

PLATTEVILLE HOUSING AUTHORITY BOARD MEETING

Held June 25, 2024, in the Council Chambers

The regular board meeting of the Platteville Housing Authority Board was held on June 25, at 3:30 p.m. in the Council Chambers. Let the records show that the meeting agenda was properly posted according to the Open Meeting Law. A quorum was met. Joyce Bos, Board Chair, called the meeting to order.

Members Present: Joyce Bos, Deborah Faherty, James Wages, & Barb Daus

Members Absent: Melissa Kelly

Others Present: Jen Weber

APPROVAL OF PREVIOUS MINUTES

Motion by Faherty and second by Wages to approve the May 2024 board minutes. Motion Carried.

CLIENT UPDATE

The Board reviewed the waiting list and voucher lists. There are currently 92 families on the waiting list. The month of June 2024 included 9 applications, 0 vouchers were issued, 0 placements, 2 end of participations and a total of 97 current program participants. Motion by Faherty and second by Wages to approve the client update. Motion Carried. Discussion was held over the lack of vouchers being issued. Weber has been closely monitoring our monthly Housing Assistance Payment (HAP) spending and HUD Held Reserves (HHR) to ensure we don't go into shortfall. Updates will be given by Weber on a monthly basis.

APPROVAL OF VOUCHERS AND OPERATIONAL EXPENSES

Landlord and operational expense checks were reviewed. Motion by Wages and second by Faherty to approve operational checks 6800-6809 and 6810-6860. Checks 1034-1035 were issued for security deposit assistance. \$400.00 was refunded to the security deposit account.

OLD BUSINESS

Further discussion was held over Weber working out of her home office on occasion. Bos was opposed to Weber working outside of the office at all. Faherty is ok with Weber working remotely. Daus would oppose Weber being out of the office more than 50% of the time. Wages requested to table the topic until the next board meeting. Further discussion will be held at the July board meeting.

NEW BUSINESS

Weber informed the board that she will be away attending the fall Wisconsin Association of Housing Authorities (WAHA) conference in Milwaukee September 17th – September 20th. Weber requested to convert 24 hours of vacation time to sick time. Motion by Daus and second by Wages to allow Weber to convert 8 hours of vacation to sick time. Motion

Carried.

INFORMATIONAL

Weber informed the board that she would be away at the National Standards for the Physical Inspection of Real Estate (NSPIRE) training in Milwaukee July 8th and 9th.

ADJOURNMENT

**Motion by Kelly and second by Faherty to adjourn the meeting. Motion Carried.
Respectfully submitted by Jen Weber.**