

WATER & SEWER COMMISSION MEETING

Wednesday, March 10th, 2021 – 4:00 P.M.

In the Council Chambers at City Hall

(ZOOM information below)

75 N Bonson St, Platteville, WI 53818

AGENDA

Call to Order

Citizens' Comments, Observations and Petitions, if any.

(Please limit comments to no more than five minutes)

Consideration of Consent Calendar – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Commission President if you would prefer separate discussion and action.

1. Minutes –February 10th, 2021
2. Financial Report – February 2021
3. Bank Reconciliation & Investments Report – February 2021
4. Payment of Bills – (2/4/2021 – 3/03/2021)
5. Water Quality Report – February 2021

Action Items:

6. Contract 3-21 Dewey Street Reconstruction
7. Commerce Street/additional projects

Items of Discussion:

8. 2021 CIP Updates
9. Water Main Breaks – Metal Pipe
10. PSC – Late Fees – no longer allowed to waive late fees effective April 15, 2021.

Adjourn

If your attendance requires **special accommodation needs**, write or call the Water and Sewer Office, P.O. Box 780, Platteville, Wisconsin 53818, (608) 348.1822; for TDD accessibility, call (608) 348.2313.

MEMBERS: If you are unable to attend, please email Sheila Horner at horners@platteville.org

Join Zoom Meeting

<https://us02web.zoom.us/j/7658241452?pwd=c3hxa1l4azBXY3lxVm9UM0liTU1jUT09>

Meeting ID: 765 824 1452

Passcode: 848076

877 853 5257 US Toll-free

888 475 4499 US Toll-free

WATER & SEWER COMMISSION MINUTES
WEDNESDAY, February 10th, 2021
4:00 PM

Water and Sewer Commission President Shanley called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, February 10th at 4:02 pm via Zoom.

W/S Commission members present: Ken Kilian, Isaac Shanley, Mark Meyers, Brian Laufenberg, Bill Holder, Barbara Daus, Chris Wilson

W/S Commission members excused/absent: Bill Holder

City Staff present: Public Works Director - Howard Crofoot, Utility Superintendent – Irv Lupee, Administration Director – Nicola Maurer, City Manager – Adam Ruechel, Comptroller – Sheila Horner

City Staff excused:

Public present: Carol Beals

Citizens' Comments –

The Consent Calendar was presented for consideration. **Motion by Daus, second by Laufenberg to approve the Consent Calendar:** January 13, 2020 Minutes, January Financial Report, January Bank Reconciliation and Investments Report, Payment of Bills (1/7/2021 – 2/3/2021), January Water Quality Report. **Motion carried.**

ACTION ITEMS:

Contract 23-21: Aeration Blower replacement – Crofoot reported that we received six bids and Winona Mechanical came in the lowest with \$668,991. MSA recommended that we award the bid to Winona Mechanical. Crofoot also reported that we will also be receiving a grant in the amount of approximately \$6,000 for assistance with this project. **Motion by Wilson second by Kilian to approve the bid submitted by Winona Mechanical for the upgrade. Motion carried.**

ITEMS OF DISCUSSION:

Budget Amendment – Possible increase to budget & borrowing to replace water main on Commerce St. Crofoot reported that this project may cost approximately \$100,000. If we are unable to find the funds in the 2021 budget, it will be presented for the 2022 budget. Crofoot and Mauer stated that they will gather some more information for the next meeting in order to move forward.

Probability of major break of the water main along Pine Street-Oak to Chestnut

Crofoot presented the notes put together and provided by Killian to commission members, these were his responses:

1. A major break occurred after the newly constructed street had just been completed in 2006.
Response: Mr. Kilian is correct. A major water main break occurred on Pine Street shortly after the street reconstruction project in 2006.
2. The newly constructed street was undetermined across Pine Street to the shopping mall parking lot. Some undermining went under the driveway for the property at Pine and Water Streets.
Response: Mr. Kilian is correct. There was significant undermining of pavement due to the water main break. This pavement was replaced when the water line from Water to Oak was replaced.
3. The main break occurred close to the junction of the metal pipe and the PVC near the east corner of Oak Street and the west side of the former Pioneer ford property. The break was cylindrical.
I believe that the break actually occurred a little downhill from the connection to the PVC in Oak St. The break was cylindrical, but unlike most breaks, the pipe was displaced laterally so that the full force of water coming down the hill was undermining the road.
4. The cost of replacing the damaged new concrete was about \$125,000.

Response: I would have to search the records to see what the actual cost of the replacement was. As I recall, it included the new water main between Water and Oak and the concrete repairs. It was not a budgeted project, so the cost was absorbed in the annual operation and maintenance budget.

5. Removal of the initial old concrete was being aided by the use of a heavy metal sledge hammer.
Response: In 2006 the contractor did use a hydraulic hammer on the underlying concrete.

6. The owners of the Roundtree House expressed their concern to the city about the vibrations being received at their historic house and extent of damage.

Response: The residents at Roundtree House complained of vibrations, but no damages were proven, just suspected.

7. Roundtree House is located at the intersection of Roundtree Avenue and Mitchell Avenue. If one measures from the center of the Roundtree House to the site of the watermain break at Oak Street it is found that vibrations also would have occurred west along Pine to almost Fourth Street. Questions: Was the entire distance from Oak to Chestnut smashed? Were the seven breaks encouraged by the smashing? What factor(s) caused the major breaks at Oak Street? Are the underlying materials and placement of the metal pipe similar at the site of the first break and the later six? What factor(s) were used to decide that the metal pipe should not be removed at the time of the initial reconstruction?

Response: They also complained of vibrations from the vibrating compactor used to compact the road base. I disagree with the term "smashed". Factors include the age of pipe, bedding. Could the initial compaction have contributed to the catastrophic break - possibly. Could it be a factor 14 years later - no. More likely frost heave, age and bedding. Factors used in deciding the pipe should not be replaced.

- a) Was the entire distance from Oak to Chestnut "smashed"? The underlying concrete from Water to Chestnut was broken by a hydraulic hammer to assist with removal. When the new gravel base was installed, the vibratory roller was used the entire length of the project.
 - b) Were the seven breaks encouraged by smashing?
 - c) What factor(s) caused the major break near Oak Street? For both b. and c., the use of the hydraulic hammer may have been a contributing factor in the initial major break. The hammer and vibratory roller are not a factor for breaks after the initial few months and certainly not 14 years later.
 - d) Are the underlying materials and placement of the metal pipe similar at the site of the first break and the later six? Yes. There was little use of bedding materials in and around the pipe at the site of these breaks.
 - e) What factor(s) were used to decide that the metal pipe should not be removed at the time of the initial reconstruction? I had seen a project called Pine Street Water Main replacement in our list of projects. I saw evidence of at least one hydrant that was replaced at that time. I erroneously thought that the line was replaced. I found out later that some 4" water main connections, a few hydrants and some water services were replaced - not the water main. I believed that the line was new enough that it would have been budget foolish to replace.
8. Are there other major streets which still have metal water pipe? For example, how much remains in Hwy 81 from Adams/Chestnut to the city limits? When was this portion last reconstructed? How many breaks have occurred since reconstruction? What factor(s) were used to decide that the metal pipe should not be removed at the time of reconstruction?

Response: Due to limited budgets, we have many major streets that have metal pipes - Business 151, Water St from Bus 151 to Water St, E. Mineral St. from Bus 151 to Broadway, Lancaster St from Adams to City Limits. There have been multiple breaks on

Lancaster St. A couple of them have been in the pavement. Most have been outside the pavement near Mason St.

9. What factor(s) are now used to decide whether metal pipe should be replaced in major streets?

Response: All streets being reconstructed are considered for water main replacement for two reasons:

- a) It is unlikely that the City will be able to budget for street replacement again in less than 100 years.
- b) By the time we do get to replacing a street, the likelihood of a metal pipe being over 40 years old is very high. Metal and plastic pipes have an expected life of 70 – 80 years.

10. What is the probability of a future major water main break along Pine Street-Oak to Chestnut.

Response: The probability is high. It has been 14 years since the reconstruction. It is likely that we will see at least one break per winter along this section. Is it cost effective to repair the break at \$1,000 - \$2,000 per break or is it better to plan and budget for a \$400 – 500,000 project to replace the water main in a single year or over multiple years from Oak to Chestnut?

The commission asked that Lupee compile a comprehensive list of water breaks for a future meeting.

Motion made by Wilson, second by Meyers to adjourn. Motion carried.

Meeting adjourned at 5:14 pm.

Respectively Submitted,

Sheila Horner
Comptroller

PLATTEVILLE WATER AND SEWER COMMISSION

FINANCIAL REPORT

FEBRUARY 28, 2021

CITY OF PLATTEVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>INTEREST INCOME</u>						
600-61419-000-00	WATER INTEREST	916.84	1,142.80	8,000.00	6,857.20	14.3
600-61461-100-00	RESIDENTIAL-METER WATER SALES	69,483.86	69,460.93	819,953.00	750,492.07	8.5
600-61461-200-00	COMMERCIAL-METER WATER SALES	18,627.97	18,627.97	250,042.00	231,414.03	7.5
600-61461-300-00	INDUSTRIAL-METER WATER SALES	8,254.40	8,254.40	148,460.00	140,205.60	5.6
600-61461-400-00	PUBLIC AUTH-METER WATER SALES	17,311.22	17,311.22	253,688.00	236,376.78	6.8
600-61461-500-00	MULTIFAMILY RES-METER WATER SA	14,441.83	14,441.83	157,752.00	143,310.17	9.2
600-61462-000-00	PRIVATE FIRE PROTECTION	7,418.20	7,418.20	88,620.00	81,201.80	8.4
600-61463-000-00	PUBLIC FIRE PROTECTION	52,114.56	104,162.58	623,600.00	519,437.42	16.7
600-61467-000-00	INTERDEPARTMENTAL WATER SALES	.00	.00	2,000.00	2,000.00	.0
600-61470-000-00	MISC REVENUE/ FORFEITED DISCOU	.00	.00	5,634.00	5,634.00	.0
600-61472-000-00	RENTS FROM WATER PROPERTIES	8,795.36	14,083.70	80,000.00	65,916.30	17.6
600-61473-000-00	INTERDEPARTMENTAL RENTS	.00	.00	3,000.00	3,000.00	.0
600-61474-000-00	OTHER WATER REVENUES	2,927.72	2,919.22	46,652.00	43,732.78	6.3
	TOTAL INTEREST INCOME	200,291.96	257,822.85	2,487,401.00	2,229,578.15	10.4
<u>INTEREST INCOME</u>						
600-62419-000-00	SEWER INTEREST	805.70	1,263.52	19,000.00	17,736.48	6.7
600-62421-010-00	MISC NON OP INCOME-EARNINGS	.00	.00	500.00	500.00	.0
600-62622-000-00	GEN CUST SEWAGE REVENUE	195,480.22	195,456.97	2,409,431.00	2,213,974.03	8.1
600-62625-000-00	OTR SEWERAGE SERVICES REVENUE	.00	.00	15,000.00	15,000.00	.0
600-62626-000-00	INTERDEPARTMENTAL SALES	.00	.00	1,800.00	1,800.00	.0
600-62631-000-00	CUSTOMER FORFEITED DISCT REVEN	.00	.00	7,750.00	7,750.00	.0
600-62635-000-00	MISC OP SEWER REVENUE	.00	.00	763.00	763.00	.0
	TOTAL INTEREST INCOME	196,285.92	196,720.49	2,454,244.00	2,257,523.51	8.0
	TOTAL FUND REVENUE	396,577.88	454,543.34	4,941,645.00	4,487,101.66	9.2

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>TAXES</u>						
600-61408-000-00	TAX EXPENSE/ TAXES	2,014.86	3,591.37	474,413.14	470,821.77	.8
	TOTAL TAXES	2,014.86	3,591.37	474,413.14	470,821.77	.8
<u>INCOME DEDUCTION</u>						
600-61426-000-00	INC DED BONDS/LOANS PRINCIPAL	.00	.00	402,262.81	402,262.81	.0
	TOTAL INCOME DEDUCTION	.00	.00	402,262.81	402,262.81	.0
<u>LONG TERM DEBT</u>						
600-61427-000-00	LONG TERM DEBT INTEREST	.00	(37,684.58)	247,519.64	285,204.22	(15.2)
	TOTAL LONG TERM DEBT	.00	(37,684.58)	247,519.64	285,204.22	(15.2)
<u>PUMPING SUPERVISION</u>						
600-61620-000-00	PUMPING SUPERVISION/ENG LABOR	678.55	1,233.47	9,338.00	8,104.53	13.2
	TOTAL PUMPING SUPERVISION	678.55	1,233.47	9,338.00	8,104.53	13.2
<u>ELECTRICITY</u>						
600-61623-200-00	ELECTRICITY-MAIN PLANT	.00	.00	10,000.00	10,000.00	.0
600-61623-300-00	ELECTRICITY-WELL #6	89.40	2,504.21	30,000.00	27,495.79	8.4
600-61623-400-00	ELECTRICITY-WELL #5	.00	4,178.16	47,000.00	42,821.84	8.9
	TOTAL ELECTRICITY	89.40	6,682.37	87,000.00	80,317.63	7.7
600-61624-100-00	PUMPING-LABOR	3,337.59	6,341.84	38,570.00	32,228.16	16.4
600-61624-200-00	PUMPING-SUPPLIES & EXPENSE	.00	.00	500.00	500.00	.0
	TOTAL DEPARTMENT 624	3,337.59	6,341.84	39,070.00	32,728.16	16.2
<u>PUMPING</u>						
600-61626-100-00	MISC PUMPING-LABOR	.00	.00	609.00	609.00	.0
600-61626-600-00	MISC PUMPING-INDUSTRIAL TOWELS	.00	.00	200.00	200.00	.0
600-61626-700-00	MISC PUMPING-MISCELLANEOUS	1,190.41	2,603.54	10,000.00	7,396.46	26.0
	TOTAL PUMPING	1,190.41	2,603.54	10,809.00	8,205.46	24.1

