formal approval from the Platteville Airport Commission to conduct an aerobatic contest at KPVB on July 17-20, 2025.

The IAC is a division of the EAA headquartered in Oshkosh, WI with chapters throughout the United States. The purpose of the IAC is to promote precision flying skills and aerobatic competition to its members. The IAC holds the United States National Aerobatic Championships each year in Salina, KS. The IAC also selects and supports the United States Advanced and Unlimited Aerobatic Teams for international competitions. The IAC conducts about 40 regional contest per year and has been running rules-based competitions for over 50 years.

The event would consist of Thursday/Friday practice days and Saturday/Sunday competition days. An estimate of 15 to 25 pilots would attend the competition the first year. These pilots will buy food, fuel, and hotel rooms during their stay. An aerobatic competition is not an air show. The community is encouraged to attend but attendance fees are not allowed per FAA regulations. If successful, Chapter 1 would like to make this contest an annual event.

As Contest Director, I will be responsible for obtaining the proper FAA waivers to conduct the practice and competition flights. There is no paperwork required by the Airport Manager. I am requesting the commissions support for the following:

- An aerobatic practice area above the KPVB airport to be used throughout CY2025 and CY2026. This area will be defined in detail to the FAA but will generally be west of Runway 15/33 and down to the surface. Doug Bartlett would be the responsible party for conducting safe operations within the FAA guidelines when this practice area is in use. It is expected the area would be active about 4 times per month.
- An aerobatic practice box for July 17-18, 2025, to support the aerobatic contest.
- An aerobatic competition box for July 19-20, 2025, to support the aerobatic contest.

Keeping costs to a minimum and providing an atmosphere that encourages comradery and future participation is important. Therefore, I am asking for the following support from the airport:

- Allowing pilots to hangar their aircraft in available space at no cost from July 17- July 21.
- Allow the Contest Director to use the courtesy cars available at the airport during the contest as needed.
- Allow the participating pilots and volunteers to get a \$0.50 reduction off the 100LL gas price during the July 17-21 period of the contest. I understand from the Airport Manager that this is a standard practice for all pilots during AirVenture at Oshkosh.
- Allow the Contest Director to use the two conference rooms for administration of the contest.
- Allow the Contest Director to use the hangar attached to the office for briefings, meals and hangar space as needed in support of the event.
- Allow the Contest director to use the airport's tables and chairs in support of the contest.
- Allow the Contest Director to place Port-a-Potties (rented by the chapter) in appropriate areas in support of the contest.
- Provide a waiver to the airport's policy allowing participating pilots and volunteers to consume alcohol on the airport from July 17 – July 20, 2025.

- Allow the Contest Director to place box markers on the airport property to define the aerobatic box (west of RWY 15/33). Some markers will need to be placed in the fields and the Contest Director will coordinate with the appropriate farmers requesting their approval.
- Allow the Contest Director to use ATVs on the airport property to maneuver personnel as needed to the judging lines and boundary judges.

For planning purposes, I am estimating 20 pilots for the competition. In its first year. Below are the expected expenses for the pilots (revenues to the area):

#### Fuel

Pilots keep a minimum amount of fuel in their airplanes (as allowed by an FAA waiver) for competition. If the weather is good, I would expect each pilot to practice 2 times and fly three competition flights. They would use about 3 gallons per flight or 15 gallons of 100LL for the event. Upon leaving for home or AirVenture, the pilots would fill their tanks upon leaving. I estimate this to be 30 gallons per plane. This gives a best guess of fuel at 900 gallons at \$5 per gallon or \$4,500 for the event.

#### Hotels

Some pilots are from the same family or will share hotel rooms to keep costs down. I anticipate 15 rooms on Friday and Saturday. I expect a few pilots to come early and stay late with 5 rooms on Thursday and Sunday. This gives me a total of 40 room/nights at the lowest cost \$109 plus tax, or approximately \$4,800 (40 X \$120).

#### Rental Cars

There are no rental cars available close to Platteville. This will be a problem for some pilots and may reduce participation. I have minimized this problem largely by getting 12-seat vans donated for our use by Rundee Auto Group of Platteville.

