



**PARKS, FORESTRY & RECREATION COMMITTEE**

**Friday, June 28, 2024, 9:00 AM**

Meeting will be held via zoom and in person.  
North Conference Room, 75 N. Bonson Street, Platteville, WI

**Special Meeting.**

- I. Call Meeting to Order**
- II. Citizen Comments**
- III. Old Business**
  - Passing of the formation of the Platteville Aquatic Recreation Sub-Committee
- IV. Adjournment**

If attendance requires special accommodation, please contact (608) 348-9741

## **PLATTEVILLE AQUATIC RECREATION SUB-COMMITTEE**

### **DEFINING PURPOSE AND EXPECTATIONS**

The Platteville Aquatic Center experienced catastrophic damages leaving the current pool inoperable; and

The Parks, Forestry, and Recreation Committee was formed to develop a well-coordinated system of Parks within the City of Platteville and to develop and implement meaningful recreational activities for the citizens of the Community, and

The Platteville Parks, Forestry, and Recreation Committee has authority, in certain circumstances, to determine that it is necessary to form a sub-committee to study a particular matter relating to that body in some detail; and

The Parks, Forestry, and Recreation Committee has determined a need to form an Aquatic Recreation Sub-Committee to study the current Platteville Community desires in aquatic recreation, assess the current resources and limitations of the city and community partners, and present a report with recommendations on a concept-vision for future aquatic recreation to the Parks, Forestry, and Recreation Committee for their consideration, by no later than February 17th 2025; and

This sub-committee will be composed of 8 voting members:

2 x representatives of the Parks, Forestry, and Recreation Committee,

1 x representative of the City Council,

5 x at-large representatives of the community

- advisory and support members may be appointed but will not be considered voting members in satisfying a quorum or voting on action items
- sub-committee chair will be appointed by vote of the sub-committee
- sub-committee positions are volunteer in nature with no per diem provided

Recreation Director and/or City Manager to serve as an advisor to the sub-committee.

Interested applicants will be asked to submit a letter of interest to the City of Platteville. Posting of the sub-committee vacancies will begin on July 1, 2024 and remain open until July 21, 2024, or at such time it is determined that an extension of time is necessary to receive qualified applicants.

All interested Platteville residents are invited to apply. Preference may be given to applicants with experiences in pool management, aquatic recreation, engineering, parks experience, local government, fund raising or grant writing, local and regional networking, and time availability (as it is intended that members will be able to support this project with

time invested into research, planning and developing a vision-concept recommendation).

It is intended that the sub-committee will meet in open session at least once monthly, and sometimes more frequently, as determined to be necessary by the Chairperson of the Subcommittee and/or the Director of Recreation to ensure the February deadline is met, and that a monthly report be delivered to the Parks, Forestry, and Recreation Committee at their monthly business meetings. The City Manager will make staff available for agenda posting, publishing minutes, and supporting information requests.

The sub-committee will be charged with developing three distinct courses of action and making a recommendation to the Parks, Forestry, and Recreation Committee on the future concept-vision of aquatic recreation. These three courses of action should be focused on the following elements:

- A. Functions – engaging with community members and partners in assessing the aquatic recreational needs, wants, and desires, at a functional level. (Examples look like = Aerobic Exercise, Lap Swimming, Sun Deck, Diving Well, Slides and Water Features, Accessibility, other functions; and less like = “The water slide in Dubuque, the splash features in Verona, the locker room benches in Lancaster.” This level of detail would come in future phases.)
- B. Location – assessment of a location for an aquatic recreation facility. (The sub-committee may have to work with staff on necessary ground studies to assess suitability, ground integrity, land acquisition, etc. or make recommendations pending such studies and land acquisition.)
- C. Cost to Build the Concept-Vision – very basic estimate in the million-dollar range. (Based on available information)
- D. Cost to Operate and Maintain – very basic estimate of annual operation expenses in staffing and maintenance to operate the concept – vision through the anticipated lifespan. (Based on available information)
- E. Revenues and Funding Sources – understanding of necessary funding for a project with consideration for tax levy support, city borrowing, grants, partners, fund-raising, etc. It is anticipated that the recommendation will include a feasible financial plan to fund the project (with possible contingent resources).
- F. Time to Complete – estimated timeline on achieving project completion with consideration of contingent funding and further design development.
- G. Other Significant Factors – as the sub-committee begins to evaluate, other significant factors of consideration may emerge.

It is anticipated that the final report and recommendation to the Parks, Forestry, and Recreation Committee will be presented with a decision-matrix comparing the three, distinct options to the identified elements above. This study may serve as the base document for forming a future request for proposals in engaging with a pool engineering firm to design. The recommendation should include a general process with recommended next actions.

The City Manager will be developing a concept-vision that may meet community needs without the need for construction of a new swimming pool. This may be considered an economic default option, and it will be presented to the sub-committee, copied to the Parks, Forestry, and Recreation Committee, for their consideration in making a final recommendation.

Financial resources for further studies, or contracted technical support, may become available as the project progresses and city staff will communicate with the sub-committee on such availability.

The Aquatic Recreation Sub-Committee will dissolve after the delivery of the recommendation to the Parks, Forestry, and Recreation Committee.

PASSED BY THE PARKS, FORESTRY, AND RECREATION COMMITTEE on the day of June 2024.

CHAIRPERSON

Debi Sigwarth, Chair

ATTEST:

Colette Steffen, City Clerk