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>MAINTENANCE SUPERVISION</u>						
600-61630-000-00	MAINT SUPERVISION/ENG LABOR	678.55	1,233.20	9,338.00	8,104.80	13.2
	TOTAL MAINTENANCE SUPERVISION	678.55	1,233.20	9,338.00	8,104.80	13.2
<u>MAINTENANCE OF STRUCTURES</u>						
600-61631-100-00	MAINT OF STRUCTURES-LABOR	.00	.00	609.00	609.00	.0
600-61631-200-00	MAINT OF STRUCTURES-SUPPLIES &	.00	.00	6,000.00	6,000.00	.0
	TOTAL MAINTENANCE OF STRUCTURES	.00	.00	6,609.00	6,609.00	.0
<u>MAINTENANCE OF POWER EQUIP</u>						
600-61632-200-00	MAINT OF POWER EQUIP-SUPPLIES	.00	.00	5,000.00	5,000.00	.0
	TOTAL MAINTENANCE OF POWER EQUIP	.00	.00	5,000.00	5,000.00	.0
<u>MAINTENANCE OF PUMPING EQUIP</u>						
600-61633-100-00	MAINT OF PUMP EQUIP-LABOR	.00	.00	659.75	659.75	.0
600-61633-200-00	MAINT OF PUMP EQUIP-SUPPLIES &	.00	.00	3,000.00	3,000.00	.0
	TOTAL MAINTENANCE OF PUMPING EQUIP	.00	.00	3,659.75	3,659.75	.0
<u>WATER TREATMENT SUPERVISION</u>						
600-61640-000-00	WATER TREAT SUPERVISION/ENG LA	678.28	1,233.27	9,338.00	8,104.73	13.2
	TOTAL WATER TREATMENT SUPERVISION	678.28	1,233.27	9,338.00	8,104.73	13.2
<u>CHEMICALS</u>						
600-61641-700-00	CHEMICALS-CHLORINE	255.20	255.20	3,000.00	2,744.80	8.5
600-61641-800-00	CHEMICALS-FLOURIDE	167.29	167.29	2,000.00	1,832.71	8.4
600-61641-900-00	CHEMICALS-ALL OTHER CHEMICALS	367.46	367.46	10,000.00	9,632.54	3.7
	TOTAL CHEMICALS	789.95	789.95	15,000.00	14,210.05	5.3
<u>TREATMENT</u>						
600-61642-100-00	TREATMENT-LABOR	3,913.54	7,136.88	40,600.00	33,463.12	17.6
600-61642-200-00	TREATMENT-SUPPLIES & EXPENSE	122.44	163.42	8,000.00	7,836.58	2.0
	TOTAL TREATMENT	4,035.98	7,300.30	48,600.00	41,299.70	15.0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>MISCELLANEOUS TREATMENT</u>					
600-61643-100-00	MISC TREATMENT-LABOR	137.64	160.58	6,090.00	5,929.42 2.6
600-61643-600-00	MISC TREATMENT-INDUSTRIAL TOWE	.00	.00	400.00	400.00 .0
600-61643-700-00	MISC TREATMENT-MISCELLANEOUS E	.00	.00	500.00	500.00 .0
	TOTAL MISCELLANEOUS TREATMENT	137.64	160.58	6,990.00	6,829.42 2.3
<u>WATER TREATMENT</u>					
600-61650-000-00	WATER TREAT SUPERVISION/ENG LA	678.55	1,233.81	9,338.00	8,104.19 13.2
	TOTAL WATER TREATMENT	678.55	1,233.81	9,338.00	8,104.19 13.2
<u>MAINT OF STRUCTURE IMPR</u>					
600-61651-100-00	MAINT OF STRUCTURE IMPR-LABOR	45.88	45.88	4,500.00	4,454.12 1.0
600-61651-200-00	MAINT OF STRUCTURE IMP-SUPPLIE	.00	.00	12,000.00	12,000.00 .0
	TOTAL MAINT OF STRUCTURE IMPR	45.88	45.88	16,500.00	16,454.12 .3
<u>MAINT OF WATER TREATMENT EQU</u>					
600-61652-100-00	MAINT OF W TREATMENT EQUIP-LAB	91.76	91.76	4,060.00	3,968.24 2.3
600-61652-200-00	MAINT OF W TREAT EQUIP-SUPPLIE	.00	.00	2,000.00	2,000.00 .0
	TOTAL MAINT OF WATER TREATMENT EQU	91.76	91.76	6,060.00	5,968.24 1.5
<u>OPERATIONS</u>					
600-61660-000-00	OPERATIONS-SUPERVISION/ENG LAB	679.76	1,236.23	9,338.00	8,101.77 13.2
	TOTAL OPERATIONS	679.76	1,236.23	9,338.00	8,101.77 13.2
<u>TRANSMISSION & DISTRIBUTION</u>					
600-61662-100-00	TRANS & DISTRIBUTION-LABOR	.00	.00	1,522.50	1,522.50 .0
600-61662-200-00	TRANS & DISTRIBUTION-SUPPLIES	.00	.00	100.00	100.00 .0
	TOTAL TRANSMISSION & DISTRIBUTION	.00	.00	1,622.50	1,622.50 .0
<u>METERS</u>					
600-61663-100-00	METERS-LABOR	1,304.63	2,196.33	17,255.00	15,058.67 12.7
600-61663-200-00	METERS-SUPPLIES & EXPENSE	.00	.00	500.00	500.00 .0
	TOTAL METERS	1,304.63	2,196.33	17,755.00	15,558.67 12.4

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>CUSTOMER INSTALLATION</u>						
600-61664-100-00	CUSTOMER INSTALLATION-LABOR	530.20	1,662.90	10,962.00	9,299.10	15.2
600-61664-200-00	CUSTOMER INSTALL-SUPPLIES & EX	.00	.00	200.00	200.00	.0
	TOTAL CUSTOMER INSTALLATION	530.20	1,662.90	11,162.00	9,499.10	14.9
<u>MISCELLANEOUS</u>						
600-61665-100-00	MISCELLANEOUS-LABOR	1,352.73	3,687.16	25,174.83	21,487.67	14.7
600-61665-200-00	MISCELLANEOUS-SUPPLIES & EXPEN	466.78	466.78	1,000.00	533.22	46.7
	TOTAL MISCELLANEOUS	1,819.51	4,153.94	26,174.83	22,020.89	15.9
<u>MAINTENANCE</u>						
600-61670-000-00	MAINTENANCE-SUPERVISION/ENG LA	679.76	1,235.62	9,338.00	8,102.38	13.2
	TOTAL MAINTENANCE	679.76	1,235.62	9,338.00	8,102.38	13.2
<u>MAINT OF RESERVOIR/TOWER</u>						
600-61672-100-00	MAINT RESERVOIR/TOWER-LABOR	.00	42.32	637.42	595.10	6.6
600-61672-200-00	MAINT RESERVOIR/TOWER-SUPPLIES	.00	.00	250.00	250.00	.0
600-61672-300-00	MAINT RESERVOIR/TOWER-PAINT	.00	.00	1,000.00	1,000.00	.0
	TOTAL MAINT OF RESERVOIR/TOWER	.00	42.32	1,887.42	1,845.10	2.2
<u>MAINTENANCE OF MAINS</u>						
600-61673-100-00	MAINT OF MAINS-LABOR	2,522.94	3,180.24	23,345.00	20,164.76	13.6
600-61673-200-00	MAINT OF MAINS-SUPPLIES & EXPE	5,638.30	6,601.75	22,000.00	15,398.25	30.0
	TOTAL MAINTENANCE OF MAINS	8,161.24	9,781.99	45,345.00	35,563.01	21.6
<u>MAINTENANCE OF SERVICES</u>						
600-61675-100-00	MAINT OF SERVICES-LABOR	212.59	212.59	8,627.50	8,414.91	2.5
600-61675-101-00	MAINT OF SERVICES-LEAD SERVICE	.00	.00	2,000.00	2,000.00	.0
600-61675-200-00	MAINT OF SERVICES-SUPPLIES & E	11.98	11.98	3,000.00	2,988.02	.4
	TOTAL MAINTENANCE OF SERVICES	224.57	224.57	13,627.50	13,402.93	1.7