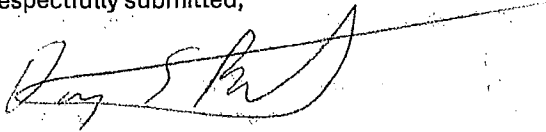
#### Restaurants

The pilots will support the restaurants close to the hotels because they will have limited transportation. I expect they will spend \$40 per person per day for food. My best guess with partial attendance on Thursday and Sunday, is that the total money spent at local establishments for food will be \$2,000.

As the Contest Director, I will be responsible for coordinating the event with the Airport Manager, IAC National and local organizations, and the FAA (including required NOTAMs). The Safety Plan will be reviewed and coordinated with the Airport Manager using the airport's current safety plan as the basis of the plan developed for the aerobatic contest. Each pilot is required to have appropriate insurance and the IAC has an insurance policy for such events. A copy of the insurance documents will be provided to the Airport Manager upon request.

I am asking for your support by approving the above requests.

Respectfully submitted,



Doug Bartlett  
IAC Chapter 1 Member, IAC Director, IAC President Emeritus



## **Airport Commission Meeting Minutes**

**January 13, 2025, 6:00 p.m.**

**Meeting held in-person at the Platteville Airport, 5157 HWY 80, Platteville, WI**

### **I. Commission Meeting Call to Order - Chair @ 6:00 p.m.**

- a. Attendance – Commission Members: Doug Bartlett (Virtual), Jim Berglund (P), Lynnette Dornak (Virtual), Bill Kloster (P), Brian Whisenant (P). Others: Bob Gates (City Council Representative), Nicola Maurer (Staff Liaison to the Airport Commission), Rison Pereira (Airport Manager). Guests: Doug Stephens
- b. Quorum achieved.

### **II. Approval of Minutes of December 9, 2024 – Secretary**

- a. Motion by Bob to approve the minutes of December 9, 2024; seconded by Doug. Motion passed unanimously.

### **III. Citizens' Comments, Observations and Petitions - Chair (None) Doug Stephens**

had a couple of questions/comments. He was curious about his balance and whether he was paid up through January. He was also curious about how rental rates were determined, specifically for the ends of the T-hangars. Rison explained the reasoning and what was taken into consideration in setting the amount of increase in rental rates.

### **IV. General Discussion on Future Policy Needs - APEXEJC**

- a. Bill and Kyle talked about policies and Rison and Kyle are going to talk about SOP's and may make some recommendations in the next couple of months.

### **V. Request for Sponsors Meeting with BOA 2025 Goals – Chair**

- a. Rison and Bill met with Strand and talked about projects that we are looking to consider in the near future. They are trying to get a final number on what we owe for the hangar and how much we have built up in entitlements. It was suggested that we set up a sponsor's meeting with the BOA. Bill is trying to establish a meeting in February. Potentially there could be enough money for the crack-seal program. We also want to get on the BOA's purchase of the snow-removal pickup truck.
- b. Projects that we may want to attack in 2025: crack seal, snow removal pickup, and possibly SRE building or T-Hangar refurbishment. First we need to decide whether to refurbish the t-hangar or to go to the BOA and build new.
- c. Doug is still waiting to hear back on waivers for the aerobatics event.
- d. Doug said that EAA Chapter 322 is wondering if Platteville would host a Young Eagles flying event this summer. He is going to look for a weekend in August. EAA Chapter 322 also asked if an FAA training seminar could be held at the Platteville airport and use our hangar to host the conference. The EAA director also mentioned that he had heard that safety was a concern at Platteville, but Doug told him that management had changed and assured him that safety is not an issue. Doug is going to look into the source of this concern.
- e. Rison received an excellent comment on ForeFlight. There is still an old AI-generated comment that mentions things that are no longer issues. We need to get new positive comments on ForeFlight to remove the old comments. Rison

is going to make a comment in response to the old comment to see if it removes the AI-comment.

**VI. Updates**

- a. Meeting with Strand went well
- b. SRE Truck (discussed previously)
- c. Parcels containing privately-owned hangars are now legal and invoices for 2024 taxes have gone out to hangar owners.

**VII. Treasurer's Report - Treasurer**

- a. **Monthly Income Report**
- b. **Monthly Expenses**
- c. **Monthly Invoice Payments**
- d. **Status of Project Payments**
- e. Motion by Bob to pay the bills in the amount of \$14,845.70; second by Brian. Motion passed unanimously.

