

WATER & SEWER COMMISSION MEETING

Wednesday, October 11th, 2023 – 4:00 P.M.

In the Council Chambers at City Hall

75 N Bonson St, Platteville, WI 53818

AGENDA

1. **Call to Order**
2. **Citizens' Comments, Observations and Petitions, if any.**
(Please limit comments to no more than five minutes)
3. **Consideration of Consent Agenda** – The following items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Commission President if you would prefer separate discussion and action.
 - A. Minutes –September 13, 2023-Regular & October 3, 2023-Special
 - B. Financial Reports – September 2023
 - C. Bank Reconciliation & Investments Report – September 2023
 - D. Payment of Bills – (9/7/2023 – 10/4/2023)
 - E. Water Quality Report – September 2023

Action Items

4. 2024 Water/Sewer Operating Budget
5. Sewer Rate Increase

Items of Discussion

6. 2023 CIP Updates

Adjournment

If your attendance requires **special accommodation needs**, write or call the Water and Sewer Office, P.O. Box 780, Platteville, Wisconsin 53818, (608) 348.1822; for TDD accessibility, call (608) 348.2313.

MEMBERS: *If you are unable to attend, please email Sheila Horner at horners@platteville.org*

WATER & SEWER COMMISSION MINUTES
Wednesday, September 13, 2023
4:00 PM

Water and Sewer Commission President Martens called the Regular Meeting of the City of Platteville Water and Sewer Commission to order on Wednesday, September 13, at 4:00 pm.

W/S Commission members present: Barb Daus (Zoom), Ken Kilian, Cindy Martens, Chris Wilson (Zoom), Kathy Kopp

W/S Commission members excused/absent: Brian Laufenberg, Jim Schneller

City Staff present: Public Works Director - Howard Crofoot, Utility Superintendent – Ryan Kowalski, Administration Director Nicola Maurer

City Staff excused: Comptroller – Sheila Horner

Public present:

Citizens' Comments – None

The Consent Agenda was presented for consideration. **Motion by Daus, second by Kilian to approve the Consent Agenda:** August 9, 2023 Regular Minutes, August 2023 Financial Reports, August Bank Reconciliation & Investments Reports, Payment of Bills (8/3/2023-9/6/2023), August Water Quality Report. **Motion carried.**

ACTION ITEMS:

2024-2028 Water/Sewer CIP: Maurer presented the CIP budget. All Staff members present answered questions regarding items in the CIP budget. **Motion by Daus, second by Kilian to approve the 2024 Water/Sewer CIP Budget dependent on the analysis of the Financial Management Plan (FMP) and the 2024 street projects approved by the Common Council. Motion carried.**

2023 – 2024 Vacuum Trailer Replacement - Crofoot presented the Staff Note regarding the Vacuum Trailer. Kowalski answered questions regarding the use of the trailer. Maurer answered technical questions regarding funding. The request is to obligate 2024 CIP funding now (prior to January 1, 2024) to order a new vacuum trailer due to the 6 – 8 month lead time. **Motion by Daus, second by Kopp to adopt Option 3 as presented in the Staff Note obligating 2024 funding for a vacuum trailer not to exceed \$258,000.**

ITEMS OF DISCUSSION:

2023 CIP Updates - Crofoot reported that Jefferson Street water and sewer are complete, Digester Cleaning and Inspection is complete and Office Boiler project has begun.

2024 W/S Operating Budget Review – Maurer presented the 2024 Proposed Operating Budget. Maurer said the budget was not final pending the results of the Carlson-Dettman staff compensation study. There was discussion regarding sewer rate increases. Commission member Kopp wanted to know when the last two rate increases for sewer went into effect or as far back as five years for the next meeting.

Financial Management Plan (FMP) Review – This was an information item only with no action. The consensus was to convene a Special Meeting of the Water and Sewer Commission on Tuesday October 3, 2023 at 4:30 PM to have Ehlers present the Utility FMP to Commission members present. If possible, Commission members would like a read-ahead document before the meeting.

Motion made by Wilson, second by Kilian to adjourn. Motion carried.

Meeting adjourned at 5:03 pm.

Respectfully Submitted,
 Howard B. Crofoot, P.E.
 Director of Public Works

WATER & SEWER COMMISSION MINUTES
TUESDAY, October 3rd, 2023
4:30 PM

Water and Sewer Commission Member Daus called the Special Meeting of the City of Platteville Water and Sewer Commission to order on Tuesday, October 3rd at 4:30 pm.

W/S Commission members present: Barb Daus, Ken Kilian, Kathy Kopp, Jim Schneller

W/S Commission members excused/absent: Cindy Martens, Joanne Wilson

City Staff present: Public Works Director - Howard Crofoot, Utility Superintendent – Ryan Kowalski, Comptroller – Sheila Horner, Administration Director-Nicola Maurer

City Staff excused:

Public present: Brian Roemer & Kayla Thorpe – Ehler’s

Presentation of the 2023 Utility Financial Management Plan – Brian Roemer, Municipal Advisor, Ehler’s, presented the 2023 Utility Financial Management Plan. Commission members asked for a recommendation for the upcoming sewer rate increase. Roemer stated a minimum of 7% is needed, but he recommended 10%. This will go to the commission for action at the next regular meeting on 10/11/23.

ITEMS OF DISCUSSION:

2024 Operating and CIP Proposed Budget Review – this item will be discussed at the next regular meeting.

Disconnection Policy/Process Update – Maurer informed commission members of a proposed change to the threshold for customers receiving a door hanger for disconnection from \$50 to \$100. Maurer explained that the large number of door hangers being processed is causing an excess of manual labor from the water maintenance staff and phone calls, etc. in the finance office during disconnect week. This proposed change will hopefully lessen the workload of staff, but not affect the payments received from customers. After a trial period, staff will re-examine the outcome to see if an adjustment needs to be made.

Motion made by Schneller, second by Kopp to adjourn. Motion carried.

Meeting adjourned at 5:43 pm.

Respectfully Submitted,
Sheila Horner
Comptroller

PLATTEVILLE WATER AND SEWER COMMISSION

FINANCIAL REPORT

SEPTEMBER 30, 2023

CITY OF PLATTEVILLE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST INCOME</u>					
600-61419-000-00	203.83	58,120.56	3,000.00	(55,120.56)	1937.4
600-61425-000-00	.00	.00	27,826.00	27,826.00	.0
600-61461-100-00	77,063.29	589,218.32	877,000.00	287,781.68	67.2
600-61461-200-00	28,116.07	190,649.61	272,000.00	81,350.39	70.1
600-61461-300-00	9,733.51	101,107.09	132,000.00	30,892.91	76.6
600-61461-400-00	33,579.68	176,725.02	242,000.00	65,274.98	73.0
600-61461-500-00	14,380.39	110,479.58	135,000.00	24,520.42	81.8
600-61462-000-00	7,418.20	59,345.60	89,000.00	29,654.40	66.7
600-61463-000-00	57,307.94	515,369.14	686,000.00	170,630.86	75.1
600-61467-000-00	.00	.00	2,000.00	2,000.00	.0
600-61470-000-00	732.33	6,188.74	7,000.00	811.26	88.4
600-61472-000-00	4,232.18	37,781.02	49,308.00	11,526.98	76.6
600-61473-000-00	.00	.00	3,600.00	3,600.00	.0
600-61474-000-00	4,241.39	66,251.16	60,000.00	(6,251.16)	110.4
	<u>237,008.81</u>	<u>1,911,235.84</u>	<u>2,585,734.00</u>	<u>674,498.16</u>	<u>73.9</u>
<u>INTEREST INCOME</u>					
600-62419-000-00	291.28	157,229.24	5,800.00	(151,429.24)	2710.9
600-62421-010-00	.00	.00	500.00	500.00	.0
600-62622-000-00	247,975.48	1,796,710.33	3,034,046.00	1,237,335.67	59.2
600-62625-000-00	2,532.85	18,631.56	13,500.00	(5,131.56)	138.0
600-62626-000-00	.00	.00	4,200.00	4,200.00	.0
600-62631-000-00	647.80	5,619.74	5,800.00	180.26	96.9
600-62635-000-00	20.00	2,364.74	3,700.00	1,335.26	63.9
	<u>251,467.41</u>	<u>1,980,555.61</u>	<u>3,067,546.00</u>	<u>1,086,990.39</u>	<u>64.6</u>
	<u>488,476.22</u>	<u>3,891,791.45</u>	<u>5,653,280.00</u>	<u>1,761,488.55</u>	<u>68.8</u>

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>TAXES</u>					
600-61408-000-00 TAX EXPENSE/ TAXES	2,174.61	21,081.78	441,000.00	419,918.22	4.8
TOTAL TAXES	2,174.61	21,081.78	441,000.00	419,918.22	4.8
<u>INCOME DEDUCTION</u>					
600-61426-000-00 INC DED BONDS/LOANS PRINCIPAL	.00	.00	622,742.00	622,742.00	.0
600-61426-020-00 INCOME DEDUCT OTR-CONTRIB	.00	.00	74,000.00	74,000.00	.0
TOTAL INCOME DEDUCTION	.00	.00	696,742.00	696,742.00	.0
<u>LONG TERM DEBT</u>					
600-61427-000-00 LONG TERM DEBT INTEREST	.00	61,095.40	179,690.00	118,594.60	34.0
TOTAL LONG TERM DEBT	.00	61,095.40	179,690.00	118,594.60	34.0
<u>AMORTIZATION PREMIUM ON DEBT-C</u>					
600-61429-000-00 AMORTIZATION PREMIUM ON DEBT-C	.00	.00	(9,376.00)	(9,376.00)	.0
TOTAL DEPARTMENT 429	.00	.00	(9,376.00)	(9,376.00)	.0
<u>PUMPING SUPERVISION</u>					
600-61620-000-00 PUMPING SUPERVISION/ENG LABOR	773.58	7,855.03	9,660.00	1,804.97	81.3
TOTAL PUMPING SUPERVISION	773.58	7,855.03	9,660.00	1,804.97	81.3
<u>ELECTRICITY</u>					
600-61623-200-00 ELECTRICITY-MAIN PLANT	544.00	8,683.00	37,900.00	29,217.00	22.9
600-61623-300-00 ELECTRICITY-WELL #6	4,307.78	28,245.54	15,700.00	(12,545.54)	179.9
600-61623-400-00 ELECTRICITY-WELL #5	5,458.17	42,088.07	53,300.00	11,211.93	79.0
TOTAL ELECTRICITY	10,309.95	79,016.61	106,900.00	27,883.39	73.9
<u>PUMPING-LABOR</u>					
600-61624-100-00 PUMPING-LABOR	3,767.86	31,844.62	47,775.00	15,930.38	66.7
TOTAL DEPARTMENT 624	3,767.86	31,844.62	47,775.00	15,930.38	66.7

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>PUMPING</u>						
600-61626-100-00	MISC PUMPING-LABOR	.00	1,072.14	.00 (1,072.14)	.0	
600-61626-700-00	MISC PUMPING-MISCELLANEOUS	129.75	10,790.78	20,400.00	9,609.22	52.9
	TOTAL PUMPING	129.75	11,862.92	20,400.00	8,537.08	58.2
<u>MAINTENANCE SUPERVISION</u>						
600-61630-000-00	MAINT SUPERVISION/ENG LABOR	773.58	8,214.47	9,660.00	1,445.53	85.0
	TOTAL MAINTENANCE SUPERVISION	773.58	8,214.47	9,660.00	1,445.53	85.0
<u>MAINTENANCE OF STRUCTURES</u>						
600-61631-100-00	MAINT OF STRUCTURES-LABOR	.00	440.61	.00 (440.61)	.0	
600-61631-200-00	MAINT OF STRUCTURES-SUPPLIES &	545.00	8,317.39	13,900.00	5,582.61	59.8
	TOTAL MAINTENANCE OF STRUCTURES	545.00	8,758.00	13,900.00	5,142.00	63.0
<u>MAINTENANCE OF POWER EQUIP</u>						
600-61632-200-00	MAINT OF POWER EQUIP-SUPPLIES	.00	7,291.29	5,200.00 (2,091.29)	140.2	
	TOTAL MAINTENANCE OF POWER EQUIP	.00	7,291.29	5,200.00 (2,091.29)	140.2	
<u>MAINTENANCE OF PUMPING EQUIP</u>						
600-61633-100-00	MAINT OF PUMP EQUIP-LABOR	.00	819.89	3,990.00	3,170.11	20.6
600-61633-200-00	MAINT OF PUMP EQUIP-SUPPLIES &	110.59	2,223.52	4,400.00	2,176.48	50.5
	TOTAL MAINTENANCE OF PUMPING EQUIP	110.59	3,043.41	8,390.00	5,346.59	36.3
<u>WATER TREATMENT SUPERVISION</u>						
600-61640-000-00	WATER TREAT SUPERVISION/ENG LA	773.58	7,852.51	9,660.00	1,807.49	81.3
	TOTAL WATER TREATMENT SUPERVISION	773.58	7,852.51	9,660.00	1,807.49	81.3
<u>CHEMICALS</u>						
600-61641-700-00	CHEMICALS-CHLORINE	1,650.00	6,600.00	11,100.00	4,500.00	59.5
600-61641-800-00	CHEMICALS-FLOURIDE	886.70	2,930.11	10,400.00	7,469.89	28.2
600-61641-900-00	CHEMICALS-ALL OTHER CHEMICALS	3,978.60	34,396.00	46,400.00	12,004.00	74.1
	TOTAL CHEMICALS	6,515.30	43,926.11	67,900.00	23,973.89	64.7