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>MAINTENANCE OF METERS</u>						
600-61676-100-00	MAINT OF METERS-LABOR	.00	.00	609.00	609.00	.0
600-61676-200-00	MAINT OF METERS-SUPPLIES & EXP	32.35	32.35	4,000.00	3,967.65	.8
	TOTAL MAINTENANCE OF METERS	32.35	32.35	4,609.00	4,576.65	.7
<u>MAINTENANCE OF HYDRANTS</u>						
600-61677-100-00	MAINT OF HYDRANTS-LABOR	4,606.77	6,541.63	20,300.00	13,758.37	32.2
600-61677-200-00	MAINT OF HYDRANTS-SUPPLIES & E	883.00	1,133.00	2,000.00	867.00	56.7
	TOTAL MAINTENANCE OF HYDRANTS	5,489.77	7,674.63	22,300.00	14,625.37	34.4
<u>MAINTENANCE OF OTHER PLANT</u>						
600-61678-100-00	MAINT OF OTR PLANT-LABOR	.00	45.88	.00	(45.88)	.0
600-61678-200-00	MAINT OF OTR PLANT-SUPPLIES &	.00	.00	200.00	200.00	.0
	TOTAL MAINTENANCE OF OTHER PLANT	.00	45.88	200.00	154.12	22.9
<u>CUSTOMER ACCOUNTS</u>						
600-61901-000-00	CUSTOMER ACCTS-SUPERVISION	679.76	1,235.62	9,338.00	8,102.38	13.2
	TOTAL CUSTOMER ACCOUNTS	679.76	1,235.62	9,338.00	8,102.38	13.2
<u>METER READING</u>						
600-61902-000-00	METER READING-LABOR	253.05	421.75	3,045.00	2,623.25	13.9
	TOTAL METER READING	253.05	421.75	3,045.00	2,623.25	13.9
<u>CUSTOMER COLLECTIONS</u>						
600-61903-100-00	CUSTOMER COLLECT-SUPPLIES	1,011.54	4,163.20	25,000.00	20,836.80	16.7
600-61903-600-00	CUSTOMER COLLECT-ACCT CLERK	678.48	1,171.92	8,185.50	7,013.58	14.3
600-61903-700-00	CUSTOMER COLLECT-FIN OPER MGR	571.80	857.70	8,140.50	7,282.80	10.5
	TOTAL CUSTOMER COLLECTIONS	2,261.82	6,192.82	41,326.00	35,133.18	15.0
<u>UNCOLLECTIBLE ACCOUNTS</u>						
600-61904-000-00	UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
	TOTAL UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>ADMINISTRATIVE & GENERAL</u>					
600-61920-100-00	ADMIN & GEN-CITY MANAGER	843.05	1,503.15	13,324.00	11,820.85 11.3
600-61920-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,591.98	2,867.62	21,417.00	18,549.38 13.4
600-61920-400-00	ADMIN & GEN-GIS SPECIALIST	213.52	382.61	2,802.00	2,419.39 13.7
600-61920-500-00	ADMIN & GEN-SECRETARY	365.00	667.21	5,003.00	4,335.79 13.3
600-61920-600-00	ADMIN & GEN-ACCOUNT CLERK	678.48	1,171.92	8,185.50	7,013.58 14.3
600-61920-700-00	ADMIN & GEN-FIN OPER MGR	571.80	857.70	8,140.50	7,282.80 10.5
600-61920-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,020.68	1,861.67	18,025.00	16,163.33 10.3
	TOTAL ADMINISTRATIVE & GENERAL	5,284.51	9,311.88	76,897.00	67,585.12 12.1
<u>OFFICE SUPPLIES & EXPENSE</u>					
600-61921-500-00	OFFICE SUPPLIES & EXP-TELEPHON	279.84	707.35	5,500.00	4,792.65 12.9
600-61921-600-00	OFFICE SUPPLIES & EXP-POSTAGE	5.60	25.73	600.00	574.27 4.3
600-61921-700-00	OFFICE SUPPLIES & EXP-OFFICE S	274.67	447.55	1,300.00	852.45 34.4
600-61921-800-00	OFFICE SUPPLIES & EXP-ENGINEER	.00	.00	100.00	100.00 .0
	TOTAL OFFICE SUPPLIES & EXPENSE	560.11	1,180.63	7,500.00	6,319.37 15.7
<u>OUTSIDE SERVICES EMPLOYED</u>					
600-61923-100-00	OUTSIDE SERVICES-AUDIT	43.29	43.29	3,925.00	3,881.71 1.1
600-61923-200-00	OUTSIDE SERVICES-CONSULTANTS	.00	51.20	12,494.00	12,442.80 .4
600-61923-400-00	OUTSIDE SERVICES-CITY ATTORNEY	.00	.00	4,000.00	4,000.00 .0
	TOTAL OUTSIDE SERVICES EMPLOYED	43.29	94.49	20,419.00	20,324.51 .5
<u>PROPERTY INSURANCE</u>					
600-61924-000-00	PROPERTY INSURANCE	12,862.00	12,862.00	14,700.00	1,838.00 87.5
	TOTAL PROPERTY INSURANCE	12,862.00	12,862.00	14,700.00	1,838.00 87.5
<u>INJURIES & DAMAGES</u>					
600-61925-000-00	INJURIES & DAMAGES	9,180.32	9,180.32	9,000.00	(180.32) 102.0
	TOTAL INJURIES & DAMAGES	9,180.32	9,180.32	9,000.00	(180.32) 102.0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>EMPLOYEE BENEFITS</u>						
600-61926-200-00	EMPLOYEE BENEFIT - HEALTH/LIFE	11,089.12	19,666.90	133,852.00	114,185.10	14.7
600-61926-400-00	EMPLOYEE BENEFIT - RETIREMENT	1,885.10	3,380.45	24,093.00	20,712.55	14.0
600-61926-500-00	EMPLOYEE BENEFIT - VACATION	.00	.00	800.00	800.00	.0
600-61926-600-00	EMPLOYEE BENEFIT - SICK LEAVE	.00	.00	3,000.00	3,000.00	.0
600-61926-700-00	EMPLOYEE BENEFIT - HRA & FSA	116.88	252.64	2,200.00	1,947.36	11.5
600-61926-800-00	EMPLOYEE BENEFIT - UNIFORMS	.00	.00	2,598.00	2,598.00	.0
	TOTAL EMPLOYEE BENEFITS	13,091.10	23,299.99	166,543.00	143,243.01	14.0
<u>REGULATORY COMMISSION EXP</u>						
600-61928-000-00	REGULATORY COMMISSION EXPENSE	.00	.00	8,000.00	8,000.00	.0
	TOTAL REGULATORY COMMISSION EXP	.00	.00	8,000.00	8,000.00	.0
<u>MISCELLANEOUS GENERAL</u>						
600-61930-100-00	MISC GENERAL-LABOR	28.45	28.45	1,015.00	986.55	2.8
600-61930-200-00	MISC GENERAL-SUPPLIES & EXPENS	.00	.00	750.00	750.00	.0
600-61930-300-00	MISC GENERAL-CONFERENCES	122.50	128.75	3,000.00	2,871.25	4.3
	TOTAL MISCELLANEOUS GENERAL	150.95	157.20	4,765.00	4,607.80	3.3
<u>RENT EXPENSE</u>						
600-61931-000-00	RENT EXPENSE	.00	.00	1,080.00	1,080.00	.0
	TOTAL RENT EXPENSE	.00	.00	1,080.00	1,080.00	.0
<u>TRANSPORTATION CLEARING</u>						
600-61933-200-00	TRANSPORTATION CLEARING-SUPPLI	7,327.51	8,219.53	.00	(8,219.53)	.0
	TOTAL TRANSPORTATION CLEARING	7,327.51	8,219.53	.00	(8,219.53)	.0
<u>TAX EXPENSE</u>						
600-62408-000-00	TAX EXPENSE	1,980.26	3,561.24	34,988.00	31,426.76	10.2
	TOTAL TAX EXPENSE	1,980.26	3,561.24	34,988.00	31,426.76	10.2
<u>INCOME DEDUCTION</u>						
600-62426-000-00	INC DED BONDS/LOANS PRINCIPAL	.00	.00	402,262.81	402,262.81	.0
	TOTAL INCOME DEDUCTION	.00	.00	402,262.81	402,262.81	.0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>LONG TERM DEBT</u>					
600-62427-000-00	LONG TERM DEBT INTEREST	.00 (40,000.05)	247,519.64	287,519.69	(16.2)
	TOTAL LONG TERM DEBT	.00 (40,000.05)	247,519.64	287,519.69	(16.2)
<u>SUPERVISION & LABOR</u>					
600-62820-000-00	SUPERVISION PLANT-LABOR	16,833.38	29,561.21	278,705.00	249,143.79 10.6
	TOTAL SUPERVISION & LABOR	16,833.38	29,561.21	278,705.00	249,143.79 10.6
<u>PUMPING & HEAT/LIGHTS</u>					
600-62821-000-00	PUMPING EXPENSE	154.33	4,562.41	55,000.00	50,437.59 8.3
600-62821-100-00	POWER & FUEL EXP FOR PUMPING	.00	1,395.97	8,000.00	6,604.03 17.5
	TOTAL PUMPING & HEAT/LIGHTS	154.33	5,958.38	63,000.00	57,041.62 9.5
<u>AERIATION EQUIPMENT</u>					
600-62822-000-00	POWER & FUEL EXP FOR AERIATION	.00	2,425.63	24,000.00	21,574.37 10.1
	TOTAL AERIATION EQUIPMENT	.00	2,425.63	24,000.00	21,574.37 10.1
<u>CHLORINE</u>					
600-62823-000-00	CHLORINE CHEMICALS EXPENSE	.00	.00	1,000.00	1,000.00 .0
	TOTAL CHLORINE	.00	.00	1,000.00	1,000.00 .0
<u>PHOSPHORUS</u>					
600-62824-000-00	PHOSPHORUS REMOVAL CHEMICALS E	5,588.44	5,588.44	30,000.00	24,411.56 18.6
600-62824-100-00	PHOSPHORUS PAYMENT	18,741.89	18,741.89	60,000.00	41,258.11 31.2
	TOTAL PHOSPHORUS	24,330.33	24,330.33	90,000.00	65,669.67 27.0
<u>SLUDGE CHEMICALS</u>					
600-62825-000-00	SLUDGE COND CHEMICALS EXP	7,169.01	7,169.01	14,000.00	6,830.99 51.2
	TOTAL SLUDGE CHEMICALS	7,169.01	7,169.01	14,000.00	6,830.99 51.2

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>OTHER CHEMICALS</u>						
600-62826-000-00	OTR CHEMICALS FOR SEWAGE TREAT	.00	.00	1,500.00	1,500.00	.0
	TOTAL OTHER CHEMICALS	.00	.00	1,500.00	1,500.00	.0
<u>SUPPLIES</u>						
600-62827-400-00	OTR OP SUPPLIES & EXPENSES	1,512.61	1,512.61	10,000.00	8,487.39	15.1
600-62827-600-00	INDUSTRIAL TOWELS EXPENSE	.00	.00	1,500.00	1,500.00	.0
	TOTAL SUPPLIES	1,512.61	1,512.61	11,500.00	9,987.39	13.2
<u>TRANSPORTATION</u>						
600-62828-200-00	TRANSPORTATION-SUPPLIES & EXPE	7,831.95	9,065.02	24,000.00	14,934.98	37.8
	TOTAL TRANSPORTATION	7,831.95	9,065.02	24,000.00	14,934.98	37.8
<u>MAINT OF SEWER COLLECTION</u>						
600-62831-100-00	MAINT OF COLLECTION-LABOR	.00	444.36	9,135.00	8,690.64	4.9
600-62831-200-00	MAINT OF COLLECTION-SUPPLIES &	605.00	797.34	6,200.00	5,402.66	12.9
600-62831-300-00	MAINT OF COLLECTION-TELEVISIONS	.00	.00	1,000.00	1,000.00	.0
	TOTAL MAINT OF SEWER COLLECTION	605.00	1,241.70	16,335.00	15,093.30	7.6
<u>MAINTENANCE OF LIFT STATION</u>						
600-62832-100-00	MAINT OF LIFT STATION-LABOR	111.14	155.24	4,060.00	3,904.76	3.8
600-62832-200-00	MAINT OF LIFT STATION-SUPPLIES	484.03	484.03	4,000.00	3,515.97	12.1
	TOTAL MAINTENANCE OF LIFT STATION	595.17	639.27	8,060.00	7,420.73	7.9
<u>MAINTENANCE OF TREATMENT PLANT</u>						
600-62833-100-00	MAINT OF TREAT PLT-LABOR	1,375.40	2,429.16	16,240.00	13,810.84	15.0
600-62833-200-00	MAINT OF TREAT PLT-SUPPLIES &	635.50	1,249.15	30,000.00	28,750.85	4.2
	TOTAL MAINTENANCE OF TREATMENT PLA	2,010.90	3,678.31	46,240.00	42,561.69	8.0
<u>MAINTENANCE OF BLDGS & GROUNDS</u>						
600-62834-100-00	MAINT BLDG & GROUNDS-LABOR	550.56	550.56	10,150.00	9,599.44	5.4
600-62834-200-00	METER REPAIR-LABOR	1,304.63	1,762.53	20,300.00	18,537.47	8.7
600-62834-300-00	MAINT BLDG & GROUNDS-SUPPLIES	1,540.06	2,728.43	26,000.00	23,271.57	10.5
	TOTAL MAINTENANCE OF BLDGS & GROUN	3,395.25	5,041.52	56,450.00	51,408.48	8.9

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>BILLING, COLLECTING & ACCTG</u>						
600-62840-200-00	BILLING, COLLECTING-SUPPLIES &	1,039.98	4,191.64	25,000.00	20,808.36	16.8
600-62840-600-00	ACCOUNT CLERK	678.48	1,171.92	8,185.00	7,013.08	14.3
600-62840-700-00	FINANCE OPER MGR	571.80	857.70	8,140.50	7,282.80	10.5
	TOTAL BILLING, COLLECTING & ACCTG	2,290.26	6,221.26	41,325.50	35,104.24	15.1
<u>METER READING - LABOR/EXPENSE</u>						
600-62842-000-00	METER READING-LABOR & EXPENSES	253.05	421.75	2,030.00	1,608.25	20.8
	TOTAL METER READING - LABOR/EXPENSE	253.05	421.75	2,030.00	1,608.25	20.8
<u>UNCOLLECTIBLE ACCOUNTS</u>						
600-62843-000-00	UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
	TOTAL UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
<u>ADMINISTRATION & OFFICE WAGES</u>						
600-62850-100-00	ADMIN & GEN-CITY MANAGER	842.53	1,502.12	13,324.00	11,821.88	11.3
600-62850-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,591.98	2,867.62	21,418.00	18,550.38	13.4
600-62850-400-00	ADMIN & GEN-GIS SPECIALIST	213.52	382.61	2,802.00	2,419.39	13.7
600-62850-500-00	ADMIN & GEN-SECRETARY	365.19	667.40	5,003.00	4,335.60	13.3
600-62850-600-00	ADMIN & GEN-ACCOUNT CLERK	678.48	1,171.92	8,185.00	7,013.08	14.3
600-62850-700-00	ADMIN & GEN-FINANCE OPER MGR	571.80	857.70	8,140.50	7,282.80	10.5
600-62850-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,020.68	1,861.67	18,026.00	16,164.33	10.3
	TOTAL ADMINISTRATION & OFFICE WAGES	5,284.18	9,311.04	76,898.50	67,587.46	12.1
<u>OPERATING EXPENSES</u>						
600-62851-500-00	OP EXPENSES-TELEPHONE	210.40	786.22	7,000.00	6,213.78	11.2
600-62851-600-00	OP EXPENSES-POSTAGE	5.60	25.72	1,000.00	974.28	2.6
600-62851-700-00	OP EXPENSES-OFFICE SUPPLIES	41.38	82.76	1,500.00	1,417.24	5.5
600-62851-800-00	OP EXPENSES-ENGINEERING SUPPLI	.00	.00	1,000.00	1,000.00	.0
	TOTAL OPERATING EXPENSES	257.38	894.70	10,500.00	9,605.30	8.5
<u>OUTSIDE SERVICES</u>						
600-62852-100-00	AUDIT EXPENSES	43.30	43.30	3,925.00	3,881.70	1.1
600-62852-200-00	CONSULTANTS EXPENSES	.00	51.20	12,494.00	12,442.80	.4
600-62852-400-00	CITY ATTORNEY EXPENSES	.00	.00	4,000.00	4,000.00	.0
	TOTAL OUTSIDE SERVICES	43.30	94.50	20,419.00	20,324.50	.5

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>INSURANCE</u>					
600-62853-100-00	PROPERTY INSURANCE EXPENSE	34,501.00	34,501.00	35,000.00	98.6
600-62853-200-00	WORKER'S COMPENSATION EXPENSE	10,694.68	10,694.68	11,000.00	97.2
	TOTAL INSURANCE	45,195.68	45,195.68	46,000.00	98.3
<u>EMPLOYEE BENEFITS</u>					
600-62854-200-00	EMPLOYEE BENEFIT - HEALTH/LIFE	9,461.84	18,675.89	163,005.00	11.5
600-62854-400-00	EMPLOYEE BENEFIT - RETIREMENT	1,843.42	3,330.92	30,871.00	10.8
600-62854-500-00	EMPLOYEE BENEFIT - VACATION	.00	.00	800.00	.0
600-62854-600-00	EMPLOYEE BENEFIT - SICK LEAVE	.00	.00	3,000.00	.0
600-62854-700-00	EMPLOYEE BENEFIT - HRA & FSA	141.84	319.60	2,200.00	14.5
600-62854-800-00	EMPLOYEE BENEFIT - UNIFORM	.00	.00	2,000.00	.0
	TOTAL EMPLOYEE BENEFITS	11,447.10	22,326.41	201,876.00	11.1
<u>MISCELLANEOUS EXPENSE</u>					
600-62856-100-00	MISC (SHOP/LOCATES)-LABOR	1,352.74	3,687.17	23,521.00	15.7
600-62856-200-00	MISC (SHOP/LOCATES)-SUPPL& EXP	2,976.45	3,184.20	25,000.00	12.7
	TOTAL MISCELLANEOUS EXPENSE	4,329.19	6,871.37	48,521.00	14.2
<u>RENT EXPENSE</u>					
600-62857-000-00	RENT EXPENSE	.00	.00	5,600.00	.0
	TOTAL RENT EXPENSE	.00	.00	5,600.00	.0
	TOTAL FUND EXPENDITURES	220,581.94	240,820.64	3,705,748.04	6.5
	NET REVENUE OVER EXPENDITURES	175,995.94	213,722.70	1,235,896.96	17.3