**VIII. Manager's Report - APEXEJC (Report Attached)**

- a. **Flight Training - N/A**
- b. **Equipment Repairs - N/A**
- c. **T-Hanar Agreements** - Sent out new lease agreements and about 75% have been signed. 2024 rents are all paid. We have a new tenant coming in, and we currently have one hangar available.
- d. **Operations** - A jet is coming in tomorrow.
- e. **Marketing** - Flyer for a chili fly-in is being made.
- f. **Sales** - December was not a great month b/c there was not a lot of good flyable weather due to cloud cover. For January, we are already higher than the past two January totals for low lead.
- g. **Santa Event** – Bad weather limited participation. We probably had about 26 participants. However, we received numerous donations. Cake and Eat it Too gave 200 cookies, and a number of local businesses and organizations gave \$100 each.

**IX. Adjournment** - Motion by Bob to adjourn; second by Brian. Motion passed unanimously at 6:58 pm.



## **Platteville Museum Board Minutes**

January 15, 2025

**Board/Friends Members Present:** Brad Brogley, Garrett Jones, Tom Nall, Kathy Connett, Larry Bowden, Dick Davies, Deb Jenny

**Others Present:** Christina Grev

**Call to order** at 4:45 by Brad Brogley

**Minutes** of the December 2024 Museum Board meeting approved on motion by Deb Jenny, seconded by Kathy Connett.

### **Collections Monthly Report**

- Christina Grev provided an update on collections cataloging and registration, as well as collections-based programming.
- Collections specialist Christina Grev recommended accessioning a photograph of a woman with “Aunt of Anna Gordon” written on the back (donated by Kate Kelley). The photo comes from the local Neyes photography studio. The Board accepted this recommendation on motion by Deb Jenny, seconded by Kathy Connett.

### **Director’s Monthly Report**

- The board reviewed the written director's report.

### **Friends of the Mining & Rollo Jamison Museums Report**

Deb Jenny shared an update on the Friends Board.

- The Friends are working to make a public appeal for special projects within the year. The Friends are also planning a family-friendly mini-golf program on March 29.
- Miners Ball committee continued to plan for the Miners Ball, coming up in February.
- Pasties will go on sale shortly after the Miner’s Ball, with a pickup tentatively planned for April 26.

**Adjournment** at 5:00 p.m. on motion by Garrett Jones, second from Tom Nall. The next board meeting will be Wednesday, February 19, 2025, 4:45 pm.

Submitted by Garrett Jones, Board Secretary

## MINUTES

CSRC Attendees: Robin Fatzinger, Danica Larson, Gary Lindahl, Paul Malischke (via Teams), Eileen McCartney, and Maureen Vorwald (at 6:15 via Teams).

CSRC Not Present: Tom Nall,

Staff Present:

Public Attendees: Dan Dreessens and David Thering – Delta 3 Engineering, Josh Vollmer – KL Engineering

Public Attendees for Public Hearing on Seventh Avenue: Evan Larson, Karen Vaassen, Dick and Nancy Davies, Carol Hamus, Kris Runde, Terry and Melody Dillon, Julie Crawford, Chad Adrian

1) Call to Order The meeting was called to order at 6:05pm.

2) Approval of Minutes: A motion was made by Eileen to approve the December 16, 2024 minutes with amendments as proposed by Gary, seconded by Danica. Motion passed.

3) Citizen Comments, Observations, & Petitions: **None**

4) Old Business

a. Bike-Pedestrian crash history follow up discussion. **None in December per the PD.**

b. 2025 Capital Improvement Plan (CIP) Items under consideration include:

Street Reconstruction:

1. Seventh Ave: City project from Camp to Ridge – Public Information

Meeting: **Dan Dreessens conducted a Public Information meeting regarding this summer's reconstruction of Seventh Avenue from Camp to Ridge. He presented two options.**

**Option 1: Narrow the street, but no sidewalk. It would go from 35 feet wide to 32 feet wide.**

**Option 2: Narrow the street but install sidewalk on the west side of the street. It would impact some trees and shorten the distance of driveways between the house and sidewalk. The sidewalk would be constructed at the right-of-way line as is traditional.**

**Public Input: There were comments by Chad Adrian, Melody Dillon, Dick Davies and Mark Stevens. These comments included:**

- **Sidewalk is not needed due to very little traffic, or it is a solution to a problem that does not exist.**
- **There were concerns about the loss of trees and loss of space to park long vehicles like a motor home.**

- There were questions about assessments and shoveling. Howard replied that this would be paid for out of the City project budget, not charged to homeowners. The homeowner would be responsible for shoveling the sidewalk

Comments by Evan Larson asked if we could have a compromise. He called it "Option 3". Narrow the street a bit more and include a sidewalk so that the entire footprint is in the same location as the current wider street.