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>TREATMENT</u>						
600-61642-100-00	TREATMENT-LABOR	3,878.92	35,017.87	52,920.00	17,902.13	66.2
600-61642-200-00	TREATMENT-SUPPLIES & EXPENSE	805.26	13,111.04	7,100.00	(6,011.04)	184.7
	TOTAL TREATMENT	4,684.18	48,128.91	60,020.00	11,891.09	80.2
<u>MISCELLANEOUS TREATMENT</u>						
600-61643-100-00	MISC TREATMENT-LABOR	211.99	598.56	400.00	(198.56)	149.6
600-61643-600-00	MISC TREATMENT-INDUSTRIAL TOWE	.00	.00	400.00	400.00	.0
600-61643-700-00	MISC TREATMENT-MISCELLANEOUS E	.00	22.97	.00	(22.97)	.0
	TOTAL MISCELLANEOUS TREATMENT	211.99	621.53	800.00	178.47	77.7
<u>WATER TREATMENT</u>						
600-61650-000-00	WATER TREAT SUPERVISION/ENG LA	773.58	7,852.72	9,660.00	1,807.28	81.3
	TOTAL WATER TREATMENT	773.58	7,852.72	9,660.00	1,807.28	81.3
<u>MAINT OF STRUCTURE IMPR</u>						
600-61651-100-00	MAINT OF STRUCTURE IMPR-LABOR	106.56	106.56	315.00	208.44	33.8
600-61651-200-00	MAINT OF STRUCTURE IMP-SUPPLIE	43.21	1,876.26	6,100.00	4,223.74	30.8
	TOTAL MAINT OF STRUCTURE IMPR	149.77	1,982.82	6,415.00	4,432.18	30.9
<u>MAINT OF WATER TREATMENT EQU</u>						
600-61652-100-00	MAINT OF W TREATMENT EQUIP-LAB	436.45	2,543.88	2,100.00	(443.88)	121.1
600-61652-200-00	MAINT OF W TREAT EQUIP-SUPPLIE	9.98	2,697.50	6,200.00	3,502.50	43.5
	TOTAL MAINT OF WATER TREATMENT EQU	446.43	5,241.38	8,300.00	3,058.62	63.2
<u>OPERATIONS</u>						
600-61660-000-00	OPERATIONS-SUPERVISION/ENG LAB	773.58	7,856.47	9,700.00	1,843.53	81.0
	TOTAL OPERATIONS	773.58	7,856.47	9,700.00	1,843.53	81.0
<u>STORAGE FACILITIES</u>						
600-61661-100-00	STORAGE FACILITIES-LABOR	.00	.00	200.00	200.00	.0
600-61661-200-00	STORAGE FACILITIES-SUPPLIES &	93.13	209.02	900.00	690.98	23.2
	TOTAL STORAGE FACILITIES	93.13	209.02	1,100.00	890.98	19.0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>TRANSMISSION & DISTRIBUTION</u>					
600-61662-100-00	TRANS & DISTRIBUTION-LABOR	254.98	2,260.56	1,100.00 (1,160.56)	205.5
600-61662-200-00	TRANS & DISTRIBUTION-SUPPLIES	.00	1,502.60	.00 (1,502.60)	.0
	TOTAL TRANSMISSION & DISTRIBUTION	254.98	3,763.16	1,100.00 (2,663.16)	342.1
<u>METERS</u>					
600-61663-100-00	METERS-LABOR	211.29	11,485.24	12,400.00 914.76	92.6
600-61663-200-00	METERS-SUPPLIES & EXPENSE	15.34	6,115.41	.00 (6,115.41)	.0
	TOTAL METERS	226.63	17,600.65	12,400.00 (5,200.65)	141.9
<u>CUSTOMER INSTALLATION</u>					
600-61664-100-00	CUSTOMER INSTALLATION-LABOR	1,086.30	10,543.50	18,800.00 8,256.50	56.1
	TOTAL CUSTOMER INSTALLATION	1,086.30	10,543.50	18,800.00 8,256.50	56.1
<u>MISCELLANEOUS</u>					
600-61665-100-00	MISCELLANEOUS-LABOR	1,289.44	23,699.75	26,900.00 3,200.25	88.1
600-61665-102-00	MISCELLANEOUS-LABOR OT	.00	.00	100.00 100.00	.0
600-61665-200-00	MISCELLANEOUS-SUPPLIES & EXPEN	726.23	4,499.44	4,300.00 (199.44)	104.6
	TOTAL MISCELLANEOUS	2,015.67	28,199.19	31,300.00 3,100.81	90.1
<u>MAINTENANCE</u>					
600-61670-000-00	MAINTENANCE-SUPERVISION/ENG LA	774.66	7,863.78	9,700.00 1,836.22	81.1
	TOTAL MAINTENANCE	774.66	7,863.78	9,700.00 1,836.22	81.1
<u>MAINT OF RESERVOIR/TOWER</u>					
600-61672-100-00	MAINT RESERVOIR/TOWER-LABOR	.00	43.62	1,400.00 1,356.38	3.1
600-61672-200-00	MAINT RESERVOIR/TOWER-SUPPLIES	19.99	66.98	1,100.00 1,033.02	6.1
600-61672-300-00	MAINT RESERVOIR/TOWER-PAINT	.00	.00	47,500.00 47,500.00	.0
	TOTAL MAINT OF RESERVOIR/TOWER	19.99	110.60	50,000.00 49,889.40	.2
<u>MAINTENANCE OF MAINS</u>					
600-61673-100-00	MAINT OF MAINS-LABOR	3,546.59	22,772.59	27,000.00 4,227.41	84.3
600-61673-200-00	MAINT OF MAINS-SUPPLIES & EXPE	465.97	20,367.73	60,467.00 40,099.27	33.7
	TOTAL MAINTENANCE OF MAINS	4,012.56	43,140.32	87,467.00 44,326.68	49.3

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>MAINTENANCE OF SERVICES</u>					
600-61675-100-00	351.48	7,217.66	4,700.00	(2,517.66)	153.6
600-61675-101-00	.00	377.08	400.00	22.92	94.3
600-61675-200-00	437.18	9,161.34	4,600.00	(4,561.34)	199.2
600-61675-202-00	.00	166.53	.00	(166.53)	.0
TOTAL MAINTENANCE OF SERVICES	788.66	16,922.61	9,700.00	(7,222.61)	174.5
<u>MAINTENANCE OF METERS</u>					
600-61676-100-00	830.70	1,442.28	300.00	(1,142.28)	480.8
600-61676-200-00	.00	1,763.14	800.00	(963.14)	220.4
TOTAL MAINTENANCE OF METERS	830.70	3,205.42	1,100.00	(2,105.42)	291.4
<u>MAINTENANCE OF HYDRANTS</u>					
600-61677-100-00	729.81	3,414.49	13,619.00	10,204.51	25.1
600-61677-200-00	11,940.07	15,386.80	17,700.00	2,313.20	86.9
TOTAL MAINTENANCE OF HYDRANTS	12,669.88	18,801.29	31,319.00	12,517.71	60.0
<u>MAINTENANCE OF OTHER PLANT</u>					
600-61678-100-00	.00	124.70	.00	(124.70)	.0
TOTAL MAINTENANCE OF OTHER PLANT	.00	124.70	.00	(124.70)	.0
<u>TRANSPORTATION-VEHICLE LEASE</u>					
600-61828-300-00	2,168.45	12,244.80	12,460.00	215.20	98.3
TOTAL DEPARTMENT 828	2,168.45	12,244.80	12,460.00	215.20	98.3
<u>CUSTOMER ACCOUNTS</u>					
600-61901-000-00	774.66	7,865.01	9,700.00	1,834.99	81.1
TOTAL CUSTOMER ACCOUNTS	774.66	7,865.01	9,700.00	1,834.99	81.1
<u>METER READING</u>					
600-61902-000-00	357.84	994.62	2,100.00	1,105.38	47.4
TOTAL METER READING	357.84	994.62	2,100.00	1,105.38	47.4

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>CUSTOMER COLLECTIONS</u>						
600-61903-100-00	CUSTOMER COLLECT-SUPPLIES	1,260.99	22,001.12	24,300.00	2,298.88	90.5
600-61903-600-00	CUSTOMER COLLECT-ACCT CLERK	587.94	7,280.75	10,400.00	3,119.25	70.0
600-61903-700-00	CUSTOMER COLLECT-COMPTROLLER	641.20	5,918.06	8,400.00	2,481.94	70.5
	TOTAL CUSTOMER COLLECTIONS	2,490.13	35,199.93	43,100.00	7,900.07	81.7
<u>ADMINISTRATIVE & GENERAL</u>						
600-61920-100-00	ADMIN & GEN-CITY MANAGER	1,154.00	6,953.33	14,415.00	7,461.67	48.2
600-61920-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,779.20	16,457.60	23,129.00	6,671.40	71.2
600-61920-500-00	ADMIN & GEN-SECRETARY	722.40	6,661.15	4,685.00	(1,976.15)	142.2
600-61920-600-00	ADMIN & GEN-ACCOUNT CLERK	587.94	7,144.44	10,332.00	3,187.56	69.2
600-61920-700-00	ADMIN & GEN-COMPTROLLER	641.20	5,918.06	8,335.00	2,416.94	71.0
600-61920-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,368.56	13,752.29	19,588.00	5,835.71	70.2
	TOTAL ADMINISTRATIVE & GENERAL	6,253.30	56,886.87	80,484.00	23,597.13	70.7
<u>OFFICE SUPPLIES & EXPENSE</u>						
600-61921-500-00	OFFICE SUPPLIES & EXP-TELEPHON	17.86	4,866.40	7,900.00	3,033.60	61.6
600-61921-600-00	OFFICE SUPPLIES & EXP-POSTAGE	232.51	1,683.14	2,100.00	416.86	80.2
600-61921-700-00	OFFICE SUPPLIES & EXP-OFFICE S	167.76	1,024.14	3,400.00	2,375.86	30.1
600-61921-800-00	OFFICE SUPPLIES & EXP-ENGINEER	.00	.00	1,900.00	1,900.00	.0
	TOTAL OFFICE SUPPLIES & EXPENSE	418.13	7,573.68	15,300.00	7,726.32	49.5
<u>OUTSIDE SERVICES EMPLOYED</u>						
600-61923-100-00	OUTSIDE SERVICES-AUDIT	.00	7,207.97	7,300.00	92.03	98.7
600-61923-200-00	OUTSIDE SERVICES-CONSULTANTS	.00	3,650.00	26,100.00	22,450.00	14.0
600-61923-300-00	OUTSIDE SERVICES-WATER CONSULT	.00	.00	18,000.00	18,000.00	.0
600-61923-400-00	OUTSIDE SERVICES-CITY ATTORNEY	1,051.93	2,026.73	.00	(2,026.73)	.0
	TOTAL OUTSIDE SERVICES EMPLOYED	1,051.93	12,884.70	51,400.00	38,515.30	25.1
<u>PROPERTY INSURANCE</u>						
600-61924-000-00	PROPERTY INSURANCE	.00	12,139.75	13,400.00	1,260.25	90.6
	TOTAL PROPERTY INSURANCE	.00	12,139.75	13,400.00	1,260.25	90.6
<u>INJURIES & DAMAGES</u>						
600-61925-000-00	INJURIES & DAMAGES	.00	6,999.62	7,500.00	500.38	93.3
	TOTAL INJURIES & DAMAGES	.00	6,999.62	7,500.00	500.38	93.3

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>EMPLOYEE BENEFITS</u>					
600-61926-200-00	EMPLOYEE BENEFIT - HEALTH/LIFE	9,661.60	106,752.06	140,400.00	33,647.94 76.0
600-61926-400-00	EMPLOYEE BENEFIT - RETIREMENT	2,035.41	19,078.23	25,800.00	6,721.77 74.0
600-61926-500-00	EMPLOYEE BENEFIT - VACATION	.00	.00	3,700.00	3,700.00 .0
600-61926-700-00	EMPLOYEE BENEFIT - HRA & FSA	17.84	258.47	800.00	541.53 32.3
600-61926-800-00	EMPLOYEE BENEFIT - UNIFORMS	517.00	3,393.59	1,600.00	(1,793.59) 212.1
	TOTAL EMPLOYEE BENEFITS	12,231.85	129,482.35	172,300.00	42,817.65 75.2
<u>MISCELLANEOUS GENERAL</u>					
600-61930-100-00	MISC GENERAL-LABOR	28.45	271.05	500.00	228.95 54.2
600-61930-200-00	MISC GENERAL-SUPPLIES & EXPENS	.00	269.50	.00	(269.50) .0
600-61930-300-00	MISC GENERAL-CONFERENCES	1,017.73	2,095.90	2,900.00	804.10 72.3
	TOTAL MISCELLANEOUS GENERAL	1,046.18	2,636.45	3,400.00	763.55 77.5
<u>RENT EXPENSE</u>					
600-61931-000-00	RENT EXPENSE	90.00	810.00	1,300.00	490.00 62.3
	TOTAL RENT EXPENSE	90.00	810.00	1,300.00	490.00 62.3
<u>TRANSPORTATION CLEARING</u>					
600-61933-200-00	TRANSPORTATION CLEARING-SUPPLI	1,257.75	14,057.24	.00	(14,057.24) .0
	TOTAL TRANSPORTATION CLEARING	1,257.75	14,057.24	.00	(14,057.24) .0
<u>TAX EXPENSE</u>					
600-62408-000-00	TAX EXPENSE	2,486.04	26,249.42	53,900.00	27,650.58 48.7
	TOTAL TAX EXPENSE	2,486.04	26,249.42	53,900.00	27,650.58 48.7
<u>INCOME DEDUCTION</u>					
600-62426-000-00	INC DED BONDS/LOANS PRINCIPAL	.00	.00	632,742.00	632,742.00 .0
	TOTAL INCOME DEDUCTION	.00	.00	632,742.00	632,742.00 .0
<u>LONG TERM DEBT</u>					
600-62427-000-00	LONG TERM DEBT INTEREST	.00	80,066.95	259,957.00	179,890.05 30.8
	TOTAL LONG TERM DEBT	.00	80,066.95	259,957.00	179,890.05 30.8