BANK RECONCILIATION AND STATEMENT OF INVESTMENTS
February 28, 2021

<u>ACCOUNT</u>	<u>TREASURERS</u>			<u>TREASURERS</u>			<u>BANK BALANCE</u>
	<u>BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>	<u>OUTSTANDING</u>	<u>OUTSTANDING</u>	
	<u>JANUARY</u>			<u>DECEMBER</u>	<u>CHECKS</u>	<u>DEPOSITS</u>	<u>FEBRUARY</u>
<i>MOUND CITY BANK - General Checking Accounts-Annual percentage yield earned 1.02%:</i>							
CITY CASH	\$ 723,076.99	\$ 5,013,525.93	\$ 6,007,188.61	\$ (270,585.69)	\$ 467,874.67	\$ 1,939.50	\$ 195,349.48
W/S CASH	\$ 345,177.82	\$ 332,828.65	\$ 231,574.64	\$ 446,431.83	\$ 33,429.32	\$ 7,563.55	\$ 472,297.60
TOTAL	\$ 1,068,254.81	\$ 5,346,354.58	\$ 6,238,763.25	\$ 175,846.14	\$ 501,303.99	\$ 9,503.05	\$ 667,647.08

WATER AND SEWER INVESTMENTS AT LGIP:

State Investment Pool #3	\$ 1,987,234.29	(Replacement-Sewer)
State Investment Pool #6	\$ 1,736,803.08	(Holding-Water & Sewer)
State Investment Pool #12	\$ 511,227.25	
State Investment Pool #13	\$ 854,150.77	(Depreciation-Sewer CIP)
State Investment Pool #14	\$ 831,276.13	(Debt Service Reserve)
CD-Heartland Credit Union	\$ 251,089.60	(Holding-W&S) CD Due 10/4/21
CD-Heartland Credit Union	\$ 25.00	(Savings Acct - Membership)
CD-Livingston State Bank	\$ 250,000.00	(Repl.-Sewer) CD due 8/24/21

WATER AND SEWER INVESTMENTS AT EHLERS INVESTMENT:

	\$ 259,972.50
	\$ -
	\$ 251,124.18

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
5682								
02/21	02/17/2021	5682	CARDMEMBER SERVICE	WATER DEPT SUPPLIES	01/05-02/01/	42	25.71	25.71
02/21	02/17/2021	5682	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01/05-02/01/	43	25.70	25.70
Total 5682:								51.41
5687								
02/21	02/17/2021	5687	DAVY LABORATORIES	SEWER DEPT CHARGES	20H0407	1	174.00	174.00
Total 5687:								174.00
5688								
02/21	02/17/2021	5688	DEWEYS TIRE REPAIR	SEWER DEPT CHARGES	010769	1	694.00	694.00
Total 5688:								694.00
5689								
02/21	02/17/2021	5689	DIGGERS HOTLINE INC	PREPAY LOCATES-SEWE	210 1 70801	2	25.97	25.97
02/21	02/17/2021	5689	DIGGERS HOTLINE INC	PREPAY LOCATES-WATE	210 1 70801	3	25.98	25.98
02/21	02/17/2021	5689	DIGGERS HOTLINE INC	PREPAY LOCATES-WATE	210 2 70801	2	440.80	440.80
02/21	02/17/2021	5689	DIGGERS HOTLINE INC	PREPAY LOCATES-SEWE	210 2 70801	3	440.80	440.80
Total 5689:								933.55
5691								
02/21	02/17/2021	5691	ENVIRONMENTAL CONS	WWTP ACUTE & CHRONI	4388	1	1,525.00	1,525.00
Total 5691:								1,525.00
5696								
02/21	02/17/2021	5696	IVERSON CONSTRUCTIO	WATER DEPT CHARGES	5100012040	1	899.75	899.75
Total 5696:								899.75
5697								
02/21	02/17/2021	5697	J & R SUPPLY INC	SEWER DEPT CHARGES	2015418-IN	1	605.00	605.00
02/21	02/17/2021	5697	J & R SUPPLY INC	WATER DEPT CHARGES	2101210-IN	1	883.00	883.00
02/21	02/17/2021	5697	J & R SUPPLY INC	WATER DEPT CHARGES	2102028-IN	1	1,196.00	1,196.00
Total 5697:								2,684.00
5698								
02/21	02/17/2021	5698	KEMIRA WATER SOLUTI	PHOSPHORUS REMOVAL	9017702203	1	5,588.44	5,588.44
Total 5698:								5,588.44
5700								
02/21	02/17/2021	5700	MONROE TRUCK EQUIP	SEWER DEPT CHARGES	5449881	1	257.50	257.50
Total 5700:								257.50
5701								
02/21	02/17/2021	5701	NCL OF WISCONSIN INC	SEWER DEPT CHARGES	450184	1	874.25	874.25
Total 5701:								874.25

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GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
5702								
02/21	02/17/2021	5702	NEW HORIZONS SUPPLY	SEWER DEPT CHARGES	402600	1	48.00	48.00
Total 5702:								48.00
5703								
02/21	02/17/2021	5703	OREILLY AUTO PARTS	SEWER DEPT CHARGES	02.08.2021	1	15.98-	15.98-
02/21	02/17/2021	5703	OREILLY AUTO PARTS	WATER DEPT CHARGES	2324-456000	1	20.91	20.91
02/21	02/17/2021	5703	OREILLY AUTO PARTS	SEWER DEPT CHARGES	2324-456088	1	21.98	21.98
02/21	02/17/2021	5703	OREILLY AUTO PARTS	WATER DEPT CHARGES	2324-456561	1	13.06	13.06
02/21	02/17/2021	5703	OREILLY AUTO PARTS	SEWER DEPT CHARGES	2324-456580	1	21.98	21.98
02/21	02/17/2021	5703	OREILLY AUTO PARTS	SEWER DEPT CHARGES	2324-456615	1	3.33	3.33
Total 5703:								65.28
5705								
02/21	02/17/2021	5705	RURAL EXCAVATING LLC	WATER DEPT CHARGES	13906	1	480.00	480.00
02/21	02/17/2021	5705	RURAL EXCAVATING LLC	WATER DEPT CHARGES	13932	1	850.00	850.00
Total 5705:								1,330.00
5707								
02/21	02/17/2021	5707	STRAND ASSOCIATES IN	WATER SYSTEM COMPR	168102	1	419.02	419.02
02/21	02/17/2021	5707	STRAND ASSOCIATES IN	RISK AND RESILIENCE A	168103	1	2,026.73	2,026.73
Total 5707:								2,445.75
5708								
02/21	02/17/2021	5708	TRICOM INC/RADIO SHA	SEWER DEPT SUPPLIES	10407483	1	219.50	219.50
Total 5708:								219.50
5709								
02/21	02/17/2021	5709	TRICOR INC	UMBRELLA INSURANCE	39053	1	2,042.50	2,042.50
02/21	02/17/2021	5709	TRICOR INC	UMBRELLA INSURANCE	39053	2	2,042.50	2,042.50
02/21	02/17/2021	5709	TRICOR INC	WORK COMP AUDIT-WAT	39053	3	9,180.32	9,180.32
02/21	02/17/2021	5709	TRICOR INC	WORK COMP AUDIT-SEW	39053	4	10,694.68	10,694.68
02/21	02/17/2021	5709	TRICOR INC	LIABILITY INSURANCE A	39053	5	10,819.50	10,819.50
02/21	02/17/2021	5709	TRICOR INC	LIABILITY INSURANCE A	39053	6	32,458.50	32,458.50
02/21	02/17/2021	5709	TRICOR INC	VEHICLE INSURANCE-W	39053	7	4,600.50	4,600.50
02/21	02/17/2021	5709	TRICOR INC	VEHICLE INSURANCE-SE	39053	8	6,496.50	6,496.50
Total 5709:								78,335.00
5711								
02/21	02/17/2021	5711	WESTPHAL & COMPANY I	SEWER DEPT CHARGES	22525	1	484.03	484.03
Total 5711:								484.03
5724								
03/21	03/03/2021	5724	BILLS PLUMBING & HEAT	WATER DEPT CHARGES	38034	1	576.28	576.28
Total 5724:								576.28
5727								
03/21	03/03/2021	5727	DELTA 3 ENGINEERING I	DEWEY STREET RECON	17218	1	11,953.25	11,953.25

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GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
03/21	03/03/2021	5727	DELTA 3 ENGINEERING I	DEWEY STREET RECON	17218	2	11,953.25	11,953.25
Total 5727:								23,906.50
5728								
03/21	03/03/2021	5728	DEWEYS TIRE REPAIR	WATER DEPT REPAIRS	10920	1	25.00	25.00
Total 5728:								25.00
5734								
03/21	03/03/2021	5734	HAWKINS INC	CHEMICALS-WATER DEP	4882490	1	171.29	171.29
03/21	03/03/2021	5734	HAWKINS INC	CHEMICALS	4882490	2	195.40	195.40
Total 5734:								366.69
5735								
03/21	03/03/2021	5735	J & R SUPPLY INC	WATER DEPT CHARGES	2101084-IN	1	1,891.09	1,891.09
03/21	03/03/2021	5735	J & R SUPPLY INC	4" MACRO REPAIR SLEE	2102103-IN	1	450.00	450.00
Total 5735:								2,341.09
5736								
03/21	03/03/2021	5736	KRAEMERS WATER STO	WATER	205274	1	38.10	38.10
03/21	03/03/2021	5736	KRAEMERS WATER STO	WATER	205576	1	34.75	34.75
Total 5736:								72.85
5737								
03/21	03/03/2021	5737	L W ALLEN LLC	WATER DEPT CHARGES	106350	1	938.64	938.64
Total 5737:								938.64
5739								
03/21	03/03/2021	5739	MILESTONE MATERIALS	WATER DEPT CHARGES	3500196917	1	731.95	731.95
03/21	03/03/2021	5739	MILESTONE MATERIALS	WATER DEPT CHARGES	3500196918	1	451.68	451.68
Total 5739:								1,183.63
5741								
03/21	03/03/2021	5741	MONROE TRUCK EQUIP	SEWER DEPT CHARGES	5450648	1	129.34	129.34
Total 5741:								129.34
5743								
03/21	03/03/2021	5743	MSA PROFESSIONAL SE	WRRF UPGRADE DESIG	R00171048.0	1	5,708.50	5,708.50
Total 5743:								5,708.50
5744								
03/21	03/03/2021	5744	NCL OF WISCONSIN INC	WATER DEPT SUPPLIES	450855	1	207.54	207.54
Total 5744:								207.54
5745								
03/21	03/03/2021	5745	NEW HORIZONS SUPPLY	SEWER DEPT CHARGES	367398	1	1,047.05	1,047.05

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Total 5745:								1,047.05
5746								
03/21	03/03/2021	5746	OPENING SPECIALISTS I	SEWER DEPT CHARGES	81198	1	149.00	149.00
Total 5746:								149.00
5747								
03/21	03/03/2021	5747	OREILLY AUTO PARTS	WATER DEPT CHARGES	2324-457614	1	21.46	21.46
03/21	03/03/2021	5747	OREILLY AUTO PARTS	WATER DEPT CHARGES	2324-457616	1	.72	.72
03/21	03/03/2021	5747	OREILLY AUTO PARTS	WATER DEPT CHARGES	2324-457618	1	5.48	5.48
Total 5747:								27.66
5753								
03/21	03/03/2021	5753	RURAL EXCAVATING LLC	WATER DEPT CHARGES	13965	1	1,460.00	1,460.00
Total 5753:								1,460.00
5757								
03/21	03/03/2021	5757	STRAND ASSOCIATES IN	WASTEWATER SCADA	0168730	1	100.36	100.36
Total 5757:								100.36
5760								
03/21	03/03/2021	5760	VIKING CHEMICAL COMP	CHEMICALS-WATER DEP	104271	1	847.00	847.00
03/21	03/03/2021	5760	VIKING CHEMICAL COMP	CHEMICALS-WATER DEP	104271	2	181.66	181.66
03/21	03/03/2021	5760	VIKING CHEMICAL COMP	CHEMICALS-WATER DEP	105793	1	855.25	855.25
03/21	03/03/2021	5760	VIKING CHEMICAL COMP	CHEMICALS-WATER DEP	105794	1	60.00-	60.00-
03/21	03/03/2021	5760	VIKING CHEMICAL COMP	CHEMICALS-SEWER DEP	106822	1	600.00-	600.00-
03/21	03/03/2021	5760	VIKING CHEMICAL COMP	CHEMICALS-SEWER DEP	106822	2	700.00-	700.00-
Total 5760:								523.91
5761								
03/21	03/03/2021	5761	WALKERS CLOTHING & S	BOOTS-OKEY, BRIAN	10011	1	99.99	99.99
03/21	03/03/2021	5761	WALKERS CLOTHING & S	BOOTS-OKEY, BRIAN	10011	2	100.00	100.00
03/21	03/03/2021	5761	WALKERS CLOTHING & S	BOOTS SEWER DEPT-BR	10012	1	100.00	100.00
03/21	03/03/2021	5761	WALKERS CLOTHING & S	BOOTS WATER DEPT-BRI	10012	2	99.99	99.99
Total 5761:								399.98
71729								
02/21	02/12/2021	71729	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	02.12.2021	9	43.86	43.86
02/21	02/12/2021	71729	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	02.12.2021	10	86.31	86.31
02/21	02/12/2021	71729	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	02.12.2021	11	87.67	87.67
Total 71729:								217.84
71732								
02/21	02/17/2021	71732	A-C SERVICE PLATTEVIL	REPAIRS-WWTP	02.04.2021	1	157.88	157.88
Total 71732:								157.88