At the conclusion of the comments, Chair Robin Fatzinger asked for a show of hands how many residents would accept Option 3. An overwhelming majority of residents in attendance raised their hands accepting Option 3.

Motion by Robin, Second by Maureen to recommend that Seventh Avenue between Camp and Ridge be reconstructed as proposed in "Option 3" – narrowing the street and including a sidewalk on the west side such that the new construction is within the footprint of the current street width.

- 5) New Business:
  - a. None

6) Adjourn - A motion was made by Danica and seconded by Eileen to adjourn the meeting at 7:15 pm. Motion passed.

## **PARKS, FORESTRY & RECREATION COMMITTEE-Minutes**

Monday, January 20, 2025, 5:00 PM Meeting will be held Virtually via zoom and in person.  
North Conference Room 75 N. Bonson Street, Platteville, WI

Committee members In attendance:, Ari Ihm, Cindy Tang, Molly Zuehlke, Kecia King, Debi Sigwarth (Victoria Hundhausen joined at 5:58pm)  
City Staff present: Bob Lowe  
Members of the public:

### **Call Meeting to Order**

Debi Sigwarth called the meeting to order at 5:01 PM in the north conference room at City Hall.

### **Approval of Minutes: December 16, 2024**

Cindy made a motion to approve minutes, Kecia Second-Motion carried

### **Citizen Comments**

Discussion regarding a bench at the Inclusive Playground that was backed over by a contractor when they were on site. Contractor has agreed to replace it when they come back in March or May for scheduled repairs.

Discussion regarding the doors to the east side restrooms of the Smith Park Stone shelter. According to frequent park users, and committee members, the East Side door has never worked consistently and is frequently out of order. Due to the length of time since original installation and no permanent fix, the Committee asked City Staff to confer with the City Manager about involving the City Attorney in the conversation and to look at alternate designs for the door, as the band aid fixes have not worked.

### **Old Business**

a. Aquatic Center update:

i. PARS Update *Chairman Gates presented the report to City Council. PARS has officially been disbanded now that their charter has been accomplished.*

ii. RFQ update *Due January 10. Five aquatic engineers submitted applications. Narrowed to three - JEO, Ramaker, Burbach. Interviewed 1 today, next two tomorrow. Panel will make recommendations to City Council, likely at the February 11 Council.*

iii. Next Steps *Contractor would be hired for Phase 1 of the RFQ. Info and conceptual design. There is a Feb 28 deadline for conceptual and a fact sheet to be ready for sharing with the community in advance of the vote.*

b. Broske Center

*Comparison of Revenue vs expenses for the Broske Center.*

*Staff will work on 2023 / 2024 a report on Resident and non -resident rentals*

*Committee question for Administration Director: Could a maintenance fund be added to the line items for the rentals?*

i. Usage and Fees

ii. Maintenance

1. Moveable wall repair costs *A wall was an "Extra" from donations. Track is too light for the wall. We are unsure if the truss is strong enough for the rail. Committee reviewed quotes for repair.*

2. Quilts *A refreshment on the quilts - \$15 an hour plus paint. Parks staff will be taking them off the wall, ICI will cover the cost.*

#### New Business

a. QR Code Initiative *Add a QR code link in every park - a history lesson about the park.*

b. 2024 Parks, Forestry, Recreation, and Activities Progress in Review  
*Committee was encouraged to review the Review included in the packet.*

#### VI. Staff Update

Updating the Parks Plan - *RFP Deadline is February 6. Carry over item to next agenda.*

**Next Meeting:** March 17, 2025

Meeting Adjourned at 6:04 pm Kecia motioned, Debi seconded,

**THE CITY OF PLATTEVILLE, WISCONSIN  
COUNCIL SUMMARY SHEET**

<b>COUNCIL SECTION: ACTION ITEM NUMBER: VII.A.</b>	<b>TITLE: Ordinance 25-01 Establishing a Board of Absentee Ballot Canvassers at a Central Count Location in the City of Platteville</b>	<b>DATE: February 25, 2025  VOTE REQUIRED: None</b>
<b>PREPARED BY: Colette Steffen, City Clerk</b>		

**Description:**

More citizens are choosing to vote absentee instead of at the polls. Wisconsin law allows citizens to vote absentee without providing a reason. The City has experienced an increase in mail-in absentee voters and in-person absentee voting at City Hall before election day.