CITY OF PLATTEVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>SUPERVISION & LABOR</u>					
600-62820-000-00	21,642.22	238,946.22	296,300.00	57,353.78	80.6
	21,642.22	238,946.22	296,300.00	57,353.78	80.6
<u>PUMPING & HEAT/LIGHTS</u>					
600-62821-000-00	4,222.89	35,185.59	55,800.00	20,614.41	63.1
600-62821-100-00	660.06	18,127.11	26,700.00	8,572.89	67.9
	4,882.95	53,312.70	82,500.00	29,187.30	64.6
<u>AERIATION EQUIPMENT</u>					
600-62822-000-00	2,167.15	23,346.79	32,400.00	9,053.21	72.1
	2,167.15	23,346.79	32,400.00	9,053.21	72.1
<u>CHLORINE</u>					
600-62823-000-00	3,392.00	10,148.50	36,700.00	26,551.50	27.7
	3,392.00	10,148.50	36,700.00	26,551.50	27.7
<u>PHOSPHORUS</u>					
600-62824-000-00	11,129.08	68,603.82	63,800.00	(4,803.82)	107.5
600-62824-100-00	.00	.00	5,900.00	5,900.00	.0
	11,129.08	68,603.82	69,700.00	1,096.18	98.4
<u>SLUDGE CHEMICALS</u>					
600-62825-000-00	.00	.00	21,300.00	21,300.00	.0
	.00	.00	21,300.00	21,300.00	.0
<u>OTHER CHEMICALS</u>					
600-62826-000-00	.00	5,184.00	800.00	(4,384.00)	648.0
	.00	5,184.00	800.00	(4,384.00)	648.0

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

		PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>SUPPLIES</u>						
600-62827-400-00	OTR OP SUPPLIES & EXPENSES	9,039.24	24,931.01	22,800.00	(2,131.01)	109.4
600-62827-600-00	INDUSTRIAL TOWELS EXPENSE	.00	.00	400.00	400.00	.0
	TOTAL SUPPLIES	9,039.24	24,931.01	23,200.00	(1,731.01)	107.5
<u>TRANSPORTATION</u>						
600-62828-100-00	TRANSPORTATION-LABOR	.00	.00	200.00	200.00	.0
600-62828-200-00	TRANSPORTATION-SUPPLIES & EXPE	2,512.05	25,247.25	27,600.00	2,352.75	91.5
600-62828-300-00	TRANSPORTATION-VEHICLE LEASE	928.73	15,624.42	12,460.00	(3,164.42)	125.4
	TOTAL TRANSPORTATION	3,440.78	40,871.67	40,260.00	(611.67)	101.5
<u>MAINT OF SEWER COLLECTION</u>						
600-62831-100-00	MAINT OF COLLECTION-LABOR	2,598.78	6,623.21	22,300.00	15,676.79	29.7
600-62831-200-00	MAINT OF COLLECTION-SUPPLIES &	2,442.45	15,740.59	42,600.00	26,859.41	37.0
600-62831-300-00	MAINT OF COLLECTION-TELEVISIONS	.00	.00	13,300.00	13,300.00	.0
	TOTAL MAINT OF SEWER COLLECTION	5,041.23	22,363.80	78,200.00	55,836.20	28.6
<u>MAINTENANCE OF LIFT STATION</u>						
600-62832-100-00	MAINT OF LIFT STATION-LABOR	176.37	2,178.81	4,500.00	2,321.19	48.4
600-62832-200-00	MAINT OF LIFT STATION-SUPPLIES	131.74	10,978.36	2,400.00	(8,578.36)	457.4
	TOTAL MAINTENANCE OF LIFT STATION	308.11	13,157.17	6,900.00	(6,257.17)	190.7
<u>MAINTENANCE OF TREATMENT PLANT</u>						
600-62833-100-00	MAINT OF TREAT PLT-LABOR	.00	.00	14,500.00	14,500.00	.0
600-62833-200-00	MAINT OF TREAT PLT-SUPPLIES &	1,257.09	64,776.36	101,400.00	36,623.64	63.9
600-62833-300-00	MAINT OF TREAT PLT-MAINTENANCE	466.28	23,110.66	.00	(23,110.66)	.0
	TOTAL MAINTENANCE OF TREATMENT PLA	1,723.37	87,887.02	115,900.00	28,012.98	75.8
<u>MAINTENANCE OF BLDGS & GROUNDS</u>						
600-62834-100-00	MAINT BLDG & GROUNDS-LABOR	.00	225.53	200.00	(25.53)	112.8
600-62834-200-00	METER REPAIR-LABOR	1,041.99	12,257.50	14,600.00	2,342.50	84.0
600-62834-300-00	MAINT BLDG & GROUNDS-SUPPLIES	869.98	17,448.28	43,100.00	25,651.72	40.5
	TOTAL MAINTENANCE OF BLDGS & GROUN	1,911.97	29,931.31	57,900.00	27,968.69	51.7

CITY OF PLATTEVILLE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT	
<u>BILLING, COLLECTING & ACCTG</u>						
600-62840-200-00	BILLING, COLLECTING-SUPPLIES &	1,323.08	22,305.80	24,800.00	2,494.20	89.9
600-62840-600-00	ACCOUNT CLERK	587.94	7,280.66	10,332.00	3,051.34	70.5
600-62840-700-00	COMPTRROLLER	641.20	5,918.06	8,335.00	2,416.94	71.0
	TOTAL BILLING, COLLECTING & ACCTG	2,552.22	35,504.52	43,467.00	7,962.48	81.7
<u>METER READING - LABOR/EXPENSE</u>						
600-62842-000-00	METER READING-LABOR & EXPENSES	357.84	841.26	2,100.00	1,258.74	40.1
	TOTAL METER READING - LABOR/EXPENSE	357.84	841.26	2,100.00	1,258.74	40.1
<u>UNCOLLECTIBLE ACCOUNTS</u>						
600-62843-000-00	UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
	TOTAL UNCOLLECTIBLE ACCOUNTS	.00	.00	100.00	100.00	.0
<u>ADMINISTRATION & OFFICE WAGES</u>						
600-62850-100-00	ADMIN & GEN-CITY MANAGER	1,154.00	6,953.33	14,415.00	7,461.67	48.2
600-62850-200-00	ADMIN & GEN-PUB WRK DIRECTOR	1,779.20	16,457.60	23,130.00	6,672.40	71.2
600-62850-500-00	ADMIN & GEN-SECRETARY	722.40	6,660.97	4,685.00	(1,975.97)	142.2
600-62850-600-00	ADMIN & GEN-ACCOUNT CLERK	587.94	7,144.21	10,332.00	3,187.79	69.2
600-62850-700-00	ADMIN & GEN-COMPTRROLLER	641.20	5,918.06	8,335.00	2,416.94	71.0
600-62850-800-00	ADMIN & GEN-ADMIN DIRECTOR	1,368.56	13,753.12	19,589.00	5,835.88	70.2
	TOTAL ADMINISTRATION & OFFICE WAGES	6,253.30	56,887.29	80,486.00	23,598.71	70.7
<u>OPERATNG EXPENSES</u>						
600-62851-500-00	OP EXPENSES-TELEPHONE	68.97	5,957.61	10,700.00	4,742.39	55.7
600-62851-600-00	OP EXPENSES-POSTAGE	232.52	1,683.17	2,100.00	416.83	80.2
600-62851-700-00	OP EXPENSES-OFFICE SUPPLIES	68.79	488.08	2,000.00	1,511.92	24.4
600-62851-800-00	OP EXPENSES-ENGINEERING SUPPLI	.00	.00	1,900.00	1,900.00	.0
	TOTAL OPERATNG EXPENSES	370.28	8,128.86	16,700.00	8,571.14	48.7
<u>OUTSIDE SERVICES</u>						
600-62852-100-00	AUDIT EXPENSES	.00	7,509.77	7,500.00	(9.77)	100.1
600-62852-200-00	CONSULTANTS EXPENSES	.00	850.00	15,900.00	15,050.00	5.4
600-62852-300-00	CONSULTANTS EXPENSES-WWTP	.00	.00	10,000.00	10,000.00	.0
600-62852-400-00	CITY ATTORNEY EXPENSES	.00	3,972.60	.00	(3,972.60)	.0
	TOTAL OUTSIDE SERVICES	.00	12,332.37	33,400.00	21,067.63	36.9

CITY OF PLATTEVILLE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

FUND 600 - WATER & SEWER FUND

	PERIOD ACT	YTD ACTUAL	BUDGET	UNEXPENDE	PCNT
<u>INSURANCE</u>					
600-62853-100-00	.00	32,433.25	35,700.00	3,266.75	90.9
600-62853-200-00	.00	9,234.38	9,800.00	565.62	94.2
TOTAL INSURANCE	.00	41,667.63	45,500.00	3,832.37	91.6
<u>EMPLOYEE BENEFITS</u>					
600-62854-200-00	14,711.56	160,427.32	196,400.00	35,972.68	81.7
600-62854-400-00	2,272.51	23,385.17	32,800.00	9,414.83	71.3
600-62854-500-00	.00	.00	2,900.00	2,900.00	.0
600-62854-700-00	17.84	258.50	900.00	641.50	28.7
600-62854-800-00	.00	4,938.86	2,200.00	(2,738.86)	224.5
TOTAL EMPLOYEE BENEFITS	17,001.91	189,009.85	235,200.00	46,190.15	80.4
<u>COMMISSION EXPENSE</u>					
600-62855-000-00	.00	4,745.23	.00	(4,745.23)	.0
TOTAL COMMISSION EXPENSE	.00	4,745.23	.00	(4,745.23)	.0
<u>MISCELLANEOUS EXPENSE</u>					
600-62856-100-00	1,289.44	23,245.92	26,900.00	3,654.08	86.4
600-62856-200-00	2,109.34	8,808.09	40,400.00	31,591.91	21.8
TOTAL MISCELLANEOUS EXPENSE	3,398.78	32,054.01	67,300.00	35,245.99	47.6
<u>RENT EXPENSE</u>					
600-62857-000-00	90.00	810.00	8,400.00	7,590.00	9.6
TOTAL RENT EXPENSE	90.00	810.00	8,400.00	7,590.00	9.6
600-62926-400-00	77.66	(137.33)	.00	137.33	.0
TOTAL DEPARTMENT 926	77.66	(137.33)	.00	137.33	.0
TOTAL FUND EXPENDITURES	181,092.84	1,920,629.31	4,710,138.00	2,789,508.69	40.8
NET REVENUE OVER EXPENDITURES	307,383.38	1,971,162.14	943,142.00	(1,028,020.14)	209.0

**BANK RECONCILIATION AND STATEMENT OF INVESTMENTS
SEPTEMBER 2023**

BANK ACCOUNTS	TREASURERS			TREASURERS			ADJ	BANK BALANCE SEPTEMBER
	BALANCE AUGUST	RECEIPTS	DISBURSEMENTS	BALANCE SEPTEMBER	OUTSTANDING CHECKS	OUTSTANDING DEPOSITS		
CITY CASH	\$ (717,026.49)	\$ 4,573,485.70	\$ 4,127,244.41	\$ (270,785.20)	\$ 270,864.92	\$ 44,132.45	\$ 160.00	\$ (43,892.73)
W/S CASH	\$ 967,218.81	\$ 473,481.91	\$ 445,037.90	\$ 995,662.82	\$ 155,880.36	\$ 6,646.12	\$ -	\$ 1,144,897.06
TOTAL	\$ 250,192.32	\$ 5,046,967.61	\$ 4,572,282.31	\$ 724,877.62	\$ 426,745.28	\$ 50,778.57	\$ 160.00	\$ 1,101,004.33

INVESTMENTS

WATER AND SEWER INVESTMENTS:

CD-Heartland Credit Union	\$ 251,089.60	Holding-W&S CD
CD-Heartland Credit Union	\$ 25.00	Savings Acct - Membership
CD-Community First Bank	\$ 250,000.00	Repl.-Sewer CD
State Investment (LGIP) #3	\$ 2,919,867.95	Sewer Replacement
State Investment (LGIP) #6	\$ 1,059,225.42	W/S Operating Fund (Bond depr fund)
State Investment (LGIP) #11	\$ 49.47	W/S 2021B Bond
State Investment (LGIP) #12	\$ 187,354.14	W/S 2020C Bond
State Investment (LGIP) #13	\$ 896,677.04	W/S Depr Fund (restricted)
State Investment (LGIP) #14	\$ 1,003,952.94	W/S Debt Service Reserve
State Investment (LGIP) #16	\$ 390,794.06	W/S 2022B Bond
Ehler's Investments	\$ 260,185.24	Sewer Replacement
Ehler's Investments	\$ 229,234.84	W/S Debt Service Reserve