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71733								
02/21	02/17/2021	71733	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	02.17.2021	5	27.69	27.69
Total 71733:								27.69
71734								
02/21	02/17/2021	71734	ANDERSON WELDING &	SEWER DEPT CHARGES	35661	1	39.35	39.35
Total 71734:								39.35
71736								
02/21	02/17/2021	71736	CAPITAL NEWSPAPER	SEWER DEPT CHARGES	01/31/2021	1	458.78	458.78
Total 71736:								458.78
71737								
02/21	02/17/2021	71737	CARDMEMBER SERVICE	WATER DEPT CHARGES	12/25-01/26/	1	37.18	37.18
02/21	02/17/2021	71737	CARDMEMBER SERVICE	WATER DEPT CHARGES	12/25-01/26/	2	94.32	94.32
02/21	02/17/2021	71737	CARDMEMBER SERVICE	SEWER DEPT CHARGES	12/25-01/26/	3	1,187.47	1,187.47
02/21	02/17/2021	71737	CARDMEMBER SERVICE	SEWER DEPT CHARGES	12/25-01/26/	4	9.90	9.90
Total 71737:								1,328.87
71738								
02/21	02/17/2021	71738	CENTURYLINK	WATER DEPT PHONE CH	02/03/2021	6	265.40	265.40
02/21	02/17/2021	71738	CENTURYLINK	SEWER DEPT PHONE CH	02/03/2021	7	195.96	195.96
Total 71738:								461.36
71739								
02/21	02/17/2021	71739	CENTURYLINK	WATER LONG DISTANCE	200340094	8	.20	.20
02/21	02/17/2021	71739	CENTURYLINK	SEWER LONG DISTANCE	200340094	9	.20	.20
Total 71739:								.40
71741								
02/21	02/17/2021	71741	CORE & MAIN LP	WATER DEPT CHARGES	N629789	1	659.31	659.31
02/21	02/17/2021	71741	CORE & MAIN LP	WATER DEPT CHARGES	N692976	1	441.86	441.86
Total 71741:								1,101.17
71744								
02/21	02/17/2021	71744	DORNER COMPANY	SEWER DEPT CHARGES	155990-IN	1	40.00	40.00
Total 71744:								40.00
71746								
02/21	02/17/2021	71746	EHLERS INVESTMENT P	MANAGEMENT FEES-WA	01.31.2021	2	43.29	43.29
02/21	02/17/2021	71746	EHLERS INVESTMENT P	MANAGEMENT FEES-SE	01.31.2021	3	43.30	43.30
Total 71746:								86.59
71751								
02/21	02/17/2021	71751	GFC LEASING WI	COPIER LEASE-SEWER	I00636991	1	41.38	41.38
02/21	02/17/2021	71751	GFC LEASING WI	COPIER LEASE-WATER D	I00636991	2	41.38	41.38

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 71751:								82.76
71752								
02/21	02/17/2021	71752	GRANT COUNTY CSZD	WPDES PERMIT	02.12.2021	1	18,373.12	18,373.12
Total 71752:								18,373.12
71762								
02/21	02/17/2021	71762	LAFAYETTE CTY LAND C	WPDES PERMIT	02/12/2021 7	1	368.77	368.77
Total 71762:								368.77
71765								
02/21	02/17/2021	71765	MENARDS	SEWER DEPT CHARGES	80206	1	22.48	22.48
Total 71765:								22.48
71767								
02/21	02/17/2021	71767	MORRISSEY PRINTING I	ENVELOPES-WATER DE	45250	1	262.25	262.25
02/21	02/17/2021	71767	MORRISSEY PRINTING I	ENVELOPES-SEWER DE	45250	2	262.25	262.25
Total 71767:								524.50
71769								
02/21	02/17/2021	71769	NAPA AUTO PARTS-PLAT	SUPPLIES-WATER DEPT	847797	1	12.49	12.49
02/21	02/17/2021	71769	NAPA AUTO PARTS-PLAT	SUPPLIES-WATER DEPT	848093	1	72.64	72.64
02/21	02/17/2021	71769	NAPA AUTO PARTS-PLAT	SUPPLIES-WATER DEPT	848838	1	12.49	12.49
Total 71769:								97.62
71773								
02/21	02/17/2021	71773	POMPS TIRE SERVICE IN	TIRES-WATER DEPT	370171794	1	1,309.24	1,309.24
Total 71773:								1,309.24
71774								
02/21	02/17/2021	71774	QUILL LLC	OFFICE SUPPLIES-WATE	14241142	1	101.79	101.79
Total 71774:								101.79
71780								
02/21	02/17/2021	71780	SCOTT IMPLEMENT	SEWER DEPT CHARGES	58879	1	52.36	52.36
Total 71780:								52.36
71782								
02/21	02/17/2021	71782	SOLENIS LLC	SLUDGE CHEMICALS-SE	131716969	1	3,576.50	3,576.50
02/21	02/17/2021	71782	SOLENIS LLC	SLUDGE CHEMICALS-SE	131762265	1	3,592.51	3,592.51
Total 71782:								7,169.01
71784								
02/21	02/17/2021	71784	SPEE-DEE	FREIGHT-WATER DEPT	4165610	1	78.60	78.60
02/21	02/17/2021	71784	SPEE-DEE	FREIGHT-WATER DEPT	4174839	1	14.64	14.64

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Total 71784:								93.24
71788								
02/21	02/17/2021	71788	TRUCK COUNTRY OF IO	REPAIRS-WATER DEPT	R102086862:	1	658.94	658.94
Total 71788:								658.94
71790								
02/21	02/17/2021	71790	VERONA SAFETY SUPPL	GLOVES-WATER DEPT	41901	1	36.42	36.42
Total 71790:								36.42
71796								
02/21	02/26/2021	71796	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	02/26/2021	8	1,104.10	1,104.10
02/21	02/26/2021	71796	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	02/26/2021	9	17.85	17.85
02/21	02/26/2021	71796	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	02/26/2021	10	19.47	19.47
Total 71796:								1,141.42
71801								
02/21	02/26/2021	71801	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	02.26.2021	1	723.58	723.58
02/21	02/26/2021	71801	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	02.26.2021	2	723.58	723.58
Total 71801:								1,447.16
71803								
03/21	03/03/2021	71803	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	03.03.2021	10	3,851.73	3,851.73
03/21	03/03/2021	71803	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	03.03.2021	11	4,689.12	4,689.12
03/21	03/03/2021	71803	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	03.03.2021	12	773.20	773.20
03/21	03/03/2021	71803	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	03.03.2021	13	4,913.08	4,913.08
03/21	03/03/2021	71803	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	03.03.2021	14	2,729.91	2,729.91
03/21	03/03/2021	71803	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	03.03.2021	15	2,059.33	2,059.33
Total 71803:								19,016.37
71804								
03/21	03/03/2021	71804	AMERICAN WATER WOR	ANNUAL DUES	03.03.2021	1	394.00	394.00
Total 71804:								394.00
71807								
03/21	03/03/2021	71807	BRECKE MECHANICAL C	BOILER #2	74619	1	492.78	492.78
Total 71807:								492.78
71808								
03/21	03/03/2021	71808	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01/27-02/24/	1	4.95	4.95
03/21	03/03/2021	71808	CARDMEMBER SERVICE	SEWER DEPT CHARGES	01/27-02/24/	2	84.05	84.05
Total 71808:								89.00
71809								
03/21	03/03/2021	71809	CENTURYLINK	SEWER DEPT PHONE CH	437994120 0	1	217.76	217.76

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Total 71809:								217.76
71810								
03/21	03/03/2021	71810	CENTURYLINK	CPE RENT-WATER DEPT	201202561	11	14.24	14.24
03/21	03/03/2021	71810	CENTURYLINK	CPE RENT-SEWER DEPT	201202561	12	14.24	14.24
Total 71810:								28.48
71812								
03/21	03/03/2021	71812	CORE & MAIN LP	6" REPR SLEEVE	N680358	1	240.88	240.88
03/21	03/03/2021	71812	CORE & MAIN LP	WATER DEPT CHARGES	N750978	1	23.79	23.79
Total 71812:								264.67
71813								
03/21	03/03/2021	71813	DELTA DENTAL OF WISC	DENTAL INSURANCE-WA	1567649	22	514.99	514.99
03/21	03/03/2021	71813	DELTA DENTAL OF WISC	DENTAL INSURANCE-SE	1567649	23	514.97	514.97
Total 71813:								1,029.96
71816								
03/21	03/03/2021	71816	DUBUQUE HOSE & HYDR	SEWER DEPT CHARGES	652242	1	294.64	294.64
Total 71816:								294.64
71818								
03/21	03/03/2021	71818	FIRST SUPPLY LLC-PLAT	SUPPLIES-SEWER DEPT	3102419-00	1	384.36	384.36
Total 71818:								384.36
71832								
03/21	03/03/2021	71832	LV LABORATORIES LLC	PHOSPHORUS/HAZARD	17241	1	242.50	242.50
03/21	03/03/2021	71832	LV LABORATORIES LLC	BACTERIOLOGICAL TES	21397	1	175.00	175.00
Total 71832:								417.50
71833								
03/21	03/03/2021	71833	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 MAR	23	244.16	244.16
03/21	03/03/2021	71833	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 MAR	24	275.71	275.71
Total 71833:								519.87
71834								
03/21	03/03/2021	71834	MARTIN EQUIPMENT-DU	WATER DEPT CHARGES	538746	1	805.34	805.34
03/21	03/03/2021	71834	MARTIN EQUIPMENT-DU	WATER DEPT CHARGES	542614	1	645.12	645.12
Total 71834:								1,450.46
71837								
03/21	03/03/2021	71837	MORRISSEY PRINTING I	DOOR HANGERS	45283	1	198.50	198.50
Total 71837:								198.50
71839								
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	849317	1	12.49	12.49

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03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	849359	1	36.76	36.76
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	849443	1	13.98	13.98
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	849508	1	47.48	47.48
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	849550	1	20.97	20.97
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	849615	1	47.48	47.48
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SUPPLIES-WATER DEPT	849663	1	36.43	36.43
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	WATER DEPT SUPPLIES	849832	1	74.98	74.98
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	WATER DEPT SUPPLIES	850112	1	24.98	24.98
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	850237	1	24.98	24.98
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SUPPLIES-SEWER DEPT	850311	1	31.86	31.86
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	WATER DEPT SUPPLIES	850323	1	249.96	249.96
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	850343	1	10.99	10.99
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	WATER DEPT SUPPLIES	850400	1	35.98	35.98
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	850425	1	21.98	21.98
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	850560	1	15.19	15.19
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	SEWER DEPT CHARGES	850694	1	25.44	25.44
03/21	03/03/2021	71839	NAPA AUTO PARTS-PLAT	WATER DEPT SUPPLIES	850829	1	77.01	77.01
Total 71839:								808.94
71841								
03/21	03/03/2021	71841	PLATTEVILLE JOURNAL,	ADVERTISING-SEWER D	1646 01.31.2	4	159.80	159.80
Total 71841:								159.80
71846								
03/21	03/03/2021	71846	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-WA	9001069054	21	8,624.01	8,624.01
03/21	03/03/2021	71846	QUARTZ HEALTH BENEFI	HEALTH INSURANCE-SE	9001069054	22	9,198.62	9,198.62
Total 71846:								17,822.63
71854								
03/21	03/03/2021	71854	SPEE-DEE	FREIGHT-WATER DEPT	4178302	1	22.91	22.91
03/21	03/03/2021	71854	SPEE-DEE	FREIGHT-WATER DEPT	4180739	1	26.44	26.44
Total 71854:								49.35
71855								
03/21	03/03/2021	71855	SUPERIOR SIGNALS INC	SUPPLIES-SEWER DEPT	16887157	1	186.12	186.12
Total 71855:								186.12
71857								
03/21	03/03/2021	71857	TRUCK COUNTRY OF IO	VEHICLE REPAIRS-SEWE	R102087053:	1	3,254.08	3,254.08
Total 71857:								3,254.08
71858								
03/21	03/03/2021	71858	US CELLULAR	CELL PHONE CHARGES-	02/08/2021	1	147.35	147.35
03/21	03/03/2021	71858	US CELLULAR	CELL PHONE CHARGES-	02/08/2021	2	147.34	147.34
03/21	03/03/2021	71858	US CELLULAR	CELL PHONE CHARGES-	0422564823	1	14.76	14.76
03/21	03/03/2021	71858	US CELLULAR	CELL PHONE CHARGES-	0422564823	2	14.76	14.76
Total 71858:								324.21

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
71861								
03/21	03/03/2021	71861	WI STATE LAB OF HYGIE	WATER DEPT CHARGES	664885	1	26.00	26.00
Total 71861:								26.00
Grand Totals:								218,601.72

The above listed bills are recommended for payment by the Water/Sewer Commission.

