

**WATER & SEWER COMMISSION MINUTES**  
**WEDNESDAY, February 9, 2022**  
**4:00 PM**

Water and Sewer Commission Vice President Kilian called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, February 9th at 4:00 pm.

**W/S Commission members present:** Barb Daus, Ken Kilian, Brian Laufenberg, Cindy Martens, Chris Wilson, Jim Schneller (via Zoom)

**W/S Commission members excused/absent:** Isaac Shanley

**City Staff present:** Public Works Director - Howard Crofoot, Administration Director – Nicola Maurer, City Manager – Adam Ruechel, Utility Superintendent-Irv Lupee, Comptroller – Sheila Horner

**City Staff excused:**

**Public present:** Chris Brunette & Xavier Brunette

**Citizens' Comments** –

The Consent Calendar was presented for consideration. **Motion by Schneller, second by Laufenberg to approve the Consent Calendar:** January 12, 2022 Minutes, Payment of Bills (1/6/2022 – 2/2/2022), January Water Quality Report. **Motion carried.**

**ACTION ITEMS:**

**Leak Adjustment Policy** – Crofoot presented a proposal to update the leak adjustment policy to only charge 50% of the current sewer usage rate for excess water usage resulting from a leak. Crofoot also proposed that the policy be back-dated to be effective as of 1/1/2022. **Motion made by Daus to approve the leak adjustment policy as presented. Second by Wilson. Motion carried.**

**ITEMS OF DISCUSSION:**

**Leased space for COMELEC** – Ruechel gave an update on the status of COMELEC's request to lease space on the water tower. We have received a signed agreement, but we are waiting on their retainer check. Once received, the City will begin working with engineers & attorneys to draft an agreement to be brought before the commission for approval.

**UWP sewer line repair** – Crofoot gave an update that the proposed sewer line repair is currently with the State Building Commission for review. UWP still has not given a preference on early or late start to begin work.

**Water Rate Case** – Horner provided the Rate Requirements, Cost of Services Study, Rate Design and Notice of Public Hearing for the water rate case. A summary of the notice will be published in the Platteville Journal on 2/9/2022. Full details of the notice are available on the website and will be included in the water bills that are to be mailed on 2/28/22. Maurer gave a summary of the reports. The public hearing will be held on Tuesday, March 8, 2022 at 10:00 am.

**Motion made by Daus second by Laufenberg to adjourn. Motion carried.**

Meeting adjourned at 4:34 pm.

Respectfully Submitted,  
Sheila Horner  
Comptroller