Currently, all absentee ballots are sorted by district/ward and then delivered to the appropriate polling locations on election day, at which time poll workers begin to process the absentee ballots. Two poll workers are required to process every absentee ballot received at the polling place. The poll workers must check the ballot envelope for defects or omissions, announce the voter's name and address, check in the voter on the Badger Book, open the envelope, and insert the absentee ballots into the tabulator. Poll workers often have to disrupt voters who vote in person on election day by creating lines at the check-in table and the tabulator.

The November General Election was extremely busy. The absentee processing slowed the lines due to processing the absentee ballots through Badger Books, inserting the ballots in the tabulators, and stopping the line if there was an issue with the absentee ballot such as a misread, overvote, or jam. This places an enormous challenge on the Chief Inspectors to keep track of the absentee processing while trying to maintain in-person voting efficiency. Chief Inspectors have expressed concerns over reconciling numbers on the tabulators due to the disruption created by absentee ballot processing.

Wisconsin Statutes 7.52 and 7.53(2)(m) allow for the creation of a Board of Absentee Ballot Canvassers. These individuals are appointed by the City Clerk to serve two-year terms. The Board of Absentee Ballot Canvassers processes all absentee ballots in the city on election day at a central location. To create a Board of Absentee Ballot Canvassers, the Common Council must adopt an ordinance under State Statutes 7.52 and 7.53(2)(m). The ordinance is required to be created at least 30 days before the election for which it will be implemented.

Removing absentee ballot processing from polling places to a centralized facility will make voting on election day more efficient for citizens and poll workers. Chief Election Inspectors will no longer need to dedicate two or more poll workers to process absentee ballots. This will allow those poll workers to be put into other positions to serve the citizens voting in person at the polling place on election day.

Key benefits of establishing a central processing location include:

1. **Resource Optimization:** Establishing a Central Count location will provide relief to individual polling locations and their respective poll workers. Poll workers will be able to focus on managing in-person voting, assisting voters, and ensuring a smooth election-day experience without the added complexity of handling and processing absentee ballots.
2. **Improved Efficiency:** Centralizing the processing of absentee ballots will help expedite the verification and count process and reduce delays at polling locations.



3. **Enhanced Security:** A designated central location will ensure enhanced security measures are in place to safeguard the integrity of absentee ballots.

It is important to create a Board of Absentee Ballot Canvassers before the 2026 election cycle so the board can be appointed and trained before the next November General Election.

**Budget/Fiscal Impact:**

The City would need to purchase a Badger Book server, however, this purchase would be within the City Clerk's budget plan to buy a Badger Book every year. This would also free up two Badger Books at the polling locations.

**Recommendation:**

Staff and the Election Chief Inspectors recommend establishing a Board of Absentee Ballot Canvassers at a Central Count Location in the City of Platteville.

**Sample Affirmative Motion:**

*"I move to approve Ordinance 25-01 establishing a Board of Absentee Ballot Canvassers at a Central Count Location in the City of Platteville"*

**Attachments:**

- ORD 25-01 Establishing a Board of Absentee Ballot Canvassers at a Central Count Location in the City of Platteville
- Procedures for the Board of Absentee Ballot Canvassers

**ORDINANCE NO. 25-01**

**AN ORDINANCE REPEALING AND RECREATING  
SECTION 2.03 OF THE MUNICIPAL CODE**

The Common Council of the City of Platteville do ordain as follows:

**Section 1.** Section 2.03 of the Municipal Code is hereby repealed and recreated as follows:

**2.03 POLLING PLACES.**

- (1) The following named places in the City are hereby provided and designated as the legal polling places at which to hold all elections held under provision of law in the City. The following polling places shall be open from 7:00 AM to 8:00 PM for all elections.
  - (a) The polling place for the electors of the First, Second, Third, Fourth, Seventh, Eighth, and Ninth Wards shall be in the Broske Center building located at 1155 North Second Street.
  - (b) The polling place for the electors of the Fifth and Sixth Wards shall be in Ullsvik Hall on the UW-Platteville Campus.
  