Date: _____

_____ Director of Public Works

_____ W/S Commission President

_____ W/S Commission Secretary

Submitted by:

_____ Financial Operations Manager

Report Criteria:

Report type: GL detail

Bank.Bank Number = 6,1

[Report].Invoice GL Account = "60010001000000"- "60063251000000"

February 2021

Water Quality Complaints

Date	Address	Complaint	Action
None Reported			

Water Loss Report

Date	Location	Type	Condition	Chlorine		Estimated
				Start	End	gallons
2-2	Mineral St.	main break	clear	-	-	100,000
2-3	Commerce St.	main break	clear	-	-	50,000
2-3	Mineral St.	main break	clear	-	-	50,000
2-13	Knollwood way	main break	clear	-	-	35,000
2-14	Market St.	main break	clear	-	-	<u>35,000</u>
				Total		270,000

Main Breaks

9-15	Lancaster St.	1/15	Jewett St.
11-6	Dewey St.	1/28	Pine/Chestnut
12-13	Pine St./4th	1/31	Commerce St.
12-16	Camp St/4th	2-2	Mineral St.
		2-3	Commerce St./Mineral St
		2-13	Knollwood Way
		2-14	Market St.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

W&S Commission SECTION: ACTION ITEM NUMBER: 6.	TITLE: Award of Contract 3-21 Dewey Street Reconstruction	DATE: March 10, 2021 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

This project is to reconstruct Dewey Street from Water Street to Elm Street. The Base Bid is to reconstruct the water, sanitary sewer, storm sewer, and street the entire length of the project. The Base Bid does not include any sidewalk replacement or new installation on the project.

Alternate A is for the Water and Sewer Commission to decide whether to replace a section of sanitary sewer south of Dewey Street on Jefferson Street. This section is in poor condition and has caused sewage backups in houses on Jefferson Street.

Budget/Fiscal Impact:

The 2021 Capital Improvement Program budgeted \$2,250,000 to complete this project. Of this amount, \$1,200,000 is allocated in the City Capital Improvement Plan budget and \$1,050,000 is allocated in the Water and Sewer Commission capital budget. When you remove the Engineering allocation of \$270,000, it leaves approximately \$1,980,000 for construction. The Base Bid is well under budget. If the Water and Sewer Commission decides to award Alternate A to replace failing sewer on Jefferson St., this will also be under budget.

Recommendation:

Staff recommends the Water and Sewer Commission award Contract 3-21, Dewey Street Reconstruction with Alternate A to Owen’s Excavating for the bid prices listed. The Base Bid for water and sewer work only is \$536,000. Alternate A is \$22,410.50. If awarded together, the combined price is \$558,410.50.

Sample Affirmative Motion:

Move to award Contract 3-21, Dewey Street Reconstruction with Alternate A to Owen’s Excavating at the bid price of \$558,410.50 for the water and sewer portion of the contract.

Attachments:

- Bid Tabulation
- Recommendation Letter from Delta 3 Engineering

Bid Tabulation

PROJECT: Dewey Street Reconstruction, Contract #3-21

LOCATION: Platteville, Wisconsin

DATE: February 26, 2021

Contractor	Base Bid	Alternate A: Jeffeson Sanitary Sewer	Alternate B: Replace Existing Sidewalk	Alternate C: New Sidewalk on W. Dewey Street	Alternate D: New Sidewalk on E. Dewey Street
Owen's Excavating and Trenching	\$1,303,935.55	\$22,410.50	\$69,712.50	\$3,330.00	\$16,436.25
JI Construction LLC	\$1,365,740.50	\$21,248.00	\$69,712.50	\$3,330.00	\$16,436.25
G-Pro Excavating LLC	\$1,401,836.25	\$17,761.60	\$63,987.50	\$3,070.00	\$15,013.75
Rule Construction, Ltd.	\$1,428,372.50	\$23,323.03	\$78,300.00	\$3,720.00	\$18,570.00
H. James & Sons, Inc.	\$1,587,540.76	\$25,466.10	\$88,032.50	\$5,061.60	\$25,910.10



March 2, 2021

Mr. Howard Crofoot, P.E.
Director of Public Works
City of Platteville
75 N. Bonson Street
Platteville, Wisconsin 53818

Re: Recommendation of Award of Bid
Dewey Street Reconstruction, Contract #3-21
City of Platteville

Dear Howard,

On Friday, February 26, 2021 bids were received for the Dewey Street Reconstruction project, Contract #3-21. A total of five bids were received, opened, and publicly read aloud for the project, which consisted of a single base bid and four alternates. The "as-read" and confirmed low bidder for the base bid and all alternates was Owen's Excavating and Trenching, Inc. of Cuba City, Wisconsin. Following is a summary of their bid:

Contract #3-21	=	\$1,303,935.55
Alternate A: Jefferson Street Sanitary Sewer	=	\$ 22,410.50
Alternate B: Replace Existing Sidewalk	=	\$ 69,712.50
Alternate C: Replace New Sidewalk on South Side of W. Dewey Street	=	\$ 3,330.00
Alternate D: Replace New Sidewalk on South Side of E. Dewey Street	=	\$ 16,436.25
Total Base and all Alternates	=	\$ 1,415,824.80

The final bid tabulation with all received bids has been attached for your review.

Contract #3-21 is the full reconstruction of Dewey Street from N. Elm Street to Water Street, excluding the sidewalks.

Alternate A is the replacement of the sanitary sewer on Jefferson Street from E. Dewey Street to approximately 170 feet south of E. Dewey Street. This section of sanitary sewer has a long history of backups and is very shallow. This alternate would lower the sanitary sewer and increase the slope of the pipe to improve flow.

Alternate B is the replacement of the existing sidewalks on the north side and south side of the Dewey Street from N. Elm Street to Water Street. Currently there is a sidewalk on the north side from N. Elm Street to Water Street. However, on the south side there is only sidewalk from Sickie Street to just east of Second Street.

Alternate C is the installation of new sidewalk on the south side of W. Dewey Street from N. Elm Street to Sickle Street. Currently there is not a sidewalk located on this block and this would continue the existing sidewalk to N. Elm Street.

Alternate D is the installation of new sidewalk on the south side of E. Dewey Street from 225 feet east of Second Street to Water Street. Currently the sidewalk ends 225 feet east of Second Street and this new sidewalk will connect to the existing sidewalk along the west side of Water Street.

This project will be able to begin as soon as the weather permits, more than likely in mid-April, and the deadline in the contract documents is October 15, 2021.

Owen's Excavating has completed several projects for the City of Platteville, most recently the Elm Street Reconstruction project in 2017 and Cedar Street Reconstruction project in 2016. They also installed the water main and sanitary sewer for the Broske Center in the Winter of 2019-20. Therefore, we are recommending that the City of Platteville award Contract #3-21 to Owen's Excavating and all alternates if budgetary funds are available.

If you have any questions regarding this project, please feel free to contact myself or my assistant, Katlyn Churchill, at your convenience.

Sincerely,

DELTA 3 ENGINEERING, INC.



Daniel J. Dreessens, P.E.
Vice-President/Civil Engineer

DD:dd
Enclosures

cc: Luke Wiederholt, Owen's Excavating and Trenching, Inc.

**THE CITY OF PLATTEVILLE, WISCONSIN
COUNCIL SUMMARY SHEET**

W&S Commission SECTION: ACTION ITEM NUMBER: 7.	TITLE: Additional Projects	DATE: March 10, 2021 VOTE REQUIRED: Two-Thirds
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

The purpose is to discuss and provide direction to Staff regarding projects for 2021. There have been numerous water main breaks on Commerce Street in the past few years. Due to the slope of the street, on more than one occasion, the utility has had to replace a large portion of the street surface due to the water undermining the pavement. Two breaks occurred on successive days in February this year. The breaks occurred close together and resulted in the crew cutting a section of pipe that had a prior repair out and replacing it with a new section of pipe.

One of the residents on Commerce Street has complained that the utility/city should budget for replacement, not just continual repairs. There are numerous streets with multiple water main breaks in the last five years, some of them have resulted in major pavement replacement. Pitt Street and South Court Street were replaced outside the normal full street reconstruction cycle. Other streets with multiple breaks include Sunset Drive, Seventh Avenue, Dewey Street, Pine Street, Lancaster Street, and Madison Street. East Mineral Street just had two water main breaks in the same week back in February.

There are three basic options if the Commission wishes to include Commerce Street:

1. Water main replacement only: Similar to the Pitt Street or South Court Street projects, this would replace the water main and water services to the curb shut off for each house. It would pay for any street and curb replacement necessary. Estimated cost \$118,200.
2. Water and sanitary sewer replacement only: This would include both water main replacement above and sanitary sewer replacement. The sanitary sewer is functional, but an old clay tile pipe. Estimated cost \$100,650 for water and another \$79,145 for sanitary – total cost \$179,795. The cost for the street replacement is split between water and sanitary, thus reducing the cost to the water budget.
3. If the Common Council chooses to include storm sewer and full street reconstruction, the cost of all pavement and curb replacement is shifted to the City budget. The costs are estimated as \$72,387.50 for water, \$50,887.50 for sanitary sewer and \$218,091 for City costs. This would be more than the savings on the Dewey Street project for the City, so it might be appropriate to shift some of those costs back to the utility.

Additionally, there are other high priority items that should also be considered, including replacement of the HVAC at the wastewater plant. Estimates are around \$xxxx. This will be less than the amount remaining from the Dewey Street project and Commerce Street projects.

Budget/Fiscal Impact:

The 2021 Capital Improvement Program budgeted \$550,000 for water replacement on Dewey and \$500,000 for sanitary sewer replacement on Dewey. As a result of bids coming in under budget, there is slightly more than \$200,000 available in the water budget and just under \$155,000 available in the sanitary sewer budget. Any of the above options would be affordable by the utility within the existing budget.

Another option is to NOT do any additional projects and reduce the borrowing needed this year and consider additional projects in future years.

Recommendation:

Staff recommends the Water and Sewer Commission approve the replacement of water and sanitary sewer on Commerce Street at the total estimated cost of \$179,795. Should the City Common Council agree to use savings from Dewey Street for Commerce Street, it may be necessary to exceed the \$179,795 to apportion pavement costs to the utility.

Sample Affirmative Motion:

Move to approve a budget amendment to authorize the replacement of water and sanitary sewer on Commerce Street.

Move to allow an allocation of pavement costs to the utility if the Common Council approves the street reconstruction of Commerce Street.

Attachments:

- Spreadsheet

Dewey Street Reconstruction

	Water	Sewer	Street	Storm	Total:
Base Bid	\$ 280,765.30	\$ 255,234.70	\$ 496,448.75	\$ 271,486.80	\$ 1,303,935.55
Alternate #3-21A		\$ 22,410.50			\$22,410.50
Alternate #3-21B			\$ 69,712.50		\$69,712.50
Alternate #3-21C			\$ 3,330.00		\$3,330.00
Alternate #3-21D			\$ 16,436.25		\$16,436.25
Delta 3	\$ 67,500.00	\$ 67,500.00	\$ 67,500.00	\$ 67,500.00	\$ 270,000.00
Total w/ all Alternates	\$ 348,265.30	\$ 345,145.20	\$ 653,427.50	\$ 338,986.80	\$ 1,685,824.80
				\$ 992,414.30	
	Water and Sewer Budget			City Budget	Total Budget
	\$ 550,000.00	\$ 500,000.00		\$ 1,200,000.00	\$ 2,250,000.00
Remaining Funds	\$ 201,734.70	\$ 154,854.80		\$ 207,585.70	\$ 564,175.20

Bus 151 Sidewalk

	Water	Sewer	Street	Storm	Total:
Base Bid			\$ 70,929.50		\$ 70,929.50
Delta 3			\$ 15,000.00		\$ 15,000.00
Total w/ all Alternates	\$ -	\$ -	\$ 85,929.50	\$ -	\$ 85,929.50
	Water and Sewer Budget				Total Budget
	\$ -	\$ -	\$ 75,000.00	\$ -	\$ 75,000.00
Remaining Funds	\$ -	\$ -	\$ (10,929.50)	\$ -	\$ (10,929.50)

Deborah Court Drainage Repair

	Water	Sewer	Street	Storm	Total:
Base Bid			\$ -	\$ 84,813.00	\$ 84,813.00
Delta 3			\$ -	\$ 15,000.00	\$ 15,000.00
Total w/ all Alternates	\$ -	\$ -	\$ -	\$ 99,813.00	\$ 99,813.00

	Water and Sewer Budget						Total Budget
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00
Remaining Funds	\$ -	\$ -	\$ -	\$ -	\$ -	(24,813.00)	(24,813.00)

Total Projects

	Water	Sewer	Street	Storm	Total:
Construction Cost	\$ 280,765.30	\$ 277,645.20	\$ 656,857.00	\$ 356,299.80	\$ 1,571,567.30
Delta 3	\$ 67,500.00	\$ 67,500.00	\$ 82,500.00	\$ 82,500.00	\$ 300,000.00
Total w/ all Alternates	\$ 348,265.30	\$ 345,145.20	\$ 739,357.00	\$ 438,799.80	\$ 1,871,567.30
			City Cost	\$ 1,178,156.80	

	Water and Sewer Budget		City Budget	Total Budget
	\$ 550,000.00	\$ 500,000.00	\$ 1,350,000.00	\$ 2,400,000.00
Remaining Funds	\$ 201,734.70	\$ 154,854.80	\$ 171,843.20	\$ 528,432.70

Commerce St

	Water	Sewer	Street	Storm	Total:
Water Only	\$ 107,050.00		\$ -	\$ -	\$ 107,050.00
Delta 3	\$ 11,150.00				\$ 11,150.00
Total Cost	\$ 118,200.00	\$ -	\$ -	\$ -	\$ 118,200.00

	Water and Sewer Budget			Total Budget
	\$ 201,734.70	\$ 154,854.80	\$ -	\$ 528,432.70
Remaining Funds	\$ 83,534.70	\$ 154,854.80	\$ -	\$ 410,232.70

Water & Sanitary	\$ 92,150.00	\$ 70,645.00		\$ 162,795.00
Delta 3	\$ 8,500.00	\$ 8,500.00		\$ 17,000.00
Total Cost	\$ 100,650.00	\$ 79,145.00	\$ -	\$ 179,795.00

	Water and Sewer Budget				Total Budget	
	\$ 201,734.70	\$ 154,854.80	\$ -	\$ 171,843.20	\$ 528,432.70	
Remaining Funds	\$ 101,084.70	\$ 75,709.80	\$ -	\$ 171,843.20	\$ 348,637.70	
Water, San, Street-Storm	\$ 64,325.00	\$ 42,825.00	\$ 169,481.00	\$ 32,485.00	\$ 309,116.00	
Delta 3	\$ 8,062.50	\$ 8,062.50	\$ 8,062.50	\$ 8,062.50	\$ 32,250.00	
Total Cost	\$ 72,387.50	\$ 50,887.50	\$ 177,543.50	\$ 40,547.50	\$ 341,366.00	

	Water and Sewer Budget				Total Budget	
	\$ 201,734.70	\$ 154,854.80	\$ -	\$ 171,843.20	\$ 528,432.70	
Remaining Funds	\$ 129,347.20	\$ 103,967.30	\$ -	\$ (46,247.80)	\$ 187,066.70	

At the January 13 Water and Sewer meeting we learned that a seventh water main break had occurred along Pine Street-Oak to Chestnut. The question was raised whether the metal pipe should be replaced. The topic was listed for the February 10 meeting under Items of Discussion: "Probability of a Major Break of the Water Main along Pine Street-Oak to Chestnut."