* LGIP Interest was not available at the time of this report

Respectfully Submitted,
Sheila Horner
Comptroller

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount	
8414									
09/23	09/20/2023	8414	CARDMEMBER SERVICE	SEWER DEPT CHARGES	09.01.2023	39	63.68	63.68	M
09/23	09/20/2023	8414	CARDMEMBER SERVICE	WATER DEPT CHARGES	09.01.2023	40	15.34	15.34	M
09/23	09/20/2023	8414	CARDMEMBER SERVICE	WATER DEPT CHARGES	09.01.2023	41	221.32	221.32	M
09/23	09/20/2023	8414	CARDMEMBER SERVICE	WATER DEPT CHARGES	09.01.2023	42	664.00	664.00	M
09/23	09/20/2023	8414	CARDMEMBER SERVICE	SEWER DEPT CHARGES	09.01.2023	43	31.78	31.78	M
09/23	09/20/2023	8414	CARDMEMBER SERVICE	SEWER DEPT CHARGES	09.01.2023	44	68.79	68.79	M
09/23	09/20/2023	8414	CARDMEMBER SERVICE	SEWER DEPT CHARGES	09.01.2023	45	294.30	294.30	M
Total 8414:								1,359.21	
8415									
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	3	238.65	238.65	M
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	4	238.65	238.65	M
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	5	742.54	742.54	M
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	6	497.19	497.19	M
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	7	382.95	382.95	M
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	8	382.96	382.96	M
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	9	307.12	307.12	M
09/23	09/20/2023	8415	ENTERPRISE FLEET MA	ENTERPRISE FLEET LEA	FBN4843448	10	307.12	307.12	M
Total 8415:								3,097.18	
8416									
09/23	09/20/2023	8416	ALLEGIANT OIL LLC	GASOLINE-SEWER DEPT	330486	1	1,229.80	1,229.80	
Total 8416:								1,229.80	
8418									
09/23	09/20/2023	8418	BILLS PLUMBING & HEAT	REPAIRS-SEWER DEPT	43847	1	2,354.97	2,354.97	
09/23	09/20/2023	8418	BILLS PLUMBING & HEAT	MAIN OF SEVICES	43848	1	63.70	63.70	
09/23	09/20/2023	8418	BILLS PLUMBING & HEAT	MAIN OF SERVICES	43849	1	145.97	145.97	
Total 8418:								2,564.64	
8424									
09/23	09/20/2023	8424	DUBUQUE HOSE & HYDR	WWTP	779567	1	74.71	74.71	
Total 8424:								74.71	
8425									
09/23	09/20/2023	8425	HAWKINS INC	CHEMICALS-WATER DEP	6534374	1	354.68	354.68	
09/23	09/20/2023	8425	HAWKINS INC	CHEMICALS-WWTP SO2	6534374	2	195.00	195.00	
09/23	09/20/2023	8425	HAWKINS INC	ENVIRONMENTAL FEE	6534374	3	8.00	8.00	
09/23	09/20/2023	8425	HAWKINS INC	CHEMICALS-WWTP CHL	6534374	4	465.00	465.00	
09/23	09/20/2023	8425	HAWKINS INC	SLUDGE REMOVAL	6534374	5	2,592.00	2,592.00	
09/23	09/20/2023	8425	HAWKINS INC	CHEMICALS-WWTP CHL	6579194	1	80.00	80.00	
09/23	09/20/2023	8425	HAWKINS INC	CHEMICALS-WWTP SO2	6579194	2	40.00	40.00	
Total 8425:								3,734.68	
8426									
09/23	09/20/2023	8426	J & R SUPPLY INC	6" MACRO REPAIR SLEE	2308867-IN	1	1,185.00	1,185.00	
Total 8426:								1,185.00	

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
8428								
09/23	09/20/2023	8428	LV LABS WW LLC	LAB TESTING - WWTP	1748	1	1,900.64	1,900.64
Total 8428:								1,900.64
8429								
09/23	09/20/2023	8429	MILESTONE MATERIALS	WATER MAIN BREAKS	3500374136	1	93.58	93.58
09/23	09/20/2023	8429	MILESTONE MATERIALS	WATER MAIN BREAKS	3500374430	1	372.39	372.39
Total 8429:								465.97
8430								
09/23	09/20/2023	8430	NAPA AUTO PARTS-PLAT	BACKHOE	903769	1	24.48	24.48
Total 8430:								24.48
8431								
09/23	09/20/2023	8431	NCL OF WISCONSIN INC	WWTP SUPPLIES	492285	1	389.61	389.61
09/23	09/20/2023	8431	NCL OF WISCONSIN INC	WWTP	492601	1	38.44	38.44
09/23	09/20/2023	8431	NCL OF WISCONSIN INC	LAB SUPPLIES	492667	1	872.35	872.35
Total 8431:								1,300.40
8441								
09/23	09/20/2023	8441	SHERWIN INDUSTRIES I	HYDRANT PAINT	5862-2	1	241.46	241.46
Total 8441:								241.46
8445								
09/23	09/20/2023	8445	USABLUEBOOK	METAL LOCATOR	INV0013446	1	898.61	898.61
Total 8445:								898.61
8462								
10/23	10/04/2023	8462	DAVY LABORATORIES	WATER TESTS	23I0340	1	959.00	959.00
Total 8462:								959.00
8464								
10/23	10/04/2023	8464	EVOQUA WATER TECHN	WWTP	2022-536254	1	954.71-	954.71-
10/23	10/04/2023	8464	EVOQUA WATER TECHN	FLARE CONTROL VALVE	905912606	1	23,734.85	23,734.85
Total 8464:								22,780.14
8470								
10/23	10/04/2023	8470	HAWKINS INC	CHEMICALS-WATER DEP	6591347	1	825.00	825.00
10/23	10/04/2023	8470	HAWKINS INC	CHEMICALS-WATER DEP	6591347	2	443.35	443.35
10/23	10/04/2023	8470	HAWKINS INC	CHEMICALS-WATER DEP	6591347	3	2,303.40	2,303.40
10/23	10/04/2023	8470	HAWKINS INC	CHEMICALS-WATER DEP	6591347	4	843.35	843.35
10/23	10/04/2023	8470	HAWKINS INC	CHEMICALS-WATER DEP	6591347	5	618.75	618.75
Total 8470:								5,033.85
8471								
10/23	10/04/2023	8471	HEISER HARDWARE	WATER DEPT CHARGES	09.27.2023	11	44.66	44.66
10/23	10/04/2023	8471	HEISER HARDWARE	WATER DEPT CHARGES	09.27.2023	12	140.27	140.27

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
10/23	10/04/2023	8471	HEISER HARDWARE	WATER DEPT CHARGES	09.27.2023	13	44.99	44.99
10/23	10/04/2023	8471	HEISER HARDWARE	WATER DEPT CHARGES	09.27.2023	14	4.59	4.59
10/23	10/04/2023	8471	HEISER HARDWARE	SEWER DEPT CHARGES	09.27.2023	15	83.73	83.73
10/23	10/04/2023	8471	HEISER HARDWARE	SEWER DEPT CHARGES	09.27.2023	16	39.17	39.17
10/23	10/04/2023	8471	HEISER HARDWARE	SEWER DEPT CHARGES	09.27.2023	17	17.09	17.09
10/23	10/04/2023	8471	HEISER HARDWARE	SEWER DEPT CHARGES	09.27.2023	18	99.02	99.02
10/23	10/04/2023	8471	HEISER HARDWARE	SEWER DEPT CHARGES	09.27.2023	19	11.98	11.98
Total 8471:								485.50
8473								
10/23	10/04/2023	8473	IVERSON CONSTRUCTIO	HOT MIX-WATER DEPT	5100014352	1	2,957.25	2,957.25
Total 8473:								2,957.25
8475								
10/23	10/04/2023	8475	KRAEMERS WATER STO	WATER-WWTP	8706 9.30.20	1	70.25	70.25
Total 8475:								70.25
8480								
10/23	10/04/2023	8480	MSA PROFESSIONAL SE	ENGINEERING OF WRRF	R00171059.0	1	2,945.00	2,945.00
Total 8480:								2,945.00
8481								
10/23	10/04/2023	8481	NCL OF WISCONSIN INC	WWTP LAB	493146	1	20.84	20.84
Total 8481:								20.84
8482								
10/23	10/04/2023	8482	OREILLY AUTO PARTS	SEWER DEPT CHARGES	2324-176127	1	38.29	38.29
10/23	10/04/2023	8482	OREILLY AUTO PARTS	SEWER DEPT CHARGES	2324-176556	1	6.49	6.49
Total 8482:								44.78
8485								
10/23	10/04/2023	8485	PEERLESS WELL & PUM	REPAIRS AT WELL 3	1397	1	21,400.00	21,400.00
10/23	10/04/2023	8485	PEERLESS WELL & PUM	REPAIRS AT WELL 3	1397	2	2,225.00	2,225.00
Total 8485:								23,625.00
8488								
10/23	10/04/2023	8488	PUBLIC SERVICE COMMI	ADVANCE ASSESSMENT	RA24-I-0470	1	2,322.95	2,322.95
Total 8488:								2,322.95
8494								
10/23	10/04/2023	8494	TRICON GENERAL CONS	WRRF GENERATOR REP	1R	1	116,158.08	116,158.08
Total 8494:								116,158.08
76167								
09/23	09/15/2023	76167	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	9.6.2023	15	4,307.78	4,307.78
09/23	09/15/2023	76167	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	9.6.2023	16	5,458.17	5,458.17
09/23	09/15/2023	76167	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	9.6.2023	17	129.75	129.75

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
09/23	09/15/2023	76167	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	9.6.2023	18	4,222.89	4,222.89
09/23	09/15/2023	76167	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	9.6.2023	19	2,167.15	2,167.15
09/23	09/15/2023	76167	ALLIANT ENERGY/WP&L	GAS/HEATING-SEWER	9.6.2023	20	660.06	660.06
Total 76167:								16,945.80
76168								
09/23	09/15/2023	76168	SOUTHWEST WI WATER	TRAINING EXPENSE	09.21.2023	1	100.00	100.00
Total 76168:								100.00
76174								
09/23	09/20/2023	76174	APPLIED MICRO INC	LIFT STATION	116569	1	69.99	69.99
Total 76174:								69.99
76178								
09/23	09/20/2023	76178	BARYENBRUCH, DARYN	WS REFUND 1145 FOX RI	38-1462-14	1	78.93	78.93
Total 76178:								78.93
76183								
09/23	09/20/2023	76183	CORE & MAIN LP	METERS	T528394	1	29.36	29.36
Total 76183:								29.36
76186								
09/23	09/20/2023	76186	ELLMAN, MATHEW & CO	WS REFUND - 1230 SUN	11-0130-01	1	92.05	92.05
Total 76186:								92.05
76192								
09/23	09/20/2023	76192	LUHMAN, JESSICA	WS REFUND - 210 N ELM	17-0960-14	1	58.19	58.19
Total 76192:								58.19
76193								
09/23	09/20/2023	76193	LV LABORATORIES LLC	TESTING	25483	1	25.00	25.00
Total 76193:								25.00
76194								
09/23	09/20/2023	76194	MENARDS	WWTP	21244	1	227.84	227.84
Total 76194:								227.84
76199								
09/23	09/20/2023	76199	OWENS EXCAVATING & T	HIGH SCHOOL WATER M	5249	1	34,003.68	34,003.68
Total 76199:								34,003.68
76204								
09/23	09/20/2023	76204	PROFESSIONAL PROPE	WS REFUND 960 STONE	22-0034-17	1	39.04	39.04
09/23	09/20/2023	76204	PROFESSIONAL PROPE	WS REFUND 960 STONE	22-0036-08	1	37.51	37.51

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 76204:								76.55
76209								
09/23	09/20/2023	76209	SCHMIDT ELECTRICAL C	ELECTRICAL WORK-SEW	4899	1	167.44	167.44
Total 76209:								167.44
76210								
09/23	09/20/2023	76210	SCOTT IMPLEMENT	CHAIN SAW-WWTP	91251	1	103.72	103.72
09/23	09/20/2023	76210	SCOTT IMPLEMENT	CHAIN SAW-WWTP	91600	1	19.62	19.62
Total 76210:								123.34
76211								
09/23	09/20/2023	76211	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	22	117.85	117.85
09/23	09/20/2023	76211	SECURIAN FINANCIAL G	LIFE INSURANCE PREMI	047102 OCT	23	111.32	111.32
Total 76211:								229.17
76213								
09/23	09/20/2023	76213	SPEE-DEE	FREIGHT WATER DEPT	870145	1	39.29	39.29
09/23	09/20/2023	76213	SPEE-DEE	FREIGHT WATER DEPT	880225	1	18.45	18.45
09/23	09/20/2023	76213	SPEE-DEE	FREIGHT WATER DEPT	882632	1	27.84	27.84
Total 76213:								85.58
76214								
09/23	09/20/2023	76214	ST PAUL CHURCH PARIS	WS REFUND 220 BROAD	1-1130-02	1	104.27	104.27
Total 76214:								104.27
76216								
09/23	09/20/2023	76216	TRI-COUNTY TITLE SERV	WS REFUND - 155 N WAT	3-0050-04	1	12.72	12.72
Total 76216:								12.72
76218								
09/23	09/20/2023	76218	WAGNER, SHELBY	WS REFUND - 545 MARK	16-0230-19	1	46.99	46.99
Total 76218:								46.99
76220								
09/23	09/20/2023	76220	WI STATE LAB OF HYGIE	WATER TESTING	752807	1	28.00	28.00
Total 76220:								28.00
76224								
09/23	09/29/2023	76224	DELTA DENTAL OF WISC	DENTAL INSURANCE-WA	2021389	21	491.02	491.02
09/23	09/29/2023	76224	DELTA DENTAL OF WISC	DENTAL INSURANCE-SE	2021389	22	710.57	710.57
Total 76224:								1,201.59
76225								
09/23	09/29/2023	76225	DEPARTMENT OF THE T	FORM 720 LATE PENALT	CP161 720 2	1	34.33	34.33

