

WATER & SEWER COMMISSION MINUTES

TUESDAY, October 3rd, 2023

4:30 PM

Water and Sewer Commission Member Daus called the Special Meeting of the City of Platteville Water and Sewer Commission to order on Tuesday, October 3rd at 4:30 pm.

W/S Commission members present: Barb Daus, Ken Kilian, Kathy Kopp, Jim Schneller

W/S Commission members excused/absent: Cindy Martens, Joanne Wilson

City Staff present: Public Works Director - Howard Crofoot, Utility Superintendent – Ryan Kowalski, Comptroller – Sheila Horner, Administration Director-Nicola Maurer

City Staff excused:

Public present: Brian Roemer & Kayla Thorpe – Ehler’s

Presentation of the 2023 Utility Financial Management Plan – Brian Roemer, Municipal Advisor, Ehler’s, presented the 2023 Utility Financial Management Plan. Commission members asked for a recommendation for the upcoming sewer rate increase. Roemer stated a minimum of 7% is needed, but he recommended 10%. This will go to the commission for action at the next regular meeting on 10/11/23.

ITEMS OF DISCUSSION:

2024 Operating and CIP Proposed Budget Review – this item will be discussed at the next regular meeting.

Disconnection Policy/Process Update – Maurer informed commission members of a proposed change to the threshold for customers receiving a door hanger for disconnection from \$50 to \$100. Maurer explained that the large number of door hangers being processed is causing an excess of manual labor from the water maintenance staff and phone calls, etc. in the finance office during disconnect week. This proposed change will hopefully lessen the workload of staff, but not affect the payments received from customers. After a trial period, staff will re-examine the outcome to see if an adjustment needs to be made.

Motion made by Schneller, second by Kopp to adjourn. Motion carried.

Meeting adjourned at 5:43 pm.

Respectfully Submitted,
Sheila Horner
Comptroller