At the Feb.10 meeting the Commission reviewed some of the following items, some remained and new questions were to be answered on March 10.

1. A major break occurred after the newly constructed street had just been completed in 2006.
2. The newly constructed street was undermined across Pine Street to the shopping mall parking lot. Some undermining went under the driveway for the property at Pine and Water Streets.
3. The main break occurred close to the junction of the metal pipe and the PVC near the east corner of Oak Street and the west side of the former Pioneer Ford property.
4. The cost of replacing the damaged new concrete was about \$125,000.
5. Removal of the initial old concrete was being aided by the use of a heavy metal sledge hammer.
6. The owners of the Rountree House expressed their concern to the city about the vibrations being received at their historic house and extent of damage. Staff stated that there is no evidence of damage.
7. Questions: Was the entire distance from Oak to Chestnut smashed by the hammer? Yes. Were the seven breaks encouraged by the smashing? Staff stated that the smashing occurred too long ago to have an effect in later years. Are the underlying materials and placement of the metal pipe similar at the site of the first break and the last six? Staff said similar. What factor(s) were used to decide that the metal pipe should not be removed at the time of the initial reconstruction? Staff said age of pipe.
8. Are there other major streets which still have metal water pipe? Yes. Staff listed a number of major streets such as Water, Business 151. How much metal pipe remains in Hwy 81 from Adams/Chestnut to the city limits? -----
When was this portion last reconstructed? Staff stated 2006 or 2007. How many breaks have occurred since reconstruction of Hwy 81? -----What factor(s) were used to decide that the metal pipe should not be removed at the time of its reconstruction? -----
9. What factor(s) are now used as compared to 2006 and 2007 to decide whether metal pipe should be replaced in major streets?-----
10. What is the probability of a future major water main break along Pine Street-Oak to Chestnut?-----.

Ken Kilian

March 1, 2021



(<https://www.facebook.com/PSCWisconsin>).



(<https://twitter.com/PSCWisconsin>).



(<https://www.linkedin.com/company/public-service-commission-of-wisconsin>).

Utility COVID-19 Resources

(Updated October 1, 2020)

We're here to help utility staff address challenges during the COVID-19 pandemic. Below are some FAQs intended to connect utility staff with information and resources they need during this period.

General Information

Q: Who should I call to get information or ask questions about PSC rules and customer issues?

A: Please contact our Utility Inquiry Line: PSCConsumerAffairsMail@wisconsin.gov (<mailto:PSCConsumerAffairsMail@wisconsin.gov>), or 608-266-3766.

Q: What temporary service rule suspensions and other provisions were established to provide customer protections during the COVID-19 pandemic?

A: On March 22, 2020, Governor Evers issued [Emergency Order #11](#) (<https://evers.wi.gov/Documents/COVID19/EMO11-PSCRuleSuspensions.pdf>), which suspended certain PSC administrative rules and provided for the Commission to adopt requirements as necessary to respond to the public health emergency. The Commission opened two dockets related to Emergency Order #11 and pursuant to the Commission's authority in Wis. Stat. § 196.70. The dockets provide implementation instructions and direction to utility staff and stakeholders and offer the opportunity to provide comments:

- 5-UI-120: Investigation on the Commission's Own Motion to Ensure Safe, Reliable and Affordable Access to Utility Services During Declared Public Health Emergency for COVID-19. An Order and Supplemental Order in this docket ([PSC REF#: 386373](#) (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=386373>), and [PSC REF#: 390567](#) (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=390567>)) provided temporary customer service protections relating to disconnection, application for service, deferred payment agreements, late fees, cash deposit requirements, and credit card fee waivers. On June 26, 2020, the Commission issued a Supplemental Order ([PSC REF#: 392763](#) (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=392763>)) that provided guidance and timelines for lifting the temporary provisions. On July 24, 2020, the Commission issued the Order on Residential Disconnection ([PSC REF#: 394202](#) (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=394202>)), which stayed a utilities' authority to disconnect residential customers until September 1, 2020 and provided guidance on monthly reporting requirements and on submitting disconnection plans to the Commission. On August 28, 2020, the Commission issued a

Supplemental Order to the Order on Residential Disconnection ([PSC REF#: 396067](#) (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=396067>)), which extended the date on which a utility could disconnect or refuse residential service for nonpayment until October 1, 2020. On September 29, 2020, the Commission issued an additional Supplemental Order to the Order on Residential Disconnection ([PSC REF#: 397476](#) (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=397476>)), which extended the date on which a utility could disconnect or refuse residential service for nonpayment until October 1, 2020.

Residential Disconnection (PSC REF#: 399114 (<http://apps.psc.wi.gov/pages/viewdoc.html?docid=397476>)), which extended the date on which a utility could disconnect or refuse residential service for nonpayment until November 1, 2020. On October 29, 2020, the Commission issued an additional Supplemental Order to the Order on Residential Disconnection (PSC REF#: 399114 (<http://apps.psc.wi.gov/pages/viewdoc.html?docid=%20399114>)), which extended the date on which a utility could disconnect or refuse residential service for nonpayment until April 15, 2021.

- 5-AF-105: Accounting Treatment for Utility Costs Incurred Due To and During Declared Public Health Emergency for COVID-19.

Disconnections and Reconnections

Q: When will utilities be allowed to disconnect service to residential customers for nonpayment?

A: The first possible date for disconnection of service if a customer has not paid a bill in full and if the utility and customer have not reached an agreement on a deferred payment agreement is after **April 15, 2021**. Utilities that wish to disconnect customers due to nonpayment must comply with the notice requirements (see below).

Utilities that plan to disconnect residential service for nonpayment must file a disconnection plan with the Commission by February 15, 2021. The disconnection plan will be in a format provided by the Commission in advance of the February 15, 2021 due date. The disconnection plans will generally include:

- The amount(s) past due that will trigger issuance of a disconnection notice
- DPA requirements
- The amount a customer must pay in order to avoid disconnection
- An estimate of the number of customers that may be subject to disconnection under the plan
- Other items relevant to the utility's plans for customer service and collections leading up to and after April 15, 2021

Q: How does a utility file its disconnection plan with the Commission?

A: Commission staff have developed a format for utilities to report disconnection plans. Disconnection plans are due by **February 15, 2021**. Utilities who have previously filed disconnection plans must file an updated disconnection plan. Disconnection plans can be submitted by completing this [survey](https://www.surveymonkey.com/r/disconnectionplan) (<https://www.surveymonkey.com/r/disconnectionplan>).

For questions about the disconnection plan, please contact a PSC Consumer Analyst atpscconsumeraffairs@mail.wisconsin.gov (<mailto:atpscconsumeraffairs@mail.wisconsin.gov>).

Q: Are there other reporting requirements for all utilities, regardless of whether they intend to disconnect?

A: In addition to the disconnection plans for some utilities, described above, all utilities must file a quarterly report with the Commission. This quarterly report will cover the requirements in docket 5-UI-120, including information related to credit and collections. The next quarterly report is due **January**

15, 2021. You can access the quarterly report [here](https://www.surveymonkey.com/r/COVID19UtilitySurvey) (<https://www.surveymonkey.com/r/COVID19UtilitySurvey>).

Furthermore, all utilities are required to submit a comprehensive Arrearage Management Plan (AMP) to the Commission by **January 15, 2021** as to how each utility proposes to address the financial impacts

of arrears. Instructions for filing this comprehensive plan will be forthcoming. Arrearage Management plans can be submitted by completing this [survey \(https://www.surveymonkey.com/r/5-UI-120ArrearageMgmtPlan\)](https://www.surveymonkey.com/r/5-UI-120ArrearageMgmtPlan).

Additionally, all utilities are required to submit quarterly reports to fulfill the reporting obligation in docket 5-AF-105. The next quarterly report is due January 15, 2021. You can complete the quarterly report [here \(https://www.surveymonkey.com/r/COVID19UtilitySurvey\)](https://www.surveymonkey.com/r/COVID19UtilitySurvey).

For questions about the report survey and reporting requirements in general, please contact a PSC Consumer Analyst at pscconsumeraffairsmail@wisconsin.gov (<mailto:pscconsumeraffairsmail@wisconsin.gov>).

Q: Are customers still eligible for a delay in disconnection if there is a medical emergency in the home?

A: Yes, customer notification of a medical emergency rules continue to apply. In addition, a positive COVID-19 test of a customer or a member of a customer's household shall automatically be considered a medical emergency for the purposes of a 21-day medical extension of service (even if the customer has had an extension for another medical reason), and the 21-day extension must be extended if the customer, or a person in the household, is still under a COVID-19 quarantine at the end of the original 21-day period, as documented by a medical provider.

Q: Does the extension of the moratorium on disconnections have an impact on nonresidential or commercial and industrial (C&I) customers?

A: No, utilities may still send disconnection notices to nonresidential customers beginning July 15, 2020 with the first date of disconnection of service for nonpayment on or after July 25, 2020. Utilities disconnecting or refusing nonresidential service are required to have a disconnection plan on file and complete the quarterly reporting on credit and collections protocols using the online survey as described above.

Q: Does the extension of the moratorium on disconnections have any impact on late fees?

A: No, utilities may issue late fees beginning July 15, 2020. See Late Fees section below.

Q: Does the extension of the moratorium on disconnections have any impact on a municipal utility's ability to use the tax roll process for collection purposes ?

A: No. A municipal utility would continue to follow the requirements set forth in Wis. Stat. § 66.0809 related to tax roll collections as it would in any year. A balance covered by a current deferred payment agreement is not considered past-due and would not be eligible for transfer to the property taxes.

Late Fees

Q: When can a utility resume assessing late fees?

A: Beginning July 15th, a utility may resume assessing late fees, but only on amounts incurred beginning on July 15 or later. The utility would not apply late fees to amounts incurred during the period from March 24, 2020 to July 14, 2020.

Q: What if our billing system does not allow us to select certain months or a specific time period for removing or assessing late fees?

A: A utility could elect to continue to waive late fees in a non-discriminatory manner and could select an end date that works best with its system or bill cycle, up until April 15, 2021.

The billing system should not be a concern for utilities that assess a one-time late payment charge, as they would just begin assessing late fees again on use that occurred July 15 or later.

Utilities that bill the one percent monthly late fee might choose to "turn on" late payment charges, calculate the amount of those charges that pertain to use incurred between March 24 and July 14, and place a line item credit (COVID Late Payment Fee Credit) on the bill in that amount.

Utilities may also wish to isolate remaining amounts outstanding that were incurred between March 24 and July 14 for billing purposes, so the monthly charge is not applied to those amounts once turned on.

Utilities using tax roll that are unable to waive late fees for this period may wish to request to waive late fees until after tax roll collections. The utility may consider whether it has the ability to prorate late fees as of a certain date, similar to when a new rate becomes effective. Please contact a PSC Consumer Analyst at with any pscconsumeraffairsmail@wisconsin.gov (<mailto:pscconsumeraffairsmail@wisconsin.gov>), with any implementation questions.

Q: Are utilities allowed to continue to waive late fees beyond July 15, 2020?

A: Utilities may elect to continue to waive late fees in a non-discriminatory manner until April 15, 2021. Previously, utilities were permitted to optionally waive late fees in a non-discriminatory manner until December 31, 2020. In the Commission's October 29, 2020 Order, this deadline was extended to April 15, 2021. (PSC REF#: 399114 (<http://apps.psc.wi.gov/pages/viewdoc.htm?docid=%20399114>)). This does not mean the utility must waive late fees until April 15; it means April 15 is the last date a utility may waive fees. The utility should file its notification letter on the PSC's Electronic Records Filing (ERF) system. Please upload the notification letter to ERF under docket 5-UI-120, and include the date you will resume assessing late fees.

Deferred Payment Agreements (DPAs)

Q: How long is a utility required to offer a DPA?

A: A utility must offer a DPA to any customer unable to pay their bill in full until August 15, 2020. After August 15, 2020, a utility may decline to offer a subsequent DPA, unless a residential customer has had a significant change in ability to pay since the previous, defaulted DPA was established. Pursuant to the specific requirements and procedures established in the Wisconsin Administrative Code regarding DPAs, if a residential customer has not defaulted on a DPA, the utility shall offer a DPA. In addition, as of August 15, 2020, municipal utilities may decline to offer a DPA to a customer that is a tenant.