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
Total 76225:								34.33
76226								
09/23	09/29/2023	76226	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	22	209.65	209.65
09/23	09/29/2023	76226	MADISON NATIONAL LIF	DISABILITY INSURANCE-	019686 OCT	23	274.40	274.40
Total 76226:								484.05
76227								
09/23	09/29/2023	76227	QUARTZ HEALTH BENEFIT	HEALTH INSURANCE-WA	9001069087	21	8,329.85	8,329.85
09/23	09/29/2023	76227	QUARTZ HEALTH BENEFIT	HEALTH INSURANCE-SE	9001069087	22	13,222.75	13,222.75
Total 76227:								21,552.60
76228								
09/23	09/29/2023	76228	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	09.29.2023	1	812.13	812.13
09/23	09/29/2023	76228	PLATTEVILLE POSTMAST	POSTAGE TO MAIL BILLS	09.29.2023	2	812.13	812.13
Total 76228:								1,624.26
76230								
10/23	10/04/2023	76230	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	10.04.2023	15	4,337.66	4,337.66
10/23	10/04/2023	76230	ALLIANT ENERGY/WP&L	ELECTRIC-WATER	10.04.2023	16	4,938.78	4,938.78
10/23	10/04/2023	76230	ALLIANT ENERGY/WP&L	GAS/HEATING-WATER	10.04.2023	17	87.37	87.37
10/23	10/04/2023	76230	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	10.04.2023	18	3,687.78	3,687.78
10/23	10/04/2023	76230	ALLIANT ENERGY/WP&L	ELECTRIC-SEWER	10.04.2023	19	1,826.18	1,826.18
Total 76230:								14,877.77
76231								
10/23	10/04/2023	76231	AMAZON CAPITAL SERVI	A/P PRINTER - WATER	14LH-V3GJ-	2	199.75	199.75
10/23	10/04/2023	76231	AMAZON CAPITAL SERVI	A/P PRINTER - SEWER	14LH-V3GJ-	3	199.75	199.75
Total 76231:								399.50
76238								
10/23	10/04/2023	76238	CENTURYLINK	PHONE BILLS-SEWER D	437994120 8	1	246.20	246.20
10/23	10/04/2023	76238	CENTURYLINK	PHONE BILLS-SEWER D	437994120 9	1	246.20	246.20
10/23	10/04/2023	76238	CENTURYLINK	WATER DEPT PHONE CH	9/3/2023	6	290.28	290.28
10/23	10/04/2023	76238	CENTURYLINK	SEWER DEPT PHONE CH	9/3/2023	7	217.78	217.78
Total 76238:								1,000.46
76239								
10/23	10/04/2023	76239	CENTURYLINK	SEWER LONG DISTANCE	10.01.2023	1	.42	.42
10/23	10/04/2023	76239	CENTURYLINK	WATER LONG DISTANCE	10.01.2023	8	.42	.42
Total 76239:								.84
76241								
10/23	10/04/2023	76241	EHLERS INVESTMENT P	MANAGEMENT FEES-WA	09.01.2023	2	19.49	19.49
10/23	10/04/2023	76241	EHLERS INVESTMENT P	MANAGEMENT FEES-SE	09.01.2023	3	63.53	63.53
Total 76241:								83.02

GL Period	Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Seq	Invoice Amount	Check Amount
76244								
10/23	10/04/2023	76244	FIRST SUPPLY LLC-DUB	PLUMBING PARTS	3504632-00	1	26.10	26.10
10/23	10/04/2023	76244	FIRST SUPPLY LLC-DUB	PLUMBING PARTS	3504632-01	1	130.50	130.50
Total 76244:								156.60
76252								
10/23	10/04/2023	76252	MORRISSEY PRINTING I	ENVELOPES-WATER DE	59790	1	72.68	72.68
10/23	10/04/2023	76252	MORRISSEY PRINTING I	ENVELOPES-SEWER DE	59790	2	72.67	72.67
Total 76252:								145.35
76262								
10/23	10/04/2023	76262	SCOTT IMPLEMENT	WWTP SUPPLIES	91835	1	54.94	54.94
Total 76262:								54.94
76264								
10/23	10/04/2023	76264	SJE	RADIO SURVEY PRIOR T	CD99497922	1	4,687.88	4,687.88
Total 76264:								4,687.88
76265								
10/23	10/04/2023	76265	SOUTHWEST HEALTH CE	NEW HIRES DRUG & ALC	285937 09.1	2	35.00	35.00
Total 76265:								35.00
76266								
10/23	10/04/2023	76266	SPEE-DEE	FREIGHT-WATER DEPT	886428	1	18.50	18.50
10/23	10/04/2023	76266	SPEE-DEE	FREIGHT-WATER DEPT	889228	1	26.54	26.54
Total 76266:								45.04
76268								
10/23	10/04/2023	76268	TEMPERLY EXCAVATING	JEFFERSON STREET - W	1-23 #4	1	736.25	736.25
10/23	10/04/2023	76268	TEMPERLY EXCAVATING	JEFFERSON STREET - S	1-23 #4	2	5,778.38	5,778.38
Total 76268:								6,514.63
76271								
10/23	10/04/2023	76271	US CELLULAR	CELL PHONE CHARGES-	0603401939	1	251.55	251.55
10/23	10/04/2023	76271	US CELLULAR	CELL PHONE CHARGES-	0603401939	2	250.92	250.92
10/23	10/04/2023	76271	US CELLULAR	CELL PHONE CHGS-WAT	0603885448	1	14.76	14.76
10/23	10/04/2023	76271	US CELLULAR	CELL PHONE CHGS-SEW	0603885448	2	14.76	14.76
Total 76271:								531.99
76273								
10/23	10/04/2023	76273	WI DEPT OF NATURAL R	TESTING	OKEY WAST	1	50.00	50.00
Total 76273:								50.00
Grand Totals:								301,464.17

The above listed bills are recommended for payment by the Water/Sewer Commission.

Date: _____

_____ Director of Public Works

_____ W/S Commission President

_____ W/S Commission Secretary

Submitted by:

_____ Financial Operations Manager

Report Criteria:

Report type: GL detail

Bank.Bank Number = 6,1

[Report].Invoice GL Account = "60010001000000"- "60063251000000"

September 2023

Water Quality Complaints

Date	Address	Complaint	Action
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Water Flushing Report

Date	Location	Type	Condition	Chlorine Start End	Estimated gallons
09/06	Highpoint & 2 nd		clear	0.31-0.67	3,900
09/07	Elmer		clear	0.59-0.70	3,900
09/07	Center		clear	0.77-0.80	2,400
09/08	Elmwood Ct.		clear	0.14-0.69	7,200
09/08	Fremont		clear	0.73-0.80	3,900
09/08	Ridge/Lancaster		clear	0.49-0.73	3,900
09/13	Madison Cir		clear	0.28-0.87	3,900
09/13	Furnace St.		clear	0.60-0.72	6,900
09/13	Gridley/Straw		clear	0.65-0.69	6,600
09/14	Cornerstone		clear	0.68-0.70	3,900
09/14	Valley Rd.		clear	0.41-0.48	11,100
09/14	Eila Drive		clear	0.20-0.66	7,500
09/14	Bridge St.		clear	0.53-0.70	3,900
09/15	Mason/Hathaway		clear	0.73-0.77	4,500
09/15	Fox Ridge		clear	0.57-0.62	6,000

Main Breaks

09/03	Camp & Lancaster	850,000+
09/06	7 th Avenue	125,000

Total = 1,039,500

**THE CITY OF PLATTEVILLE, WISCONSIN
WATER & SEWER COMMISSION**

TITLE:
Water and Sewer 2024 Proposed Budget

DATE
October 11, 2023
VOTE REQUIRED:
Majority

PREPARED BY: Nicola Maurer, Administration Director

Description:

Staff will present the updated proposed Water and Sewer 2024 Budget

Budget/Fiscal Impact:

Creates the 2024 Water and Sewer budget

Recommendation:

Staff recommends adoption of the 2024 Water and Sewer budget

Sample Affirmative Motion:

“Move to adopt 2024 Water and Sewer budget as presented.”

Attachments:

- 2024 Proposed Water and Sewer operating and CIP budgets



Water and Sewer Utility
2024
Proposed Budget

October 11, 2023

City Of Platteville Water & Sewer Utility 2024 Proposed Budget

Table of Contents

Water/Sewer Executive Summary	Page ES1 - ES3
Water/Sewer Budget Summary	Page 1
Water Budget Detail	Page 2-7
Sewer Budget Detail	Page 8-11



Water and Sewer 2024 Budget

Executive Summary

The Water and Sewer 2024 Budget has been drafted using a combination of trend analysis over recent years and anticipation of any known fluctuations in revenues or expenses.

Updates

The updated Water/Sewer Budgets reflect the following adjustments:

- Increase in meter replacement CIP item from \$50,000 to \$150,000
- Increase sewer rates by 10% from initial budgeted 7% increase
- Incorporate wage increases from updated compensation plan
- Decrease allocation of City Hall Office Assistant position from 25% to 5% to reflect actual work time focused on support for the Water/Sewer utilities
- Adjust health insurance increase down to 5.9% from initial renewal of 9.9%

Revenues

Water Revenues

New rates which were approved by the Public Service Commission of Wisconsin (PSC) were implemented in April of 2022. As a result, water revenues increased by more than \$200,000 from 2021 to 2022. Sales projections for 2023 are based on year-to-date actual revenues.

Under Public Service Commission rules, the Water Utility will not be eligible for a rate increase through a simplified rate case until the 2023 PSC annual report is released in May. With the 45 day wait for implementation, the earliest start date would be July 1st. The 2024 water sales budget is based on 2023 projections with a 3% increase as of July 1st.

Water property rent revenue is based on current monthly rental amounts, with Verizon no longer renting.

Sewer Revenues

The residual impact of the pandemic lowered sewer revenues in 2021. With adoption of the updated sewer ordinance and new sewer rates, combined with further recovery of sales volume post-pandemic, revenues in 2022 grew by \$448,000.

Revenues for 2023 are based on actual 2022 sales with a 10% increase included for 2024 budgeted sales. A rate increase for 2023 was included in the Utility Financial Management Plan, however an increase was not adopted for implementation in 2023. Based on the updated Utility Financial Management Plan and Ehlers recommendation, a 10% increase in sewer usage revenues has been included in the 2024 budget.

Expenses

Water Expenses

Carlson Dettman has updated the City compensation plan and the resultant wage increases have been incorporated into this updated Water Utility 2024 Budget.

Operational labor expense is budgeted based on current year estimates with the total labor amounts then compared to total calculated wages to ensure the labor line items accurately reflect actual wages. With the wage increases, total water operating wages are \$290,426 and total labor included in the budget is \$300,400 which is within the range for budget estimates.

The increase in administrative labor expense is mostly offset by the decrease resulting from the change in allocation of the City Hall Office Assistant from 25% to 5%.

Initial estimates for health insurance renewals were at a 9.9% increase with a 3% increase projected for dental premiums. Subsequently the health insurance renewal has been decreased to 5.9%.

Operating expenses generally reflect an inflation rate of 5% applied against projected 2022 expenses, with some line items based on an average of prior years where activity fluctuates from year to year.

Electricity for the wells is increased by 6.5% with additional expense included for Well #3 now at full capacity. Additional amounts are budgeted for Maintenance of Mains – Supplies/Expense, Maintenance of Services-Lead Service Lines and Maintenance of Hydrants based on anticipated expenditures in these areas.

Sewer Expenses

Carlson Dettman has updated the City compensation plan and the resultant wage increases have been incorporated into this updated Sewer Utility 2024 Budget.

Operational labor expense is budgeted based on current year estimates with the total labor amounts then compared to total calculated wages to ensure the labor line items accurately reflect actual wages. With the wage increases, total sewer operating wages are \$400,441 and total labor included in the budget is \$398,800 which is within the range for budget estimates.

The increase in administrative labor expense is mostly offset by the decrease resulting from the change in allocation of the City Hall Office Assistant from 25% to 5%.

Initial estimates for health insurance renewals are at a 9.9% increase with a 3% increase projected for dental premiums. Subsequently the health insurance renewal has been decreased to 5.9%.

Operating expenses generally reflect an inflation rate of 5% applied against projected 2022 expenses, with some line items based on an average of prior years where activity fluctuates from year to year. The budget for Maintenance of Lift Station – Supplies is based on anticipated expenditure in this area.

2024 WATER/SEWER PROPOSED BUDGET SUMMARY

REVENUES

	2022 BUDGET	2021 ACTUAL*	2022 ACTUAL*	2023 BUDGET	2023 PROJECTED	2024 DRAFT BUDGET	CHANGES
WATER REVENUES	2,445,548	2,425,040	2,601,513	2,582,734	2,643,426	2,639,900	
SEWER REVENUES	2,589,100	2,483,897	2,923,881	3,061,746	2,925,076	3,213,468	\$ 88,785
NON-OPERATING REV - INTEREST INCOME	8,800	6,576	102,570	8,800	308,790	311,846	\$ -
TOTAL REVENUES	\$5,043,448	\$4,915,513	\$5,627,964	\$5,653,280	\$5,877,292	\$6,165,214	\$ 88,785

EXPENSES

	2022 BUDGET	2021 ACTUAL*	2022 ACTUAL*	2023 BUDGET	2023 PROJECTED	2024 DRAFT BUDGET	CHANGES
WATER							
DEPRECIATION & TAXES	\$ 1,215,117	564,011	558,208	698,366	518,250	668,498	\$ 1,000
PUMPING EXPENSES	\$ 182,900	199,930	268,319	221,885	225,680	242,200	\$ -
WATER TREATMENT EXPENSES	\$ 101,760	102,596	141,795	162,755	161,970	159,100	\$ -
TRANSMISSION & DISTRIBUTION EXPENSES	\$ 225,464	292,221	226,798	263,686	255,264	309,850	\$ -
TRANSPORTATION EXPENSES		625	18,258	12,460	12,300	29,100	\$ -
CUSTOMER ACCOUNTS EXPENSE	\$ 52,099	57,439	56,185	54,900	56,000	58,200	\$ 700
ADMINISTRATIVE & GENERAL EXPENSES	\$ 360,109	322,774	295,604	345,084	302,500	333,230	\$ 37
TOTAL WATER EXPENSES	\$ 2,137,449	\$1,539,596	\$1,565,167	\$1,759,136	\$1,531,964	\$1,800,178	\$ 1,737
SEWER							
DEPRECIATION & TAXES	\$ 1,106,273	644,620	642,391	686,642	639,000	695,475	\$ 1,200
SEWER REPLACEMENT FUND CONTRIB.				250,000	250,000	250,000	\$ -
OPERATION EXPENSES	\$ 535,600	484,410	584,100	603,160	617,641	630,600	\$ -
MAINTENANCE EXPENSES	\$ 134,800	232,442	210,846	258,900	204,500	232,700	\$ -
CUSTOMER ACCOUNTS EXPENSE	\$ 43,499	11,668	14,368	45,667	44,900	47,129	\$ 765
ADMINISTRATIVE & GENERAL EXPENSES	\$ 420,828	370,655	414,746	486,986	439,200	489,732	\$ 1,637
TOTAL SEWER EXPENSES	\$ 2,241,000	\$1,743,795	\$1,866,451	\$2,331,355	\$2,195,241	\$2,345,635	\$ 3,601
W&S NON-OPERATING EXPENSES							
INTEREST EXPENSE		436,078	401,743	439,647	427,866	400,847	\$ -
TAX EQUIVALENT PAYMENT (PILOT)		408,856	394,520	430,000	430,000	435,000	\$ -
OTHER		(11,305)	89,972				
TOTAL WATER & SEWER NON-OP. EXPENSES	\$ -	\$833,629	\$886,235	\$869,647	\$857,866	\$835,847	\$ -
TOTAL EXPENSES	\$ 4,378,449	\$4,117,020	\$4,317,853	\$4,960,138	\$4,585,070	\$4,981,659	\$ 5,338

