

**WATER & SEWER COMMISSION MINUTES**

**WEDNESDAY, October 11th, 2023**

**4:00 PM**

Water and Sewer Commission President Martens called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, October 11th at 4:00 pm.

**W/S Commission members present:** Barb Daus, Ken Kilian, Kathy Kopp, Cindy Martens, Joanne Wilson, Jim Schneller

**W/S Commission members excused/absent:**

**City Staff present:** Public Works Director - Howard Crofoot, Utility Superintendent – Ryan Kowalski, Comptroller – Sheila Horner, Administration Director-Nicola Maurer

**City Staff excused:**

**Public present:**

**Citizens' Comments –**

The Consent Agenda was presented for consideration. **Motion by Daus, second by Schneller to approve the Consent Agenda:** September 13, 2023 Regular Minutes, October 3, 2023 Special Minutes, September 2023 Financial Reports, September Bank Reconciliation & Investments Reports, Payment of Bills (9/7/2023-10/4/2023), September Water Quality Report. **Motion carried.**

**ACTION ITEMS:**

**Sewer Rate Increase –** Staff presented the recommended sewer rate increase of 10%, effective 1/15/24, and answered questions from Commission members. Commission members requested staff to prepare “talking points” for members before the notice of increase is sent to residents so that they will have the information in case they are approached with questions from residents.

**Motion by Daus, second by Schneller to approve an overall sewer rate increase of 10% with an effective date of 1/15/24.**

**2024 Water/Sewer Operating and CIP Budget –** Maurer presented the revised Water/Sewer Operating and CIP Budgets and answered questions from Commission members.

**Motion by Schneller, second by Kopp to approve the updated 2024 Water/Sewer Operating and CIP Budgets as presented. Motion carried.**

**ITEMS OF DISCUSSION:**

**2023 CIP Updates -** Crofoot reported that Jefferson is still ongoing. Kowalski reported that the boiler upgrade is expected to be completed 1.5 weeks ahead of schedule. Kowalski also reported that the generator project is going as planned. The concrete will be poured before frost sets in to prepare for the estimated February delivery of the generator. Any electrical work that can be done in advance will be completed as soon as possible.

**Motion made by Daus, second by Wilson to adjourn. Motion carried.**

Meeting adjourned at 5:01 pm.

Respectfully Submitted,  
Sheila Horner  
Comptroller