

## WATER & SEWER COMMISSION MINUTES

WEDNESDAY, June 9<sup>th</sup>, 2021

4:00 PM

Water and Sewer Commission President Shanley called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, June 9th at 4:01 pm via Zoom.

**W/S Commission members present:** Isaac Shanley, Barb Daus, Bill Holder, Ken Kilian, Mark Meyers

**W/S Commission members excused/absent:** Chris Wilson, Brian Laufenberg

**City Staff present:** Public Works Director - Howard Crofoot, Utility Superintendent – Irv Lupee, Administration Director – Nicola Maurer, City Manager – Adam Ruechel, Comptroller – Sheila Horner

**City Staff excused:**

**Public present:**

**Citizens' Comments** – None

The Consent Calendar was presented for consideration. **Motion by Daus, second by Holder to approve the Consent Calendar:** May 12, 2021 Minutes, May Financial Report, May Bank Reconciliation and Investments Report, Payment of Bills (5/6/2021 – 6/2/2021), May Water Quality Report. **Motion carried.**

### **ACTION ITEMS:**

**Compliance Maintenance Annual Report (CMAR)** – Crofoot reported that this is a report that is required to be submitted annually by June 30<sup>th</sup>. The common council must pass a resolution before it is submitted. It is being presented to the commission in order to give their recommendation to the council to pass the resolution. Crofoot reported that we did receive all “A’s” on the report. **Motion by Holder, second by Daus to approve the CMAR (after grammar corrections have been made). Motion carried.**

**Disconnections – to increase minimum account balance to be subject to disconnection** – Maurer presented the results of a staff meeting that included Ruechel, Maurer, Crofoot, Horner, Lupee & Oyen. The current amount for an account to be subject to disconnection is \$10.00. It was determined that this amount does not even cover the cost of staff/equipment to perform the disconnects. It is recommended that the commission approve an increase to this minimum requirement. The staff recommends \$50 to start - with the idea that it will be re-evaluated in the future. Daus questioned where the \$50 amount came from – do we have data from other communities or from our own history as to the amounts in arrears subject to disconnects in the past? Ruechel stated that his former community had a \$100 minimum. Horner stated that the water/sewer billing department does not have this data currently as disconnects have not been done in over a year. Horner stated that they will track the data in the upcoming months. **Motion by Daus, second by Kilian to approve the increase of minimum account balance for disconnections to \$50 temporarily - to be re-evaluated in September. Motion carried.**

### **ITEMS OF DISCUSSION:**

**2021 CIP Updates** – Crofoot reported that Dewey St is on schedule. Commerce and Southwest have had preliminary meetings and work is scheduled to begin in July. Lupee reported that everything is going well with the Blowers project. The piping is done, and the compressors are on site and ready to be installed. Lupee also reported that all parts for the 500,000-gallon ground reservoir have arrived, we just need the contractors to complete the work.

**Efficiency of Hydrant Flushing** – Kilian had questions regarding the efficiency of hydrant flushing. How often are the hydrants flushed? Lupee reported that City-wide flushing is done annually where they start from the water towers and work their way out. The low side is done one night, and the high side is done the next night. Hydrants in “problem” areas are done more regularly in order to maintain water quality. Kilian then asked how the quality is determined after the flushing is complete. Crofoot directed him to the Water Quality Report and explained the before & after chlorine levels and the amount of flushing that it takes to increase the quality. Kilian stated that if he has any further questions, he will add them to the agenda.

**Motion made by Holder, second by Daus to adjourn. Motion carried.**

Meeting adjourned at 4:48 pm.

Respectfully Submitted,  
Sheila Horner  
Comptroller