*From audited financial statements

2024 WATER / SEWER PROPOSED BUDGET

Account Number	12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024
	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>	<u>2023</u> <u>Budget</u>	<u>June 2023</u> <u>YTD Actual</u>	<u>2023</u> <u>Projected</u>	<u>2024 Draft</u> <u>Budget</u>
WATER REVENUES						
600-61419-000-000	2,542	36,476	3,000	42,095	84,190	85,000
600-61425-000-000	27,826	27,826	27,826	-	27,826	-
600-61461-100-000	828,946	860,588	877,000	364,132	869,000	882,000
600-61461-200-000	262,901	278,229	272,000	113,572	269,000	273,000
600-61461-300-000	105,220	133,280	132,000	64,905	156,000	158,000
600-61461-400-000	223,383	256,247	242,000	96,481	218,000	221,000
600-61461-500-000	134,390	167,401	135,000	70,566	168,000	170,000
600-61462-000-000	89,020	89,013	89,000	37,091	89,000	89,000
600-61463-000-000	625,625	665,012	686,000	343,340	686,000	686,000
600-61467-000-000	2,588	3,297	2,000	-	3,000	3,300
600-61470-000-000	4,805	11,792	7,000	3,420	6,000	6,000
600-61472-000-000	84,264	83,051	49,308	25,084	50,000	50,000
600-61473-000-000	3,600	3,600	3,600	-	3,600	3,600
600-61474-000-000	60,298	50,003	60,000	45,867	98,000	98,000
SUBTOTAL - WATER REVENUES	\$2,455,407	\$2,665,814	\$2,585,734	\$1,206,554	\$2,727,616	\$2,724,900

2024 WATER / SEWER PROPOSED BUDGET

Account Number	12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024
	2021 Actual	2022 Actual	2023 Budget	June 2023 YTD Actual	2023 Projected	2024 Draft Budget
WATER EXPENSES						
DEBT & TAX EXPENSES						
600-61403-010-000	DEPRECIATION EXPENSE	471,109	471,016	-	472,000	-
600-61408-000-000	TAX EQUIV. PYMT (PILOT) & PAYROLL TAXES	421,092	407,466	441,000	408,000	408,000
600-61426-000-000	INC DED BONDS/LOANS PRINCIPAL	-	-	622,742	-	631,875
600-61426-020-000	INCOME DEDUCT OTR-CONTRIBUTED	73,766	73,166	74,000	73,000	73,000
600-61427-000-000	LONG TERM DEBT INTEREST	209,199	178,100	179,690	61,095	164,278
600-61428-000-000	AMORTIZATION: DEBT DISCOUNTS	(15,591)	32,605	-	-	-
600-61429-000-000	AMORTIZATION: PREMIUM ON DEBT	(3,286)	(4,751)	(9,376)	(4,750)	(9,376)
	TOTAL DEBT & TAX EXPENSES	\$1,156,290	\$1,157,603	\$1,308,056	\$75,515	\$1,126,250
WATER PUMPING EXPENSES						
600-61620-000-000	PUMPING SUPERVISION/ENG LABOR	9,044	9,175	9,660	5,547	11,100
600-61623-200-000	ELECTRICITY-MAIN PLANT (WELL 3)	5,287	38,340	37,900	7,213	28,200
600-61623-300-000	ELECTRICITY-WELL #6	38,645	26,210	15,700	15,948	35,000
600-61623-400-000	ELECTRICITY-WELL #5	54,286	52,752	53,300	25,736	54,900
600-61624-100-000	PUMPING-LABOR	44,793	46,387	47,775	21,305	42,700
600-61626-100-000	MISC PUMPING-LABOR	-	-	-	767	800
600-61626-600-000	MISC PUMPING-INDUSTRIAL TOWELS	200	60	-	-	-
600-61626-700-000	MISC PUMPING-MISCELLANEOUS	17,833	36,764	20,400	9,363	40,700
600-61630-000-000	MAINT SUPERVISION/ENG LABOR	9,040	9,167	9,660	5,906	11,900
600-61631-100-000	MAINT OF STRUCTURES-LABOR	57	-	-	-	-
600-61631-200-000	MAINT OF STRUCTURES-SUPPLIES & EXP	12,124	3,563	13,900	5,912	4,000
600-61632-100-000	MAINT OF POWER EQUIP-LABOR	-	-	-	-	-
600-61632-200-000	MAINT OF POWER EQUIP-SUPPLIES	4,523	8,176	5,200	1,531	9,100
600-61633-100-000	MAINT OF PUMP EQUIP-LABOR	290	1,879	3,990	820	1,700
600-61633-200-000	MAINT OF PUMP EQUIP-SUPPLIES & EXP	3,809	35,845	4,400	1,303	2,900
	TOTAL PUMPING EXPENSES	\$199,930	\$268,319	\$221,885	\$101,350	\$242,200

2024 WATER / SEWER PROPOSED BUDGET

Account Number	12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024
<u>Account Number</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>June 2023 YTD Actual</u>	<u>2023 Projected</u>	<u>2024 Draft Budget</u>
WATER EXPENSES (CONT.)						
WATER TREATMENT EXPENSES:						
600-61640-000-000	9,040	9,167	9,660	5,544	11,100	11,100
600-61641-700-000	3,686	12,091	11,100	3,919	7,900	7,900
600-61641-800-000	1,978	3,385	10,400	1,689	3,400	3,400
600-61641-900-000	10,108	35,813	46,400	24,700	49,400	51,900
600-61642-100-000	51,104	51,480	52,920	24,479	49,000	49,000
600-61642-200-000	6,098	7,777	7,100	11,170	15,170	10,000
600-61643-100-000	218	291	400	212	500	600
600-61643-600-000	200	166	400	-	200	300
600-61643-700-000	-	-	-	23	-	-
600-61650-000-000	9,041	9,167	9,660	5,544	12,100	12,100
600-61651-100-000	175	291	315	-	-	-
600-61651-200-000	5,270	3,316	6,100	1,101	3,500	3,700
600-61652-100-000	252	1,620	2,100	1,010	2,100	2,100
600-61652-200-000	5,426	7,234	6,200	1,089	7,600	7,000
TOTAL WATER TREATMENT EXPENSES	\$102,596	\$141,795	\$162,755	\$80,479	\$161,970	\$159,100
WATER TRANSMISSION & DISTRIBUTION EXP						
600-61660-000-000	8,980	9,240	9,700	5,548	11,100	11,100
600-61661-100-000	115	-	200	-	-	200
600-61661-200-000	732	1,650	900	58	1,800	1,900
600-61662-100-000	2,131	1,464	1,100	1,244	2,500	2,500
600-61662-200-000	-	35	-	1,503	1,600	1,700
600-61663-100-000	10,036	9,641	12,400	9,443	18,900	18,900
600-61663-200-000	-	-	-	2,076	-	3,500
600-61664-100-000	20,572	19,107	18,800	6,863	13,800	13,800
600-61665-100-000	18,594	22,924	26,900	18,080	36,200	36,200
600-61665-102-000	-	-	100	-	-	100
600-61665-200-000	3,665	3,693	4,300	944	3,900	4,100
600-61670-000-000	9,052	9,179	9,700	5,552	11,200	11,200
600-61672-100-000	3,311	-	1,400	44	100	1,300
600-61672-200-000	16,573	-	1,100	47	-	-
600-61672-300-000	41,730	36,349	47,500	-	32,264	32,300

2024 WATER / SEWER PROPOSED BUDGET

		12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024
Account		2021	2022	2023	June 2023	2023	2024 Draft
Number		Actual	Actual	Budget	YTD Actual	Projected	Budget
600-61673-100-000	MAINT OF MAINS-LABOR	23,346	19,980	27,000	13,358	26,800	26,800
600-61673-200-000	MAINT OF MAINS-SUPPLIES & EXP	79,960	43,581	60,467	10,869	45,800	55,000
600-61675-100-000	MAINT OF SERVICES-LABOR	10,231	5,512	4,700	4,501	9,100	9,100
600-61675-101-000	MAINT OF SERVICES-LEAD SERVICE	-	-	400	137	-	-
600-61675-200-000	MAINT OF SERVICES-SUPPLIES & EXP	19,633	10,018	4,600	6,630	10,600	6,000
600-61675-202-000	MAINT OF SERVICES-LEAD SERVICE S&E	-	-	-	167	400	22,000
600-61676-100-000	MAINT OF METERS-LABOR	-	188	300	75	200	200
600-61676-200-000	MAINT OF METERS-SUPPLIES & EXP	665	2,249	800	583	2,400	2,600
600-61677-100-000	MAINT OF HYDRANTS-LABOR	15,059	10,228	13,619	1,670	3,400	13,700
600-61677-200-000	MAINT OF HYDRANTS-SUPPLIES & EXP	15,513	21,724	17,700	876	22,900	35,350
600-61678-100-000	MAINT OF OTHER PLANT-LABOR	172	-	-	125	300	300
600-61678-200-000	MAINT OF OTHER PLANT-SUPPLIES & EXP	-	35	-	-	-	-
	TOTAL TRANS & DISTRIB EXPENSES	\$300,071	\$226,798	\$263,686	\$90,392	\$255,264	\$309,850
	WATER TRANSPORTATION EXPENSE						
600-61828-300-000	TRANSPORTATION: VEHICLE LEASE	625	17,950	12,460	6,122	12,300	29,100
	TOTAL TRANS & DISTRIB EXPENSES	\$625	\$17,950	\$12,460	\$6,122	\$12,300	\$29,100

2024 WATER / SEWER PROPOSED BUDGET

Account Number	12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024	
	2021 <u>Actual</u>	2022 <u>Actual</u>	2023 <u>Budget</u>	June 2023 <u>YTD Actual</u>	2023 <u>Projected</u>	2024 Draft <u>Budget</u>	
WATER EXPENSES (CONT.)							
WATER CUSTOMER ACCOUNTS EXPENSES							
600-61901-000-000	CUSTOMER ACCTS-SUPERVISION LABOR	9,053	9,179	9,700	5,554	11,200	11,200
600-61902-000-000	METER READING-LABOR	3,217	2,760	2,100	586	1,200	1,200
600-61903-100-000	CUSTOMER COLLECT-SUPPLIES	29,427	24,929	24,300	16,295	25,100	26,400
600-61903-600-000	CUSTOMER COLLECT-ACCT CLERK	8,451	11,608	10,400	5,212	10,500	10,600
600-61903-700-000	CUSTOMER COLLECT-COMPTROLLER	7,290	7,710	8,400	3,994	8,000	8,800
	TOTAL CUSTOMER ACCOUNT EXPENSES	\$57,439	\$56,185	\$54,900	\$31,641	\$56,000	\$58,200
WATER ADMIN & GENERAL EXPENSES							
600-61920-100-000	ADMIN & GEN-CITY MANAGER	12,743	13,432	14,415	3,491	7,000	15,002
600-61920-200-000	ADMIN & GEN-PUB WRK DIRECTOR	21,110	21,451	23,129	11,120	22,300	25,594
600-61920-400-000	ADMIN & GEN-GIS SPECIALIST	2,261	1,791	-	-	-	-
600-61920-500-000	ADMIN & GEN-SECRETARY	5,103	8,030	4,685	4,491	9,000	1,037
600-61920-600-000	ADMIN & GEN-ACCOUNT CLERK	8,450	11,607	10,332	5,076	10,200	10,582
600-61920-700-000	ADMIN & GEN-COMPTROLLER	7,290	7,710	8,335	3,994	8,000	8,747
600-61920-800-000	ADMIN & GEN-ADMIN DIRECTOR	16,992	16,095	19,588	9,647	19,300	23,568
600-61921-500-000	OFFICE SUPPLIES & EXP-TELEPHONE	6,870	7,008	7,900	3,734	7,400	7,800
600-61921-600-000	OFFICE SUPPLIES & EXP-POSTAGE	1,718	2,140	2,100	987	2,300	2,500
600-61921-700-000	OFFICE SUPPLIES & EXP-OFFICE S	2,879	2,708	3,400	445	2,900	3,100
600-61921-800-000	OFFICE SUPPLIES & EXP-GIS SPECIALIST	1,595	751	1,900	-	800	900
600-61923-100-000	OUTSIDE SERVICES-AUDIT	6,315	5,833	7,300	4,920	6,200	6,600
600-61923-200-000	OUTSIDE SERVICES-CONSULTANTS	18,515	13,623	26,100	3,650	14,400	15,200
600-61923-300-000	OUTSIDE SERVICES-WATER CONSULT	55,329	33,926	18,000	-	-	-
600-61923-400-000	OUTSIDE SERVICES-CITY ATTORNEY	-	1,395	-	975	1,500	1,500
600-61924-000-000	PROPERTY INSURANCE	12,713	12,386	13,400	12,219	12,300	13,000
600-61925-000-000	INJURIES & DAMAGES	7,686	6,837	7,500	7,301	7,400	7,800
600-61926-200-000	EMPLOYEE BENEFIT - HEALTH/DENTAL/LIFE	125,647	127,797	140,400	66,485	133,000	146,300
600-61926-400-000	EMPLOYEE BENEFIT - RETIREMENT	23,965	23,258	25,800	12,878	25,800	27,300
600-61926-500-000	EMPLOYEE BENEFIT - VACATION	3,049	1,835	3,700	-	-	4,000
600-61926-600-000	EMPLOYEE BENEFIT - SICK LEAVE	(2,195)	(730)	-	-	-	-
600-61926-700-000	EMPLOYEE BENEFIT - HRA & FSA	849	363	800	185	400	600
600-61926-800-000	EMPLOYEE BENEFIT - UNIFORMS	1,834	2,419	1,600	2,877	5,800	1,800