- (2) Central canvassing of absentee ballots. Pursuant to §§ 7.52 and 7.53(2m), Wis. Stats., the Common Council of the City of Platteville hereby creates a Municipal Board of Absentee Ballot Canvassers and authorizes the centralized counting of absentee ballots on election days in accordance with all procedures prescribed by § 7.52, Wis. Stats.
  - (a) The Board of Absentee Ballot Canvassers shall be composed of the Municipal Clerk, or a qualified elector of the municipality designated by the Clerk, and two other qualified electors of the municipality appointed by the Clerk, for a term of two years commencing on January 1 of each even-numbered year. The Clerk may appoint additional inspectors under § 7.52(1)(b), Wis. Stats., to assist the Municipal Board of Absentee Ballot Canvassers in canvassing absentee ballots under this section.
  - (b) The City of Platteville declares that, in lieu of canvassing absentee ballots at polling places under § 6.88, Wis. Stats., the Municipal Board of Absentee Ballot Canvassers shall canvass all ballots at all elections held in the municipality at the Council Chambers, City Hall, 75 N Bonson Street, Platteville, Wisconsin, or such other location designated by the Clerk and set forth in the notice of meeting under Subsection E below.
  - (c) At every election held in the city following enactment of this article, the Municipal Board of Absentee Ballot Canvassers shall, any time after the opening of the polls and before 10:00 p.m. on election day, publicly convene to count the absentee ballots for the city.
  - (d) The City Clerk shall give at least 48 hours' notice of any meeting of the Municipal Board of Absentee Ballot Canvassers under § 7.52(1)(a), Wis. Stats.
  - (e) The City Clerk's office, no later than the closing hour of the polls, shall post at the Clerk's office and on the City's website and shall make available to any person

upon request, a statement of the number of absentee ballots that the Clerk has mailed or transmitted to electors and those ballots that have been returned by the closing hour on election day.

- (f) The Municipal Board of Absentee Ballot Canvassers shall follow the remaining procedures prescribed under § 7.52, Wis. Stats.

**Section 2.** All other provisions of Chapter 2 shall remain in full force and effect unless specifically modified herein.

**Section 3.** This ordinance shall be in full force and effect from and after its passage and publication as required by law.

Approved and adopted by the Common Council of the City of Platteville, Wisconsin on a vote of \_ to \_ this \_ day of \_\_\_\_\_ 2025.

CITY OF PLATTEVILLE

\_\_\_\_\_  
Barb Daus, Council President

ATTEST:

\_\_\_\_\_  
Colette Steffen, City Clerk

Date Published:

# City of Platteville

## Central Count Location Absentee Ballot Processing

### Overview

In lieu of the poll workers processing absentee ballots at each polling place on election day, the City of Platteville will canvass all absentee ballots at a central location. This Central Count Location (CCL) will be located at City Hall, Council Chambers, or a room designated by the City Clerk, 75 N Bonson Street, Platteville WI. At the CCL, the Board of Absentee Ballot Canvassers will process and tally all absentee ballots that have been returned at the Central Count Location (CCL).

### Clerk's Duties

- Shall give at least 48 hours notice of the meeting of the Board of Absentee Ballot Canvassers under s.7.52, Wis. Stats.
- Notice shall be posted at City Hall and on the municipal website and will include where absentee ballot canvassing is to take place. Additionally, the notice will be provided to any media that has requested municipal meeting notices in accordance with Wisconsin Statute 19.84(1)(b) and municipal policy.
- Will appoint the Board of Absentee Ballot Canvassers in accordance with Wisconsin Statute 7.53(m)(b).
- Will assign additional election workers to work under the supervision of the Absentee Board of Canvass in accordance with Wisconsin Statute 7.52(1)(b).
- Will ensure that all members of the Board of Absentee Canvassers take an oath of office prior to performing their duties.
- If the clerk's office receives any absentee ballots after 5:00 PM the Friday prior to election day and on Election Day, chief inspectors/co-chiefs of the specific reporting unit will be notified. The clerk will send to each polling place a log of all absentee ballots for each Ward within that polling place.
- Brings absentee ballots to location of Board of Absentee Ballot Canvassers.
- Posts on municipal website and posts in office the number of absentee ballots issued, and the number returned prior to 8:00 p.m. on Election Day.