Q: What if a customer won't agree to terms of the DPA?

A: The utility should follow the procedures it would follow normally when the customer and utility are not able to come to an agreement. When the utility and customer cannot agree on terms, either party may ask the Commission to review the disputed issues. In this case, the utility could contact PSCConsumerAffairsMail@wisconsin.gov (<mailto:PSCConsumerAffairsMail@wisconsin.gov>), and a Consumer Analyst would be assigned to its inquiry.

Q: How do we know if a customer is unable to pay in full or is just taking advantage of the ability to establish a DPA? This could be a concern with large industrial customers.

A: The utility may discuss ability to pay with a customer when establishing a DPA but must offer a DPA to customers who indicate they are unable to pay the bill in full. For customers to remain current on a DPA, they need to pay their current charges and their installment payments in full and on-time every month.

Credit Card Fee Waivers

Q: How long may a utility continue to waive credit card fees for its customers using the temporary tariff established under 5-UI-120?

A: If a utility has in effect a Commission approved, temporary tariff, the utility may continue to waive credit card processing fees until further order of the Commission or until the utility notifies the Commission it intends to discontinue waiving the fees

Q: How should a utility inform the Commission that it wants to lift the temporary provisions related to the waiver of credit card convenience fees?

A: The utility should file its request letter on the PSC's Electronic Records Filing (ERF) system under the docket that approved the utility's request to waive the fees.

- **If your utility has more than one service type and filed separate dockets for the credit card fee waiver, you must file a separate request letter under each docket. The name of the ERF submission should be:**
 - *"Request to Opt Out of the Temporary Service Rules Waiving Credit Card Fees in Response to COVID-19 – Water"*
 - *"Request to Opt Out of the Temporary Service Rules Waiving Credit Card Fees in Response to COVID-19 – Electric"*
 - *"Request to Opt Out of the Temporary Service Rules Waiving Credit Card Fees in Response to COVID-19 – Gas"*
- The request letter must include the preferred end date and an estimation of the credit card transaction fees that were waived during the authorized time period. If the utility has more than one service type (ie. water and electric), the letter must indicate which service type and fees the request pertains to.

Q: Can a utility still request a temporary credit card fee waiver tariff?

A: Yes, a utility may request a temporary credit card fee waiver by filing its request letter on the PSC's Electronic Records Filing (ERF) system.

- If your utility has more than one service type and filed separate dockets for the credit card fee waiver, you must file a separate request letter under each docket. The name of the ERF submission should be:
 - *"Request for Temporary Service Rules Waiving Credit Card Fees in Response to COVID-19 – Water"*
 - *"Request for Temporary Service Rules Waiving Credit Card Fees in Response to COVID-19 – Electric"*
 - *"Request for Temporary Service Rules Waiving Credit Card Fees in Response to COVID-19 – Gas"*

Request for Temporary Service Rates Waiving Credit Card Fees in Response to COVID-19 Gas"

- The request letter must include the preferred effective date. If the utility has more than one service type (ie. water and electric), the letter must indicate which service type and fees the request pertains to.

Other Provisions in 5-UI-120

Q: Did the Commission lift other temporary provisions?

A: Beginning July 31, 2020, a utility may require a cash deposit as a condition of new service. Beginning December 31, 2020, utility requests for deadline tolling and extensions must go to the full Commission.

Docket 5-AF-105

Q: I understand there are reporting requirements for expenditures resulting from compliance with Commission orders in docket 5-UI-120 and as otherwise required to ensure provision of safe, reliable, and affordable access to utility services during the COVID-19 pandemic. What are those requirements?

A: On May 14, 2020, after receiving comments from utilities the Commission defined the COVID-19-related expenses, foregone revenue, and carrying costs that are eligible for deferral and ordered utilities to report on these costs (PSC REF#: 389500 (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=389500>)). The Commission also noted that accurate documentation and reporting will be essential as utilities file future rate applications seeking recovery of deferred balances. As such, the Commission directed utilities to provide total deferral reporting by FERC or USOA account. On August 28, 2020, the Commission required such reporting on a quarterly basis for all utilities. (PSC REF#: 396068 (<https://apps.psc.wi.gov/pages/viewdoc.htm?docid=396068>)). Further, the Commission required that all utilities submit reporting, including utilities that have no COVID-19-related expenses to report.

In order to assist utilities in completing the accounting reporting requirements for COVID-19-related costs, Commission staff developed an online [5-AF-105 COVID-19 Accounting Report survey](https://www.surveymonkey.com/r/COVID19UtilitySurvey) (<https://www.surveymonkey.com/r/COVID19UtilitySurvey>) (available at least one week before each reporting period due date) that provides a standardized method of reporting for utilities. All utilities should complete the survey, even if they are reporting \$0 for any COVID-19-related expenses.

- Next Report Due: January 15, 2021
- Reporting Period: October 1, 2020 through December 31, 2020
- Utilities required to submit accounting report survey:
 - All utilities, regardless of Class size.
 - All utilities, even if a utility has no COVID-19-related expenses.
 - Unregulated sewer utilities should not complete the survey.
- To access the accounting report survey, click the link below:

<https://www.surveymonkey.com/r/COVID19UtilitySurvey>
(<https://www.surveymonkey.com/r/COVID19UtilitySurvey>).

For questions about the survey and how to report on COVID-19 expenses, please contact the following Commission staff:

- Water Utilities: Kathy Butzlaff, kathy.butzlaff@wisconsin.gov (<mailto:kathy.butzlaff@wisconsin.gov>).
- Electric and Gas Utilities: Debra Prost, debra.probst@wisconsin.gov (<mailto:debra.probst@wisconsin.gov>).

Q: Do these reporting requirements apply to all utilities? How do we file the required reports?

All utilities must complete the [5-AF-105 COVID-19 Accounting report survey](https://www.surveymonkey.com/r/COVID19UtilitySurvey) (<https://www.surveymonkey.com/r/COVID19UtilitySurvey>), even if they are reporting \$0 COVID-19-related costs. For questions about the survey and how to report on COVID-19 expenses, please contact the following Commission staff:

- Water Utilities: Kathy Butzlaff, kathy.butzlaff@wisconsin.gov (<mailto:kathy.butzlaff@wisconsin.gov>).
- Electric and Gas Utilities: Debra Prost, debra.probst@wisconsin.gov (<mailto:debra.probst@wisconsin.gov>).

Q: The 5-AF-105 document pertains to utility accounting issues. Where can I learn more about the specific issues involved in this docket?

A: The Commission's website includes resources and training materials for accounting issues. Resources include the [Accounting System for Utility Financial Reports](/Pages/ForUtilities/Energy/UtilityFinancialReports.aspx) (</Pages/ForUtilities/Energy/UtilityFinancialReports.aspx>) for all electric, gas and water utilities, the [Water Utility Reference Manual](/Documents/water/WaterUtilityReferenceManual.pdf) (</Documents/water/WaterUtilityReferenceManual.pdf>), and [Water Utility Accounting FAQs](/Pages/ForUtilities/Water/Accounting.aspx) (</Pages/ForUtilities/Water/Accounting.aspx>).

Resources

Q: Where can I find additional information about the COVID-19 related dockets?

A. You can subscribe to the dockets on the Commission's homepage: <https://psc.wi.gov/Pages/Home.aspx> (</Pages/Home.aspx>) and clicking on the "e-Subscribe" icon at the bottom of the homepage, then follow the instructions on the ERF-EZ Subscription box. To see all documents filed in the dockets, go to the Commission's E Services Portal, and type in the docket number. If you are interested in filing comments on a docket, please see the Notice of Investigation for that docket.

Q: How can I receive future notifications from the Commission during the public health emergency?

A: The best way to receive timely correspondence from the Commission is to ensure the utility's official name and contact information is up-to-date in the Commission's Universal Name File. To check or change your utility's information, go to <http://apps.psc.wi.gov/pages/UtilityAddress.htm> (<http://apps.psc.wi.gov/pages/UtilityAddress.htm>). Please note that only utility staff can update the address. If you do not know your utility's log-in ID or password, please contact the Commission's Records Management Team at PSCRecordsMail@wisconsin.gov (<mailto:PSCRecordsMail@wisconsin.gov>) <https://psc.wi.gov/Pages/NewsEvents/UtilityCOVID19Resources.aspx>

Records Management Team at RecordsManagement@psc.wisconsin.gov, or 608-261-8521. For utility staff who would like to receive notifications from the Commission but who are not listed as the primary contact in UNF, please contact Gillian Lilliehorn.

Q: How can I receive up-to-date information about COVID-19 and the state's response?

A: You can subscribe to receive updates from the State of Wisconsin's website dedicated to COVID-19: <http://wisconsin.gov/covid-19> (<http://wisconsin.gov/covid-19>). In addition, the Department of Health Services provides a near daily update on Wisconsin Eye at <https://wiseye.org> (<https://wiseye.org/>). Shortly following the briefings, the videos are posted (<https://www.youtube.com/user/dhswi/videos>) on the DHS YouTube for viewing for those who are unable to watch live.

Q: How can our utility request resources for items such as gloves, hand sanitizer, etc.?

A: Municipal utilities should submit requests through local emergency management. All others should send requests to DMAOPS@wisconsin.gov (<mailto:DMAOPS@wisconsin.gov>). Please do not submit requests through both.

Q: Our utility's essential workers have concerns about childcare options. Are there any resources available to help address these concerns?

A: The state wants to ensure essential employees can continue to report to work knowing their children are in a safe environment. To that end, Governor Evers created the Child Care for Essential Workers Taskforce. Led by the Department of Children and Families (DCF), the taskforce is working with the Early Childhood Association (WECA) and Supporting Families Together Association (SFTA) to connect essential workforce families in need of child care with locally available child care resources.

DCF launched two new tools to help connect essential workforce families to local, safe child care. Healthcare workers and essential employees are now able to submit a request for care (<https://childcarefinder.wisconsin.gov/EmergencyRequest.aspx>) through the department's updated Child Care Finder and can view up-to-date availability across the state using the department's new child care map (<https://dcf.wisconsin.gov/covid-19/childcare/map>). Additional information for providers, essential workers and families can be found on the DCF COVID-19 Child Care webpage (<https://dcf.wisconsin.gov/covid-19/childcare>). For questions regarding this effort, please contact dcfmbcovid19@wisconsin.gov (<mailto:dcfmbcovid19@wisconsin.gov>).

Q: Are there any considerations to keep in mind as water customers begin to re-open buildings?

A: The Commission encourages water utilities to work with customers and notify them of the precautions necessary to ensure appropriate water quality in advance of buildings being reopened. Resources are available at the following:

- EPA COVID-19 Resources (<https://www.epa.gov/coronavirus/water-utility-resources-covid-19-pandemic#buildings>).
- AWWA COVID-19 Resources (<https://www.awwa.org/Resources-Tools/Resource-Topics/Coronavirus>).
- International Facility Management Association Coronavirus Preparedness Resource Center (<https://www.ifma.org/know-base/coronavirus-preparedness-resource-center>).

Q: Are there other organizations with resources and information dedicated to electric, gas, and water utility concerns about operations during the public health emergency?

A: The following organizations offer information and assistance specific to electric and gas utilities:

- [National Association of Regulatory Utility Commissioners \(https://www.naruc.org/\)](https://www.naruc.org/)
- [Edison Electric Institute \(https://www.eei.org/Pages/default.aspx\)](https://www.eei.org/Pages/default.aspx)
- [American Gas Association \(https://www.aga.org/\)](https://www.aga.org/)
- [Municipal Electric Utilities of Wisconsin \(https://www.meuw.org/\)](https://www.meuw.org/)
- [Wisconsin Utilities Association \(https://www.wiutilities.org/\)](https://www.wiutilities.org/)

The following organizations offer information and assistance specific to water utilities:

- [American Water Works Association \(https://www.awwa.org/\)](https://www.awwa.org/)
- [Wisconsin Water and Wastewater Agency Response Network \(WIWARN\) \(https://www.wiawwa.org/mpage/WIWARN_Homepage\)](https://www.wiawwa.org/mpage/WIWARN_Homepage)
- [Wisconsin Rural Water Association \(https://www.wrwa.org/\)](https://www.wrwa.org/)
- [Wisconsin AWWA COVID-19 Forum \(https://www.wiawwa.org/forums/Default.aspx\)](https://www.wiawwa.org/forums/Default.aspx)
- [EPA's Water Utility Resources for the COVID-19 Pandemic \(https://www.epa.gov/coronavirus/water-utility-resources-covid-19-pandemic\)](https://www.epa.gov/coronavirus/water-utility-resources-covid-19-pandemic)
- [Wisconsin DNR COVID-19 Response, Questions and Guidance for Public Water Systems \(https://dnr.wi.gov/topic/DrinkingWater/PWSCOVID19.html\)](https://dnr.wi.gov/topic/DrinkingWater/PWSCOVID19.html)

Contact Information

North Tower, 6th Floor
 Hills Farms State Office Building
 4822 Madison Yards Way
 Madison, WI 53705

Other Resources

[Public Records Request \(/pages/PublicRecords.aspx\)](/pages/PublicRecords.aspx)

[Terms and Conditions \(/Pages/AboutPSCW/TermsAndConditions.aspx\)](/Pages/AboutPSCW/TermsAndConditions.aspx)

[\(https://www.wisconsin.gov/\)](https://www.wisconsin.gov/)