2024 WATER / SEWER PROPOSED BUDGET

Account Number		12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024
		2021 <u>Actual</u>	2022 <u>Actual</u>	2023 <u>Budget</u>	June 2023 <u>YTD Actual</u>	2023 <u>Projected</u>	2024 Draft <u>Budget</u>
600-61928-000-000	REGULATORY COMMISSION EXPENSE	5,918	3,793	-	-	-	3,300
600-61930-100-000	MISC GENERAL-LABOR	357	1,287	500	186	400	400
600-61930-200-000	MISC GENERAL-SUPPLIES & EXPENS	-	696	-	127	800	900
600-61930-300-000	MISC GENERAL-CONFERENCES	2,464	3,849	2,900	848	4,100	4,400
600-61931-000-000	RENT EXPENSE	1,080	1,080	1,300	540	1,200	1,300
600-61933-200-000	TRANSPORTATION CLEARING-SUPPLI	-	308	-	11,759	-	-
	TOTAL ADMIN & GENERAL EXPENSES	\$350,538	\$332,679	\$345,084	\$167,933	\$302,500	\$333,230
	TOTAL WATER EXPENSES	\$2,167,489	\$2,201,329	\$2,368,826	\$553,433	\$2,139,964	\$2,399,456

2024 WATER / SEWER PROPOSED BUDGET

Account <u>Number</u>		12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024
		<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>June 2023 YTD Actual</u>	<u>2023 Projected</u>	<u>2024 Draft Budget</u>
SEWER REVENUES							
600-62419-000-000	SEWER INTEREST	4,035	66,093	5,800	112,259	224,600	226,846
600-62421-010-000	MISC NON OP INCOME-EARNINGS	-	-	500	-	-	-
600-62428-000-000	AMORTIZATION DEBT DISCOUNTS	(11,971)	(70,685)	-	-	-	-
600-62429-000-000	AMORTIZATION PREMIUM ON DEBT-C	4,399	8,567	-	-	9,376	9,376
600-62622-000-000	GEN CUST SEWAGE REVENUE	2,451,992	2,883,184	3,034,046	1,124,014	2,883,000	3,171,502
600-62625-000-000	OTR SEWERAGE SERVICES REVENUE	10,963	15,460	13,500	10,782	21,600	14,300
600-62626-000-000	INTERDEPARTMENTAL SALES	8,948	18,552	4,200	-	-	10,890
600-62631-000-000	CUSTOMER FORFEITED DISCT REVEN	4,727	6,445	5,800	3,193	6,400	4,200
600-62635-000-000	MISC OP SEWER REVENUE	7,267	241	3,700	2,335	4,700	3,200
	TOTAL SEWER REVENUES	\$2,480,359	\$2,927,857	\$3,067,546	\$1,252,582	\$3,149,676	\$3,440,314

2024 WATER / SEWER PROPOSED BUDGET

Account Number	12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024	
	2021 <u>Actual</u>	2022 <u>Actual</u>	2023 <u>Budget</u>	June 2023 <u>YTD Actual</u>	2023 <u>Projected</u>	2024 Draft <u>Budget</u>	
SEWER EXPENSES							
SEWER DEBT & TAX EXPENSES							
600-62403-010-000	DEPRECIATION EXPENSE	503,872	501,899	-	-	504,000	-
600-62408-000-000	PAYROLL TAX EXPENSE	48,241	47,276	53,900	17,610	49,000	53,600
600-62426-000-000	INC DED BONDS/LOANS PRINCIPAL	-	-	632,742	-	-	641,875
600-62426-020-000	DEPRECIATION EXPENSE-CONTRIB	85,239	85,239	-	-	86,000	-
600-62427-000-000	LONG TERM DEBT INTEREST	226,879	223,643	259,957	80,067	249,866	236,568
600-62128-100-000	SEWER REPLACEMENT FUND	250,000	3,341,010	250,000	3,403,909	250,000	250,000
	TOTAL DEBT & TAX EXPENSES	\$1,114,231	\$4,199,066	\$1,196,599	\$3,501,586	\$1,138,866	\$1,182,043
SEWER OPERATION EXPENSES							
600-62820-000-000	SUPERVISION PLANT-LABOR	276,508	280,140	296,300	155,476	311,000	311,000
600-62821-000-000	PUMPING EXPENSE	49,131	57,814	55,800	23,078	60,800	64,800
600-62821-100-000	POWER & FUEL EXP FOR PUMPING	7,500	17,272	26,700	15,959	33,700	35,900
600-62822-000-000	POWER & FUEL EXP FOR AERIATION	25,241	24,473	32,400	13,019	30,100	32,100
600-62823-000-000	CHLORINE CHEMICALS EXPENSE	350	4,758	36,700	5,939	6,000	6,300
600-62824-000-000	PHOSPHORUS REMOVAL CHEMICALS E	50,861	77,957	63,800	34,820	69,641	73,200
600-62824-100-000	PHOSPHORUS PAYMENT	5,822	16,832	5,900	-	5,900	13,700
600-62825-000-000	SLUDGE COND CHEMICALS EXP	22,886	22,395	21,300	-	-	-
600-62826-000-000	OTR CHEMICALS FOR SEWAGE TREAT	2	379	800	-	-	-
600-62827-400-000	OTHER OPERATING SUPPLIES & EXPENSES	20,004	21,578	22,800	10,396	22,700	23,900
600-62827-600-000	INDUSTRIAL TOWELS EXPENSE	244	1,117	400	-	1,200	1,300
600-62828-100-000	TRANSPORTATION-LABOR	-	20	200	-	-	-
600-62828-200-000	TRANSPORTATION-SUPPLIES & EXPE	24,195	49,090	27,600	18,600	51,600	54,200
600-62828-300-000	TRANSPORTATION: VEHICLE LEASE	1,668	10,275	12,460	12,455	25,000	14,200
	TOTAL OPERATION EXPENSES	\$484,410	\$584,100	\$603,160	\$289,742	\$617,641	\$630,600

2024 WATER / SEWER PROPOSED BUDGET

Account Number	12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024
	2021 <u>Actual</u>	2022 <u>Actual</u>	2023 <u>Budget</u>	June 2023 <u>YTD Actual</u>	2023 <u>Projected</u>	2024 Draft <u>Budget</u>
SEWER EXPENSES (CONT.)						
SEWER MAINTENANCE EXPENSES						
600-62831-100-000	24,387	18,227	22,300	3,499	7,000	21,600
600-62831-200-000	37,489	12,657	42,600	12,985	13,300	14,000
600-62831-300-000	23,708	6,101	13,300	-	6,500	6,900
600-62832-100-000	3,677	4,336	4,500	1,784	3,600	3,600
600-62832-102-000	2,119	-	-	-	-	-
600-62832-200-000	2,037	10,825	2,400	4,492	11,400	21,000
600-62833-100-000	9,203	799	14,500	-	-	8,200
600-62833-200-000	89,269	74,793	101,400	38,191	78,600	82,600
600-62833-300-000	-	-	-	5,974	12,000	-
600-62834-100-000	2,185	261	200	226	500	500
600-62834-200-000	9,788	10,582	14,600	8,848	17,700	17,700
600-62834-300-000	37,957	51,242	43,100	11,973	53,900	56,600
TOTAL MAINTENANCE EXPENSES	\$241,820	\$189,824	\$258,900	\$87,971	\$204,500	\$232,700
SEWER CUST ACCT AND COLLECTION EXPENSES						
600-62840-200-000	25,972	21,022	24,800	16,480	25,500	26,800
600-62840-600-000	8,451	11,608	10,332	5,212	10,500	10,582
600-62840-700-000	7,290	7,710	8,335	3,994	8,000	8,747
600-62842-000-000	3,217	2,760	2,100	432	900	900
600-62843-000-000	-	-	100	-	-	100
TOTAL CUST ACCT & COLLECTION EXPENSES	\$44,931	\$43,099	\$45,667	\$26,119	\$44,900	\$47,129

2024 WATER / SEWER PROPOSED BUDGET

Account Number	12/31/2021	12/31/2022	12/31/2023	6/30/2023	12/31/2023	12/31/2024	
<u>Account Number</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Budget</u>	<u>June 2023 YTD Actual</u>	<u>2023 Projected</u>	<u>2024 Draft Budget</u>	
SEWER EXPENSES (CONT.)							
SEWER ADMINISTRATIVE & GENERAL EXPENSES							
600-62850-100-000	ADMIN & GEN-CITY MANAGER	12,742	13,432	14,415	3,491	7,000	15,002
600-62850-200-000	ADMIN & GEN-PUB WRK DIRECTOR	21,110	21,451	23,130	11,120	22,300	25,595
600-62850-400-000	ADMIN & GEN-GIS SPECIALIST	2,261	1,791	-	-	-	-
600-62850-500-000	ADMIN & GEN-SECRETARY	5,103	8,030	4,685	4,490	9,000	1,037
600-62850-600-000	ADMIN & GEN-ACCOUNT CLERK	8,451	11,607	10,332	5,076	10,200	10,582
600-62850-700-000	ADMIN & GEN-COMPTROLLER	7,290	7,710	8,335	3,994	8,000	8,747
600-62850-800-000	ADMIN & GEN-ADMIN DIRECTOR	16,902	16,184	19,589	9,647	19,300	23,569
600-62851-500-000	OP EXPENSES-TELEPHONE	9,397	9,428	10,700	4,674	9,900	10,400
600-62851-600-000	OP EXPENSES-POSTAGE	1,718	2,151	2,100	987	2,300	2,500
600-62851-700-000	OP EXPENSES-OFFICE SUPPLIES	1,496	1,814	2,000	279	2,000	2,100
600-62851-800-000	OP EXPENSES-GIS SPECIALIST SUPPLIES	1,595	751	1,900	-	800	900
600-62852-100-000	AUDIT EXPENSES	6,507	6,347	7,500	5,135	6,700	7,100
600-62852-200-000	CONSULTANTS EXPENSES	20,207	13,139	15,900	850	13,800	25,200
600-62852-300-000	CONSULTANTS EXPENSES-WWTP	26,576	916	10,000	-	-	-
600-62852-400-000	CITY ATTORNEY EXPENSES	-	282	-	3,683	7,400	1,500
600-62853-100-000	PROPERTY INSURANCE EXPENSE	34,321	32,931	35,700	32,512	32,600	34,300
600-62853-200-000	WORKER'S COMPENSATION EXPENSE	8,882	8,972	9,800	9,536	9,600	10,100
600-62854-200-000	EMPLOYEE BENEFIT - HEALTH/DENTAL/LIFE	135,773	177,059	196,400	101,259	202,600	214,600
600-62854-400-000	EMPLOYEE BENEFIT - RETIREMENT	26,236	28,461	32,800	1,144	2,300	34,800
600-62854-500-000	EMPLOYEE BENEFIT - VACATION	(1,273)	1,156	2,900	-	1,300	2,900
600-62854-600-000	EMPLOYEE BENEFIT - SICK LEAVE	(20,766)	2,604	-	-	2,800	-
600-62854-700-000	EMPLOYEE BENEFIT - HRA & FSA	976	366	900	185	400	900
600-62854-800-000	EMPLOYEE BENEFIT - UNIFORM	1,718	2,774	2,200	2,362	4,800	2,200
600-62855-000-000	REGULATORY COMMISSION EXPENSES	-	-	-	4,745	9,500	-
600-62856-100-000	MISC (SHOP/LOCATES)-LABOR	18,526	24,631	26,900	17,633	35,300	35,300
600-62856-102-000	MISC (SHOP/LOCATES)-LABOR OT	-	-	-	-	-	-
600-62856-200-000	MISC (SHOP/LOCATES)-SUPPL & EXP	42,980	48,592	40,400	5,416	10,900	11,500
600-62857-000-000	RENT EXPENSE	7,268	7,977	8,400	540	8,400	8,900
TOTAL ADMIN & GENERAL EXPENSES		\$395,997	\$450,557	\$486,986	\$228,759	\$439,200	\$489,732
TOTAL SEWER EXPENSES		\$2,281,388	\$5,466,646	\$2,591,312	\$4,134,178	\$2,445,107	\$2,582,203

2023 Water Sewer CIP Budget

Department	Project	Priority Ranking	Requested Cost	Water Revenue Bonds	Sewer Revenue Bonds	Cash Reserves	Amount Not Funded
Water & Sewer Utility	Project Design	3	\$ 70,000	\$ 20,000	\$ 50,000		
	Contingency	3	\$ 25,000	12,500	12,500		
	Sowden Street Reconstruction	1	\$ 405,000	215,000	190,000		
	Grace Street Reconstruction	1	\$ 330,000	175,000	155,000		
	Adams Street Reconstruction	1	\$ 135,000				135,000
	Henry Street Reconstruction	1	\$ 350,000				350,000
	Camp Street Reconstruction	2	\$ 595,000	315,000	280,000		
	Water Meter Replacement Program	3	\$ 50,000			150,000	
	Safety Equipment	3	\$ 10,000			10,000	
	2010 Vacuum Replacement	3	\$ 265,000	132,500	132,500		
	Standby Generator Construction	2	\$ 1,754,400		1,754,400		
	Sand Filter Controls	4	\$ 750,000		750,000		
	Sludge Pumps	2	\$ 180,000		180,000		
	Furnace St Tower Inspection	3	\$ 10,000			10,000	
Ground Reservoir Inspection	3	\$ 10,000			10,000		
GRAND TOTALS			\$ 4,939,400	\$ 870,000	\$ 3,504,400	\$ 180,000	\$ 485,000

THE CITY OF PLATTEVILLE, WISCONSIN
WATER AND SEWER COMMISSION SUMMARY SHEET

COMMISSION SECTION: ACTION ITEM NUMBER:	TITLE: Sewer Rate increase effective January 15, 2024	DATE: October 11, 2023 VOTE REQUIRED: Majority
PREPARED BY: Howard B. Crofoot, P.E., Director of Public Works		

Description:

The utility last raised sewer rates as of October 15, 2021. The 2022 Financial Management Plan recommended a rate increase in 2023, but the increase was not implemented. At the WS Commission meeting on October 3, 2023, Brian Roemer from Ehlers presented the 2023 Financial Management Plan which included a minimum 7% rate increase, but said his recommendation would be to raise rates by 10% since rates were not increased in 2023.