### Board of Absentee Ballot Canvassers' Duties

- Convene the Board of Absentee Ballot Canvassers between 7 a.m. and 10 p.m. on Election Day to canvass absentee ballots in accordance with Wisconsin Statute 7.52(1)(a).
- Canvass all absentee ballots received before 8 p.m. in accordance with Wisconsin State Statutes as explained in the Election Day Manual.
- Complete a log of all activity that occurred during the Board of Absentee Ballot Canvassers Meeting (Inspector's statement).

## Operating Procedures

### Set-Up

1. The CCL will replicate a polling site that is already developed with the exception of voting booths, and in person voters.
2. Verify the tamper-evident seal number on the door to each tabulator memory device matches the number provided by the municipal clerk on the EL-104 Inspector's Statement
3. Turn-on/start tabulator(s) and wait for zero tapes to print and verify that the tabulator display 0 totals and sign the bottom of the tapes as required
4. Announce that the Central Count Absentee Ballot Processing is open for the specified election and record the time of the opening on the Incident Log that will be attached to the EL-104 Inspector's Statement

### Processing of Absentee Ballots

1. Ballots will be sorted by reporting unit (ward 1-4 and ward 5-9) and alphabetized. One unit at a time will be processed.
2. Begin to process absentee ballots by logging into the Badger Book and starting the Absentee Ballot processing. Process up to 10 ballots at a time.
3. Double-check the certificate envelope for the voter signature, witness signature, and complete address and verify that the envelope does not appear to have been tampered with.
4. Look up the voter in the Badger Book, scan bar code or use the top ID number or type 3-4 letters of the first and last name. Once up to 10 voters are selected click on the Submit button. Review these (they can be unselected if mistakenly selected). Press the Process button, this will provide the voter numbers. Record the voter number on the Absentee Certificates and Absentee Log.
5. Announce the voter's full name and address out loud (normal talking volume).
6. Open the absentee carrier envelope, remove the ballot, and verify there is only one ballot, briefly inspect it for any tears or stray marks and verify it contains the municipal clerk's initials and is for the proper reporting unit. Record the voter number on the back of the ballot then insert it into the tabulator.
7. Place all opened envelopes in the "Used Certificate Envelopes for Absentee Ballots" bag/envelope.
8. If there are any errors with the tabulator reading the ballot a message will appear on the screen. Follow the instructions to remedy the issue.
9. If there is an error and voter intent cannot be determined, use the override function to count all readable votes on the ballot.
10. After processing ballots for that reporting unit, carefully sort through the ballots to search for any eligible write-in votes.
11. Complete the write-in tally sheet for that reporting unit with the eligible write-ins and if there are none, write "none" on the tally sheet provided. Sign the write-in tally sheet. (if applicable)
12. Bundle all of the ballots with rubber bands and place them into the respective ballot bag.
13. Place the absentee log and related forms off to the side and continue with the next Reporting Unit's absentee ballots until all available ballots are processed.

### Processing of Absentee Ballots – Special Situations

- Ballot Missing Municipal Clerk’s Initials
- Make a note of this in the Incident Log and then process the ballot as normal.

### Remade Ballots

Ballots may need to be remade for any of the following reasons:

- The ballot is torn or not readable by the voting equipment
- The ballot is a paper ballot and needs to be remade onto an official ballot
- The voting equipment is unable to read the ballot, but voter intent can be determined
- The voter received the incorrect ballot for their reporting unit

Steps for Remaking a Ballot:

1. Two absentee ballot canvassers must participate in remaking a ballot
2. Retrieve a new ballot for that reporting unit from the municipal clerk’s office
3. Assign the remade ballot a number (sequential for each reporting unit beginning with 1) and note this on the new ballot and the original voted ballot in the space provided
4. Document the ‘Remade Ballot #’ on the Incident Log
5. Carefully copy votes from original ballot to the new ballot and have your partner verify accuracy and consistency
6. Place the original ballot in the remade ballot envelope
7. Send the remade ballot through the voting equipment

### Rejected Ballots

Absentee ballots with an incomplete certification (missing voter or witness signature or missing witness address) should be rejected after 8:00 p.m., which is the deadline for voters to rectify their incomplete certification.