Attached is a copy of the current sewer rates and proposed sewer rates with a 10% increase.

Also attached is a summary of the current rates for our two industrial users and proposed rates for industrial strength waste with a 10% increase.

Staff is proposing to increase rates beginning on January 15, 2024. Our billing cycles begin on the 15th of the month and this would coincide with the first billing cycle in 2024.

Budget/Fiscal Impact:

The revenue increase is included in the 2024 proposed budget.

For a typical household that uses 500 cubic feet of water per month (approximately 3,740 gallons), the sewer portion of the billing is as follows:

	<u>Current charge</u>	<u>Proposed charge</u>	<u>Increase</u>
5/8" or 3/4" meter charge	\$16.22	\$17.84	\$1.62
Usage 500 Cubic Feet	<u>\$24.95</u>	<u>\$27.45</u>	<u>\$2.50</u>
Total Sewer Charge	\$41.17	\$45.29	\$4.12

Recommendation:

The Water and Sewer Commission should approve the proposed 10% increase.

Sample Affirmative Motion:

"I move to approve a 10 percent increase in sewer rates across the board as of the billing cycle beginning on January 15, 2024."

Attachments:

- Proposed Water and Sewer Rates – redlined
- Proposed Industrial sewer rates - redlined

PLATTEVILLE WATER & SEWER RATES - Monthly Charges

Monthly Service Charge - Water: Effective 04.15.2022

5/8" Meter	\$9.50	1 1/2" Meter	\$28.00
3/4" Meter	\$9.50	2" Meter	\$43.00
1" Meter	\$16.00	3" Meter	\$73.00
1 1/4" Meter	\$22.00	4" Meter	\$115.00

PLUS VOLUME CHARGE:

Residential Customers: For all water used each month - **\$3.56 per 100 cubic feet**

Multi-family Customers: For all water used each month - **\$3.39 per 100 cubic feet**

Nonresidential Customers: used per month

First 10,000 Cubic feet - **\$3.39 per 100 cubic feet**
 Next 40,000 Cubic Feet - **\$3.11 per 100 cubic feet**
 Over 50,000 Cubic Feet - **\$2.94 per 100 cubic feet**

Additional Meter (Lawn) Rental Charge: Residential

5/8" Meter	\$4.75	1 1/4" Meter	\$11.00
3/4" Meter	\$4.75	1 1/2" Meter	\$14.00
1" Meter	\$8.00	2" Meter	\$21.50

Initial Meter Installation Charge - \$35.00

Monthly Public Fire Protection Charge

5/8" Meter	\$11.30	1 1/4" Meter	\$42.00
3/4" Meter	\$11.30	1 1/2" Meter	\$57.00
1" Meter	\$28.30	2" Meter	\$90.30

Monthly Private Fire Protection:per connection size

2" or smaller	\$9.60	4"	\$30.10
3"	\$18.00	6"	\$60.10

Non-sufficient Fund Check Charge:

A **\$25.00** charge shall apply to the customer's account when a check rendered for utility service is returned for non-sufficient funds.

Special Billing Charge:

A **\$10.00** charge to cover administrative expenses shall apply whenever a customer requests special billing outside of the normal utility billing.

Reconnection Charges:

	Normal Hours	After Normal Business Hours
Reinstallation of meter	\$35.00	\$50.00
Valve turned on at Curb Stop	\$35.00	\$50.00

100 cubic feet of water = 748 US gallons

Monthly Service Charge - Sewer: Effective 10.15.2021 Proposed 01.15.2024

5/8" Meter	\$16.22	\$17.84	1 1/2" Meter	\$28.12	\$30.93
3/4" Meter	\$16.22	\$17.84	2" Meter	\$36.77	\$40.45
1" Meter	\$21.63	\$23.79	3" Meter	\$57.32	\$63.05
1 1/4" Meter	\$24.87	\$27.36	4" Meter	\$87.60	\$96.36

PLUS VOLUME CHARGE:

For each 100 c.f. domestic strength sewage discharged to the sanitary sewer system - **\$4.99 \$5.49 per 100 cubic feet**

Billing Penalties:

Bills for water & sewer service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of **3% but not less than 50 cents** will be added to bills not paid within 20 days of issuance. The ONE-TIME 3% late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bills issued. Unless payment or satisfactory arrangement for payment is made with the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Bulk Water Charges:

All bulk water supplied from the water system through hydrants or other connections shall be metered, or at the direction of the utility, estimated. Utility personnel or a utility-approved party shall supervise the delivery of water. Bulk Water Sales Are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's immediate service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as irrigation or the filling of swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications.

A service charge of **\$35.00** and a charge for the actual volume of water used shall be billed to the party using the water. The volume charge shall be calculated based on the volumetric rate for residential customers under Schedule Mg-1R (**\$3.56 per 100 cubic feet**). In addition, for meters that are assigned to bulk water customers more than 7 days, the applicable service charge in Schedule Mg-1R will apply after the first 7 days.

Water & Sewer Lateral Installation Charge:

The initial water/sewer service laterals, not installed as part of a subdivision development or an assessable utility extension, will be installed from the main through the curb stop and box (property line for sewer laterals) by the utility, for which there will be made a charge as follows:

All water & sewer service sizes will be billed actual cost.

Category B Sewer Service Charge

Category B customers are those within the City of Platteville that discharge wastewater of higher strength than domestic strength

Base Charges are the same as Category A Users with the following added Surcharges

Category A: Meter Size (In.)	2023 Rates Monthly Fee (\$)	Proposed 2024 Rates
5/8	\$16.22	\$17.84
3/4	\$16.22	\$17.84
1	\$21.63	\$23.79
1 1/4	\$24.88	\$27.37
1 1/2	\$28.12	\$30.93
2	\$36.77	\$40.45
3	\$57.32	\$63.05
4	\$87.59	\$96.35
6	\$161.12	\$177.23
8	\$248.71	\$273.58
10	\$366.58	\$403.24
12	\$483.36	\$531.70

Discharge Limitations - Surcharge Determination

Parameter	2023 Rates		Proposed 2024 Rates
	Base Disch. Lmt	Unit Charge	
Average Daily Flow	25,000	\$6.68 /1000 Gallons	\$7.35 /1000 Gallons
	748.0519	\$4.99 /100 CF	\$5.49 /100 CF
BOD, mg/L	250	\$0.52	\$0.57
TSS, mg/L	250	\$0.90	\$0.99
Phosphorus, mg/L	7	\$4.52	\$4.97
TKN, mg/L	40	\$1.18	\$1.30
Chlorides	-		
pH	-		
Placeholder 1	-		
Placeholder 2	-		

Using the tables to the right:

Daily Treatment Response Fees (TRF) are surcharges based on the concentration of the pollutant and the total pounds resulting. The formula charges \$0 for the included base mg/L, the next level fee for the pounds incurred for the next concentration bracket and flow, etc.

Ex. BOD = 2000 mg/L; Flow = 100,000gal.;
TRF = \$1,000.80

250mg/L * 0.1MG * 8.34 * \$0.00/lb = \$0.00
 (1250-250)mg/L * 0.1MG * 8.34 * \$0.48/lb = \$400.32
 (2000-1250)mg/L * 0.1MG * 8.34 * \$0.96/lb = \$600.48

Monthly Exceedance Fees look at the average concentration over the month and assign a fee based on the bracket the average is within. ONE fee per pollutant if concentrations warrant it.

BOD Treatment Response Fees: Daily

Concentration, mg/L		2023 Rates	Proposed 2024 Rates
Low	High	Surcharges/lb	Surcharges/lb
0	250	\$0.00 Incl Base	\$0.00 Incl Base
250.1	1250	\$0.52 /lb	\$0.57 /lb
1,250.1	2500	\$1.10 /lb	\$1.21 /lb
2,500.1	5000	\$2.10 /lb	\$2.31 /lb
5,000.1		\$4.20 /lb	\$4.62 /lb

TSS Treatment Response Fees: Daily

Concentration, mg/L		2023 Rates	Proposed 2024 Rates
Low	High	Surcharges/lb	Surcharges/lb
0	250	\$0.00 Incl Base	\$0.00 Incl Base
250.1	1250	\$0.90 /lb	\$0.99 /lb
1250.1	2500	\$2.20 /lb	\$2.42 /lb
2500.1	5000	\$3.60 /lb	\$3.96 /lb
5000.1		\$7.20 /lb	\$7.92 /lb

TP Treatment Response Fees: Daily

Concentration, mg/L		2023 Rates	Proposed 2024 Rates
Low	High	Surcharges/lb	Surcharges/lb
0	7	\$0.00 Incl Base	\$0.00 Incl Base
7.1	50	\$4.52 /lb	\$4.97 /lb
50.1	90	\$5.50 /lb	\$6.05 /lb
90.1	130	\$6.40 /lb	\$7.04 /lb
130.1		\$7.30 /lb	\$8.03 /lb

TKN Treatment Response Fees: Daily

Concentration, mg/L		Step 2 EhlHC 2022 Rates	Proposed 2024 Rates
Low	High	Surcharges/lb	Surcharges/lb
0	40	\$0.00 Incl Base	\$0.00 Incl Base
40.1	120	\$1.18 /lb	\$1.30 /lb
120.1	250	\$1.80 /lb	\$1.98 /lb
250.1	500	\$3.00 /lb	\$3.30 /lb
500.1		\$6.00 /lb	\$6.60 /lb

BOD Exceedance Fees: Monthly Average

Concentration, mg/L		2023 Rates	Proposed 2024 Rates
Low	High	Exceedance Fees	Exceedance Fees
0	250	\$0.00 Incl Base	\$0.00 Incl Base
250.1	1250	\$250.00	\$275.00
1250.1	2500	\$500.00	\$550.00
2500.1	5000	\$750.00	\$825.00
5000.1		\$1,000.00	\$1,100.00

Total BOD Surcharge Fees:

TSS Exceedance Fees: Monthly Average

Concentration, mg/L		2023 Rates	Proposed 2024 Rates
Low	High	Exceedance Fees	Exceedance Fees
0	250	\$0.00 Incl Base	\$0.00 Incl Base
250.1	1250	\$250.00	\$275.00
1250.1	2500	\$500.00	\$550.00
2500.1	5000	\$750.00	\$825.00
5000.1		\$1,000.00	\$1,100.00

Total TSS Surcharge Fees:

TP Exceedance Fees: Monthly Average

Concentration, mg/L		2023 Rates	Proposed 2024 Rates
Low	High	Exceedance Fees	Exceedance Fees
0	7	\$0.00 Incl Base	\$0.00 Incl Base
7.1	50	\$500.00	\$550.00
50.1	90	\$1,000.00	\$1,100.00
90.1	130	\$1,500.00	\$1,650.00
130.1		\$2,000.00	\$2,200.00

Total TP Surcharge Fees:

TKN Exceedance Fees: Monthly Average

Concentration, mg/L		2023 Rates	Proposed 2024 Rates
Low	High	Exceedance Fees	Exceedance Fees
0	40	\$0.00 Incl Base	\$0.00 Incl Base
40.1	120	\$250.00	\$275.00
120.1	250	\$500.00	\$550.00
250.1	500	\$750.00	\$825.00
500.1		\$1,000.00	\$1,100.00

Total TKN Surcharge Fees:

Water Rates 1/15/2013		Water Rates 4/15/2022		
				% difference
5/8" meter	\$ 8.50	5/8" meter	\$ 9.50	11.8%
3/4" meter	\$ 8.50	3/4" meter	\$ 9.50	11.8%
1" meter	\$ 16.00	1" meter	\$ 16.00	0.0%
1.25" meter	\$ 22.00	1.25" meter	\$ 22.00	0.0%
1.5" meter	\$ 28.00	1.5" meter	\$ 28.00	0.0%
2" meter	\$ 43.00	2" meter	\$ 43.00	0.0%
3" meter	\$ 73.00	3" meter	\$ 73.00	0.0%
4" meter	\$ 115.00	4" meter	\$ 115.00	0.0%
Rate per 100 cubic feet		Rate per 100 cubic feet		
Residential	\$ 3.48	Residential	\$ 3.56	2.3%
Other	\$ 3.48	Other	\$ 3.39	-2.6%
	\$ 2.62		\$ 3.11	18.7%
	\$ 2.15		\$ 2.94	36.7%

Sewer Rates 8/15/2016		Sewer Rates 10/15/2021		
				% difference
5/8" meter	\$ 15.45	5/8" meter	\$ 16.22	5.0%
3/4" meter	\$ 15.45	3/4" meter	\$ 16.22	5.0%
1" meter	\$ 20.60	1" meter	\$ 21.63	5.0%
1.25" meter	\$ 23.69	1.25" meter	\$ 24.87	5.0%
1.5" meter	\$ 26.78	1.5" meter	\$ 28.12	5.0%
2" meter	\$ 35.02	2" meter	\$ 36.77	5.0%
3" meter	\$ 54.59	3" meter	\$ 57.32	5.0%
4" meter	\$ 83.43	4" meter	\$ 87.60	5.0%
Rate per 100 cubic feet		Rate per 100 cubic feet		
Residential	\$ 4.75	Residential	\$ 4.99	5.1%