1. Note the number of rejected absentee ballots on incident log.
2. All rejected absentee ballots may be placed in the rejected ballot envelope after 8:00 p.m.

### Voter Returns a Ballot To Their Polling Location

- If a voter brings their voted, sealed, absentee ballot to a polling place other than the location designated for central count, the voter will be instructed to take their ballot to the CCL.
- If the voter cannot get to the CCL before 8:00 PM on election day to return their absentee ballot, and they are prepared to vote, only the voter can destroy their absentee ballot and vote in person at their polling location.

### Absentee Voter Arrives At Their Polling Location

- If a recorded absentee voter checks in at the polling location and displays an “Absentee Issued” watermark, ask the voter “Our records show you were issued an absentee ballot, did you return that ballot?”.
- If the voter’s response is No for any reason, issue a ballot to vote in person.
- If the voters response is Yes, but..... (for any reason, they are **NOT** issued a ballot).
- In both instances, the voter is instructed that any attempt to vote twice is a felony and will be referred to the District Attorney. The chief inspector/co-chief can also call the Central Count Location for further instruction.

### Voter Returns a Ballot to the Central Count Location

- If a voter brings their voted, sealed, absentee ballot to the CCL, the ballot will be processed accordingly. No ballot will be accepted after 8:00 p.m.

*No absentee ballots/envelope should come to the polling location or be processed at the polling location.*

## **Closing Procedures**

1. Closing the polls on the voting equipment machines may not occur until after 8:00 p.m.
2. Ensure all ballots have been processed and accounted for.
3. Announce the closing of the Absentee Ballot Canvass out loud.
4. Print/Run required results tapes, verify totals on the results tape with Badger Book's absentee ballot log and record the total number of absentee ballots processed on the Inspector's statement. If any discrepancies are noticed, attempt to resolve them at this time.
5. Once results have been verified and totals have been recorded **sign** the following:
  - Results Tapes
  - Used Certificate Envelope for Absentee Electors envelope(s) OR bag(s) (w/certification sheet attached)
  - Rejected Ballot Envelope(s)
  - Remade Ballot Envelope(s)
  - Ballot Container(s) Certificate
6. CLOSE POLLS on ICE Unit. Shut down the voting equipment. Remove the seal, document this on the master Incident Log, and open the door to the memory device. Remove the memory device(s) and place them in the Blue Lanyard zipper pouch
7. Verify the seal number on the voting equipment memory device access panel matches with the seal number verified at the convening of the absentee ballot canvass and initial on the EL 104 Inspector's Statement. If there is a discrepancy in seal numbers, contact the municipal clerk immediately.
8. Deliver all materials to the municipal clerk's office.

## **SUPPLIES**

The following supplies will be provided for each election to the Board of Absentee Ballot Canvassers:

- Sufficient large ballot envelopes/bags/containers prepared with Chain of Custody and Certificate signed by the Board
- Inspectors' Statement (EL-104)
- Sufficient Incident Logs (to be attached to EL-104 forms)
- Absentee Ballot Log by Ward
- Sufficient large envelopes for Used Certificate Envelopes (EL-103)
- Sufficient large envelopes for Rejected Absentee Ballot Envelopes (EL-102)
- Sufficient large envelopes labeled for Remade/Reconstructed ballots
- Sufficient write-in tally forms
- Election Day Manual for reference
- Red pens for marking absentee certificate envelopes with voter numbers
- Ballots for remaking voted ballots if necessary

- Black pens for marking ballots
- Challenge documentation for reference

#### Paper Back up

- Two absentee logs printed from the WisVote System for each reporting unit

#### **Completing and Delivering Forms**

The Board of Absentee Ballot Canvassers/ poll workers will complete the CCL EL 104 Inspectors Statement, sign/certify the statement and tapes.

The ballots and materials shall be delivered to the municipal clerk who, in turn, will deliver them to the County Clerk with all other materials and ballots, after completing, recording and securing the required forms. As at the polls, all ballots must be secured in a ballot bag with the signatures of the Municipal Board of Absentee Ballot Canvassers.